

**Southwick Public Library Board of Trustees Meeting Minutes**  
**Jan. 10, 2017**

Present: Diane Caruso (Director), Carol Geryk, Michael McMahon, Tracy Meczywor, Suzanne Davis, and Tammy Ciak-Bissaillon

The regular meeting of the Southwick Public Library Board of Trustees was called to order at 7:00 PM on Jan. 10, 2017 in the Community Room.

- **Public Comment** – no public comment
- **Communication**
  - Jackie will be attending a program on Summer Reading concerning program ideas on Feb. 3<sup>rd</sup>.
  - The Legislative Breakfast will be held at the Easthampton Library on Friday, January 20<sup>th</sup> at 8 a.m.
  - Michael announced that there was someone interested in the Trustee vacancy due to Nancy Zdun's resignation. A joint meeting will be held with the Select Board on January 31<sup>st</sup> at Town Hall at 7 p.m..
- **Meeting Minutes**- November & December minutes were approved with corrections.
- **Director's Report** – See attached spreadsheet
- **Old business**
- Diane reported that the new increase in printing fees wasn't impacting students which was a concern expressed at the last meeting. Students have been emailing their work to their teachers and were not printing anyway. The general public has accepted the new rate.
- **New business** –
- It was requested that the Assistant Director would be named as the designated person to make the decision to close the library or delay the opening due to inclement weather in the event the Director was not available. Motion made by Suzanne Davis to designate the Assistant Director and seconded by Carol Geryk. Approved unanimously.
- Diane distributed the copies of the MBLC Legislative Agenda. Copies are also available at the Circulation Desk. The Legislative Breakfast will be held in Easthampton on January 20<sup>th</sup>.
- **Adjournment** - The meeting was adjourned at 7:55. Move to adjourn by Tammy, seconded by Carol. Unanimous approval.
- The next Trustee meeting will be held on February 14, 2017.