

# **SPECIAL MEETING OF THE SOUTHWICK HOUSING AUTHORITY**

**April 25, 2022**

- I     The meeting was called to order at 10:00 A.M. via Zoom teleconference by Chairperson Reed with the following members present: Commissioner Reed, Commissioner Houlihan, Commissioner J. Horacek and Commissioner S. Horacek. Also present: Daniel J. Kelly, Managing Agent and Karen Casey, Operations Manager, Administrative.  
At this time the Chairperson announced that no video or audio recording was being made of this meeting.

## **II     COMMUNICATIONS**

1. DHCD – Budget Revision 1
2. Change Order Electrical Panels

## **III    NEW BUSINESS**

### **1. ANNUAL OPERATING BUDGET FOR STATE-AIDED HOUSING FISCAL YEAR:**

Motion: Commissioner J. Horacek moved that the proposed Operating Budget for State-Aided Housing of the Southwick Housing Authority, Program Number 400-1 for fiscal year ending 6/30/2022 showing total revenue of \$355,977.00 and total expenses of \$368,055.00 thereby requesting a subsidy of \$88,217.00 and further that the Managing Agent's total annual salary of \$51,706.00 for fiscal year ending 6/30/2022 be submitted to the Department of Housing and Community Development for its review and approval. Commissioner S. Horacek seconded the motion which, upon roll call, was passed by a unanimous vote of 4 to 0. Ayes: Reed, S. Horacek, J. Horacek, Houlihan.

### **ANNUAL OPERATING BUDGET FOR STATE-AIDED HOUSING FISCAL YEAR:**

Motion: Commissioner S. Horacek moved that the proposed Operating Budget for State-Aided Housing of the Southwick Housing Authority, Program Number 689-C for fiscal year ending 6/30/2022 showing total revenue of \$41,081.00 and total expenses of \$48,349.00 thereby requesting a subsidy of \$88,217.00 and further that the Managing Agent's total annual salary of \$0.00 for fiscal year ending 6/30/2022 be submitted to the Department of Housing and Community Development for its review and approval. Commissioner J. Horacek seconded the motion which, upon roll call, was passed by a unanimous vote of 4 to 0. Ayes: Reed, S. Horacek, J. Horacek, Houlihan.

2. Change Order Electrical Panels – Upon the motion of Commissioner Houlihan and seconded by Commissioner S. Horacek it was

VOTED: To approve Change Orders 3-6 which include:

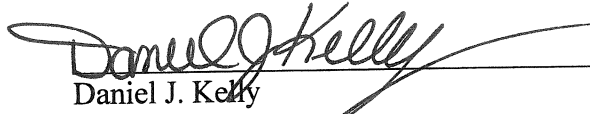
- Increase in project time
- Wage Increase 1
- Wage Increase 2
- Remove thermostats from wall replace with base heaters with thermostat, credit on project

Unanimous vote 4 to 0. Ayes Reed, S. Horacek, J. Horacek, Houlihan

#### IV ADJOURNMENT

Upon the motion of J. Horacek and seconded by Commissioner Houlihan it was

VOTED: To adjourn at 10:12 a.m.

  
Daniel J. Kelly  
Secretary and Managing Agent