

SPECIAL TOWN MEETING
COMMONWEALTH OF MASSACHUSETTS
Tuesday, May 15, 2018
6:30 p.m.

Special Town Meeting, Tuesday, May 15, 2018, 6:30 p.m. at the Southwick Regional School, 93 Feeding Hills Road, in the Auditorium.

HAMPDEN SS. To either of the Constables of the Town of Southwick in the County of Hampden:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town qualified to vote in elections and town affairs to meet and assemble at the SOUTHWICK REGIONAL SCHOOL AUDITORIUM ON Tuesday, May 15, 2018 at 6:30 p.m. then and there for the Special Town Meeting and to act on the following articles:

ARTICLE 1. To see if the Town will vote to appropriate and transfer from available funds (General Salary Reserve, Water and Sewer Salary Reserve and Water Retained Earnings) the sum of \$134,947.00 for the following salary accounts:

Selectmen's Administrative Assistant-----	\$810.00	DPW Overtime-----	\$4,610.00
Selectmen's Clerical-----	\$600.00	Solid Waste Overtime-----	\$8,000.00
Chief Administrative Officer-----	\$1,565.00	Cemetery Sexton-----	\$330.00
Finance Committee-----	\$371.00	Director of Health-----	\$2,734.00
Assistant Accountant-----	\$978.00	Board of Health Clerical-----	\$50.00
Accounting Clerical-----	\$1,000.00	Council on Aging Director-----	\$3,150.00
Assessors Clerical-----	\$2,150.00	Council on Aging Clerical Staff-----	\$500.00
Conservation Coordinator-----	\$540.00	Library Director-----	\$2,180.00
Planning Board Clerical-----	\$785.00	Park and Rec Clerical-----	\$320.00
Board of Appeals Clerical-----	\$30.00	Total	\$120,000.00
Computer System Administrator-----	\$1,271.00		
Custodial-----	\$700.00	<u>Sewer</u>	
Town Hall Part Time-----	\$10,000.00	DPW Supervisor-----	\$100.00
Police Chief-----	\$3,000.00	DPW Special Assistant Highway-----	\$367.00
Police Department Secretary-----	\$900.00	Sewer Full Time-----	\$900.00
Police Department Overtime-----	\$15,948.00	Total	\$1,367.00
Police Department Records Clerk-----	\$250.00		
Police Department Full Time-----	\$12,530.00	<u>Water</u>	
Police Department Holiday Pay-----	\$15,445.00	DPW Director-----	\$340.00
Crossing Guard-----	\$3,000.00	DPW Supervisor-----	\$250.00
Dispatch Full Time-----	\$4,500.00	DPW Special Assistant Highway-----	\$50.00
Dispatch Overtime-----	\$2,068.00	Water Full Time-----	\$3,290.00
Dispatch Part Time-----	\$16,900.00	Water Clerical-----	\$1,050.00
Fire Department Clerical-----	\$800.00	Water Overtime-----	\$8,500.00
Emergency Management Director-----	\$230.00	Water Part Time Clerical-----	\$100.00
DPW Director-----	\$500.00	Total	\$13,580.00
DPW Supervisor-----	\$885.00		
DPW Special Assistant Highway-----	\$370.00		

Or take any other actions relative there to.

Requested by the Select Board, Sewer Commission,
Board of Health and Water Commission

ARTICLE 1 EXPLANATION: This transfer from existing funds covers negotiated agreements for staff, several unions and cost of living adjustments for a total of 60 plus employees in the present fiscal year. These funds come from several Salary Reserve Accounts and available funds, set aside to cover these costs. Funds also cover backfill expenses for people out with on the job injuries and sickness.

ARTICLE 2: To see if the Town will vote to appropriate and transfer from available funds (Free Cash) the sum of \$321,650.00 for the following Operational Line items of take any other actions relative thereto:

Snow/Ice Removal	\$300,000.00
Town Hall Repair and Maintenance	\$ 15,000.00
Police Department Uniforms	\$ 6,650.00

Requested by the Police Department, DPW and Select Board

ARTICLE 2 EXPLANATION: (A) The Town experienced snow and icing events beyond what was budgeted, some of which required overtime and the use of outside hired vendors. The cost of road salt to treat roads contributed heavily to these expenses. This will allow the Town to close out its books in balance without a snow/ice deficit as of June 30th. Otherwise the deficit would be added to next fall's tax bill. (B) Replenishes maintenance account for Town Hall for activities to complete the fiscal year. The facility is over 20 years old. (C) Southwick Police Department dress uniforms negotiated with Local IBPO Unit.

ARTICLE 3: To see if the Town will vote to appropriate and transfer from available funds (Free Cash) the sum of \$450,085.00 in connection with the following Capital Items or take any other action relative thereto:

Granville Road Culvert Replacement	\$422,085.00
Depot Street Sidewalks	\$ 10,000.00
Library Carpet Replacement	\$ 18,000.00

Requested by the DPW and Select Board

ARTICLE 3 EXPLANATION: (A) Funds are requested to replace a failing culvert on Granville Road. The project is designed and permitted and these funds will allow construction.

(B) Funds for sidewalks on Depot Street near the entrance to the Rail to Trail. This will enhance access off trail to a new abutting house subdivision and our downtown area.

(C) Carpet replacement for Library to replace the main common room area that is worn out.

ARTICLE 4. To see is the Town will vote to appropriate and transfer from available funds (Free Cash) the sum of \$20,000.00 to the Other Post Employment Benefits Trust Fund (O.P.E.B.) established under the provisions of M.G.L. Chapter 32B, Section 20 or take any other actions relative thereon.

Requested by Town Accountant

ARTICLE 4 EXPLANATION: This article allows us to make our annual deposit to the Other Post Employment Benefit (OPEB) Trust Fund established at a Town Meeting years ago. The Town currently pays for post employment health care expenses on a pay as you go basis. This type of fund, which was authorized by State law, provides a tool for municipalities to recognize the liability and begin to cover future costs. Eventually this fund will hold several hundred thousand dollars to cover health costs. Annually contributing to it is recommended by our outside Auditors and is looked upon favorably by our Bond Rating Agencies.

Given under our hands at said Southwick this 27th day of April the year of the Lord Two Thousand and Eighteen

SELECT BOARD

Doug Moglin, Chairman

Joseph J. Deedy, Vice-Chairman

Russell S. Fox, Clerk

HAMPDEN SS.,

Pursuant to the within warrant I have notified and warned the inhabitants of the Town of Southwick by posting up attested copies of the same three(3) public places in said Town at least fourteen (14) days before the date thereof, as within directed.

Constable of Southwick , MA

William Terry, Jr.

A TRUE COPY

ATTEST:

TOWN CLERK, SOUTHWICK, MA

Michelle L. Hill, Town Clerk

POSTED: TOWN HALL, POST OFFICE, AND LIBRARY