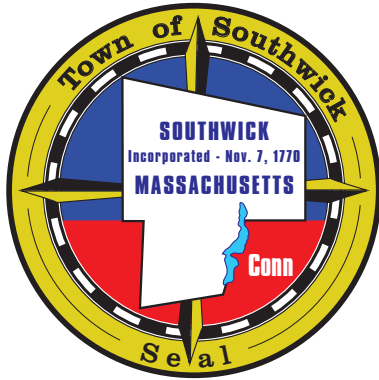


Town of **Southwick** *Massachusetts*



Annual Town Report for the Year 2021



Southwick's 250th Celebration Parade Float
Photos by Dave Pierce

More 250th Festivities



Southwick Celebrates It's Recreation Tradition

Credits and Acknowledgements:

With appreciation,

Annual Town Report:

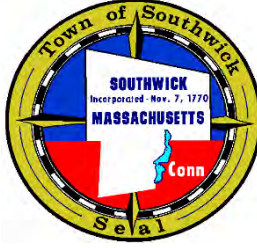
Robin Solek & Lisa Anderson

Pictures:

David Pierce

Design Production:

Joel Paull of Betterway Print



TOWN OF SOUTHWICK

VISITORS – CODE OF CONDUCT

The Town of Southwick employees strive to provide a positive experience for those visiting Town facilities, by following the “Employee Handbook”. In addition, the Town supports a workplace that is conducive to personal safety and security and is free from intimidation, threats or violent acts. The Town does not tolerate workplace violence, including the threat of violence by anyone who conducts business with the Town.

The Town will not tolerate harassing conduct that affects employment conditions, that interferes unreasonably with an individual’s performance or that creates an intimidating, hostile or offensive work environment.

Complying with this Code of Conduct is required by all people doing business with Town employees.

Violators who do not comply with this policy may be asked to leave the premises.

Expected Conduct

SHOW RESPECT FOR OTHERS, BUILDING FACILITIES AND PERSONAL PROPERTY OF OTHERS

USE COMMON COURTESY WHEN INTERACTING WITH OTHERS

DO NOT ENGAGE IN ANY LEWD OR OFFENSIVE BEHAVIOR

ANY FORM OF VIOLENCE IS PROHIBITED

SMOKING, DRINKING ALCOHOL OR APPEARING TO BE UNDER THE INFLUENCE OF ANY ILLEGAL SUBSTANCE IS PROHIBITED

AVOID CAUSING DISTURBANCES, DISRUPTIONS OR ROAMING FROM OFFICE TO OFFICE

REPEATED VIOLATIONS MAY RESULT IN PERMANENT SUSPENSION OF FACILITY PRIVILEGES.

Thank you for your cooperation!

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Transitions

We Honor all those who we lost in 2021 in particular citizens who made outstanding contributions to the Town of Southwick.



Patricia (Patti) Phillips

Patti was a member of the Council on Aging Board. She was always available to help with the planning and preparation of functions at the center. Pat also enjoyed going on the senior trips and would love coming back to show us the beautiful pictures she would always take.



Janice (Jan) Argirio

Jan was a staff volunteer through a senior grant program. She did a variety of things throughout the center, which included helping in the office, dining room, decorating and much more. Jan was very meticulous in whatever she did. She was a great asset to us when things were very busy.



Francis (Fran) Zenisky

Fran was as a volunteer driver for the bread program for quite a few years. He would always be at the center bright and early for coffee and to discuss world issues with his fellow volunteers.



Richard Maheux

Richard Maheux volunteered as a driver for day trips. He also enjoyed showing pictures of the many projects he took on in his spare time.



Claire Kotowicz

Claire helped in any way she could at the center. She enjoyed telling her life stories as we folded Newsletters and was always willing to help in the dining room if needed. Claire always enjoyed a good party!

Retirements

The Town had some long-serving dedicated staff retire:

*Kevin Bishop
Police Chief*

*Chuck Wolfe
DPW Highway Foreman*

*Alan Slessler
Town Planner*

*Tracy Root
TCC Office*

Town of Southwick

Incorporated:.....November 7, 1770

Government:.....Open Town Meeting
Three-member Select Board with
Town Administrator

Annual Town Meeting:Third Tuesday of May

Annual Town Election:Second Tuesday of May

Town Census: (April 1, 2021)9,502

Area:31.7 Square Miles

Town Roads.....92.28 Square Miles

Fiscal 2021 Tax Rate.....\$17.59

Tax Levy.....\$20,817,839

Congressional DistrictFirst (Congressman Neal)

Senatorial District Second Hampden & Hampshire
(Senator Velis)

Representative District.....Third Hampden (Representative
Boldyga)

Town Hall Hours:Mon-Fri: 8:30am-4:30pm

Schools:

Woodland Elementary School.....(PreK-2)

Powder Mill Middle School(3-6)

Southwick,Tolland, Granville Regional High School(7-12)

Town Website:.....southwickma.org

GENERAL TOWN INFORMATION

Emergency Number

Ambulance – Fire – Police 911
Baystate Noble Hospital..... 568-1000
Poison Control Center..... 800-222-1222

Electric / Gas

Gas/Eversource 800-285-5000
Eversource Outages 800-285-5000

Agricultural Commission

Office 569-6907
Meetings 1st & 3rd Monday at 7pm

Animal Control

Call Emergency..... 569-5348 ext 649

Assessors

Office 569-0565

Board of Assessors

Meetings 1st & 3rd Monday @ 6:30pm

Birth Certificates

Town Clerk's Office..... 569-5504

Board of Appeals

Office 569-5995

Board of Health

Office 569-1212
Meetings 1st & 3rd Thursday @ 7pm

Building Department

Office 569-1211

Cable TV

Comcast..... 855-523-9987

Capital Expenditures Committee

Office 569-5995

Cemetery

Office 569-3463

Cemetery Commissioners

Meetings As needed

Channel 15

Office 569-3346

Churches

Our Lady of the Lake Church 569-0161
Living Hope Church..... 569-1882
Southwick Baptist Church 569-4187
Christ Lutheran Church 569-5151
Southwick Congregational..... 569-6362
Southwick Community Episcopal 569-9650
Christ Church United Methodist..... 569-5206

Community Preservation Committee

Office 569-6056
Meetings..... 3rd Wednesday @ 7pm

Conservation Commissioners

Office 569-6907
Meetings..... 1st & 3rd Monday @ 7pm

Council on Aging

Office 569-5498

Cultural Council

Meetings..... 3rd Thursday @ 7pm

Death Certificates

Town Clerk's Office 569-5504

Dog Licenses

Town Clerk's Office 569-5504

Economic Development Committee

Meetings..... 3rd Wednesday @ 7pm

Elections

Town Clerk's Office 569-5504
Town Elections 2nd Tuesday of May
Town Meeting..... 3rd Tuesday of May

Finance Committee

Office 569-5995

Fire Department

Fire Emergencies 911
Daystaff 569-2020
All other Business..... 569-6363
Call for Burning permits, Fire/smoke alarms,
Oil Burner inspections.

Firearm Identification Cards

Police Dept..... 569-5348

Highway Department

Office569-6772

Historical Commission

Office569-5995

Historical Commission

Meetings1st Monday @ 7pm

Housing Authority

Office568-9283

Meetings3rd Tuesday @ 7pm

Inspectional Services

Gas, Plumbing, Electric.....569-1211

Library

Office569-1221

Monday-Tuesday10am - 8pm

Wednesday1am - 8pm

Thursday-Friday10am-5pm

Saturday.....10am-1pm

Library Board of Trustees

Office569-1221

Meetings2nd Tuesday @ 7pm

Lake Management Committee

Office569-0515

Meetings2nd & 4th Thursday @ 7pm

Local Emergency Planning Committee

Office569-0308

Meetings4th Thursday @ 9:30am
(except July, Aug, Nov, Dec.)

Marriage Licenses

Town Clerk's Office.....569-5504

Newspapers

Reminder Publications535-6661 ext. 109

Springfield Republican413-733-1301

Pennysaver413-562-4181

Notary Public

Selectmen's Office569-5995

Town Clerk's Office.....569-5504

Accounting Office569-5286

Park & Recreation

Office569-5701

Park & Recreation Commission

Meetings.....2nd & 4th Wednesday @ 6:30pm

Percolation Tests

Board of Health Office569-1212

Planning Board

Office569-6056

Meetings.....Every other Tuesday @ 7pm

Police Department

Emergency911

Non-Emergency569-5348

Post Office

Office569-6619

Schools

Woodland Elementary569-6598

Powder Mill Middle School569-5951

Southwick High School.....569-1723

Select Board

Office569-5995

Meetings.....Every Monday @ 5:30pm

SEMA

Office569-0308

Septic Systems

Board of Health Office569-1212

Sewer

Office569-3137 ext.137

Sewer Implementation Committee

Meetings.....2nd Tuesdays @ 7pm

Snow Plowing

DPW569-3040

Southwick Constable

Office569-5995

Southwick Food Pantry

Office569-3456

Town Accountant

Office569-5286

Town Administrator

Office569-5995

Town Beach

Office569-1213

Town Treasurer/Collector/Clerk

Office569-5504

Transfer Station Stickers

Office569-5504

Sunday, MondayClosed

Tuesdays11:30am-7:20pm

Wednesday8am-4:20pm

ThursdaysClosed

Fridays8am-4:20pm

Saturdays.....8am-3:50pm

Tree Warden

Office569-3375

Veteran's Services

Office 786-0400

Voter Registration & Information

Town Clerk's Office 569-5504

Water Department

Office 569-6772

Board of Water Commissioners

Meetings.....1st & 3rd Thursday @ 6pm

Zip Codes

Southwick01077

Westfield01085

Agawam01001

Feeding Hills.....01030

Granville01034

W. Spfld.....01089

Tolland01034

TOWN MODERATOR

Southwick is fortunate to have an open Town Meeting where each voter has a direct say in setting the annual budget, passing/amending by-laws and other important matters. For Southwick, our Town Meeting is the legislative branch of our town government, the same as Congress in Washington and the Legislature in Boston. The important difference is that with Town Meeting, any registered voter is entitled to directly represent their personal views and to vote their position. **You** are your own Representative.

One of my goals as the Town Moderator is to encourage participation in Town Meetings, since this is where by-laws and the budget is passed for the town and our schools. The more who participate, the stronger our local government. Each of us who attend Town Meeting are very ordinary people, but when we come together, express our views, learn the facts and then vote our mind, we can make extraordinary decisions. In preparation for the Annual Town Meeting the Warrant is available on the Town website to review prior to the Annual Town Meeting. The Warrant will tell you what Articles will be voted on at the Town Meeting.

The Town Moderator is responsible to the Town Meeting and has no executive duties in Town government. It is an elected town position with two primary responsibilities:

1. To preside over Annual and Special Town Meetings, and to decide all points of order regarding Town Meeting process, and
2. To appoint the Finance Committee, consisting of seven regular members and up to two associate members.

The Moderator's responsibility is to make your Town Meeting participation comfortable and productive. Information on how a Town Meeting is conducted can be found at <https://www.sec.state.ma.us/cis/cistwn/twnidx.htm>.

The Finance Committee's primary responsibility is to study and recommend all monetary articles that come before Town Meeting. This is critical to a successful open town meeting process. The Finance Committee puts in many hours of honest deliberation in fulfilling its responsibilities, including their willingness from time to time to take unpopular positions.

Volunteers who are interested in appointment to the Finance Committee should contact the Moderator. You do not need to be an accountant or a financial person – any voter with good business and/or decision making skills who is willing to be fair and invest time in learning the process is a good candidate. It is my hope to continue to have a diverse, well balanced Finance Committee.

In 2021 we were able to have a successful outdoor, socially distanced Town Meeting. We held our Annual Town Meeting in May. Our plan is to continue to follow CDC and state guidelines to again have a successful Annual Town Meeting this May. My goals for the future are to increase awareness and participation in Town Meetings and to educate High school students on the role citizens play in local small town government. We have researched electronic voting. Currently, it is my opinion that the price is more than we need to spend to manage the town meeting yet are watching for trends and experiences other towns have had. Looking forward to successful 2022 Annual and Special Town Meetings.

Town Moderator,

Celeste St. Jacques

BOARD OF ASSESSORS

The Board of Assessors would first and foremost like to recognize the accomplishments and professionalism of the office staff. Cindy Demay, Pat St. Pierre, and Director of Assessment Sue Gore. They continue to raise the standards of support to our town boards and residents.

And best wishes from the Board of Assessors and all the employees at the Southwick Town Hall to Pat St. Pierre. She retired at the end of 2021 with over 30 years of service for the Town of Southwick.

Fiscal Year 2022, the total value for the Town of Southwick was \$ 1,241,527,875.00. The Massachusetts Department of Revenue Division of Local Services completed its review of the Town of Southwick assessments for all classes of property for fiscal year 2022.

The Bureau's statistical analysis of arms-length residential sales indicates compliance with the Commissioner's standards for certification. In addition, the Bureau's review of a representative sample of parcels and of personal property accounts indicates a consistent application of the valuation methodologies employed for these classes of property throughout the community.

A classification hearing was held on November 15, 2021, and the Board of Assessors recommended that the Town have one tax rate for Residential, Commercial, Industrial, and Personal Property.

The Fiscal Year 2022 tax rate was set at \$16.98, and certified by the Bureau of Accounts of the Department of Revenue on November 22, 2021.

The process of arriving at a tax rate by the Board of Assessors requires the support of several departments. The Board of Assessors would like to recognize those departments for their input and support during that process. They include Accounting, Clerks, Collectors, Treasurers, and Board of Selectmen Office.

Respectfully submitted,

Alan L. Hoyt, Chairman
Dean J. Horacek, Vice Chairman
Hollie P. Hamelin, Clerk

CHIEF ADMINISTRATIVE OFFICER

The year 2021 continue to be a challenging time for our Community and Town government operations. The Covid-19 pandemic necessitated adjustments to keep people safe and deliver services. The Town pursued federal and state reimbursements through F.E.M.A., CARES Act and ARPA to respond to the challenges and keep us moving forward.

Projects and Program Highlights:

Regional Dispatch with the City of Westfield was recommended after examining area options. The Police/Fire Chiefs want to continue our modernization efforts in a cost-conscious approach for appropriate staff training and equipment for 911 dispatch services. Efforts are underway to merge operation with our neighbor city.

The Town continued the investment towards increased ALS services for Fire/EMS responses and improved care.

The Town began efforts to seek Green Community designation through the MA DOER.

4 out of 5 criteria were completed and the last component will be addressed in 2022. The achievement will help us secure funding opportunities to make our buildings more energy efficient.

The Town commenced meetings to develop a scope of serves for the police department slate roof/cupola assessment.

Significant funds were directed for public works projects for roads, culverts, sewer pump station, and water lines. These were funded with bond issues, Ch.90 funds, available funds and Federal A.R.P.A. receipts.

Equipment replacement for aging trucks and vehicles continued.

Another round of IT grants from the Mass E.O.T.T.S. agency to secure new services, technology and equipment to improve cyber security measures. This is a best management objective under the state's community compact program that funds targeted investments for towns.

Town meeting authorized the Town Hall roof and HVAC design replacement to address needed work at the facility. It was an identified project in a town wide building conditions assessment report conducted by Tighe & Bond. The objective is to bring a project ready for construction to the May 2022 Annual Town Meeting.

Aside from regular funds to the town received from the State through its cherry sheet aid, other sources of grants and monies were pursued in order to offset the cost of projects and services.

- There was approximately \$383,353.00 Received from the State D.O.T. to help pay for eligible improvements to the Town's road network.
- The Town received minimal increases in State aid levels. The STGRSD set its assessment to the Town at \$11,482,631.
- The Town Tax Rate was set at \$16.98 per thousand dollars of valuation under a single tax rate for all classes of property and it was needed to pay for the public works and school project debt service.

- Insurance rebates and credits totaling more than \$30,000.00 were obtained from Massachusetts Inter Local Insurance Association containment measures including municipal board training sessions, safety reviews, webinars, and employee attendance at virtual seminars all of which were free to the Town.

Personnel related activities for the year encompassed: The Town had some long serving and dedicated staff retire.

The Town had some long serving and dedicated staff retire.

- **Kevin A. Bishop, Chief of Police**
- **Patricia St. Pierre, Assessor's Office**
- **Tracy J. Root, T/C/C Office**
- **Chuck Wolfe, DPW Department**
- **Alan Slessler, Town Planner**

We welcomed New Professionals.

- Matt Olson, SPD Officer
- Jon Goddard, Town Planner
- Robert Landis, Chief of Police
- Rhett Bannish, promoted to SPD LT.
- Joshua D. Girard, FF/Paramedic
- Mike Newman, FF/Paramedic

Successor Labor agreements were negotiated with 6 unions.

A word of thanks is due to many individuals and groups for their help in making the year a productive one. This includes our citizens for supporting their town meeting form of government; The Select Board for sorting out townspeople's needs, The Finance Committee for helping to fund and develop a balanced budget that maintains adequate service levels.

The legislative delegation of Senator John Velis and Representative Nicholas Boldyga, their staff who strongly advocated for the Town's needs while at the statehouse and; our volunteer board and commission members that town government provides for its people. Special thanks to Robin Solek, Randy Brown, Christie Myette, Lisa Anderson and Dick Grannells.

Respectfully submitted,

Karl J. Stinehart
Chief Administrative Officer

SELECT BOARD

The year 2021 saw the Town of Southwick dealing with the ever changing effects of the Covid-19 virus. Masks mandates, P.P.E. and testing became some of the most important issues facing our community. The Select Board is extremely grateful for the efforts of our Board of Health and its Director. Their hard work helped to provide information and services to all our citizens during very difficult times.

With a dedicated staff and numerous volunteers' town government continued to operate and provide necessary services. In addition many projects went forward even in the challenging conditions of a pandemic.

A new roof and repairs to masonry on our Fire Station was completed. This million dollar project which was approved by the voters addressed the first of several building rehabilitation needs which were identified by a study done by Tighe & Bond on all our Town buildings. Our Fire Department also continued with establishing Paramedic services in Southwick by recruiting new members, training and completing its first year of paramedic service being offered.

The D.P.W. was able to improve drainage on several roads, paving was completed Tannery and Nicholson Hill, and additional roads were micro sealed. The D.P.W. was also able to update and add equipment that was approved at Town meeting.

Work continued on plans to become a Green Community, which will enable Southwick to compete with other communities for energy saving grants. Southwick's benefitted with numerous grants it received for our Police, Fire and Tourism programs. Our Town staff along with volunteer work many hours and because of their efforts the people of Southwick will benefit from all the awards that were granted.

We would like to thank the 250th Committee who worked to put on a parade and a celebration at Whalley Park to make up for the cancellation of many activities planned for Southwick's 250th anniversary in 2020. This event will now become an historic part of Southwick's long history.

The Select Board would like to thank all our staff, public officials and volunteers for their efforts to keep Southwick's going forward during these demanding times. A special thanks to Karl, Robin, Lisa and Christie. The Select Board sends thanks and best wishes to all of this year's retirees.

Respectfully,

Joe Deedy, Chairman
Russell Fox, Vice
Doug Moglin, Clerk

Select Board

TREASURER/COLLCTOR/CLERK'S OFFICE BOARD OF REGISTRARS

As required by the laws of Massachusetts, an annual street listing of the town was conducted as of January 2021. The street listing is a list of residents in the Town of Southwick that have responded to the annual census mailing.

The current total number of residents of the town consists of 7,041 voters, and 1,210 non-voters for a total of 8,251 as of May 11, 2021 local election.

Inactive Voter list is the name and addresses of voters that have not returned the annual census. Pursuant to Mass General Laws section thirty-seven of Chapter 51, the voter shall be maintained on the inactive voters list until such voter has failed to vote in two consecutive state elections. In which, the voter will then be removed.

The Board of Registrars rely on the Town Clerk's office employees to examine, certify or reject signatures on all nomination papers and petitions presented for their signatures. The office employees also certify signatures and qualification to vote of all applicants for absentee ballots.

The Town Clerk's office held evening hours for any persons wishing to register to vote prior to the local election and town meeting. A resident may register to vote at the Town Office during office hours throughout the year.

In calendar Year 2021 the town held one election(s);

<u>Date</u>	<u>Election</u>	<u># voted</u>
5/11/2021	Annual Town Election	646

This year's annual election resulted in a hand recount of 646 ballots due to the close nature of one positions outcome. The recount yielded the same results as Election Day. Thank you for all those that assisted in the event.

There was one Special Town Meetings, May 18, 2021 with 42 participants and one Annual Town Meeting on May 18, 2021 with 99 in attendance. The Town meetings were held outside in the Regional School parking lot.

In closing, the Board of Registrars would like to thank the Town Clerk's Office and all the election workers for their dedication in serving the residents during elections.

Respectfully submitted,

Shirley Mae Morris, Chairperson
Don Morris
Nancy Zdun
Michelle L. Hill, Town Clerk

FIRE DEPARTMENT

We started last year's report with 2020 being a year like no other with the pandemic upon us. Who would think that 2021 would mirror it? Covid-19 pandemic again dramatically impacted the department in so many ways. Clearly, the obvious is the impact on our EMS crews. Both career and call force were faced with exposures requiring quarantines, testing, and medical clearance. This puts a strain on covering shifts and general operations.

We have been fortunate to receive items from local stores such as ocean state and local clubs such as the rotary. I would also like to thank Charlie Dunlap for his help securing items through MEMA. We have finished equipping our second ambulance to the ALS level.

I cannot mention the pandemic without thanking Board of Health Director Tammy Spencer. Tammy came into her position at the same time that the pandemic hit. Her guidance to chart this new territory was unprecedented. We experienced new challenges every day, but her advice and partnering for this event kept our first responders safe. I am not sure what we would have done without her. We will be forever grateful.

We continue to increase our staffing and have transitioned to a two-person career shift 24 hours a day, seven days a week. This has had a dramatic effect on improving our response times for emergencies. 2021 was our busiest year on record for over 1500 calls for service. Both medicals and fire calls recognized increases.

Our ISO (Insurance Standards Office) rating was conducted in 2021. We were notified that our rating had dropped from a 5/5 to a 4/4. This is great news and can reduce insurance premiums for commercial properties. We made gains in most categories; however, we made the most significant improvements in training, fire prevention training, and risk reduction.

Our live-fire training facility continues to be a highlight of our training programs. Real-world scenarios are critical to helping improve performance when the actual events happen. We train approximately 10 times a year with this facility, and one of the reasons our insurance rating was lowered. The fire association is funding the addition of a second-floor this spring.

Fire prevention and Health education will continue to be one of our top goals. The state fire education grant continues to allow us this opportunity. However, this year we were challenged with limited access to the schools due to COVID. We are committed to bringing these programs back into the schools as soon as possible.

We continue to work with our Council on Aging and Director Cindy Sullivan. Together we continue to provide a house numbering program and sand for seniors. These programs allow us to provide, free of charge, large reflective numbers installed in the yard of residents. Another popular project is the "Sand for seniors" we have delivered a 5-gallon pail of sand with a scoop to over 100 seniors since the program began. If anyone is interested in learning how they may take advantage of the programs contact the senior center.

COVID continues to challenge our fire safety program with seniors as well. We again offered a lobster fest drive by, handing out over 70 lobster roll lunches and fire safety information. It has been the best way to incorporate our safety messages. So in that theme, we provided a Mrs. Murphy doughnut drive-through. Also, at the Cottages (the old American Inn), we sponsored an outdoor picnic for the residents with a safety theme. During the Christmas season, we had some

help from Santa to deliver cookies and safety messages to Depot Court and Ahrens Circle residents.

We are always looking for opportunities to partner with the community. Be it churches, clubs, or businesses, we have programs that fit all. We would love to partner with you to help spread fire safety messages and teach CPR or other programs.

We continue to look for and apply for all available grants. Last year we reported that we were denied funding to replace some of our portable and mobile radios. As mentioned, we re-applied and successfully received \$70,000 towards 30 new portable radios. We also received \$12,000 to replace nozzles.

I want to take this opportunity to thank the Fire Fighters Association for their constant support. This year, they successfully hosted a golf tournament, a calendar drive, and if Covid allows, bring back the game supper. These programs dramatically enhance our operations and a direct benefit to our community.

I would like to congratulate FF Timothy Nehmer on his retirement from the department. Tim has been a very active member over 23 years with the department. More importantly, none of this would be possible without the support of our families and the community.

I would also like to thank all the department heads and staff for their cooperation throughout the year, and I look forward to 2022.

Respectively Submitted
Russ Anderson
Fire Chief

SUMMARY FIRE DEPARTMENT STATISTICS

Fires 49
Rescue & Emergency Medical Service 58
Hazardous Condition (No Fire) 31
Service Call 78
Good Intent Call 27
False Alarm & False Call 80
Severe Weather & Natural Disaster 8
Special Incident 14
FIRE TOTAL 345

1188 Ambulance Calls

1533 Total Emergency Response

Total Dollar Loss Resulting From Fire
\$321,000

Permits

384 - Inspections, Smoke Detector, Burner
etc.

Grant Money Awarded

\$ 5,300 Education
\$12,000 Fire equipment
\$ 70,000 Portable radios

Members of the Southwick Fire Department

Officers:

Chief: Russell Anderson, EMT
Deputy Chief Richard Stefanowicz,
Paramedic
Captain: Michael Ferraraccio
Captain: Paul A. Johnson, EMT
Lieutenant: Brandon Johnson
Lieutenant: David Smith
Lieutenant: Stephen Pinette
Lieutenant: Chris Moccio
Lieutenant: Chris Garvey
Lieutenant: Pat Hope Acting

Members:

Anthony Angotta, EMT
Lisa Anderson, Education, FF/EMT
David Avalone, FF
Angie Avondo, FF/EMT
Stephan Backman FF Paramedic Career
Matthew Barden, FF
Jessica Bishop, Paramedic
Carrie Bradbury, FF/EMT career
Eric Brogan, FF/EMT
Tyler Buscemi FF
Greg Condon FF
Dennis E. Day FF
David Dubchak, FF/EMT
John DeForest, Photographer
Ian Dipietro, FF/Paramedic career
Matthew Gaugh, FF
Josh Girard FF/Paramedic career
Darren F. Goddard, FF/EMT
Nick Hope, FF/EMT
Shane Hope, FF/EMT
David B. Humphrey, FF
Timothy Mannion, FF
Michael Marafuga Paramedic
David Matsuk, FF
Michael Newman FF/ Paramedic Career
Timothy Nehmer, FF
Brandon Patoine Paramedic Career
Michael Perault, FF/Paramedic
Juan Rivera, Paramedic
Clarke Robinson, FF/Paramedic
Brian Schneider, FF/EMT career
Joseph Sitler, FF/EMT
Aaron Sherlin FF
Ashley Sherlin EMT
Steven Shaw
Cooper Smith FF
Scott St. Martin, EMT
Ryan Tedesco, FF
Ralph "Buddy" Vecchio -Inspector
Dan Valeri- Chaplain

BUILDING INSPECTOR

The Building Department is responsible for enforcement of the MA State Building Code, Southwick Zoning Ordinances, AARB Regulations as promulgated by The MA Architectural Access Board, Weights and Measures, and various conditions that may be outlined and attached to Special Permits issued by the Planning Board or Zoning Board of Appeals. The Department issues permits for numerous building projects throughout the year, as well as Plumbing, Gas, Solid Fuel Burning and Electrical Wiring (wood, Pellet and coal stoves) pools, hot tubs, signage, sheet metal (duct work), HVAC systems. The Building Department oversees change in use applications and conversions from one occupancy use group to another. Additionally many joint inspections are completed with our Fire Department annually. These joint inspections would be completed to all town owned buildings, day care facilities, restaurants with liquor licenses, churches and schools. These inspections are conducted to insure the safety of the buildings from a building standard and Fire Code view.

The Town of Southwick continues to have a very active Building Department with residential new home construction growing at a rapid pace. The growth can be attributed somewhat to recent subdivisions approved within the community as well as an attractive well run community. Southwick continues to be a highly desirable town to both live and work in. I expect the next year ahead to be a strong season.

Respectfully,

Kyle J. Scott

Building Commissioner

POLICE DEPARTMENT

The common theme recently for everyone looking back on 2021 seems to be, "it has been a year like no other." Certainly 2021 came and ended with many challenges, much of which have continued into 2022. COVID found its way into all our homes over time creating a substantial strain on personnel and our ability to cover shifts. Fortunately, all the men and woman rose to the challenges, and continued to provide a level of service and professionalism that sets the standard for others to follow.

We have had made many personnel changes this year to include the retirement of former Chief, Kevin Bishop. On behalf of the officers here, I just want to again thank Kevin for all his time and commitment to this department, community, and especially for his attention to making a smooth transition for myself as I took on my new role as Chief.

This transition period included the addition of a new Patrol Officer, Matthew Olson, who graduated from the Massachusetts Police Academy in August and several promotions were awarded. Rhett Bannish was promoted to the rank of Lieutenant and Officers Roger Arduini and Michael Taggart were appointed to the rank of Sergeant.

Unfortunately, COVID is still taking a toll on our ability to continue with our Community Outreach Programs such as the Citizens Police Academy and R.A.D. Over the course of the year Officers have been attending community events on a much smaller scale and will continue to do so as we navigate through this pandemic.

As a COVID ripple effect, this boating season our Lake experienced a daily visitation rate two to four times higher than normal. The quantity of power boats has significantly increased along with canoes and kayaks. 2021 data recorded 1054 vessels moored collectively between North, Middle, and South Ponds. In addition, approximately 6000 vessels transitioned

through the two State Ramps. As a result, additional Lake Patrols were required to ensure public safety. The Marine Patrol Unit performed 70 Lake Enforcement shifts over the 2021 boating season. This was the second season through the pandemic we have been challenged with the need to provide additional Lake Enforcement. We worked with Hampden County Sheriff's Department and Mass Environmental Police who helped when available to fill some of the workforce shortages.

To assist our specialized units, Dive and Recovery and Marine Patrol, Sergeant Westcott applied for and was awarded a \$60,000 grant for side scan sonar which will enhance our search capabilities in the water. The department was also able to procure a DRONE from the Westfield Police to further assist with those efforts. Through the fall of 21, Officers Marc Siegel and Andrew Smith underwent an extensive certification process to become FAA DRONE Pilots.

Police Reform Legislation implementation began with many additional requirements to police training and set a new standardization for Police Officer Certification. We have had to critically review our tactics, training, and processes, ensuring a culture that not only embraces change but also aligns with the community expectations. We continue to maintain the highest level of training possible for our Officers to stay ahead of the ever-changing demand. The past year our Officers received training in the following areas, Legal Update, CPR/First Responder, State Ethics, Communication and De-Escalation, Domestic Terrorism, Firearms, First Complaint Evidence, First Line Supervisor, Implicit Bias, Officer Wellness, and Civil Rights to name a few.

I would like to take this opportunity to thank all the citizens, civic organizations, and the Board of Selectmen for the tremendous community confidence and trust in our Officers. For years, this

partnership has allowed us to serve Southwick in the safest and most effective manner.

Stay safe, stay healthy, and I look forward to 2022

Respectfully,

Chief Landis



TOWN OF SOUTHWICK POLICE DEPARTMENT 2020 STATISTICS

Call for service Logged	13, 530
Motor Vehicles Accidents Investigated	146
Incidents Investigated	646
Restraining Orders	44
Arrests	154
Juvenile Reports	07
Forcible Rape	01
Aggravated Assault	09
Simple Assault	30
Burglary/ Breaking and Entering	45
Shoplifting	07
Theft from a Building	05
All Other Larceny	34
Motor Vehicle Theft	03
Counterfeiting/Forgery	06
Stolen Property Offenses	01
Destruction/Damage/Vandalism	51
Drugs/Narcotic Violations	07
Statutory Rape	02
Pornography/Obscene Material	02
Domestic Violations	88
Disorderly Conduct	04
Identify Theft	58
All Other Offenses	110
Liquor Law Violations	07
Driving Under the Influence	17
Runaway/Missing Person	05
Trespass of Real property	08
Traffic Town By-Law Offenses	192
Warrant Arrests	14
Murder	00
Scams	23
Negligent Homicide	00



**Important phone and contact
information for the Police Department.**

Emergency Number 911
Emergency Text to 911 911
Non-Emergency Dispatch Center 569-5348
Police Tip Line 569-5348 Press 9

POLICE DEPARTMENT PERSONNEL

Chief Robert Landis	569-5348 Ext 621	167@swkpd.com
Lt. Rhett E. Bannish	569-5348 Ext. 616	274@swkpd.com
Sgt. K9 Michael A. Westcott & K-9 General	569-5348 Ext. 530	284@southwickpd.com
Sgt. Bradford P. Fisk	569-5348 Ext. 618	269@swkpd.com
Det. Sgt. Thomas Krutka	569-5348 Ext. 622	276@swkpd.com
Sgt. Paul A. Miles	569-5348 Ext. 620	272@swkpd.com
Sgt. Roger P. Arduini	569-5348 Ext. 626	275@swkpd.com
Sgt. Michael A. Taggart	569-5348 Ext. 614	281@swkpd.com
Officer Gregory L. Burt	569-5348 Ext. 526	282@swkpd.com
Officer Marc S. Siegel	569-5348 Ext. 528	280@swkpd.com
Officer David P. Massai	569-5348 Ext. 521	287@swkpd.com
Officer Kyle W. Sanders	569-5348 Ext. 522	288@swkpd.com
Officer Garrett M. Parker	569-5348 Ext. 536	289@swkpd.com
Officer Andrew J. Smith	569-5348 Ext. 603	290@swkpd.com
Officer Michael J. Bridges	569-5348 Ext. 642	291@swkpd.com
Officer Kelly Miller	569-5348 Ext. 535	292@swkpd.com
Officer Matthew Olson	569-5348	293@swkpd.com
Reserve Officer Kevin Bishop	569-5348	164@swkpd.com
Reserve Officer Donald Day	569-5348	375@swkpd.com
Reserve Officer Robert J. Deluca	569-5348	329@swkpd.com
Reserve Officer Jeremiah J. Cain	569-5348	349@swkpd.com

Reserve Officer Gregory H. Priest	569-5348	355@swkpd.com
Reserve Officer Michael A. Girard	569-5348	352@swkpd.com
Reserve Officer Thomas Shea	569-5348	374@swkpd.com
Reserve Officer Alex Sanchez	569-5348	373@swkpd.com
Reserve Officer Kyle Allen	569-5348	370@swkpd.com
Reserve Officer Stephen Deneault	569-5348	371@swkpd.com
Reserve Officer Kevin Hanna	569-5348	377@swkpd.com
Dispatcher Keith N. Stromgren	569-5348	kns@swkpd.com
Dispatcher Peter W. Coe	569-5348	lam911@swkpd.com
Dispatcher James R. Frenette	569-5348	jrf@swkpd.com
Dispatcher Robert J. Eak	569-5348	rje@swkpd.com
PT Dispatcher Wendy C. Cordeiro	569-5348	wcc@swkpd.com
PT Dispatcher David LaBombard	569-5348	dll@swkpd.com
PT Dispatcher Andrea L. Rowley	569-5348	air@swkpd.com

Chief's Confidential Assistant

Suzann M. Anderson 569-5348 Ext. 609
Email: sma@swkpd.com

Records Department/Firearms Clerk

Wendy C. Cordeiro 569-5348 Ext. 644
Email: wcc@swkpd.com

Animal Control Officer

Lizanne Bennett 569-5348 Ext. 649
Email: aco@swkpd.com

ANIMAL CONTROL OFFICER

Well, we made it. 2021 was SUPPOSED to be Covid free but apparently THAT didn't happen. However... after all was said and done, it was still ok and we made it through.

We've had quite a few critters come and go through the shelter in 2021 – thankfully not as many as were in 2020, but still impressive.

We've been able to continue placing animals into permanent, loving homes and that's such a "happy ending" for the jobs we do here. Seeing animals abandoned is the heartbreaking part of an ACO's job but to be able to find that animal a new life with a loving family is just such a wonderful feeling.

Many thanks to our staff and volunteers – it was great to have the volunteers back this year! Our staff and volunteers take the time to ensure that each animal housed here is well cared for and the longer the stay, the more the pampering.

SO here's a breakdown of 2021...

Impounded animals – 58 – including a few chickens, a rabbit and even a Conure!

Animals Adopted – 22

Animals Redeemed by owners – 28

Roaming dogs – 83 (down from 120 – good job!)

Barking dogs – 21

Farm animal complaints – 17

Wild animal complaints – 127 (including 35 bear complaints)

Dogs and cats hit by cars – 15

Animal Cruelty investigations – 32

Total calls received was 426

Total calls followed up on – 51

A few of these numbers really didn't change much since 2020 which was great. The only big number changed was the amount of roaming dogs – so thank you!

Wildlife issues have always been a concern for some, and you are again asked to call if you see something that just isn't right – Remember that we do still have Rabies in the area, although no cases from 2021. We did have a fox that was apparently very used to people and he or she completely enjoyed basking on the road / sidewalk where it had been warmed by the sun. While that's perfectly normal behavior (I'd sit in the sun, too, on a cold day!), animals can be a bit too comfy around people and for that we have suggestions, so if you need to, give us a call!

Remember, too, that if you or someone you know is in need of assistance with your pet, please feel free to call. We have supplies donated to us and we can help or find you help.

Please remember to keep your pets vaccinated against Rabies. There are clinics around so if you're having trouble getting into your vet's for an appointment, give us a call and we'll be happy to steer you in the right direction. I'd suggest, though, checking your rabies certificates and getting in touch with your vet hospital well in advance of the vaccination expiration date.

Lastly, I do want to welcome Chief Landis (formerly known as Lieutenant Landis) to his new position! He's taking on 2022 with vigor and we're trying not to drive him TOO crazy...! Well, maybe just a little...

ANIMAL INSPECTOR:

Municipal Animal Inspectors are assigned the task of taking reports and keeping records of animal bites involving domestic or wild animals.

They are also responsible for barn inspections to get a census of the domestic animal population in town, to be sure that all of the animals appear to be in good health and free from disease and lastly, to observe the animal housing and ensure that ample food, water and shelter are provided.

SO.... 2021 was wonderful! Getting back to visiting the farms in town and chatting with everyone was great! It was so nice to be able to interact with everyone – kind of a normal thing to do again!!!

Here's how it played out in 2021:

Quarantines of domestic animals for bites or scratches to humans – 37

Quarantines of domestic animals for bites or scratches to or from other animals – 11

We did NOT have ANY Rabies cases!!! Now, let's not get too excited as it does tend to fluctuate, so don't let your guard down. Rabies tends to peak in Spring and Fall...

Total number of farms was just over 100 and almost everyone was up to snuff as far as care and maintenance of their critters. Thank you!

Now, I've been asked if people with just a small amount of chickens are considered "farms". The answer is yes, according to the State. So think of a name for YOUR farm so next time I stop by we can make it official!!!!



RADIO AMATEUR CIVIL EMERGENCY SERVICE R.A.C.E.S

The Town of Southwick Radio Amateur Civil Emergency Service (R.A.C.E.S.), under Federal Emergency Management Agency jurisdiction and Federal Communications Commission regulations, reports to the Southwick Emergency Management Director. R.A.C.E.S. is an important communications component of the Town's Emergency Operations Center, the Alternate EOC and the Mobile Communication vehicle. Members are required to be current licensed FCC amateur radio communication operators appointed by the Town of Southwick.

The Town R.A.C.E.S. volunteer members provide emergency public safety government communications linking the Emergency Operation Center within Southwick and with adjacent community Emergency Operation Centers during severe weather and critical emergencies and disasters. Emergency communication liaison is also established and maintained with the Massachusetts Emergency Management Agency, Norton office of the National Weather Service, the American Red Cross, shelters, and to the Amateur Radio Emergency Service representing other Public Service Agencies including the National Hurricane Center, during times of emergency activation and need.

Monthly radio communication drills are conducted with adjacent and regional communities and to the Massachusetts Emergency Management Agency on the first Monday of every month. RACES members participate in weekly drills every Sunday on 75 meters HF with Massachusetts communities and on 2 meters VHF using simplex and repeaters for local and regional communication.

During the last full weekend every June the Southwick RACES operators with Emergency Management, C.E.R.T. and Amateur Radio Emergency Service SEMA members participate in a national twenty-four hour disaster communications exercise hosted by the Southwick Emergency Management Agency. Under corona covid-19 virus health guidance RACES members participated at separate remote locations. During this exercise, while operating on emergency generator power under simulated disaster conditions, radio messages were sent and received to areas throughout the United States and Canada. Local, regional and national communications were established using Single Side Band, FM, Digital and Morse code on the 75, 40, 20, 15, 10, 6 and 2 meter frequency bands with the FCC assigned **WC1SW** call sign. Southwick RACES rated sixth in this U.S. and Canadian event. Southwick *RACES participants were:*

Director Charles Dunlap, K1II

Assist. Director Keith Stromgren, N1MOC Assist. Director Chuck Darling, KA1HKJ

Radio Officer Eric Carroll, N1HVM

Pauline.Dunlap,N1EVE

Bill Ferry, K1BZM, ARES

Dick Marshall, KC1DMZ

Joseph Dunlap, N1IED

Kara Schmitt, volunteer

Activations this past year were for the Great Northeast Shake Out earthquake drill, Halloween Eve Night Town DPW - Alt. EOC Offices point of presence, and four EOC severe weather operations. Communication services provided by the Radio Amateur Civil Emergency Service are essential to Public Safety and Emergency Operation Center communications during EOC operations and during normal service communication disruptions. Training is afforded for all hazards with SEMA, MEMA, and FEMA HomeLand Security.

FCC Licensed RACES Members are:

Director Charles Dunlap, K1II

Assistant Director Keith Stromgren, N1MOC

Assistant Director Charles Darling, KA1HKJ

Radio Officer Eric Carroll, N1HVM

Pauline Dunlap, N1EVE

Iain K. White, W1IKW

If interested in R.A.C.E.S. participation and appointment please contact any member or call 569-0308.

Respectfully submitted,

Charles H. Dunlap, Director

SOUTHWICK EMERGENCY MANAGEMENT AGENCY - SEMA

Southwick Emergency Management Agency, SEMA, has the responsibility for All Hazards Coordination of all local town governmental departments and local volunteer service agencies in times of emergency, crisis or disaster with liaison to the Massachusetts Emergency Management Agency and to the Federal Emergency Management Agency for emergency disaster mitigation, preparation, response and recovery. This department oversees that our local government is able to function during times of fragmentation and times of a "Declaration of Emergency". This is accomplished by maintaining and annually updating the Southwick Comprehensive Emergency Management Plan, coordinating an all-town department Continuity of Government - Continuity of Operations Plan, and providing an Emergency Operations Center with an alternate EOC to be used by our elected officials and critical key department chiefs and directors during times of emergency and disaster.

SEMA Members: Call 569-0308

Director: Charles H. Dunlap

Assistant Director: Keith Stromgren

Assistant Director: Charles Darling

Communications Officer: Eric Carroll

Pauline Dunlap

Iain K. White

Under the all-hazard concept during times of warnings and emergency crisis situations, members are on standby or activated for response to the Emergency Operations Center or Mobile Emergency Communications Command Vehicle. The following significant events and warnings were encountered during the past year from January 1st to December 31st:

Electric Power Outages	10
Water Breaks	unknown
Natural Gas Leak	unknown
Haz-Mat Response	unknown
Closures of Highway/Roads	
Main Highways	8
Other Secondary	10
Red Flag Fire Warning (high temperature, dry - windy conditions)	4
Heat Advisory	13
Heat Wave (3 or more days above 90 F)	3
NWS Freeze Warning: April 23 and October 23	
Winter Storm Warning	3
Blizzard Warning	0
Wind Chill Warning	2
Below Zero Days	1
Ice Storm Warning	0
High Wind Warning	2
Tornado Watch	0
Tornado Warning	0
Flood Warning	1
Flash Flood Warning	2
Severe ThunderStorm Warning	12
Drought, Severe	0
Tropical Storm Warning	0
Terrorism Warnings Federal	0
Declaration of Emergency, Local	2
State:	2
Federal:	1
Federal-National Warnings for: domestic travel- Public places, and international travel	0
CDC health warning for corona covid-19 virus	1
Emergency Operations Center Activations	4
Cooling center opening	2
Bomb threat	1

The year 2020 was eventful continuing with the corona covid-19 virus infection and a National Transportation mask requirement. HomeLand Security declared a public health emergency with a Presidential, Massachusetts continuing to 2021. There were three heat waves with thirteen days over 90 degrees, and an encounter by two hurricanes. On the 10th of June Southwick Town Offices and Public Safety experienced an interruption / loss of phone VOIP communications. There was a national as part of continuity of operations planning the EOC operations were transferred to off premise operations continuing under covid-19 virus emergency conditions. Meeting and training totaling sixty-two sessions were virtual via ZOOM, TEAMS, and WEBX.

Members participated in the Northeast Earthquake drill, NWS SkyWarn severe weather training, Southern New England Weather Conference, Dig Safe, Pipeline Emergency Response, CPR and Go Bag training. On both Halloween Eve and Night an annual night emergency and communications exercise was held at the DPW-Alternate EOC. Public Safety Emergency Response guides were distributed to Police, Fire and DPW.

Members receive training in Weapons of Mass Destruction Response, NWS SKYWARN Severe Weather criteria, Eversource utilities High Voltage Power line Safety- Damage Assessment and Emergency Power Restoration coordination, Federal/State/Local radio communications interoperability, Incident Command System levels 100 to 400, CPR, First Aid and Bioterrorism-Weapons of Mass Destruction. They also attend an annual Pipeline Energy Safety conference, DIG SAFE 811 reporting procedures, Emergency Communications workshop, DOT Nuclear Transportation Accident Response, and Hazardous Material Transportation Accident orientation. Of concern are intermittent loss of the 9-11 emergency calling, and the internet for communication contingency planning and support.

Members participated in an annual twenty-four hour disaster communications exercise placing 6th with U.S. and Canadian participants. A military Deuce and Half cargo truck and a converted military trailer have been setup for deployment for emergency generator power and lighting at emergency incidents, public events and shelter needs. The Emergency Management Agency also has a Mobile EOC Communication Command vehicle that is available for public safety and event use.

SEMA has radio Communications capability to the NWS, American Red Cross, adjacent communities, the State and Federal Governments and to emergency shelters during times of activation.

Southwick Emergency Management's goal is for each resident and business to have an All Hazards Emergency Plan to prepare and manage for emergencies. In the event of a nuclear incident radiation particle fallout, sheltering may be required for two weeks or longer including planning for pandemic and civil unrest events. Family basic needs, including special needs for the elderly, infants and disabled of at least two weeks should include provisions for water, food, medications, comfort and communication. Family emergency preplanning for all-hazards is an intelligent decision. There are two designated emergency shelters, one at the Town Offices Building and the Southwick-Tolland-Granville Regional High School that would be available if and when required.

The year 2021 was a year to test our emergency capability and needs with lessons learned dealing with the covid-19 pandemic and a municipal water use restriction.

In closing, I wish to recognize Iain White as our newest SEMA member. The hard work and dedicated hours by the appointed volunteer members of Southwick Emergency Management continue to maintain high standards among the other three hundred and fifty one Massachusetts Emergency Management Communities. Volunteer membership and emergency preparedness information may be obtained from any



COMMUNITY EMERGENCY RESPONSE TEAM - C.E.R.T

The Community Emergency Response Team under FEMA HomeLand Security - Citizen Corps is sponsored by the Southwick Emergency Management Agency. The mission is to support a community emergency response team with trained volunteers to aid in shelter operations, emergency communications and provide assistance to public safety during major emergencies and large events in Southwick. CERT members are deployed in the Emergency Operations Center during activations, assist at Local Emergency Planning Committee meetings hosted in the Emergency Operations Center and assist with Southwick events, National MotoCross, cooling/warming center and shelter openings. Members assisted and participate in the Emergency Management annual Disaster Communications Exercise in June. Assistance by the Hampden County Sheriff for CERT to provide lighting for the High School outside Town Annual Meeting last May due to covid requirement. They are trained in Incident Command, Haz-Mat awareness, SkyWarn severe weather reporting, radiation monitoring, Incident Command, the National Incident Management System, and CPR / First Aid. They receive additional training by Federal and State Emergency Management and through FEMA.

In closing, a thank you to our CERT members for their dedication and volunteer support to our town. CERT information is available by calling Southwick Emergency Management Agency at 569-0308.

CERT Members are: Keith Stromgren, Charles Darling, Eric Carroll, Pauline Dunlap, Iain White, and Charles Dunlap.

Respectfully submitted,

Charles H. Dunlap, Coordinator

DEPARTMENT OF PUBLIC WORKS

OVERVIEW:

The Mission of the Department of Public Works (DPW) is to provide effective and high quality public works services to enhance the living and working environment in the Town of Southwick. The DPW is comprised of five Divisions (Highway, Water, Sewer, Solid Waste, and Engineering). The DPW Facility is located at 661 College Highway and the Transfer Station is located at 22 Industrial Road.

HIGHWAY DIVISION:

The Highway Division consists of 5 employees who service the 85+ miles of Town roadways. Services include plowing and sanding for winter storms; replacing, rebuilding, clearing, and cleaning catch basins; maintaining drainage controls; patching potholes; grading gravel roads; removing trees on Town property; roadside mowing; cleaning up roadside litter and illegally dumped materials; street sweeping; and maintaining street signs/signals. The Highway Division also provides services to many other Town departments, such as responding to emergency calls for vehicle accidents, oil spills, downed trees, washouts and flooding.

WATER DIVISION:

The Water Division consists of 3 employees who service and maintain 51 miles of water mains, 2 wells, 4 pumping stations, and potable water services for 2,694 service connections. The duties of the Water Division include performing daily inspections of the Town wells and pump stations; installing and overseeing new water services and meters; repair water breaks; and assisting with winter snow plowing.

The goal of the Water Division is to provide Town residents with excellent service and an ample supply of clean, safe drinking water. Our water is regularly tested for numerous contaminants and bacteria in accordance with MassDEP regulations. The test results are summarized in our Water Quality Report that is published annually in The Westfield News and the Town website. Southwick also purchases water from the Springfield Water & Sewer Commission (SWSC) to supplement water from the Town well during periods of high usage or when repairs are being made to the well pumps.

SEWER DIVISION:

The Sewer Division consists of 1 employee who services and maintains approximately 14 miles of sewer main, 275 grinder pumps, 7 pumping stations, and 1 chemical feed building to serve 872 service connections. The duties of the Sewer Division include performing daily inspections of the pump stations and main trunk lines; servicing failed grinder pumps; inspecting new sewer connections; grease trap inspections; repairing sewer breaks; and assisting with winter snow plowing.

All of the Town's sewage flows to the Westfield Wastewater Treatment Plant. The total flow from Town to the treatment facility averages 155,000 gallons per day.



SOLID WASTE DIVISION:

The Solid Waste Division consists of 3 employees who oversee the collection and disposal of Town refuse. Services include assisting residents deposit trash and recyclables into proper containers; hauling trash and recyclables to disposal sites; managing stockpiles of compost and mulch for residents use; and assisting with winter snow plowing.

Southwick continues to promote recycling in order to reduce operating costs and meet goals established in MassDEP's 2030 Solid Waste Master Plan by reducing our annual solid waste disposal by at least 30% from 2020 to 2030 and a reduction of at least 90% by 2050. The following table summarizes the volume (measured in tons) of trash and recyclables the Town collected in 2021:

2021 TRASH & RECYCABLES DATA – TONS

General Trash	2,202
Paper	262
Wood	259
Bottles and Cans	175
Scrap Metal	152
Electronics & Appliances	31
Bulky Rigid Plastics	18
Mattresses & Boxsprings	12.5
Textiles	11
Tires*	9.5
Lamps & Batteries	1.5
Waste Oil & Antifreeze	1
Books*	1
Finished Compost*	100
Wood Chips*	80
Recyclable Tonnage	1,113.5
Total Tonnage	3,315.5
Recyclables to total waste stream	33.6%

Estimated

ENGINEERING:

The Engineering Department consists of 2 employees who are responsible to plan coordinate, and oversee various construction projects; coordinate with and review plans and applications submitted to various Boards and Departments; manage the ongoing MS4 Stormwater Permit and complete the associated tasks; evaluate funding opportunities for infrastructure improvements; manage annual contracts for paving, heavy equipment rental, tree removal, crack sealing, line striping, guardrail replacement, etc.; and evaluate Town acceptance of private roads to maximize Chapter 90 funds.

2021 PROJECTS:

DPW constructed or oversaw the following projects during 2021:

- Completed paving and infrastructure improvements on approximately 4 miles of roads including Tannery Road, Cedar Street, Lexington Circle, Patriots Way, Woodland Ridge Road, Tree Top Lane, Pinnacle Drive, North Pond Road, Alcove Road, and Granaudo Circle.
- Performed crack sealing on approx. 4 miles of paved roads throughout Town.
- Upgraded deteriorating and underperforming drain lines and outfalls on Foster Road and George Loomis Street.
- Rebuilt and replaced several catch basins at various locations throughout Town.
- Secured \$5,400 in grant funds to improve operations at the transfer station.
- Completed design to upgrade the water transmission main from the Jarry Drive Pump Station to Springfield Water & Sewer's system on Southwick Street in Westfield.
- Completed design efforts to replace an undersized and deteriorated culvert on Klaus Anderson Road utilizing a \$128,000 grant from the Municipal Vulnerability Preparedness (MVP) program.
- Completed a design and secured a permit to install a chlorination system for Well 1.
- Completed design on Bungalow Street to reconstruct the road, including road widening and new drainage, water, and sewer lines via funding through a Community Development Block Grant (CDBG).
- Initiated a study to promote and expansion of the Hudson Drive Industrial Park, including looping the road to Sam West Road, through a \$104,000 MassDevelopment Site Readiness Grant.
- Initiated design to reconstruct the Prifti Park Sewer Pump Station with new pumps, motors, controls and generator using ARPA funds.
- Initiated design and permitting for a culvert replacement on Kline Road with an \$80,000 grant from the Culvert Replacement Municipal Assistance Program.
- Coordinated new developments with land owners, developers, and Town officials, including The Greens and Noble Steed projects.
- Implemented the updated NPDES MS4 stormwater regulations per the new Permit administered through EPA and MassDEP.
- Continued managing the Town's annual contracts for street sweeping, line striping, and tree work.
- Removed dirt and debris from catch basins as needed.

2022 AND BEYOND:

DPW is involved in the following projects scheduled for implementation in 2022 and beyond:

- Perform paving and infrastructure improvements to Mort Vining Road, Hillside Road, and other streets as funding becomes available.
- Replace the water transmission main from the Jarry Drive Pump Station to Springfield Water & Sewer's system on Southwick Street in Westfield using ARPA funds.

- Replace an aging and deteriorated culvert on Klaus Anderson Road and install associated green infrastructure improvements with a \$728,300 grant from the Municipal Vulnerability Preparedness (MVP) program.
- Re-permit the Town's Water Withdrawal Permit and evaluate whether to increase the yield to accommodate future expansion of the water system and economic development.
- Construct a water chlorination system for Well 1.
- Evaluate reconditioning or reconstructing Wells 1 and 2.
- Provide closure over the former brush landfill and initiate periodic water quality monitoring at the Transfer Station.
- Identify areas for additional Phase II Sewer Expansion Project and initiate design efforts.
- Improve vehicular, pedestrian, bicycle, and safety improvements for Depot Street and Powder Mill Road in conjunction with a plan prepared by Pioneer Valley Planning Commission.
- Evaluate opportunities to reconstruct local roads utilizing CDBG funding, including North Lake Avenue.
- Implement a long-term paving plan to pave various roads in accordance with the Pavement Management Program.
- Develop a comprehensive Fats, Oils, and Grease (FOG) Program with Board of Health to regulate discharges into the municipal sewer system
- Add features and improving the operations of the SCADA system to support water and sewer facilities.
- Continue annual surface treatments (crack sealing, microsealing, etc.) and line striping of several roads.
- Continue to rehabilitate or replace deteriorating and underperforming drainage.
- Work with Select Board and Planning Board to evaluate Town acceptance of unaccepted roads and developments.

Respectfully Submitted,

Randal Brown, P.E., NGICP – DPW Director

Richard Grannells – Special Assistant to DPW

Edward Johnson – Chairman, Board of Water Commissioners

SEWER IMPLEMENTATION COMMITTEE

The Sewer Implementation Committee met on a limited basis in 2021. The following items were discussed.

Bungalow Street Sewer Expansion

Last year, the Town was awarded Community Development Block Grant (CDBG) funds for design and permitting efforts to reconstruct Bungalow Street. Design and permitting work is complete. Included with this work is the addition of a dry sewer line with stubs to each property line. The sewer will be on the low-pressure system and discharge into the existing main on Point Grove Road. In the Fall, the Town applied for and was granted a CDBG fund for construction costs. If all goes well, construction could start in 2022. Once construction is complete, homeowners will have the option to hook up, but there will be no obligation to do so unless their existing sewer fails Title 5. No connection fees would be assessed until the homeowner elects to connect to the sewer system. The members in attendance questioned if there would be a connection fee and if all costs were covered for the pipe installation.

Suffield Sewer Expansion

Suffield is evaluating connecting some neighborhoods on the Lake into the Town's sewer system on Point Grove Road. This study is intended to update a 2013 study that Suffield previously completed. Suffield is not looking to change the area that was identified in the 2013 study. However, Suffield may be looking at adding more flow than originally discussed which was 50,000 gallons/day. One significant issue that will need to be addressed is whether Suffield will utilize the Town's capacity in the Westfield Wastewater Treatment Plant (WWTP) of 500,000 gallons/day or whether Suffield will secure its own capacity directly with Westfield. Currently the Town discharges approximately 150,000 gallons/day to Westfield WWTP. The members in attendance discussed if Suffield will need to purchase capacity from Southwick, or if they would purchase additional capacity through Westfield.

Hudson Drive Sewer Evaluation

The Town was awarded a grant from the Mass Development Site Readiness Program to evaluate an expansion of Hudson Drive Industrial Park, which would include looping Hudson Drive to Sam West Road as well as evaluating utility expansions. This is intended to promote this area for future development. One item that is being evaluated is expanding the sewer system to both Hudson Drive and Sam West Road. This will include conceptual plans on where the expansion should take place. It is likely that several pump stations would be required to connect both streets. This project is expected to be completed in early 2022. The members in attendance questioned if the area could have a potential for rezoning to include more of a variety of potential businesses.

The Sewer Implementation Committee can be contacted at sic@southwickma.com.

Respectfully submitted, Sewer Implementation Committee

Jerry Patria, Chairman
Randy Brown, Vice Chairman
Freda Brown
Brian Pranka
Art Pinell



SOUTHWICK-TOLLAND-GRANVILLE REGIONAL SCHOOL DISTRICT REPORT OF THE SCHOOL COMMITTEE

SCHOOL COMMITTEE:

Jeffrey Houle, Chair, Southwick2023
Pamela Petschke, Vice Chair, Granville2024
Ryan Korobkov, Secretary, Southwick.....2023
Theodore Locke, Tolland2024
Jonathan Schantz, Southwick2022
Maria Seddon, Southwick2022
Robert Stevenson, Southwick2024

SUPERINTENDENT'S OFFICE

Address: 86 Powder Mill Road, Southwick, MA 01077

Telephone: (413) 569-5391 FAX: (413) 569-1711

E-mail: superintendent@stgrsd.org

Website: www.stgrsd.org

Office Hours:

School Days: 8:00-4:00

Non-School Days: 8:00-3:30

The office is open daily Monday through Friday except legal holidays. Appointments to see the Superintendent may be made by calling the office.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Jennifer C. Willard, Superintendent

Stephen Presnal, Director of Finance and Operations

Jenny Sullivan, Director of Curriculum and Instruction
 Lisa Bousquet, Accounts Payable Clerk
 Jessica Coty, Financial Clerk
 Michelle Grisé, District Accountant
 Annie Larkham, Human Resources and Data Specialist
 Amy McLaughlin, Administrative Assistant
 Paul Petit, Treasurer

ADMINISTRATIVE STAFF BY SCHOOL

Woodland School (PK-2)

Kimberley Saso, Principal

80 Powder Mill Road, Southwick MA 01077

Telephone: 569-6598 FAX: 569-1721

Powder Mill School (3-6)

Erin Fahey Carrier, Principal

Cherie Curran, Assistant Principal

94 Powder Mill Road, Southwick, MA 01077

Telephone: 569-5951 FAX: 569-1710

Southwick Regional School (7-12)

Joseph Turmel, Principal

Serena Shorter, Assistant Principal

Michael Pescitelli, Assistant Principal

93 Feeding Hills Road, Southwick, MA 01077

Telephone: 569-6171 FAX: 569-4109

Student Services:

Robin Gunn, Director

63 Feeding Hills Road, Southwick, MA 01077

Telephone: 569-0111 FAX 569-1724

SCHOOL CALENDAR 2021/2022

August	30	Staff Opening Day
	31	Staff Prof. Development
September	1	First Day of School 1-12
	6	NO SCHOOL: Labor Day
	8	First Day of School K
	24	Half-Day: Staff Collaboration
October	11	NO SCHOOL: Columbus Day
	28	Half-Day: Parent Conferences
	29	Half-Day: Post Conferences
November	11	NO SCHOOL: Veteran's Day
	24	Half-Day
	25-26	Thanksgiving Holiday

December	22-23	NO SCHOOL: Prof. Dev.
	24-31	Holiday Vacation
January	17	NO SCHOOL: Martin Luther King, Jr. Day
	28	Half-Day: Staff Collaboration
February	21	NO SCHOOL: Presidents' Day
	22-25	Winter Vacation
March	10	Half-Day: Parent Conferences
	11	Half-Day: Post Conferences
April	1	Half-Day: Staff Collaboration
	15	NO SCHOOL: Good Friday
	18	NO SCHOOL: Patriots' Day
	19-22	Spring Vacation
May	30	NO SCHOOL: Memorial Day
June	15	Last Day of School: K-12

Schools close June 15 or whenever 180 student days have been completed.

ANNOUNCEMENT OF NO SCHOOL

Closing school because of weather conditions or other emergencies will be broadcast online on the Southwick-Tolland-Granville Regional School District social media pages, on TV stations WWLP 22 News; Western Mass News CBS 3, ABC 40 and Fox 6; and NECN. Voice and text messages will also be sent to all households via the ConnectEd system.

DELAYED OPENING

When the School Opening is being delayed it will be announced through the same media outlets as a school closing.

1. Buses will run two hours later, depending on the announcement.
2. Classes will start later.
3. Lunch will be served at the usual time.
4. Dismissal will be at the usual time.
5. Morning Pre-school classes will not be held.

If a delay is announced, it will be best for parents to continue to listen for further announcements since the delay is also used when weather and road conditions are uncertain or are in a period of change.

ATTENDANCE

School attendance is required by law but equally important is regular attendance. Illness should be the only excuse for being out of school. If your son/daughter is ill, it would be appreciated if you would notify the school by calling the school office.

DISTRICT DIRECTORY

SUPERINTENDENT'S OFFICE

Jennifer C. Willard, Superintendent

Stephen Presnal, Director of Finance and Operations

Jenny Sullivan, Director of Curriculum and Instruction

Lisa Bousquet

Anne Larkham

Jessica Coty

Amy McLaughlin

Michelle Grisé

INSTRUCTIONAL COACHES

Jenny Sullivan, Director of Curriculum and Instruction

Amber Hall

Benjamin Taglieri

Beth Grady

WOODLAND SCHOOL

Kimberley Saso, Principal

Christine Abbe

Audrey Hallett

Lenora Anderson

Laurie Hogan

Laura Arbour

Cassandra Iacolino

Mark Archambeault

Kathleen Irwin

Allison Bednarsky*

Kristin Joyal

Stacey Beebe

Gina Kimball

Heather Bourbonnais*

Rebecca Levit

Ashley Brown

Kirsten Peirce

Katherine Colapietro

Jennifer Perchuk

Lenora Cole

Eugenia Rigby

Jessica Corallo

Darcey Saltmarsh

Noëlle Duquette

Kristen Schindel

Andrea Duris

Lorelie Scorzafava

Francesca Fydenkevez

Judith Stearns

Rachel Garvey

Emily Tampone

Aslyne Giguere

Kerri Wheeler

Heather Goodenough

TEACHER ASSISTANTS

Pamela Andrus*

Kimberly Lynch*

Susan Aspinall*

Tina Masciadrelli

Jennifer Barrett

Casey McIntyre*

Donna Beaudion

Heidi Quigley*

Margaret Castanera*

Rebecca Raymond

Lois Dittrich*

Stephanie Ribeiro

Lynn Doty

Katerina Richardson*

Mary Drummond*

Mary Stratton

Bethany Fisher

Kathyn Turrell

Stacey Grimaldi

Nadine Ward

Bonnie Jones*

*Denotes Special Education Funded

POWDER MILL SCHOOL**Erin Fahey Carrier, Principal****Cherie Curran, Assistant Principal**

Lauri Aliengena	Lori LeClair
Katie Bailey	Heather Lloyd
Patricia Bessette	Laura Lucia
Barbara Bishop	Heather Marshall
Jan Brouillette	Marysa Massoia
Danielle Cardin	Shannon Naumowicz
Jordyn Chartier	Kristy Noel
Kimberly Christenson	James Pickering
Briana Conchieri	Terry Portenstein
Tyler Cook	Shelley Roit
Michelle Desmarais	Emma Rood
Lauren Dion	Cherie Rousseau
Christopher Frasier	Traci Savard
Alyssa Fugiel	Chantalle Sole
Jennifer Gates	Emily Van Horn
Jennie Gilmore	Ashlee Viens Callahan
Laura Hendrickson	Jodi Wagner
Devin Jorgensen	Joe Whalen
Jaclyn Kearney	Chelsea Wilgus

TEACHER ASSISTANTS

Donna Beaudion	Arthur Robichaud*
Judith Frennette*	Tami Russell
Micki Gargano*	Gretchen Soucy*
Dawn Labarre*	Danielle Sullivan*
Teresa LaFlamme*	Barbara Tatro*
Jared Lubarsky	Elizabeth Taylor
Meagan Phillips*	Jillian Winkler*
Christina Poggi*	

*Denotes Special Education Funded

STUDENT SERVICES

Robin Gunn, Director of Student Services

Ami Barroso, Speech/Lang. Pathology Assistant

Robin Berube, School Psychologist

Shannon Cavanaugh, BCBA

Mary Patricia Cullen, Autism Behavior Specialist

Melanie Guillemette, Occupational Therapist

Melanie Kiniry, Speech/Lang. Pathology Assistant

Carolyn Roberts, School Psychologist

Jennifer Routier, Speech/Language Pathologist

Ann Marie Scherpa, Autism Behavior Specialist

SOUTHWICK REGIONAL SCHOOL**Joseph Turmel, Principal****Serena Shorter, Assistant Principal****Michael Pescitelli, Assistant Principal**

Edward Abbe	Wayne Lis
Alison Anderson	Celso Lopez
Judi Bean	Samantha Lough
Tyler Bladyka	Kelsey Lydon
Harriet Boakye	Pamela Mahoney
Carol Callahan	Maryanne Margiotta
Timothy Callahan	Laura Markiewicz
Corinne Cheffer	Laura Martin
Kristine Cigal	Elizabeth McCarthy
Aaron Clark	Michelle Meczywor
Jennifer Coughlin	Frank Montagna
Marcy Coviello	Desiree Moriarty
Mary Cullen	Stephanie Niedziela
Jacqueline Cusick	Aaron Pearsons
Rachel Deery	Jennifer Pease
Shannon Dion	Susan Pelligrinelli
Mary Downie	Allegra Petell
Todd Downie	Amy Pomeroy
Pamela Dube	Richard Quinn
Daniel Eplite	Vanessa Radke-Yam
Kathryn Ezeugwu	Joubethzy Rodriguez
Paige Fortier	George Romeo
Morgan Gall	Lisa Sigda
Heather George	David Simao
Darrel Grant	Ann Simonet
Janet Grunwald	Andrew Talbot
Caren Harrington	Ramsey Tracy
Tracy Hartshorn	Alexander Trzasko
David Hendrickson	Melissa Trzasko
Anna Hitchcock	John Vershon III
Megan Kelley-Bagg	David Wallis
Christopher Kennedy	Alex Wendzel
Kelly Kiltonic	Megan Whalen
Rachel Knowles	Allyson Wicander
Matthew LaBlanc	Beth Yanuskiewicz
Cara Letendre	

TEACHER ASSISTANTS

Crystal Brooks*	Tara Gillette*
Karen Bryant*	Apryl Penland*
Irene Colvin*	Anne Poulo*
Peter Fiorentino	Heather Ramsey*
Michael Garone	Alecia Standish*

*Denotes Special Education Funded

NURSES

Debra Carellas, RN, WS
Ashley Chicoine, RN, PMS
Sophie Hanifan, RN, SRS
Jessica Harris, RN, WS. PMS
Marcia Lamoureaux, RN, SRS

CLERICAL STAFF

Kelly Arsenault, SRS
Phyllis Cain, WS
Stephanie Fielding, WS
Amy Freniere, Student Services
Kimberley Gepfert, SRS Guidance
Mary Jackson, PMS
Wendy Loubier, School Nutrition
Karen O'Connor, Student Services
Karen Parker, PMS
Susanne Romani, SRS

TECHNOLOGY DEPARTMENT

Benjamin Taglieri, Interim Director
Momoh Kamara
Jared Mapel
Christopher Parent

BUILDINGS & GROUNDS**Erik Wicander, Supervisor**

Marco Andrade, SRS	Craig McLaughlin, WS
Michael Bess, PMS	Kenneth Phillips, Maint.
Stephen Fitzgerald, PMS	Melvis Romero, PMS
William Fitzgerald, SRS	Karl Von Hollander, SRS
Brian Hartley, Maint.	Tobias Wheeler, WS Robert
Ryder Haskins, SRS	White, PMS
Mark LaViolette, WS	

METCO COORDINATOR

Charlene Diaz

ATHLETIC DIRECTOR

David Sanschagrin

504 COORDINATOR

Jennifer Yelin

SCHOOL NUTRITION DEPARTMENT

Matthew Lillibridge, Director

Sue Bartnicki, WS

Jennifer Durfey, WS

Shirley Goyette, SRS

Diane Lemieux, PMS

Heather Neiweem, PMS

Sabine Pirrello, WS

Aimee Ronzoni, SRS

Tia Rutola,

Nichole Salzarulo

Coleen Smith, PMS

Danielle Sullivan, SRS

Deborah Yensen

FUNDED PROGRAMS 2019/2020

IDEA	Improving Special Education	\$458,991 Robin Gunn
TITLE I	Improving Basic Programs for Local District	\$287,259 Jenny Sullivan
METCO	Racial Imbalance Program	\$147,261 Jenny Sullivan
TITLE II	Training High Quality Educators	\$52,439 Jenny Sullivan
Title IV	Supporting All Students	\$19,537 Jenny Sullivan
ECA	Special Education Entitlement Grant	\$15,763 Robin Gunn
ESSER	Elementary & Secondary Schools Emergency Relief	\$220,653 Jenny Sullivan
CvRF	Corona Virus Relief	\$317,025 Jenny Sullivan
DL NOW	Digital Literacy Education	\$11,740 Jenny Sullivan
RLTE	Remote Learning Technology Essentials	\$83,337 Jenny Sullivan
EC PROG IMP	Early Childhood Targeted Special Education Program Improvement and Safety	\$1,706 Robin Gunn
IDEA PROG IMP	Special Education Program Improvement	\$12,572 Robin Gunn

OPEB Funding

During fiscal year 2019 STGRSD established a qualified trust for the funding of other post-employment benefits (OPEB) by joining the Public Agency Retirement Services (PARS) OPEB Trust. STGRSD's balance in the Trust as of June 30, 2021 was \$349,047 which included the \$20,000 contribution that was appropriated in the annual budget for fiscal 2021.

ANNUAL REPORTS BY DEPARTMENT

2019/2020 ACADEMIC YEAR

SUPERINTENDENT OF SCHOOLS ANNUAL REPORT

The 2020-21 school year began with a delayed starting date to provide our staff and opportunity to receive rigorous professional development on shifting between in-person and remote school modalities. Students were able to choose between either a full remote option or a hybrid model of instruction. Fortunately, we were able to provide full five day in-person instruction for grades kindergarten through four and for all of our students on an Individualized Education Plan or and English Language Learner.

The school year started on September 15, 2020 for students. As the year progressed and COVID-19 percentage rates went above the defined metric of 5%, the entire District went full remote in November. By January, we were able to slowly reopen schools where COVID-19 was not present. Woodland School benefitted greatly as transmission rates were close to zero in our younger population. By April 5, 2021 all students grades Pre-K-6 returned to full time in-person. This once again disrupted learning as in grades 5 and 6 as students were no longer operating under the hybrid model. After April vacation, all students at the Regional School returned to a full time in-person model of instruction. We did continue to offer fulltime remote if parents selected it for the remainder of the year.

Although we were expected to be in year two of our 1:1 technology initiative, out of necessity, we had to move to year four and provide computer access for all. With the backup of orders due to COVID-19, the technology department reemployed desk top computers for at home students and worked creatively to purchase additional computers to supplement the back order of our original order.

With COVID-19, we expected to see a decline in enrollment as many families decided to either homeschool or send their children to a private school. On our October 2019 SIMS data we had an enrollment of 1,486 students. In October of 2020 we saw a sharp decline of 93 students to an enrollment of 1393. Although there has been a decline in our overall student enrollment, our school choice numbers continue at all-time high levels. In FY 2020 we received 131 school choice students and in FY 2021, we received 142 school choice students. The School Choice program continued to have a positive impact on the District with nearly three times as many students attending our schools from other Districts as students leaving STGRSD for other Districts.

A public hearing on the proposed fiscal year 2022 operating budget (2021-2022 school year) was held March 16, 2021. The School Committee approved an operating budget for fiscal year 2022 on March 30, 2021 in the amount of \$25,822,130, a 1.47% decrease over fiscal year 2021. This budget required no discretionary assessments to the member towns and a portion of our ESSER II funds were used to offset the Town of Southwick's minimum local contribution. The three towns also provided the school district with their proportionate share of their Coronavirus Relief Fund – Municipal Program grant funds to help support the schools in purchasing needed PPE and supplies to safely open the schools. Southwick provided the School District with \$89,720.52, Tolland with

\$3,496.15 and Granville with \$13,117.47. The schools were appreciative of the support the three towns provided.

Retirements for the 2020-2021 school year, included Ann-Marie Briggs, a teacher for thirty-one years; Cynthia Grannells a paraprofessional for twenty-seven years; Maurice O'Connor a paraprofessional for fifteen years; Linda Nicholson a food service professional for thirteen years. At the end of the 2020-2021 school year, School Committee member Chelsea Berry (Southwick) left her post after three years of service on the committee. The Committee welcomed new member Robert Stevenson (Southwick). I would like to recognize and thank each of these individuals for their years of service and dedication to the students and staff in our three-town district.

Respectfully Submitted,
Jennifer C. Willard
Superintendent of Schools

CURRICULUM AND INSTRUCTION ANNUAL REPORT 2020-2021 ACADEMIC YEAR

In preparation for a return to school after extended school closures due to the COVID-19 pandemic, the district provided two weeks of professional development days prior to the start of classes for the students and two days in December. Topics included introduction to new safety protocols and procedures to maintain social distancing requirements and multilayered approaches to mitigating COVID-19 transmission risk, Just in Time Teaching to address disrupted learning, Microsoft Teams tutorials for posting and receiving assignments online, and best practices in remote instruction. Teachers were given many working sessions throughout the two weeks to plan and prepare for a potential shift to remote learning.

Because of the student cohort and cleaning schedule, Wednesday afternoons were used for ongoing professional learning for teachers on these topics and others. Teachers were also provided access to an optional self-care course offered after school and led by a representative from JLA, the organization that has been facilitating our trauma informed schools initiative.

Despite all the change and disruption, we completed our third and final year of our problem-based mathematics initiative with Mike Flynn and Sarah Bent from Mount Holyoke College. Because MHC has been offering hybrid courses for their graduate students for nearly a decade, we were able to tap into Mike's expertise in delivering engaging instruction via Zoom. We continued our grade-level mathematics learning labs virtually and learned strategies to maximize the effectiveness of online math instruction. Twenty-five teachers and administrators completed our third and final district-offered summer DMI (Developing Mathematical Ideas) course: "Measuring Space in One, Two, and Three Dimensions" with our beloved instructor, Jan Szymaszek. Several of our teachers were inspired by their summer courses with Jan to enroll in MHC's Mathematics Leadership master's degree program to continue learning and growing as teachers of mathematics.

Respectfully Submitted,

Jenny L. Sullivan
Director of Curriculum and Instruction

DIRECTOR OF STUDENT SERVICES ANNUAL REPORT

The Southwick-Tolland-Granville Regional School District (STGRSD) supports approximately 230 students with special needs. Special Education is the practice of educating students with disabilities to address their individual differences and challenges. Students are eligible for special education services if they have one or more of the following disabilities: autism, developmental delay, intellectual, sensory, hearing, vision, deaf-blind, neurological, emotional, communication, physical, specific learning, or other health impairment.

The 2020-21 school year began like no other. Our PK-2 students began the school year in-person, as did the 3rd and 4th grade students at Powder Mill. Students with special needs in grades 5-12 had the option of attending school in-person or remotely until all students returned in April. Our general and special education teachers, paraprofessionals and service providers worked tirelessly to provide supports and services to all our students with special needs whether the support was delivered in-person or remotely.

The primary goal of Special education is to ensure all children have equal access to grade level curriculum. Students that experience challenges in the learning process are provided with services to address factors that may adversely impact their performance. Supports and services are available to students in grades PK through grade 12. STGRSD has a special education teacher at each grade level to provide a free, appropriate, public education (FAPE) Two students with disabilities. To ensure a FAPE, the District offers services with staffing that includes special education teachers paraprofessionals, autism/behavior specialists, speech and language pathologists, school psychologists, occupational therapists, physical therapists, teachers of the hearing and visually impaired, and adjustment counselors. A team meeting is scheduled annually to review progress for each special education student during this meeting, the team develops an Individualized Education Program (IEP) that includes goals and objectives to strengthen any areas of weakness related to the students disability. General education teachers, special education teachers, service providers, parents, and students are members of the team. STGRSD has two Special Education Coordinators who schedule the IEP meetings and serve as liaisons to the Director of Student Services. Referrals to special education are made through the student assistance teams in each school or by parent request.

General and special education teachers work together to design instruction that meets the needs of our diverse student population working collaboratively, teachers develop strategies that reduce barriers and improve access for all students by using universal design for learning (UDL) principles. Assistive technology supports this effort, allowing children with disabilities to access tools that support their learning, e.g., audio books, text to speech and word prediction software, standing desks, alternative seating, graphic organizers. To support all our students, STGRSD continues its work to be a trauma informed school district; staff participate in professional development programs that focus on understanding the impact trauma and adverse life experiences have on our students academically and socially/emotionally. This work was particularly important during the pandemic. We believe student growth is fostered when there is a collective understanding of the importance of promoting a safe school environment.

STGRSD offers a continuum of special education programs: Inclusion, Partial Inclusion and Substantially Separate. Inclusion brings the supports and services to the child rather than removing the child from the general education classroom. These classes are co-taught by general education

and special education teachers; they co-plan lessons and activities that are differentiated to enable children of all abilities to participate and learn. Partial Inclusion involves support provided by special education staff outside of the general education classroom up to 60% of the school day. Substantially Separate classes provide instruction to students outside the general education classroom 80% or more of the school day. STGRSD has three programs for students with substantial special needs, two at SRS and one at Woodland School.

Respectfully Submitted,

Robin L. Gunn Director of Student Services

WOODLAND SCHOOL (PreK-2) ANNUAL REPORT

Students in preschool through second grade attend Woodland School. The STGRSD preschool program is for students with disabilities. Public schools are required to offer free and appropriate educational services for children ages three to five (and older) who have a disability as outlined by state and federal requirements under the Individuals with Disabilities Education Act (IDEA). The 2020-2021 school year opened with a student enrollment of 274 students and recorded a closing enrollment of 303. This was a decrease of fifty-three students from the year prior. COVID-19 was the largest factor for the decline in enrollment. Classroom sizes were reduced to provide ten feet of space between students and staff. This resulted in fewer preschool peer partners being enrolled. Many families also opted for homeschooling or enrolled their child in private schools.

Each year, administration and staff work to develop site strategic objectives to support the district's high impact initiatives of Engaged Learning, Shared Educational Leadership, Instructional Technology and a Guaranteed and Viable Curriculum. The strategic objectives are defined as:

Engaged Learning: With teachers as coaches, all students will have opportunities every day to engage in high-quality, student-centered learning experiences that have a clear purpose, challenge them to interact with the curriculum in a deep and thoughtful manner, and engage them in authentic tasks that require creativity and flexible thinking.

Shared Educational Leadership: Administrators and teachers share the responsibility for the learning of all students and adults in our district. Through the creation of a shared vision, calibration of understanding, reflection on current practices, and engagement in inquiry-based decision-making, we will improve school culture and student achievement.

Instructional Technology: Over the next four years, the District will move to a 1:1 student to device in grades 3-12 to be more in line with 21st Century learning which includes skills such as collaborating, communicating, informational literacy, critical thinking, media literacy and self-directed learning.

A Guaranteed and Viable Curriculum: Teachers will work collaboratively to provide all students the same opportunity to learn a rigorous curriculum built around common standards with differentiated resources and instruction, clear learning expectations for each grade or course, and tangible exemplars of student proficiency for each learning expectation.

Woodland School successfully accomplished or made progress towards the accomplishment of multiple site strategic objectives during the 2020-2021 school year:

Engaged Learning:

By increasing the knowledge of our staff and staying current with best practices, Woodland School's ability to engage all learners was strengthened. The 2020-2021 school year presented itself with new challenges for our staff to overcome with the COVID-19 pandemic still occurring. Throughout the continued partnership with Mount Holyoke College's Mathematics Leadership Program, Woodland teachers were able to continue their professional learning during the summer with a math summit and participated in daylong Learning Lab sessions with Mike Flynn and Sarah Bent from Mount Holyoke College. All of these were conducted remotely to meet COVID-19 protocols. The Department of Elementary and Secondary Education provided districts with ten additional days to provide professional development to our staff. In addition, we were able to capitalize on having instructional coaches in our district to assist in providing professional development so that our teachers would be prepared to teach in multiple learning environments: remote learning and in a socially distant in-person classroom. Each of these environments provided their unique challenges to engage students. Teachers' professional development opportunities centered around topics including just in time teaching, technology, best practices in COVID-19 times, new ELA curriculum, i-Ready Math data analysis, and continued work with trauma-informed best practices. This work resulted in increased student engagement and was observed during administrative walk-throughs and observations. To support the social-emotional needs of our students, the expectations of Woodland's C.A.R.E.S. ideals of cooperation, acting responsibly and respectfully, exhibiting effort and self-control were continued in these unique environments.

Shared Education Leadership:

At Woodland School, we had one preschool teacher, one-second grade teacher, and two kindergarten and first grade teachers serving as Team Leaders for their grades. A district level literacy committee was formed to discuss shifts in literacy instruction and how this would impact instruction in our district. Woodland School had representatives from all grade levels. As part of Woodland's C.A.R.E.S. initiative, students were recognized for cooperating, acting responsibly, respecting others, exhibiting effort, and showing self-control. They earned CARES tickets and students added a heart to the CARES wall in their classroom.

Instructional Technology:

Technology was provided to each family who needed a device for potential remote learning situations. There was one preschool and kindergarten teacher who taught remote students while in first and second grade there were two teachers. Teachers were supported for remote teaching with our extra professional development days and through the support of our instructional coaches. With COVID-19 protocols in place for in person learning the use of projectors was much more commonplace allowing material to be projected for all to see.

A Guaranteed and Viable Curriculum:

The third year of our math curriculum initiative allowed us to reflect and focus on strengthening our instructional practices. Like stated previously, these needed to be shifted to meet the challenges that occurred in socially distant classrooms and applying best practices to our remote teaching. We were able to continue to have engaging student-centered classrooms in both scenarios. In our partnership with Mount Holyoke College our teachers received professional development from Mike Flynn who had spent the past 14 years developing a dynamic hybrid model for remote and in person learning.

This model allowed our teachers to continue to provide rigorous grade level material to our students whether we were in person or remote. Woodland School also began to think about our literacy curriculum and what best practices were emerging from this content area.

Administration and staff are committed to providing our students with the strongest education possible. We continue to develop and strengthen our curriculum to provide strong learning opportunities for our students, we keep current in the latest research and envelop these approaches in our teaching, and we continuously strive to provide a caring and supportive environment. We have accomplished much and continue to reflect and refine our practices to provide our students with the skills to be productive members of the community.

Respectfully Submitted,

Kimberley Saso, Principal
Woodland School

POWDER MILL SCHOOL (3-6) ANNUAL REPORT

The 2020-21 school year began with a modified return to in-person learning for the students and staff of Powder Mill. Third and Fourth grades returned to full in person learning while Fifth and Sixth grades phased in over two weeks to a hybrid model. This was one of the many mitigating strategies that schools implemented during the school year to manage the COVID-19 virus. Additionally, Students were placed into three cohorts to manage the number of students in staff in the building at one time. The cohort model allowed parents of children in Grades 5 & 6 to choose a full remote, or a hybrid learning model that consisted of two in person school days and three remote school days. Parents of third and fourth graders could choose fully remote or fully in-person learning. The enrollment for Powder Mill School was 423 students in September of 2020 and 423 students in June of 2021.

The radical change in the delivery model for schools did not change the commitment or dedication of Powder Mill Staff. High impact site strategic initiatives were developed and implemented throughout the school year in the four areas identified by the district: engaged learning, shared educational leadership, instructional technology, and a guaranteed and viable curriculum.

Engaged Learning

- Develop teacher understanding of the 4 DOK levels during curriculum time with instructional coaches focusing on using questions to deepen student understanding. with an emphasis on how to implement in a remote learning environment.
- Ensure cognitive engagement is occurring in all curriculum areas with an emphasis on utilizing strategies that conform to social distancing guidelines or can be implemented remotely.
- Developing staff/student and student/student relationships in the socially distant and remote classroom to support engagement and Tier 1 Trauma work.

Shared Educational Leadership

- Utilize grade level team leaders and parent volunteers to develop new protocols for all systems impacted by DESE and CDC guidelines

- Use teacher input to develop topics for coaching cycles and PLCs, and facilitate teacher led mini PD opportunities on Wednesday half days.

Instructional Technology

- Continue to educate students on personal and social responsibility when using technology through the DLCS class, and small group presentations and by setting remote classroom expectations that emphasize responsible technology use.
- Integrate use of Microsoft 365 tools into every content area

A Guaranteed and Viable Curriculum

- Use math and reading benchmark data to provide learner driven evidenced informed instruction that will address learning gaps that are a result of the COVID-19 outbreak
- Continue to build best practices in remote and socially distant math instruction.
- Develop a schedule that provides for maximum in person learning for 3, 4 and vulnerable learners.
- Develop protocols to move learners between models based on individual, classroom, grade level, and school wide needs.
- Support use of the new Reading program with an emphasis on digital content.

Respectfully Submitted,

Erin Fahey Carrier
Principal
Powder Mill School

SOUTHWICK REGIONAL SCHOOL (7-12) ANNUAL REPORT

The 2020-21 school year provided a modified return to in-person learning for the students and staff of SRS. The students returned to school two grade levels at a time over a three-week window of time. This was one of the many mitigating strategies that schools implemented during the school year to manage the COVID-19 virus. Additionally, Students were placed into three cohorts to manage the number of students in staff in the building at one time. The cohort model allowed students to choose a full remote, or a hybrid learning model that consisted of two in person school days and three remote school days.

Despite the unprecedented times in our educational system, the staff at SRS commitment and dedication to the student body never wavered. High impact site strategic initiatives were developed and implemented throughout the school year in four areas: engaged learning, shared educational leadership, assessment for learning and transfer and a guaranteed and viable curriculum.

Engaged Learning

SRS will provide professional development targeting Universal Design for Learning and Universal Design as it relates to Culturally Responsive Instruction

- SRS will provide opportunities for teachers to build foundational knowledge and skills relative to Culturally Responsive Teaching through focused professional readings, discussions, and workshops

- SRS will provide job embedded coaching focused on instructional practices that engage students across learning platforms including remote, hybrid, and in-person with a particular focus on technology and the development of a dynamic hybrid model of instruction
- SRS will provide professional learning workshops that support the use of technology 7-12 and the acquisition of new knowledge and skills toward continuous growth
- SRS will infuse the social emotional learning standards and practical strategies of intervention to positively impact student well-being and engagement by providing SEL workshops and coaching for teachers
- SRS will infuse the social emotional learning standards and practical strategies of intervention through the implementation of a Tiered System of Support

Shared Educational Leadership

SRS Administrators and teachers will collaborate to develop procedures and routines to ensure the safety and well-being of all students and staff during the COVID -19 pandemic

- SRS School Counselors will provide job embedded professional learning to support teachers with Tiered Systems of Support and Tier I intervention strategies
- Mentoring and New Teacher programs
- Encourage teachers to model best practices for their colleagues

Assessment for Learning and Transfer

- SRS will provide professional learning and support for Just in Time Teaching for the acceleration of learning. On-going collaborative time and coaching will support the use of common pre-assessments and CEPAs to target student needs and determine grade-level proficiency on priority standards
- SRS will become familiar with i-Ready assessment data to assess student growth in Reading and Math

A Guaranteed and Viable Curriculum

- Design and implement professional development focused on reaching the rigor of the curriculum frameworks.
- SRS will provide professional learning, coaching, and collaborative time to support curriculum review for the identification of priority standards and curriculum mapping to support the acquisition of pre-requisite standards in proximity to grade-level standards
- SRS will provide professional development and support for the on-going development of Universally Designed curriculum units that provide for variability within the curriculum

The enrollment for Southwick Regional School is 678 students in grades 7-12. The class of 2021 saw 53% of the student body attend a 4-year college, 17% to a 2-year college, 2% to a technical program and 2% joined the military. The total number of students receiving scholarships last year was approximately 13% of the senior class. In addition to the math, science, English and history courses, students have the opportunity to explore class options in the area of art, business, computer science, health, music, physical education, technology, performing arts and foreign language. Virtual high school courses are available as well as vocation programs at the Lower Pioneer Valley Educational Collaboration.

Due to COVID-19 restrictions all performances, musicals and athletics were suspended for the year.

Respectfully Submitted,

Joseph Turmel, Principal Southwick Regional School

SOUTHWICK PUBLIC LIBRARY

2021 was another challenging year for our community. The Southwick Public Library worked hard to make sure we kept up with our community's expectations and to continue aiding our community with the best possible customer service. The hardships and challenges from the last year have been many, but we are proud to have been open fully to allow the community access to library services.

In 2021, we welcomed the following new staff members: Molly Encarnacion (Coordinator of Children's Services), Dayna Lovell (Children's Librarian) and John Short (Circulation Librarian). Each has brought new skills and enthusiasm to our library team.

The library welcomed 25,954 visitors, registered 201 new cards, and answered 1720 reference questions. The library computers were used 845 times. The library circulated 43,874 physical items. 5,378 items arrived from other libraries to fill our patrons' requests.

We also offer patrons our digital library collection of e-books and more through our library network, CWMars, and Hoopla- another library that offers a digital collection of music, movies, TV shows, and more. Through our CWMars digital library, we circulated 7,111 items in 2021 and through Hoopla we circulated 832 items.

In the Young Adult Department, Librarian Heather Paparella had lots of activities for teens this year. Heather ran the Winter Reading program for teens over winter break as well as the popular four session babysitting course. Heather offered teens a variety of interesting programs such as a metal etching class where teens used our Cricut machine to produce stencils. They then etched their designs onto metal by using a battery, saltwater, and alligator clamps. Teens also created their own Voicemail Box- 7-12 graders gathered to record personalized voice messages or link YouTube videos with special meaning to the intended receiver of the gift. They learned how to create specialized QR codes for the boxes- using technology in new and creative ways. Teens met to learn eco-friendly ways to wrap gifts in a traditional Japanese style called Furoshiki. The teens custom painted cloth and learned various methods for wrapping different shapes.

In December, Heather hosted a Career Planning and Pizza event for teens to help them chart their career path. Heather also manages the teen volunteers who help shelve books once a week. A total of 334 teen participated in programs and activities this calendar year.

Programs for adults in 2021 included our usual schedule of recurring programs: Cookbook Club, Craft and Chat, and our Book Club. Each month we offered special programs of interest. Thankfully, we were able to offer some programs in person and some virtually. Due to the popularity, we offered two sessions of a Metalsmithing class where participants made a bookmark or a holiday ornament with metalsmithing tools. One of the library's most attended events was a talk on New England Folklore with explorer Michael Girard which brought in 70 viewers. A Celtic Concert in December brought in attendees to listen to Celtic songs and holiday tunes. Additionally, the Library worked with a group of local community members and surrounding libraries to offer programs on the topic of climate change. Due to this, the library offered its first off-site program- a Hawk Watch at Granville's Blueberry Hill on a beautiful Saturday morning. 785 adults participated in events and activities this year.

Molly and Dayna, our new children's room staff, kept the space bright and energetic this year. A little rearranging has created an engaging and welcoming space. We welcome you to drop by and check it out! Book displays are regularly changing and we have a drop-in Play-Dough station! Lego Club and Storytime are back by popular demand and now run regular sessions. The children's room continues to offer "Take and Make" crafts for families to take and do at home. Special programs have included a Cookie Monster storytime, a special storytime with the Fire Department, and craft programs like Gingerbread House Building. Molly has also revamped our 1,000 Books Before Kindergarten program. Children receive a prize and a free book as they reach each milestone on the way to 1,000 books! Children love to tell us about new favorite books they have discovered along the way.

The children's room also offers new Welcome Baby Bags. New or expectant parents are welcome to visit the library and show their library card (or sign up for one!) and receive a Welcome Baby Bag. Each

bag contains a selection of board books, some extra goodies, and info about our early literacy programs.

Pathway for Parents continued to provide funding for several programs a month for children and families, including a Ready for Kindergarten program and a postpartum training for parents/caregivers.

1005 children participated in programs and activities this year.

Our summer reading opening day was one of the biggest we've seen in the past years. The theme of summer reading this year was animals. At our opening day we welcomed animals from local farms including a pony and several llamas. We also offered squirt gun painting, a craft, and a trunk decorating contest. Summer reading participants included 11 teens, 53 kids, and 36 adults.

The library was fortunate enough to receive several grants to offer additional programs and resources for our community.

The library received a LSTA (Library Services and Technology Act) grant which provided federal funds from the Institute of Museum and Library Services and is administered by the Massachusetts Board of Library Commissioners. The category of the library's grant is Pathways to Success which provides funds for programs and services related to business and career topics. Through the grant which began in October and runs for a year, the library has been able to offer several programs so far on such topics as: using LinkedIn, networking, and interviewing skills. The library is also in the process of creating two small study or meeting spaces for the community to use. The grant also provided funds for Brainfuse JobNow, an online database that offers resources on job searching, resume help, and interview tips, among other topics. The best feature of Brainfuse is that it offers live help from coaches experienced in such topics.

The library also received a grant from the Sarah Gillett Services for the Elderly, Inc. to purchase DVD's for our collection. As many residents were staying home due to the pandemic, the need for additional DVD's became apparent.

Shurtleff Children's Services granted the library funds to begin offering Mango Languages. Mango Languages can be accessed by a Southwick Library Card and is a language learning software that patrons can use in the library, at home on their device, or through an app on their phone. Mango offers plenty of languages to learn and specialized courses.

The library was able to offer a Pop-Up Library session at the Southwick Village. The library brought books and audiobooks to the Southwick Village's library and set up so residents could browse and check out items. Residents were also able to sign up for a library card at the session. The pandemic prevented more sessions from being offered, but we look forward to being able to offer more outreach programs once things improve in 2022.

Our Books on the Go program ran strong through 2021 and continues to be a valuable resource for those who aren't able to visit the library in person. Every 3 weeks, materials get delivered around town to participants in the program.

We are continuing to offer our popular Book Box program! Kids, teens, and adults can sign up by telling us what type of books they like (or hate!), the library picks two books to give them as well as a box of goodies (to keep!). Patrons have expressed how fun this program is and how it has introduced them to new favorites!

The William A. Laporte Gallery continues to display artwork from area artists. The changing displays add to the library's décor and are enjoyed by our patrons, visitors and the library staff. We thank Jeanine Laporte for organizing the display calendar.

The library staff would like to thank all of the sponsors of our programs, local supporters of the Summer Reading Program, as well as the Friends of the Southwick Public Library, led by Nancy Zdun. The library would not be what it is without your generosity and dedication.

Invaluable to the running of the library is our Board of Trustees, led by Chairman Michael McMahon.

Lastly, we would like to thank our patrons and residents of the community who have been so understanding and supportive during the challenges of the past few years. We are glad to be able to serve the community and we look forward to new and exciting things in 2022!

***Respectfully submitted,
Lynn Blair, Director***

CULTURAL COUNCIL

The **Southwick Cultural Council (SCC)** is an all-volunteer group appointed by the Board of Selectmen. The group supports community-based activities and projects that promote access, education, diversity, excellence in the arts, humanities, and interpretive sciences to benefit the residents of Southwick. The **SCC** is responsible for making decisions on how they will award the dollars granted by the **Massachusetts Cultural Council (MCC)**, a state agency, in ways that will serve local cultural needs. Funding from the **MCC** is based on town census.

Grant Administration

In 2021, the **SCC** allocated **\$6800** to the following:

Southwick Public Library
Southwick Historical Society
Southwick Rotary
Southwick Senior Center
Southwick 250 Committee
Our Community Food Pantry

Fine Art Exhibition

The Fine Art Annual Exhibition was not held this year due to COVID-19. Plans are being finalized for the annual art show scheduled for the Spring of 2022.

Artistic Expression Contest

SCC partnered with the Southwick Rotary Club and hosted a contest for students attending Southwick Regional School. The contest entitled, "*How COVID-19 has changed My High School Experience*," was expressed through a written essay, poem, drawing, painting, or photo. Winners received cash prizes.

Summer Music Series

SCC partnered with the Southwick Rotary Club to host weekly live band concerts at Whalley Park. A total of eight concerts were held during the months of July and August.

250th Anniversary of Southwick

SCC supported the town anniversary by providing materials and supplies needed for children events planned during the year. Pumpkins were purchased for painting and carving at the town-wide parade and celebration held in October.

Hampden County Sheriff Cocchi met with SCC members Ellen Miles, Patricia McMahon, Cindi Warner, and Susan Kochanski at the 250th Anniversary Parade held in October. Dennis Clark and Lily Warner are also pictured.

In Summary

The members of the **SCC** are encouraged by the positive support and favorable response from the community. The **SCC** strives to bring a variety of interesting and educational programs that appeal to all segments of our community.

Respectfully submitted,

Susan Kochanski, Chair

Members of SCC are Bruce Kulas, Steve Brudzinski, Patricia McMahon, Ellen Miles, Karen Reed, Barbara Westcott, Maria Gallo, and Cindi Warner.



SOUTHWICK 250TH ANNIVERSARY COMMITTEE

We completed our 250th Celebration with a Grand Parade and Southwick Fall Fair on October 16. Threatening weather held off long enough to complete nearly all of our planned activities topped off by a wonderful firework display.

It took tremendous effort from within and beyond our community to make the October 16th program a success. Our great appreciation to:

The **Southwick Police Department and Chief Landis** who planned the parade route; obtained the necessary State permit; managed the extensive logistics of shutting off the downtown roads on mid-day Saturday, then efficiently reopening them when the Parade was concluded; and above all, kept everyone safe.

Southwick Channel 15 and Ken Stomski for live video coverage of the parade which was subsequently posted to social media so that our shut-ins and Wickers afar could enjoy.

The **Southwick Fire Department** and **Southwick Emergency Management** for their support on parade and fair logistics as well as participation in the Parade.

Retired Chief Kevin Bishop who pulled the 250 Trolley in our Parade as well as in the Suffield 350 Parade a week earlier.

Numerous groups and individuals who participated in the Grand Parade, mostly on a volunteer basis. This includes our Farm Parade participants who gave our parade a uniquely farm flavor in keeping with our heritage.

Joe Deedy who was everywhere on the 16th! He organized and directed the parade participants into the line of march from the DPW yard, making it look easy. He also organized the 250 Fall Fair, including soliciting several last-minute donations that enabled us to provide free kiddie rides and a great firework show.

The **Southwick Cultural Council** who sponsored the Bad News Jazz and Blues Orchestra at our fair. They have been supportive throughout our nearly two-year celebration.

Numerous individual volunteers from town who helped out with a variety of tasks on the 16th, including the Southwick Regional School Field Hockey Team, the Mac & Vinnie Band, and the Resurrection Airmen Country Band.

Southwick Revisited

Southwick Revisited went on sale in February 2021. Lee Hamberg has done a fabulous job of curating over 120 pages of vintage Southwick photos and memories. Thanks to all who purchased a copy to benefit Southwick 250 last year. Plenty of copies are still available for sale through the Southwick Historical Society and will benefit their programs going forward. Copies of the book were donated to the Southwick Public Library as well as the three Regional School libraries. We hope they will be enjoyed by many in future years.

Fundraising

A final BIG thank you to all who supported our efforts throughout what turned out to be a 3-year project:

- Westfield Bank, our platinum sponsor.
- Western Mass Rendering Company, a Division of Baker Commodities; Easthampton Savings Bank; and several other local businesses.
- Commonwealth of Massachusetts
- Sponsors of Street Banners
- Businesses that sold souvenirs on our behalf – The Launch, Southwoods Printing, Southwick Florist, The Summer House and Re-Inspired
- Southwoods Printing for donations of signage, advertising and maintenance of the 250 Trolley graphics.
- Select Board and other town offices.

Disbandment

The Committee held its final meeting on December 14, 2021 at which it voted to disband, having completed its mission. It was voted to expend remaining funds to a) upgrade the landscaping of the Town Green and b) to set aside seed funds with the Town for the 275th Anniversary Committee in 2045.

A Proud Volunteer Effort

Thanks to Lisa Anderson who very capably served as Committee Secretary for the past two years. She was always “can do” in completing necessary tasks.

Our 250 Team consisted entirely of unpaid volunteers who spent many hours making our 250th Celebration memorable. Thanks to all who helped out at any time since start-up in 2018. A special shout-out to Chelsea Berry, Freda Brown, Joe Deedy, Russ Fox, Lee Hamberg, Deb Herath, Cindy Marshall, Linda McQuade, Marcus Phelps, Ray Snow, Barb Westcott and Nancy Zdun who were with us throughout and crossed the finish line together.

Respectfully submitted,

James Putnam, Chair,
Southwick 250th Anniversary Committee

LAKE MANAGEMENT COMMITTEE

The Lake Management Committee (LMC) consists of 9 regular members and 2 associate members who are appointed by the Select Board. The LMC's charter priorities include lake safety, water quality and management of the two Massachusetts Office of Fishing & Boating Access (OFBA) owned boat ramps, the public fishing pier and associated public parking areas. The LMC also works closely with Citizens Restoring Congamond (CRC), Conservation Commission (Con Com), Department of Public Works (DPW), OFBA and the Pioneer Valley Planning Commission (PVPC) on lake and drainage improvement projects.

In accordance with the Town's agreement with the OFBA, an \$8.00 per boat launch fee is charged at both boat ramps per boat as approved by the OFBA. The contractual agreement between the Town and the Commonwealth requires that all launch fees collected at these ramps be used only at the ramps for general maintenance, sanitary facilities, security lighting, phones, ramp attendants and general facility improvements. Major capital improvements are funded by the OFBA. The thousands of visitors who use these facilities patronize many area businesses. In addition, several bass groups hold benefit tournaments for local organizations.

Based on the recommendations of Town's Lake consultant, Dr. Ken Wagner of Water Resource Services, Town funding was approved to treat all three ponds with aluminum sulfate (alum) in 2020 to bind phosphorus in the many feet of centuries-old accumulated organic mass (muck) in the lake bottom. Phosphorus is now known to be the dominant contributor to the recurring toxic Cyanobacteria algae blooms in Congamond Lakes. The full effectiveness of the treatment typically does not manifest itself until the year after the treatment. There were no cyanobacteria algae blooms in 2021 and water clarity was significantly improved over the years prior to the 2020 treatment.

LMC volunteers have taken and continue to take literally hundreds of water and sediment samples from Congamond, many of which are analyzed by an independent lab. These data are a necessary part of any future permitting to treat and/or remove sediment from Congamond or Canal Brook. In addition to the alum treatment, Dr. Wagner recommends (a) Dredging Canal Brook to improve outflow and flood tolerance; (b) Dredging phosphorus-laden muck in shallow coves as alum is not as effective in wave-disturbed shallow areas and better control of aquatic plants could be achieved by such dredging. The LMC continues to seek additional state and/or federal funding to dredge Canal Brook which is currently the only viable outlet for Congamond and to dredge the shallow areas in all three ponds. The LMC is also seeking federal funding to dredge Great Brook to restore flow in same, as both Canal Brook and Great Brook reverse flow during extended heavy rainfall events, causing flooding and bringing in nutrient-laden swamp water into Congamond.

Con Com, LMC and the Police Chief/ Harbormaster continue to work together on the Local Permitting Program (LPP) for water structures (docks, moorings, swim floats & buoys) on Congamond in accordance with the DEP Chapter 91 regulations as approved by the Board of Selectmen and the DEP in 2010. MassDEP allowed Southwick to add Variance provisions to the LPP to allow permitting year-around docks under certain extenuating circumstances. All LPP fees, including boat sticker fees, received are required to go into a fund for lake patrols and lake improvement projects.

LMC volunteers, with the assistance of DPW and Southwick Police Dive Team members, also installed, maintained and removed the handicap-accessible boarding docks at the North Ramp and the 28 navigational and hazard buoys set for the Harbormaster in accordance with United States Coast Guard recommendations. The OFBA seasonally installs and removes the handicap-accessible South Ramp boarding dock. The Southwick Police Dive Team and the Conservation Commission also use the LMC's service boat for diver training, LPP, waterfront inspections, rescue and recovery.

While LMC members continue to volunteer many hundreds of hours annually, we would also like to specifically thank the following people, agencies and organizations for donations of labor and/or materials that have made many of these improvements possible:

- Eric Mueller, Norm Cheever & Rick Wylot for collecting endless water and sediment samples, compiling and analyzing water quality data;
- Malcolm DeBay, Mike DeBay & Scotty Graves for monitoring lake level, clearing canal debris and adjusting weir gates as need;

- Southwick Emergency Management Agency volunteers Charlie Dunlap & Chuck Darling for their assistance in setting up additional components of the weather station and lake monitoring equipment;
- CRC & LMC volunteers who continue to clear Canal Brook of blockages as they occur;
- Southwick DPW for assisting LMC volunteers with moving North Ramp docks in and out of the lake, moving buoys from/to storage, clearing dams and debris from Canal Brook, plowing the boat ramps and public parking areas during winter storms so that the public has parking for ice fishing, skating, etc;
- Town of Suffield for their cooperation on LPP and funding other lake issues;
- Suffield DPW for their assistance in clearing the Canal of dams and debris and moving boulders at the Connecticut Cove and assist Solitude in launching and loading the hydrorake used to removed large, inaccessible, beaver dams;
- Southwick Police Department Dive Team for their assistance in setting & removing buoys, replacing buoy and boarding docks mooring cables and chains, clearing possibly dangerous debris from the interlake culverts, the Southwick Town Beach and Suffield Babb's Beach.

The Lake Management Committee meets on the 2nd and 4th Thursday of each month at 7:00 p.m. normally in the Land Boards Meeting Room at Town Hall. However, COVID 19 forced all Town meetings to be held remotely as Zoom meetings. Meetings are open the public and anyone with interest in Lake safety/water quality, ramp operations, Local Permitting Program or any of the LMC's various lake, canal and ramp betterment projects is encouraged to attend. Volunteers are always welcomed to assist in implementing projects.

Respectfully submitted,
Lake Management Committee
Dick Grannells, Chair
Eric Mueller, Vice-Chair
Karen Shute, Secretary
Norm Cheever, Member
Mike Coombs, Member
Malcolm DeBay, Member
Mike DeBay, Member
Scotty Graves, Member
Deb Herath, Member
Paul Murphy, Member
Ken Phillips, Associate
Rick Wylot, Associate



PARK AND RECREATION

The Southwick Park and Recreation Commission experienced a successful year, working hard to provide the residents of Southwick with many recreational opportunities including Rails to Trails and Whalley Park. Covid-19 posed a challenge and many regulations for recreational activities.

Whalley Park continues to be a popular leisure destination. The playscape is very popular and enjoyed by many children. The fields continue to be rented by many local baseball, softball and soccer teams. The concrete sidewalks around the park are used by many as a means of exercise. With the Covid-19 pandemic the park was utilized even more than ever. People are not picking their dogs droppings; this continues to be a problem even with the two dog stations and multiple trash receptacles. The Park & Recreation board parked cars this year at the park for the Motocross and Rugged Maniac in effort to raise funds to help support the park including lawn care and electric.

Rails to Trails continue to be a wonderful outdoor activity for Southwick and is heavily used and enjoyed by many. The use of the Southwick Rail Trail increased due to Covid-19. Friends of the Southwick Rail Trail (FOSRT) continues to support the Rail Trail by maintaining the kiosks, distribution of trail maps, trail clean up, and trail counts. FOSRT also assists the town as needed with supplemental funding for trail improvements and with storm cleanup. FOSRT is also working with regional Rail Trail groups on a unified trail project to enhance the awareness and use of the greenway network that includes the Southwick Rail Trail. Southwick's six mile section of rail trail continues to be enjoyed by many!

Southwick Town Beach opened for the season on June 21, 2021. The Beach is open seven days a week from 10:30 am to 5:30 pm Weather permitting. There is a certified lifeguard on duty at all times. There are full bathrooms including a changing room, snack shack and picnic tables. The beach is completely ADA accessible. Many residents enjoyed their summer days at the town beach.

Children's Holiday Parties the Park and Recreation sponsored a local Trunk or Treat held at Whalley Park. P&R donated a large amount of candy to the Trunk or Treat. P&R and the Civic Fund sponsored a children's Christmas Party at the Southwick Town Hall. Santa gave out gifts to all the children. It was a fun event and well attended.

Playgroup is held at the Whalley Park Pavilion on Thursday mornings from 10:00-11:00 with masks and social distancing. It is sponsored by Pathways for Parents and is free to all. The Playgroup is structured and includes crafts, story time, learning centers, snack time, singing and circle time. It is a great success with record attendance. It has been a successful self-supporting addition to our department.

Old Town Beach continues to be maintained and available for recreational use by the community. Please be aware that "NO swimming allowed" signs have been posted.

The Park and Recreation Commission are dedicated to working with the town's residents to assist them in utilizing the town's resources for their enjoyment. Park and Recreation is striving to improve, enhance and add additional recreational opportunities for Southwick residents to enjoy throughout the seasons. We thank everyone who has supported us.

Respectfully submitted,

Jeanne Reed-Waldron, Chairman

John Whalley, Commissioner

David DeiDolori, Commissioner

Mike Sheil, Commissioner

Rick Harriman, Co-Chairman

Cindy Sullivan, Director

Cara Cartello, Assistant Director

COUNCIL ON AGING/SENIOR CENTER

The Senior Center is located at 454 College Highway.

The center is a wonderful meeting place for people to socialize and interact with their peers.

Director: Cindy Sullivan
Assistant Director: Cara Cartello
Clerical Staff: Denise Seibert
SHINE: Cara Cartello (start date TBD)

Monday 8:00 AM - 2:00 PM
Tues, Wed and Thurs. 8:00 AM- 4:00PM
Friday 8:00 AM - 1:00 PM
COA Office 413 569-5498

E-Mail csullivan@southwickma.net

Website: www.southwickma.org/COA

Dining Center Monday – Friday 9:30AM-1:00PM
Denise Hills-McGarry

The Council on Aging Board Members:

Chairman *Paula LeBlanc*
Vice-Chairman *Carol Laughlin*
Secretary *Donna Foisy*
Members: Donna Charron
Theresa Rogers
Jack Poca
Harvey Hollm

Associate Members: Harriet Fischer, Carol Smith

We were hoping that 2021 would mean wide open doors and business as usual. Unfortunately, that is not what our reality was. We began opening slowly in July of 2021 and we have remained open since then. We have had a few celebrations with limited participants, but we have found the joy again on a daily basis. We have realized that the Seniors in our community need us more now than ever, and our staff have worked very hard to remain positive and remain OPEN. We continued our partnership with the Southwick Fire Department with our House Numbering Sign Program and Sand for Seniors Program. This house numbering program enables emergency services to locate homes in our community during an emergency. Signs have been placed on over 300 residents' lawns. This is an ongoing program. Seniors are not charged a fee and non-seniors can purchase a sign for \$25. Please call the Senior Center to be added to the list. We began our Seniors Helping Seniors program with a successful implantation for Fall Cleanup with help from The Southwick Police Department and have continued our SHS program for Winter Storm assistance. We also have forged a new partnership with the Hampden County Sheriff's office with more programs coming soon. The Senior Tax Work Off Program was re-implemented. The program enables income eligible Seniors to volunteer in the town departments to receive up to a \$1500 credit on their taxes. We also began our Seniors We began our regular program in September of 2021 with

crafts, BINGO, Cards, Scrabble, and other small group activities. We are committed to offering programs that help enrich the lives of our Seniors.

TRANSPORTATION:

Transportation is made possible through Franklin Regional Transit Authority with a van being provided by Hulmes Transportation.

The Hulmes van is available during the following hours.

Monday, Wednesday & Thursday

8:30 AM to 4:00 PM

Tuesday and Friday

8:30 AM to 2:00PM

The Town owned van is manned by volunteers who enjoy helping the elderly during the hours when there is no van service available. The volunteers also drive day trips that are enjoyed by all who have attended. We are looking forward to our new van arriving in the Spring.

CLASSES:

The Tents remained up throughout 2021 and classes resumed inside in September. We are currently offering Yoga, Chair Yoga, Tai Chi, Painting, Line Dancing, Chi-Gong, Zumba, Yoga Dancing, Cribbage, and Scrabble. We also offer quilting groups several times a week. Cards are played on Tuesday and Thursday afternoons. BINGO is held on Wednesday afternoons from 1:00pm-3:00pm. Our pool table can be used anytime during regular business hours. We continue to have 3 computers that are available to be used when other activities are not scheduled in that room.

DINING CENTER:

The Dining Center served close to 15,000 meals during the year. This number includes Grab and Go Meals, In Person Dining, and Homebound Meals. We continue to offer both Grab and Go and In Person dining in our dining room. Many people who live alone or enjoy eating with someone in a safe socially distant environment have enjoyed coming into the Senior center to eat. Many of the frail who are not able to attend the congregate dining center have their noon meal delivered by very caring volunteer drivers who also check on their daily well being. Meals are served Monday – Friday at 11:30 AM.

NEWSLETTER:

Ten issues of the newsletter were printed during the year and delivered to Seniors who live in Southwick who are on our mailing list. .You can also view our newsletter on our website at www.southwickma.org/COA .All functions that are held at the center are listed with dates and the time they will be held. The newsletter is mailed, or hand delivered to one thousand homes. The newsletter is made available through Donations, State Grant monies, and advertising sponsors.

TRIPS:

We did begin doing day trips again, but we are limited locations and number of people. We went to place such as Bernie's, Essex Train, Bright Nights, Thimble Islands, The Big E, and many others. Hopefully 2022 will see more exciting trips and opportunities for people to laugh and have together.

HEALTH & EDUCATIONAL PROGRAMS:

Monthly Blood Pressure, BI-Monthly Foot Care, Nutritional Information, and Flu Clinics

SERVICES:

The Senior Center provides many free programs. Please call or stop into the Senior Center to find out about eligibility.

Senior Tax Work Off Program
Fuel assistance & Food stamps
Income Tax Preparation (AARP)
SHINE (Insurance Information)
Veteran's Representative
Brown Bag & Bread Program
Speakers on Legal & Elder Issues

2021 did bring us back together even though it was limited we were happy to offer in person services once again to our Seniors. We have realized that our community is strong and very supportive of our Senior Citizen population. We are looking forward to 2022 to be filled with laughter, many trips, and big parties. I would like to thank the COA staff and the following Boards and Organizations for their continued support during the year.

Southwick Select Board
Council on Aging Board
Southwick Senior Citizens Inc.
Executive Office of Elder Affairs
Highland Valley Elder Services, Inc.

Respectfully submitted,
Cindy Sullivan-Executive Director

BOARD OF HEALTH

The Board of Health meets on the first and third Thursdays of the month using a hybrid format.

DEVELOPMENT TRENDS

Percolation tests for new construction increased 215% from 19 in 2020 to 42 in 2021. Repair percolation tests increased 8% from 36 in 2020 to 39 in 2021. New septic system disposal permits increased 283% from 12 in 2020 to 34 in 2021. Repair septic system disposal permits decreased 20% from 71 in 2020 to 59 in 2021.

2021 LICENSES AND PERMITS		
42	Witnessing of New Perc Test	\$6,225.00
39	Witnessing Repair Perc Test	\$5,850.00
23	Well Permits	\$2,300.00
34	New Septic Permits	\$5,100.00
59	Repair Septic Permits	\$4,425.00
14	Septage Hauler's Licenses	\$1,400.00
3	Solid Waste Hauler's Licenses	\$300.00
1	Rendering License	\$100.00
19	Installer Licenses	\$2,000.00
45	Food Establishment Permits	\$6,275.00
4	Catering Permits	\$400.00
18	Retail Food	\$2,210.00
28	Temp Food Permits	\$975.00
7	Mobile Food Permits	\$500.00
12	Tobacco Sales Permits	\$1,800.00
1	Day Camp Permit	\$100.00
2	Campground Permit	\$200.00
5	Pool Permits	\$375.00
2	Funeral Director Permits	\$200.00
1	Tanning Permits	\$50.00
Total Revenue:		\$40,785.00

NURSING REPORT

In 2021, the following infectious diseases were confirmed in Southwick:

- Haemophilus Influenzae-1
- Influenza-3
- Salmonella-1

The variety of infectious diseases has decreased dramatically, most likely related to the prevalence of COVID19 and quarantine/isolation/social distancing and masking measures.

FLU SHOTS ARE ENCOURAGED THROUGH THE END OF MAY 2022.

Covid 19

In 2021, Southwick recorded 977 confirmed cases of COVID19.

There were several COVID variants in 2021, with cases reaching an all-time high at the end of 2021. However, fatalities decreased with the most recent Omicron variant. The variant is the most contagious variant, but also the least lethal. This is most likely related to a weaker variant and the increase of vaccinated individuals.

Vaccination is the most effective way to protect yourself from COVID19, the current vaccine requirements are as follows:

- Anyone age 12 and older who lives, works or studies in Massachusetts should get a COVID19 booster.
- 12-17 year olds can get a Pfizer booster. People 18 and older can get any booster.
- Children ages 5-17 can get the Pfizer vaccine. People age 18 and older can get any vaccine.

You are now able to access your vaccine information online at myvaxrecords.mass.gov.

Other preventative measures to prevent the spread of the virus is frequent handwashing, mask wearing, and staying home when experiencing any symptoms such as fever, shortness of breath, cough, or sore throat.

The most up to date isolation/quarantine requirements are as follows:

- If you test positive for COVID19 (on PCR, Rapid, or at home test) you must isolate whether you are vaccinated or not. You must stay home at least 5 days. If you never had any symptoms or your symptoms are improving after 5 days, you may resume normal activities but continue to wear a mask until day 10.
- If you were exposed to someone who tested positive for COVID, you do not need to quarantine at all if you are vaccinated. If unvaccinated, you must isolate for 10 days. You may take a test on day 5 and if negative, can resume normal activities.

Up-to-date vaccination is currently described as:

- Completed the primary series of Pfizer, Moderna or J&J with a booster dose OR
- Completed the primary series of Pfizer or Moderna within the past 5 months OR
- Completed the primary series of J&J vaccine within the past 2 months.

IF YOU RECEIVED 2 DOSES OF PFIZER OR MODERNA MORE THEN FIVE MONTHS AGO; OR HAVE GOTTEN THE J&J VACCINE MORE THEN TWO MONTHS AGO AND HAVE NOT BEEN BOOSTED, YOU ARE NOT CONSIDERED FULLY VACCINATED.

Southwick hosted 2 vaccine clinics in 2021 for children. One for older children 12 and older, and another for children ages 5-12.

This past year continued to be dominated by Covid related impacts including weekly meetings with boards, DPH and answering questions and concerns from citizens, restaurant owners and town employees.

Grants

The Board received two grants in 2021. The first was a three town grant (Southwick, Agawam, and West Springfield) to build and enhance epidemiology, laboratory and health information systems capacity. This was entitled *Local Health Support for Covid 19 Case Investigation and Contact Tracing*. The grant was administered by the Town of West Springfield for \$297,055.0 and employed two positions - one being an epidemiologist and a second being a contact tracer. This grant can be renewed.

The second grant which the Board is currently waiting to receive is a *Public Health Excellence Grant Program for Shared Services*. This grant will fund one full time and one part time nurse for Southwick, Granville, Tolland, Blandford, Russell and Montgomery. This grant will be administered by Southwick and is composed of two components. The first component is \$9,917 for Covid related activities while the second component is \$179,630.0 for the nursing component, support, supplies, training and travel. This grant can be renewed.

In addition to the Covid issues, the Board of Health had a number of personnel changes. In March, Dr. Jerome Azia, DDS, left the board after serving for 21 years. Dr. Azia was consistently a steady hand with informed opinions and always with the Town's best interest at heart. Dr. Azia also chaired the Board through most of his elected tenure.

The Board welcomed Mikenzie Cain, RN, who was elected as a member in May.

In July, our long time Public Health Nurse, Kate Johnson, RN, PHD, retired. Kate had been with the Board since 2008 and was relied upon for the latest in public health guidance throughout her years.

In October, Tammy Spencer resigned after becoming the Town's first full time director in Southwick's history and succeeding Thomas FitzGerald, who retired in 2019 after working since 1997. Ms. Spencer led the Board through the worst of the Covid pandemic when hired in 2020.

In November, Thomas FitzGerald returned as part-time Interim Health Director until a permanent fulltime replacement can be hired. The Board of Health members greatly appreciate Tom coming out of retirement to help the Town during these difficult times.

In December, Ashlee Mountain resigned as the Public Health Nurse. Ashlee was in the trenches during the latter half of this year.

In December, Jessica Pelley retired from her position as part-time Board of Health Secretary.

The Board wishes to thank the past elected members and staff for their dedicated service in one of the most trying times in Public Health in many years.

Respectively submitted,

Susan Brzoska, BS, MS, MT
Jean Nilsson
Mikenzie Cain, RN

2021 REPORT OF THE SOUTHWICK HOUSING AUTHORITY:

MEMBERS:

Name & Position	Term Expires
KAREN REED Chairperson	2025
ELIZABETH MALONE Member	2024
JOANNE HORACEK Treasurer	2022
BRIAN HOULIHAN Member	2023
SHARON HORACEK Vice Chairman/State Appointee	2023

ABOUT THE AUTHORITY:

The purpose of the Southwick Housing Authority is to determine public housing needs for persons of low income under its jurisdiction within the Town of Southwick. The Authority's day to day operations is managed by the Westfield Housing Authority and consists of a board of 5 members – four elected in town elections and one appointed by the Commonwealth of Massachusetts.

The Southwick Housing Authority was established at the annual town meeting on 16 March 1970. The Commonwealth of Massachusetts issued the charter for the Authority on 24 July 1970. The Authority and its tenants receive services from the town in the same manner as other businesses and town residents. In recognition of those services the Authority pays to the Town payments in lieu of property taxes and water and sewage fees at the standard rates. The Authority is funded by the rents it receives and by subsidies received from the Commonwealth. Rents cover day-to-day operations, and grants are used to fund major repairs and renovations. By state law, 10% of Southwick's Community Preservation Act (CPA) funds must be used to help provide affordable community housing. Such funds are used by the Authority on a project-by-project basis when approved by the town meeting.

MEETINGS:

Regular meetings are normally held at 5:30 PM on the third Tuesday of each month in the activity room of the Depot Court project, 12 Depot Street, Southwick, MA. The regular meeting for the month of May is normally the annual meeting of the Authority. Special meetings are held as required. All meetings are posted at least 48 hours in advance on the town bulletin board at the Town Clerk's Office.

ADMINISTRATION:

Managing Agent - Daniel J. Kelly
Operations Manager - Karen Casey
Office Address - 12 Depot Street
Southwick, MA 01077
Office Phone - (413) 569-3161

REPORT:

The authority manages the following housing programs:

Chapter 667-I - This state-aided public housing program provides 48 apartments for elderly and handicapped persons at 12-16 Depot Street. The project has 44 apartments for the elderly and 4 apartments for the handicapped.

Chapter 689-1 - This state-aided public housing program provides group living for 6 handicapped persons not less than 55 years of age at 212 Sheep Pasture Road, Southwick, MA. Full-time care for the residents is provided by the Berkshire County Association for Retarded Citizens, Inc. under the supervision of the state Department of Mental Retardation. You may direct inquiries concerning eligibility and selection for this housing/educational program to the Berkshire County Association for Retarded Citizens, Inc., 395 South Street, PO Box 2, Pittsfield, MA 01202 or call (413) 499-4241.

Chapter 689-2 - This state-aided public housing program provides group living for 8 handicapped elderly persons at 18 Depot Street, Southwick, MA. Full-time care for the residents is provided by the Carson Center, Inc., under the supervision of the state Department of Mental Health. You may direct inquiries concerning eligibility and selection to Behavioral Health Network, 417 Liberty Street, Springfield, MA 01044, or call (413) 747-0705.

Chapter 705 - This state-aided public housing program provides 6 units of rental housing for low-income families. Tenants pay 27% of the net household income. Water is included in the rent, but tenants pay all other utilities.

Activities during 2021:

The following project was completed in 2021 by Modernization funding from the Department of Housing and Community Development:

On a state grant of \$300,000.00 new mini splits for heating, air conditioning and ventilation were installed at Depot Court.

A modernization project for replacing the electrical panels at Depot Court will begin Winter/Spring of 2022. Total cost for project is \$110,000.00.

Southwick Housing Authority spent approximately \$24,000.00 in the local economy for day-to-day activities at all the facilities.

AGRICULTURAL COMMISSION

Established by a Special Town Meeting in 2006, the mission of the Agricultural Commission, or AgCom, is to encourage the pursuit of agriculture, promote agriculture-based economic opportunities, and protect farmlands within the Town of Southwick.

Southwick is a “right to farm” community which means we have a by-law (Chapter 140 in the Town Code Book) in place to encourage the pursuit of agriculture, promote agriculture-based economic opportunities, and protect farmlands. Commission members are making every effort to preserve farm land for current and future residents, and are working with farmers to promote agricultural business.

There are myriad ways under Massachusetts General Laws to support farmers and preserve farmland. Under the Massachusetts Department of Agricultural Resources (MDAR), the Agricultural Preservation Restriction (APR) Program is a voluntary program that offers a non-development alternative to farmers and other owners of agricultural land. Title 61A is a tax abatement program. MDAR has 9 grant and financial aid programs for agriculture, plus Matching Enterprise Grants, and more. It is a complex business and supporting farmers and protecting farmland is a time-consuming process. Getting APR status for a farm typically takes about two years. The Commission is working with MDAR and members look forward to a continuation of their partnership to documenting steps in MDAR programs to make it easier for farmers to participate.

The principal role for the Commission is to advocate for farmers and farm-related activities. The Town’s Open Space Committee created an Open Space and Recreation Plan in 2019. The plan has four goals:

- Maintain the ecological integrity of aquatic ecosystems
- Permanently protect important open space
- **Preserve working farms and forests in support of an agricultural way of life in Southwick**
- Improve and expand recreational and environmental education opportunities

We encourage town residents to review the open space plan and contact your various commissions and committees with ideas, input and, of course – help!

<https://www.southwickma.org/open-space-and-recreation-planning-committee>

The Commission is actively working to address Goal 3. In addition to placing APR signs at farms around town and Right-to-Farm signs at the entrance roads to town, we are planning a 2022 Open Farm Day to replace and build on the Tractor Rallies we held for five years before the pandemic. The early fall date is to be determined, and we hope everyone will come out to learn about, support and enjoy Southwick’s farms and farmers. As part of this effort, the Commission has created a farm brochure *Celebrating Our Agricultural Heritage* – which is at the printer as you read this – to help raise awareness of the farms and the variety of farm products available here.

We all know Calabrese, Blossoming Acres, Ray's and Meadow View, but did you know about Billy C's Honey and Apiary? Or that locally raised beef is available from Solek Farm? Or that goat yoga sessions are held at Firefly Fields Farms? There are others as well!

The Agricultural Commission members welcome anyone interested in promoting agriculture and preserving farmland to attend our meetings which are held on the second Wednesday of every month.

Please visit the Town of Southwick home page – Boards & Committee section – to review agendas, minutes, a link to the Agricultural Commission Face Book page, and more.

Burt Hansen, Chair
Jean Nilsson, Secretary
Lenita Bober, Commissioner
Ron Cecchini, Commissioner
Tammy Ciak-Bissaillon, Commissioner
Dennis Clark, Commissioner
Dan Cook, Commissioner
Maryssa Cook-Obregón, Commissioner
Zach Barnett, Alternate Commissioner
Brett Colson, Alternate Commissioner



CEMETERY COMMISSION

2021 was a challenging year, as we tried to find part time help. Bud Phillips finished out his final year as a crew member, after 12 years as Sexton. We would like to thank Bud for his years of service and have dedicated a bench in his honor facing his wife Patricia Phillips, whom he lost early this year. We ended up with two part-time workers for summer help, until August when Jameson and Keegan went back to school. We were lucky to gain our newest crew worker Evan Gilpatrick.

This year, we made a lot of positive changes. We accepted four new benches that were donated in honor of family members that have passed. One bench was donated by the Southwick Firefighters Association in honor of all fallen EMT/FF. Two benches that the Cemetery purchased honoring the Veterans Memorial, 2 honoring our last two Sexton's for their years of service and three plain benches placed throughout the Cemetery.

This fall, we had seven more old trees taken down in the Old Cemetery. With that said, we purchased four new flowering trees for the New Cemetery, and two flowering trees in the Old Cemetery. These flowering trees will be more manageable and won't hinder the old grave stones.

We would like to thank R.S. Levesque for completing the Survey and mapping of our three newest sections, 8, 9 and 10. You will find that in every section of the cemetery there is a green street sign with the number of that section on it.

We have added plants, and created flower gardens throughout the cemetery which include bird baths and butterfly houses to create a park like peaceful setting. This also includes butterfly bushes that will accommodate the butterflies at our Annual Butterfly Release Event scheduled in the Spring of 2022, if COVID allows.

Our Chairman Gene Theroux was hard at work lifting and cleaning and repairing old Cemetery stones. We would like to thank Gene for his knowledge and patience in teaching others to clean and repair graves. You do not leave with the knowledge of just cleaning or repairing stones, Gene tells you the life story of the grave you are fixing. We would like to thank the High School Soccer team that picked us as their community project. The boys and staff came and learned how to clean stones in the Cemetery. In one afternoon, they were able to clean 23 stones.

We would like to thank Crestview for the great job on creating new roadways around our newest sections 8, 9 and 10. Hopefully we can pave these roads in the near future if Town budget allows and will be adding new Trees in 2022.

We would like to thank the VFW and Boy Scout volunteers for the placement of flags on the graves of all our Veterans for Memorial Day in the New Cemetery.

We thank the Historical Society for hosting the Spirit Walk and allowing the Cemetery personnel to participate. While social distancing patrons were able to enjoy the history being told as they walked through the Old Cemetery. Once again they created a great atmosphere for the event.

Your Elected Cemetery Commissioners consists of Chairperson, Gene Theroux, Norman Boucher, and Heidi Johnstone. Our New Sexton Lisa Anderson, along with our newest dedicated crew worker Evan Gilpatrick look forward to a productive new year.

Our Hours of Operation are usually April 1 –Nov 1. This year we are trying to stay open for Winter Burials, which might allow the gate to be opened longer at times, if plowed. Walkway entrance available at gate.

We wish everyone a great new year...Stay Healthy and Safe.

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee has been in existence since 2002 and belongs to the Massachusetts Community Preservation Coalition. They receive trust fund distributions along with the town's 3% tax surcharge in the amount of just over \$600,000.00 which were distributed among its 5 accounts. The committee held 6 in person/hybrid meetings and were able to appropriate over \$290,000.00 to various projects in the Town of Southwick. In 2021 the CPC was able to begin projects that will help our town's Master Plan, improved the trails around the North Pond preserve, added historic improvements to the Police station and town's cemeteries and helped identify our town as a "Right To Farm" community.

Project Examples in 2021

The Southwick Old Cemetery received \$40,000.00 of CPC funds for needed preservation and repairs to headstones and markers in the old section of the cemetery. In addition \$64,500.00 was used to repair the vault and take care of needed tree removal in the main cemetery enhancing the cemetery and providing much needed upkeep.

- CPC funds were awarded in the amount of \$2,500.00 for "Farm Signage." In 2021 the signs posting a "Right To Farm," logo were placed coming into town at various locations, alerting the townspeople and traffic of our Right To Farm community status.
- Updating Cemetery Documents
- Congamond Lakes Alum treatment installment payment for \$70,000.00.

2022 Upcoming Projects

- CPC awarded \$25,000.00 to the Town of Southwick to help update the new town's Master Plan in the area of Housing. The Master Plan is in the process of being rewritten and updated.
- The North Pond Conservation Area Trails Grant," received \$15,000.00 towards improving the trails and public access to North Ponds 62 acres of grasslands, trails and expansive shore line. The cleaning of debris and improving of the trails system will provide greater access for the enjoyment of the town's people who hike this beautiful conservation land resource.
- Repairs to the Old Fire station's slate roof and cupola in the amount of \$5,000.00 were appropriated.
- The next payment for the towns Alum treatment of the Congamond Lakes in the amount of \$75,592.00

Future Potential Projects

- Brass Rail Handicap/historical upgrades
- Town of Southwick "Dog Park",
- Recreation Center "Pickleball" courts.
- Whalley Park " Splash Park"

CPC was able to appropriate funds to benefit the Town of Southwick, in the areas of Parks and Recreation/Open Space and Historic Preservation, ensuring the town's character and vision for the future as well as preserving its past. The public now gets to enjoy improvements to the North Pond trails, and will soon have an updated Master Plan. The Committee's goal is to use your tax dollars to improve and enhance as many places in town that meet the CPC funds criteria, through generous project funding. The committee strives to preserve the historic, rural, agricultural, and recreational community as its focus. It strongly encourages new applicants who meet criteria to apply no matter how large or small a project, the money is there for the town's benefit.

Respectfully submitted,

Jeanne Waldron Chairperson-Park & Rec.

Bryan Walker Vice Chairperson-Elected

David Spina- Planning Board

Joanne Horacek - Housing Authority

Deborah Herath-Elected

John Whalley -Elected-

Beth Thomas-Elected

Dave MacWilliams-Conservation Commission

Susan Corey- CPC Secretary

SOUTHWICK CONSERVATION COMMISSION

The Southwick Conservation Commission has continued to work with the community in ensuring that all land is preserved, developed and/or renovated in accordance with the protection of wetlands. Since April of 2020, the Commission has been meeting via Zoom due to the pandemic. Through “business as usual” took on a whole new meaning in 2020 - 2021, the Commission members continued to conduct site visits and reviewed virtual plans that require a Notice of Intent (NOI) or a Request for Determination (RDA). 30 NOI's and 7 RDA's were processed in 2021. 1 Enforcement Order was served on the Noble Stead development and the violation was subsequently corrected by the developer. There was one Emergency Certification issued for a wetlands disturbance at North Pond Conservation area that required immediate attention and has since been rectified. The Commission works in conjunction with the Department of Environmental Protection (DEP) to ensure that wetlands are preserved for all generations to come.

The Conservation Commission also administers the Local Permitting Program (LPP) in conjunction with the Lake Management Committee (LMC) and the Harbor Master, Chief Krynicki. Funds for docks, vessels, floats etc. are used for enforcement and administration. An Alum treatment of the lakes was initiated to ensure that they remain a natural resource for recreational enjoyment.

Boy Scout Troop 114 Scout Andrey Belyshev earned his Eagle Scout award working on projects at the North Pond Conservation area. Andrey's project included mapping, marking clearing the trail system on the property. In addition, he spent several weekends with the Troop and other organizations cleaning litter from the property. Lastly, he managed the construction of an informational kiosk at the South Longyard Rd parking area. A portion of the cost of Andrey's project is covered by the \$15,000 Community Preservation Act funds for trail improvement within Southwick. These funds were requested by conservation and approved by the town at the annual Town Meeting in May.

The Conservation Commission also has members who serve on both the Community Preservation Committee and the newly formed Master Planning Committee.

The Conservation Commission meets on the first and third Mondays of each month. Participants can join Zoom meetings to ask questions, or just to view the proceedings of what the Commission is responsible for. Questions concerning wetlands and accompanying regulations can be sent via email to concom@southwickma.net. The Commission looks forward to a brighter future inclusive of protection and preservation throughout the coming years for current and future generations.

Respectfully submitted,

David MacWilliams, Chairman
Brian Drenen, Vice Chair
Mehmet Mizanoglu
Brian Pranka
Jerry Patria
Maryssa Cook-Obregon
Kevin Solek
Dennis Clark - Consultant

PLANNING BOARD

The Planning Board consists of six volunteer members, five of whom are elected to five-year terms and one annually-appointed Associate. They are responsible for long range planning and studies to ensure optimal land use and zoning within the Town and to ensure that the residents live in a safe and healthy environment. Administratively, they do this through the review of plans for the division of land for both residential and commercial developments. The Planning Board reviews applications for Special Permits for land uses including estate lots, business and industrial uses, earth excavation sites, flexible residential developments, projects located over the Wellhead Protection District, solar installations, and wireless communications facilities. The Planning Board also reviews site plans for large additions to existing businesses and new signs.

In 2021, the Planning Board continued to manage applications, discussions, and administrative work despite pandemic-related constraints and began holding meetings using a “hybrid” format – meeting in-person as health guidelines would allow while simultaneously allowing for online remote participation. The year brought about the retirement of the Town Planner, Alan Slessler after serving the Town since 2012 in that position. The Board thanks Mr. Slessler for the dedication and care he provided to them and the Town as a whole during his time in service. The Board welcomed a familiar land use consultant and Western Massachusetts native, Jonathan Goddard, to his position as the new Town Planner. The Board also saw Meghan Lightcap resuming her role as the Planning Board’s Administrative Assistant after a brief leave of absence during the summer.

Planning Board member Richard Utzinger was re-elected to a 5-year term and Jessica Thornton was re-appointed as the Associate member. Michael Doherty continued as the Board’s Chairperson and Marcus Phelps as Vice Chairperson, respectively.

During the past year, the Board reviewed and decided multiple Stormwater Management Permits and Special Permits for residences and businesses in Town or coming to Town. The most significant application submitted to the Board, both by public involvement and by acreage, was for a proposed Carvana used car processing facility at Tannery Road and College Highway. The application was ultimately withdrawn by the applicant after several well-attended public meetings in the early summer. Other applications considered by the Board included a Site Plan Review for a childcare facility and a 100-unit residential community on Depot Street.

The Planning Board held public hearings to develop and advance changes to Town bylaws, including efforts associated with: solar energy bylaws, stormwater management bylaws, sign bylaws, the employment of outside consultants at the applicant’s expense when needed for technical review of application materials, and the removal of the term “grandfather,” – all changes that were approved at the Annual Town Meeting.

The Planning Board initiated the process to update the Town’s Master Plan through the formation of the Master Plan Advisory Committee, a subcommittee under the Planning Board. The Board sought and received funding to initiate the task through a department budget request of \$25,000 and the Town’s vote to transfer \$25,000 from the Community Preservation Act

Housing Reserve Fund to the Planning Board for the development of a Housing Production Plan. Work on the Master Plan and its associated public participation will continue, with the provision of additional funding, throughout 2022 and into a portion of 2023.

The Planning Board generally meets every other Tuesday evening at 7 p.m., currently on Zoom or in a “hybrid” format online and at the Town Hall in the Land Use Hearing Room on the second floor. Public attendance and input at Planning Board meetings is always welcome. Meeting schedules and application information can be obtained by calling 569-6056 or visiting the Town website. Minutes and agendas are also posted to the Town web site at www.southwickma.org.

Respectfully submitted,

Michael Doherty, Chairperson
Marcus Phelps, Vice Chairperson
Richard Utzinger
David Sutton
David Spina
Jessica Thornton, Associate Member
Jon Goddard, Town Planner
Meghan Lightcap, Administrative Assistant

BOARD OF APPEALS

The Zoning Board of Appeals is comprised of three (3) permanent members and three (2) alternates appointed by the Board of Selectmen. The Board is charged with reviewing applications requesting relief from Zoning Bylaws where enforcement of current Bylaws would create substantial hardship for the applicant. The Board seeks to provide relief, where possible, provided that the appeal is in keeping with the public good and that the decision will not nullify or substantially derogate from current zoning. The Board must vote unanimously in favor of granting a variance in order for it to be approved.

The Board acted upon seven (7) variance requests for the year 2021.

The Board meets on the second (2nd) and fourth (4th) Monday's of each month at 7:00pm in the Land Use Conference Room at the Southwick Town Hall.

The Board wishes to recognize its' secretary, Wendy Cordeiro, for her service and dedication to the Board. She is an invaluable asset to the team.

The Board also thanks its volunteer members for their commitment to maintaining the character of the town.

Respectfully submitted,

Christopher Mastroianni, Chairman
William Lis, Vice Chariman
Paul A. Grégoire, Member
Thomas Stapleton, Alternate Member
Michael Parent, Alternate Member
Wendy Cordeiro, Board Secretary

CAPITAL EXPENDITURES COMMITTEE

The Capital Expenditures Committee ("CapCom") is dedicated to ensuring that the Town of Southwick has the infrastructure necessary to provide quality services to its residents with minimal impact to the property tax rate. The Committee is also working to preserve Southwick's strong financial position and higher-than average bond rating while maintaining our assets at a level which is adequate to protect the Town's capital investment and minimize future maintenance and replacement costs.

Fiscal year 2021 brought minimal increases in State aid and revenues, which left limited funding available for capital projects. CapCom worked carefully to prioritize each capital request with the understanding the many projects would need to be deferred until funding is available. The committee faces similar budget challenges each year and works diligently to approve the projects with the greatest benefit to the health and welfare of Southwick's residents.

The Capital Expenditures Committee ("CapCom") was formed by Town Meeting vote on May 2, 1998. The Committee reviews all capital outlays defined as the acquisition, construction or repair to real or personal property or public improvement of the Town, whose useful life is greater than three years and whose anticipated cost is \$25,000 or greater and for which the town may incur debt under MGL Chapter 44, Section 7 or 8, but not including projects to be paid for by state or federal funds. Recommendations are then made to the Finance Committee.

The mission of the Capital Expenditures Committee is to provide a centralized, cross sectional representation of the Town dedicated to the thorough study, evaluation, and recommendation of financially sound, adequately funded, and logically prioritized capital expenditures both to the Board of Selectmen and Finance Committee pursuant to Chapter 13 of the Southwick Town Code.

On November 3, 2003, the Board of Selectmen voted to adopt new *Comprehensive Capital and Debt Policies* for the Town of Southwick.

This document incorporates several separate but related policies: the Capital Budget Policy, the Debt Management Policy, and the Capital Asset Policy.

- The Capital Budget Policy establishes the methodology for including a program or project in the five-year Capital Plan.
- The Debt Management Policy establishes the strategy for financing the Capital Plan.
- The Capital Asset Policy establishes a guideline for capitalizing assets and estimating useful lives of those assets.

The Comprehensive Capital and Debt Policies also establish a more refined method for ranking each capital project submitted for approval. In addition, the newly revised Capital Budget Request form will require the identification of the source(s) of funding for each capital project; information that will assist in the creation of long-term debt management plan.

The Committee meets several times in January, February, and March to review capital budget requests. CapCom is composed of seven appointed members as follows:

- One member of the Select Board.
- The Chief Administrative Officer (permanent member)
- One member of the Southwick-Tolland Regional School District Committee or its designee

- Two members of the Finance Committee
- One registered voter appointed by the Moderator
- One registered voter appointed by the Select Board

The members serve for a term of three years. Of the two registered voter members, one will represent the community business interest.

Respectfully submitted,

Joseph J. Deedy, Chairman

Terry Mish, Vice-Chairman

Karl J. Stinehart

Mark Krynicki

Aleda DeMaria

Chelsea Berry

Robin Solek, Secretary

FINANCE COMMITTEE

The primary functions of the Southwick Finance Committee are to review departmental budgets (with the exception of the school budget) and submit a balanced budget to the Town meeting. We are charged with making fiscally responsible decisions that are in the best interest for the entire Town. We must also maintain a reserve fund to make transfers for urgent or unforeseen expenditures before the Town meeting. Additionally, we have been charged to make fiscally sound recommendations regarding the financial business of the Town for the voters at Town Meeting.

Through the efforts and dedication of our Town Department Managers and employees we have been able to maintain a balanced budget. The 2020-2021 pandemic has challenged us all in every way. We need to continue to be diligent with our finances to care for our community both now and beyond this crisis.

The Covid virus has changed the way that the Finance Committee viewed the budget and held their meetings. It forced us to anticipate less revenue coming from the State so many items were scaled back. The town has under budget for fiscal 2020 and we are currently on track to be under for the 2021 cycle also. We continue to have major financial issues facing the Town, primarily related to our capital expenditure needs and costly infrastructure repairs. The major concerns looming are roads, buildings (as per the recent facilities assessment), and the federally mandated environmental storm water requirements.

Together we will accomplish what is best for our community. Stay healthy.

Respectively submitted,
Linda Bathel, Chairman
Art Pinell, Vice-Chairman
Robert Horacek
Sheila Chamberlin
Terry Mish
Kerry Ceckowski
Karen DeMaio
John Viel, Alternate
Robin Solek, Secretary



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Office of the Town Accountant

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Telephone (413) 569-5286

Fiscal 2021 Annual Report of the Town Accountant

The following reports represent the financial status, by fund, of the Town of Southwick as of June 30, 2021. It also details the General Fund, Water Division and Sewer Division expenditures made during the year from the articles voted at the Annual Town Meeting and various special town meetings.

Respectfully submitted,

Laura Fletcher, Town Accountant

Melissa Bridges, Assistant Town Accountant

Kimberly Ross, Accounting Clerk

Nina Greene, Accounting Clerk

Town of Southwick
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2021
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
<u>ASSETS</u>								
Cash and cash equivalents	7,651,856.41	3,416,689.93	1,573,604.08	3,298,137.45		4,190,177.86		20,130,465.73
Investments								0.00
Receivables:								
Personal property taxes	2,890.93	3,693.06						6,583.99
Real estate taxes	241,830.76							241,830.76
Allowance for abatements and exemptions	(732,047.17)							(732,047.17)
Tax liens	180,607.31							180,607.31
Motor vehicle excise	351,315.59							351,315.59
User fees				153,001.30				153,001.30
Departmental		410,013.49						410,013.49
Special assessments				2,508,056.13				2,508,056.13
Due from other governments	46,048.00	1,018,921.22						1,064,969.22
Foreclosures/Possessions	81,133.03							81,133.03
Amounts to be provided - payment of bonds		55,666.52	304,740.00				21,545,805.00	21,906,211.52
Total Assets	<u>7,823,634.86</u>	<u>4,904,984.22</u>	<u>1,878,344.08</u>	<u>5,959,194.88</u>	<u>0.00</u>	<u>4,190,177.86</u>	<u>21,545,805.00</u>	<u>46,302,140.90</u>
<u>LIABILITIES AND FUND EQUITY</u>								
Liabilities:								
Withholdings	23,637.01							23,637.01
Deferred revenue:								
Real and personal property taxes	(487,325.48)	3,693.06						(483,632.42)
Tax liens	180,607.31							180,607.31
Foreclosures/Possessions	81,133.03							81,133.03
Motor vehicle excise	351,315.59							351,315.59
User fees				153,001.30				153,001.30
Departmental		410,013.49						410,013.49
Special assessments				2,508,056.13				2,508,056.13
Due from other governments	46,048.00	1,018,921.22						1,064,969.22
Agency Funds						810,976.45		810,976.45
Notes payable		55,666.52	304,740.00					360,406.52
Bonds payable							21,545,805.00	21,545,805.00
Total Liabilities	<u>195,415.46</u>	<u>1,488,294.29</u>	<u>304,740.00</u>	<u>2,661,057.43</u>	<u>0.00</u>	<u>810,976.45</u>	<u>21,545,805.00</u>	<u>27,006,288.63</u>
Fund Equity:								
Reserved for encumbrances	964,654.77			269,773.22				1,234,427.99
Reserved for continuing appropriations				767,160.07				767,160.07
Reserved for expenditures	1,680,000.00			808,134.00				2,488,134.00
Reserved for betterments				787,193.67				787,193.67
Undesignated fund balance	4,983,564.63	3,416,689.93	1,573,604.08			3,379,201.41		13,353,060.05
Unreserved retained earnings				665,876.49				665,876.49
Total Fund Equity	<u>7,628,219.40</u>	<u>3,416,689.93</u>	<u>1,573,604.08</u>	<u>3,298,137.45</u>	<u>0.00</u>	<u>3,379,201.41</u>	<u>0.00</u>	<u>19,295,852.27</u>
Total Liabilities and Fund Equity	<u>7,823,634.86</u>	<u>4,904,984.22</u>	<u>1,878,344.08</u>	<u>5,959,194.88</u>	<u>0.00</u>	<u>4,190,177.86</u>	<u>21,545,805.00</u>	<u>46,302,140.90</u>

TOWN OF SOUTHWICK, MASSACHUSETTS
Statement of Revenues and Expenditures
Budgetary Basis - (non-gaap)
Budget and Actual - General Fund
For the Year Ended June 30, 2021

	Budgeted Amounts					
	Amounts Carried Forward From Prior Year	Original Budget	Final Budget	Actual Budgetary Basis	Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
Revenues:						
Property Taxes	\$ -	20,249,838	20,249,838	21,077,353		827,516
Intergovernmental	-	1,482,120	1,482,120	1,432,570		(49,550.00)
Excise and Other Taxes	-	1,078,000	1,078,000	1,398,350		320,350
Licenses, Permits, Fees	-	364,300	364,300	890,757		526,457
Interest on Taxes	-	37,000	37,000	127,628		90,628
Interest on Investments	-	6,700	6,700	17,328		10,628
Total Revenues	-	23,217,958	23,217,958	24,943,987	-	1,726,030
Expenditures:						
Current:						
General Government	208,160	2,392,011	2,443,169	1,878,694	195,221	369,254
Public Safety	282,440	4,197,100	4,560,365	3,843,066	282,919	434,380
Public Works	313,861	1,800,275	2,468,366	1,992,581	298,771	177,014
Education	-	11,665,888	11,665,888	11,665,888	-	-
Health and Human Services	18,969	429,897	458,112	362,570	40,935	54,607
Culture and Recreation	61,316	617,960	662,004	501,961	65,857	94,186
Employee Benefits and Insurance	1,347	2,326,224	2,357,571	2,162,945	80,436	114,190
State Assessments	-	22,383	22,383	20,547	-	1,836
Debt Service:						
Principal	-	739,700	739,700	524,700	-	215,000
Interest	-	284,082	268,382	206,892	550	60,940
Total Expenditures	886,092	24,475,520	25,645,940	23,159,843	964,689	1,521,408
Excess of Revenues Over (Under) Expenditures	(886,092)	(1,257,562)	(2,427,982)	1,784,144	(964,689)	3,247,437
Other Financing Sources (Uses):						
Operating Transfers In	-	374,375	356,703	364,504	-	7,801
Operating Transfers Out	-	(326,813)	(326,813)	(326,813)	-	-
Sale of Foreclosures	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	47,562	29,890	37,691	-	7,801
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses	(886,092)	(1,210,000)	(2,398,092)	1,821,835	(964,689)	3,255,238
Budgetary Fund Balance - Beginning of Year				5,806,385		
Budgetary Fund Balance - End of Year				7,628,219		
Reconciliation of Budget Deficit:						
Free Cash	-	1,090,000	1,392,000.00			
Overlay Surplus	-	120,000	120,000.00			
Prior Yr Encumbrances	886,092	-	886,092.10			
	886,092	1,210,000	2,398,092.10			

Combining Balance Sheet - Enterprise Funds
as of June 30, 2021
(Unaudited)

	Water Enterprise Fund	Sewer Enterprise Fund	Totals (Memorandum Only)
<u>ASSETS</u>			
Cash and cash equivalents	1,157,587.20	2,140,550.25	3,298,137.45
Investments			0.00
Receivables:			
User Fees	79,585.98	73,415.32	153,001.30
Special assessments		2,508,056.13	2,508,056.13
Total Assets	<u>1,237,173.18</u>	<u>4,722,021.70</u>	<u>5,959,194.88</u>
<u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Accounts payable			0.00
Warrants payable			0.00
Deferred revenue:			
User Charges	79,585.98	73,415.32	153,001.30
Special assessments		2,508,056.13	2,508,056.13
Total Liabilities	<u>79,585.98</u>	<u>2,581,471.45</u>	<u>2,661,057.43</u>
Fund Equity:			
Reserved for encumbrances	151,782.59	117,990.63	269,773.22
Reserved for expenditures	401,214.00	406,920.00	808,134.00
Reserved for continuing appropriations	472,851.26	294,308.81	767,160.07
Reserved for betterments		787,193.67	787,193.67
Unreserved retained earnings	131,739.35	534,137.14	665,876.49
Total Fund Equity	<u>1,157,587.20</u>	<u>2,140,550.25</u>	<u>3,298,137.45</u>
Total Liabilities and Fund Equity	<u>1,237,173.18</u>	<u>4,722,021.70</u>	<u>5,959,194.88</u>

**TOWN OF SOUTHWICK, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2021**

	Enterprise Funds		
	Water Fund	Sewer Fund	Total
Operating Revenues:			
Rates/User Charges	\$ 1,432,060	\$ 479,541	\$ 1,911,601
Other	36,748	40,915	77,663
Total Operating Revenues	1,468,808	520,456	1,989,264
Operating Expenses:			
Salaries & Wages	322,554	135,194	457,748
Operating Expenses	528,056	628,876	1,156,932
Capital Outlay	684,347	49,993	734,340
Total Operating Expenses	1,534,957	814,063	2,349,020
Operating Income (Loss)	(66,149)	(293,607)	(359,756)
Non-Operating Revenues (Expenses):			
Special Assessments	-	402,110	402,110
Proceeds from Debt/Notes Issuance	-	-	-
Principal Debt	(492,824)	(276,033)	(768,857)
Interest Expense	(264,237)	(336,871)	(601,108)
Total Non-Operating Revenues (Expenses)	(757,061)	(210,794)	(967,855)
Income (Loss) Before Operating Transfers	(823,210)	(504,401)	(1,327,611)
Operating Transfers:			
Transfer In/(Out)	87,128	239,685	326,813
Total Operating Transfers	87,128	239,685	326,813
Change in Fund Balance	(736,082)	(264,716)	(1,000,798)
Fund Balance at Beginning of Year	1,893,669	2,405,266	4,298,935
Fund Balance at End of Year	\$ 1,157,587	\$ 2,140,550	\$ 3,298,137

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01114 - MODERATOR SALARY									
ELECTED SALARY	150.00				150.00	150.00	0.00	0.00	0.00
TOTAL	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00
01114 - MODERATOR OPERATIONS									
CONFERENCE & TRAVEL	230.00				230.00	0.00	230.00		230.00
SUPPLIES	40.00				40.00	0.00	40.00	0.00	40.00
TOTAL	270.00	0.00	0.00	0.00	270.00	0.00	270.00	0.00	270.00
01122 - SELECTMEN ELECTED SALARY									
ELECTED SALARIES	15,000.00				15,000.00	15,000.00	0.00	0.00	0.00
TOTAL	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
01122 - SELECTMEN SALARIES									
ADMINISTRATIVE ASSISTANT	53,144.00				53,144.00	48,622.91	4,521.09	1,661.44	2,859.65
PART TIME SALARIES	31,737.00	600.00			32,337.00	31,405.77	931.23	1,430.00	(498.77)
OVERTIME	6,000.00				6,000.00	3,082.94	2,917.06	1,210.79	1,706.27
FIELD DRIVER SALARY	1.00				1.00	0.00	1.00	0.00	1.00
LONGEVITY	1,200.00				1,200.00	796.26	403.74	0.00	403.74
TOTAL	92,082.00	600.00	0.00	0.00	92,682.00	83,907.88	8,774.12	4,302.23	4,471.89
01122 - SELECTMEN OPERATIONS									
DUES	1,600.00				1,600.00	1,573.00	27.00	0.00	27.00
HIRED SERVICE	5,000.00				5,000.00	1,417.94	3,582.06	4,175.00	(592.94)
CONFERENCE & TRAVEL	2,000.00				2,000.00	433.30	1,566.70	0.00	1,566.70
MINOR EQUIPMENT	618.00				618.00	0.00	618.00	550.00	68.00
SUPPLIES	1,500.00				1,500.00	1,238.81	261.19	210.00	51.19
EMPLOYEE/VOLUNTEER RECOGNITION	1,532.00				1,532.00	0.00	1,532.00	0.00	1,532.00
TOTAL	12,250.00	0.00	0.00	0.00	12,250.00	4,663.05	7,586.95	4,935.00	2,651.95
01129 - CHIEF ADMIN OFFICER SALARY									
CHIEF ADMINISTRATION OFFICER SALARY	108,199.00				108,199.00	104,881.90	3,317.10	3,316.42	0.68
LONGEVITY	750.00				750.00	750.10	(0.10)	0.00	(0.10)
TOTAL	108,949.00	0.00	0.00	0.00	108,949.00	105,632.00	3,317.00	3,316.42	0.58
01129 - CHIEF ADMIN OFFICER OPERATIONS									
DUES	1,200.00				1,200.00	1,119.00	81.00	0.00	81.00
CONFERENCE & TRAVEL	700.00				700.00	85.00	615.00	0.00	615.00
SUPPLIES	200.00				200.00	0.00	200.00	0.00	200.00
AUTO ALLOWANCE	1,800.00				1,800.00	1,800.00	0.00	0.00	0.00
TOTAL	3,900.00	0.00	0.00	0.00	3,900.00	3,004.00	896.00	0.00	896.00
01130 - RESERVE FUND									
RESERVE FUND ACCT	163,000.00			(67,500.00)	95,500.00	0.00	95,500.00	0.00	95,500.00
TOTAL	163,000.00	0.00	0.00	(67,500.00)	95,500.00	0.00	95,500.00	0.00	95,500.00
01131 - FINANCE COMMITTEE SALARY									
CLERICAL PART TIME	4,662.00				4,662.00	3,508.91	1,153.09	128.20	1,024.89
CAPITAL EXPEND COMMITTEE	644.00				644.00	651.09	(7.09)	0.00	(7.09)
TOTAL	5,306.00	0.00	0.00	0.00	5,306.00	4,160.00	1,146.00	128.20	1,017.80
01131 - FINANCE COMMITTEE OPERATIONS									
DUES	190.00				190.00	180.00	10.00	0.00	10.00
CONFERENCE & TRAVEL	4,393.00				4,393.00	170.00	4,223.00	0.00	4,223.00
SUPPLIES	190.00				190.00	215.75	(25.75)	0.00	(25.75)
TOTAL	4,773.00	0.00	0.00	0.00	4,773.00	565.75	4,207.25	0.00	4,207.25
01132 - RESERVE FOR WAGE NEGOTIATIONS									
RESERVE FOR WAGE NEGOTIATIONS	130,000.00	(110,064.00)			19,936.00	0.00	19,936.00	0.00	19,936.00
TOTAL	130,000.00	(110,064.00)	0.00	0.00	19,936.00	0.00	19,936.00	0.00	19,936.00

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01135 - ACCOUNTING SALARIES									
TOWN ACCOUNTANT SALARY	80,616.00	2,500.00			83,116.00	80,278.94	2,837.06	2,538.46	298.60
ASSISTANT ACCOUNTANT	52,033.00				52,033.00	48,283.03	3,749.97	1,487.18	2,262.79
OVERTIME	1,020.00				1,020.00	1,048.07	(28.07)	67.31	(95.38)
CLERICAL SALARIES	58,828.00	200.00			59,028.00	48,664.71	10,363.29	1,325.47	9,037.82
LONGEVITY	750.00				750.00	46.16	703.84	0.00	703.84
TOTAL	193,247.00	2,700.00	0.00	0.00	195,947.00	178,320.91	17,626.09	5,418.42	12,207.67
01135 - ACCOUNTING OPERATIONS									
DUES	400.00				400.00	265.00	135.00	0.00	135.00
CONFERENCE & TRAVEL	2,835.00				2,835.00	1,137.62	1,697.38	0.00	1,697.38
MINOR EQUIPMENT	900.00				900.00	163.56	736.44	0.00	736.44
SUPPLIES	2,000.00				2,000.00	1,023.44	976.56	60.00	916.56
TOTAL	6,135.00	0.00	0.00	0.00	6,135.00	2,589.62	3,545.38	60.00	3,485.38
01136 - MUNIC AUDIT									
AUDIT OF ACCTS	26,000.00				26,000.00	25,000.00	1,000.00	0.00	1,000.00
GASB 45	4,500.00				4,500.00	1,500.00	3,000.00	1,500.00	1,500.00
TOTAL	30,500.00	0.00	0.00	0.00	30,500.00	26,500.00	4,000.00	1,500.00	2,500.00
01141 - ASSESSOR ELECTED SALARIES									
ELECTED SALARIES	1,900.00				1,900.00	1,821.02	78.98	78.98	0.00
TOTAL	1,900.00	0.00	0.00	0.00	1,900.00	1,821.02	78.98	78.98	0.00
01141 - ASSESSOR SALARIES									
DIRECTOR OF ASSESSMENTS	65,072.00	1,292.00			66,364.00	64,092.78	2,271.22	2,026.65	244.57
CLERICAL FULL TIME	86,234.00	1,089.00			87,323.00	84,936.89	2,386.11	2,685.75	(299.64)
CLERICAL OVERTIME	500.00				500.00	0.00	500.00	0.00	500.00
LONGEVITY	1,500.00				1,500.00	1,500.20	(0.20)	0.00	(0.20)
TOTAL	153,306.00	2,381.00	0.00	0.00	155,687.00	150,529.87	5,157.13	4,712.40	444.73
01141 - ASSESSOR OPERATIONS									
DUES	260.00				260.00	240.00	20.00	0.00	20.00
STAFF DEVELOPMENT	1,750.00				1,750.00	525.00	1,225.00	0.00	1,225.00
PHOTO COPY	70.00				70.00	0.00	70.00	0.00	70.00
REVAL CONSULTANT	9,500.00				9,500.00	9,100.00	400.00	0.00	400.00
CONFERENCE & TRAVEL	300.00				300.00	140.00	160.00	0.00	160.00
MINOR EQUIPMENT	800.00				800.00	423.98	376.02	0.00	376.02
SUPPLIES	1,400.00				1,400.00	1,034.37	365.63	0.00	365.63
MAPPING MAINTENANCE	5,000.00				5,000.00	3,580.00	1,420.00	0.00	1,420.00
CARTOGRAPHIC GIS-ASSESSOR SHARE	600.00				600.00	600.00	0.00	0.00	0.00
TOTAL	19,680.00	0.00	0.00	0.00	19,680.00	15,643.35	4,036.65	0.00	4,036.65
01145 - TOWN CLERK SALARIES									
TOWN CLERK/TREAS/COLL SALARY	83,411.00	2,500.00			85,911.00	82,978.68	2,932.32	2,623.83	308.49
ASSISTANT TREASURER SALARY	102,414.00				102,414.00	86,140.36	16,273.64	3,051.75	13,221.89
CLERICAL SALARIES	41,521.00	650.00			42,171.00	40,768.90	1,402.10	1,293.14	108.96
PART TIME CLERICAL	27,000.00				27,000.00	17,101.46	9,898.54	984.10	8,914.44
CERTIFICATION- TOWN CLERK/TREASURER	2,000.00				2,000.00	2,000.00	0.00	0.00	0.00
OVERTIME	3,000.00				3,000.00	4,003.97	(1,003.97)	259.82	(1,263.79)
TOWN MEETINGS	1,000.00				1,000.00	538.86	461.14	0.00	461.14
LONGEVITY	900.00				900.00	750.10	149.90	80.78	69.12
TOTAL	261,246.00	3,150.00	0.00	0.00	264,396.00	234,282.33	30,113.67	8,293.42	21,820.25

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
<u>01145 - TOWN CLERK OPERATIONS</u>									
DUES	700.00				700.00	455.00	245.00	0.00	245.00
FIN ADVISOR FEE	2,000.00				2,000.00	500.00	1,500.00	1,500.00	0.00
PRINTING	8,000.00				8,000.00	3,482.38	4,517.62	4,500.00	17.62
STREET LIST/CENSUS	2,000.00				2,000.00	2,020.95	(20.95)	0.00	(20.95)
CONFERENCE & TRAVEL & EDUCATION	2,500.00				2,500.00	645.63	1,854.37	0.00	1,854.37
MINOR EQUIPMENT	1,500.00				1,500.00	1,468.70	31.30	0.00	31.30
SUPPLIES	3,000.00				3,000.00	1,428.66	1,571.34	1,479.29	92.05
HARDWARE & SOFTWARE MAINTENANCE	4,000.00				4,000.00	3,748.00	252.00	0.00	252.00
TOTAL	23,700.00	0.00	0.00	0.00	23,700.00	13,749.32	9,950.68	7,479.29	2,471.39
<u>01150 - LEGAL ADS</u>									
ADVERTISEMENTS	10,000.00			2,500.00	12,500.00	10,033.00	2,467.00	2,425.00	42.00
TOTAL	10,000.00	0.00	0.00	2,500.00	12,500.00	10,033.00	2,467.00	2,425.00	42.00
<u>01151-LEGAL OPERATIONS</u>									
ATTORNEY FEES/RETAINER	86,520.00				86,520.00	69,906.34	16,613.66	10,095.00	6,518.66
RECORDING FEES	400.00				400.00	0.00	400.00	0.00	400.00
TOTAL	86,920.00	0.00	0.00	0.00	86,920.00	69,906.34	17,013.66	10,095.00	6,918.66
<u>01151-LABOR NEGOTIATOR OPERATIONS</u>									
NEGOTIATOR FEE	17,136.00				17,136.00	17,136.00	0.00	0.00	0.00
TOTAL	17,136.00	0.00	0.00	0.00	17,136.00	17,136.00	0.00	0.00	0.00
<u>01158 - TAX TITLE OPERATIONS</u>									
TAX TITLE OPERATION	28,000.00				28,000.00	12,430.05	15,569.95	15,000.00	569.95
TOTAL	28,000.00	0.00	0.00	0.00	28,000.00	12,430.05	15,569.95	15,000.00	569.95
<u>01162 - ELECTION/REGISTRATION SALARIES</u>									
CLERK	150.00				150.00	150.00	0.00	0.00	0.00
REGISTRARS	500.00				500.00	350.00	150.00	150.00	0.00
POLL WORKERS	11,430.00				11,430.00	7,674.78	3,755.22	148.50	3,606.72
TOTAL	12,080.00	0.00	0.00	0.00	12,080.00	8,174.78	3,905.22	298.50	3,606.72
<u>01162 - ELECTION/REGISTRATION OPERATIONS</u>									
POLICE	6,300.00				6,300.00	3,588.06	2,711.94	0.00	2,711.94
BALLOT PROGRAMMING	6,000.00				6,000.00	3,003.60	2,996.40	2,211.00	785.40
PRINTING BALLOTS	9,000.00				9,000.00	2,195.36	6,804.64	1,389.04	5,415.60
CONFERENCE & TRAVEL	500.00				500.00	0.00	500.00	0.00	500.00
SUPPLIES	3,000.00				3,000.00	1,872.78	1,127.22	1,336.36	(209.14)
TOTAL	24,800.00	0.00	0.00	0.00	24,800.00	10,659.80	14,140.20	4,936.40	9,203.80
<u>01171 - CONSERVATION SALARIES</u>									
CONSERVATION CO-ORDINATOR	28,327.00	567.00			28,894.00	27,997.77	896.23	893.67	2.56
LONGEVITY	288.00				288.00	288.08	(0.08)	0.00	(0.08)
TOTAL	28,615.00	567.00	0.00	0.00	29,182.00	28,285.85	896.15	893.67	2.48
<u>01171 - CONSERVATION OPERATIONS</u>									
LAND MAINTENANCE	4,700.00				4,700.00	1,228.47	3,471.53	1,200.00	2,271.53
DUES	350.00				350.00	293.00	57.00	0.00	57.00
CONFERENCE & TRAVEL	700.00				700.00	110.00	590.00	0.00	590.00
WESTFIELD WATER SHED	200.00				200.00	200.00	0.00	0.00	0.00
CONSULTANT	1,330.00				1,330.00	500.00	830.00	0.00	830.00
SUPPLIES	760.00				760.00	375.87	384.13	0.00	384.13
TOTAL	8,040.00	0.00	0.00	0.00	8,040.00	2,707.34	5,332.66	1,200.00	4,132.66
<u>01175 - PLANNING BOARD SALARIES</u>									
PLANNING BOARD PLANNER	27,582.00				27,582.00	22,541.09	5,040.91	1,448.03	3,592.88
CLERICAL PART TIME	15,174.00				15,174.00	12,653.37	2,520.63	258.37	2,262.26
TOTAL	42,756.00	0.00	0.00	0.00	42,756.00	35,194.46	7,561.54	1,706.40	5,855.14

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01175 - PLANNING BOARD OPERATIONS									
DUES	200.00				200.00	0.00	200.00	0.00	200.00
PROFESSIONAL FEES	1,140.00				1,140.00	0.00	1,140.00	0.00	1,140.00
CONFERENCE & TRAVEL	1,500.00				1,500.00	0.00	1,500.00	0.00	1,500.00
MINOR EQUIPMENT	500.00				500.00	54.84	445.16	0.00	445.16
SUPPLIES	480.00				480.00	0.00	480.00	35.00	445.00
PUBLICATIONS	100.00				100.00	0.00	100.00	0.00	100.00
TOTAL	3,920.00	0.00	0.00	0.00	3,920.00	54.84	3,865.16	35.00	3,830.16
01176 - BOARD OF APPEALS SALARIES									
CLERICAL PART TIME	4,554.00	165.00			4,719.00	4,537.70	181.30	142.36	38.94
TOTAL	4,554.00	165.00	0.00	0.00	4,719.00	4,537.70	181.30	142.36	38.94
01176 -BOARD OF APPEALS OPERATIONS									
DUES	86.00				86.00	0.00	86.00	0.00	86.00
CONFERENCE & TRAVEL	300.00				300.00	0.00	300.00	0.00	300.00
SUPPLIES	400.00				400.00	0.00	400.00	397.74	2.26
TOTAL	786.00	0.00	0.00	0.00	786.00	0.00	786.00	397.74	388.26
01182 - ECONOMIC DEVELOPMENT OPERATIONS									
SUPPLIES	1,200.00				1,200.00	225.00	975.00	0.00	975.00
TOTAL	1,200.00	0.00	0.00	0.00	1,200.00	225.00	975.00	0.00	975.00
01191-COMPUTER SALARY									
COMPUTER ADMIN	43,623.00	700.00			44,323.00	42,970.06	1,352.94	1,396.86	(43.92)
OVERTIME	400.00				400.00	102.94	297.06	230.05	67.01
LONGEVITY	450.00				450.00	450.06	(0.06)	0.00	(0.06)
TOTAL	44,473.00	700.00	0.00	0.00	45,173.00	43,523.06	1,649.94	1,626.91	23.03
01191-COMPUTER OPERATIONS									
HARD/SOFT MAINTENANCE	125,000.00				125,000.00	111,891.61	13,108.39	2,169.00	10,939.39
COMPUTER TRAINING	475.00				475.00	0.00	475.00	0.00	475.00
MUNIS TRAINING	6,000.00				6,000.00	0.00	6,000.00	0.00	6,000.00
MANAGED SERVICE PROVIDER	25,000.00				25,000.00	0.00	25,000.00	25,000.00	0.00
MINOR EQUIPMENT	475.00				475.00	149.78	325.22	0.00	325.22
SUPPLIES	475.00				475.00	179.93	295.07	0.00	295.07
TOTAL	157,425.00	0.00	0.00	0.00	157,425.00	112,221.32	45,203.68	27,169.00	18,034.68
01191-COMPUTER-CAPITAL									
NEW PC'S TOWN HALL	5,500.00				5,500.00	5,500.00	0.00	0.00	0.00
TOTAL	5,500.00	0.00	0.00	0.00	5,500.00	5,500.00	0.00	0.00	0.00
01192 - TOWN HALL SALARIES									
SECRETARY OF INSPECTIONAL SERVICES	42,396.00	200.00			42,596.00	39,313.69	3,282.31	1,293.14	1,989.17
BUILDING & GROUNDS SUPERVISOR	59,729.00				59,729.00	57,898.15	1,830.85	772.36	1,058.49
CUSTODIAL SALARY	81,688.00	3,150.00			84,838.00	81,831.97	3,006.03	2,748.96	257.07
OVERTIME	11,730.00				11,730.00	2,575.60	9,154.40	663.32	8,491.08
PART TIME SALARY	123,522.00	4,450.00			127,972.00	123,667.52	4,304.48	3,477.87	826.61
LONGEVITY	150.00				150.00	205.90	(55.90)	0.00	(55.90)
TOTAL	319,215.00	7,800.00	0.00	0.00	327,015.00	305,492.83	21,522.17	8,955.65	12,566.52

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01192 - TOWN HALL OPERATIONS									
MAINTENANCE ACTIVITIES	46,885.00				46,885.00	39,660.14	7,224.86	5,037.15	2,187.71
VEHICLE MAINTENANCE	3,800.00				3,800.00	1,879.06	1,920.94	300.00	1,620.94
OFFICE EQUIPMENT REPLACE	580.00				580.00	0.00	580.00	0.00	580.00
CONTRACTS/AGREEMENT	64,366.00				64,366.00	36,924.14	27,441.86	14,932.48	12,509.38
POSTAGE METER	3,150.00				3,150.00	3,111.03	38.97	0.00	38.97
ELECTRICITY	75,000.00				75,000.00	44,966.07	30,033.93	14,732.73	15,301.20
FUEL	26,000.00				26,000.00	18,080.99	7,919.01	383.43	7,535.58
TELEPHONE	44,000.00				44,000.00	36,095.96	7,904.04	2,642.43	5,261.61
CODIFICATION UPDATES	3,150.00				3,150.00	0.00	3,150.00	0.00	3,150.00
POSTAGE	33,450.00				33,450.00	31,056.14	2,393.86	1,300.00	1,093.86
PRINTING & BINDING	525.00				525.00	0.00	525.00	0.00	525.00
GROUND CONTRACTED SERVICES	40,760.00				40,760.00	22,040.95	18,719.05	100.00	18,619.05
GROUNDS SUPPLIES	2,625.00				2,625.00	202.93	2,422.07	0.00	2,422.07
MINOR EQUIPMENT	1,575.00				1,575.00	1,238.10	336.90	0.00	336.90
COPIER SUPPLIES	7,350.00				7,350.00	3,316.01	4,033.99	0.00	4,033.99
STATIONERY SUPPLIES	3,150.00				3,150.00	2,702.27	447.73	400.00	47.73
MAINTENANCE SUPPLIES	8,820.00				8,820.00	7,572.68	1,247.32	33.61	1,213.71
TOTAL	365,186.00	0.00	0.00	0.00	365,186.00	248,846.47	116,339.53	39,861.83	76,477.70
01195-ANNUAL TOWN REPORT									
TOWN REPORT/FINCOM HANDBOOK	4,400.00				4,400.00	4,149.02	250.98	0.00	250.98
TOTAL	4,400.00	0.00	0.00	0.00	4,400.00	4,149.02	250.98	0.00	250.98
TOTAL GENERAL GOVERNMENT									
	2,390,400.00	(92,001.00)	0.00	(65,000.00)	2,233,399.00	1,759,596.96	473,802.04	154,967.82	318,834.22
01210 - POLICE SALARIES									
POLICE CHIEF	109,041.00				109,041.00	104,862.56	4,178.44	4,177.80	0.64
SECRETARY	49,550.00	3,775.00			53,325.00	51,659.79	1,665.21	1,661.49	3.72
FULL TIME OFFICERS	1,183,452.00				1,183,452.00	1,138,183.62	45,268.38	40,836.62	4,431.76
PART TIME RECORDS CLERK	16,393.00	620.00			17,013.00	16,699.37	313.63	565.10	(251.47)
OVERTIME	122,400.00	30,000.00			152,400.00	145,631.91	6,768.09	5,297.36	1,470.73
RECREATIONAL PATROL	5,000.00				5,000.00	1,819.62	3,180.38	1,283.82	1,896.56
RESERVE TRAINING	47,448.00				47,448.00	20,066.74	27,381.26	803.16	26,578.10
COMMUNITY POLICE	9,452.00				9,452.00	3,307.56	6,144.44	211.21	5,933.23
HOLIDAY STRAIGHT TIME	16,750.00				16,750.00	17,040.90	(290.90)	0.00	(290.90)
HOLIDAY PAY	65,750.00	9,820.00			75,570.00	74,836.38	733.62	4.35	729.27
COURT	13,500.00				13,500.00	921.46	12,578.54	0.00	12,578.54
RESERVES	33,990.00				33,990.00	7,223.73	26,766.27	99.00	26,667.27
CROSSING GUARDS	6,588.00				6,588.00	5,625.68	962.32	99.83	862.49
LONGEVITY	6,661.00				6,661.00	6,531.08	129.92	0.00	129.92
INCENTIVE	119,000.00				119,000.00	111,968.74	7,031.26	0.00	7,031.26
TOTAL	1,804,975.00	44,215.00	0.00	0.00	1,849,190.00	1,706,379.14	142,810.86	55,039.74	87,771.12

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01210 - POLICE OPERATIONS									
CONTRACTS	46,094.00				46,094.00	34,518.45	11,575.55	2,662.91	8,912.64
DUES	4,110.00				4,110.00	3,540.00	570.00	0.00	570.00
CHIEF DEV TRAINING	5,150.00				5,150.00	613.19	4,536.81	0.00	4,536.81
SCHOOL EXPENSE	24,000.00				24,000.00	23,631.92	368.08	0.00	368.08
ACTIVE SHOOTER TRAINING PROGRAM AND SIMULATION	1,300.00				1,300.00	1,182.71	117.29	0.00	117.29
DIVE EQUIPMENT SERVICE AND MAINTENANCE	1,000.00				1,000.00	1,000.00	0.00	0.00	0.00
CITIZEN POLICE ACADEMY SUPPLIES	2,500.00				2,500.00	29.44	2,470.56	0.00	2,470.56
UNIFORMS	29,766.00				29,766.00	27,197.72	2,568.28	2,522.71	45.57
CONFERENCE & TRAVEL	1,802.00				1,802.00	0.00	1,802.00	0.00	1,802.00
R.A.D. TRAINING	2,000.00				2,000.00	2,000.00	0.00	0.00	0.00
BOAT	1,236.00				1,236.00	1,230.00	6.00	0.00	6.00
CRUISER MAINT	27,748.00				27,748.00	27,767.59	(19.59)	500.00	(519.59)
MINOR EQUIPMENT	2,060.00				2,060.00	1,573.57	486.43	4,553.00	(4,066.57)
OFFICE SUPPLIES	7,210.00				7,210.00	5,543.59	1,666.41	1,844.95	(178.54)
COMPUTER SUPPLIES	5,665.00				5,665.00	5,051.36	613.64	587.13	26.51
DIVE AND RECOVERY	1,500.00				1,500.00	1,500.00	0.00	0.00	0.00
CRIME SUPPLIES	7,467.00				7,467.00	7,267.58	199.42	0.00	199.42
MEDICAL SUPPLIES	7,700.00				7,700.00	7,410.07	289.93	0.00	289.93
AMMUNITION	18,800.00				18,800.00	18,789.47	10.53	0.00	10.53
K-9 SUPPLIES/TRAINING	1,000.00				1,000.00	977.63	22.37	0.00	22.37
SECURITY/COMMUNICATIONS SYSTEM	1,250.00				1,250.00	0.00	1,250.00	0.00	1,250.00
MEDICAL REQUIREMENTS	8,670.00				8,670.00	1,275.00	7,395.00	4,278.00	3,117.00
HARBORMASTER EXP	1,350.00				1,350.00	1,347.53	2.47	0.00	2.47
PETTY CASH	515.00				515.00	66.97	448.03	0.00	448.03
WEAPONS MAINT & RECONDITIONING	3,000.00				3,000.00	2,341.67	658.33	440.00	218.33
TOTAL	212,893.00	0.00	0.00	0.00	212,893.00	175,855.46	37,037.54	17,388.70	19,648.84
01210 - POLICE CAPITAL									
2 CRUISER	97,105.00				97,105.00	95,858.15	1,246.85	1,246.85	0.00
PORTABLE RADIO	10,000.00				10,000.00	10,000.00	0.00	0.00	0.00
COMPUTER EQUIPMENT	11,330.00				11,330.00	11,178.02	151.98	0.00	151.98
RADAR UNITS	1,957.00				1,957.00	1,957.00	0.00	0.00	0.00
TOTAL	120,392.00	0.00	0.00	0.00	120,392.00	118,993.17	1,398.83	1,246.85	151.98
01215 - DISPATCHER SALARIES									
FULL TIME SALARY	176,232.00	7,520.00			183,752.00	177,948.80	5,803.20	5,249.04	554.16
OVERTIME	36,930.00				36,930.00	21,800.01	15,129.99	834.54	14,295.45
HOLIDAY STRAIGHT TIME	3,140.00				3,140.00	2,697.84	442.16	2,751.57	(2,309.41)
HOLIDAY	6,600.00	1,600.00			8,200.00	6,199.60	2,000.40	230.80	1,769.60
PART TIME	27,571.00	11,000.00			38,571.00	40,404.89	(1,833.89)	347.96	(2,181.85)
LONGEVITY	2,400.00				2,400.00	2,400.32	(0.32)	0.00	(0.32)
SHIFT OVERLAP	7,500.00				7,500.00	7,835.11	(335.11)	0.00	(335.11)
TRAINING	4,120.00				4,120.00	2,237.07	1,882.93	0.00	1,882.93
TOTAL	264,493.00	20,120.00	0.00	0.00	284,613.00	261,523.64	23,089.36	9,413.91	13,675.45
01215-DISPATCH OPERATIONS									
UNIFORM ALLOWANCE	3,605.00				3,605.00	3,378.36	226.64	0.00	226.64
CONFERENCE AND TRAVEL	1,000.00				1,000.00	0.00	1,000.00	430.00	570.00
TRAINING	2,000.00				2,000.00	1,895.00	105.00	0.00	105.00
MINOR EQUIPMENT	2,060.00				2,060.00	171.09	1,888.91	2,388.62	(499.71)
MEDICAL REQUIREMENTS	300.00				300.00	0.00	300.00	0.00	300.00
TOTAL	8,965.00	0.00	0.00	0.00	8,965.00	5,444.45	3,520.55	2,818.62	701.93
01217 - CONSTABLES SALARIES									
SALARIES	100.00				100.00	0.00	100.00	100.00	0.00
TOTAL	100.00	0.00	0.00	0.00	100.00	0.00	100.00	100.00	0.00

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01220 - FIRE SALARIES									
FIRE CHIEF SALARY	100,109.00				100,109.00	97,039.67	3,069.33	3,068.45	0.88
MANDATED AWAY TRAINING	1,200.00				1,200.00	0.00	1,200.00	0.00	1,200.00
VOLUNTEER STIPENDS	85,000.00				85,000.00	29,353.42	55,646.58	34,870.28	20,776.30
PART TIME CLERICAL	10,000.00				10,000.00	6,447.41	3,552.59	336.59	3,216.00
LONGEVITY	150.00				150.00	0.00	150.00	31.74	118.26
TOTAL	196,459.00	0.00	0.00	0.00	196,459.00	132,840.50	63,618.50	38,307.06	25,311.44
01220 - FIRE OPERATIONS									
RADIO MAINT SUPPLY	10,000.00				10,000.00	1,318.50	8,681.50	8,681.50	0.00
INSPECTIONS & REPAIRS	35,000.00				35,000.00	28,125.92	6,874.08	4,430.43	2,443.65
CONTRACTS AND AGREEMENTS	15,000.00				15,000.00	11,305.91	3,694.09	1,000.00	2,694.09
VERIZON WIRELESS ACCOUNT	4,800.00				4,800.00	3,497.42	1,302.58	1,340.57	(37.99)
DUES	2,500.00				2,500.00	1,794.95	705.05	0.00	705.05
EDUCATION & TRAINING	13,775.00				13,775.00	13,178.96	596.04	235.00	361.04
MEDICAL REQUIREMENT	1,000.00				1,000.00	0.00	1,000.00	0.00	1,000.00
FOOD EXPENSE	800.00				800.00	707.52	92.48	125.00	(32.52)
CLOTHING ALLOTMENT	4,700.00				4,700.00	993.04	3,706.96	1,011.45	2,695.51
CONFERENCE AND TRAVEL	5,000.00				5,000.00	54.40	4,945.60	0.00	4,945.60
HOSE INSPECTIONS	4,300.00				4,300.00	4,833.15	(533.15)	0.00	(533.15)
MINOR EQUIPMENT	16,000.00				16,000.00	12,725.76	3,274.24	0.00	3,274.24
SUPPLIES	8,000.00				8,000.00	4,188.11	3,811.89	3,725.33	86.56
OXYGEN & EXTINGUISHER REFILLS	500.00				500.00	0.00	500.00	0.00	500.00
INVESTIGATIONS	500.00				500.00	0.00	500.00	0.00	500.00
TURN-OUT GEAR	21,300.00				21,300.00	16,587.85	4,712.15	4,000.00	712.15
CAREER CLOTHING	7,200.00				7,200.00	3,128.35	4,071.65	2,890.20	1,181.45
COMMUNITY OUTREACH	3,000.00				3,000.00	0.00	3,000.00	0.00	3,000.00
HARDWARE & SOFTWARE MAINTENANCE	3,000.00				3,000.00	4,678.78	(1,678.78)	700.00	(2,378.78)
TOTAL	156,375.00	0.00	0.00	0.00	156,375.00	107,118.62	49,256.38	28,139.48	21,116.90
01220 - FIRE CAPITAL									
HOSE	5,000.00				5,000.00	1,046.52	3,953.48	3,900.00	53.48
DRYER	10,000.00				10,000.00	9,672.87	327.13	0.00	327.13
TOTAL	15,000.00	0.00	0.00	0.00	15,000.00	10,719.39	4,280.61	3,900.00	380.61
01225-EMS SALARIES									
DAYTIME EMT/FF	476,967.00	10,000.00			486,967.00	370,821.56	116,145.44	16,070.61	100,074.83
DISPATCH TRAINING	2,500.00				2,500.00	0.00	2,500.00	0.00	2,500.00
OVERTIME	43,000.00	4,520.00			47,520.00	84,500.10	(36,980.10)	3,653.01	(40,633.11)
HOLIDAY PAY	17,000.00				17,000.00	11,097.71	5,902.29	1,735.99	4,166.30
VOLUNTEER STIPENDS	160,000.00				160,000.00	122,612.47	37,387.53	3,764.98	33,622.55
LONGEVITY	450.00				450.00	450.06	(0.06)	0.00	(0.06)
OFFICER IN CHARGE	4,380.00	480.00			4,860.00	4,614.00	246.00	204.00	42.00
TOTAL	704,297.00	15,000.00	0.00	0.00	719,297.00	594,095.90	125,201.10	25,428.59	99,772.51
01225-EMS OPERATIONS									
RADIO MAINTENANCE SUPPLY	6,000.00				6,000.00	460.75	5,539.25	4,809.91	729.34
INSPECTIONS & REPAIRS	10,000.00				10,000.00	8,160.88	1,839.12	1,000.00	839.12
CONTRACTS & AGREEMENT	15,500.00				15,500.00	14,726.46	773.54	1,653.73	(880.19)
RECERTIFICATIONS/SUBSCRIPTIONS	2,500.00				2,500.00	425.00	2,075.00	175.00	1,900.00
EDUCATION & TRAINING	35,000.00				35,000.00	27,162.99	7,837.01	6,825.00	1,012.01
AMBULANCE BILLING	19,000.00				19,000.00	15,535.49	3,464.51	2,391.33	1,073.18
CONFERENCE & TRAVEL	2,000.00				2,000.00	0.00	2,000.00	5,200.00	(3,200.00)
MINOR EQUIPMENT	9,500.00				9,500.00	3,661.05	5,838.95	0.00	5,838.95
SUPPLIES	12,000.00				12,000.00	7,923.85	4,076.15	3,300.00	776.15
OXYGEN & EXTINGUISHER REFILLS	2,000.00				2,000.00	269.28	1,730.72	130.72	1,600.00
INSURANCE PREMIUM	12,000.00				12,000.00	12,000.00	0.00	0.00	0.00
MEDICAL SUPPLIES	17,000.00				17,000.00	18,452.83	(1,452.83)	1,796.59	(3,249.42)
PERSONAL PROTECTIVE EQUIPMENT	8,500.00				8,500.00	4,552.95	3,947.05	2,925.05	1,022.00
TOTAL	151,000.00	0.00	0.00	0.00	151,000.00	113,331.53	37,668.47	30,207.33	7,461.14

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01225-EMS CAPITAL									
ALS EQUIPMENT/STOCK FOR AMBULANCE	28,000.00				28,000.00	25,208.89	2,791.11	1,377.50	1,413.61
TOTAL	28,000.00	0.00	0.00	0.00	28,000.00	25,208.89	2,791.11	1,377.50	1,413.61
01225- EMS SALARY RESERVE									
SALARY RESERVE	30,000.00	(15,000.00)			15,000.00	0.00	15,000.00	0.00	15,000.00
TOTAL	30,000.00	(15,000.00)	0.00	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00
01230-PUB SAF BLD-OPERATION									
MAINTENANCE ACTIVITIES	42,000.00				42,000.00	26,764.19	15,235.81	10,307.82	4,927.99
CONTRACTS & AGREEMENTS	60,638.00				60,638.00	49,946.86	10,691.14	5,000.00	5,691.14
ELECTRICITY	86,100.00				86,100.00	59,168.32	26,931.68	12,340.00	14,591.68
FUEL	38,850.00				38,850.00	26,917.67	11,932.33	0.00	11,932.33
TELEPHONE	43,500.00				43,500.00	40,028.76	3,471.24	1,342.53	2,128.71
MAINTENANCE SUPPLIES	6,300.00				6,300.00	6,114.85	185.15	33.61	151.54
MINOR EQUIPMENT	1,796.00				1,796.00	494.10	1,301.90	0.00	1,301.90
TOTAL	279,184.00	0.00	0.00	0.00	279,184.00	209,434.75	69,749.25	29,023.96	40,725.29
01230-PUB SAF BLD-CAPITAL									
PUBLIC SAFETY BLDG			15,700.00		15,700.00	0.00	15,700.00	15,700.00	0.00
TOTAL	0.00	0.00	15,700.00	0.00	15,700.00	0.00	15,700.00	15,700.00	0.00
01241 - BUILDING INSPECT SALARIES									
BUILDING INSPECTOR SALARY	70,270.00				70,270.00	68,018.09	2,251.91	2,150.77	101.14
WEIGHTS & MEASURES SALARY	5,000.00				5,000.00	2,500.00	2,500.00	2,500.00	0.00
OVERTIME	300.00				300.00	0.00	300.00	0.00	300.00
LONGEVITY	150.00				150.00	0.00	150.00	0.00	150.00
TOTAL	75,720.00	0.00	0.00	0.00	75,720.00	70,518.09	5,201.91	4,650.77	551.14
01241 - BUILDING INSPECT OPERATIONS									
VEHICLE MAINTENANCE	1,500.00				1,500.00	693.42	806.58	0.00	806.58
CELL PHONE	615.00				615.00	641.49	(26.49)	0.00	(26.49)
DUES	650.00				650.00	500.00	150.00	0.00	150.00
UNIFORM ALLOWANCE	300.00				300.00	271.21	28.79	0.00	28.79
CONFERENCE & TRAVEL	1,000.00				1,000.00	0.00	1,000.00	0.00	1,000.00
SUPPLIES	1,950.00				1,950.00	931.39	1,018.61	0.00	1,018.61
OUTREACH PROGRAM	700.00				700.00	0.00	700.00	0.00	700.00
NEW CODE BOOKS	500.00				500.00	0.00	500.00	0.00	500.00
SEALER SUPPLIES	50.00				50.00	0.00	50.00	0.00	50.00
TOTAL	7,265.00	0.00	0.00	0.00	7,265.00	3,037.51	4,227.49	0.00	4,227.49
01291 - EMERGENCY MANAGEMENT SALARIES									
ASSISTANT DIRECTOR SALARY	1,734.00				1,734.00	1,734.00	0.00	0.00	0.00
DIRECTOR SALARY	11,975.00	240.00			12,215.00	12,214.30	0.70	0.00	0.70
AUX STIPEND	450.00				450.00	0.00	450.00	0.00	450.00
TOTAL	14,159.00	240.00	0.00	0.00	14,399.00	13,948.30	450.70	0.00	450.70
01291 - EMERGENCY MANAGEMENT OPERATIONS									
VEHICLE MAINTENANCE	4,725.00				4,725.00	135.00	4,590.00	474.90	4,115.10
INTERNET	720.00				720.00	418.19	301.81	261.60	40.21
CELL PHONE SERVICE	750.00				750.00	473.09	276.91	226.91	50.00
EDUCATION	1,900.00				1,900.00	37.70	1,862.30	150.00	1,712.30
INSURANCE & DUES	200.00				200.00	75.00	125.00	0.00	125.00
UNIFORMS	1,575.00				1,575.00	0.00	1,575.00	0.00	1,575.00
CONFERENCE & TRAVEL	400.00				400.00	0.00	400.00	0.00	400.00
RADIO MAINTENANCE	450.00				450.00	0.00	450.00	450.00	0.00
MINOR EQUIPMENT	800.00				800.00	139.80	660.20	550.00	110.20
AMMO SUPPLIES	425.00				425.00	0.00	425.00	0.00	425.00
TOTAL	11,945.00	0.00	0.00	0.00	11,945.00	1,278.78	10,666.22	2,113.41	8,552.81

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01292 - ANIMAL CONTROL SALARIES									
ANIMAL CONTROL SALARY	20,199.00				20,199.00	19,267.50	931.50	651.89	279.61
PART TIME HELP	19,700.00				19,700.00	11,274.55	8,425.45	366.93	8,058.52
ASSISTANT ANIMAL CONTROL OFFICER	11,611.00				11,611.00	7,268.55	4,342.45	291.57	4,050.88
ASSISTANT FEES	2,000.00				2,000.00	360.00	1,640.00	0.00	1,640.00
LONGEVITY	240.00				240.00	0.00	240.00	0.00	240.00
ANIMAL INSPECTOR STIPEND	1,200.00				1,200.00	1,200.00	0.00	0.00	0.00
TOTAL	54,950.00	0.00	0.00	0.00	54,950.00	39,370.60	15,579.40	1,310.39	14,269.01
01292 - ANIMAL CONTROL OPERATIONS									
REPAIRS & MAINTENANCE	2,400.00				2,400.00	1,679.85	720.15	0.00	720.15
NEW BUILDING OPERATIONS	500.00				500.00	0.00	500.00	0.00	500.00
VEHICLE MAINTENANCE	1,510.00				1,510.00	599.00	911.00	910.98	0.02
UNIFORM ALLOWANCE	1,500.00				1,500.00	891.39	608.61	0.00	608.61
DOG DISPOSAL	700.00				700.00	0.00	700.00	0.00	700.00
RABIES TESTING	2,000.00				2,000.00	176.26	1,823.74	323.74	1,500.00
MINOR EQUIPMENT	1,160.00				1,160.00	138.99	1,021.01	391.98	629.03
OFFICE SUPPLIES	1,539.00				1,539.00	467.34	1,071.66	0.00	1,071.66
MAINT SUPPLIES	1,500.00				1,500.00	472.14	1,027.86	477.80	550.06
CONFERENCE/TRAVEL/EDUCATION	570.00				570.00	0.00	570.00	0.00	570.00
CLEANING SUPPLIES	2,600.00				2,600.00	2,458.72	141.28	0.00	141.28
CONTRACTS AND AGREEMENTS	773.00				773.00	474.00	299.00	0.00	299.00
TOTAL	16,752.00	0.00	0.00	0.00	16,752.00	7,357.69	9,394.31	2,104.50	7,289.81
01292 - ANIMAL CONTROL CAPITAL									
REFRIGERATOR	1,000.00				1,000.00	391.99	608.01	0.00	608.01
TOTAL	1,000.00	0.00	0.00	0.00	1,000.00	391.99	608.01	0.00	608.01
01297-LAKE MANAGEMENT SALARIES									
SALARIES	4,081.00	550.00			4,631.00	4,095.97	535.03	520.20	14.83
TOTAL	4,081.00	550.00	0.00	0.00	4,631.00	4,095.97	535.03	520.20	14.83
01297-LAKE MANAGEMENT OPERATIONS									
ELECTRICITY	1,200.00				1,200.00	876.80	323.20	323.20	0.00
TELEPHONES	2,700.00				2,700.00	1,998.20	701.80	365.77	336.03
WATER	95.00				95.00	202.75	(107.75)	0.00	(107.75)
SUPPLIES	600.00				600.00	582.66	17.34	17.34	(0.00)
SECURITY	1,000.00				1,000.00	1,031.00	(31.00)	0.00	(31.00)
TOTAL	5,595.00	0.00	0.00	0.00	5,595.00	4,691.41	903.59	706.31	197.28
01297-LAKE MANAGEMENT CAPITAL									
LAKE LEVEL/RAINFALL/TEMP DATA LOGGER	1,000.00				1,000.00	0.00	1,000.00	1,000.00	0.00
TOTAL	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00
01299 - LAKE RESTORATION OPERATIONS									
LAKE WEED CONTROL	11,000.00				11,000.00	9,475.00	1,525.00	0.00	1,525.00
CONSULTANT FOR LAKE ASSESSMENT & PERMITTING	10,000.00				10,000.00	3,700.00	6,300.00	0.00	6,300.00
WATER SAMPLE TESTING	6,500.00				6,500.00	3,844.17	2,655.83	0.00	2,655.83
CANAL BROOK DAM & LOG REMOVAL	5,000.00	(5,000.00)			0.00	0.00	0.00	0.00	0.00
TOTAL	32,500.00	(5,000.00)	0.00	0.00	27,500.00	17,019.17	10,480.83	0.00	10,480.83
299 - LAKE RESTORATION CAPITAL									
CANAL BROOK DAMN AND LOG REMOVAL		5,000.00			5,000.00	0.00	5,000.00	5,000.00	0.00
TOTAL	0.00	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
TOTAL PUBLIC SAFETY									
	4,197,100.00	65,125.00	15,700.00	0.00	4,277,925.00	3,622,654.95	655,270.05	275,497.32	379,772.73

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01420 - GAS & OIL									
GAS & OIL	110,000.00				110,000.00	77,247.34	32,752.66	8,453.65	24,299.01
TOTAL	110,000.00	0.00	0.00	0.00	110,000.00	77,247.34	32,752.66	8,453.65	24,299.01
01422 - DPW - HIGHWAY DIV SALARIES									
DPW DIRECTOR SALARY	48,695.00				48,695.00	46,798.90	1,896.10	1,895.36	0.74
DPW SUPERVISOR SALARY	24,348.00	690.00			25,038.00	24,055.36	982.64	980.42	2.22
FULL TIME SALARY	183,631.00	2,000.00			185,631.00	172,413.15	13,217.85	8,089.88	5,127.97
DPW SPECIAL ASSISTANT	19,713.00	1,490.00			21,203.00	20,583.39	619.61	616.50	3.11
OVERTIME	8,820.00	6,450.00			15,270.00	13,993.18	1,276.82	1,883.26	(606.44)
LABORERS	11,135.00				11,135.00	11,135.00	0.00	0.00	0.00
LONGEVITY	2,670.00				2,670.00	2,670.46	(0.46)	0.00	(0.46)
TOTAL	299,012.00	10,630.00	0.00	0.00	309,642.00	291,649.44	17,992.56	13,465.42	4,527.14
01422 - DPW - HIGHWAY DIV OPERATIONS									
GARAGE REPAIRS AND MAINTENANCE	20,000.00				20,000.00	18,347.26	1,652.74	1,555.22	97.52
CONTRACTS AND AGREEMENTS	16,100.00				16,100.00	12,408.53	3,691.47	3,691.47	0.00
UTILITIES	50,000.00				50,000.00	28,142.18	21,857.82	5,626.22	16,231.60
DUES	500.00				500.00	0.00	500.00	0.00	500.00
STREET SWEEPING	45,000.00				45,000.00	12,177.00	32,823.00	0.00	32,823.00
PAVEMENT MARKING	45,000.00				45,000.00	44,729.00	271.00	0.00	271.00
FOOD EXPENSE	1,000.00				1,000.00	934.96	65.04	0.00	65.04
CONF/TRAVEL/EDUCATION	6,000.00				6,000.00	2,819.55	3,180.45	73.91	3,106.54
FORESTRY	25,000.00	62,000.00		25,000.00	112,000.00	82,007.39	29,992.61	29,747.50	245.11
MINOR EQUIPMENT	500.00				500.00	686.00	(186.00)	0.00	(186.00)
SUPPLIES	5,000.00				5,000.00	5,667.62	(667.62)	579.32	(1,246.94)
DRAINAGE SUP/PROJ	12,000.00				12,000.00	5,018.42	6,981.58	12,878.41	(5,896.83)
SIGNS/GUARD RAILS	9,000.00				9,000.00	3,540.24	5,459.76	6,942.26	(1,482.50)
HAND TOOLS & EQUIP	2,000.00				2,000.00	1,662.60	337.40	2,871.95	(2,534.55)
TRAP ROCK DUST	2,450.00				2,450.00	1,575.37	874.63	374.63	500.00
HOT/COLD PATCHING	20,000.00				20,000.00	19,522.39	477.61	763.15	(285.54)
MAINTENANCE SUPPLIES	5,000.00				5,000.00	3,759.84	1,240.16	1,216.92	23.24
LIGHT AND SIGNAL MAINTENANCE	6,000.00				6,000.00	6,589.36	(589.36)	1,569.05	(2,158.41)
HERBICIDE	6,000.00				6,000.00	0.00	6,000.00	0.00	6,000.00
MAINT MATERIAL AT GRAVEL ROADS/CONSTRUCTION	3,000.00				3,000.00	1,859.93	1,140.07	0.00	1,140.07
TOTAL	279,550.00	62,000.00	0.00	25,000.00	366,550.00	251,447.64	115,102.36	67,890.01	47,212.35
01422 - DPW - HIGHWAY CAPITAL									
PAVING PROJECTS	50,000.00				50,000.00	9,025.94	40,974.06	40,974.06	0.00
CONSTRUCTION	47,500.00				47,500.00	28,472.61	19,027.39	19,023.26	4.13
IMPROVEMENT	30,800.00				30,800.00	12,250.00	18,550.00	18,550.00	0.00
TOTAL	128,300.00	0.00	0.00	0.00	128,300.00	49,748.55	78,551.45	78,547.32	4.13
01423 - DPW - HWY WINTER RD SALARIES									
DPW DIRECTOR SALARY	13,147.00				13,147.00	13,147.00	0.00	0.00	0.00
DPW SUPERVISOR SALARY	7,012.00				7,012.00	7,011.97	0.03	0.00	0.03
FULL TIME	56,815.00				56,815.00	56,814.92	0.08	0.00	0.08
OVERTIME	30,000.00	26,606.00			56,606.00	56,280.19	325.81	0.00	325.81
TOTAL	106,974.00	26,606.00	0.00	0.00	133,580.00	133,254.08	325.92	0.00	325.92
01423 - DPW - HWY WINTER RD OPERATIONS									
HIRED EQUIPMENT	40,000.00	98,624.00			138,624.00	114,287.50	24,336.50	0.00	24,336.50
SALT	60,000.00	84,770.00			144,770.00	144,767.82	2.18	0.00	2.18
SAND	6,000.00				6,000.00	1,534.91	4,465.09	0.00	4,465.09
CALCIUM CHLORIDE	5,500.00				5,500.00	0.00	5,500.00	0.00	5,500.00
TOTAL	111,500.00	183,394.00	0.00	0.00	294,894.00	260,590.23	34,303.77	0.00	34,303.77
01424 - ST LIGHTING									
STREET LIGHTING	70,000.00				70,000.00	59,925.48	10,074.52	7,824.52	2,250.00
TOTAL	70,000.00	0.00	0.00	0.00	70,000.00	59,925.48	10,074.52	7,824.52	2,250.00

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01425 - DPW - ROAD MACHINERY OPERATIONS									
REPAIRS/INSPECTION	40,000.00			15,000.00	55,000.00	56,581.54	(1,581.54)	5,403.75	(6,985.29)
PHYSICALS	800.00				800.00	0.00	800.00	0.00	800.00
UNIFORMS	4,400.00				4,400.00	3,550.09	849.91	187.89	662.02
GARAGE SUPPLIES	7,000.00				7,000.00	4,824.75	2,175.25	271.39	1,903.86
PARTS	8,500.00				8,500.00	9,430.62	(930.62)	4,968.17	(5,898.79)
TIRES	8,500.00				8,500.00	1,830.21	6,669.79	2,350.55	4,319.24
SNOW PLOW/BLADES	4,000.00				4,000.00	265.47	3,734.53	3,500.00	234.53
STREET/ROAD NAME SIGNS	7,000.00				7,000.00	0.00	7,000.00	0.00	7,000.00
SAND BLAST & PAINT HWY TRUCK BODIES	6,000.00				6,000.00	4,267.92	1,732.08	250.00	1,482.08
TOTAL	86,200.00	0.00	0.00	15,000.00	101,200.00	80,750.60	20,449.40	16,931.75	3,517.65
01428-ENGINEERING SALARY									
SW TECHNICIAN & SUMMER HELP	25,000.00				25,000.00	22,577.04	2,422.96	364.14	2,058.82
TOTAL	25,000.00	0.00	0.00	0.00	25,000.00	22,577.04	2,422.96	364.14	2,058.82
01428-DPW ENGINEERING DIV. OPERATIONS									
TESTING AND SAMPLING	24,000.00				24,000.00	286.20	23,713.80	11,914.30	11,799.50
DATA PLANS	1,100.00				1,100.00	835.78	264.22	79.22	185.00
DUES	3,200.00				3,200.00	3,500.00	(300.00)	0.00	(300.00)
TRAFFIC STUDIES	1,400.00				1,400.00	0.00	1,400.00	0.00	1,400.00
SUPPLIES	2,500.00				2,500.00	1,868.57	631.43	500.00	131.43
STORMWATER MAPPING	2,800.00				2,800.00	0.00	2,800.00	2,800.00	0.00
SOFTWARE	3,000.00				3,000.00	544.40	2,455.60	0.00	2,455.60
TOTAL	38,000.00	0.00	0.00	0.00	38,000.00	7,034.95	30,965.05	15,293.52	15,671.53
01429 - DPW - HWY CH 90 DIV									
CH 90 TOWN SHARE	20,000.00				20,000.00	2,000.00	18,000.00	18,000.00	0.00
TOTAL	20,000.00	0.00	0.00	0.00	20,000.00	2,000.00	18,000.00	18,000.00	0.00
01433 - DPW - SOLID WASTE SALARIES									
FULL TIME SALARY	154,056.00	3,900.00			157,956.00	151,920.04	6,035.96	4,879.80	1,156.16
OVERTIME	18,000.00	2,700.00			20,700.00	19,558.00	1,142.00	323.37	818.63
LABORERS	3,000.00				3,000.00	3,000.00	0.00	0.00	0.00
TOTAL	175,056.00	6,600.00	0.00	0.00	181,656.00	174,478.04	7,177.96	5,203.17	1,974.79
01433 - DPW - SOLID WASTE OPERATIONS									
VEHICLE REPAIR	8,000.00				8,000.00	21,252.06	(13,252.06)	10,460.23	(23,712.29)
COMPACTOR REPAIR	5,000.00				5,000.00	5,192.98	(192.98)	4,000.00	(4,192.98)
ELECTRICITY	8,000.00				8,000.00	5,857.33	2,142.67	1,642.67	500.00
TELEPHONE	1,500.00				1,500.00	1,081.66	418.34	218.34	200.00
UNIFORMS	2,800.00				2,800.00	2,294.47	505.53	24.28	481.25
REFUSE FEES	305,000.00			25,000.00	330,000.00	270,583.19	59,416.81	20,592.96	38,823.85
SUPPLIES	5,000.00				5,000.00	4,727.73	272.27	1,684.36	(1,412.09)
COMPOSTING	1,000.00				1,000.00	156.48	843.52	0.00	843.52
DEP MANIDATED INSPECTIONS	1,600.00				1,600.00	4,103.00	(2,503.00)	0.00	(2,503.00)
TRAILER	4,000.00				4,000.00	5,239.75	(1,239.75)	1,000.00	(2,239.75)
TOTAL	341,900.00	0.00	0.00	25,000.00	366,900.00	320,488.65	46,411.35	39,622.84	6,788.51
01433 - DPW - SOLID WASTE CAPITAL									
ROLL OFF CONTAINER	6,500.00				6,500.00	6,500.00	0.00	0.00	0.00
TOTAL	6,500.00	0.00	0.00	0.00	6,500.00	6,500.00	0.00	0.00	0.00
TOTAL PUBLIC WORKS									
	1,797,992.00	289,230.00	0.00	65,000.00	2,152,222.00	1,737,692.04	414,529.96	271,596.34	142,933.62
01439 - SEWER COMMITTEE									
SECRETARIAL SALARY	1,899.00				1,899.00	45.90	1,853.10	0.00	1,853.10
TOTAL	1,899.00	0.00	0.00	0.00	1,899.00	45.90	1,853.10	0.00	1,853.10

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01439 - SEWER IMPLEMENTATION OPERATIONS									
MISC OPERATIONS	384.00				384.00	0.00	384.00	0.00	384.00
TOTAL	384.00	0.00	0.00	0.00	384.00	0.00	384.00	0.00	384.00
TOTAL OTHER ENVIRONMENTAL	2,283.00	0.00	0.00	0.00	2,283.00	45.90	2,237.10	0.00	2,237.10
01491 - CEMETERY SALARIES									
SEXTON STIPEND	17,224.00	345.00			17,569.00	17,223.71	345.29	0.00	345.29
PART TIME AND SEASONAL	30,000.00				30,000.00	17,383.28	12,616.72	1,482.68	11,134.04
TOTAL	47,224.00	345.00	0.00	0.00	47,569.00	34,606.99	12,962.01	1,482.68	11,479.33
01491 - CEMETERY OPERATIONS									
GRAVE OPENING	450.00				450.00	0.00	450.00	0.00	450.00
REPAIRS/MAINTENANCE	31,300.00				31,300.00	13,359.25	17,940.75	17,939.34	1.41
ELECTRICITY	700.00				700.00	496.01	203.99	103.99	100.00
COMMISSIONERS EXPENSES	600.00				600.00	300.00	300.00	300.00	0.00
MINOR EQUIPMENT	500.00				500.00	510.00	(10.00)	0.00	(10.00)
OFFICE SUPPLIES	850.00				850.00	190.43	659.57	524.16	135.41
GROUND SUPPLIES	1,500.00				1,500.00	1,361.90	138.10	130.00	8.10
IMPROVEMENT	16,100.00				16,100.00	8,288.41	7,811.59	7,810.85	0.74
TOTAL	52,000.00	0.00	0.00	0.00	52,000.00	24,506.00	27,494.00	26,808.34	685.66
01510 - BOARD OF HEALTH SALARIES									
HEALTH INSPECTOR SALARY	61,134.00	5,000.00			66,134.00	64,260.44	1,873.56	1,873.86	(0.30)
NURSE SALARY	1,000.00				1,000.00	100.00	900.00	99.45	800.55
CLERICAL SALARY	3,714.00	800.00			4,514.00	4,154.86	359.14	0.00	359.14
LONGEVITY	416.00				416.00	0.00	416.00	0.00	416.00
TOTAL	66,264.00	5,800.00	0.00	0.00	72,064.00	68,515.30	3,548.70	1,973.31	1,575.39
01510 - BOARD OF HEALTH OPERATIONS									
EDUCATION/CONFERENCE/TRAVEL	3,130.00				3,130.00	2,190.00	940.00	600.00	340.00
IMMUNIZATION CLINICS	556.00				556.00	0.00	556.00	0.00	556.00
CONSULTANT	1,800.00				1,800.00	675.00	1,125.00	225.00	900.00
MINOR EQUIPMENT	225.00				225.00	0.00	225.00	0.00	225.00
SUPPLIES	922.00				922.00	501.73	420.27	0.00	420.27
TOTAL	6,633.00	0.00	0.00	0.00	6,633.00	3,366.73	3,266.27	825.00	2,441.27
01541 - COUNCIL ON AGING SALARIES									
DIRECTOR SALARY	47,381.00	2,901.00			50,282.00	48,576.00	1,706.00	1,536.00	170.00
SHINE COUNSELOR	6,630.00				6,630.00	5,085.00	1,545.00	120.00	1,425.00
CLERICAL PART TIME	46,938.00	200.00			47,138.00	45,436.70	1,701.30	1,359.50	341.80
LONGEVITY	700.00				700.00	470.92	229.08	0.00	229.08
TOTAL	101,649.00	3,101.00	0.00	0.00	104,750.00	99,568.62	5,181.38	3,015.50	2,165.88
01541 - COUNCIL ON AGING OPERATIONS									
DUES	250.00				250.00	60.00	190.00	0.00	190.00
EDUCATION CLASSES	7,500.00				7,500.00	4,979.29	2,520.71	0.00	2,520.71
CLINICS	300.00				300.00	250.00	50.00	0.00	50.00
CONFERENCE & TRAVEL	288.00				288.00	0.00	288.00	0.00	288.00
MINOR EQUIPMENT	150.00				150.00	129.95	20.05	0.00	20.05
SUPPLIES	542.00				542.00	542.00	0.00	0.00	0.00
HARDWARE & SOFTWARE MAINTENANCE	825.00				825.00	825.00	0.00	0.00	0.00
TOTAL	9,855.00	0.00	0.00	0.00	9,855.00	6,786.24	3,068.76	0.00	3,068.76
01543 - VETERANS									
VETERANS CASH	87,000.00				87,000.00	60,141.34	26,858.66	0.00	26,858.66
BENEFITS	4,000.00				4,000.00	0.00	4,000.00	0.00	4,000.00
TOTAL	91,000.00	0.00	0.00	0.00	91,000.00	60,141.34	30,858.66	0.00	30,858.66
TOTAL HUMAN SERVICES	374,625.00	9,246.00	0.00	0.00	383,871.00	297,491.22	86,379.78	34,104.83	52,274.95

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01610 - LIBRARY SALARIES									
LIBRARIAN SALARY	67,258.00				67,258.00	65,196.30	2,061.70	2,061.54	0.16
ASSISTANT LIBRARIAN SALARY	46,076.00				46,076.00	45,123.93	952.07	1,440.56	(488.49)
PART TIME SALARIES	167,375.00				167,375.00	112,011.35	55,363.65	4,198.77	51,164.88
LONGEVITY	1,260.00				1,260.00	0.00	1,260.00	0.00	1,260.00
TOTAL	281,969.00	0.00	0.00	0.00	281,969.00	222,331.58	59,637.42	7,700.87	51,936.55
01610 - LIBRARY OPERATIONS									
MAINTENANCE	11,057.00				11,057.00	6,301.70	4,755.30	0.00	4,755.30
MAINT CONTRACTS	1,190.00				1,190.00	1,037.44	152.56	232.56	(80.00)
COMPUTER LINE SUPPORT	8,619.00				8,619.00	6,890.00	1,729.00	227.42	1,501.58
ELECTRICITY	33,000.00				33,000.00	19,365.48	13,634.52	3,318.74	10,315.78
FUEL	8,400.00				8,400.00	5,243.68	3,156.32	3,134.31	22.01
TELEPHONE	4,000.00				4,000.00	3,317.36	682.64	382.64	300.00
DUES	640.00				640.00	293.00	347.00	0.00	347.00
BINDERY	125.00				125.00	150.00	(25.00)	0.00	(25.00)
CONFERENCE & TRAVEL	800.00				800.00	354.00	446.00	0.00	446.00
MINOR EQUIPMENT	350.00				350.00	350.00	0.00	0.00	0.00
SUPPLIES	5,500.00				5,500.00	5,604.65	(104.65)	0.00	(104.65)
PROGRAMS	2,750.00				2,750.00	2,544.67	205.33	0.00	205.33
INFORMATIONAL MATERIAL	86,820.00				86,820.00	78,276.53	8,543.47	7,441.76	1,101.71
TOTAL	163,251.00	0.00	0.00	0.00	163,251.00	129,728.51	33,522.49	14,737.43	18,785.06
01630 - PARK & REC SALARIES									
PART TIME MAINTENANCE	19,200.00				19,200.00	16,957.50	2,242.50	1,530.00	712.50
ACTIVITIES DIRECTORS	22,742.00	400.00			23,142.00	22,099.53	1,042.47	684.25	358.22
RAILS TO TRAILS SALARY	5,700.00				5,700.00	3,825.00	1,875.00	450.00	1,425.00
BEACH SALARIES	18,276.00				18,276.00	1,837.50	16,438.50	5,375.63	11,062.87
TOTAL	65,918.00	400.00	0.00	0.00	66,318.00	44,719.53	21,598.47	8,039.88	13,558.59
01630 - PARK & REC OPERATIONS									
PARK MAINTENANCE	3,000.00				3,000.00	3,000.00	0.00	0.00	0.00
BEACH CONTRACTS/AGREEMENTS	2,635.00				2,635.00	325.00	2,310.00	0.00	2,310.00
MINOR EQUIPMENT	847.00				847.00	1,335.56	(488.56)	0.00	(488.56)
SUPPLIES	400.00				400.00	99.75	300.25	300.25	0.00
VARIOUS PROGRAMS	8,850.00				8,850.00	4,697.53	4,152.47	97.50	4,054.97
BEACH EXPENSES	4,900.00				4,900.00	3,468.79	1,431.21	1,271.37	159.84
OLD BEACH EXPENSES	850.00				850.00	850.00	0.00	0.00	0.00
RAILS TO TRAILS VANDALISM	2,000.00				2,000.00	0.00	2,000.00	0.00	2,000.00
OLD BEACH SPRING MAINTENANCE	500.00				500.00	0.00	500.00	0.00	500.00
BEACH WINTERIZE BUILDING	800.00				800.00	0.00	800.00	0.00	800.00
WHALLEY PARK WINTER RESTROOMS	1,250.00				1,250.00	0.00	1,250.00	0.00	1,250.00
WHALLEY PARK MISC MAINTENANCE	5,000.00				5,000.00	9,840.91	(4,840.91)	1,609.90	(6,450.81)
WHALLEY PARK SPRINKLER MAINTENANCE	2,600.00				2,600.00	5,020.80	(2,420.80)	255.95	(2,676.75)
WHALLEY PARK SUPPLIES	600.00				600.00	1,663.34	(1,063.34)	57.91	(1,121.25)
INFORMATIONAL MATERIALS	100.00				100.00	0.00	100.00	0.00	100.00
WHALLEY PARK WATER	3,000.00				3,000.00	284.10	2,715.90	0.00	2,715.90
RAILS TO TRAILS EXPENSES	5,460.00				5,460.00	4,168.92	1,291.08	4,000.00	(2,708.92)
TOTAL	42,792.00	0.00	0.00	0.00	42,792.00	34,754.70	8,037.30	7,592.88	444.42
01670-AGRICULTURAL COMMISSION									
AGRICULTURAL COMMISSION	500.00				500.00	381.50	118.50	118.50	0.00
TOTAL	500.00	0.00	0.00	0.00	500.00	381.50	118.50	118.50	0.00
01690-CULTURAL COUNCIL OPERATIONS									
CULTURAL PROJECTS	2,520.00				2,520.00	2,510.00	10.00	0.00	10.00
TOTAL	2,520.00	0.00	0.00	0.00	2,520.00	2,510.00	10.00	0.00	10.00

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01691 - HISTORICAL OPERATIONS									
MEMBERSHIPS	100.00				100.00	0.00	100.00	0.00	100.00
CONFERENCE & TRAVEL	200.00				200.00	0.00	200.00	0.00	200.00
SUPPLIES	185.00				185.00	0.00	185.00	0.00	185.00
VETERANS' MARKERS	1,000.00				1,000.00	944.70	55.30	0.00	55.30
COMMUNITUY OUTREACH	525.00				525.00	0.00	525.00	0.00	525.00
TOTAL	2,010.00	0.00	0.00	0.00	2,010.00	944.70	1,065.30	0.00	1,065.30
01692-CABLE TV SALARY									
SALARY	6,000.00				6,000.00	6,000.00	0.00	0.00	0.00
TOTAL	6,000.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00	0.00	0.00
01692-CABLE TV OPERATIONS									
CONTRACTS & AGREEMENTS	8,000.00				8,000.00	2,400.00	5,600.00	0.00	5,600.00
TELEPHONE- TOWN CRIES	1,500.00				1,500.00	417.89	1,082.11	62.11	1,020.00
REMOTE MEETING ACTIVITIES	15,000.00				15,000.00	5,324.05	9,675.95	0.00	9,675.95
HARDWARE & SOFTWARE MAINTENANCE	1,000.00				1,000.00	1,420.15	(420.15)	0.00	(420.15)
SUPPLIES	2,500.00				2,500.00	704.01	1,795.99	0.00	1,795.99
TOTAL	28,000.00	0.00	0.00	0.00	28,000.00	10,266.10	17,733.90	62.11	17,671.79
01692-CABLE TV CAPITAL									
BROADCAST INFRESTRUCTURE	25,000.00				25,000.00	11,389.14	13,610.86	13,610.86	0.00
TOTAL	25,000.00	0.00	0.00	0.00	25,000.00	11,389.14	13,610.86	13,610.86	0.00
TOTAL CULTURE & RECREATION	617,960.00	400.00	0.00	0.00	618,360.00	463,025.76	155,334.24	51,862.53	103,471.71
01710 - PRINCIPLE									
DPW DUMP TRUCK	31,200.00				31,200.00	31,200.00	0.00	0.00	0.00
DPW SITE & GARAGE	50,000.00				50,000.00	50,000.00	0.00	0.00	0.00
AMBULANCE	46,000.00				46,000.00	46,000.00	0.00	0.00	0.00
TOWN HALL HEATING SYSTEM	15,000.00				15,000.00	15,000.00	0.00	0.00	0.00
BOND ANTICIPATION	10,000.00				10,000.00	0.00	10,000.00	0.00	10,000.00
TRUCK, FUEL TANK AND LIBRARY HVAC/INSULATION	22,500.00				22,500.00	22,500.00	0.00	0.00	0.00
FIRE TRUCKS-LADDER	90,000.00				90,000.00	90,000.00	0.00	0.00	0.00
DUMP TRUCK 2019	35,000.00				35,000.00	35,000.00	0.00	0.00	0.00
ROAD WORK	175,000.00				175,000.00	175,000.00	0.00	0.00	0.00
NORTH POND LAND	60,000.00				60,000.00	60,000.00	0.00	0.00	0.00
FIRE ST ROOF/MASONARY DESIGN	50,000.00				50,000.00	0.00	50,000.00	0.00	50,000.00
FIRE ST ROOF/MASONARYREPLACE	55,000.00				55,000.00	0.00	55,000.00	0.00	55,000.00
ROAD WORK 2021	100,000.00				100,000.00	0.00	100,000.00	0.00	100,000.00
TOTAL	739,700.00	0.00	0.00	0.00	739,700.00	524,700.00	215,000.00	0.00	215,000.00
01751 - INTEREST									
DPW DUMP TRUCK	1,852.00				1,852.00	1,850.51	1.49	0.00	1.49
ANTICIPATION	15,000.00				15,000.00	0.00	15,000.00	0.00	15,000.00
REAL ESTATE REFUND	500.00				500.00	0.00	500.00	0.00	500.00
MOTOR VEHICLE REFUND	500.00				500.00	0.00	500.00	0.00	500.00
BOND ANTICIPATION/LOCAL SHARE	30,000.00		(15,700.00)		14,300.00	1,146.87	13,153.13	550.00	12,603.13
AMBULANCE	1,626.00				1,626.00	1,624.41	1.59	0.00	1.59
TOWN HALL HEATING SYSTEM	225.00				225.00	225.00	0.00	0.00	0.00
DPW SITE & GARAGE	15,459.00				15,459.00	15,458.51	0.49	0.00	0.49
TRUCK, FUEL TANK AND LIBRARY HVAC/INSULATION	1,059.00				1,059.00	1,057.13	1.87	0.00	1.87
FIRE TRUCKS-LADDER	44,800.00				44,800.00	44,800.00	0.00	0.00	0.00
DUMP TRUCK 2019	9,875.00				9,875.00	9,875.00	0.00	0.00	0.00
ROAD WORK INTEREST	79,925.00				79,925.00	79,925.00	0.00	0.00	0.00
NORTH POND LAND	42,150.00				42,150.00	42,150.00	0.00	0.00	0.00
FIRE ST ROOF/MASONARY DESIGN	3,561.00				3,561.00	3,564.12	(3.12)	0.00	(3.12)
FIRE ST ROOF/MASONARY REPALCE	22,550.00				22,550.00	2,731.67	19,818.33	0.00	19,818.33
ROAD WORK 2021	15,000.00				15,000.00	2,483.33	12,516.67	0.00	12,516.67
TOTAL	284,082.00	0.00	(15,700.00)	0.00	268,382.00	206,891.55	61,490.45	550.00	60,940.45

FY21 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	RESERVE FUND TRANSFER	TOTAL FY21 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01914-01916 - EMPLOYEE BENEFITS									
MEDICARE	84,000.00				84,000.00	79,682.39	4,317.61	0.00	4,317.61
LIFE	16,000.00				16,000.00	7,583.46	8,416.54	0.00	8,416.54
HEALTH/DENTAL/RETIREMENT/UNEMPLOYMENT	707,020.00				707,020.00	559,611.79	147,408.21	80,157.79	67,250.42
DISABILITY BENEFITS	250.00				250.00	0.00	250.00	0.00	250.00
TOTAL	807,270.00	0.00	0.00	0.00	807,270.00	646,877.64	160,392.36	80,157.79	80,234.57
01945 - CASUALTY INSURANCE									
WORKERS COMP	76,000.00				76,000.00	74,026.99	1,973.01	0.00	1,973.01
PROPERTY & CASUALTY	176,000.00				176,000.00	147,413.00	28,587.00	0.00	28,587.00
POLICE ACCIDENT	70,000.00				70,000.00	70,000.00	0.00	0.00	0.00
FIRE ACCIDENT	24,000.00				24,000.00	23,585.00	415.00	0.00	415.00
BONDS	3,500.00				3,500.00	1,257.00	2,243.00	0.00	2,243.00
POLICE INDEMNITY	26,000.00				26,000.00	26,000.00	0.00	0.00	0.00
P.D. MARINE & RADIO	864.00				864.00	597.00	267.00	0.00	267.00
TOWN OFFICERS LIAB	26,000.00				26,000.00	26,000.00	0.00	0.00	0.00
TOTAL	402,364.00	0.00	0.00	0.00	402,364.00	368,878.99	33,485.01	0.00	33,485.01
TOTAL DEBT, INT, INS	2,233,416.00	0.00	(15,700.00)	0.00	2,217,716.00	1,747,348.18	470,367.82	80,707.79	389,660.03
GRAND TOTAL GENERAL GOVERNMENT	11,613,776.00	272,000.00	0.00	0.00	11,885,776.00	9,627,855.01	2,257,920.99	868,736.63	1,389,184.36
GENERAL GOVERNMENT	11,613,776.00	272,000.00	0.00	0.00	11,885,776.00	9,627,855.01	2,257,920.99	868,736.63	1,389,184.36
SCHOOL ASSESSMENT	11,665,888.00				11,665,888.00	11,665,888.00	0.00	0.00	0.00
GRAND TOTAL	23,279,664.00	272,000.00	0.00	0.00	23,551,664.00	21,293,743.01	2,257,920.99	868,736.63	1,389,184.36

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
<u>01002 - SELECTMEN SALARIES</u>								
CLERICAL	1,425.29			1,425.29	1,425.29	0.00	0.00	0.00
PART TIME	714.50			714.50	714.50	0.00	0.00	0.00
OVERTIME	77.44			77.44	77.44	0.00	0.00	0.00
TOTAL	2,217.23	0.00	0.00	2,217.23	2,217.23	0.00	0.00	0.00
<u>01002 - SELECTMEN OPERATION</u>								
MINOR EQUIPMENT	325.00			325.00	325.00	0.00	0.00	0.00
EMPLOYEE RECOGNITION	420.00			420.00	210.60	209.40	0.00	209.40
250TH ANNIVERSARY	9,230.01			9,230.01	3,759.88	5,470.13	5,470.13	0.00
TOTAL	9,975.01	0.00	0.00	9,975.01	4,295.48	5,679.53	5,470.13	209.40
<u>01003 - CHIEF ADMIN OFCR SALARIES</u>								
SALARY	2,844.97			2,844.97	2,844.97	0.00	0.00	0.00
TOTAL	2,844.97	0.00	0.00	2,844.97	2,844.97	0.00	0.00	0.00
<u>01005 - FINANCE COMMITTEE SALARIES</u>								
CLERICAL	429.39			429.39	429.39	0.00	0.00	0.00
TOTAL	429.39	0.00	0.00	429.39	429.39	0.00	0.00	0.00
<u>01005 - FINANCE COMMITTEE OPERATIONS</u>								
SUPPLIES	56.19			56.19	40.94	15.25	0.00	15.25
TOTAL	56.19	0.00	0.00	56.19	40.94	15.25	0.00	15.25
<u>01007 - ACCOUNTING SALARIES</u>								
TOWN ACCOUNTANT	2,153.84			2,153.84	2,153.84	0.00	0.00	0.00
ASSISTANT ACCT	1,395.50			1,395.50	1,395.50	0.00	0.00	0.00
PART TIME	1,396.09			1,396.09	1,396.09	0.00	0.00	0.00
OVERTIME	80.20			80.20	80.20	0.00	0.00	0.00
TOTAL	5,025.63	0.00	0.00	5,025.63	5,025.63	0.00	0.00	0.00
<u>01008 - AUDIT</u>								
AUDIT				0.00	0.00	0.00		0.00
GASB 45 SERVICES	4,500.00			4,500.00	4,500.00	0.00	0.00	0.00
TOTAL	4,500.00	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
<u>01009 - ASSESSOR SALARIES</u>								
DIRECTOR OF ASSESSMENTS	1,738.56			1,738.56	1,738.56	0.00	0.00	0.00
CLERICAL FULL TIME	2,303.95			2,303.95	2,303.95	0.00	0.00	0.00
TOTAL	4,042.51	0.00	0.00	4,042.51	4,042.51	0.00	0.00	0.00
<u>01009 - ASSESSOR OPERATIONS</u>								
REVAL CONSULTANT	2,400.00			2,400.00	2,400.00	0.00	0.00	0.00
SUPPLIES	75.00			75.00	74.99	0.01	0.00	0.01
TOTAL	2,475.00	0.00	0.00	2,475.00	2,474.99	0.01	0.00	0.01
<u>01010 - TOWN CLERK SALARIES</u>								
TOWN CLERK/TREAS/COLL	2,228.54			2,228.54	2,228.54	0.00	0.00	0.00
ASST TREASURER	2,686.99			2,686.99	2,686.99	0.00	0.00	0.00
CLERICAL	1,109.31			1,109.31	1,109.31	0.00	0.00	0.00
PART TIME SALARY	761.85			761.85	761.85	0.00	0.00	0.00
OVERTIME	19.99			19.99	19.99	0.00	0.00	0.00
TOTAL	6,806.68	0.00	0.00	6,806.68	6,806.68	0.00	0.00	0.00

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
<u>01010 - TOWN CLERK OPERATIONS</u>								
NEGOTIATOR FEE	2,000.00			2,000.00	0.00	2,000.00	0.00	2,000.00
PRINTING	4,374.60			4,374.60	194.46	4,180.14	0.00	4,180.14
TOTAL	6,374.60	0.00	0.00	6,374.60	194.46	6,180.14	0.00	6,180.14
<u>01011- LEGAL ADS</u>								
ADVERTISEMENTS	925.00			925.00	705.50	219.50	0.00	219.50
TOTAL	925.00	0.00	0.00	925.00	705.50	219.50	0.00	219.50
<u>01012 - LEGAL</u>								
ATTORNEY FEES	13,271.00			13,271.00	11,519.63	1,751.37	0.00	1,751.37
TOTAL	13,271.00	0.00	0.00	13,271.00	11,519.63	1,751.37	0.00	1,751.37
<u>01013 TAX TITLE</u>								
TAX TITLE OPERATION	12,921.74			12,921.74	8,172.55	4,749.19	0.00	4,749.19
TOTAL	12,921.74	0.00	0.00	12,921.74	8,172.55	4,749.19	0.00	4,749.19
<u>01015 - CONSERVATION SALARIES</u>								
CONSERVATION CO-ORDINATOR	757.45			757.45	757.45	0.00	0.00	0.00
TOTAL	757.45	0.00	0.00	757.45	757.45	0.00	0.00	0.00
<u>01016 - PLANNING BD SALARIES</u>								
PLANNING BOARD PLANNER	713.32			713.32	713.32	0.00	0.00	0.00
CLERICAL	411.63			411.63	411.63	0.00	0.00	0.00
TOTAL	1,124.95	0.00	0.00	1,124.95	1,124.95	0.00	0.00	0.00
<u>01017 - APPEALS SALARIES</u>								
CLERICAL	87.23			87.23	87.23	0.00	0.00	0.00
TOTAL	87.23	0.00	0.00	87.23	87.23	0.00	0.00	0.00
<u>01018 - COMPUTER SALARIES</u>								
SALARY	1,165.49			1,165.49	1,165.49	0.00	0.00	0.00
TOTAL	1,165.49	0.00	0.00	1,165.49	1,165.49	0.00	0.00	0.00
<u>01018 - COMPUTER CAPITAL</u>								
EMAIL ARCHIVING	9,648.00			9,648.00	0.00	9,648.00	9,648.00	0.00
COMPUTER PURCHASES	5,500.00			5,500.00	5,433.38	66.62	0.00	66.62
SERVER-ASSESSOR	8,000.00			8,000.00	885.14	7,114.86	7,114.86	0.00
WINDOW 10 SOFTWARE	11,890.00			11,890.00	0.00	11,890.00	11,890.00	0.00
TH VIRTUAL SERVER	34,136.00			34,136.00	28,005.61	6,130.39	6,130.39	0.00
TOTAL	69,174.00	0.00	0.00	69,174.00	34,324.13	34,849.87	34,783.25	66.62
<u>01019 - TOWN COMPLEX SALARIES</u>								
SEC. OF INSPECTIONAL SERVICES	1,137.05			1,137.05	1,137.05	0.00	0.00	0.00
BLDG & GROUNDS SUPERVISOR	1,561.54			1,561.54	1,561.54	0.00	0.00	0.00
CUSTODIAL SALARY	2,240.00			2,240.00	2,240.00	0.00	0.00	0.00
OVERTIME	270.00			270.00	270.00	0.00	0.00	0.00
PART TIME SALARY	3,222.29			3,222.29	3,222.29	0.00	0.00	0.00
TOTAL	8,430.88	0.00	0.00	8,430.88	8,430.88	0.00	0.00	0.00

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01019 - TOWN COMPLEX OPERATIONS								
REPAIRS & MAINT	10,649.35			10,649.35	2,963.53	7,685.82	0.00	7,685.82
CONTRACTS/AGREEMNT	13,970.01			13,970.01	2,976.07	10,993.94	0.00	10,993.94
ELECTRICITY	9,238.92			9,238.92	5,194.04	4,044.88	0.00	4,044.88
TELEPHONE	2,359.68			2,359.68	2,114.33	245.35	0.00	245.35
POSTAGE	4,804.49			4,804.49	212.50	4,591.99	0.00	4,591.99
GROUPS SERVICES	7,000.00			7,000.00	1,000.00	6,000.00	0.00	6,000.00
STATIONERY SUPPLIES	900.00			900.00	385.88	514.12	0.00	514.12
MAINTENANCE	2,132.12			2,132.12	1,325.17	806.95	0.00	806.95
TOTAL	51,054.57	0.00	0.00	51,054.57	16,171.52	34,883.05	0.00	34,883.05
01019 - TOWN COMPLEX CAPITAL								
HANDICAP ACCESSIBILITY	1,500.00			1,500.00	0.00	1,500.00	0.00	1,500.00
TOTAL	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00
01069 - ANNUAL TOWN REPORT								
ANNUAL TOWN REPORT	3,000.00			3,000.00	2,154.33	845.67	0.00	845.67
TOTAL	3,000.00	0.00	0.00	3,000.00	2,154.33	845.67	0.00	845.67
TOTAL GENERAL GOVERNMENT	208,159.52	0.00	0.00	208,159.52	117,485.94	90,673.58	40,253.38	50,420.20
01021 - POLICE SALAIRES								
POLICE CHIEF	3,549.10			3,549.10	3,549.10	0.00	0.00	0.00
SECRETARY	1,328.92			1,328.92	1,328.92	0.00	0.00	0.00
FULL TIME	39,075.47			39,075.47	39,075.47	0.00	0.00	0.00
PT RECORDS CLERK	471.04			471.04	471.04	0.00	0.00	0.00
OVERTIME	4,303.76			4,303.76	4,303.76	0.00	0.00	0.00
RESERVE	105.60			105.60	105.60	0.00	0.00	0.00
CROSSING GUARD	49.91			49.91	49.91	0.00	0.00	0.00
TOTAL	48,883.80	0.00	0.00	48,883.80	48,883.80	0.00	0.00	0.00
01021 - POLICE OPERATIONS								
CONTRACTS	5,936.69			5,936.69	2,256.50	3,680.19	0.00	3,680.19
SCHOOL EXPENSE	690.31			690.31	143.16	547.15	0.00	547.15
UNIFORMS	13,312.47			13,312.47	11,541.72	1,770.75	0.00	1,770.75
CONFERENCE & TRAVEL	500.00			500.00	0.00	500.00	0.00	500.00
R.A.D. TRAINING	1,239.92			1,239.92	1,284.42	(44.50)	0.00	(44.50)
CRUISER MAINT	2,619.26			2,619.26	2,354.96	264.30	0.00	264.30
MINOR EQUIPMENT	450.31			450.31	133.27	317.04	0.00	317.04
OFFICE SUPPLIES	1,941.62			1,941.62	1,913.80	27.82	0.00	27.82
COMPUTER SUPPLIES	1,637.98			1,637.98	1,669.74	(31.76)	0.00	(31.76)
CRIME SUPPLIES	4,866.33			4,866.33	4,831.33	35.00	0.00	35.00
MEDICAL SUPPLIES	6,639.45			6,639.45	6,592.91	46.54	0.00	46.54
K-9N SUPPLIES/TRAINING	1,017.58			1,017.58	1,014.03	3.55	0.00	3.55
SECURITY/COMMUNICATION	1,000.00			1,000.00	0.00	1,000.00	0.00	1,000.00
MEDICAL REQUIREMENTS	10,474.31			10,474.31	7,306.10	3,168.21	0.00	3,168.21
SPECIAL ACCOUNT	373.34			373.34	0.00	373.34	0.00	373.34
WEAPONS MAINT & REPAIR	1,450.04			1,450.04	714.00	736.04	0.00	736.04
DIVE AND RESCUE	1,500.00			1,500.00	1,500.00	0.00	0.00	0.00
TOTAL	55,649.61	0.00	0.00	55,649.61	43,255.94	12,393.67	0.00	12,393.67
01021 - POLICE CAPITAL								
COMPUTER TERMINAL	1,086.52			1,086.52	1,086.52	0.00	0.00	0.00
TOTAL	1,086.52			1,086.52	1,086.52	0.00	0.00	0.00

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
<u>01022 - DISPATCHER SALARIES</u>								
DISPATCHER	5,044.81			5,044.81	5,044.81	0.00	0.00	0.00
OVERTIME	1,529.12			1,529.12	1,529.12	0.00	0.00	0.00
PART TIME	1,666.08			1,666.08	1,666.08	0.00	0.00	0.00
SHIFT OVERLAP	203.62			203.62	203.62	0.00	0.00	0.00
TOTAL	8,443.63			8,443.63	8,443.63	0.00	0.00	0.00
<u>01022 - DISPATCHER OPERATIONS</u>								
UNIFORMS	1,154.21			1,154.21	1,032.00	122.21	0.00	122.21
MEDICAL REQUIREMENT	293.75			293.75	293.75	0.00	0.00	0.00
TOTAL	1,447.96	0.00	0.00	1,447.96	1,325.75	122.21	0.00	122.21
<u>01068 - CONSTABLE SALARIES</u>								
CONSTABLE	100.00			100.00	100.00	0.00	0.00	0.00
TOTAL	100.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00
<u>01023 - PUB SAF BLD - OPERATIONS</u>								
REPAIRS & MAINT	15,014.13			15,014.13	1,932.10	13,082.03	0.00	13,082.03
CONTRACTS & AGREEMENTS	5,325.75			5,325.75	1,325.75	4,000.00	0.00	4,000.00
ELECTRICITY	4,776.03			4,776.03	4,445.83	330.20	0.00	330.20
TELEPHONE	2,992.77			2,992.77	318.97	2,673.80	0.00	2,673.80
TOTAL	28,108.68	0.00	0.00	28,108.68	8,022.65	20,086.03	0.00	20,086.03
<u>01023-PUB SAF BLD CAPITAL</u>								
FIRE AC REPAIR-HEATING	33,000.00			33,000.00	31,258.00	1,742.00	0.00	1,742.00
PHONE SYSTEM FD/PD	907.60			907.60	0.00	907.60	0.00	907.60
TOTAL	33,907.60	0.00	0.00	33,907.60	31,258.00	2,649.60	0.00	2,649.60
<u>01024 - FIRE SALARIES</u>								
FULL TIME FIRE CHIEF	2,606.69			2,606.69	2,606.69	0.00	0.00	0.00
VOLUNTEER STIPEND	39,842.21			39,842.21	39,842.21	0.00	0.00	0.00
TOTAL	42,448.90	0.00	0.00	42,448.90	42,448.90	0.00	0.00	0.00
<u>01024 - FIRE OPERATIONS</u>								
INSP & REPAIRS	2,368.21			2,368.21	0.00	2,368.21	0.00	2,368.21
TELEPHONE	1,055.94			1,055.94	318.08	737.86	0.00	737.86
CONFERENCE & TRAVEL	152.70			152.70	18.70	134.00	0.00	134.00
FOOD EXPENSE	40.00			40.00	22.81	17.19	0.00	17.19
SUPPLIES	965.18			965.18	33.50	931.68	0.00	931.68
TURN OUT GEAR	157.00			157.00	103.93	53.07	0.00	53.07
MINOR EQUIPMENT	1,619.88			1,619.88	176.17	1,443.71	0.00	1,443.71
TOTAL	6,358.91	0.00	0.00	6,358.91	673.19	5,685.72	0.00	5,685.72
<u>01024 - FIRE CAPITAL</u>								
SECURITY & FACILITY UPGRADE	1,211.95			1,211.95	0.00	1,211.95	1,211.95	0.00
TOTAL	1,211.95	0.00	0.00	1,211.95	0.00	1,211.95	1,211.95	0.00
<u>01061 - EMS SALARIES</u>								
FULL TIME EMT	12,208.48			12,208.48	12,208.48	0.00	0.00	0.00
OVERTIME	2,030.63			2,030.63	2,030.63	0.00	0.00	0.00
VOL. SALARY	3,413.48			3,413.48	3,413.48	0.00	0.00	0.00
OFFICER IN CHARGE	132.00			132.00	132.00	0.00	0.00	0.00
TOTAL	17,784.59	0.00	0.00	17,784.59	17,784.59	0.00	0.00	0.00

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
<u>01061 - EMS OPERATIONS</u>								
RADIO MAINTENANCE	1,875.00			1,875.00	1,685.00	190.00	0.00	190.00
CONTRACTS & AGREEMENTS	1,868.63			1,868.63	1,837.27	31.36	0.00	31.36
RECERT & SUBSCRIPTIONS	1,500.00			1,500.00	413.13	1,086.87	0.00	1,086.87
SUPPLIES	500.00			500.00	0.00	500.00	0.00	500.00
EDUCATION & TRAINING	4,400.80			4,400.80	3,500.00	900.80	0.00	900.80
AMBULANCE BILLING	1,300.00			1,300.00	605.81	694.19	0.00	694.19
MINOR EQUIPMENT	1,848.61			1,848.61	27.97	1,820.64	0.00	1,820.64
OXYGEN & REFILLS	763.16			763.16	0.00	763.16	0.00	763.16
MEDICAL SUPPLIES	2,700.86			2,700.86	788.30	1,912.56	0.00	1,912.56
PERSONAL PROTECTIVE EQUIPMENT	687.40			687.40	210.77	476.63	0.00	476.63
TOTAL	17,444.46	0.00	0.00	17,444.46	9,068.25	8,376.21	0.00	8,376.21
<u>01025 - BLDG INSPECTOR SALARIES</u>								
BLDG INSPECTOR SALARIES	1,881.92			1,881.92	1,881.92	0.00	0.00	0.00
TOTAL	1,881.92	0.00	0.00	1,881.92	1,881.92	0.00	0.00	0.00
<u>01025 - BLDG INSPECTOR OPERATIONS</u>								
TELEPHONE	65.83			65.83	50.00	15.83	0.00	15.83
SUPPLIES	195.00			195.00	190.44	4.56	0.00	4.56
TOTAL	260.83	0.00	0.00	260.83	240.44	20.39	0.00	20.39
<u>01025 - BLDG INSPECTOR CAPITAL</u>								
I PLAN TABLE	7,500.00			7,500.00	2,320.00	5,180.00	2,210.00	2,970.00
TOTAL	7,500.00	0.00	0.00	7,500.00	2,320.00	5,180.00	2,210.00	2,970.00
<u>01026 - EMERG MGMT AGENCY OPERATIONS</u>								
VEHICLE MAINTENANCE	135.00			135.00	0.00	135.00	0.00	135.00
INTERNET	247.52			247.52	38.01	209.51	0.00	209.51
CELL PHONE	130.94			130.94	44.48	86.46	0.00	86.46
TOTAL	513.46	0.00	0.00	513.46	82.49	430.97	0.00	430.97
<u>01027 - ANIMAL CONTROL SALARIES</u>								
ANIMAL CONTROL SALARY	694.97			694.97	694.97	0.00	0.00	0.00
PART TIME	285.08			285.08	285.08	0.00	0.00	0.00
TOTAL	980.05	0.00	0.00	980.05	980.05	0.00	0.00	0.00
<u>01027 - ANIMAL CONTROL OPERATIONS</u>								
VEHICLE MAINTENANCE	665.00			665.00	221.15	443.85	0.00	443.85
RABIES TESTING	59.35			59.35	0.00	59.35	0.00	59.35
MAINTENANCE	295.00			295.00	0.00	295.00	0.00	295.00
TOTAL	1,019.35	0.00	0.00	1,019.35	221.15	798.20	0.00	798.20
<u>01028 - LAKE MANAGEMENT SALARIES</u>								
SALARY	471.94			471.94	471.94	0.00	0.00	0.00
TOTAL	471.94	0.00	0.00	471.94	471.94	0.00	0.00	0.00
<u>01028 - LAKE MANAGEMENT OPERATIONS</u>								
ELECTRICITY	216.74			216.74	66.87	149.87	0.00	149.87
TELEPHONE	224.75			224.75	134.71	90.04	0.00	90.04
SECURITY	660.00			660.00	660.00	0.00	0.00	0.00
TOTAL	1,101.49	0.00	0.00	1,101.49	861.58	239.91	0.00	239.91

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01028 - LAKE MANAGEMENT CAPITAL								
LAKE LEVEL/RAINFALL/TEMP	1,000.00			1,000.00	1,000.00	0.00	0.00	0.00
SECURITY CAMERA	4,000.00			4,000.00	0.00	4,000.00	4,000.00	0.00
TOTAL	5,000.00	0.00	0.00	5,000.00	1,000.00	4,000.00	4,000.00	0.00
01029 - LAKE RESTORATION								
WATER SAMPLE TESTING	834.00			834.00	0.00	834.00	0.00	834.00
TOTAL	834.00	0.00	0.00	834.00	0.00	834.00	0.00	834.00
TOTAL PUBLIC SAFETY	282,439.65	0.00	0.00	282,439.65	220,410.79	62,028.86	7,421.95	54,606.91
01030 - GAS & OIL								
GAS & OIL	12,562.75			12,562.75	4,350.97	8,211.78	0.00	8,211.78
TOTAL	12,562.75	0.00	0.00	12,562.75	4,350.97	8,211.78	0.00	8,211.78
01031 - DPW - HIGHWAY SALARIES								
DIRECTOR	1,614.37			1,614.37	1,614.37	0.00	0.00	0.00
FULL TIME	6,047.55			6,047.55	6,047.55	0.00	0.00	0.00
DPW SPECIAL ASSISTANT	528.65			528.65	528.65	0.00	0.00	0.00
SUPERVISOR	780.98			780.98	780.98	0.00	0.00	0.00
OVERTIME	385.60			385.60	385.60	0.00	0.00	0.00
TOTAL	9,357.15	0.00	0.00	9,357.15	9,357.15	0.00	0.00	0.00
01031 - DPW - HIGHWAY OPERATIONS								
REPAIRS & MAINTENANCE	5,527.25			5,527.25	2,432.10	3,095.15	0.00	3,095.15
CONTRACTS & AGREEMENTS	400.96			400.96	400.96	0.00	0.00	0.00
UTILITIES	3,883.33			3,883.33	1,971.52	1,911.81	0.00	1,911.81
CONF/TRAVEL/EDUCATION	91.75			91.75	2.65	89.10	50.00	39.10
SUPPLIES	717.94			717.94	608.96	108.98	0.00	108.98
DRAINAGE SUPPLIES	1,712.24			1,712.24	738.47	973.77	0.00	973.77
TRAFFIC SIGN REPAIR	11,642.00			11,642.00	10,620.25	1,021.75	0.00	1,021.75
HAND TOOLS	657.08			657.08	657.08	0.00	0.00	0.00
TRAP ROCK	36.65			36.65	36.65	0.00	0.00	0.00
HOT/COLD PATCH	4,262.56			4,262.56	636.38	3,626.18	0.00	3,626.18
MAINT SUPPLIES	1,257.00			1,257.00	0.00	1,257.00	0.00	1,257.00
LIGHT & SIGNAL MAINTENANCE	4,136.00			4,136.00	3,786.00	350.00	0.00	350.00
TOTAL	34,324.76	0.00	0.00	34,324.76	21,891.02	12,433.74	50.00	12,383.74
01031 - DPW - HIGHWAY CAPITAL								
PAVING PROJECTS	133,102.89			133,102.89	123,452.89	9,650.00	9,650.00	0.00
CONSTRUCTION	14,344.34			14,344.34	13,950.62	393.72	0.00	393.72
IMPROVEMENTS	5,266.87			5,266.87	4,774.37	492.50	0.00	492.50
ENGINEERING FOR ROOF	15,000.00			15,000.00	0.00	15,000.00	15,000.00	0.00
GRANVILLE RD CULVERT	8,044.39			8,044.39	8,044.39	0.00	0.00	0.00
TOTAL	175,758.49	0.00	0.00	175,758.49	150,222.27	25,536.22	24,650.00	886.22
01032 - DPW - HWY CH 90								
CH 90 TOWN SHARE	23,960.51			23,960.51	21,486.00	2,474.51	2,474.51	0.00
TOTAL	23,960.51	0.00	0.00	23,960.51	21,486.00	2,474.51	2,474.51	0.00

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
<u>01033 - ST LIGHTING</u>								
STREET LIGHTING	6,435.02			6,435.02	4,690.95	1,744.07	0.00	1,744.07
TOTAL	6,435.02	0.00	0.00	6,435.02	4,690.95	1,744.07	0.00	1,744.07
<u>01034 - DPW - ROAD MACHINERY</u>								
REPAIRS/INSPECTION	3,327.48			3,327.48	3,018.04	309.44	0.00	309.44
UNIFORMS	54.18			54.18	0.00	54.18	0.00	54.18
GARAGE SUPPLIES	690.20			690.20	241.23	448.97	0.00	448.97
PARTS	471.26			471.26	235.40	235.86	0.00	235.86
TIRES	999.10			999.10	0.00	999.10	0.00	999.10
TOTAL	5,542.22	0.00	0.00	5,542.22	3,494.67	2,047.55	0.00	2,047.55
<u>01036 - DPW - SOLID WASTE SALARIES</u>								
FULL TIME	4,131.76			4,131.76	4,131.76	0.00	0.00	0.00
OVERTIME	670.00			670.00	670.00	0.00	0.00	0.00
LABORERS	1,415.25			1,415.25	1,415.25	0.00	0.00	0.00
TOTAL	6,217.01	0.00	0.00	6,217.01	6,217.01	0.00	0.00	0.00
<u>01036 - DPW - SOLID WASTE OPERATIONS</u>								
VEHICLE REPAIR	1,063.67			1,063.67	831.71	231.96	0.00	231.96
ELECTRICITY	693.17			693.17	457.54	235.63	0.00	235.63
TELEPHONE	104.12			104.12	97.99	6.13	0.00	6.13
REFUSE FEES	23,211.48			23,211.48	19,140.20	4,071.28	0.00	4,071.28
SUPPLIES	959.73			959.73	928.10	31.63	0.00	31.63
TOTAL	26,032.17	0.00	0.00	26,032.17	21,455.54	4,576.63	0.00	4,576.63
<u>01036 - DPW - SOLID WASTE</u>								
CONCRETE PAD	9,766.41			9,766.41	9,750.00	16.41	0.00	16.41
TOTAL	9,766.41	0.00	0.00	9,766.41	9,750.00	16.41	0.00	16.41
TOTAL PUBLIC WORKS	309,956.49	0.00	0.00	309,956.49	252,915.58	57,040.91	27,174.51	29,866.40
<u>01038 - CEMETERY SALARIES</u>								
PART TIME	1,322.64			1,322.64	1,322.64	0.00	0.00	0.00
TOTAL	1,322.64	0.00	0.00	1,322.64	1,322.64	0.00	0.00	0.00
<u>01038 - CEMETERY OPERATIONS</u>								
REPAIRS AND MAINTENANCE	2,224.95			2,224.95	150.83	2,074.12	0.00	2,074.12
ELECTRICITY	54.26			54.26	49.83	4.43	0.00	4.43
COMMISSIONER FEES	300.00			300.00	300.00	0.00	0.00	0.00
OFFICE SUPPLIES	104.52			104.52	104.52	0.00	0.00	0.00
TOTAL	2,683.73	0.00	0.00	2,683.73	605.18	2,078.55	0.00	2,078.55
TOTAL OTHER ENVIRONMENTAL	4,006.37	0.00	0.00	4,006.37	1,927.82	2,078.55	0.00	2,078.55
<u>01039 - BD OF HEALTH SALARIES</u>								
INSPECTOR	1,615.39			1,615.39	1,615.39	0.00	0.00	0.00
NURSES SALARY	20.00			20.00	20.00	0.00	0.00	0.00
CLERICAL	222.09			222.09	222.09	0.00	0.00	0.00
TOTAL	1,857.48	0.00	0.00	1,857.48	1,857.48	0.00	0.00	0.00

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
<u>01039 - BD OF HEALTH OPERATIONS</u>								
CONSULTANT	50.00			50.00	50.00	0.00		0.00
SUPPLIES	388.23			388.23	357.50	30.73	0.00	30.73
TOTAL	438.23	0.00	0.00	438.23	407.50	30.73	0.00	30.73
<u>01040 - ENGINEERING SALARIES</u>								
SALARY	625.00			625.00	625.00	0.00	0.00	0.00
TOTAL	625.00	0.00	0.00	625.00	625.00	0.00	0.00	0.00
<u>01040 - ENGINEERING OPERATIONS</u>								
STORMWATER PERMIT	3,162.60			3,162.60	2,803.73	358.87	0.00	358.87
TELEPHONE	117.27			117.27	75.98	41.29	0.00	41.29
ENGINEERING FILING	1,800.00			1,800.00	0.00	1,800.00	0.00	1,800.00
	5,079.87	0.00	0.00	5,079.87	2,879.71	2,200.16	0.00	2,200.16
<u>01040 - ENGINEERING CAPITAL</u>								
OFFICE EQUIPMENT	950.00			950.00	0.00	950.00	950.00	0.00
NDPES STORMWATER PERM	7,322.00			7,322.00	1,442.00	5,880.00	5,880.00	0.00
TOTAL	8,272.00	0.00	0.00	8,272.00	1,442.00	6,830.00	6,830.00	0.00
<u>01041 - CNCL ON AGING SALARIES</u>								
DIRECTOR	1,265.88			1,265.88	1,265.88	0.00	0.00	0.00
SHINE COUNSELOR	180.00			180.00	180.00	0.00	0.00	0.00
CLERICAL PART TIME	1,149.34			1,149.34	1,149.34	0.00	0.00	0.00
TOTAL	2,595.22	0.00	0.00	2,595.22	2,595.22	0.00	0.00	0.00
TOTAL HUMAN SERVICES	18,867.80	0.00	0.00	18,867.80	9,806.91	9,060.89	6,830.00	2,230.89
<u>01043 - LIBRARY SALARIES</u>								
LIBRARIAN SALARY	1,750.00			1,750.00	1,750.00	0.00	0.00	0.00
ASST LIBRARIAN SALARY	1,211.54			1,211.54	1,211.54	0.00	0.00	0.00
PART TIME SALARIES	3,421.43			3,421.43	3,421.43	0.00	0.00	0.00
TOTAL	6,382.97	0.00	0.00	6,382.97	6,382.97	0.00	0.00	0.00
<u>01043 - LIBRARY SALARIES</u>								
CONTRACTS & AGREEMENTS	228.19			228.19	31.67	196.52	0.00	196.52
ELECTRICITY	5,188.78			5,188.78	2,482.64	2,706.14	0.00	2,706.14
FUEL	3,315.23			3,315.23	84.99	3,230.24	0.00	3,230.24
TELEPHONE	533.63			533.63	293.66	239.97	0.00	239.97
INFORMATION MATERIAL	150.65			150.65	86.79	63.86	0.00	63.86
TOTAL	9,416.48	0.00	0.00	9,416.48	2,979.75	6,436.73	0.00	6,436.73
<u>01043 - LIBRARY CAPITAL</u>								
CARPET REPLACEMENT PROGRAM	5,296.02			5,296.02	0.00	5,296.02	5,296.02	0.00
TOTAL	5,296.02	0.00	0.00	5,296.02	0.00	5,296.02	5,296.02	0.00
<u>01044 - PARK & REC SALARIES</u>								
ACTIVITIES SALARIES	707.10			707.10	707.10	0.00	0.00	0.00
PART TIME SALARIES	877.50			877.50	877.50	0.00	0.00	0.00
RAILS TO TRAILS	600.00			600.00	600.00	0.00	0.00	0.00
TOTAL	2,184.60	0.00	0.00	2,184.60	2,184.60	0.00	0.00	0.00

FY21 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY21 CARRYOVERS	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO FREE CASH
01044 - PARK & REC OPERATIONS								
VARIOUS PROGRAMS	1,070.00			1,070.00	698.27	371.73	0.00	371.73
BEACH EXPENSES	870.50			870.50	634.87	235.63	0.00	235.63
WHALLEY PARK MISC MAINT	250.00			250.00	175.65	74.35	0.00	74.35
WHALLEY PARK SPRINKLER	1,000.00			1,000.00	1,000.00	0.00	0.00	0.00
WHALLEY PARK SUPPLIES	5,403.73			5,403.73	5,220.00	183.73	0.00	183.73
RAILS TO TRAILS	5,078.95			5,078.95	4,437.05	641.90	0.00	641.90
TOTAL	13,673.18	0.00	0.00	13,673.18	12,165.84	1,507.34	0.00	1,507.34
01044 - PARK & REC CAPITAL								
ROOT DAMAGE REPAIR	7,016.25			7,016.25	341.25	6,675.00	6,675.00	0.00
TOTAL	7,016.25	0.00	0.00	7,016.25	341.25	6,675.00	6,675.00	0.00
01056 - CULTURAL PROJECTS								
CULTURAL PROJECTS	2,250.00			2,250.00	2,250.00	0.00	0.00	0.00
TOTAL	2,250.00	0.00	0.00	2,250.00	2,250.00	0.00	0.00	0.00
067-CHANNEL 15-SALARY								
CHANNEL 15 SALARY				0.00	0.00	0.00		0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01067-CHANNEL 15 OPERATIONS								
TELEPHONE-TOWN CRIER	43.86			43.86	35.41	8.45	0.00	8.45
SUPPLIES	4,445.00			4,445.00	4,011.24	433.76	0.00	433.76
CONTRACTS & AGREEMENTS	4,883.76			4,883.76	4,883.76	0.00	0.00	0.00
HARDWARD & SOFTWARE	200.35			200.35	200.35	0.00	0.00	0.00
TOTAL	9,572.97	0.00	0.00	9,572.97	9,130.76	442.21	0.00	442.21
01067-CHANNEL 15 CAPITAL								
COMPUTER EQUIPMENT	2,352.67			2,352.67	1,490.84	861.83	861.83	0.00
BROADCAST INFRASTRUCTURE	3,170.63			3,170.63	2,009.16	1,161.47	1,161.47	0.00
TOTAL	5,523.30	0.00	0.00	5,523.30	3,500.00	2,023.30	2,023.30	0.00
TOTAL CULTURE & RECREATION	61,315.77	0.00	0.00	61,315.77	38,935.17	22,380.60	13,994.32	8,386.28
01053 - HEALTH INSURANCE								
HEALTH	1,346.50		0.00	1,346.50	598.50	748.00	278.00	470.00
TOTAL	1,346.50	0.00	0.00	1,346.50	598.50	748.00	278.00	470.00
TOTAL DEBT & INTEREST & INSURANCE	1,346.50	0.00	0.00	1,346.50	598.50	748.00	278.00	470.00
GRAND TOTAL GENERAL GOVERNMENT	886,092.10	0.00	0.00	886,092.10	642,080.71	244,011.39	95,952.16	148,059.23

FY21 BUDGET REPORT WATER ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL 2021 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO RETAINED EARNINGS
ELECTED SALARIES								
ELECTED SALARIES	1,500.00			1,500.00	1,500.00	0.00	0.00	0.00
TOTAL	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
SALARIES								
DIRECTOR	31,014.00			31,014.00	30,063.85	950.15	950.80	(0.65)
CLERICAL	44,635.00	720.00		45,355.00	43,964.95	1,390.05	1,390.14	(0.09)
FULL TIME	176,065.00	3,400.00		179,465.00	174,842.32	4,622.68	5,528.15	(905.47)
SUPERVISOR	15,680.00	313.00		15,993.00	15,503.30	489.70	490.21	(0.51)
DPW SPECIAL ASSISTANT	19,721.00	393.00		20,114.00	19,497.33	616.67	616.49	0.18
OVERTIME	11,550.00	2,674.00		14,224.00	16,467.96	(2,243.96)	416.02	(2,659.98)
PART TIME LABORERS	6,000.00			6,000.00	4,932.64	1,067.36	0.00	1,067.36
CLERICAL PART TIME	8,910.00			8,910.00	6,617.38	2,292.62	0.00	2,292.62
LONGEVITY	1,500.00			1,500.00	1,050.14	449.86	0.00	449.86
TOTAL	315,075.00	7,500.00	0.00	322,575.00	312,939.87	9,635.13	9,391.81	243.32
OPERATIONS								
ADVERTISEMENT	1,050.00			1,050.00	1,092.00	(42.00)	0.00	(42.00)
TRUCK & GEN REPAIR	6,000.00			6,000.00	5,558.86	441.14	193.68	247.46
CONTRACTED EQUIP	35,000.00			35,000.00	16,648.36	18,351.64	4,712.81	13,638.83
PUMP STATION	90,000.00			90,000.00	84,078.83	5,921.17	10,097.10	(4,175.93)
GAS & OIL	15,000.00			15,000.00	15,000.00	0.00	0.00	0.00
OFFICE TELEPHONE	3,192.00			3,192.00	2,569.17	622.83	635.73	(12.90)
DUES	1,000.00			1,000.00	0.00	1,000.00	0.00	1,000.00
CONSULTANT	2,000.00			2,000.00	6,500.00	(4,500.00)	0.00	(4,500.00)
TESTING OF WATER	15,000.00			15,000.00	10,413.00	4,587.00	3,387.00	1,200.00
FOOD EXPENSE	300.00			300.00	81.57	218.43	0.00	218.43
POSTAGE	10,000.00			10,000.00	10,000.00	0.00	0.00	0.00
UNIFORM ALLOW.	3,400.00			3,400.00	2,188.59	1,211.41	88.17	1,123.24
CONF/TRAVEL/EDUC.	2,500.00			2,500.00	1,936.18	563.82	12.50	551.32
D.E.P. PERMIT FEES	3,000.00			3,000.00	2,368.53	631.47	0.00	631.47
CITY OF SPRINGFIELD	38,000.00			38,000.00	39,913.91	(1,913.91)	30,586.09	(32,500.00)
OFFICE SUPPLIES	5,000.00			5,000.00	3,473.06	1,526.94	197.16	1,329.78
STOCK SUPPLIES	40,000.00			40,000.00	14,151.24	25,848.76	25,202.17	646.59
SURFACE MATERIAL	6,000.00			6,000.00	5,304.00	696.00	0.00	696.00
TOOLS & EQUIPMENT	2,000.00			2,000.00	985.12	1,014.88	390.62	624.26
DIG SAFE MEMBERSHIP	1,000.00			1,000.00	1,088.00	(88.00)	409.00	(497.00)
DISINFECTION PRODUCT	8,000.00			8,000.00	2,758.35	5,241.65	0.00	5,241.65
PRINTING OF BILLS	3,000.00			3,000.00	1,467.32	1,532.68	0.00	1,532.68
PHYSICALS	500.00			500.00	0.00	500.00	0.00	500.00
BACKFLOW INSPECTION	6,000.00			6,000.00	5,494.00	506.00	506.00	0.00
WATER METER AMI SYSTEM	25,000.00			25,000.00	13,224.75	11,775.25	0.00	11,775.25
HEALTH INSURANCE	54,000.00			54,000.00	52,126.90	1,873.10	0.00	1,873.10
ADMIN EXP TO TOWN	95,000.00			95,000.00	95,000.00	0.00	0.00	0.00
TOTAL	470,942.00	0.00	0.00	470,942.00	393,421.74	77,520.26	76,418.03	1,102.23

FY21 BUDGET REPORT WATER ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL 2021 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO RETAINED EARNINGS
CAPITAL								
WATER TANK INSPECTION	10,000.00			10,000.00	4,390.00	5,610.00	0.00	5,610.00
HYDRANT REPLACEMENTS	20,000.00			20,000.00	12,102.33	7,897.67	7,897.67	0.00
SCADA UPGRADES	15,000.00			15,000.00	10,444.92	4,555.08	4,550.08	5.00
IMPROVEMENTS	10,000.00			10,000.00	8,797.00	1,203.00	0.00	1,203.00
TOTAL	55,000.00	0.00	0.00	55,000.00	35,734.25	19,265.75	12,447.75	6,818.00
PRINCIPLE								
PUMP STATION	35,000.00			35,000.00	35,000.00	0.00	0.00	0.00
DPW SITE & GARAGE	25,000.00			25,000.00	25,000.00	0.00	0.00	0.00
NEW TANK	10,272.00			10,272.00	10,271.27	0.73	0.00	0.73
NEW WELL	35,000.00			35,000.00	35,000.00	0.00	0.00	0.00
WATER METERS	120,000.00			120,000.00	120,000.00	0.00	0.00	0.00
ABOVE GROUND FUEL TANK	7,500.00			7,500.00	7,500.00	0.00	0.00	0.00
PUMP STATION UPGRADES	80,000.00			80,000.00	80,000.00	0.00	0.00	0.00
COLLEGE HWY WATER MAIN REPLACEMENT	155,000.00			155,000.00	155,000.00	0.00	0.00	0.00
NEW WATER STORAGE TANK 2015	25,053.00			25,053.00	25,053.00	0.00	0.00	0.00
TOTAL	492,825.00	0.00	0.00	492,825.00	492,824.27	0.73	0.00	0.73
INTEREST								
PUMP STATION	12,557.00			12,557.00	12,556.25	0.75	0.00	0.75
NEW WELL	1,400.00			1,400.00	1,400.00	0.00	0.00	0.00
DPW SITE & GARAGE	7,729.00			7,729.00	7,729.00	0.00	0.00	0.00
WATER TANK 2012	17,409.00			17,409.00	17,408.73	0.27	0.00	0.27
NEW WATER STORAGE TANK 2015	22,360.00			22,360.00	22,359.44	0.56	0.00	0.56
WATER METERS	39,000.00			39,000.00	39,000.00	0.00	0.00	0.00
ABOVE GROUND FUEL TANK	353.00			353.00	352.38	0.62	0.00	0.62
PUMP STATION UPGRADES	55,932.00			55,932.00	55,931.26	0.74	0.00	0.74
COLLEGE HWY WATER MAIN REPLACEMENT	107,500.00			107,500.00	107,500.00	0.00	0.00	0.00
TOTAL	264,240.00	0.00	0.00	264,240.00	264,237.06	2.94	0.00	2.94
SALARY RESERVE								
SALARY RESERVE	7,500.00	(7,500.00)		0.00	0.00	0.00	0.00	0.00
TOTAL	7,500.00	(7,500.00)	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS								
MEDICARE	4,600.00	0.00	0.00	4,600.00	4,600.00	0.00	0.00	0.00
TOTAL	4,600.00	0.00	0.00	4,600.00	4,600.00	0.00	0.00	0.00
GRAND TOTAL WATER	1,611,682.00	0.00	0.00	1,611,682.00	1,505,257.19	106,424.81	98,257.59	8,167.22

FY21 PRIOR YEAR WATER ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	BUDGET FY 2021	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO RETAINED EARNINGS
SALARIES							
DIRECTOR	808.70		808.70	808.70	0.00	0.00	0.00
CLERICAL	1,192.53		1,192.53	1,192.53	0.00	0.00	0.00
FULL TIME	4,715.55		4,715.55	4,715.55	0.00	0.00	0.00
SUPERVISOR	420.53		420.53	420.53	0.00	0.00	0.00
DPW SPECIAL ASSISTANT	528.96		528.96	528.96	0.00	0.00	0.00
OVERTIME	268.94		268.94	268.94	0.00	0.00	0.00
CLERICAL PART TIME	178.62		178.62	178.62	0.00	0.00	0.00
TOTAL	8,113.83	0.00	8,113.83	8,113.83	0.00	0.00	0.00
OPERATIONS							
TRUCK AND GEN. REPAIRS	354.93		354.93	206.58	148.35	0.00	148.35
CONTRACTED EQUIPMENT	2,428.68		2,428.68	634.92	1,793.76	0.00	1,793.76
PUMP STATION	9,136.77		9,136.77	7,469.16	1,667.61	0.00	1,667.61
TELEPHONE	219.82		219.82	115.96	103.86	0.00	103.86
TESTING OF WATER	2,335.00		2,335.00	0.00	2,335.00	0.00	2,335.00
UNIFORMS	64.00		64.00	0.00	64.00	0.00	64.00
CONFERENCE & TRAVEL	50.00		50.00	0.00	50.00	50.00	0.00
CITY OF SPRINGFIELD	12,507.00		12,507.00	18,729.09	(6,222.09)	0.00	(6,222.09)
OFFICE SUPPLIES	1,290.83		1,290.83	94.69	1,196.14	0.00	1,196.14
STOCK SUPPLIES	10,962.40		10,962.40	10,866.52	95.88	0.00	95.88
SURFACE MATERIAL	4,554.00		4,554.00	4,554.00	0.00	0.00	0.00
HAND TOOLS & EQUIPMENT	63.64		63.64	37.99	25.65	0.00	25.65
DIG SAFE MEMBERSHIP	361.00		361.00	131.00	230.00	0.00	230.00
PRINTING BILLS	1,593.15		1,593.15	66.03	1,527.12	0.00	1,527.12
TOTAL	45,921.22	0.00	45,921.22	42,905.94	3,015.28	50.00	2,965.28
CAPITAL							
LEAK DETECTION	35,950.00		35,950.00	25,716.00	10,234.00	10,075.00	159.00
HYDRANT REPLACEMENTS	19,600.00		19,600.00	16,065.74	3,534.26	3,400.00	134.26
SCADA UPGRADES	8,906.80		8,906.80	8,906.80	0.00	0.00	0.00
WELL I CHLORINATION	30,000.00		30,000.00	0.00	30,000.00	30,000.00	0.00
HVAC UPGRADES	10,000.00		10,000.00	0.00	10,000.00	10,000.00	0.00
TOTAL	104,456.80	0.00	104,456.80	50,688.54	53,768.26	53,475.00	293.26
GRAND TOTAL WATER	158,491.85	0.00	158,491.85	101,708.31	56,783.54	53,525.00	3,258.54

FY21 BUDGET REPORT SEWER ACCOUNT NAME	FISCAL YEAR 2021	SPECIAL TOWN MEETING	END OF YEAR TRANSFER	TOTAL BUDGET FY 2021	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO RETAINED EARNINGS
SALARIES								
SEWER SUPERVISOR	15,680.00	315.00		15,995.00	15,503.00	492.00	0.00	492.00
DPW SPECIAL ASSISTANT	19,713.00	395.00		20,108.00	19,491.28	616.72	616.16	0.56
MAINTENANCE STAFF	71,386.00	1,750.00		73,136.00	70,569.32	2,566.68	2,230.83	335.85
OVERTIME	19,700.00		890.00	20,590.00	21,316.35	(726.35)	275.49	(1,001.84)
LONGEVITY	600.00			600.00	600.08	(0.08)	0.00	(0.08)
CLERICAL PART-TIME	5,550.00	250.00		5,800.00	4,525.65	1,274.35	490.21	784.14
TOTAL	132,629.00	2,710.00	890.00	136,229.00	132,005.68	4,223.32	3,612.69	610.63
OPERATIONS								
SEWAGE FLOW FEES	300,000.00			300,000.00	177,523.64	122,476.36	72,476.36	50,000.00
IMA-CITY OF WESTFIELD / LOCAL SHARE	239,685.00			239,685.00	239,684.52	0.48	0.00	0.48
STOCK SUPPLIES	11,000.00			11,000.00	4,300.53	6,699.47	4,722.29	1,977.18
TELEPHONE MONITORING	3,000.00			3,000.00	1,734.52	1,265.48	865.48	400.00
TESTING AND SAMPLING	950.00			950.00	0.00	950.00	0.00	950.00
PUMP STATIONS	31,000.00			31,000.00	22,781.26	8,218.74	6,652.40	1,566.34
UNIFORMS	1,000.00			1,000.00	896.04	103.96	65.96	38.00
CONTRACTED EQUIPMENT / SVCS	19,500.00			19,500.00	23,920.89	(4,420.89)	5,000.00	(9,420.89)
OFFICE SUPPLIES / SERVICES	190.00			190.00	83.62	106.38	0.00	106.38
CONFERENCE EDUCATION	1,425.00			1,425.00	1,317.36	107.64	73.91	33.73
MISC. EQUIP. REPLACEMENT	950.00			950.00	97.82	852.18	3,526.00	(2,673.82)
ODOR CONTROL PRODUCT	16,000.00			16,000.00	13,083.53	2,916.47	0.00	2,916.47
VEHICLE REPAIR	2,500.00			2,500.00	4,506.88	(2,006.88)	1,034.69	(3,041.57)
PHYSICALS	200.00			200.00	0.00	200.00	0.00	200.00
EMPLOYEE HEALTH INSURANCE	11,900.00			11,900.00	11,608.72	291.28	0.00	291.28
TOTAL	639,300.00	0.00	0.00	639,300.00	501,539.33	137,760.67	94,417.09	43,343.58
CAPITAL								
GRINDER PUMP MAINT. EQUIP.	30,000.00			30,000.00	12,776.79	17,223.21	4,361.32	12,861.89
INFILTRATION/INFLOW REMOVEL	10,000.00			10,000.00	0.00	10,000.00	9,950.00	50.00
SCADA UPGRADES	10,000.00			10,000.00	4,400.47	5,599.53	5,599.53	0.00
TOTAL	50,000.00	0.00	0.00	50,000.00	17,177.26	32,822.74	19,910.85	12,911.89
SALARY RESERVE								
SALARY RESERVE	3,600.00	(2,710.00)	(890.00)	0.00	0.00	0.00	0.00	0.00
TOTAL	3,600.00	(2,710.00)	(890.00)	0.00	0.00	0.00	0.00	0.00
PRINCIPLE								
SEWER DEBT	248,392.00			248,392.00	248,391.14	0.86	0.00	0.86
SEWER INTERCEPTOR PROJECT \$2,200,000	27,642.00			27,642.00	27,641.49	0.51	0.00	0.51
TOTAL	276,034.00	0.00	0.00	276,034.00	276,032.63	1.37	0.00	1.37
INTEREST								
SEWER INTERCEPTOR PROJECT \$2,200,000	42,224.00			42,224.00	42,223.51	0.49	0.00	0.49
BOND ANTICIPATION/CONGAMOND RD-COLLEGE HWY-PC	5,000.00			5,000.00	0.00	5,000.00	0.00	5,000.00
SEWER INTEREST	294,649.00			294,649.00	294,648.14	0.86	0.00	0.86
	341,873.00	0.00	0.00	341,873.00	336,871.65	5,001.35	0.00	5,001.35
GRAND TOTAL SEWER	1,443,436.00	0.00	0.00	1,443,436.00	1,263,626.55	179,809.45	117,940.63	61,868.82

FY21 PRIOR YEAR SEWER ACCOUNT NAME	FY21 CARRYOVERS	SPECIAL TOWN MEETING	TOTAL BUDGET FY 2021	EXPENDED TO DATE	BALANCE TO DATE	CARRIED OVER	TO RETAINED EARNINGS
SALARIES							
DPW SPECIAL ASSISTANT	528.65		528.65	528.65	0.00	0.00	0.00
MAINTENANCE STAFF	1,898.17		1,898.17	1,898.17	0.00	0.00	0.00
OVERTIME	340.98		340.98	340.98	0.00	0.00	0.00
SEWER SUPERVISOR	420.53		420.53	420.53	0.00	0.00	0.00
TOTAL	3,188.33	0.00	3,188.33	3,188.33	0.00	0.00	0.00
OPERATIONS							
SEWAGE FLOW FEES	129,686.57		129,686.57	113,234.25	16,452.32	0.00	16,452.32
STOCK SUPPLIES	557.13		557.13	438.86	118.27	0.00	118.27
TELEPHONE MONITORING	445.47		445.47	155.14	290.33	0.00	290.33
PUMP STATIONS	7,043.91		7,043.91	1,709.08	5,334.83	0.00	5,334.83
UNIFORMS	70.00		70.00	0.00	70.00	0.00	70.00
CONTRACTED EQUIPMENT / SVCS	10,443.68		10,443.68	9,190.39	1,253.29	0.00	1,253.29
CONFERENCE EDUCATION	50.00		50.00	0.00	50.00	50.00	0.00
ODOR CONTROL PRODUCT	2,426.40		2,426.40	2,426.40	0.00	0.00	0.00
VEHICLE REPAIR	260.62		260.62	182.27	78.35	0.00	78.35
TOTAL	150,983.78	0.00	150,983.78	127,336.39	23,647.39	50.00	23,597.39
CAPITAL							
GRINDER PUMP MAINT EQUIPMENT	33,226.54		33,226.54	30,414.90	2,811.64	0.00	2,811.64
SCADA UPGRADES/IMPROVEMENTS	2,401.07		2,401.07	2,401.07	0.00	0.00	0.00
TOTAL	35,627.61	0.00	35,627.61	32,815.97	2,811.64	0.00	2,811.64
GRAND TOTAL SEWER	189,799.72	0.00	189,799.72	163,340.69	26,459.03	50.00	26,409.03

TOWN OF SOUTHWICK									
OFFICIAL RESULTS OF THE LOCAL ELECTION									
TUESDAY MAY 11, 2021									
OFFICIAL RESULTS									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
<u>SELECTMAN</u>									
<u>3 YEARS VOTE FOR ONE</u>									
BLANKS			31	37	48	116			
DOUGLAS A. MOGLIN	R	X	203	137	178	518			
WRITE IN			5	4	3	12			
TOTALS			239	178	229	646			
<u>DISTRICT SCHOOL COMMITTEE</u>									
<u>3 YEARS VOTE FOR ONE</u>									
BLANKS			20	21	23	64			
DONALD ROBERT STEVENSON	R	X	124	95	133	352			
Write In			2	2	1				
CHELSEA D. BERRY	U		93	60	72	225			
TOTALS			239	178	229	641			
<u>ASSESSOR</u>									
<u>3 YEARS VOTE FOR ONE</u>									
BLANKS			56	54	65	175			
HOLLIE PATRICIA HAMELIN	R	X	183	122	164	469			
WRITE IN			0	2	0	2			
TOTALS			239	178	229	646			
<u>CEMETERY COMMISSION</u>									
<u>3 YEARS VOTE FOR ONE</u>									
BLANKS			212	153	196	561			
WRITE IN			19	12	21	52			
HEIDI L. JOHNSTONE	U	x	8	10	10	28			
LISA A. ANDERSON	U		0	3	2	5			
TOTALS			239	178	229	646			
<u>DICKINSON SCHOOL TRUST</u>									
<u>3 YEARS VOTE FOR ONE</u>									
BLANKS			48	38	56	142			
DEAN M. RANKIN	R	X	191	139	173	503			
OTHER WRITE INS			0	1	0	1			
TOTALS			239	178	229	646			

TOWN OF SOUTHWICK						
OFFICIAL RESULTS OF THE LOCAL ELECTION						
TUESDAY MAY 11, 2021						
OFFICIAL RESULTS						
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
WATER COMMISSION						
3 YEARS VOTE FOR ONE						
BLANKS			54	52	61	167
DAVID B. MECZYWOR	R	X	184	125	167	476
WRITE IN			1	1	1	3
TOTALS			239	178	229	646
LIBRARY TRUSTEE						
3 YEARS VOTE FOR NOT MORE THAN TWO						
BLANKS			201	152	192	545
JENNIFER D. BELDEN	D	X	127	95	122	344
TRACY R. MECZYWOR	R	X	150	108	143	401
WRITE IN			0	1	1	2
TOTALS			478	356	458	1292
PARK AND REC COMMISSION						
3 YEARS VOTE FOR NOT MORE THAN TWO						
BLANKS			193	145	169	507
JEANNE M. REED	R	X	163	119	152	434
RICHARD L. HARRIMAN	U	X	122	91	136	349
WRITE IN			0	1	1	2
TOTALS			478	356	458	1292
PLANNING BOARD						
5 YEARS VOTE FOR ONE						
BLANKS			44	47	62	153
RICHARD W. UTZINGER	R	X	192	130	166	488
WRITE IN			3	1	1	5
TOTALS			239	178	229	646
COMMUNITY PRESERVATION COMMITTEE						
3 YEARS VOTE FOR ONE						
BLANKS			68	71	80	219
BRYAN D. WALKER	U	X	171	107	147	425
WRITE IN			0	0	2	2
TOTALS			239	178	229	646

TOWN OF SOUTHWICK								
OFFICIAL RESULTS OF THE LOCAL ELECTION								
TUESDAY MAY 11, 2021								
OFFICIAL RESULTS								
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS		
BOARD OF HEALTH								
3 YEARS VOTE FOR ONE								
BLANKS			15	5	5	25		
MIKENZIE LEIGH CAIN	R	X	118	82	115	315		
DR. TERRY HANNAH PUTNAM	D		106	91	109	306		
WRITE IN			0	0	0	0		
TOTALS			239	178	229	646		
WATER COMMISSION								
2 YEARS VOTE FOR ONE								
BLANKS			53	49	64	166		
JOHN FRANCIS CAIN	R	X	181	126	161	468		
WRITE IN			5	3	4	12		
TOTALS			239	178	229	646		
VOTER REGISTRATION 4/21/2021			2561	2191	2289	7041		
TOTAL VOTED MAY 8, 2018			239	178	229	646		
% VOTED MAY 11, 2021			9.33%	8.12%	10.00%	9.17%		
A TRUE COPY ATTEST:								
Michelle L. Hill								

DOINGS AT THE ANNUAL TOWN MEETING COMMONWEALTH OF MASSACHUSETTS May 18, 2021

The Annual Town Meeting was called to order by the Moderator, Celeste A. St. Jacques at 6:10 PM on Tuesday, May 18, 2021 Southwick Regional High School, 93 Feedings Hills Road, in the Parking Lot, with 99 registered voters in attendance.

A Pledge Allegiance to the Flag of the United States was recited.

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector
Benjamin Coyle, Town Counsel Attorney
Jen Willard, Superintendent of Schools
Stephen Presnal, Business Manager
Tammy Spencer, Board of Health
Mark Rabinsky, MASS DOER

Lieutenant Robert Landis, Southwick Police
Alan Slessler, Town Planner
Deputy Richard Stefanowicz, Southwick Fire
Lynn Blair, Library Director
Kyle Scott, Building Inspector
Scott Lamon, Tynic Landscape

A moment of silence was observed for the following individuals;

Roy Benson- COA Board
Joan Plancon- COA Board
Nancy Bailey- COA Board
Constance Johnson – Poll Worker
Newt Thompson Jr. – Volunteer
Newt Lyons- Volunteer
Arlene G. (O'Shaughnessy)Twining- Volunteer
Luther Hosmer – Water Commissioner/Fire Department
Diann Fox- Treasurer Collector Clerk's Office

Richard Maheux- Volunteer
Fran Zenisky- Volunteer
Jan Argiro- COA/ Senior Center Staff Member
Kenneth Ide - BOA Appeals Member
Suzanne Davis – Library Trustee
Patricia Phillips – COA Board

All US Servicemen and Women

Assistance with microphones and counting

Jayson R. St. Jacques Annette R. St. Jacques
David A. Pierce Graceann J. Coon
Michael J. McMahon

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

**PASSED
UNANIMOUS**

ARTICLE 1. BALLOTS

In the name of the Commonwealth of Massachusetts the Town Clerk is hereby directed to notify and warn the inhabitants of said town qualified to vote in elections and town affairs to meet and assemble at the TOWN HALL, 454 COLLEGE HIGHWAY, PRECINCTS I, II, & III, in said Southwick on Tuesday, May 11, 2021 between the hours of 7:00 A.M. and 8:00 P.M. to elect on one ballot the following officers:

One Select Board Member for a three-year term. One District School Committee member for a three-year term. One Assessor for a three-year term. One Cemetery Commissioner for a three-year term. One

Community Preservation Committee member for a three-year term. One Dickinson School Trustee for a three-year term. One Board of Health member for a three-year term. Two Library Trustees for a three-year term. Two Park and Recreation Commission members for a three-year term. One Planning Board member for a five-year term. One Water Commissioner for a three-year term. One Water Commissioner for a two-year term.

ARTICLE 2. TOWN REPORTS – CONSENT AGENDA

The Town of Southwick voted to accept the reports as published in the Annual Town Report of the Select Board, Assessors, Town Accountant, Town Clerk, Water Commissioners and all others to be acted thereon, or take any other action thereon.

ARTICLE 3. APPOINTMENT OF MINOR OFFICERS – CONSENT AGENDA

The Town of Southwick voted to instruct the Select Board to appoint minor officers or to take any other action relative thereon.

ARTICLE 4. SELL OR TRADE OBSOLETE EQUIPMENT – CONSENT AGENDA

The Town of Southwick voted to authorize the Select Board to sell or trade obsolete equipment or take any action relative thereon.

ARTICLE 5. APPLY AND ACCEPT GRANTS – CONSENT AGENDA

The Town of Southwick voted to authorize the Select Board to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts for the purposes for which said grants are authorized, or to take any other action relative thereon.

A motion was made and seconded to combine articles 2 through 5 under one vote as they are considered housekeeping articles.

**PASSED
MAJORITY REQUIRED**

ARTICLE 6. ROAD RECONSTRUCTION BORROWING AUTHORIZATION

The Town of Southwick voted to appropriate \$1,000,000 or any other amount, to pay costs of roadway reconstruction, including costs of paving, resurfacing and for the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

MOTION: That the sum of \$1,000,000 is appropriated to pay costs of roadway reconstruction, including costs of paving, resurfacing and the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, or pursuant to any other vote of the Town heretofore adopted, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**PASSED
TWO-THIRDS REQUIRED**

ARTICLE 7. DPW DUMP TRUCK - BORROWING AUTHORIZATION

The Town of Southwick voted to appropriate \$260,000, or any other amount, to pay costs of purchasing and equipping a dump truck for the use of the Department of Public Works, including the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

MOTION: That the sum of \$260,000 is appropriated to pay costs of purchasing and equipping a dump truck for the use of the Department of Public Works, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, or pursuant to any other vote of the Town heretofore adopted, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The total amount authorized to be borrowed by this vote shall be reduced to the extent of any grants received by the Town on account of this project.

**PASSED
TWO-THIRDS REQUIRED**

ARTICLE 8. AMBULANCE - BORROWING AUTHORIZATION

The Town of Southwick voted to appropriate \$325,000, or any other amount, to pay costs of purchasing and equipping an ambulance, including the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

MOTION: That the sum of \$325,000 is appropriated to pay costs of purchasing and equipping an ambulance, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, or pursuant to any other vote of the Town heretofore adopted, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The total amount authorized to be borrowed by this vote shall be reduced to the extent of any grants received by the Town on account of this project.

**PASSED
MAJORITY REQUIRED**

ARTICLE 9. WATER TRANSMISSION MAIN IMPROVEMENTS

The Town of Southwick voted to appropriate \$575,000, or any other amount, to pay costs of water line replacement, including the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

MOTION: That the sum of \$575,000 is appropriated to pay costs of water line replacement, including the payment of all other costs incidental and related thereto, and that to meet this

appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, or pursuant to any other vote of the Town heretofore adopted, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The total amount authorized to be borrowed by this vote shall be reduced to the extent of any grants received by the Town on account of this project.

**PASSED
TWO-THIRDS REQUIRED**

ARTICLE 10. ANNUAL BUDGET

The Town of Southwick voted to fix the compensation of elected officers and town employee salaries where stipulated, provide for a reserve fund, provide a sum of money for Capital Outlay for the following Town Departments: Cable Ch. 15, Computer, Police, Fire, Lake Management, Accounting Office, Planning Board, Library, Cemetery Commission, Park and Recreation Commission, Town Hall, Public Safety Buildings and DPW (various Divisions) and determine the sum of money the Town will raise and appropriate including appropriations from available funds to defray charges and expenses of the Town including debt and interest for the ensuing FY22 (July 1, 2021 to June 30, 2022) or to take any other action relative thereon.

The Finance Committee recommends that the Town vote to raise and appropriate the sum of \$13,104,797 and appropriate and transfer from free cash \$1,565,000 and appropriate and transfer from the Cable TV PEG account the sum of \$67,000 and appropriate and transfer from Sale of Lots \$6,800 and appropriate and transfer from overlay surplus the sum of \$70,000 and appropriate and transfer from Sewer Capital Account the sum of \$23,000 and appropriate and transfer from sewer retained earnings the sum of \$383,920 and appropriate and transfer from water retained earnings the sum of \$495,364 for the grand total of \$15,715,881 which represents the general fund budget in the amount of \$11,520,869 and the water fund budget of \$1,635,364 and the sewer budget of \$1,514,558 and the emergency medical services budget for \$1,045,090

**PASSED
MAJORITY REQUIRED**

Selectmen took this opportunity to recognize the outgoing Chief of Police, Kevin Bishop on his retirement effective June 30, 2021 with a plaque and introduce the incoming Chief of Police Robert Landis.

ARTICLE 11. DEPARTMENTAL REVOLVING FUND ANNUAL SPENDING LIMIT AUTHORIZATION

The Town of Southwick voted to fix the maximum amount that may be spent during fiscal year 2022 beginning on July 1, 2021 for the revolving funds established in Chapter 25 of the Code of the Town of Southwick for certain departments, boards, committees, agencies or officers in accordance with M.G.L. c. 44, §53E1/2, or take any other action relative thereto.

MOTION: Moved that the Town fix the maximum amount that may be spent during fiscal year 2022 beginning on July 1, 2021 for the revolving funds established in Chapter 25 of the Code of the Town of Southwick for certain departments, boards, committees, agencies or officers in accordance with M.G.L. c. 44, §53E1/2 as follows:

Revolving Fund	Department, Board, Committee, Agency or Officer	Limit on Spending
Inspector's Revolving	Inspectors	\$40,000
HAZ-MAT Revolving	Police & Fire	\$40,000
Boat Ramp Revolving	Lake Mgmt	\$50,000
Police Chief Lake Revolving	Police	\$20,000
Local Lake Permitting Revolving	Police & Conservation	\$40,000
Custodial Service Fund	Maintenance Dept.	\$5,000
COA Revolving Fund	COA	\$10,000
COA Classes Revolving Fund	COA	\$10,000
Sidewalk Revolving	DPW	\$80,000
COA House Numbering Program Revolving Fund	COA	\$10,000
Local Wetland Application	Conservation Commission	\$50,000

**PASSED
MAJORITY REQUIRED**

ARTICLE 12. COMMUNITY PRESERVATION ANNUAL BUDGET

The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2022 Community Preservation Budget and to set up a budgeted reserve for later appropriation of monies from the Community Preservation Fund annual revenues or available funds for the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year. Pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2022 Community Preservation Fund, appropriation to be set aside as follows.

MOTION: To see if the town will vote to set up a budgeted reserve from the Community Preservation Fund annual revenues the amounts recommended by the Community Preservation in Fiscal Year 2022 with each item to be considered a separate reserve.

Proposed Fiscal Year 2022 Community Preservation Reserves

To reserve \$46,943 from FY2022 Community Preservation Fund revenues for Open Space.

To reserve \$46,943 from FY2022 Community Preservation Fund revenues for Historic Resources.

To reserve \$46,943 from FY2022 Community Preservation Fund revenues for Community Housing.

To reserve \$328,600 from FY2022 Community Preservation Fund revenues for Community Preservation General Unreserved Fund.

Reserves

Open Space.....	\$46,943
Historic Resources	\$46,943
Community Housing	\$46,943
General unreserved.....	\$328,600
Total	\$469,429

Estimated FY2021 revenues = State match to be received on or about 10/15/21	\$115,265
+ estimated new surcharge collections for FY2021	<u>\$354,164</u>
Total	\$469,429

State match = FY2021 CPA commitments minus abatements

Estimated new surcharge collections for FY2022 = FY2021 collections

10% of estimated FY2022 revenues equal the amount reserved for each CPA purpose, Historical, Open Space and Community Housing, as required by law.

70% of estimated FY2022 revenues equal the amount reserved for the Community Preservation General Unreserved Fund

**PASSED
MAJORITY REQUIRED**

ARTICLE 13. COMMUNITY PRESERVATION COMMITTEE – ADMINISTRATIVE AND OPERATING EXPENSES

The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2022 Community Preservation Budget and appropriate 5% (\$16,430.00) of the monies from the Community Preservation General Unreserved Fund for the administrative and operating expenses of the Community Preservation Committee, or take any other action relative thereto.

MOTION: To see if the Town will vote to appropriate from the Community Preservation General Unreserved Fund \$16,430.00 as recommended by the Community Preservation Committee.

**PASSED
MAJORITY REQUIRED**

ARTICLE 14. COMMUNITY PRESERVATION COMMITTEE – TRAILS GRANT

The Town of Southwick voted to appropriate and transfer the sum of \$15,000.00 from the Community Preservation Act Open Space Fund to the Southwick Conservation Commission in order rehabilitate and improve trails, procure and install wayfinding and interpretive signage, and stabilize eroded areas on the North Pond Conservation Area. The actual amount requested will be contingent on the approval of a Division of Conservation Resources TRAILS Grant but shall not exceed \$15,000.00 total. The North Pond Conservation Area is located at 49 South Longyard Road. Assessors Map 099 Parcel 038.

MOTION: To see if the Town will vote to appropriate and transfer the sum of \$15,000.00 from the Community Preservation Act Open Space Fund to the Southwick Conservation Commission in order rehabilitate and improve trails, procure and install wayfinding and interpretive signage, and stabilize eroded areas on the North Pond Conservation Area. The actual amount requested will be contingent on the approval of a DCR TRAILS Grant but shall not exceed \$15,000.00 total. The North Pond Conservation Area is located at 49 South Longyard Road. Assessors Map 099 Parcel 038.

**PASSED
MAJORITY REQUIRED**

ARTICLE 15. COMMUNITY PRESERVATION COMMITTEE – HOUSING PLAN

The Town of Southwick voted to appropriate and transfer the sum of \$25,000.00 from the Community Preservation Community Housing Reserve Fund to the Planning Board for the preparation of a Housing Plan for the Town of Southwick or take any other action relative thereto.

MOTION: Move that the Town appropriate and transfer the sum of \$25,000.00 from the Community Preservation Community Housing Reserve Fund to the Planning Board for the preparation of a Housing Plan for the Town of Southwick.

**PASSED
MAJORITY REQUIRED**

ARTICLE 16. COMMUNITY PRESERVATION COMMITTEE – OLD LIBRARY

The Town of Southwick voted to appropriate and transfer the sum of \$27,607.00 from the Community Preservation Historical Fund to the B. Charles Real Estate Holding Company towards restoring and rehabilitating eleven (11) stained glass windows of the Old Town Library Building. The building is located on 475 College Highway Southwick Assessors Map 089, Parcel 002. Recorded at the Hampden County Registry of Deeds Book 22992, Page 259, or take any other action relative thereto.

MOTION: To see if the Town will vote to appropriate and transfer the sum of \$27,607.00 from the Community Preservation Historical Fund to the B. Charles Real Estate Holding Company towards restoring and rehabilitating eleven (11) stained glass windows of the Old Town Library Building. The building is located on 475 College Highway Southwick Assessors Map 089, Parcel 002. Recorded at the Hampden County Registry of Deeds Book 22992, Page 259, or take any other action relative thereto.

**YES- 35 NO-35
ARTICLE FAILED**

ARTICLE 17. COMMUNITY PRESERVATION COMMITTEE – OLD FIRE STATION

The Town of Southwick voted to appropriate and transfer the sum of \$5,000.00 from the Community Preservation Historical Fund to the Town of Southwick towards an assessment to determine the future course of action to preserve and restore the slate roof and cupola on the old Fire Station, currently the Police Station. Located on 11 Depot Street, Map 088 Parcel 001. Recorded at the Hampden County Registry of Deeds Book 2283, Page 0461, or take any other action relative thereto.

MOTION: To see if the Town will vote to appropriate and transfer the sum of \$5,000.00 from the Community Preservation Historical Fund to the Town of Southwick towards an assessment to determine the future course of action to preserve and restore the slate roof and cupola on the old Fire Station, currently the Police Station. Located on 11 Depot Street, Map 088 Parcel 001. Recorded at the Hampden County Registry of Deeds Book 2283, Page 0461, or take any other action relative thereto.

**PASSED
MAJORITY REQUIRED**

ARTICLE 18. ALUM TREATMENT DEBT SERVICE

The Town of Southwick voted to appropriate the sum of \$75,592 from Community Preservation General Unreserved Fund, for the purpose of making the 2nd interest and principal payment on the \$600,000 bond issued for the Alum Treatment of the Congamond Lake.

MOTION: For the Town vote to appropriate the sum of \$75,592 from the Community Preservation General Unreserved Fund, for the purpose of making the 2nd interest & principal payment on the \$600,000 bond for the Alum Treatment of the Congamond Lake.

**PASSED
MAJORITY REQUIRED**

ARTICLE 19. REGIONAL SCHOOL DISTRICT BUDGET

The Town of Southwick voted to raise and appropriate or transfer from available funds the sum of \$11,482,631.00 for the Southwick-Tolland-Granville Regional School District assessment for Fiscal Year 2022 commencing July 1, 2021 and ending on June 30, 2022, or take any other action thereon.

**PASSED
MAJORITY REQUIRED**

ARTICLE 20. REGIONAL SCHOOL DISTRICT – DEBT AUTHORIZATION

The Town of Southwick voted to not to disapprove certain additional debt authorized by the Southwick-Tolland-Granville Regional School Committee under a vote dated March 30, 2021, which reads as follows:

“Voted: approve the authorization to incur debt by the issuance and sale of bonds or notes up to the amount of \$385,000.00 for the purchase of all items specified in the STGRSD FY2022 Capital Improvement Plan, as follows:

Technology	\$100,000.00
• Phase II of upgrade of fiber optic network (net of E-Rate funding), replace network switches, and replace configuration server.	
Building Improvements	\$80,000.00
• Install supplemental heating in main entry vestibule at Southwick Regional School - \$30,000.00	
• Gymnasium renovations at Southwick Regional School to include gym floor, seating replacement and audio control system - \$50,000.00	
Grounds Equipment	\$20,000.00
• Field maintenance equipment package	
Grounds Improvements	\$185,000.00
• Replace main entry concrete and sidewalks at Woodland School (supplements amount approved for FY21) - \$35,000.00	
• Install new paving at Powder Mill Road parking lot - \$150,000.00	

**PASSED
MAJORITY REQUIRED**

ARTICLE 21. ACCEPTANCE OF EASEMENT

The Town of Southwick voted to take the following easements shown on a plan entitled ") "Shady Pines Definitive Subdivision Plan Southwick, Massachusetts for Raymond P. Brzoska, Tannery Road, Southwick, Massachusetts Date August 3, 1988...D.L. Bean Inc..." recorded in the Hampden County Registry of Deeds in Book of Plans 264, Page 7 by eminent domain pursuant to Massachusetts General Laws Chapter 79 et seq., and Massachusetts General Laws Chapter 83 et seq. and any other enabling authority a 30 foot Drain Easement for stormwater drainage across Lots 1, 2, and 3 shown as "30' Wide Drain Easement" and Perpetual Right to Drain In Favor of the Town of Southwick on said plan; or to take any other action relative thereto.

**PASSED
TWO-THIRDS REQUIRED**

ARTICLE 22. ACCEPTANCE OF TOWN WAY

The Town of Southwick voted to accept as a Town way, Revere Road as shown on the plans entitled (1) "Shady Pines Definitive Subdivision Plan Southwick, Massachusetts for Raymond P. Brzoska, Tannery Road, Southwick, Massachusetts Date August 3, 1988...D.L. Bean Inc..." recorded in the Hampden County Registry of Deeds in Book of Plans 264, Page 7; and (2) "Cedar Ridge Estates Plan of Land In The Town Of Southwick, Mass. Owned by Tannery Road Realty Trust Durkee, White, Towne and Chapdelaine Civil Engineers and Surveyors...Dec. 27, 1968...recorded in the Hampden County Registry of Deeds in Book of Plans 121 Page 50" which plans are on file in the Town Clerk's office and the Office of the Department of Public Works of the Town of Southwick and to see if the Town will further vote to authorize the Board of Select Board to take by eminent domain pursuant to Massachusetts General Laws Chapter 79 et seq., Massachusetts General Laws Chapter 83 et seq., and any other enabling authority an easement in such way, to use said way for all purposes for which public ways are used in the Town of Southwick or to take any other action relative thereto.

**PASSED
TWO-THIRDS REQUIRED**

ARTICLE 23. EASEMENTS/TAKINGS

The Town of Southwick voted to authorize the expenditure of funds by the Select Board to take such easements for Stormwater Drainage Easements relative to stormwater drainage from Revere Road listed in Article 22 of this Town Meeting Warrant related to Revere Road by eminent domain including but not limited to completing any appraisals required under Massachusetts General Laws Chapter 79, payment of damages to abutters on account of such taking, payment of legal fees, costs of service or mailing and costs of recording any takings or plans and costs of any other notices or publication required to accomplish such taking and accepting such easements and for the costs and expenses for obtaining a survey, setting right-of-way boundaries and developing drainage easements of Revere Road within the Town of Southwick, including all costs incidental and related thereto not to exceed \$20,000.00 or to take any other action relating thereto.

**PASSED
TWO-THIRDS REQUIRED**

ARTICLE 24. APPROPRIATION FOR APPRAISALS FOR TAKINGS AND COSTS ASSOCIATED THEREWITH, ETC.

The Town of Southwick voted to authorize the expenditure of funds by the Select Board to take such easement in Revere Road by eminent domain including but not limited to completing any appraisals required under Massachusetts General Laws Chapter 79, payment of damages to abutters on account of such taking, payment of legal fees, costs of service or mailing and costs of recording any takings or plans

and costs of any other notices or publication required to accomplish such taking and accepting Revere Road as a public way not to exceed \$25,000.00 or to take any other action relating thereto.

**PASSED
TWO-THIRDS REQUIRED**

ARTICLE 25. PLANNING BOARD – EMPLOYMENT OF OUTSIDE CONSULTANTS

The Town of Southwick voted to amend the Code of the Town of Southwick and add a new Chapter 190 entitled "Employment of Outside Consultants" Bylaw for the employment of outside consultants to be used by the Town of Southwick, Planning Board; and further to authorize now substantial changes to the lettering and numbering of the code of the Town of Southwick to be consistent with Code of the Town of Southwick.

Chapter 190 Employment of Outside Consultants Bylaw

§190-1

- A. In accordance with M.G.L. Chapter 44, Section 53G, the Planning Board is authorized to retain, by a super majority, such registered professional engineers, planners, architects, designers, attorneys, or other professional consultants as may be necessary in the Planning Board's opinion to review and advise the Board on any or all aspects of applications submitted under Chapter 185 of the Code of the Town of Southwick. Such assistance may include, but not be limited to, analyzing and application, monitoring or inspecting a project or site for compliance with bylaws and regulations or inspecting a project during construction or implementation.
- B. The applicant shall be responsible for the reasonable costs incurred by the Board for the employment of outside consultant(s) engaged by the Board to assist in the review of a proposed project. The Planning Board may require that applicants deposit funds for such review with the Town Treasurer who shall establish a special account for this purpose. Expenditures from this special account may be made at the direction of the Board without further appropriation. Expenditures from this special account shall be made only for services rendered in connection with a specific project or projects for which funds have been or will be collected from the applicant. Accrued interest may also be spent for this purpose. Failure to provide such funds or to pay costs of such a professional review when due shall be good grounds for denial of an application.
- C. At the completion of the Board's review of a project, any excess amount in the account, including interest, attributable to a specific project shall be repaid to the applicant or the applicant's successor in interest. A final report of said account shall be made available to the applicant or applicant's successor in interest. For the purpose of this regulation, any person or entity claiming to be an applicant's successor in interest shall provide the Board with documentation establishing such succession in interest.
- D. Any applicant may make an administrative appeal of the selection of the outside consultant to the Select Board. Such appeal must be made in writing and may be made only within 20 days after the Planning Board has mailed or hand-delivered notice to the applicant of the selection. The grounds for such an appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum, required qualifications. The minimum qualifications shall consist either of an educational degree in, or related to, the field at issue or three or more years of practice in the field at issue or a related field. The required time limit for action upon an application by the Board shall be extended by the duration of the administrative appeal. In the event that no decision is made by the Select Board within one month following the filing of the appeal, the selection made by the Board shall stand.

**PASSED
MAJORITY REQUIRED**

ARTICLE 26. PLANNING BOARD – GRANDFATHER TERM

The Town of Southwick voted to amend the Code of the Town of Southwick, to remove the defined term “Grandfathered” from Chapter 185-36.1(C) and further to authorize non substantive changes to the lettering and numbering of the Code of the Town of Southwick to be consistent with Code of the Town of Southwick.

**PASSED - DECLARED
TWO-THIRDS REQUIRED**

ARTICLE 27. ZONING BYLAW AMENDMENT – SIGN BYLAW

The Town of Southwick voted to amend the Zoning Bylaws, §185-29 of the Code of the Town of Southwick as follows and further that non-substantive changes to the numbering and lettering of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick:

Add the following definitions to §185-29(C) – Definitions

AGRICULTURAL RETAIL USE

An on-premise retail outlet for Agricultural Use commodities that is subordinate to the primary Agricultural Use and designed to bring the public to the premise for the purchase of any Agricultural Use commodities, including, but not limited to, agricultural, horticultural, floricultural and/or viticultural products, baked goods, ice cream and ice cream-based desserts and beverages, jams, honey, and other items promoting Agricultural Uses.

AGRICULTURAL USE

Same definition as contained in Section 140-2 of the Town of Southwick Bylaws for “agriculture.”

RECREATIONAL USE

Any use contained in Section 185-34(F) of the Town of Southwick Bylaws for “commercial recreation,” whether operated by a licensed commercial recreation business pursuant to a special permit under Section 185-34 of the Town of Southwick Bylaws, or by the Town of Southwick.

Delete the existing §185-29(J)(7)(c)

Delete the existing §185-29(K)(4) and replace it with the following:

K. Regulations based on sign type.

(4) Electronic variable message signs.

- (a) Display time: Each message displayed on an electronic variable message sign must be static or depicted for a minimum of 15 seconds. Also, unless an establishment is open to the public, the message displayed on an electronic variable message sign shall be static between the hours of 12:00 midnight and 6:00 a.m., except for signs used to display the time and temperature.
- (b) Brightness and color: All electronic variable message signs shall be constructed with a light detector/photocell by which the sign's brightness can be dimmed when ambient light conditions change. The brightness, measured in foot

candles, can be no higher than 0.3 foot candles above the ambient light level as measured by a light meter held at a height of five feet above ground level and at a distance similar to the sign-to-viewer distance. All electronic variable message signs must not display light of such intensity, brilliance or color so as to cause glare or otherwise impair the vision of a motor vehicle driver.

- (c) Sign area: When an electronic variable message sign is a portion of a free standing or wall sign, the total square footage of the combined signage shall not exceed the maximum area permitted for a free standing or wall sign. The electronic variable message portion of the sign face shall not be the uppermost element, but shall instead be located in the bottom half of the sign face.
- (d) Effects: Any message shall not grow, melt, X-ray, scroll, write on, travel, inverse, roll, twinkle, snow, rotate, flash, blink, move, spin, wave, shake or present pictorials or other animation and/or intermittent illumination.

Amend §185-29 - Table 6 regarding Electronic Variable Message Signs by deleting the existing table as it relates thereto and replacing it with the following:

Table 6. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE							
Zone, District or Use							
Sign Type	Standard	Residential Zones AC District	Business and Industrial Zones Fronting on Streets Other Than College Highway	Business and Industrial Zones Fronting on College Highway	Gasoline Filling Stations	Institutional Uses	Agricultural Retail Uses Fronting on College Highway or Feeding Hills Road
ELECTRONIC VARIABLE MESSAGE SIGNS	Permit Required	Allowed if permitted based on use and complies with allowances for such use	Yes, unless permitted as a portion of a Free Standing or Wall Sign				
	Number of Signs	Allowed if permitted based on use and complies with allowances for such use	1 per lot or portion of a Free Standing or Wall Sign				
	Maximum Area	Allowed if permitted based on use and complies with allowances for such use	20 sq. ft. that is included in the maximum total sign area and shall not exceed 40% of a Free Standing or Wall Sign				
	Maximum Height	Allowed if permitted based on use and complies with allowances for such use	10 feet from grade				

**PASSED - DECLARED
TWO-THIRDS REQUIRED**

ARTICLE 28. ZONING BYLAW AMENDMENT – Solar Energy

The Town of Southwick voted to amend the Zoning Bylaws of the Code of the Town of Southwick §185-23.2, as follows, and further that non-substantive changes to the numbering and lettering of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick:

Deletions shown with double strikethrough: ~~DELETION~~
Additions shown as bolded and underlined: **ADDITION**

C. Location. Small scale and large scale, ground mounted, photovoltaic systems shall be allowed in the districts identified in the table below:

**Table 1
Solar Energy
Town of Southwick Table of Principal Uses**

Land Use Clarification	Standards & Conditions	ZONE			
		AC	R40 R20 R-20A R-20B	B BR	I IR
Small Scale Ground Mounted Photovoltaic Systems	Consolidated less than 1,000 sq.ft.	Site Plan Review	Site Plan Review	Site Plan Review	Site Plan Review
Large Scale Ground Mounted Photovoltaic Systems	Consolidated less than 1,000 sq.ft. or greater	Not Allowed	Not Allowed <u>Special Permit & Site Plan Approval **</u>	Special Permit & Site Plan Approval	Special Permit & Site Plan Approval

**** On a minimum of 20 acres**

**PASSED - DECLARED
TWO-THIRDS REQUIRED**

G. Design standards.

- (1) Dimensional and density requirements. All construction of small scale and large scale, ground mounted, photovoltaic systems and the appurtenant structures shall comply with the yard space and height requirements of the zoning districts in which the system is located as per 185 Attachment 3 - Height, Area and Yard Requirements Chart, Town of Southwick, **unless a more restrictive requirement is contained in this Bylaw.** In cases where the parcel **is in a residential zone, or** abuts agricultural zones, residential zones, park land, or conservation land, the setback shall be a minimum of **150** feet unless waived by the Planning Board.

- (2) Lighting. Lighting of the large scale, ground mounted, photovoltaic systems and any appurtenant structure be directed downward and inwards and shall incorporate full cut off fixtures to reduce light pollution. Lighting shall be limited to that which is required for safety and operational purposes and shall be shielded from abutting properties.
- (3) Signage. For large scale, ground mounted, photovoltaic systems an Identification sign shall be no larger than two feet by two feet, shall identify the owner and provide a 24 hour emergency contact phone number. The sign shall be made visible from a right of way where the property has frontage. Large scale, ground mounted, photovoltaic systems shall not be used for displaying any advertising except for identification of the manufacturer or operator of the system. All signs require a building permit and will comply with the signage provisions in Southwick's Zoning bylaw.
- (4) Utility connections. For large scale, ground mounted, photovoltaic systems, reasonable efforts, as determined by the Planning Board, shall be made to place all utilities connections from the large scale, ground mounted, photovoltaic systems installation underground, depending on appropriate soil conditions, shape and topography of the site, and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.
- (5) **Visibility. In any residential zone, a large scale, ground mounted, photovoltaic system shall be designed and sited on the property in such a way as to prevent its visibility from all other properties, sidewalks and roadways at any time of year, including dense vegetation and trees in any setbacks (with the sole exception of an access road to the system).**

H. Safety and environmental standards.

- (1) Emergency services. The large scale, ground mounted, photovoltaic systems' owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to local Fire Chief or the Chief's designee. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the large scale, ground mounted, photovoltaic systems' shall be clearly marked.
- (2) Land clearing, soil erosion and habitat impact. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation, and maintenance of the small scale and/or large scale, ground mounted, photovoltaic systems. **Existing root structures and topsoil shall be maintained to the maximum extent possible. Where removal of naturally occurring vegetation such as trees and shrubs is planned, the owner of the small scale and/or large scale, ground mounted, photovoltaic systems must demonstrate that the removal of this vegetation is necessary, and its presence adversely affects the performance and operation of the solar installation.**
- (3) Landscaping and landscape buffer strip. **Except when Section 185-23.2(G)(5) shall apply, the small scale and/or large scale, ground mounted, photovoltaic systems shall be designed and sited to minimize its visibility, including preserving natural vegetation to the maximum extent possible, blending in equipment with the surroundings, adding vegetative buffers to provide an effective visual barrier from adjacent roads and driveways, and from abutting dwellings.** A landscaped buffer strip is intended to provide, within five years of installation, a visual barrier between the large scale, ground mounted, photovoltaic systems and neighboring properties. Except for vehicular and pedestrian pathways and permitted signs, these areas shall be used only for an interplanting of deciduous or evergreen trees, shrubs and other vegetative ground cover that can be appropriately create a visual barrier.
The buffer must provide landscaping coverage as required by the Planning Board. Where considered appropriate in the judgment of the Planning Board walls and fences may be used in addition to or in lieu of planting.

All structures (including appurtenant structures) shall have a landscape plan. Vegetation screening shall reach a mature form to effectively screen the installation within five years of installation.

A planting plan showing the types, sizes and locations of material to be used shall be subject to the approval of the Planning Board.

The Planning Board may waive the requirements of the visual barrier **(but not Section 185-23.2(G)(5))** when it is deemed advisable.

I. Waivers.

- (1)** **Except when prohibited herein,** the Planning Board may waive strict compliance with any requirement of this bylaw, or rules and regulations promulgated hereunder, where:
- (a)** Such action is allowed by federal, state and local statutes and/or regulations;
 - (b)** Is in the public interest; **and**
 - (c)** Is not inconsistent with the purpose and intent of this bylaw.

ARTICLE 29. STORMWATER BYLAW

The Town of Southwick voted to amend the Zoning Bylaws of the Code of the Town of Southwick by deleting the existing Chapter 185, Section 36.1 entitled “Erosion and Sediment Control for Stormwater Management” and add a new general bylaw Chapter 183 entitled “Stormwater Management and Erosion and Sediment Control” to the Code of the Town of Southwick as follows; and further that non-substantive changes to the lettering and number of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick:

Chapter 183 Stormwater Management and Erosion and Sediment Control

A. Purpose.

- (1)** The purpose of this bylaw is to better manage land development and redevelopment in order to protect, maintain, and enhance the public health, safety, and general welfare of the citizens of Southwick by establishing minimum requirements and procedures to control the adverse impacts associated with stormwater runoff, and to promote adherence to permit filing requirements for the U.S. Environmental Protection Agency (EPA) mandated National Pollutant Discharge Elimination System (NPDES) Phase II Program.
- (2)** The proper management of stormwater runoff will meet the following objectives:
- (a)** Reduce the adverse water quality impacts of stormwater discharges to rivers, lakes, reservoirs, streams, and other bodies of water or wetlands in order to meet or exceed federal water quality standards;
 - (b)** Prevent the discharge of pollutants, including hazardous chemicals, into stormwater runoff;
 - (c)** Minimize the volume and rate of stormwater which is discharged to rivers, streams, reservoirs, lakes, and storm sewers that flows from any site during and following development or redevelopment;
 - (d)** Prevent erosion and sedimentation from land development or redevelopment, and reduce stream channel erosion caused by increased runoff;
 - (e)** Provide for the non-polluted recharge of groundwater aquifers and maintain the base flow of streams;
 - (f)** Provide stormwater facilities that are attractive, maintain the natural integrity of the environment, and are designed to protect public safety;

- (g) Maintain or reduce pre-development runoff characteristics after development to the extent feasible;
- (h) Minimize damage to public and private property from flooding; and
- (i) Ensure that these management controls are properly maintained.

B. Authority. The Planning Board shall administer and implement this bylaw. Enforcement will be by the Director of the Department of Public Works. Any powers granted to or duties imposed upon the Planning Board may be delegated in writing by the Planning Board to its employees or agents, or to the Director of the Department of Public Works or the Conservation Commission after review by the Select Board.

C. Definitions. Unless otherwise expressly stated, the following definitions describe the meaning of the terms used in this bylaw:

ADVERSE IMPACT

Any deleterious effect on waters or wetlands, including their quality, quantity, surface area, species composition, aesthetics or usefulness for human or natural uses which are or may potentially be harmful or injurious to human health, welfare, safety or property, to biological productivity, diversity, or stability or which unreasonably interfere with the enjoyment of life or property, including outdoor recreation.

AGRICULTURAL ACTIVITY

Same definition as definition in Chapter 140 of the Southwick Code Right to Farm bylaw.

AUTHORIZED ADMINISTRATIVE AGENCY

The Planning Board, its employees or its agents designated to administer this bylaw.

AUTHORIZED ENFORCEMENT AUTHORITY

The Director of the Department of Public Works.

BEST MANAGEMENT PRACTICES (BMP)

The best technologies currently available at that point in time. These include, but are not limited to, structural or biological devices that temporarily store or treat stormwater runoff to reduce flooding, remove pollutants, and provide other amenities. They can also be non-structural practices that reduce pollutants at their source. Some examples of BMPs are described in the stormwater design manual: Massachusetts Stormwater Management Handbook, Volume 2, Chapter 2: Stormwater Best Management Practices (February 2008, Mass. Department of Environmental Protection, as updated or amended).

CONSTRUCTION ACTIVITY

The disturbance of the ground by removal of vegetative surface cover or topsoil, grading, excavation, clearing or filling.

DETENTION

The temporary storage of storm runoff which is used to control the Peak Discharge rates, and which provides gravity settling of pollutants.

DISTURBANCE

Any land clearing, grading, bulldozing, digging or similar activities.

DRAINAGE AREA

An area contributing runoff to a consolidated flow of water as measured in a horizontal plane.

EASEMENT

A grant or reservation by the owner of land for the use of such land by others for a specific purpose or purposes, and which must be included in the conveyance of land affected by such easement.

HYDROLOGY MODEL

Methodology used to determine quantity and circulation of surface and subsurface water at and near a particular site and determined by the Southwick Conservation Commission to be the best available current technology.

IMPERVIOUS SURFACES

Any areas, such as pavement or rooftops, which prevent the infiltration of water into the soil.

INFILTRATION

The downward movement of water from the surface to the subsoil.

INFILTRATION TRENCH

A stormwater management excavation filled with stone rip rap which removes both soluble and particulate pollutants. Infiltration Trenches are not intended to trap coarse sediments.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

As authorized by the Clean Water Act, is a permit program that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

NEW DEVELOPMENT

Any construction activities or land alteration resulting in total earth disturbances equal to or greater than 1 acre (or activities that are part of a larger common plan of development disturbing greater than 1 acre) on an area that has not previously been developed to include impervious cover.

NRCS

The United States Department of Agriculture Natural Resources Conservation Service (formerly the Soil Conservation Service).

OUTFALL

The terminus of a storm drain or other stormwater structure where the contents are released.

PEAK DISCHARGE

The maximum instantaneous rate of flow during a storm, usually in reference to a specific design storm event.

PERMEABLE SOILS

Soil materials with a sufficiently rapid infiltration rate so as to greatly reduce or eliminate surface and stormwater runoff. These soils are generally classified as NRCS hydrologic soil types A and B.

PERSON

Any individual, group of individuals, association, partnership, corporation, company, business, organization, trust, estate, administrative agency, public or quasi-public corporation or body, the Commonwealth or political subdivision thereof.

POST CONSTRUCTION IMPERVIOUS SURFACE AREA

The final impervious cover on the portion of the property where construction activities have occurred.

REDEVELOPMENT

Any construction, land alteration, or improvement of impervious surfaces resulting in total earth disturbances equal to or greater than 1 acre (or activities that are part of a larger common plan of development disturbing greater than 1 acre) that does not meet the definition of new development (see above).

RETENTION

The holding of runoff in a basin without release except by means of evaporation, infiltration, or emergency bypass.

SITE

The area extent of construction activities, including but not limited to the creation of new impervious cover and improvement of existing impervious cover (excluding redevelopment activities that are exclusively limited to maintenance and improvement of existing roadways as described under the "Redevelopment" definition above).

START OF CONSTRUCTION

The first land-disturbing activity associated with a new development or redevelopment, including land preparation such as: clearing, grading and filling; installation of streets and walkways; excavation for basements, footings, piers or foundations; erection of temporary forms; and installation of accessory buildings such as garages.

SWALE

A depression or wide shallow ditch used to temporarily store, route, or filter runoff.

D. Applicability.

(1) Prior to the issuance of any Special Permit or site plan approval or development permit for any proposed new development or redevelopment listed below, a Southwick Stormwater Management Permittee a waiver of the requirement for a stormwater management permit from the Town of Southwick must be approved by the Planning Board. Any waiver approval shall be with the concurrence of the Enforcement Agent which will be deemed approved if the enforcement agent fails to respond in writing after receipt of written notice of waiver from the Planning Board within twenty (20) days. No person shall, on or after the effective date of the bylaw, initiate any land clearing, land grading, earth moving or development activities without first complying with this bylaw. The following uses and activities shall be required to submit drainage reports, plans, construction drawings, specifications and as-constructed information in conformance with the requirements of this bylaw:

- (a) Multifamily or single family residential new development or redevelopment that will disturb greater than or equal to one acre;
- (b) Any new commercial, industrial, and institutional structures under the same ownership, which disturb greater than or equal to 1 (one) acre.
- (c) Redevelopment or additions to existing commercial, industrial, and institutional uses which disturb greater than or equal to 1 (one) acre.
- (d) Subdivisions or construction activities of any kind disturbing greater than or equal to one acre; and
- (e) Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs one or more acres.

(f) Widening or other improvements to an existing roadway that increase the amount of impervious area on the redevelopment site by greater than or equal to a single lane width.

(2) The Planning Board, with the prior concurrence of the DPW Director and Conservation Commission, which concurrence will be deemed given if such agencies fail to respond in writing after receipt of written notice of waiver from the Planning Board within twenty (20) days, may issue a waiver of any or all of the requirements of this bylaw for a project that will, in its judgement, generate minimal stormwater, erosion or sedimentation, and will have minimal impact on the municipal stormwater system. The waiver may be rescinded by the Planning Board or its designates upon the recommendation of the DPW Director or Conservation Commission if during construction it is found that construction activities create adverse impacts from stormwater runoff. Except for agricultural uses, the issuance of any waiver may only be granted for sites disturbing less than one acre and do not affect the municipal stormwater system or flow into territorial waters of the United States.

E. Exemptions.

(1) To prevent the adverse impacts of stormwater runoff, the Southwick Planning Board has developed a set of performance standards (described in a separate document titled Southwick Stormwater Regulation Handbook) that must be met at new development and redevelopment sites. These standards apply to construction activities as described under Subsection **D(1)**. The following activities shall be exempt from these stormwater performance standards and need not file an application for Stormwater Management Permit:

- (a) Any agricultural activity which is consistent with an approved soil conservation plan prepared or approved by the Natural Resources Conservation Service (NRCS);
- (b) Any logging which is consistent with a timber management plan approved under the Forest Cutting Practices Act by Massachusetts Department of Conservation and Recreation;
- (c) Minor additions or modifications to existing structures, which disturb less than one acre of land;
- (d) New developments and redevelopments that do not disturb more than one acre of land, provided that they are not part of a larger common development plan;
- (e) Repairs to any stormwater treatment system deemed necessary by the Southwick Conservation Commission and/or the Department of Public Works
- (f) Redevelopment activities that are exclusively limited to maintenance and improvement of existing roadways, including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems, and repaving projects; and
- (g) Any emergency activity that is immediately necessary for the protection of life, property or the environment, as determined by the Southwick Health Director, Department of Public Works, Conservation Commission, or Building Department.

(2) The language herein is exclusive of what the Federal government will require. The Planning Board or its designee may review the exempt status under this bylaw and require a Southwick Stormwater Management Permit if any of the exempt activities are not in compliance with applicable exemption requirements (i.e. agriculture BMP's, Forest Management Plan) or are found to have a significant impact on the municipal stormwater system, a neighboring property or a receiving water.

F. Southwick Stormwater Regulation

(1) The Southwick Stormwater Regulation is hereby incorporated by reference as part of this bylaw, and shall furnish additional policy, criteria and information including specifications and standards, for the proper implementation of the requirements of this bylaw.

(2) This manual includes a list of acceptable stormwater treatment practices, including the specific design criteria for each stormwater practice. The manual may be updated and

expanded from time to time, based on improvements in engineering, science, monitoring and local maintenance experience. Stormwater treatment practices that are designed and constructed in accordance with these design and sizing criteria will be presumed to meet the minimum water quality performance standards. The Planning Board has the sole authority to amend the Southwick Stormwater Regulation under their responsibilities established in Chapter 40A and Chapter 41 of the General Laws of the Commonwealth.

(3) The latest issue of the Southwick Stormwater Management Regulation as published on the date of the application for a permit under this bylaw shall be applied.

G. Permit procedures and requirements.

(1) Approval of stormwater management permit required.

(a) No landowner or land operator shall receive any of the building, grading, or other land development permits required, or commence land disturbance activities as defined in Subsection **D** and **E**, without approval of a Stormwater Management Permit and meeting the requirements of this bylaw, and evidence of an approved stormwater permit from the U.S. EPA.

(2) Application requirements.

(a) Application for approval of a Stormwater Management Permit shall include the following:

[1] A stormwater management plan shall be submitted to the Southwick Planning Board for review and approval for any proposed new development or redevelopment specified in Subsection **D(1)**. Three paper copies and one electronic copy of the application and stormwater management plan shall be submitted, and clearly labeled. The plan shall contain supporting computations, drawings, and sufficient information describing the manner, location, and type of measures in which stormwater runoff will be managed during the entire development process. The plan shall serve as the basis for all subsequent construction.

[2] An erosion and sediment control plan as defined in Subsection **G** of this bylaw, which shall contain sufficient information to describe the nature and purpose of the proposed new development or redevelopment.

[3] An Operation and Maintenance Plan for post-construction management of stormwater control facilities that meets Standard 9 of DEP's Stormwater Policy.

[4] A non-refundable permit review fee of two-hundred fifty dollars (\$250.00).

[5] An additional fee of \$100 per construction site shall be paid upon application for a building permit for on-site stormwater management inspections during and after construction.

(b) Any waiver request from the requirements contained herein shall be submitted to, and may be granted, by the Southwick Planning Board with the prior written notice and concurrence of the DPW Director and Conservation Commission. Such concurrence will be deemed given if such agencies fail to respond in writing after twenty (20) days after receiving notice of waiver request from the Planning Board.

(3) Procedures for Review and Approval of Stormwater Permits.

(a) The procedures for review and approval of stormwater management plans shall be consistent with the Special Permit approval process, as appropriate to the use as further described herein, except that approval shall be by vote of a majority of the Planning Board members present at a meeting at which a quorum is present.

(b) The plan shall be circulated to the Conservation Commission and Department of Public Works to determine compliance with the requirements of this bylaw prior to approval. Said bodies shall submit written comments and recommendations to the Planning Board.

(c) The Planning Board will attempt to make the Stormwater Permit approval process concurrent with any other public hearing or process. The Stormwater Permit approval process shall be concurrent with the Planning Board public hearing process. The Planning Board shall hold a public hearing within sixty five (65) days of the filing of a complete application and take final action within ninety (90) days from the close of the hearing unless such time is extended by agreement between the applicant and the Planning Board. Notice of the public hearing shall be given by publication in a local paper of general circulation, by posting and by first-class mailings to abutters at least fourteen (14) days prior to the hearing.

(4) Criteria for Review of Stormwater Permits.

(a) In addition to other criteria used by the Southwick Planning Board in making permit decisions, for the uses specified in this bylaw, the Department of Public Works must provide a written report that the Stormwater Management Plan submitted with the permit application meets the following criteria:

[1] The Stormwater Management Plan and the Erosion and Sediment Control Plan are consistent with the Purposes and Objectives of this Bylaw in Subsection **A**.

[2] The Stormwater Management Plan meets the Performance Standards described in the Southwick Stormwater Regulation Handbook.

[3] The Erosion and Sediment Control plan must meet the Design Requirements in the Southwick Stormwater Regulation Handbook.

[4] All necessary State and Federal permits, including an EPA Stormwater Permit, have been obtained.

(5) Planning Board Action.

(a) The Planning Board shall render a written decision consisting of either:

[1] Approval of the Stormwater Management Permit Application based upon a determination that the proposed plan meets the purposes in Subsection **A** and the standards in the Southwick Stormwater Regulation Handbook will adequately protect the water resources of the community and is in compliance with the requirements set forth in this bylaw;

[2] Approval of the Stormwater Management Permit Application subject to any conditions, modifications or restrictions required by the Planning Board which will ensure that the project meets the purposes in Subsection **A** and the standards in the Southwick Stormwater Regulation Handbook and adequately protects water resources, set forth in this bylaw; or

[3] Disapproval of the Stormwater Management Permit Application based upon a determination that the proposed plan, as submitted, does not meet the purposes in Subsection **A** and the standards in the Southwick Stormwater Regulation Handbook or adequately protect water resources, as set forth in this bylaw.

(b) Failure of the Planning Board to take final action upon an Application within the time specified above shall not relieve the applicant's responsibility to meet NPDES reporting requirements.

(6) Inspections.

(a) No plan will be approved without adequate provision for inspection of the property before development activity commences. The applicant shall arrange with the Director of the Department of Public Works or other agents designated by the Planning Board through its permitted land use decision on the specific site for scheduling the following inspections:

[1] Initial Inspection: prior to the commencement of work,

[2] Erosion Control Inspections: after site clearing, rough grading and final grading to ensure erosion control practices are in accord with the plan,

[3] Bury Inspection: prior to backfilling of any underground drainage or stormwater conveyance structures, and

[4] Final Inspection: when all work, including construction of stormwater management facilities and landscaping, have been completed.

(b) The Southwick Planning Board or its agents shall inspect the work and either approve it explicitly in writing or notify the applicant in writing in what respects there has been a failure to comply with the requirements of the approved plan within fourteen (14) days of the inspection date. The applicant shall promptly correct any portion of the work which does not comply or the applicant will be subject to the bonding provisions of Subsection **K** or the penalty provisions of Subsection **L**. The Town may conduct random inspections to ensure effective control of erosion and sedimentation during all phases of construction.

(c) The project applicant or designated representative is required to perform self-inspection of the construction site every two weeks and after a rain event of 1/2 inch or more to ensure that construction phase erosion control procedures are effective and in accordance the Southwick Stormwater Permit issued in accordance with this bylaw. Inspection reports must be kept on-site with a copy of the Stormwater Permit for review by Town enforcement authorities at any time.

(7) Right-of-Entry for Inspection.

(a) When any new drainage control facility is installed on private property, or when any new connection is made between private property and a public drainage control system or sanitary sewer, the filing of an application shall be deemed as the property owner's permission to the Southwick Planning Board, Department of Public Works, Building Department, Conservation Commission or their agents for the right to enter the property at reasonable times and in a reasonable manner for the purpose of the inspection. This includes the right to enter a property when it has a reasonable basis to believe that a violation of this bylaw is occurring or has occurred, and to enter when necessary for abatement of a public nuisance or correction of a violation of this bylaw.

(8) Permit Review Fees.

(a) The fee for review of any Stormwater Permit application shall be \$250 Dollars and submitted to the Town Clerk. All of the monetary contributions shall be credited to an appropriate stormwater revolving account and shall be made prior to scheduling the public hearing. An additional fee of \$100 per construction site shall be paid upon application for a building permit to be used for on-site stormwater management, inspections during and after construction. The revolving account funds will be used to offset direct labor costs associated with permit review and site inspections. Any residual funds may be used for stormwater management infrastructure engineering or improvements.

(b) Engineering and Consultant Review Fees

[1] When reviewing an application for, or when conducting inspections in relation to, subdivision approval, the Board may determine that the assistance of outside consultants is warranted due to the size, scale or complexity of a proposed project, because of a project's potential impacts, or because the Town lacks the necessary expertise or staff hours to perform the work related to the approval. The Board may require that applicants pay a project review fee consisting of the reasonable costs incurred by the Board for the employment of outside consultants engaged by the Board to assist in the review of a proposed project.

[2] In hiring outside consultants, the Board may engage engineers, planners, lawyers, urban designers or other appropriate professionals who can assist the Board in analyzing a project to ensure compliance with all relevant laws, ordinances/bylaws and regulations. Such assistance may include, but not be limited to, analyzing an application, monitoring or inspecting a project or site for compliance with the Board's decision or regulations or inspecting a project during construction or implementation.

[3] Funds received by the Board pursuant to this section shall be deposited with the municipal treasurer who shall establish a special account for this purpose. Expenditures from this special account may be made at the direction of the Board without further appropriation. Expenditures from this special account shall be made only for services rendered in connection with a specific project or projects for which a project review fee has been or will be collected from the applicant. Accrued interest may also be spent for this purpose. Failure of an applicant to pay a review fee shall be grounds for denial of the application.

[4] At the completion of the Board's review of a project, any excess amount in the account, including interest, attributable to a specific project shall be repaid to the applicant or the applicant's successor in interest. A final report of said account shall be made available to the applicant or applicant's successor in interest. For the purpose of this regulation, any person or entity claiming to be an applicant's successor in interest shall provide the Board with documentation establishing such succession in interest.

[5] Any applicant may take an administrative appeal from the selection of the outside consultant to the Select Board. Such appeal must be made in writing and may be taken only within 20 days after the Planning Board has mailed or hand-delivered notice to the applicant of the selection. The grounds for such an appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum, required qualifications. The minimum qualifications shall consist either of an educational degree in, or related to, the field at issue or three or more years of practice in the field at issue or a related field. The required time limit for action upon an application by the Board shall be extended by the duration of the administrative appeal. In the event that no decision is made by the Select Board within one month following the filing of the appeal, the selection made by the Board shall stand.

H. Stormwater management and erosion control plan.

(1) The application for a Stormwater Management Permit shall consist of submittal of a stormwater management and erosion control plan, prepared by a professional engineer licensed by the Commonwealth of Massachusetts, which meets the design requirements provided by this bylaw.

(2) The plan shall include sufficient information to evaluate the environmental characteristics of the affected areas, the potential impacts of the proposed new development or redevelopment on water resources, and the effectiveness and acceptability of measures proposed for managing stormwater runoff.

(3) The plan must be designed to meet the Massachusetts Stormwater Management Standards as set forth in the Southwick Stormwater Regulation Handbook and the Massachusetts Stormwater Management Handbook as amended from time to time. The applicant shall certify on the drawings that all clearing, grading, drainage, construction, and development shall be conducted in strict accordance with the plan.

(4) The minimum information submitted for support of a stormwater management plan shall be as follows:

- (a)** A locus map;
- (b)** The existing zoning and land use at the site;
- (c)** The proposed land use;
- (d)** The location(s) of existing and proposed easements;
- (e)** The location of existing and proposed utilities;
- (f)** The site's existing & proposed topography with contours at minimum 2 foot intervals (must be sufficient to delineate watershed areas);
- (g)** The existing and proposed site hydrology and watershed areas;
- (h)** A description and delineation of existing stormwater conveyances, impoundments, and wetlands on or adjacent to the site or into which stormwater flows;

- (i) Delineation of one-hundred-year floodplains, if applicable;
- (j) Estimated seasonal high groundwater elevation (November to April) in areas to be used for stormwater retention, detention, or infiltration;
- (k) The existing and proposed vegetation and ground surfaces with runoff coefficient for each;
- (l) A drainage area map showing pre and post construction watershed boundaries, drainage area and stormwater flow paths;
- (m) Locations of stockpiled construction materials including stockpiled soils and any proposed incremental movement of these stockpiles;
- (n) Locations of construction trailers;
- (o) Construction road details and locations;
- (p) Location of other wastes such as discarded building materials, concrete wash out, chemicals, fuel, porta potties, and litter that will be generated and how will they be protected from stormwater; and
- (q) A description and drawings of all components of the proposed drainage system including:
 - [1] Pre-construction Phase:
 - [a] Locations, cross sections, and profiles of all brooks, streams, drainage swales and their method of stabilization; and
 - [b] Timing, schedules, and sequence of development including clearing, stripping, rough grading, construction, final grading, and vegetative stabilization.
 - [2] Construction Phase:
 - [a] All measures for the detention, retention or infiltration of water;
 - [b] All measures for the protection of water quality, including proposed locations of silt fencing and hay bales;
 - [c] Notes on drawings specifying materials to be used, construction specifications, and typicals;
 - [d] A description of construction activities and waste materials expected to be stored on-site, and a description of controls to reduce pollutants from these materials including storage practices to minimize exposure of the materials to stormwater, and spill prevention and response consistent with those allowed in zoning district; and
 - [e] A maintenance schedule for the period of construction.
 - [3] Post-Construction Phase:
 - [a] The structural details for all components of the proposed drainage systems and stormwater management facilities;
 - [b] Notes on drawings specifying materials to be used, construction specifications, and typicals;
 - [c] Expected hydrology with supporting calculations; and
 - [d] Proposed improvements including location of buildings or other structures, impervious surfaces, and drainage facilities, if applicable.
- (r) Summary of soil conditions, including soil hydrologic group rating. Soil tests shall be conducted by a Registered Professional Engineer or Massachusetts Soil Evaluator, performed at the location of all proposed LID techniques and BMPs, to identify soil descriptions, depth to estimated seasonal high groundwater, depth to bedrock, and soil texture.
- (s) Flow path for time of concentration (Tc) calculation.
- (t) Calculations:
 - [1] Hydrologic calculation to determine pre and post peak rates and volumes of stormwater runoff for 2, 10, and 100 year 24 hour storm events;
 - [2] Groundwater recharge calculations and BMP drawdown (time to empty);
 - [3] Water quality calculations including (if applicable):
 - [a] TSS, phosphorus, and nitrogen removal calculations for each watershed;
 - [b] Specific BMPs utilized in critical areas;

[c] Specific BMPs utilized for land uses of higher potential pollutant loads (LUHPPL); and

[d] Specific treatment for pollutant causing impairment of down-gradient waterbody identified by U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection.

[4] Hydraulic calculations to size drainage pipes, swales and culverts; and

[5] Supplemental calculations for sizing LID and BMPs and addressing impairments to water bodies.

(u) MassDEP Checklist for Stormwater Report completed, stamped and signed by a registered Professional Engineer (PE) licensed in the Commonwealth of Massachusetts to certify that the Stormwater Management Plan is in accordance with the criteria established in the Massachusetts Stormwater Management Standards, Southwick Stormwater Management bylaw, and other applicable rules and regulations.

I. Design requirements for erosion and sediment control plan.

(1) The design requirements of the Erosion and Sediment Control Plan are:

(a) Minimize total area of disturbance;

(b) Sequence activities to minimize simultaneous areas of disturbance;

(c) Minimize peak rate of runoff in accordance with the Southwick Stormwater Regulation Handbook;

(d) Minimize soil erosion and control sedimentation during construction. Prevention of erosion is preferred over sedimentation control;

(e) Divert uncontaminated water around disturbed areas;

(f) Maximize groundwater recharge;

(g) Install, and maintain all Erosion and Sediment Control measures in accordance with the manufacturer's specifications and good engineering practices;

(h) Prevent off-site transport of sediment;

(i) Protect and manage on and off-site material and equipment storage areas (overburden and stockpiles of dirt, borrow areas, or other areas used solely by the permitted project are considered a part of the project);

(j) Comply with all applicable Federal, State and local laws and regulations, including but not limited to, waste disposal, sanitary sewer or septic system regulations, and air quality requirements, including dust control;

(k) Prevent adverse impact from the proposed activities to habitats mapped by the Massachusetts Natural Heritage & Endangered Species Program as Endangered, Threatened or of Special Concern, Estimated Habitats of Rare Wildlife and Certified Vernal Pools, and Priority Habitats of Rare Species;

(l) Institute interim and permanent stabilization measures. The measures shall be instituted on a disturbed area as soon as practicable but no more than 7 days after construction activity has temporarily or permanently ceased on that portion of the site;

(m) Properly manage on-site construction and waste materials; and

- (n) Prevent off-site vehicle tracking of sediments.

J. Post Construction Requirements

(1) As-Built Plans

(a) Final As-built plans shall be submitted to the Planning Board no later than two (2) years after completion of construction. Three paper copies and one electronic copy shall be submitted and clearly labeled.

(b) The As-built plans shall depict all site controls, both structural and non-structural, designed and constructed to manage the stormwater associated with the completed site (post construction stormwater management).

(2) Operation, Maintenance and Inspection Agreement.

(a) Prior to issuance of any building permit for which stormwater management is required, the Planning Board shall require the applicant or owner to execute an operation, maintenance and inspection agreement binding on all subsequent owners of land served by the private stormwater management facility. The agreement shall be designed to ensure that water quality standards are met in all seasons and throughout the life of the system. Such agreement shall provide for access to the facility at reasonable times for regular inspections by the Planning Board, Public Works Department, Conservation Commission, Building Department, the Health Agent, or their designated representative and for regular or special assessments of property owners to ensure that the facility is maintained in proper working condition to meet design standards and any provision established. The agreement shall include:

[1] The name(s) of the owner(s) for all components of the system

[2] Maintenance agreements that specify:

[a] the names and addresses of the person(s) responsible for operation and maintenance;

[b] the person(s) responsible for financing maintenance and emergency repairs;

[c] a maintenance and inspection schedule for all drainage structures, including swales and ponds;

[d] Agreement that the person(s) responsible for operation and maintenance will follow this schedule and maintain an operation and maintenance log to include inspections, repairs, replacement and disposal (type of material and disposal location), and that they will submit this log to the Town annually in perpetuity;

[e] Information on how future property owners will be notified of the presence of the stormwater management system and the requirement for proper operation and maintenance;

[f] a plan and list of easements with the purpose and location of each;

[g] the signature(s) of the owner(s); and

[h] title reference for the land or lands in question and reference to recorded plans or plans to be recorded in the Hampden County Registry of Deeds.

[3] Stormwater management easements as necessary for:

[a] access for facility inspections and maintenance;

[b] preservation of stormwater runoff conveyance, infiltration, and detention areas and facilities, including flood routes for the one-hundred-year storm event; and

[c] direct maintenance access by heavy equipment to structures requiring regular cleanout.

[4] Stormwater management easement requirements.

[a] The purpose of each easement shall be specified in the maintenance agreement signed by the property owner.

[b] Stormwater management easements are required for all areas used for off-site stormwater control, unless a waiver is granted by the Town.

[c] Easements shall be recorded with the Registry of Deeds prior to issuance of a Certificate of Completion.

[5] Changes to Operation and Maintenance Plans.

[a] The owner(s) of the stormwater management system must notify the Planning Board of changes in ownership or assignment of financial responsibility.

[b] The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of this bylaw by mutual agreement of the Planning Board and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties must include owner(s), persons with financial responsibility, and persons with operational responsibility.

(b) Prior to the release of the security and/or granting a certificate of occupancy, this agreement shall be recorded by the applicant and/or owner in the land records of the Registry of Deeds and the Planning Board is provided with evidence of the recording in the Registry of Deeds.

(c) The agreement shall also provide that, if after written notice to owner by the Director of the Department of Public Works or designated representative to correct a violation requiring maintenance work, satisfactory corrections are not made by the owner(s) within thirty days, the Town may perform or contract all necessary work to place the facility in proper working condition. The owner(s) of the facility shall be assessed the cost of the work and any penalties and such costs and penalties shall constitute a municipal lien on the property.

(2) Maintenance Responsibility.

(a) The owner of the property on which work has been done pursuant to this bylaw for private stormwater management facilities, or any other person or agent in control of such property, shall maintain in good condition and promptly repair and restore all grade surfaces, walls, drains, dams and structures, vegetation, erosion and sediment control measures and other protective devices. Such repairs or restoration and maintenance shall be in accordance with approved plans.

(b) A maintenance schedule shall be developed for any stormwater management facility and shall state the maintenance to be completed, the time period for completion, and who shall be legally responsible to perform the maintenance. This maintenance schedule shall be printed on the stormwater management plan.

(c) Records of installation and maintenance shall be maintained by the property owner. Maintenance logs shall be submitted to the Director of the Public Works Department on an annual basis. This annual submission shall include a written statement whether the work completed over the prior twelve (12) months was in accordance with the Operation and Maintenance Plan. These records shall be stored by the property owner for a minimum of five years.

(d) Failure to maintain any stormwater management facility shall be subject to the enforcement and penalties identified in Subsection **K** herein.

K. Security For Performance.

(1) The Town or its agents shall require from the developer a Security for Performance, or other means of security acceptable to the Town prior to the issuance of any building permit for the construction of all subject uses listed in Subsection **D** requiring a stormwater management

facility. The amount of the security shall not be less than the total estimated construction cost of the stormwater management facility computed by the developer and reviewed by the Department of Public Works. The security so required in this section shall include provisions relative to forfeiture for failure to complete work specified in the approved stormwater management plan, compliance with all of the provisions of this bylaw and other applicable laws and regulations, and any time limitations.

(2) The Security shall not be fully released without:

(a) Final inspection and approval of the completed work by the Director of the Department of Public Works and the Conservation Commission;

(b) Submission of "As-built" plans;

(c) Certification of completion by the Planning Board of the stormwater management facilities being in compliance with the approved plan and the provisions of this bylaw; and

(d) Proof that the operations and maintenance inspection agreement has been recorded in land records at the Registry of Deeds.

L. Enforcement and Penalties.

(1) Violations.

(a) Any new development or redevelopment activity that has commenced or is conducted contrary to this bylaw may be restrained by injunction or otherwise abated in a manner provided by law.

(2) Notice of Violation.

(a) When the Authorized Enforcement Authority determines that an activity is not being carried out in accordance with the requirements of this bylaw, it shall issue a written notice of violation to the owner of the property. Failure to maintain proper maintenance and installation records, as detailed in Subsection J, shall constitute a violation of this bylaw.

(b) The notice of violation shall contain:

[1] the name and address of the owner applicant;

[2] the address when available or the description of the building, structure, or land upon which the violation is occurring;

[3] a statement specifying the nature of the violation;

[4] a description of the remedial measures necessary to bring the new development or redevelopment activity into compliance with this bylaw and a time schedule for the completion of such remedial action;

[5] a statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed; and

[6] a statement that the determination of violation may be appealed to the municipality by filing a written notice of appeal within fifteen (15) days of service of notice of violation.

(3) Stop Work Orders.

(a) Persons receiving a notice of violations may be required to halt all construction activities or correct under the supervision of a designated representative of the Authorized Enforcement Authority. This "stop work order" will be in effect until the Planning Board or agents designated by the Planning Board confirms that the new development or redevelopment activity is in compliance and the violation has been satisfactorily addressed. Failure to address a notice of violation in a timely manner can result in civil, criminal, or monetary penalties in accordance with the enforcement measures authorized in this bylaw.

(4) Non-Criminal Disposition.

(a) As an alternative to criminal prosecution, the Select Board may elect to utilize the non-criminal disposition procedure set forth in Southwick's Town Bylaws § **1-6** or Massachusetts General Laws Ch. **40** Sec. **21D**. The Planning Board shall be the enforcing entity. The Planning Board will give the owner or violator written notice of a violation of this Bylaw and a time frame for bringing a project or property into compliance with this Bylaw. However, if such owner or operator fails to bring the project or property into compliance by the date specified with the written notice, then the penalty for the 1st violation shall be \$100 per day; the penalty for the 2nd violation shall be \$200 per day; and the penalty for the 3rd and subsequent violations shall be \$300 per day. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. If action is not taken by the property owner within 30 days, this shall become a civil or criminal penalty.

(5) Criminal and Civil Penalties.

(a) Any person who violates any provision of this bylaw, valid regulation, or the terms or conditions in any permit or order prescribed or issued thereunder, shall be subject to a fine not to exceed \$300 for each day such violation occurs or continues or subject to a civil penalty which may be assessed in an action brought on behalf of the Town in any court of competent jurisdiction.

(6) Restoration of Lands.

(a) Any violator may be required to restore land to its undisturbed condition. In the event that restoration is not undertaken within a reasonable time after notice, the Authorized Enforcement Authority may take necessary corrective action, the cost of which shall become a lien upon the property until paid.

(7) Holds on Occupancy Permits, Licenses or Other Municipal Permits.

(a) Occupancy Permits, Licenses or other Municipal Permits will not be granted until corrections to all stormwater practices have been made and accepted by the Planning Board and the maintenance and inspection agreement has been recorded at the Registry of Deeds.

M. Severability.

(1) The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof.

A Handout was provided at Town Meeting detailing the changes made to the previously enacted bylaw.

**PASSED
MAJORITY REQUIRED**

ARTICLE 30. STORMWATER BYLAW CHANGES

The Town of Southwick voted to amend the Code of the Town of Southwick to amend Chapter 315 § 24(A) "Storm Drainage" as follows, and further that non-substantive changes to the lettering and number of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick:

Deletions shown with double strikethrough: ~~DELETION~~
Additions shown as bolded and underlined: **ADDITION**

A. Function and capacity. Storm drains, culverts, ditches and related installations, including catch basins, gutters and manholes, shall be installed as necessary in the Board's opinion, to provide adequate disposal of surface and subsurface water, including control of erosion, flooding and standing water, from or in the

subdivision and adjacent land. The drainage system shall be designed ~~by the Rational Method for a storm frequency of 100 years~~ **in accordance with the Southwick Stormwater Regulations as administered by the Planning Board through Chapter 183 Stormwater Management and Erosion and Sediment Control**. The Planning Board may require a less frequent or more intense design storm to be used in any situation which in its judgment requires that a greater degree of protection should be afforded to public or private property, or for portions of the system not economically susceptible to future relief. Subsurface leaching street drains are not allowed.

**PASSED
MAJORITY REQUIRED**

ARTICLE 31. STRETCH ENERGY CODE

The Town of Southwick voted to enact Chapter 186 of the Code of the Town of Southwick General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2022 a copy of which is on file with the Town Clerk, and further that non-substantive changes to the lettering and number of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick or take any other action relative thereto.

Chapter 186 STRETCH ENERGY CODE

§186-1 Definitions §186-2 Purpose §186-3 Applicability §186-4 Stretch Code

§186-1 Definitions

International Energy Conservation Code (IECC) - The International Energy Conservation Code (IECC) is a building energy code created by the [International Code Council](#). It is a model code adopted by many state and municipal governments in the [United States](#) for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

§186-2 Purpose

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for new buildings.

§ 186-3 Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 115.AA, as indicated.

§ 186-4 Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Southwick General Bylaws, Chapter 186

The Stretch Code is enforceable by the inspector of buildings or building commissioner and effective as of January 1, 2022.

**PASSED
MAJORITY REQUIRED**

ARTICLE 32. CIVIL FINGERPRINTING

The Town of Southwick voted to **enact Chapter 63 of the Code of the Town of Southwick – General Bylaws entitled “Civil Fingerprinting Bylaw” as follows** and further that non-substantive changes to the lettering and number of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick:

Chapter 63 – Civil Fingerprinting

§63-1 - Purpose and Authorization

In order to protect the health, safety, and welfare of the inhabitants of the Town of Southwick (the Town), and as authorized by Chapter 6, Section 172B½ of the Massachusetts General Laws, this Chapter 63 shall require (a) applicants for a license for an occupation listed in Section 2 below to submit to fingerprinting by the Southwick Police Department (the Police Department), (b) the Police Department to arrange for the conduct of fingerprint-based criminal record background checks, and (c) the Town to consider the results of such background checks in determining whether or not to grant such a license.

The Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successor entities, as may be applicable, are hereby authorized to conduct on behalf of the Town and the Police Department fingerprint-based state and national criminal history records checks, including of FBI records, consistent with this Chapter 63. The Town authorizes its Police Department to receive and utilize records of the Massachusetts State Police, the DCJIS, and the FBI in connection with such criminal history records checks, consistent with this Chapter 63. The Town shall not disseminate criminal history record information received from the Massachusetts State Police, the DCJIS and the FBI to unauthorized persons or entities.

§63-1 - Licenses Subject to Fingerprinting

Any applicant for a license to engage in any of the following occupational activities within the Town shall have a full set of fingerprints taken by the Police Department, within seven (7) days of the date of the application for such license, for the purpose of conducting a state and national fingerprint-based criminal history records check to determine the suitability of the applicant for the license:

1. Manager of Alcoholic Beverage License Holder
2. Registered Marijuana Dispensary (RMD) Licensee
3. RMD Executives, Directors and Managers
4. Hawkers, Peddlers, Solicitors and Canvassers
5. Ice Cream Truck Vendor
6. Junk Dealers
7. Dealers in Junk, Second-Hand Articles and Antiques
8. Pawn Dealers
9. Hackney Drivers

At the time of fingerprinting, the Police Department shall notify each individual who is fingerprinted that his or her fingerprints will be used to check such individual's FBI and state criminal history records.

§63-3 – Police Department Procedure

The Police Department will forward the full set of fingerprints obtained pursuant to Section 2 of this Chapter 63 either electronically or manually to the State Identification Section of the Massachusetts State Police, the DCJIS and/or the FBI (or their successors) as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in said Section 2.

The Police Department will provide the applicant with a copy of the results of his or her fingerprint-based state and national criminal history records check and supply the applicant with an opportunity to challenge the accuracy or completeness of the information contained in it, including the FBI Identification Record. Any applicant that wishes to challenge the accuracy or completeness of the record shall be advised that the procedures to change, correct, or update the record are set forth in Title 28 CFR 16.34 (as may be amended from time to time). In no event shall the Police Department render a suitability evaluation pursuant to the paragraph below until it has taken the steps detailed in this paragraph and otherwise complied with any other procedures required by any Town policy applicable to licensing-related criminal record background checks.

The Police Department will communicate the results of fingerprint-based criminal history records check to the Select Board. The Police Department will in addition render to the Select Board its evaluation of the applicant's suitability for the proposed occupational activity based on the results of the criminal records background check and any other relevant information known to it. In rendering its evaluation, the Police Department shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability and shall indicate whether the applicant has been convicted of, or is under pending indictment for, a crime that bears upon his or her suitability for the proposed occupational activity, or any felony or misdemeanor that involved force or threat of force, controlled substances, or a sex-related offense.

§63-4 Reliance by Licensing Authority on Results of Fingerprint-Based Criminal Records Background Checks

The Select Board may utilize the results of any fingerprint-based criminal records background check performed pursuant to Sections 2 and 3 of this Chapter 63 for the sole purpose of determining the applicant's suitability for the proposed occupational activity. The Select Board may deny an application for any license specified herein, including renewals and transfers thereof, if it determines that the results of the fingerprint-based criminal records background check render the applicant unsuitable for the proposed occupational activity. The Select Board shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination.

No application shall be denied on the basis of information contained in a criminal record until the applicant has been afforded a reasonable time, as determined by the Select Board, to correct or complete the information, or, after being afforded the opportunity has declined to do so

§63-5 Town Policy

The Police Department, subject to the approval of the Select Board, shall develop and maintain written policies and procedures for its licensing-related criminal record background check system.

§63-6 Fees

Each applicant for a license listed in Section 2 above shall pay a fee of \$40.00, of which \$30.00 shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, as specified by Chapter 6, Section 172B1/2 of the Massachusetts General Laws.

**PASSED
MAJORITY REQUIRED**

A Motion was made and seconded to dissolve the Annual Town Meeting at 7:44 PM.

UNANIMOUS

A TRUE COPY OF ATTEST:

Michelle L. Hill

Michelle L. Hill, Town Clerk
Doings ATM 05.18.21
TOWN CLERK, SOUTHWICK, MA

DOINGS AT THE SPECIAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS

May 18, 2021

The Special Town Meeting was called to order by the Moderator, Celeste A. St. Jacques at 6:00 PM on Tuesday, May 18, 2021 Southwick Regional School, 93 Feedings Hills Road, in the Parking Lot, with approximately 42 registered voters in attendance at the start of the meeting.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

PASSED UNANIMOUS

ARTICLE 1: The Town of Southwick voted to appropriate and transfer from available funds (General Salary Reserve, EMS, Water and Sewer Salary Reserve) the sum of \$135,274.00 for the following salary accounts:

Selectman's Part Time Clerical-	\$600.00	Cemetery Sexton-	\$345.00
Town Accountant-	\$2,500.00	Director of Health Services-	\$5,000.00
Accounting Clerical -	\$200.00	Board of Health Clerical Part Time-	\$800.00
Director of Assessment-	\$1,292.00	Council on Aging Director -	\$2,901.00
Assessor Full Time Staff-	\$1,089.00	Council on Aging Clerical Part Time-	\$200.00
Treasurer/Collector/Clerk-	\$2,500.00	Park and Rec Clerical-	\$400.00
T/C/C Clerical-	\$650.00	Total	\$110,064.00
Conservation Coordinator-	\$567.00		
Board of Appeals Clerical-	\$165.00	EMS	
Computer System Salary -	\$700.00	Daytime EMT/FF -	10,000.00
Inspectional Service Secretary-	\$200.00	EMS Overtime -	4,520.00
Town Hall Custodial-	\$3,150.00	EMS Officer In Charge -	480.00
Town Hall Part Time-	\$4,450.00	Total	\$15,000.00
Police Department Secretary-	\$3,775.00		
Police Department Records Clerk-	\$620.00	SEWER	
Police Department Overtime-	\$30,000.00	DPW Special Assistant – Sewer-	\$395.00
Police Department Holiday Pay-	\$9,820.00	DPW Maintenance Staff – Sewer -	\$1,750.00
Dispatcher Salaries-	\$7,520.00	DPW Part Time Clerical – Sewer-	\$250.00
Dispatcher Holiday Pay -	\$1,600.00	DPW Supervisor- Sewer -	\$315.00
Dispatch Part Time-	\$11,000.00	Total	\$2,710.00
Emergency Management Director-	\$240.00		
Lake Management Clerical -	\$550.00	WATER	
DPW Supervisor – Highway-	\$690.00	DPW Clerical – Water -	\$720.00
DPW Full Time – Highway-	\$2,000.00	DPW Full Time Staff-	\$3,400.00
DPW Special Assistant – Highway-	\$1,490.00	DPW Supervisor – Water-	\$313.00
DPW Overtime – Highway -	\$6,450.00	DPW Special Assistant – Water-	\$393.00
DPW Full Time – Solid Waste -	\$3,900.00	DPW Overtime – Water -	\$2,674.00
DPW Overtime – Solid Waste -	\$2,700.00	Total	\$7,500.00

The Finance Committee recommends that the Town vote to appropriate and transfer the sum of \$110,064.00 from General Fund Salary Reserve and the sum of \$15,000.00 from EMS Salary Reserve and the sum of \$2,710.00 from Sewer Salary Reserve and \$7,500.00 from Water Salary Reserve for a total of \$135,274.00 for Salary Accounts

**Unanimous
Majority required**

ARTICLE 2: The Town of Southwick voted to appropriate and transfer from available funds (Free Cash) the sum of \$272,000.00 for the following Operational Line items or take any other actions relative thereto

Snow/Ice Removal	\$210,000.00
Tropical Storm Isaias Clean up	\$ 62,000.00

**Unanimous
Majority required**

ARTICLE 3: The Town of Southwick voted to appropriate and transfer from available funds (Free Cash) the sum of \$30,000.00 to the Other Post Employment Benefits Trust Fund (O.P.E.B.) established under the provisions of M.G.L. Chapter 32B, Section 20 or take any other actions relative thereon.

**Unanimous
Majority required**

ARTICLE 4: The Town of Southwick voted to appropriate and transfer from the Canal Brook Dam and Log Removal Operations line item # 01299-542413 the sum of \$5,000.00 to Canal Brook Dam and Log Removal Capital line item # 01299-588027 for the purposes of carrying the funds forward into the next year as a capital expense or take any other action relative thereto.

**Unanimous
Majority required**

A Motion was made and seconded to dissolve the Special Town Meeting at approximately 6:09 PM.

UNANIMOUS

A TRUE COPY OF ATTEST:

Michelle L. Hill
Michelle L. Hill, Town Clerk
Doings STM 05.18.21
TOWN CLERK, SOUTHWICK, MA



Solek Hill 02.27.22

Stay Safe, Stay Well, and Be Kind!