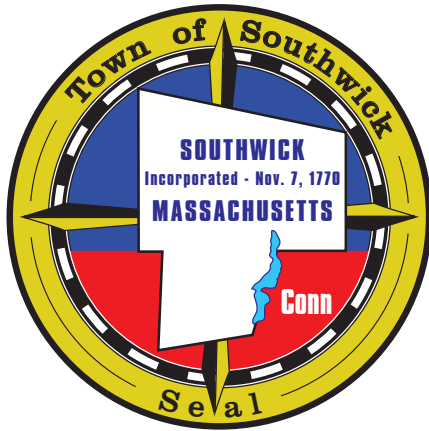


# *Town of* **Southwick** *Massachusetts*



## **Annual Town Report for the Year 2018**



**Another of Southwick's beautiful natural resources, a quiet morning overlooking Southwick's Congamond Lakes – Middle Pond.**

*Front Cover:*

*Many thanks to Gail Salzarulo for submitting the cover picture of this Annual Town Report. Gail, who has lived on the Congamond Lakes for 37 years is lucky enough to experience this type of beauty every morning.*

*Thank you Gail!*

*Special thanks to:  
Cindy Pendleton  
for preparing this report*

*(who would also like to thank Dennis Clark, Robin Solek and all the Departments, Boards, Committees, and Commissions and any other individuals who aided me in the preparation of this report. You know who you are!)*

**Town of Southwick Website is:**

**[www.southwickma.org](http://www.southwickma.org)**

# **ANNUAL TOWN REPORT**

of the

## **TOWN OFFICERS**

of the Town of



**SOUTHWICK**  
**Massachusetts**

for the year

**2018**

# TOWN OF SOUTHWICK

## VISITORS - CODE OF CONDUCT

The Town of Southwick employees strive to provide a positive experience for those visiting Town facilities, by following the "Employee Handbook". In addition, the Town supports a workplace that is conducive to personal safety and security and is free from intimidation, threats or violent acts. The Town does not tolerate workplace violence, including the threat of violence by anyone who conducts business with the Town.

The Town will not tolerate harassing conduct that affects employment conditions, that interferes unreasonably with an individual's performance or that creates an intimidating, hostile or offensive work environment.

Complying with this Code of Conduct is required by all people doing business with Town employees.

Violators who do not comply with this policy may be asked to leave the premises.

### Expected Conduct

- SHOW RESPECT FOR OTHERS, BUILDING FACILITIES AND PERSONAL PROPERTY OF OTHERS
- USE COMMON COURTESY WHEN INTERACTING WITH OTHERS
- DO NOT ENGAGE IN ANY LEWD OR OFFENSIVE BEHAVIOR
- ANY FORM OF VIOLENCE IS PROHIBITED
- SMOKING, DRINKING ALCOHOL OR APPEARING TO BE UNDER THE INFLUENCE OF ANY ILLEGAL SUBSTANCE IS PROHIBITED
- AVOID CAUSING DISTURBANCES, DISRUPTIONS OR ROAMING FROM OFFICE TO OFFICE

Repeated violations may result in permanent suspension of facility privileges.

**Thank you for your cooperation!**

**Town of Southwick Board of  
Selectmen**



## INDEX

250 <sup>th</sup> Anniversary Committee .....	37
Town Accountant.....	77
Agricultural Commission .....	64
Animal Control .....	36
Animal Inspector.....	37
Appeals, Board of .....	43
Assessors, Board of .....	48
Auxiliary Police .....	39
Building Department .....	47
Capital Expenditures Committee .....	57
Cemetery .....	60
Channel 15 .....	56
Chief Administrative Officer .....	27
Comm. Emer. Response Team .....	42
Conservation Commission.....	35
Council on Aging .....	58
Cultural Council .....	53
Department of Public Works.....	33
Economic Development.....	54
Emergency Management Agency.....	40
Finance Committee .....	57
Fire Department.....	31
Glossary .....	26
Health, Board of.....	61
Historical Commission .....	55
Housing Authority .....	63
Lake Management Committee.....	50
Local Emer. Planning Committee .....	64
Memoriams.....	6
Officials.....	12
Open Space & Recreation Planning Committee	52
Park and Recreation Commission .....	49
Planning Board .....	53
Police Department .....	29
Public Library.....	43
Radio Amateur Civil Emer. Service .....	39
Retirees .....	5
Select Board.....	27
Sewer Implementation Committee.....	42
Southwick-Tolland-Granville Reg. Dist. ....	66
-Powder Mill Middle School .....	73
-Southwick Regional School.....	74
-Student Services, Director of.....	75
-Superintendent of Schools .....	70
-Woodland Elementary School .....	71
Town Directory .....	4
Town Meetings and Elections.....	117
Town Moderator .....	60
Treasurer/Collector/Clerk/Registrars .....	58, 114
Veterans Services .....	51

**Business Hours:** Monday – Friday  
8:30 a.m. – 4:30 p.m.

Accounting  
Assessors  
Board of Selectmen  
Building Department  
Conservation Commission (P/T Hours)  
Department of Public Works  
Park and Rec. Commission (P/T Hours)  
Planning Board (P/T Hours)  
Town Treasurer Collector Clerk  
Health Department

**All Town Business Offices are closed on the following holidays:**

New Years Day	Marin Luther King Day
President's Day	Patriots Day
Memorial Day	Fourth of July
Labor Day	Columbus Day
Veterans Day	Thanksgiving Day
Christmas Day	Day After Thanksgiving

**Fire Department:**

Monday – Friday  
8:00 a.m. – 4:00 p.m.

**Senior Center:**

Monday – Friday  
9:00 a.m. – 2:00 p.m.

**Board of Assessors:**

Normal Business Hours  
and  
Monday Nights  
7:00 p.m. – 9:00 p.m.

## TOWN DIRECTORY

Animal Control .....	569-5348
Assessors .....	569-0565
Births, Deaths, Marriages.....	569-5504
Board of Health .....	569-1212
Board of Selectmen.....	569-5995
Building Inspector.....	569-1211
Chief Administrative Officer.....	569-5995
Community Center .....	569-5701
Conservation Commission .....	569-6907
Council on Aging .....	569-5498
Department of Public Works .....	569-3375
Dog Licenses.....	569-5504
Economic Development .....	569-5995
Electrical Inspector .....	569-1211
Emergency Management .....	569-0308
Fire Department .....	569-6363
Fishing & Hunting Licenses.....	569-5504
Historical Commission.....	569-5995
Lake Management.....	569-0515
North Pond Boat Ramp .....	569-0513
Our Comm. Food Pantry Inc .....	569-9876
Park & Recreation .....	569-5701
Planning Board.....	569-6056
Plumbing Inspector.....	569-1211
Powder Mill Middle School.....	569-5951
Police Department.....	569-5348
Southwick Housing Authority .....	569-3161
Southwick Public Library .....	569-1221
School Bus Garage .....	569-6896
South Pond Boat Ramp .....	569-0514
South Pond Beach .....	569-1213
Southwick/Tolland Reg. High School.....	569-1723
Superintendent of Schools .....	569-5391
Taxes .....	569-5504
Tree Warden.....	569-3040
Town Accountant.....	569-5286
Town Treasurer .....	569-5504
Veterans Services .....	786-0400
Water Division .....	569-6772
Woodland Elementary School.....	569-6598
Zoning Information .....	569-1211

## TRANSFER STATION

**569-0160**

Transfer stickers can be purchased at the Town Hall/Collectors Office:

Annual Sticker = **\$100.00**  
Prorated Half Year Sticker = **\$50.00**  
Sr. Citizen 60 and Older Sticker = **\$50.00**  
Sr. Citizen Prorated Half year Sticker = **\$25.00**  
Second Sticker = **\$28.00**  
Replacement Sticker = **\$28.00**  
One Day Pass = **\$22.00**  
Recycling Only Sticker = **\$10.00**

Separate Fees for Disposal of:  
Televisions, Large Appliances, Fire Extinguishers,  
Mattresses, Tires and Propane Tanks.

## HOURS OF OPERATION

Sunday Closed  
Monday Closed  
Tuesday 11:30 a.m. – 7:20 p.m.  
Wednesday 8:00 a.m. – 4:20 p.m.  
Thursday Closed  
Friday 8:00 a.m. – 4:20 p.m.  
Saturday 8:00 a.m. – 3:50 p.m.

## Church Directory

Christ Lutheran Church..... 569-5151  
Pastor Jeffrey King

Southwick Congregational Church .. 569-6362  
Interim- Reverend Dr. Susanne Hayes

Christ Church United Methodist ..... 569-5206  
Pastor Ken

Our Lady of the Lake Church ..... 569-0161  
Roman Catholic Pastor Henry L. Dorsch

Living Hope Church ..... 569-1882 || Pastor Dan Valeri |  |

Southwick Community Episcopal Church..... 569-9650  
Interim Reverend Libby Wade

# Retirees:

## **DAVID A. RICARDI**

David retired as Chief of Police after  
32 of service to the Town.



## **IRENE EGERTON**

Irene retired from the Southwick Public Library after  
27 years of service to the Town of Southwick.





# Memoriams

*Once again, I would like to thank any and all individuals who provided me with pictures and any other miscellaneous information on the below, without your help it would have been difficult to pay tribute to these individuals.*

**Respectfully submitted,**

***Cindy Pendleton***

**JAX**



Jax started his K9 career for the Southwick Police Department in May 2007. After ten long years of service, Jax was retired in May of 2017. He was allowed to continue to live out his life with his K-9 handler Detective Sergeant Tom Krutka. During his time with us Jax performed above and beyond the standard for K9's. He was instrumental in finding lost children, wanted suspects, numerous large successful drug searches, one such search produced over a million dollars in drug money being discovered. Jax also became one of the most recognized ambassadors for the Police Department. Not only did he serve the Town of Southwick but he also was used by many Police Department in Western Mass, where he referred to as "The Best of the Best" Jax would not have been able to be so successful in his career if it were not for the endless hours of training and commitment put in by Sgt. Krutka during Jax's time with us.

***Rest in peace our furry friend...***

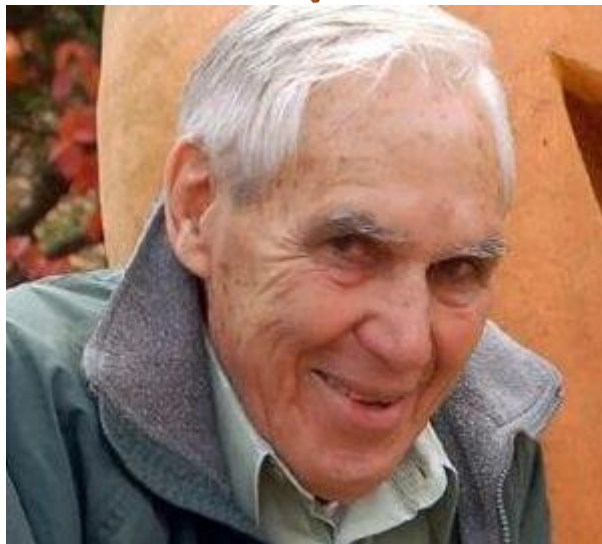


**Patricia Ann Frazer**  
**1942-2018**



**Retired Animal Control Officer**

**Clayton A. Cigal, Sr.**



**Prior Park and Rec. Commissioner**

**Eugene Steward**



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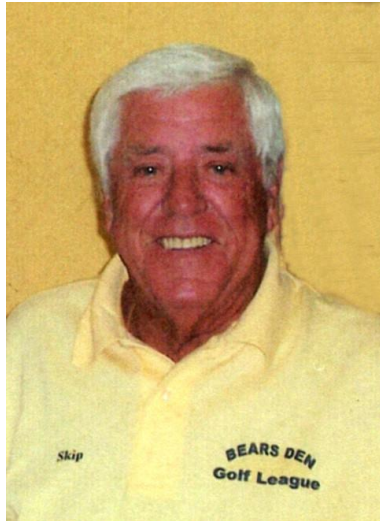
**Retired DPW Employee  
and  
Southwick Volunteer Fire Department**

**Robert "Moose" Leon Miller**



**Southwick Emergency Management Agency**

## Arthur "Skip" Landis



**Dispatcher**

## Senior Center Volunteers

**Gertrude "Trudy" Atteridge  
1926-2018**



Trudy was a longtime volunteer for the senior center, helping out in the dining room when needed and delivering food to homebound seniors as a meals on wheels driver. Trudy helped out with the Brown Bag program and folding our monthly newsletter. She also delivered can tabs and Lap Robes to the Ronald McDonald House and various nursing homes. She always had a big smile to greet you with when she saw you.

**Ellsworth "Whitey" Odell**  
**1923-2018**



Whitey was a volunteer at the center for almost two decades. He was very involved in our daily morning Bread program and also helped with the Brown Bag program. Whitey enjoyed driving the volunteer van for senior trips and to take people to medical appointments when needed.

**Stephen Sabol**  
**1930-2018**



Steve was a meals on wheels driver for many years and helped in the dining room when needed. He also worked the Brown Bag program and helped with the folding of our newsletter. He loved to tell you an "old biker" story and had a smile and laugh that will not be forgotten.

**Ken Larkin  
1943-2018**



Ken was a volunteer driver for the senior center. He enjoyed taking seniors on day trips and was helpful bringing people to their appointments when needed.

**Rose Lyons  
1940-2018**



Rosie volunteered at the senior center for many years. She scheduled "Lunch with Rosie" once a month and Fall scenic bus rides, which everyone enjoyed. Rosie also helped with the Brown Bag Program and was a Bingo assistant.

## Elected and Appointed Officials

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
3	<b>Board of Assessors</b>	<i>Elected Officials</i>				
	Alan Hoyt	Chairman	3 Years	May 9, 2017		2020
	<b>Bobbie Jo Thibault</b>	Clerk	2 Years	May 9, 2017	JUNE 19, 2018	2019
	<b>Vacancy</b>					
	Paul Connolly	Vice Chairman	3 Years	May 8, 2018		2021
3	<b>Cemetery Commission</b>	<i>Elected Officials</i>				
	James Fahey		3 Years	May 9, 2017		2020
	Veronica L. Connolly		3 Years	May 8, 2018		2021
	Sharon Horacek		3 Years	May 10, 2016		2019
2	<b>Constables</b>	<i>Elected Officials</i>				
	Kelly Magni		3 Years	May 10, 2016		2019
	William Terry Jr		3 Years	May 10, 2016		2019
3	<b>Dickinson School Trustees</b>	<i>Elected Officials</i>				
	Gene Theroux		3 Years	May 9, 2017		2020
	Dean Rankin		3 Years	May 8, 2018		2021
	Kristi Deedy		3 Years	May 10, 2016		2019
3	<b>Board of Health</b>	<i>Elected Officials</i>				
	Emily Susan Bizoska		3 Years	May 9, 2017		2020
	Dr. Jerome Azia		3 Years	May 8, 2018		2021
	Jean Nilsson		3 Years	May 10, 2016		2019
	<b>Southwick Housing Authority</b>	<i>Elected Officials</i>				
	Brian Patrick Houlihan		5 Years	May 8, 2018		2023
	Joanne E Horacek		5 Years	May 9, 2017		2022
	Elizabeth G. Malone		5 Years	May 13, 2014		2019
	Karen F. Reed		5 Years	May 12, 2015		2020
	Sharon Horacek	State Appointee	5 Years	July 25, 2018		2023
6	<b>Library Trustees</b>	<i>Elected Officials</i>				
	Michael J. McMahon		3 Years	May 9, 2017		2020
	Suzanne Davis		3 Years	May 8, 2018		2021
	Maria Gallo		3 Years	May 9, 2017		2020
	Tammy Ciak-Bissailon		3 Years	May 10, 2016		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	Carol A. Geryk		3 Years	May 10, 2016		2019
	Tracy R Meczywor		3 Years	May 8, 2018		2021
	<b>Moderator</b>	<b>Elected Official</b>				
	James Putnam II		3 Years	May 9, 2017		2020
5	<b>Park &amp; Rec.</b>	<b>Elected Officials</b>				
	John Henry Whalley III		3 Years	May 9, 2017		2020
	Jeanne Reed Waldron	Chair	3 Years	May 8, 2018		2021
	David DeDolore	Commissioner	3 Years	May 10, 2016		2019
	<b>Christopher James Grabowski</b>		<b>3 Years</b>	<b>May 8, 2018</b>	<b>June 4, 2018</b>	<b>2021</b>
	Michael Massarelli		1 Year	July 24, 2018		2019
	Michael Sheil		3 Years	May 9, 2017		2020
5	<b>Planning Board</b>	<b>Elected Officials</b>				<b>MGL 41 S81A</b>
	Richard Utzinger		5 Years	May 10, 2016		2021
	<b>Michelle Ackerman</b>		<b>5 Years</b>	<b>May 9, 2017</b>		<b>2020</b>
	David H Sutton	CPC REP	5 Years	May 13, 2014		2019
	Marcus G. Phelps	Vice Chairman/ PCPC REP	2 Years	May 8, 2018		2021
	Michael Doherty	Chairman	5 Years	May 12, 2015		2020
	Alan Slessler	Town Planner	1 Year	August 21, 2018		2019
	David Spina		4 Years	May 8, 2018		2021
	<b>Roz Terry</b>	<b>Associate Member</b>	<b>1 Year</b>	<b>January 16, 2018</b>		<b>2019</b>
	Jessica A. Thornton	Associate Member	1 Year	July 24, 2018		2019
3	<b>Select Board</b>	<b>Elected Officials</b>				
	Joseph Deedy	Chairman	3 Years	May 10, 2016		2019
	Russell Fox	Vice Chairman	3 Years	May 9, 2017		2020
	Douglas A Moglin	Clerk	3 Years	May 8, 2018		2021
5	<b>District School Committee</b>	<b>Elected Officials</b>				
	<b>Kelly A. Clendenin</b>		<b>3 Years</b>	<b>May 10, 2016</b>	<b>May 9, 2017</b>	<b>2019</b>
	Amy Stack	appointed	3 Years	August 7, 2017		2019
	George A. Leblanc Jr		3 Years	May 10, 2016		2019
	Chelsea D. Berry		3 Years	May 8, 2018		2021
	Jeffrey T. Houle		3 Years	May 9, 2017		2020
	Jessica L. Boldyga		3 Years	May 9, 2017		2020



Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
3	<b>Water Commissioners</b>	<b>Elected Officials</b>				
	Luther Hosmer		3 Years	May 9, 2017		2020
	Edward Johnson		3 Years	May 10, 2016		2019
	David Meczywor		3 Years	May 8, 2018		2021
	<b>Town Accountant</b>	<b>Appointed Official</b>				
	Laura Fletcher		3 Years	January 23, 2016		2020
	<b>Animal Inspector</b>	<b>Nominated Officials</b>				
	Tracy Root		1 Year	August 7, 2018		2019
no less than 3	<b>Board of Appeals</b>	<b>Appointed Officials</b>				
	Paul A. Gregoire		1 Year	July 24, 2018		2019
	David Methé		1 Year	July 24, 2018		2019
	Thomas Stapleton		1 Year	July 24, 2018		2019
	Michael Parent	Associate Member	1 Year	July 24, 2018		2019
	William Lis	Associate Member	1 Year	July 24, 2018		2019
	Christopher Mastroianni	Associate Member	1 Year	July 24, 2018		2019
	<b>Director of Assessment</b>	<b>Appointed Official</b>				
	Sue Gore		1 Year	July 1, 2018		2019
	<b>Supervisor of Buildings/Grounds</b>					
	Robert K. Johnson		1 Year	July 1, 2018		2019
	<b>Building Inspector</b>	<b>Appointed Official</b>				
	Arthur J Lawler		1 Year	July 1, 2018		2019
	<b>Alternate Building Inspector/Mutual Aid</b>	<b>Appointed Official</b>				
	Sean Stopa		1 Year	July 24, 2018		2019
	<b>Temporary Electrical Inspector/Mutual Aid</b>					
	Gary Tumbull		1 Year	August 7, 2018		2019
	<b>Sealer Weights &amp; Measures</b>	<b>Appointed Official</b>				
	Arthur J Lawler		1 Year	July 1, 2018		2019
	Mike Theroux		1 Year	October 1, 2018		2019
	<b>Gas &amp; Plumbing Inspector</b>	<b>Appointed Official</b>				
	Ilia Olbrys		1 Year	July 1, 2018		2019
	Glenn Rida	Assistant	1 Year	July 1, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	<b>Wiring Inspector</b>	<b>Appointed Officials</b>				
	<b>Marc Simons</b>		1 Year	July 1, 2018	August 9, 2018	2019
	Robert M. Johnson	Assistant	1 Year	July 1, 2018		2019
	<b>Chief Administrative Officer</b>	<b>Appointed Official</b>				
	Karl J. Stinehart		3 Years	July 5, 2016		2019
	<b>Town Clerk, Treasurer &amp; Collector</b>	<b>Appointed Official</b>				
	Michelle L. Hill		3 Years	July 24, 2018		2021
	<b>Department of Public Works Director</b>	<b>Appointed Official</b>				
	Randal Brown		1 Year	July 1, 2018		2019
	<b>Special Assistant DPW</b>	<b>Appointed Official</b>				
	Richard Grannells		1 Year	July 1, 2018		2019
	<b>Tree Warden &amp; Moth Inspector</b>	<b>Appointed Official</b>				
	Randal Brown		1 Year	July 1, 2018		2019
	<b>Adhoc Open Space and Recreation Committee</b>	<b>Appointed Official</b>				
	Dennis Clark		1 Year	July 1, 2018		2019
	David DeiDolori		1 Year	July 1, 2018		2019
	Russell Fox		1 Year	July 1, 2018		2019
	Robert Horacek		1 Year	July 1, 2018		2019
	Craig Samuelsen		1 Year	July 1, 2018		2019
	<b>Mike Sheil</b>		1 Year	July 1, 2018	September 18, 2018	2019
	John Stadnicki		1 Year	September 18, 2018		2019
	David Spina		1 Year	July 1, 2018		2019
7	<b>Agricultural Committee</b>	<b>Appointed Official</b>				
	Dennis Clark		1 Year	July 1, 2018		2019
	Brett Mitchell		1 Year	July 1, 2018		2019
	Diana Flynn		1 Year	July 1, 2018		2019
	Lauren Kendzierski		1 Year	July 1, 2018		2019
	Burt Hansen		1 Year	July 1, 2018		2019
	Lenita Bober		1 Year	July 1, 2018		2019
	Kevin Solek		1 Year	July 1, 2018		2019
	<b>Animal Control</b>	<b>Appointed Officials</b>				
	Tracy Root	FULL TIME	1 Year	July 1, 2018		2019
	Donald W Gane		1 Year	July 1, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
7	Royal Bridges		1 Year	July 1, 2018		2019
	Lizanne Bennett	Assistant Animal Control Officer	1 Year	September 18, 2018		2019
	<b>Capital Projects Expend Committee</b>	<b>Appointed Officials</b>				
	Joseph Deedy	SB Appt.	3 Years	June 4, 2018		2021
	Terrance Mish	FinCom Appt.	3 Years	November 26, 2018		2021
	Karl J. Stinehart, CAO	Permanent Member				
	Jeff Houle	School Committee	3 Years	January 10, 2017		2020
9	Linda Bathel	FinCom Appt.	3 Years	November 26, 2018		2021
	William H Baildon	Moderator Appt.	3 Years	October 10, 2018		2021
	Mark J Krynicky	SB Appt.	3 Years	September 5, 2017		2020
	<b>Community Preservation Commission</b>	<b>Appointed Officials</b>				
	Karen DeMaio	SB Appt.	3 Years	July 24, 2018		2021
	Robert Horacek	SB Appt.	3 Years	August 22, 2016		2020
	Sue Fox	SB Appt.	3 Years	July 24, 2018		2021
	Maria Seddon	SB Appt.	3 Years	July 24, 2018		2021
	<b>David B. Hopkins</b>	<b>SB Appt.</b>	<b>3 Years</b>	<b>August 7, 2017</b>	<b>May 1, 2018</b>	<b>2020</b>
	David H Sutton	Planning Board	3 Years	May 23, 2017		2020
7	Christopher J Pratt	Conservation Commission	3 Years	November 17, 2016		2019
	John Whalley	Park & Rec	3 Years	September 8, 2016		2019
	<b>Karen Reed</b>	<b>Housing Appt.</b>	<b>3 Years</b>	<b>June 1, 2016</b>		<b>2019</b>
	Joanne Horacek	Housing Appt.	3 Years	September 18, 2018		2021
	David Gunn	Historical Commission	3 Years	September 27, 2016		2019
	<b>Conservation Commission</b>	<b>Appointed Officials</b>				
	Dennis Clark, Coordinator		1 Year	July 1, 2018		2019
	Mehmet Mizanoglu		1 Year	July 1, 2018		2019
	Christopher Pratt		3 Years	July 13, 2015		2019
	Seth Kellogg		3 Years	July 1, 2018		2021
	Brian Pranka		1 Year	July 1, 2018		2019
	Gerald Patria		1 Year	July 1, 2018		2019
	<b>Frank Soleimani</b>		<b>3 Years</b>	<b>May 4, 2015</b>	<b>April 26, 2018</b>	<b>2018</b>
	Brian Drenen		3 Years	August 22, 2016		2019
	David MacWilliams		3 Years	August 22, 2016		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
7	<b>Council on Aging</b>	<b>Appointed Officials</b>				
	Patricia Phillips		3 Years	February 27, 2018		2021
	Joan Plancon		3 Years	July 1, 2018		2021
	<b>Herbert Pace</b>		<b>3 Years</b>	<b>July 1, 2018</b>	<b>July 10, 2018</b>	<b>2021</b>
	Carol Laughlin		3 Years	July 1, 2017		2020
	Paula Leblanc		3 Years	July 1, 2017		2020
	Donna Charron		3 Years	September 18, 2017		2020
10	Theresa Rogers		3 Years	July 10, 2018		2019
	Nancy Bailey		3 Years	17ssocia 22, 2018		2021
	Jack Poca		3 Years	October 22, 2018		2021
	<b>Mary Jane Connolly</b>	<b>Associate Members</b>	<b>3 Years</b>	<b>February 27, 2018</b>	<b>March 13, 2018</b>	<b>2021</b>
	Harriet Fischer	17ssocia Member	3 Years	July 1, 2017		2020
	Roy Benson	Associate Members	3 Years	October 22, 2018		2021
	Harvey Hollm	Associate Members	3 Years	March 18, 2017		2020
	<b>Cultural Council</b>	<b>Appointed Officials</b>				
	Patricia McMahon		3 Years	July 13, 2015		2018
	Steve Brudzinski		3 Years	May 23, 2016		2019
5	Karen Deyo		3 Years	May 6, 2017		2020
	Susan Kochanski		3 Years	May 26, 2017		2020
	Ellen C. Miles		3 Years	July 1, 2018		2021
	Bruce Kulas		3 Years	July 1, 2018		2021
	Cindi Warner		3 Years	July 1, 2018		2021
	Laura Zides-Lucier		3 Years	July 1, 2018		2021
	Karen Reed		3 Years	May 15, 2015		2018
	Maria Gallo		3 Years	August 22, 2016		2019
	<b>Economic Development</b>	<b>Appointed Officials</b>				
	Amber Bach		1 Year	July 1, 2018		2019
4	Serena K Fuller		1 Year	July 1, 2018		2019
	Michael McMahon		1 Year	July 1, 2018		2019
	Craig Samuelsen		1 Year	July 1, 2018		2019
	<b>Election &amp; Registration</b>	<b>Appointed Officials</b>				
	Shirley Morris		3 Years	July 1, 2018		2021
	Don Morris		3 Years	July 1, 2018		2021
	Nancy M. Zdun		3 Years	July 1, 2018		2021

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	<b>Fence Viewer</b>	<b>Appointed Officials</b>				
	Herbert Pace		1 Year	July 1, 2017	June 26, 2018	2018
7	<b>Finance Committee</b>	<b>Appointed Officials</b>				
	Richard Buley	Moderator Appt.	3 Years	September 26, 2018		2021
	Robert Horacek	Moderator Appt.	3 Years	August 16, 2017		2020
	Linda Bathel	Moderator Appt.	3 Years	October 2, 2016		2019
	Sheila T. Chamberlin	Moderator Appt.	3 Years	September 7, 2018		2021
	Terrence D. Mish	Moderator Appt.	3 Years	August 16, 2017		2020
	Charles Condron	Moderator Appt.	3 Years	August 16, 2017		2020
	Arthur Pinell	Moderator Appt.	3 Years	September 18, 2016		2019
	<b>Fire Department</b>	<b>Appointed Officials</b>				
	Russell Anderson	Chief	1 Year	September 5, 2018		2019
	Richard Stefanowicz	Deputy Chief	1 Year	July 23, 2018		2019
	Lisa Anderson	Support Staff/EMT/FF	1 Year	September 5, 2018		2019
	Antony Angottia	EMT/FF	1 Year	December 18, 2018		2019
	Angelina Avondo	FF	1 Year	November 13, 2018		2019
	Stephan Backman	EMT	1 Year	November 8, 2018		2019
	Roger Bancroft	Fire Fighter	1 Year	September 5, 2018		2019
	Aaron Bannish	Fire Fighter/ EMT	1 Year	September 5, 2018		2019
	Mathew Barden	Fire Fighter	1 Year	September 5, 2018		2019
	<b>Jessica Bishop</b>	<b>EMT/FF</b>	<b>1 Year</b>	<b>July 1, 2017</b>	<b>February 27, 2018</b>	<b>2018</b>
	Carolyn Bradbury	Career Member	1 Year	September 5, 2018		2019
	Eric M. Brogan	Career Member	1 Year	September 5, 2018		2019
	Tyler Buscemi	Fire Fighter	1 Year	September 5, 2018		2019
	Tracy Cesan	EMT	1 Year	September 5, 2018		2019
	Gregg Condon	Fire Fighter	1 Year	September 5, 2018		2019
	Erick Davison	Paramedic	1 Year	September 5, 2018		2019
	Dennis Day	Fire Fighter	1 Year	September 5, 2018		2019
	Michael J. Dennis	Fire Fighter	1 Year	September 5, 2018		2019
	Ian Di Pietro	Career Staff	1 Year	September 5, 2018		2019
	Matt Drenen	EMT	1 Year	November 8, 2018		2019
	David Dubchak	EMT	1 Year	November 8, 2018		2019
	Michael Ferraraccio	Fire Fighter Lt./EMT	1 Year	September 5, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	Christopher Garvey	Fire Fighter	1 Year	September 5, 2018		2019
	Matt Gaugh	Fire Fighter	1 Year	September 5, 2018		2019
	David Gay	Fire Fighter/Captin	1 Year	September 5, 2018		2019
	Joshua Girard	Fire Fighter/EMT	1 Year	September 5, 2018		2019
	Darren Goddard	Fire Fighter/EMT	1 Year	September 5, 2018		2019
	Pavel Gut	EMT	1 Year	November 8, 2018		2019
	Dylan Harpin	EMT	1 Year	September 5, 2018		2019
	Nicholis Hope	Fire Fighter/EMT	1 Year	September 5, 2018		2019
	Patrick Hope	Fire Fighter	1 Year	September 5, 2018		2019
	David Humphrey	Fire Fighter	1 Year	September 5, 2018		2019
	Brandon Johnson	Fire Fighter Lt.	1 Year	September 5, 2018		2019
	Paul Johnson	Fire Fighter/EMT Lt.	1 Year	September 5, 2018		2019
	Zachary D Karela	Career Member	1 Year	September 5, 2018		2019
	Michael Kennedy	Fire Fighter/Captin	1 Year	September 5, 2018		2019
	<b>Roseanna Lacas</b>	<b>Fire Fighter/EMT</b>	<b>1 Year</b>	<b>September 5, 2018</b>	<b>October 9, 2018</b>	<b>2019</b>
	Timothy Mannion	Fire Fighter	1 Year	September 5, 2018		2019
	Michael Marafuga	EMT Coordinator	1 Year	September 5, 2018		2019
	Joseph Martinez	EMT	1 Year	September 5, 2018		2019
	David Matsuk	Fire Fighter	1 Year	September 5, 2018		2019
	Christopher Moccio	Fire Fighter/EMT	1 Year	September 5, 2018		2019
	Timothy Nehmer	Fire Fighter	1 Year	September 5, 2018		2019
	Keith Parent	Fire Fighter	1 Year	November 8, 2018		2019
	Michael Perault	EMT/FF	1 Year	December 18, 2018		2019
	Branden Pranka	Fire Fighter	1 Year	September 5, 2018		2019
	Steven Pinette	Fire Fighter Lt.	1 Year	December 18, 2018		2019
	Clark Robinson	EMT	1 Year	September 5, 2018		2019
	Brian Schneider	Career Member	1 Year	September 5, 2018		2019
	Michael Shea	Fire Fighter	1 Year	September 5, 2018		2019
	Joseph Sittler	Fire Fighter/EMT	1 Year	September 5, 2018		2019
	David Smith	Fire Fighter Lt.	1 Year	December 18, 2018		2019
	Scott St. Martin	EMT	1 Year	November 8, 2018		2019
	Dan Valeri	Swk Fire Dept Chaplin	1 Year	November 27, 2018		2019
	Ralph Vecchio	Inspector	1 Year	September 5, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	<b>Forest Fire Warden</b>	<b>Appointed Official</b>				
	Russell Anderson		1 Year	July 1, 2018		2019
	<b>Graves Officer</b>	<b>Appointed Official</b>				
	John H. Andrews		1 Year	July 1, 2018		2019
	<b>Health Inspector</b>	<b>BOH appt.</b>				
	Thomas FitzGerald		2 Years	July 1, 2017		2019
<b>5</b>	<b>Historical Commission</b>	<b>Appointed Officials</b>				
	<b>Sean Bissailon</b>	<b>Treasurer</b>	<b>1 Year</b>	<b>July 1, 2017</b>	<b>June 5, 2018</b>	<b>2018</b>
	David Gunn	Chairman	1 Year	July 1, 2018		2019
	Lee Hamberg	Secretary	1 Year	July 1, 2018		2019
	Ellen C. Miles	Publicity	1 Year	July 1, 2018		2019
	Barbara Phelps		1 Year	July 1, 2018		2019
<b>7</b>	<b>Adam Seaman</b>		<b>1 Year</b>	<b>July 1, 2017</b>	<b>February 1, 2018</b>	<b>2018</b>
	<b>Vacant</b>					
	<b>Lake Management</b>	<b>Appointed Officials</b>				
	Richard Grannells	Chairman	1 Year	July 1, 2018		2019
	Scott Graves		1 Year	July 1, 2018		2019
	Norm Cheever		1 Year	July 1, 2018		2019
	W.K. Phillips Jr		1 Year	July 1, 2018		2019
	Malcolm DeBay		1 Year	July 1, 2018		2019
	Michael DeBay		1 Year	July 1, 2018		2019
	E. Michael Coombs		1 Year	July 1, 2018		2019
	Steve Schmid		1 Year	July 1, 2018		2019
	Deborah Herath		1 Year	July 1, 2018		2019
	Rick Wylot		1 Year	July 1, 2018		2019
	Eric Mueller	Vice Chairman	1 Year	July 1, 2018		2019
	<b>Lake Mgt Canal Commission</b>	<b>Appointed Official</b>				
	Malcomb DeBay		1 Year	July 1, 2018		2019
	Michael DeBay	Chairman	1 Year	July 1, 2018		2019
	Dennis Clark	Advisor	1 Year	July 1, 2018		2019
	Thomas Fitzgerald	Advisor	1 Year	July 1, 2018		2019
	Richard Grannells		1 Year	July 1, 2018		2019
	Deborah Herath		1 Year	July 1, 2018		2019



Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	Scott Graves	Advisor	1 Year	July 1, 2018		2019
	W.K. Phillips Jr		1 Year	July 1, 2018		2019
	Steve Schmid		1 Year	July 1, 2018		2019
	Earl "Mike" Coombs		1 Year	July 1, 2018		2019
	Eric Mueller		1 Year	July 1, 2018		2019
	<b>Ch. 148A Municipal Hearing Officer</b>	<b>Appointed Official</b>				
	Karl J Stinehart		1 Year	July 1, 2018		2019
	<b>Parking Ticket Hearing Officer</b>	<b>Appointed Official</b>				
	Michelle L. Hill		1 Year	July 1, 2018		2019
	<b>Pioneer Valley Planning Commission</b>					
	Alan Slessler	PB Designee	1 Year	August 7, 2018		2019
	<b>Police Dispatch</b>	<b>Appointed Officials</b>				
	Peter W. Coe		1 Year	July 1, 2018		2019
	Robert Eak		1 Year	July 1, 2018		2019
	James R. Frenette		1 Year	July 1, 2018		2019
	Keith N. Stromgren		1 Year	July 1, 2018		2019
	<b>Police Dispatch Part Time</b>	<b>Appointed Officials</b>				
	Wendy Cordeiro		1 Year	July 1, 2018		2019
	David LaBombard		1 Year	July 1, 2018		2019
	Andrea Rowley		1 Year	July 1, 2018		2019
	<b>Police Department</b>	<b>Appointed Official</b>				
	<b>Chief David Ricardi</b>		<b>1 Year</b>	<b>July 1, 2016 to June 30, 2018</b>		<b>2018</b>
	Chief Kevin Bishop		1 Year	July 1, 2018		2019
	<b>Police Officers</b>	<b>Appointed Officials</b>				
	L.T.Robert Landis		1 Year	July 1, 2018		2019
	Sgt Rhett Bannish		1 Year	July 1, 2018		2019
	Sgt Bradford Fisk		1 Year	July 1, 2018		2019
	Sgt Thomas Krutka		1 Year	July 1, 2018		2019
	Sgt Paul Miles		1 Year	July 1, 2018		2019
	Sgt Kirk Sanders		1 Year	July 1, 2018		2019
	Roger P. Arduini		1 Year	July 1, 2018		2019
	Michael Bridges		1 Year	July 1, 2018		2019
	Gregory L Burt		1 Year	July 1, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	Ernest Malone		1 Year	July 1, 2018		2019
	David Massai		1 Year	July 1, 2018		2019
	Garrett Parker		1 Year	July 1, 2018		2019
	Kyle Sanders		1 Year	July 1, 2018		2019
	Marc S. Siegel		1 Year	July 1, 2018		2019
	Andrew Smith		1 Year	July 1, 2018		2019
	Michael Taggart		1 Year	July 1, 2018		2019
	Michael Westcott		1 Year	July 1, 2018		2019
	<b>Reserve Police Officers</b>	<b>Appointed Officials</b>				
	Jeremiah Cain		1 Year	July 1, 2018		2019
	Robert DeLuca		1 Year	July 1, 2018		2019
	Paul A Laflamme		1 Year	July 1, 2018		2019
	Kelly Parks		1 Year	July 1, 2018		2019
	Gregory Priest		1 Year	July 1, 2018		2019
	Keith Strongren		1 Year	July 1, 2018		2019
	Jesse Rizzo		1 Year	July 1, 2018		2019
	<b>School Crossing Guard</b>	<b>Appointed Officials</b>				
<b>3</b>	<b>Sewer Implementation Committee</b>	<b>Appointed Officials</b>				
	Freda Brown		1 Year	July 1, 2018		2019
	Randal Brown	Permanent Member	1 Year	July 1, 2018		2019
	Gerald Patria		1 Year	July 1, 2018		2019
	Arthur Pinell		1 Year	July 1, 2018		2019
	Brian J. Pranka		1 Year	July 1, 2018		2019
	<b>Southwick Emergency Mgt Agency (SEMA)</b>	<b>Appointed Officials</b>				
	Nicholas Boldyga		1 Year	July 1, 2018		2019
	Erik Carroll		1 Year	July 1, 2018		2019
	Charles F Darling	Assistant Director	1 Year	July 1, 2018		2019
	Aaron DeWinkleer		1 Year	July 1, 2018		2019
	Charles H. Dunlap	Director	1 Year	July 1, 2018		2019
	Pauline Dunlap		1 Year	July 1, 2018		2019
	<b>Robert Miller</b>		<b>1 Year</b>	<b>July 1, 2018</b>		<b>2019</b>
	Keith N. Strongren	Assistant Director	1 Year	July 1, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	<b>Community Emergency Response Team</b>	<b>Appointed Officials</b>				
	Nicholas Boldyga		1 Year	July 1, 2018		2019
	Erik Carroll		1 Year	July 1, 2018		2019
	Charles F. Darling		1 year	July 1, 2018		2019
	Aaron DeWinkleer		1 Year	July 1, 2018		2019
	Charles H. Dunlap	Co-ordinator	1 Year	July 1, 2018		2019
	Pauline Dunlap		1 Year	July 1, 2018		2019
	<b>Robert Miller</b>		<b>1 Year</b>	<b>July 1, 2018</b>		<b>2019</b>
	Keith N. Stromgren		1 Year	July 1, 2018		2019
	<b>Radio Amateur Civil Emergency Service</b>	<b>Appointed Officials</b>				
	Erik Carroll	Radio Officer	1 Year	July 1, 2018		2019
	Charles F. Darling		1 Year	July 1, 2018		2019
	Charles H. Dunlap	Director	1 Year	July 1, 2018		2019
	Pauline Dunlap		1 Year	July 1, 2018		2019
	Keith N. Stromgren		1 Year	July 1, 2018		2019
	<b>Auxiliary Civil Defense Police</b>	<b>Appointed Officials</b>				
	Nicholas Boldyga		1 Year	July 1, 2018		2019
	Aaron DeWinkleer		1 Year	July 1, 2018		2019
	Charles H. Dunlap	Director	1 Year	July 1, 2018		2019
	Keith N. Stromgren	Supervisor	1 Year	July 1, 2018		2019
<b>14</b>	<b>Local Emergency Planning Committee</b>	<b>Appointed Officials</b>				
	Doug A Moglin	SB	1 Year	July 24, 2018		2019
	Karl J. Stinehart, Chairperson	CAO	1 Year	July 24, 2018		2019
	Charles H. Dunlap	SEMA	1 Year	August 7, 2018		2019
	Russell E Anderson	SFD	1 Year	July 24, 2018		2019
	Rich Stefanowicz	ALTERNATE SFD	1 Year	October 22, 2018		2019
	Thomas FitzGerald	BOH	1 Year	August 7, 2018		2019
	Kirk Sanders	SPD	1 Year	August 7, 2018		2019
	Marc Siegel	ALTERNATE SPD	1 Year	October 1, 2018		2019
	Randal Brown	DPW	1 Year	August 21, 2018		2019
	Cindy Sullivan	COA	1 Year	July 24, 2018		2019
	Jennifer Willard	SCHOOL SUPT	1 Year	July 24, 2018		2019
	Stephen Presnal	SCHOOL BUS MGR	1 Year	July 24, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/ Reelected	Date of Resignation	Year/Date Due for Reappointment/ Reelection
	Dennis Clark	CONCOM/CH15	1 Year	August 7, 2018		2019
	Vacant	Business Rep	1 Year			2019
	Bruce Bussiere	Noble Hospital Rep	1 Year	July 24, 2018		2019
	Karen Wzorek	SCHOOL TRANS	1 Year	July 24, 2018		2019
	<b>Southwick 250th Anniversary Committee</b>					
	Elizabeth Deedy		1 Year	July 10, 2018		2019
	Russell Fox		1 Year	July 10, 2018		2019
	Sam Goodwin		1 Year	July 10, 2018		2019
	Charlene Goodwin		1 Year	July 10, 2018		2019
	Barb Gunn		1 Year	July 10, 2018		2019
	David Gunn		1 Year	July 10, 2018		2019
	Alberto Matos		1 Year	July 10, 2018		2019
	Terrance Mish		1 Year	July 10, 2018		2019
	Cindy Pendleton		1 Year	July 10, 2018		2019
	Patricia Phillips		1 Year	July 10, 2018		2019
	Bud Phillips		1 Year	July 10, 2018		2019
	David Pierce		1 Year	July 10, 2018		2019
	James Putnam		1 Year	July 10, 2018		2019
	Ray Snow		1 Year	July 10, 2018		2019
	Gae Strong Freniere		1 Year	July 10, 2018		2019
	Gene Theroux		1 Year	July 10, 2018		2019
	David Massai		1 Year	July 10, 2018		2019
	Karen Schomer		1 Year	July 10, 2018		2019
	George Tichy		1 Year	July 10, 2018		2019
	Rodger Yargeau		1 Year	July 10, 2018		2019
	Nancy Zdun		1 Year	July 10, 2018		2019
	Juliette Mason		1 Year	July 24, 2018		2019
	Freda Brown		1 Year	July 24, 2018		2019
	Karen Reed		1 Year	July 24, 2018		2019
	Todd Shiveley		1 Year	July 24, 2018		2019
	Deborah Herath		1 Year	July 24, 2018		2019
	Chelsea Berry		1 Year	July 24, 2018		2019
	Kimberly Monczka		1 Year	July 24, 2018		2019

Number of Members	NAME	Appointed/Elected	Length of Term	Date Appointed/Reappointed/Reelected	Date of Resignation	Year/Date Due for Reappointment/Reelection
	Lisa Whitehead		1 Year	July 24, 2018		2019
	Maria MacWilliams		1 Year	August 21, 2018		2019
	Cathy Molta		1 Year	August 21, 2018		2019
	Diana King		1 Year	August 21, 2018		2019
	Jill Keenan		1 Year	August 21, 2018		2019
	Ellen Miles		1 Year	August 21, 2018		2019
	Diane Mason-Arnold		1 Year	August 21, 2018		2019
	Lee David Hamburg		1 Year	August 21, 2018		2019
	Marcus Phelps		1 Year	September 5, 2018		2019
	Linda McQuade		1 Year	September 18, 2018		2019
	Ken Olsen		1 Year	September 18, 2018		2019
	Barbara Westcott		1 Year	October 16, 2018		2019
	Cynthia Marshall		1 Year	October 16, 2018		2019

## GLOSSARY

**Available Funds:** Free cash reserves and unexpected balance for appropriation.

**Budget:** A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget may be “preliminary” the Financial plan presented to the town meeting or “final” the plan approved by that body.

**Estimated Receipts:** Estimated money to be received by the town from various sources such as licenses state reimbursement etc. The estimate is deducted by the Assessors from the gross amount to be raised by taxation when the tax rate is set.

**Excess and Deficiency:** Same as Surplus Revenue.

**Free Cash:** Surplus revenue less outstanding taxes of prior year.

**Overlay:** Amount of money raised by Assessors for purpose of creating a fund to cover abatements and uncollected taxes.

**Overlay Surplus:** Unused accumulated amount of the Overlay from various years which may be voted for extraordinary or unforeseen purposes.

**Reserve Fund:** Amount transferred from Overlay Surplus and/or appropriated for unforeseen or emergency purposes controlled exclusively the Finance Committee.

**Road Machinery Fund:** A fund which the accumulated town charge for certain uses for the town equipment and which maybe appropriated for maintenance and repair of that equipment.

**Stabilization Fund:** A special reserve account created to provide for capital improvements, which is invested until used. Towns may appropriate into this fund in any year an amount no more than ten percent of the prior year’s tax levy. The outstanding balance in the account cannot exceed 10% of the town’s equalized valuation. Generally it requires a 2/3 vote of town meeting to appropriate money from the Stabilization Fund.

**Surplus Revenue:** The amount by which the cash accounts receivable and other floating assets exceed the liabilities and reserves.

**Special Town Meeting:** A meeting of the registered voters of a town called by the Board of Selectmen at their discretion or by written request of one hundred registered voters.

**Tax Rates:** The amount of tax slated in terms of a unit of the tax base, for example \$15.01 per \$1000 of assessed valuation of taxable property.

**Town Meeting Warrant:** A written order calling an annual or a special town meeting and containing a list of the subjects to be acted upon. The SELECTMEN shall insert in the warrant for the annual meeting all subjects which are requested in writing by ten or more registered voters and in the warrant for the special town meeting all subjects requested by one hundred voters.

**TOWN INCORPORATED**

**November 7, 1770**

**Population: (2010 Federal Census): 9,502**

**FY2018 Tax Rate: \$17.50 per \$1,000.00 of Valuation**

## SELECT BOARD

Faced with limited finances with an ever increasing demand the Select Board continued to work with our staff to provide a level of service to our growing community but at the same time be respectful of the tax rate and its impact on all of our citizens. Several projects involving infrastructure were started or finished during the past year. The replacement of the Shurtleff Bridge on North Loomis, paving of Kline Road, George Loomis Road along with partial paving of Vining Hill and Hillside helped to address areas facing serious deterioration. A major complete road project was started on Congamond Road which will be completed in 2019. Once finished the project will have helped to improve line of sight and will now have a sidewalk and bike lane.

Other projects that the Select Board worked on were getting a State I.T. Grant, which could help the town to secure future state grant funding to upgrade technology in all of the town's departments. Working on the lease or sale of the Old Town Library so that this historic building can not only be preserved but put back in use. Developing a plan of action with the Cemetery Commission, C.P.C. and Friends of the Old Cemetery to restore the town's old cemetery. Helping to form a committee to plan for the town's 250<sup>th</sup> celebration in 2020. The continuation of working with our Fire Department to secure equipment necessary to provide adequate fire protection to its citizens along with proceeding with implementing our ALS system in our emergency medical operations.

The town saw a major change in our Police Department with the retirement after 32 years by Chief David Ricardi and the appointment from our department of Chief Kevin Bishop. The Select Board thanks Chief Ricardi for his years of dedicated service and wishes Chief Bishop and his department the best as they face one ever growing challenging job.

The Select Board would like to thank all our public officials, volunteers, and also a special thanks to those generous individuals for both monetary and material donations to various town programs. Special thanks to Karl, Cindy, Robin and Christie for their dedication. The Select Board sends best wishes to this year's retirees. Thanks for all your service to the town.

## *Respectfully submitted,*

Joseph J. Deedy, Chairman  
Russell S. Fox, Vice-Chairman  
Doug Moglin, Clerk



*Front Row: Select Board Members: Doug Moglin, Joseph J. Deedy and Russell S. Fox  
Back Row: Robin Solek, Secretary and Karl J. Stinehart, Chief Administrative Officer  
Not in photo: Cindy Pendleton, Admin. Asst.*

## CHIEF ADMINISTRATIVE OFFICER

2018 was a busy year that brought many challenges for the town in addressing service levels and undertaking needed capital projects to position the community for the future. The balance has always been to do so within limited resources. Dedicated volunteers on boards and employees expended considerable time to assist with that effort.

The Town continued with the next step of working with the Commonwealth of Massachusetts IT Department by securing a \$91,380.00 grant to help offset costs of modernizing our hardware and software systems to improve coordination and reliability. The town will need to pursue a local matching share at a future town meeting to address additional recommended actions identified in an earlier IT evaluation.

The Town has been working closely with our municipal partners in Suffield, CT to develop a Memorandum of Agreement to address the local permit program expenses and regulation on the Congamond Lakes Connecticut shoreline properties.

Town Meeting approved funding last May in order to fund our ability to retain an engineer-



ing/architectural firm to assess the Town Hall, Police and Fire Stations, Library and DPW for future rehabilitation and replacement projects. More specifically to evaluate roofs, windows, doors, HVAC, site paving/drainage etc. A team of department heads and P.V.P.C. staff procured the services of Tighe & Bond to help undertake the process. The site tours and data collection commenced late fall and the work will continue into the spring. The finished project will assist the Select Board and Finance Committee in identifying and prioritizing projects at town buildings to be programmed into town budgets over the next 5 years.

An RFP was released related to lease or sale of the old library on College Highway. A bid response was received to buy the building and awarded by the Select Board. A purchase and sale agreement is being drafted now. A historical preservation restriction will be included to ensure the structure maintains its important historic features.

The town has been negotiating agreements with different companies for emerging projects in the communities. The Select Board completed Pilot Agreements for 2 solar farms south of Congamond Road area. Additionally, Host Agreement for recreational marijuana cultivation operations for locations on College Highway and Hudson Drive are being developed with prospective business wishing to site these legally permitted facilities in town.

The Southwick Police Department and Select Board are working on the Next Generation 911 technology implementation. This will necessitate determining with certain neighborhoods to rename similar named roads or streets to reduce confusion and improve emergency response. This is a key objective for Police, Fire and EMS to accomplish because time is important when responding to public safety calls.

The lakes received an annual evaluation and chemical treatment to keep non-native invasive plant life in check. The program is paid for in equal thirds by Southwick, Suffield, CT and CRC which continues to be a successful venture.

**Aside from regular funds to the town received from the state through its cherry sheet aid, other sources of grants and monies were pursued in order to offset the costs of projects and services:**

- An estimated "\$78,563.95 in interest was collected from overdue tax bills.
- There was approximately \$365,817.00 received from the State D.O.T to help pay for eligible improvements to the Town's road network.
- The Town received minimal increases in state aid levels. The STGRSD increased its assessment to the Town by \$287,470.00.
- The Town Tax Rate was decreased to \$17.47 per thousand dollars of valuation under a single tax rate for all classes of property and it was approved by Mass D.O.R. The reflected funds needed to pay for the regional school assessment and school project debt service.
- Insurance rebates and credits totaling more than \$35,000.00 were obtained from Massachusetts Interlocal Insurance Association (MIIA) for instituting insurance related cost containment measures including municipal board training sessions, safety reviews, webinars, and employee attendance at seminars all of which were free to the Town.

#### **Personnel related activities for the year encompassed:**

- The Town completed contract negotiations with Dispatch, DPW, Police, Library and Clerical Bargaining Units for successor agreements.
- The Select Board acting in its' capacity as Police Commissioners completed the internal process to promote the next Chief of Police from within the Command Staff. The selection of Kevin A. Bishop as Chief and Robert A. Landis as Lieutenant. The Select Board and myself appreciate the dedication, achievements, and professionalism of retired Chief David A. Ricardi. Thank you David for your service to the Town.

The Town had some long serving and dedicated staff retire:

- Irene Egerton - Library

We thank you for your service to the Town. The Town welcomed new professional staff:

- Deputy Fire Chief – Richard Stefanowicz

- Jake Kearin – DPW
- Monica Jacques – Town Clerk's Office
- Carey Bedor – Custodian
- Jacklyn Hart - Library

A word of thanks is due for many individuals and groups for their help in making the year a productive one. This includes our citizens for supporting their town meeting form of government; The Select Board for sorting out priorities and projects to best reflect the townspeople's needs; The Finance Committee for helping to fund and develop a balanced budget that maintains adequate services levels; The legislative delegation of Senator Don Humason and Representative Nicholas Boldyga, their staff who strongly advocated for the Town's needs while at the statehouse and; our volunteer board, committee and commission members, that town government provides for its people. Special thanks to Cindy Pendleton, Robin Solek, Randy Brown, Christie Myette and Dick Grannells.

***Respectfully submitted,***

Karl J. Stinehart

## **SOUTHWICK POLICE DEPARTMENT**

Hello, as this is my first report for the Annual Town Report I would like to introduce myself. My name is Kevin A. Bishop and I am your new Police Chief. I have accepted this position after 34 years of service to the Town of Southwick. I would be amiss if I did not take time to thank the three Police Commissioners Russ Fox, Joe Deedy and Doug Moglin for having the faith to put me in this position. I would like to also thank all Town Department Heads and the people that work in those departments for their assistance and guidance over the past 8 months. I cannot thank enough the Officers, Dispatchers and Civilian staff of this department for their outstanding cooperation and assistance in this time of change for this department. Lastly I wish to thank the Citizens of Southwick for all the support, well wishes and continued words of encouragement that I have received since accepting this position.

Starting July 1, 2018 it has been nothing but a whirl wind of activity here at the Southwick Police Department. I am happy to share with you the changes in personnel since that day. Chief David Ricardi retired after 30 years of dedicated

service to this Department. I then accepted the position of Police Chief. Detective Sergeant Robert Landis was promoted to the position of Lieutenant. Patrol Sergeant Thomas Krutka was assigned to the Detective Bureau as a Detective Sergeant. Patrol Officer Paul Miles was promoted to a Patrol Sergeant Position. Officers Andrew Smith and Officer Michael Bridges completed their Academy training in August and are now fulltime Officers and assigned to patrol duties. Reserve Officer Kelly Parks started to serve this department as Provisional Reserve Officer in December filling in for an injured full time Officer. We have also added Michael Girard and Kristen Rechenberger to our Police Reserve Program. I again wish to congratulate all of those Officers that were promoted, started their fulltime careers with us, entered our Reserve Program and a big thanks to Reserve Officer Parks for stepping to the plate and accepting the role as a provisional officer it has been a tremendous help.

I must also pay respects to those that have gone on before us in 2018. Retired Dispatcher Arthur "Skip" Landis, Retired Animal Control Officer Patricia Frazer, Retired K-9 "Jax".

Over the past couple of months Lt. Landis and I have been reviewing past police sponsored programs and offered services and at this time we will still be supporting the following: Citizen Police Academy, "Med Return" Drug Collection Box located in the Police Department lobby. (PLEASE NO SHARPS OR LIQUIDS) Rape Aggression Defense Classes, Child seat installs and we hope to be able to add more programs and services for our community. We also have many Officers that are trained in many different topics in Law Enforcement and if you would like one of them to make a presentation for you or your organization please free to reach out to Lt. Robert Landis.

As this being my first annual report I will keep this report somewhat short and hopefully have a more in-depth report for all of you next year with many more positive changes for this department and for the services we provide.

I again want to thank the tremendous support that this department receives from citizens, civic organizations and local business owners either through financial support or even just a letter, e-mail or phone call informing me of a job well done by one of my Officers. I know by

the letters I receive in support of my officers and dispatchers that they mean a lot to the officers and dispatchers that receive them. I scan each letter and forward your kind words to all the members of the Police Department. Again thank you.

***Respectfully submitted,***

Chief Kevin A. Bishop

**Town of Southwick Police Department**  
**2018 Statistics**

Call for service Logged	11,687
Motor Vehicles Accidents Investigated	184
Incidents Investigated	632
Restraining Orders	24
Arrests	247
Juvenile Reports	03
Forcible Rape	02
Robbery	01
Aggravated Assault	15
Simple Assault	40
Arson	00
Burglary/ Breaking and Entering	44
Shoplifting	13
Theft from a Building	04
All Other Larceny	45
Motor Vehicle Theft	03
Counterfeiting/Forgery	03
Credit Card/Automatic Teller	05
Stolen Property Offenses	01
Destruction/Damage/Vandalism	56
Drugs/Narcotic Violations	08
Domestic Violations	82
Disorderly Conduct	03
Identify Theft	26
All Other Offenses	102
Liquor Law Violations	06
Driving Under the Influence	26
Runaway/Missing Person	03
Trespass of Real property	06
Traffic Town By-Law Offenses	281
Violations of Restraining Orders	08
Warrant Arrests	05
Murder	00
Scams	28

In an attempt to improve the communications with the community and this department I would like to provide some important phone and contact information for Police Personnel.

Emergency Number 911  
Emergency Text to 911 911

Non-Emergency Dispatch Center 569-5348  
Police Tip Line 569-5348 Press 9

**Police Department Personnel 2018**

Chief David A. Ricardi (Retired)

Chief Kevin A. Bishop	569-5348 Ext. 604
Email:	<a href="mailto:164@swkpd.com">164@swkpd.com</a>
Lt. Robert Landis	569-5348 Ext. 621
Email:	<a href="mailto:167@swkpd.com">167@swkpd.com</a>
Sgt. Kirk H. Sanders	569-5348 Ext. 624
Email:	<a href="mailto:158@swkpd.com">158@swkpd.com</a>
Sgt. Rhett E. Bannish	569-5348 Ext. 616
Email:	<a href="mailto:274@swkpd.com">274@swkpd.com</a>
Sgt. Bradford P. Fisk	569-5348 Ext. 618
Email:	<a href="mailto:269@swkpd.com">269@swkpd.com</a>
Det. Sgt. Thomas L. Krutka	569-5348 Ext. 622
Email:	<a href="mailto:276@swkpd.com">276@swkpd.com</a>
Sgt. Paul A. Miles	569-5348 Ext. 620
Email:	<a href="mailto:272@swkpd.com">272@swkpd.com</a>
Off. Roger P. Arduini	569-5348 Ext. 626
Email:	<a href="mailto:275@swkpd.com">275@swkpd.com</a>
Off. Michael A. Taggart	569-5348 Ext. 614
Email:	<a href="mailto:281@swkpd.com">281@swkpd.com</a>
Off. Gregory L. Burt	569-5348 Ext. 526
Email:	<a href="mailto:282@swkpd.com">282@swkpd.com</a>
Off. Marc S. Siegel	569-5348 Ext. 528
Email:	<a href="mailto:283@swkpd.com">283@swkpd.com</a>
K-9 Off. Michael A. Westcott	569-5348 Ext. 530
Email:	<a href="mailto:284@swkpd.com">284@swkpd.com</a>
K-9 General	569-5348 Ext. 530
Email:	<a href="mailto:284@swkpd.com">284@swkpd.com</a>
Off. David P. Massai	569-5348 Ext. 521
Email:	<a href="mailto:287@swkpd.com">287@swkpd.com</a>
Off. Kyle H. Sanders	569-5348 Ext. 522
Email:	<a href="mailto:288@swkpd.com">288@swkpd.com</a>
Off. Garrett M. Parker	569-5348 Ext. 536
Email:	<a href="mailto:289@swkpd.com">289@swkpd.com</a>
Off. Andrew J. Smith	569-5348 Ext. 603
Email:	<a href="mailto:290@swkpd.com">290@swkpd.com</a>
Off. Michael J. Bridges	569-5348 Ext. 642

<b><u>Reserves Police Officers</u></b>	<b><u>Email</u></b>
Res. Off. Keith N. Stromgren	<a href="mailto:Kns@swkpd.com">Kns@swkpd.com</a>
Res. Off. Jesse Rizzo	<a href="mailto:324@swkpd.com">324@swkpd.com</a>
Res. Off. Robert J. Deluca	<a href="mailto:329@swkpd.com">329@swkpd.com</a>
Res. Off. Jeremiah J. Cain	<a href="mailto:349@swkpd.com">349@swkpd.com</a>
Res. Off. Paul A. LaFlame	<a href="mailto:351@swkpd.com">351@swkpd.com</a>
Res. Off. Gregory H. Priest	<a href="mailto:355@swkpd.com">355@swkpd.com</a>
Res. Off. Kelly Parks	<a href="mailto:367@swkpd.com">367@swkpd.com</a>
Res. Off. Michael A. Girard	<a href="mailto:352@swkpd.com">352@swkpd.com</a>
Res. Off. Kristan L. Rechenberger	<a href="mailto:368@swkpd.com">368@swkpd.com</a>

**Emergency Telecommunications Dispatchers**

Disp. Keith N. Stromgren [kns@swkpd.com](mailto:kns@swkpd.com)  
Disp. Peter W. Coe [am911@swkpd.com](mailto:am911@swkpd.com)  
Disp. James R. Frenette [jrf@swkpd.com](mailto:jrf@swkpd.com)  
Disp. Robert J. Eak [rje@swkpd.com](mailto:rje@swkpd.com)  
P.T. Disp. Wendy C. Corderio [wcc@swkpd.com](mailto:wcc@swkpd.com)  
P.T. Disp. David L. LaBombard [dll@swkpd.com](mailto:dll@swkpd.com)  
P.T. Disp. Andrea L. Rowley [alr@swkpd.com](mailto:alr@swkpd.com)

**Chief's Confidential Assistant**

Suzann M. Anderson 569-5348 Ext. 609  
Email: [sma@swkpd.com](mailto:sma@swkpd.com)

**Records Department/Firearms Clerk**

Wendy C. Cordeiro 569-5348 Ext. 644  
Email: [wcc@swkpd.com](mailto:wcc@swkpd.com)

**Animal Control Officer**

Tracy J. Root 569-5348 Ext. 649  
Email: [aco@swkpd.com](mailto:aco@swkpd.com)

## **FIRE DEPARTMENT**

2018 was a busy year seeing a similar response to the previous year in fire and ambulance calls. In addition to recognizing our call volume we have continued with the transition to Advanced Life Support status with our ambulance service.

The addition of a career Deputy Chief was one of these goals. After an independent assessment center review Deputy Chief Richard Stefanowicz was selected and began in July. One of his main responsibilities is EMS operations. We have completed many goals of the transition and look to be licensed by the second quarter of 2019.

We also added two career Paramedics to the ranks - Zach Kareta and Ian Dipietro. One position was filled through attrition and one added position. Again, this is to address our goals of reaching our ALS certification.

Southwick continues to build its reputation of providing excellence service. It starts with every EMT and Firefighter and their commitment and dedication to the organization.

Training is a key element to our organization. The fire and EMS service is changing every day. Education requirements continue to advance to cover new topics. We are now training in the areas of active shooter events and other cata-

strophic incidents. We address our vulnerabilities and try and prepare for the mass casualty events that we must be prepared for. These events include EMS as well as fire services.

Our live fire training facility is now online. We thank all those officials and agencies that made it possible. This facility allows us and mutual aid partners to train in live fire situations. Under actual conditions we train on various aspect of the fire service such as incident command, fire behavior, communications and more. The end result we will be a better prepared and more effective firefighting force.

Last year voters approved funding for a new ladder truck and pumper. Status at this writing; the ladder truck is under construction and scheduled for a July delivery. The pumper has gone out for bid and we look to award that bid with a November delivery. Both these units will serve the town well and replace units that are 25 and 30 year old.

Our fire prevention program continues to evolve. We continue to see new growth code challenges. These include new housing projects, marijuana grow facilities, and industrial complexes. All carry with them specific code requirements and public safety challenges. We are fortunate to have a great working relationship with our building inspector Art Lawler. Together as a team we work through these issues. I would again like to thank Art for his commitment to work as a team to make the community safe.

Fire prevention education continues to be one of our top goals. The state fire education grant continues to allow us this opportunity. Again this year, with tremendous cooperation with the schools we were able to bring our hazard house program to 3-6<sup>th</sup> grade. We sponsored a poster contest and hosted a kindergarten station visit with over 100 kindergarten students touring the fire station and taking part in fire education. We again took part in the school's field day hosting our firefighter challenge course. We are committed to continue to work with the children in the schools and daycares to help spread the fire prevention message; one such area is local Boy and Girl Scout troops. Members continue to work with these groups providing first aid and fire prevention education.

The other area the state grant provides education and fire prevention is with our senior pop-

ulation. We continue to work with our Council on Aging and Director Cindy Sullivan. Together we have teamed up to provide a house numbering program. This program allows us to provide free of charge large reflective numbers that are installed in the yard of residents.

It is very common with the senior population to experience falls both inside the home and out. In an effort to reduce these events together we began "Sand for Seniors" we delivered a 5 gallon pail of sand with a scoop to over 30 seniors. Our goal is to reduce falls because of inclement weather and slippery conditions. I would also like to thank DPW Director Randy Brown for his help in making this happen.

We continue to work with the community in other ways as well. Last year we took part in safety days with Living Hope Church, Big Y, VFW, and Rite Aid providing safety messages or CPR training. It is always great opportunity to highlight our equipment and meet the public.

We were fortunate again this year to be awarded \$58,584 to replace our Breathing apparatus re-filling station from the Federal Fire Act Grant. The unit was purchased used back in 2000 when we moved into the station. It was rebuilt once and is at the end of its life cycle. This will allow us to refill our air bottles more efficiently.

I want to take this opportunity to thank the Fire Fighters Association for the generous donations throughout the year. Their constant support greatly enhances our operations. Your support either through the annual Golf tournament or Calendar drive is a direct benefit to our community.

More importantly none of this would be possible without the support of our families and the community.

I would like to thank all the department heads and staff for their cooperation throughout the year and I look forward to 2019.

***Respectively submitted,***

Russ Anderson, Fire Chief

## Summary Fire Department Statistics

Private Dwellings	20
Fires in Vehicles	2
Outside Fires	11
All Other Fires	156
Rescue Fire Calls	11
False Alarms	80
Mutual Aid	14
Hazard Materials	4

### 298 Fire Calls

### 998 Emergency Ambulance Calls

### 1296 Total Emergency Response

### Total Dollar Loss Resulting From Fire \$526,000

## 2 - Fire Fatalities

### Permits

405 - Inspections, Smoke Detector, Burner etc.

### Grant Money Awarded

\$58,564 – Air Compressor

\$ 6,547 – Education

## Members of the Southwick Fire Department Officers:

Chief: Russell Anderson, EMT

Deputy Chief Richard Stefanowicz, Paramedic

Captain: Dave Gay

Captain: Mike Kennedy, EMT

Lieutenant: Michael Ferraraccio, EMT

Lieutenant: Paul A. Johnson, EMT

Lieutenant: Brandon Johnson

Lieutenant: David Smith

Lieutenant: Stephen Pinette

### Members:

Taylor Albright- Chaplain

Anthony Angotta, EMT

Alexander Alicia, EMT

Lisa Anderson, Education, EMT

Deanna Bailey

Roger Bancroft

Aaron Bannish, Paramedic

Jessica Bishop, EMT career

Matthew Barden

Carrie Bradbury, EMT career

Eric Brogan, EMT career

Tyler Buscemi

John F. Cain

Anthony Caracciolo, EMT

Greg Condon

Erik Davidson, Paramedic

Dennis E. Day  
 Michael J. Dennis  
 Ian Dipietro, Paramedic career  
 Michael F. Ferraraccio, EMT  
 Christopher Garvey  
 Matthew Gaugh  
 Josh Girard EMT  
 Darren F. Goddard, EMT  
 Dylan Harpin, EMT  
 Nick Hope, EMT  
 Patrick Hope  
 Shane Hope, EMT  
 David B. Humphrey  
 Zach Kareta, Paramedic  
 Liam Jackson, EMT  
 Roseanna Lacas, EMT  
 Nicholas Laroche  
 Joseph Martinez, EMT  
 Timothy Mannion  
 Nicholas Markos  
 David Matsuk  
 Matthew Merchant, EMT  
 Christopher Moccio, EMT  
 Timothy Nehmer  
 Timothy O'Keefe EMT  
 Branden Pranka  
 Michael Perault, EMT  
 Clarke Robinson EMT  
 Elizabeth Rowe  
 Brian Schneider, EMT career  
 Andrew Scott  
 Joseph Sitler, EMT  
 Michael Shea  
 David Smith  
 Ralph "Buddy" Vecchio -Inspector  
 Fire Chief's Adm. Assistant: Tracy L. Cesan  
 Dan Valeri- Chaplain

## **DEPARTMENT OF PUBLIC WORKS**

### **OVERVIEW:**

The Mission of the Department of Public Works (DPW) is to provide effective and high quality public works services to enhance the living and working environment in the Town of Southwick. The DPW is comprised of five Divisions (Highway, Water, Sewer, Solid Waste, and Engineering). The DPW Garage is located at 661 College Highway and the Transfer Station is located at 22 Industrial Road.

### **HIGHWAY DIVISION:**

The Highway Division consists of 5 employees who service the 85+ miles of Town road-

ways. Services include plowing and sanding for winter storms; replacing, rebuilding, clearing, and cleaning catch basins; maintaining drainage controls; patching potholes; grading gravel roads; removing trees on Town property; roadside mowing; cleaning up roadside litter and illegally dumped materials; street sweeping; and maintaining street signs/signals. The Highway Division also provides services to many other Town departments, such as responding to emergency calls for vehicle accidents, oil spills, downed trees, washouts and flooding.

### **WATER DIVISION:**

The Water Division consists of 3 employees who service and maintain 51 miles of water mains, 2 wells, 4 pumping stations, and potable water services for 2,616 service connections. The duties of the Water Division include performing daily inspections of the Town wells and pump stations; installing and overseeing new water services and meters; repair water breaks; and assisting with winter snow plowing.

The goal of the Water Division is to provide Town residents with excellent service and an ample supply of clean, safe drinking water. Our water is regularly tested for numerous contaminants and bacteria in accordance with MassDEP regulations. The test results are summarized in our Water Quality Report that is published annually in the Westfield Evening News. Southwick also purchases water from the Springfield Water & Sewer Commission (SWSC) to supplement water from the Town well during periods of high usage or when repairs are being made to the well pumps.

### **SEWER DIVISION:**

The Sewer Division consists of 1 employee who services and maintains approximately 14 miles of sewer main, 274 grinder pumps, 6 pumping stations, and 1 chemical feed building to serve 862 service connections. The duties of the Sewer Division include performing daily inspections of the pump stations and main trunk lines; servicing failed grinder pumps; inspecting new sewer connections; grease trap inspections; repairing sewer breaks; and assisting with winter snow plowing.

All of the Town's sewage flows to the Westfield Wastewater Treatment Plant. The total flow from Town to the treatment facility averages 170,000 gallons per day.

## **SOLID WASTE DIVISION:**

The Solid Waste Division consists of 3 employees who oversee the collection and disposal of Town refuse. Services include assisting residents deposit trash and recyclables into proper containers; hauling trash and recyclables to disposal sites; managing stockpiles of compost and mulch for residents use; and assisting with winter snow plowing.

Southwick continues to promote recycling in order to reduce operating costs and meet goals established in MassDEP's Master Plan by reducing our annual solid waste disposal by at least 30% from 2010 to 2020, and a reduction of at least 80% by 2050. The following table summarizes the volume (measured in tons) of trash and recyclables the Town collected in 2018:

**2018 TRASH & RECYCABLES DATA – TONS**

General Trash	2,210
Paper	258
Scrap Metal	188
Bottles and Cans	170
Electronics & Appliances	31
Bulky Rigid Plastics	9
Mattresses & Boxsprings	13
Tires*	2
Textiles	6
Waste Oil & Antifreeze	6
Lamps & Batteries	2
Books*	1
Finished Compost*	100
Wood Chips*	80
Total Tonnage	3,076
Recyclable Tonnage*	866
Recyclables to total waste stream	28.2%

\*Estimated

## **ENGINEERING:**

The Engineering Department consists of 1 employee and is responsible to identify and evaluate funding opportunities for infrastructure improvements; plan, coordinate, and oversee various construction projects; coordinate with and review plans and applications submitted to various Boards/Departments; manage annual contracts for paving, heavy equipment rental, tree removal, crack sealing, line striping, guard-rail replacement, etc.; and evaluate Town acceptance of private roads to maximize Chapter 90 funds.

## **2018 PROJECTS:**

DPW constructed or oversaw the following projects during 2018:

- Upgraded deteriorating and underperforming drainage along Buckingham Drive & Hillside Road.
- Rebuilt and replaced several catch basins at various locations throughout Town.
- Performed crack sealing on approx. 7 miles of paved roads throughout Town.
- Secured \$6,750 in grant funds to improve operations at the transfer station.
- Completed construction of a new sewer pump station and force main to serve the school campus.
- Completed construction for the Veteran Street Reconstruction project, including road widening, drain improvements, and water main replacement, with funding assistance through CDBG.
- Completed construction for the replacement Shurtleff Brook Bridge crossing North Loomis Street. The Town secured a \$500,000 grant from the Municipal Small Bridge Program through MassDOT to help off-set project costs.
- Installed approximately 90 feet of new sidewalk on Depot Street near the Rail Trail.
- Spearheaded the efforts to designate the Town a Municipal Vulnerability Preparedness (MVP) community, which will open up future grant opportunities for various projects impacted by climate change.
- Assisted the South Pond Beach Association upgrade failing drainage at their beach on the end of Second Street.
- Initiated construction of the Congamond Road Reconstruction project, including road widening, drainage improvements, and safety improvements. This project is currently scheduled for construction to end in 2019.
- Started construction of improvements at the Coes Hill Road/Hillside Road intersection, including new drainage and road widening.
- Implemented the updated NPDES MS4 stormwater regulations per the new Permit administered through EPA and MassDEP.



- Initiated design efforts to replace the existing deteriorated culvert on Granville Road near Hastings Road.
- Initiated design efforts to replace and/or rehabilitate over 7,000 feet of water main on the College Highway, as well as install a new pump station on College Highway to replace two existing pump stations.
- Continued managing the Town's annual contracts for street sweeping, line striping, and tree work.
- Removed dirt and debris from all catch basins.

#### **2019 AND BEYOND:**

DPW is involved in the following projects scheduled for implementation in 2019 and beyond:

- Recondition Well 2, including a thorough cleaning and pump inspection
- Re-permit the Town's Water Withdrawal Permit and evaluate whether to increase the yield to accommodate future expansion of the water system and economic development.
- Identify areas for additional Phase II Sewer Expansion Project and initiate design efforts.
- Improve vehicular, pedestrian, bicycle, and safety improvements for Depot Street and Powder Mill Road in conjunction with a plan prepared by Pioneer Valley Planning Commission.
- Evaluate opportunities to reconstruct a local road utilizing CDBG funding.
- Secure funding for construction of a replacement culverts Fred Jackson Road. This design is complete.
- Implement a long-term paving plan to pave various roads in accordance with the Pavement Management Program.
- Develop a comprehensive Fats, Oils, and Grease (FOG) Program with Board of Health to regulate discharges into the municipal sewer system
- Add features and improving the operations of the SCADA system to support water and sewer facilities.

- Continue annual surface treatments (crack sealing, microsealing, etc.) and line striping of several roads.
- Continue to rehabilitate or replace deteriorating and underperforming drainage.
- Work with Select Board and Planning Board to evaluate acceptance of unaccepted roads and developments.

#### ***Respectfully submitted,***

Randal Brown, P.E. – DPW Director  
 Richard Grannells – Special Assistant to DPW  
 Edward Johnson – Chairman, Board of Water Commissioners

### **CONSERVATION COMMISSION**

The members of the Conservation Commission regretfully accepted the resignation of Commissioner Frank Soleimani. The Select Board appointed Jerry Patria, Chairman of the Sewer Implementation Commission, as a replacement for Mr. Soleimani. Mr. Patria is a resident of Southwick living on Congamond Lake's South Pond and has an extensive knowledge of activities on the lakes.

The Conservation Commission in conjunction with the Southwick Select Board members and Mr. Bill Hawkins, Suffield Town Planner are finalizing a Memorandum of Understanding (MOU) in which Suffield will collect fees for docks, registered vessels, etc. for the Connecticut residents on South Pond. The Conservation Commission is also working with the Lake Management Committee members on resolving the jet ski issues, and for the preservation of 62 acres of land on North Pond.

In 2018, the Conservation Commission held Public Hearings for 14 Notice of Intent (NOI) and 19 Request for Determination (RDA). Among those a proposal for replacing culverts at Granville and Fred Jackson Roads, and shoreline improvements from individual residents to help prevent erosion on properties on Middle and South Ponds. A Notice of Intent was also submitted for a treatment (Alum) of the lakes for surficial sediments for all three lakes and for several individual properties for development that could have an impact on established wetlands and/or resource areas. A Notice of Intent was also presented for the Shurtleff Brook

Bridge replacement on South Loomis Street. The bridge originally built in 1914 was narrow and not salvageable. The reconstruction was not only completed on time, but a turtle protective plan was implemented to protect the Eastern Box Turtle, which is an endangered species.

A Notice of Intent was also presented for O'Reilly's Auto Parts store on College Highway. The Conservation Commission finalized the proposal for the retail store to open thus promoting business within the Town. The Congamond South Pond Association presented a plan to assist with preventing erosion on the beach in South Pond. A joint effort with the Lake Management Committee, members of Department of Public Works, and the Association members came up with a plan to resolve the erosion issue for the continued use of the beach area.

***Respectfully submitted,***

Christopher Pratt, Chairman  
Seth Kellogg, Vice-Chairman  
Mehmet Mizanoglu Commissioner  
Dave MacWilliams Commissioner  
Brian Drenen Commissioner  
Brian Pranka Commissioner  
Jerry Patria, Commissioner  
Dennis Clark, Coordinator

**ANIMAL CONTROL OFFICER**

Well it's certainly been a busy year this year at the shelter! Many animals have come and gone and are happily living their lives out in new, loving homes. It's always a pleasure to see them go and even more of a pleasure to know that two lives have been forever changed.

We thank you, our incredible friends, for continuing to support our shelter and all the programs that we offer. We cannot do what we do without you.

All monetary donations to our shelter are used for medical expenses unless otherwise noted. Our animals are always vaccinated up to date, spayed or neutered, tested for appropriate issues and micro-chipped before being allowed to be adopted.

We have a wonderful kennel staff and volunteers who interact with our animals on a daily basis to ensure that the perfect match is always

made between pet and new owner. Our staff and volunteers are dedicated to seeing that these animals receive love and attention and regular walks as well! Kudos to them!!

We have added a new town to our shelter as well! West Springfield has been brought on board and they join Agawam in sharing our building.

This year we've had 419 calls for service with most being lost dogs who were returned to their owners. Please make sure to have your dog wear his or her bright, shiny dog license tag to ensure his or her safe return to you! Also, if your pet does get lose, please give us a call so we can keep an eye out. Our intent is not to impound your pet but rather to see it safely returned to its home.

As we go through this new year, please remember that not everyone is able to keep their pets fed. If you or someone you know is having an issue, please get in touch with our shelter and we will do what we can to help out.

Know, too that the Southwick Food Pantry, by the Big Y, also has donated dog and cat supplies and they, too can be a source of help if needed.

Donations of dog and cat food are always appreciated! This way we can keep the supply available for those who may be in need.

Lastly, you may have had contact with an animal control officer that is not Tracy Root! This would be me, Liz Bennett. I was invited to come out of retirement as an animal control officer and help out while Tracy has been away on leave. I have to say that you, the Town of Southwick, are extremely lucky to have the men and women of the Southwick Police Department at your service. I have been working here for the past few months and I have to say that these folks are a pleasure to work with.

So with that, I thank everyone for all you have done for the Southwick Animal Shelter and for Animal Control. I look forward to continuing to work with the citizens of Southwick and Tracy when she is able to return to her duties!

***Respectfully submitted,***

Liz Bennett

## ANIMAL INSPECTOR

Municipal Animal Inspectors are assigned the task of taking reports and keeping records of animal bites involving domestic or wild animals.

They are also responsible for barn inspections to get a census of the domestic animal population in town, to be sure that all of the animals appear to be in good health and free from disease and, lastly, to observe the animal housing and ensure that ample food, water and shelter are provided.

I am happy to say that Southwick has a wonderful array of farms and that I found very little in the way of issues with how these animals are cared for! Thank you! You've made my new job much easier.

Being new to Massachusetts animal inspection, I had to rely on my past experiences with farm animals. Having been an animal control officer before, I was able to bring that experience and my experience as a Veterinary Nurse into play while doing my inspections.

I met quite a few very friendly goats and donkeys as well as horses and cow and I found that their owners have usually been willing to chat about this one or that one and how they came to be so friendly.

So all that having been said, here's what I've discovered...

Farm visits – 175  
Beef cows – 90  
Horses and Ponies – 205  
Burrows and Donkeys – 20  
Goats – 80  
Sheep – 50  
Swine – 25  
Llamas / Alpacas – 5  
Poultry – 675  
Water Fowl – 80  
Game Birds / Guinea Hens – 35  
Rabbits – 25  
Turkeys – 25  
Peacocks – 35

Now, as for the dogs and cats:

Quarantines of domestic animals for bites or scratches of unknown origin (animal fights, etc)

Dogs – 1  
Cats – 3

Quarantines of animals for bites or scratches to humans:

Dogs - 24  
Cats - 2

Possible Rabies cases – NONE!

Now, I get asked about why an animal has to be quarantined after a bite. In a nut shell, we need to know that the animal has not been exposed to anything for ten days after the bite. Why? Because if the animal becomes sick during the quarantine period, it's because of something it was exposed to BEFORE the bite, and hence the person / animal bitten was also exposed. It's not a punishment to the owner – it's just a way to make sure we know that everyone stays healthy!

I look forward to working with all the farms and owners this next year!

***Respectfully submitted,***

Liz Bennett

## **SOUTHWICK 250<sup>th</sup> ANNIVERSARY COMMITTEE**

The Committee has been meeting monthly since June to brainstorm ideas and develop concrete plans on the Celebration of Southwick's 250<sup>th</sup> Anniversary. The Committee now needs to quickly move forward on solidifying those plans:

1. Actively pursue additional funding from citizens, businesses, the Town and any other source.
2. Allocate projected funding to the many great ideas that have been proposed. It is recognized that our Celebration Plan will have to be undertaken with limited funding and that difficult choices may need to be made.
3. Coordinate outreach to the many wonderful civic organizations and businesses of Southwick to ensure that all have an opportunity to participate and support our effort.

4. Begin implementation of the earliest projects, especially the Southwick float for the Westfield 350<sup>th</sup> Parade in May 2019.
5. Actively communicate with the community through traditional print and broadcast media as well as through our recently launched Facebook page.

We have five very active work groups, also meeting monthly. These consist of members of the Anniversary Committee as well as citizens with a specific interest in helping out in a particular aspect of the Celebration.

**Funding & Finance** chaired by Russ Fox. This group has been actively developing plans for various fundraising activities to support our Celebration. At their recommendation, the Anniversary Committee approved a spending plan to utilize the state grant received for the current fiscal 2018-2019 year, a condition of which is that the money needed to be expended by 6/30/2019. This plan consists primarily of purchasing banner brackets for the downtown corridor, various logoed memorabilia to be sold to the public and a fireworks production for the celebration. This group will spearhead our outreach to civic organizations and local businesses.

**Celebration Events** chaired by Freda Brown. This group has proposed a year-long program of events kicking off with a house tree-lighting contest in December of 2019 and concluding with an informal "Taste of Southwick" dinner at the conclusion around November, 2020. One of their guiding principles has been to wrap around events already being produced by various groups as well as to work closely with our local business community to leverage their participation in events. Agreeing to a budget for these events is going to be very challenging but critical step for the Committee at our meetings early this year.

**Parade and Float** chaired by Marcus Phelps with Troy Henke as Parade Coordinator. This group is actively planning for a gala parade on Saturday, October 10, 2020 with multiple divisions along a parade route from the Industrial Park to Town Hall. This plan will also need to be reconciled with our budget as there is no shortage of bands/groups that could be engaged for substantial fees. This group's near-term challenge is completing a float for the Westfield 350 Parade on Sunday, May 19, 2019

**History and Memorabilia** chaired by Lee Hamburg. This group has proposed and been approved to develop a commemorative book about the history of Southwick for release during the Celebration. This is an ambitious and very significant project to our Celebration and beyond. With a logo now approved, this group's next major task is to order various Southwick 250<sup>th</sup> memorabilia. It is hoped that this group will also actively contribute to our Facebook page.

**Outreach and Social Media** chaired by Jim Putnam. This group has worked with ***Southwoods Signs*** to develop a colorful logo for use in a wide variety of applications. This is now ready and other work groups can proceed with projects awaiting this official logo. This group is also in the process of rolling out our ***Celebrate Southwick 250*** Facebook page which will extend our communications effort beyond traditional news media. The group will be looking into other social media and better developing our traditional web page: <https://www.southwickma.org/southwick-250th-anniversary-committee> over the next couple of months. Also, as the Committee approves plans, it will become appropriate to issue news releases to our media partners. Work Group Chairs are encouraged to work with Deb Herath in accomplishing this.

Hard work and participation have built a good foundation for a fun community celebration next year. There is good energy and creativity. I look forward to working with the Committee and our Southwick Community to bring our plans to fruition in the coming months.

***Respectively submitted,***

James Putnam II  
Chair, Celebrate Southwick 250

## **AUXILIARY POLICE**

The Auxiliary Police report to the Director of Emergency Management for training and monthly meetings. The Southwick Chief of Police is the authority activating and assigning the Auxiliary Police for duty.

Members receive training in first aid, CPR, HAZ-MAT Awareness, range qualification, FBI Task Force orientation training through the

Western Massachusetts Auxiliary Police Association, and the Massachusetts Criminal Justice Academy's Reserve Police Officer Intermittent Training Course. Formal training is received from Federal Emergency Management and Massachusetts Emergency Management Agency in National Incident Management System, Incident Command System, Emergency Operations Center, WMD Terrorism and Disaster Response, along with emergency radio communications. Electric utility power safety-damage assessment, National Weather Service SKYWARN severe weather training, Pipeline Emergency Response, Nuclear Radiation monitoring and response, hazardous material incidents are also included in the training program.

Auxiliary Police members assisted during accidents and also during the Emergency Management R.A.C.E.S. annual national disaster communications exercise. Two Auxiliary Officers assisted Holyoke with the annual St. Patrick's Road Race and Parade detail. They participated in the Halloween Eve and Halloween patrol during the SEMA night staging emergency exercise.

*Members:*

Director Charles Dunlap

Assistant Director / Supervisor Keith Stromgren

Officer Aaron Dewinkeleer

Officer Nickolas Boldyga

The Auxiliary Police are ready to serve the Town of Southwick in time of need. For more information contact a member or call the Auxiliary Police Director at 569-0308.

***Respectfully submitted,***

Charles H. Dunlap, Director Auxiliary Police



*Military Deuce with member Bob Miller*

**RADIO AMATEUR CIVIL  
EMERGENCY SERVICE  
R.A.C.E.S**

The Town of Southwick Radio Amateur Civil Emergency Service (R.A.C.E.S.), under Federal Emergency Management Agency jurisdiction and Federal Communications Commission regulations, reports to the Southwick Emergency Management Director. R.A.C.E.S. is an important communications component of the Town's Emergency Operations Center, the Alternate Operations Center and the Mobile Communications vehicle. Members are required to be current licensed FCC amateur radio communication operators appointed by the Town of Southwick.

The Town R.A.C.E.S. volunteer members provide emergency public safety government communications linking the Emergency Operations Center within Southwick and with adjacent community Emergency Operations Centers during severe weather and critical emergency incidents and disasters. Emergency communication liaison is also established and maintained with the Massachusetts Emergency Management Agency, Norton office of the National Weather Service, the American Red Cross, shelters, and to the Amateur Radio Emergency Service representing other Public Service Agencies during times of emergency activation and need.

Monthly radio communication drills are conducted with adjacent communities, to regional communities, and to the Massachusetts Emergency Management Agency on the first Monday of every month. RACES members participate in weekly drills every Sunday on 75 meters HF with Massachusetts communities and on 2 meters VHF using simplex and repeaters for local and regional communication.

During the fourth full weekend every June the Southwick R.A.C.E.S. operators with Emergency Management, C.E.R.T. and Auxiliary Police members participate in a national twenty-four hour disaster communications exercise hosted by the Southwick Emergency Management Agency. R.A.C.E.S. operators from MEMA Region III, Blandford, and Granville Emergency Management RACES licensed operators also participated in this event held at the Southwick alternate EOC / DPW facility. During this exercise, while operating on emergency generator power under simulated disaster conditions, radio

messages were sent and received to areas throughout the United States and Canada. Local, regional and national communications were established using SSB, Packet, FM, Digital and CW on the 75, 40, 20, 15, 10 and 6 meter frequency bands with the FCC assigned **WC1SW** call sign.

*RACES participants were:*

Director Charles Dunlap K1II  
 Assistant Director Keith Stromgren N1MOC  
 Assistant Director Chuck Darling KA1HKJ  
 Radio Officer Eric Carroll N1HVM  
 Pauline Dunlap N1EVE, Southwick RACES  
 Kevin Stromgren WA1JUU, Granville RACES  
 Jim Wolfgang KB1PHW, Blandford RACES  
 Other Southwick participants:  
 Bill Ferry K1BZM, ARES  
 Jeffrey Dunlap KC1CXC  
 Wyatt Dunlap KC1HZT  
 John Cashman KB1TVY  
 Robert Gravel K1BUB, ARES  
 Robert Miller, SEMA, CERT  
 Dr. Chet Burton KC2NYB  
 Dr. Joyce Burton  
 Jillian Burton  
 Ava Burton  
 Lisa Wells KN4NHB

RACES members provided radio communication coordination during the National Moto-Cross. Activations this past year were the Great Northeast Shake Out earthquake drill, Halloween Eve and Halloween night drills and four EOC severe weather operations. Members also provided an Emergency communications outreach demonstration during the Southwick Tractor Rally held on the DPW facilities. Two members attended National Weather Service SKY-WARN training. Communication services provided by the Radio Amateur Civil Emergency Service are essential to Public Safety and Emergency Operations Center communications during EOC operations and during normal service communication disruptions.

*FCC Licensed RACES Members are:*

Director Charles Dunlap, K1II  
 Assistant Director Keith Stromgren, N1MOC  
 Assistant Director Charles Darling, KA1HKJ  
 Radio Officer Eric Carroll, N1HVM  
 Pauline Dunlap, N1EVE

If interested in R.A.C.E.S. participation and membership please contact any member or call 569-0308.

***Respectfully submitted,***

Charles H. Dunlap, Director

**SOUTHWICK EMERGENCY  
 MANAGEMENT AGENCY  
 SEMA**

Southwick Emergency Management Agency (SEMA) has the responsibility for All Hazards Coordination of all local town governmental departments and local volunteer service agencies in times of an emergency, crisis or disaster and liaison to the Massachusetts Emergency Management Agency and to the Federal Emergency Management Agency in emergency disaster mitigation, preparation, response and recovery. This department oversees that our local government is able to function during times of fragmentation and also during times of "Declaration of Emergency". This is accomplished by maintaining and annually updating the Southwick Comprehensive Emergency Management Plan, coordinating an all-town department Continuity of Government - Continuity of Operations Plan, and providing an Emergency Operations Center with an alternate backup to be used by our elected officials, critical key department chiefs, and directors during times of emergency and disaster.

*SEMA Members:*

Director: Charles H. Dunlap  
 Assistant Director: Keith Stromgren  
 Assistant Director: Charles Darling  
 Communications Officer: Eric Carroll  
 Nickolas Boldyga  
 Aaron DeWinkleer  
 Pauline Dunlap  
 Robert Miller

Under the all-hazard concept during times of warnings and emergency crisis situations, members are on standby or activated for response to the Emergency Operations Center or Mobile Emergency Communications Command Vehicle. The following significant events and warnings were encountered during the past year from January 1<sup>st</sup> to December 31<sup>st</sup>:

Electric Power Outages.....	23
Water Breaks .....	4
Water Use Restriction 13 July >.....	1
Natural Gas Leaks .....	1
Haz-Mat Response .....	3

Closures of Highway/Roads	
Main Highways.....	10
Other Secondary.....	15
Red Flag Fire Warning (high temperature, dry - windy conditions) .....	0
Heat Advisory.....	2
Heat Warning.....	5
NWS Freeze Warning: May 4 and October 17	
Winter Storm Warning.....	10
Blizzard Warning.....	1
Wind Chill Warning .....	3
Below Zero Days.....	5
High Wind Warning.....	2
Tornado Watch .....	1
Tornado Warning .....	1
Flood Warning.....	1
Flash Flood Warning.....	2
Severe Thunder Storm Warning .....	6
Terrorism Warnings Federal .....	0
Federal-National Warnings for: domestic travel-Public places, and international travel.....	1
Emergency Operations Center Activations .....	8
Suspicious package .....	0
Drowning.....	0

The year 2018 was eventful with one of the wettest ever and also one with water use restrictions. An extended drought condition finally ended late summer.

Emergency Management Members receive training in Weapons of Mass Destruction Response, NWS SKYWARN Severe Weather Awareness, Eversource-Northeast Utilities Power line Safety- Damage Assessment and Emergency Power Restoration coordination, Federal / State / Local interoperability radio communications, Incident Command System of level 100 to 400, CPR, First Aid and Bioterrorism-Weapons of Mass Destruction. Members attend an annual Pipeline Energy Safety conference, DIG SAFE reporting procedures, Emergency Communications workshop, DOT Nuclear Transportation Accident Response, and Hazardous Material Transportation Accident orientation. Of concern were the December nationwide coordinated email bomb hoax threats, intermittent loss of the 9-11 emergency calling, and internet attack on newspaper media publishers.

Members assisted in Homeland Security grant applications, Boy and Girl Scout Emergency Preparedness merit badge training, hosted a multi-community twenty-four hour disaster communications exercise placing 4<sup>th</sup> with U.S. and Canadian participants. Members assisted at the

Emergency Operations Center activations, and with statewide simulated Hurricane, Earthquake, Electric Power Grid Loss exercises and Halloween Eve and Halloween STGRSD anti vandalism night exercise staging.

A military Deuce & Half cargo truck and a converted military trailer have been setup for deployment for emergency generator power and lighting at emergency incidents, public events and shelter needs. The Emergency Management Agency also has a Mobile EOC Communications Command vehicle that is available for public safety and event use.

Twelve Emergency Operations Center Orientation tours were given to Emergency Management Directors, visiting State, Local and private individuals and groups. The Comprehensive Emergency Operations Management Plan (CEMP) has been revised along with Continuity of Operations Planning and Continuity of Government departmental plans. Assistance is given to town departments for a federally mandated training program of Incident Command System and National Incident Management. SEMA has radio Communications capability to the NWS, American Red Cross and the State and Federal Governments and to emergency shelters during times of need.

Southwick Emergency Management's goal is for each resident and business to have an emergency plan to prepare and manage for an all hazard concept for emergencies. In the event of a nuclear incident radiation particle fallout, sheltering may be required for two weeks or longer.

Family basic needs, including the special needs for the elderly, infants and disabled of at least two weeks should include provisions for water, food, medications, comfort and communication. Family emergency preplanning for all-hazards is an intelligent decision. There are two designated emergency shelters, one at the Town Offices Building and the Southwick-Tolland-Granville Regional High School that would be available if and when required.

The year 2018 was another year of various durations of power outages, though mostly of short duration. Several consecutive days above 90 degrees, and the excessive drought continuing from the previous year were finally resolved in late summer.



In closing, we share the sorrow of SEMA Member Bob "Moose" Miller passing. Robert was a veteran WWII U.S.Navy diver and dedicated emergency management and CERT member. He will be missed. The hard work, hours and dedication of the appointed volunteer members of Southwick Emergency Management continue to maintain high standards among the other three hundred and fifty one Massachusetts Emergency Management Communities. Volunteer membership and emergency preparedness information may be obtained from any SEMA member or by calling the Director at 569-0308.

***Respectfully submitted,***

Charles H. Dunlap, Director



SEMA Mobile Communications vehicle  
with Auxiliary Police Aaron Dewinkeleer

### **COMMUNITY EMERGENCY RESPONSE TEAM C.E.R.T**

The Community Emergency Response Team under FEMA HomeLand Security - Citizen Corps is sponsored by the Southwick Emergency Management Agency and the Local Emergency Planning Committee. The mission is to support a community emergency response team with trained volunteers to aid in shelter operations, emergency communications and provide assistance to public safety during major emergencies and large events in Southwick.

Members:

Charles Dunlap, Coordinator  
Keith Stromgren  
Charles Darling  
Nickolas Boldyga  
Eric Carroll  
Aaron Dewinkeleer  
Pauline Dunlap  
Robert Miller

This past year CERT members were deployed at the Emergency Operations Center during three severe weather activations, participated and assisted at Local Emergency Planning Committee meetings hosted in the Emergency Operations Center and provided portable lighting for two events. Two members participated in the Massachusetts Homeland Security training conference and Emergency Communications Training Conference. Assistance was given during the Emergency Management multi-community Disaster

Communications Exercise on June 23<sup>th</sup>-24<sup>th</sup> and for the State-wide simulated hurricane, earthquake, and power grid failure exercises. Members are trained in Incident Command, Haz-Mat awareness, NWS SkyWarn severe weather reporting, radiation monitoring, National Incident Management System, and CPR / First Aid. They receive additional training by Federal and State Emergency Management and Home-Land Security. Further information is available by calling Southwick Emergency Management Agency at 569-0308.

In closing on a sad note, the passing of Bob "Moose" Miller, a very dedicated SEMA Emergency/CERT member of many years. Bob was a U.S. Navy diver and veteran of WII and will be deeply missed. A sincere thank you, Robert Miller, our SEMA member for your service to both country and Southwick.

***Respectfully submitted,***

Coordinator, Charles H. Dunlap

### **SEWER IMPLEMENTATION COMMITTEE**

The Sewer Implementation Committee (SIC) has not had much progress on an expansion for 2018. Due to the lack of interest from the residents relative to an expansion, the Committee members decided to meet only once every six months with the exception of an issue that may need to be addressed.

The Sewer Use Regulations had been updated to change the betterment assessment for any new construction. The SIC are entertaining a proposal from Lakewood Village Apartments to expand the public sewer system down Point Grove Road to buildings within their complex. In



the event Lakewood Village Apartment proceeds with construction of a public sewer line on Point Grove Road, the residents may have access to connect. However, the installation of a public sewer line does not mandate connections except in the event of a Title 5 failure.

The SIC contacted residents in the Woodside Circle neighborhood of to determine if they had any interest in connecting to the public sewer system. Though public interest was positive, the estimated cost appeared to be a deterrent. A survey was also conducted for the Bungalow Street neighborhood to determine if there was any interest in a public sewer. It would have been possible to install a sewer line during the reconstruction of Veteran Street to service the neighborhood. A majority of the neighborhood expressed interest in a public sewer connection, but once again, the cost factor was a deterrent and would not have been supported by the Finance Committee.

The SIC members would like to entertain ideas for future connection if and or when State or Federal funding may become available. The objection for most of Southwick residents on expanding the public sewer system is the cost.

The Sewer Implementation Committee can be contacted at sic@southwickma.com.

***Respectfully submitted,***

Sewer Implementation Committee  
Jerry Patria, Chairman  
Randy Brown, Vice Chairman  
Freda Brown  
Brian Pranka  
Art Pinell

### **BOARD OF APPEALS**

The Zoning Board of Appeals is comprised of three (3) permanent members and three (3) alternates appointed by the Board of Selectmen. The Board is charged with reviewing applications requesting relief from Zoning Bylaws where enforcement of current Bylaws would create substantial hardship for the applicant. The Board seeks to provide relief, where possible, provided that the appeal is in keeping with the public good and that the decision will not nullify or substantially derogate from current zoning.

The Board must vote unanimously in favor of granting a variance in order for it to be approved.

The Board acted upon fifteen (15) variance requests for the year.

The Board meets on the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Monday's of each month at 7:00pm in the Land Use Conference Room.

The Board wishes to recognize its' secretary, Wendy Cordeiro, for her service and dedication to the Board. She is an invaluable asset to the team.

***Respectfully submitted,***

Paul A. Grégoire, Chairman  
Thomas Stapleton  
William Lis  
David Methe  
Christopher Mastroianni  
Michael Parent  
Wendy Cordeiro, Board Secretary

### **SOUTHWICK PUBLIC LIBRARY**

The Southwick Public Library had an active year. The library had a total circulation count of 56,228 in 2018. This was an increase of 5.62% over 2017. If all of our patrons purchased the items they checked out in 2018, it would cost them a total of \$867,396.36. The library has a total of 61,097 items in its collection. This does not include eBooks available through Overdrive. A total of 40,074 people came through our doors in 2018. New library cards were issued to 274 Southwick residents. The staff answered a total of 2,162 reference questions and our public computers were used 1441 times during 2018, an increase of 8.35%. The library's wireless connection was used 10,523 times. A total of 224 programs were offered for children, teens, adults and families.

The Trustees created a committee to develop a new Five Year Strategic Plan for 2019-2023. A Strategic Plan allows libraries to apply for LSTA grants. A plan also helps a library set objectives and goals. This helps the library move towards their overall mission and vision.

The Strategic Planning Committee used input from the community and the library's annual sur-

veys to decide on which areas the library should focus on. The committee decided to focus on 3 areas. The first area is Community Hub which includes creating a safe, welcoming and comfortable space for patrons to visit. The second area of focus is to support business and career development. The final area selected was to provide lifelong learning and support curiosity.

The Strategic Plan was approved by the Board of Library Trustees in October and notification of acceptance by the Massachusetts Board of Library Commissioners was received on November 23. A copy of Southwick Public Library's Strategic Plan may be found online at <https://www.southwickma.org/southwick-public-library> and click on the link "Our Five Year Plan".

It is hard to believe that our library is already 20 years old. This year, the carpeting in the Adult area and the Community Room were replaced. Both areas were also painted. Cameras were installed. In addition to providing increased security, the cameras allow better customer service. Staff are now more aware of patrons in the Children's Room when it isn't staffed. Increased awareness allows for a staff member to greet the patrons and see if they need any assistance.

We had another busy year in 2018 in the Children's Room at Southwick Public Library with a total of 109 children's programs, 6 family programs and 6 outreach programs. A total of 3,271 children and 468 adults attended our children's and family programs. 247 children registered for our biggest program of the year, the annual Suntime Reading Program. The children made 847 visits to the library during the 6-week Suntime Reading program to collect coupons from local businesses and to submit their chances for the weekly prize drawings.

The Southwick Cultural Council supported the following programs during the summer: Rona Leventhals' Raps, Rhythms and Rhymes musical program, Jay Mankita's Playful Engineers, harmonica lessons with Rob Fletcher, and a program by Henry the Juggler.

Dino-Adventures helped end our Suntime Reading Program with their Dinosaurs Rock presentation.

Shurtleff Children's Services provided funding this year for a collection of Vox Books. The per-

manently attached VOX™ Reader transforms an ordinary print book into an all-in-one read-along. There is no need for computers, tablets or CDs. Coding with Minecraft and a learn to juggle program were also made possible with funding from Shurtleff Children's Services,

The library continues to offer a series of story times during the school year. On Tuesdays, the library offers a 3 week series of story times; plus, once a month a Saturday story time is offered.

Pathway for Parents continues to provide funding for the once a month Story Time Yoga program. The yoga program is popular with both the children and the adults.

The Children's Librarians also continues to offer unique programs throughout the year. Two of the favorites in 2018 were "Dr. Flush" and Makerspace Mondays.

Don Rethke, nickname "Dr. Flush" visited Southwick Public Library with his replica of an astronaut space suit. A retiree from United Technologies, he was one of a team of engineers who developed the "elimination" components of the suit (i.e. perspiration and other natural functions). A mixed age audience thoroughly enjoyed this informative family program.

Makerspace Mondays are really taking off at the library. This afterschool program for kids in grades 3-6 meets once a month. Makerspace focuses on "STEAM" activities. In 2018, kids made bath fizzies, explored Bernoulli's principle of air movement and air pressure, made greeting cards and used Little Bits circuits.

The Southwick Public Library's Young Adult department held a total of 58 programs for teens. Monthly programs includes Teen Hangout. Activities at Teen Hangout included art projects, watching movies, making candy sushi or using our PlayStation 4 video gaming system. Coloring and Cookies for Teens is another after school activity held regularly. In October, the YA Librarian start a monthly Manga Club. The group SPLAT (Southwick Public Library Advisory Teens) meets once a month to share their ideas on what activities they would like to see at the library.

Three standout programs in 2018 were: Chocolate Making-In May of 2018, teens in 7-

12th grade learned about young chocolate entrepreneurs, the history of how chocolate is made and where it comes from, and learned some fun chocolate trivia. They were able to make their own chocolate creations using various techniques of dipping, decorating, and combing. They also watched a demonstration of how to use a commercial tempering machine. Fourteen students were in attendance, and all were happy to be able to take home their creations!

Harry Potter Escape Room-Reading comes to life! In December of 2018, ten students in grades 7-12 participated in a Harry Potter Escape Room. Southwick Public Library used a supply kit and story provided by Breakout.edu. The room was decorated with various potions, Hogwarts School decorations, and creatures from the books. Students first played an ice breaker game to build team efficiency, and then worked against the clock, using critical thinking and problem solving skills to tackle complex clues and puzzles. The reward for solving all the puzzles was access to the prize which had been locked away by Lord Voldemort.

Babysitting Class- Southwick Public Library partnered with 4-H UMass Amherst to provide a two-session babysitting course in October 2018 for students in grades 7-12. The course was highly informative with a focus on safety. Southwick Fire Department and Southwick Police visited and discussed safety, how to prevent emergencies, and strategies to use when an emergency happens. Students practiced basic first-aid, learned about what food was safe to give children at each age, and how to manage children's behavioral issues. A total of 17 students earned certification by completing the course.

As part of the Suntime Reading program, the teens had the opportunity to attend Jay Mankita's Song Writing workshop courtesy of a donation from the Friends of the Southwick Public Library. The Suntime Reading program had 41 participants this year. The theme in 2018 was "Libraries Rock!" Teens were given the opportunity to participate in a D.J. Trivia contest, play "Name that Tune" and take ukulele lessons. A book discussion with pizza was held to help teens meet their school summer reading requirement.

In June, a Sound Healing program was offered for both teens and adults. Kelvin Young

used crystal and Tibetan singing bowls, gong, tuning forks, rattles, hand drum and other healing tools along with aromatherapy to calm the mind, relax the body, nourish the soul and connect to your inner wisdom. A total of 23 teens and adults attended.

The library's Young Adult Librarian, Heather Paparella, was also interviewed for an article in the national magazine *School Library Journal* (SLJ). Heather was one of the librarians featured in the December 2018 issue. The article discusses the 2019 summer reading program and what programs libraries are planning on offering. The theme for the summer of 2019 is a Universe of Stories.

A total of 44 programs were held for adults during the year. Our Adult Color, Chat & Cookies continues to meet monthly throughout the year and the Cookbook Club met 11 times. The Adult Book Discussion group met 8 times in 2018.

In January, Federal Judge and author Michael Ponsor visited to speak to 29 audience members about his new book *The One-Eyed Judge*. He explained what inspired his book and answered questions about the Federal Court system.

Three hands-on art programs were held. In February, participants learned how to create a dahlia using denim and in November, Leslie di Curcio Marra provided instructions and supplies to create decorative slates. The Southwick Cultural Council funded a pastel painting workshop with Greg Maichack. Greg's programs are always popular and all 30 spaces available were quickly filled.

Stockbridge Farm is another program that is extremely popular at the library. The program "The Spring Herb Garden" gave the audience a chance to learn about herbs available in the spring and taste several dishes made with fresh, spring herbs.

In 2018, the library also sponsored two historical programs. People that attended Carol Cohen's "Evening with Eleanor Roosevelt" are still talking about her presentation. Her portrayal of Eleanor was fascinating. The Friends of the Southwick Public library provided funding which allowed audience members to sample Eleanor's favorite dessert Pink Clouds on Angel Food

Cake. The library also sponsored along with the Southwick Historical Society Stephen and Sharon Wood's "Abraham and Mary Lincoln: The Long and the Short of It". This was a living history presentation followed by out-of-character question-and-answer session. The Southwick Cultural Council also provided funding to the Historical Society for this program.

Three musical programs were offered in 2018. Vince Cassotta's Duo presented a jazz program. James Haskins visited the library one summer evening to play his acoustic guitar and Dan Kennedy, in December, sang holiday songs while playing his electronic keyboard.

The library was the recipient of a grant from Sarah Gillett Services for the Elderly, Incorporated. Funds were provided for a three-part memoir writing workshop for seniors held in October. Funds from the grant were also used to purchase 8 large print biographies and memoirs for the library's collection.

The Southwick Public Library's "Books on the Go" program is still active and applications are available at the library's Reference Desk. Applications will be mailed upon request. This service for the homebound delivers books and audio CD books every 3 weeks throughout the year to residents participating in the program. The program is designed to offer library materials to those that are homebound for the long-term or short-term because of a disability. Deliveries are made by two volunteers and one substitute volunteer during the year.

The library continues to offer One-On-One training opportunities. This new service started in late 2017. Patrons may learn basic computer skills, how to set-up and use an email account and how to use the internet. One-on-One training is also offered on using small handheld devices such as smart phones, tablets, etc. You will learn how to use the Overdrive application and download eBooks. Patrons may check the schedule and sign-up at the Reference Desk.

The library participated in six Outreach programs in 2018. Outreach programs included a display at the local Economic Development Committee's Home and Business Show. The library staff made visits to Woodland and Powder Mill School where they presented 5 programs promoting the Suntime Reading Program.

The Southwick Public Library continued the traditional of collecting food for the local food bank during the month of July. Patrons that contributed an item were given an extra chance for the library's weekly drawings during the six-week Suntime Reading Programs. The staff also paid to dress down once a month and those funds were donated to the food bank in December.

For a second year, our Giving Tree was on display. Patrons and staff purchased or made hats, gloves, mittens, & scarves which were used to decorate the tree. The library also participated in the Boston Bruins Pajama Drive. The items collected from the Giving Tree and the Pajama Drive were picked-up by the Department of Children and Families to be distributed in our area.

The William A. Laporte Gallery continues to display artwork from area artists. The changing displays add to the library's décor and are enjoyed by our patrons, visitors and the library staff.

The library staff would like to thank all of the sponsors of our programming who contributed to making 2018 a successful year. A special thanks to all of the local supporters of our Suntime Reading Program. Also invaluable to the running of the library is our Board of Trustees, led by Chairman Michael McMahon.

***Respectfully submitted,***

Diane Caruso, Director



Library staff members (left to right) Tanya Kellogg, Heather Paparella and Margo Storozuk are ready for Talk Like a Pirate Day.

## **BUILDING DEPARTMENT**

The Building Department is responsible for the enforcement of the MA State Building Code, handicapped access regulations promulgated by the MA Architectural Access Board, Southwick Zoning Ordinances, Weights and Measures, and conditions attached to Special Permits whether issued by the Planning Board or Zoning Board of Appeals. The department issues permits for building, wiring, plumbing, gas, solid-fuel burning appliances (wood, pellet and coal stoves), pools, hot tubs, signage, ductwork, HVAC systems and performs plan reviews and onsite inspections of all new construction, alterations and repairs. The department also oversees change of use and occupancy, demolitions and zoning enforcement. Additionally, periodic Joint Inspections with the Fire Department of several types of occupancies such as Day Care Centers, Churches, Schools and certain residential units are performed, as well as annual inspections for the Alcoholic Beverage Control Commission (ABCC) in all businesses which hold a liquor license. Fire Chief Russell Anderson has done a lot to contribute to this inspection program, especially in terms of his professional approach to violations, and the level of cooperation in scheduling the inspections. Also, other joint inspections with the Board of Health and Fire Department are conducted as required.

I am very grateful to our department which consists of: Secretary of Inspectional Services, Melissa Bridges; Plumbing and Gas Inspector, Illia Olbrys; Alternate Plumbing and Gas Inspector, Glenn Rida, the Plumbing and Gas Inspector for Westfield. Our electrical inspections are performed by the Electrical Inspector of Westfield, Sean Stopa, and if required, by our Alternate Electrical Inspector, Bob Johnson. Weights and Measures is contracted out to Mr. Michael Theroux. Thank you to our staff, all the other Town departments, including Police and Fire, the boards and commissions with whom we interface on a daily basis and to the community for their support as we continue to build a safer and more energy efficient Town of Southwick.

2018 was a year of other changes in the Southwick Building Department, as well. For one, the new 2015 family of International Codes, (Building, Energy, Mechanical, etc.) after many delays at the State level, became effective in Massachusetts on January 1, 2018. These codes regulate all new construction, both residential and commercial.

Southwick has very little problems with blight and it is encouraging to see the Board of Health spearheading the response to this problem in a

positive way, working with the Office of the Attorney General, (OAG) through their Abandoned House Initiative. This program targets abandoned properties where the owners, or banks which are paying the taxes, are not responsive to local efforts to bring these buildings into compliance. This is a time consuming program, but the results are positive because the banks and absentee owners tend to respond more favorably to requests from the OAG than from local authorities. If the owners are not responsive in this program, court appointed receivers for the buildings are sought to correct the deficiencies and recover the costs from the owner through the courts. We closed the books on one property this year, with the house being demolished by the owner.

The Building Department conducted two Educational Outreach seminars in 2018. The topics were the new Wall Bracing Code Requirements and, because it was so well attended and popular in 2017, the Safe Deck Building seminar was conducted again. The sessions were well attended and the comments from the attendees were very favorable. The purpose of these seminars is to educate homeowners and contractors alike. Armed with this new information, contractors can provide a better quality product to the consumer. This program has been well received and seminars are already planned for next year.

During the past year, energy upgrades to existing homes continued to be a very popular area for home improvement. This category included split system HVAC installations, new roof and ground mounted solar systems and insulation upgrades. New single family home starts were 13 this year, one more than last year. Overall Building Permits, including electrical, plumbing, gas, certificates of inspection and weights & measures, generated \$111,862.92. This is 45% less than last year largely because, in 2017, we had the installation of 3 major solar farms, one off Feeding Hills Road and two off Congamond Road, producing fees of \$104,633.00 which was 52% of the total 2017 fees. The list below provides details of permit activity for 2018.

#### Number of Permits & Fees

345	Residential	\$54,035.54
31	Commercial	\$22,203.00
199	Electrical	\$16,439.38
106	Gas	\$6,590.00
68	Plumbing	\$5,755.00
76	Certificates of Inspection	\$1,960.00
18	Weights and Measure	<u>\$4,880.00</u>

Total All Fees                      \$111,862.92

Electronic permitting was implemented on February 20, 2018. This allows homeowners and contractors the ability to fill out permit applications from their homes or offices and pay the fees online, as well as track the permits through the approval process. A customer service kiosk is located in the Building Department, right at the service counter, for those folks who need assistance with the electronic permitting data entry process. This program has been a huge success, as evidence by the fact that almost half of the building permit fees were paid on line with a credit card. Prior to this system, permit fees had to be paid by cash or check only.

Of course, this program would not have been successful without the support first of the Select Board, then the Finance Committee and all the Town residents who voted favorably on the budget at Town Meeting. Additionally, all Department Heads are using the system for their signoffs on building permit applications and I thank them for their acceptance and utilization of this valuable program. This makes it extremely easy for applicants to track the progress of their application every step of the way and multiple departments can perform their reviews simultaneously, which streamlines the entire process.

***Respectfully submitted,***

Arthur J. Lawler CBO

Building Inspector/ Zoning Officer

#### **BOARD OF ASSESSORS**

The Board of Assessors would first and foremost like to recognize the accomplishments and professionalism of the office staff, Victoria Hickey, Patricia St. Pierre, and Director of Assessment Sue Gore, who all continue to raise the standards of support to our town boards and residents.

Fiscal Year 2019, the total value for the Town of Southwick was \$ 1,087,929,987.

The Massachusetts Department of Revenue Division of Local Services completed its review of the Town of Southwick assessments for all classes of property for fiscal year 2019 on September 4, 2018.

The Bureau's statistical analysis of arms-length residential sales indicates compliance with the Commissioner's standards for certification. In addition, the Bureau's review of a representative sample of parcels and of personal property accounts indicates a consistent application of the valuation methodologies employed for these classes of property throughout the community.

A classification hearing was held on September 18, 2018, and the Board of Assessors recommended that the Town have one tax rate for Residential, Commercial, Industrial, and Personal Property.

The Fiscal Year 2019 tax rate was set at \$17.47, and certified by the Bureau of Accounts of the Department of Revenue on October 5, 2018.

The process of arriving at a tax rate by the Board of Assessors requires the support of several departments. The Board of Assessors would like to recognize those departments for their input and support during that process. They include Accounting, Clerks, Collectors, Treasurers, and Board of Selectmen Office.

***Respectfully submitted,***

Alan L Hoyt, Chairman  
Paul M. Connolly, Vice Chairman

## PARK AND RECREATION

The Southwick Park and Recreation Commission experienced a successful year, working hard to provide the residents of Southwick with many recreational opportunities including Whalley Park, Rails to Trails and the Town Beach.

**Whalley Park** continues to be a popular leisure destination. Many events were held at the park including Rotary Club Concert Series, One Call Away Bike Ride & BBQ and Run Southwick Run/Walk. In 2019 we hope to offer a kids walk/run series. The playscape is very popular and enjoyed by children. The fields continue to be rented by many local baseball, softball and soccer teams. The High School enjoyed night games under the lights at the park. The Ever-source demand fee to light the fields is \$1,000 per month in addition to the normal rate for supply. This continues to be a challenge to fund. The concrete sidewalks around the park are used by many as a means of exercise. People are not picking their dogs droppings; this continues to be a problem even with the installation of two dog stations. The Park & Recreation Commission continues to park cars at the park for the Motorcross and Rugged Maniac in effort to raise funds to help support the park including lawn care and electric.

**Rails to Trails** continue to be a wonderful outdoor activity for Southwick and is heavily used and enjoyed by many. We would like to mention the continued outstanding work being done by the Friends of the Southwick Rail Trail (FOSRT). They maintain the kiosk plantings at the rest areas. They coordinated and removed the leaves and graffiti from the fence, benches and asphalt along the trail. They also designed, purchased and maintained the distribution of the trail maps. They continue to perform routine trash pickup and supplemental garbage removal when necessary. Throughout the year trees fell along the rail trail. The FOSRT cleared them all saving P&R the expense. Westfield's Columbia Greenway Friends Committee gifted a TRAFx infrared rail trail counter to P&R. This was graciously accepted by the P&R Board as well as the FOSRT. Southwick's six mile section of rail trail continues to be enjoyed by many!

**Southwick Town Beach** opened for the season on June 29, 2018. The Beach is open seven days a week from 10:30 am to 5:30 pm Weather permitting. There are full bathrooms including a

changing room, snack shack and picnic tables. The beach is completely ADA accessible. Many residents enjoyed their summer days at the town beach.

**Children's Holiday Parties** The Park and Recreation sponsored an Easter party, Halloween party and Christmas party for the children. As always, there was a great turnout for all the parties.

**Playgroup** Park & Recreation offers a Playgroup which is held every Wednesday and Thursday from 9:30-11:00am for children and their caregivers. It is located at the Town Hall Community Center. It is sponsored by Pathways for Parents and is free to all. The Playgroup is structured and includes crafts, story time, learning centers, snack time, singing and circle time. It is a great success with record attendance. It has been a successful self-supporting addition to our department.

**Old Town Beach** continues to be maintained and available for recreational use by the community. Please be aware that "NO swimming allowed" signs have been posted.

The Park and Recreation Commission are dedicated to working with the town's residents to assist them in utilizing the town's resources for their enjoyment. Park and Recreation is striving to improve, enhance and add additional recreational opportunities for Southwick residents to enjoy throughout the seasons. We thank everyone who has supported us and we look forward to another successful year.

***Respectfully submitted,***

Jeanne Reed-Waldron, Chairman  
Mike Massarelli, Co-Chairman  
John Whalley, Commissioner  
David DeiDolori, Commissioner  
Mike Sheil, Commissioner  
Cara Cartello, Program Coordinator

## LAKE MANAGEMENT COMMITTEE

The Lake Management Committee (LMC) consists of 9 regular members and 2 associate members appointed annually by the Selectman. The LMC's charter includes water quality, promotion of lake safety, management of the two Massachusetts Office of Fishing & Boating Access (OFBA) owned boat ramps, the public fishing pier and parking areas on Middle Pond. The LMC also continually works with Citizens Restoring Congamond (CRC), Conservation Commission (Con Com), Department of Public Works (DPW), OFBA and the Pioneer Valley Planning Commission (PVPC) on lake and drainage improvement projects.

In accordance with the Town's agreement with the FBA, a \$5.00 per boat launch fee is charged at both boat ramps. The contractual agreement between the Town and the Commonwealth requires that all launch fees collected at these ramps be used only at the ramps for general maintenance, sanitary facilities, security lighting, phones, attendants, and improvements. The thousands of visitors to these facilities patronize many area businesses. In addition, several bass tournaments benefit local organizations.

OFBA's contractor completed reconstruction of the South Ramp launch, including adding a handicap-accessible boarding dock in June.

Lake Consultant, Dr. Ken Wagner of Water Resource Services, completed the Notice of Intent (NOI) to treat all three ponds with aluminum sulfate (alum) to bind phosphorus in the many feet of centuries-old accumulated organic mass (muck) in the lake bottom. The Order of Conditions for this treatment has been issued for the treatment by the Conservation Commission. Phosphorus is now known to be the dominant contributor to the recurring toxic Cyanobacteria algae blooms in Congamond Lakes. Two such blooms required treatment in 2018 and a third came close to requiring treatment. Congamond was treated with alum some 30 years ago and the treatment is usually effective for 15 to 20 years. The LMC is arduously seeking State funding, or possibly Town funding for a spring 2019 treatment.

LMC volunteers have taken and continue to take literally hundreds of samples of water and sediment from Congamond which have been

analyzed by an independent lab. This data is a necessary part of any future permitting to treat and/or remove sediment from Congamond or Canal Brook. In addition to the alum treatment, Dr. Wagner recommends (a) Dredging Canal Brook to improve outflow and flood tolerance; (b) Dredging phosphorus-laden muck in shallow coves as alum is not as effective in wave-disturbed shallow areas and better control of plants could be achieved by such dredging. The LMC continues to seek additional state and/or federal funding to dredge Canal Brook which is currently the only viable outlet for Congamond and dredge the shallow areas in all three ponds. The LMC is also seeking federal funding to dredge Great Brook to restore flow in same.

Con Com, LMC and the Police Chief/ Harbormaster continue to work together on the Local Permitting Program (LPP) for water structures (docks, moorings, swim floats & buoys) on Congamond in accordance with the DEP Chapter 91 as approved by the Board of Selectmen and the DEP in 2010. MassDEP allowed Southwick to add provisions to the LPP to allow permitting year-around docks under certain extenuating circumstances. All LPP fees, including boat sticker fees, received are required to go into a fund for lake patrols and lake improvement projects.

The LMC also seasonally installs, maintains and removes the handicap-accessible boarding docks at the North Ramp and the 25 navigational buoys set for the Harbormaster in accordance with United States Coast Guard recommendations. The Southwick Police Dive Team and the Conservation Commission also use the LMC's service boat for diver training, LPP, waterfront inspections, rescue and recovery.

While LMC members continue to volunteer many hundreds of hours annually, we would also like to thank the following people, agencies and organizations for donations of labor and/or materials that have made many of these improvements possible:

- Eric Mueller & Rick Wylot for collecting endless data points, water and sediment samples, compiling and analyzing water quality data;
- Rick Wylot for coordinating installation, maintenance and removal of navigation buoys;



- Southwick Emergency Management Agency volunteers Charlie Dunlap & Chuck Darling for their assistance in setting up additional components of the weather station and lake monitoring equipment;
- Southwick DPW for plowing of the two boat ramps and public parking areas during winter storms so that the public has parking for ice fishing, skating, etc;
- Town of Suffield for their cooperation on LPP and other lake issues;
- Suffield DPW for their cooperation with drainage projects and their assistance in clearing the Canal of dams and debris;
- CRC & LMC volunteers who continue to clear Canal Brook of blockages as they occur;
- Southwick Police Department Dive Team for replacing buoy and dock mooring cables and chains, clearing possibly dangerous debris at the Southwick Town Beach and Suffield Babb's Beach;
- Sue Hepburn for her years of dedication to the LMC as Secretary and Ramp Coordinator. Happy retirement, Sue.

The Canal Restoration Subcommittee normally meets on the 4<sup>th</sup> Thursday of each month at 6:30 p.m. but meetings have been postponed until funding for the Canal dredging project has been made available. The Lake Management Committee meets on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m. in the Land Boards Meeting Room at Town Hall. Meetings are open to the public and anyone with interest in Lake safety/water quality, ramp operations, Local Permitting Program or any of the LMC's various lake, canal and ramp betterment projects is encouraged to attend. Volunteers are always welcomed to assist in implementing projects.

***Respectfully submitted,***

*Lake Management Committee*

*Dick Grannells, Chair*  
*Eric Mueller, Vice-Chair*  
*Sue Hepburn, Secretary*  
*Norm Cheever, Associate*  
*Mike Coombs, Member*  
*Malcolm DeBay, Member*  
*Mike DeBay, Member*  
*Scotty Graves, Member*  
*Deb Herath, Member*

*Ken Phillips, Member*  
*Steve Schmid, Associate*  
*Rick Wylot, Member*

*Canal Restoration Subcommittee*

*Mike DeBay, Chair*  
*Eric Mueller, Vice-Chair*  
*Sue Hepburn, Secretary*  
*Dennis Clark, Advisor*  
*Mike Coombs, Member*  
*Malcolm DeBay, Member*  
*Tom FitzGerald, Advisor*  
*Dick Grannells, Member*  
*Scotty Graves, Advisor*  
*Deb Herath, Member*  
*Ken Phillips, Member*  
*Steve Schmid, Member*  
*Rick Wylot, Member*

**VETERANS SERVICES**  
**Western Hampden District**

The following is a list of duties and activities that were performed by the Department of Veterans Services for the Western Hampden District during the past year. The District consists of Agawam, Southwick, Granville, Tolland, and Russell.

- Administer and maintain the M.G.L. Chapter 115 program to all qualified applicants.
- Investigate all claims for people applying for this benefit. Dismiss any and all fraudulent claims.
- Represent the Western Hampden District in all appeals of applicants to the Commonwealth.
- Complete and submit claims with the Department of Veterans Affairs for disability compensation, pensions, and death benefits for veterans and spouses from all five towns. This includes the Aid & Attendance pension for people in Assisted Living, which is approximately 50 % of all work in the office.
- Work with Congressman Neal's office on behalf of these people for all cases that are not decided upon in a reasonable amount of time.
- Work with all Assisted Living facilities in the area to be sure qualified Veterans and their spouses are receiving this pension.

- Maintain an outreach program throughout the District on a regular basis.
- Attend local health fairs to offer federal and state benefits.
- Speak at many local events and veterans' events.
- Investigate fraudulent groups on behalf of the citizens of all five towns. This includes reporting telephone scams and groups speaking in the area that have misled people.
- Worked with the Veterans Memorial Cemetery on Veteran related events. This includes putting up and taking down all flags for Memorial Day.
- Attend funerals for Veterans and their spouses. This can include getting all required documents for proper burial into the Veterans Memorial Cemetery, working with local funeral homes to ensure proper services are rendered, and even duties of pall-bearer.
- Maintain the Street of Flags for Agawam.
- Flag six private cemeteries for Memorial Day and Veterans Day. This includes approximately 2000 flags and all grave markers that need to be replaced.
- Assist with all activities for local Memorial Day Parade.
- Assist with all activities for local Veterans Day events.
- Maintain a Veterans Council and establish list of priorities.

***Respectfully submitted,***

Richard J. Girard Jr.

Director of Veterans Services  
Western Hampden District

## **OPEN SPACE & RECREATION PLANNING COMMITTEE**

The Adhoc committee was established by the Selectboard in 2018 to take on the task of updating Southwick's current Open Space and Recreation Plan that is due to expire in November of 2019.

The OSRP (Open Space & Recreation Plan) will serve as a guide to the board in future land planning activities, and is also a application requirement for many grants.

There are currently 7 appointed members on the adhoc committee. Meetings are held on the 3<sup>rd</sup> Thursday of each month in the Land Use Meeting Room on the 2<sup>nd</sup> floor of Town Hall. The public is encouraged to attend and participate in voicing their opinions throughout the year.

In 2018 a request was made by the SOSRPC (Southwick Open Space & Recreation Planning Committee) and approved by the Southwick Community Preservation Committee to use funds from their Administrative Account to help fund the update for the OSRP.

A survey was mailed from the Town Clerks Office with the tax bill to over 4000 residents for their input on Open Space and Recreation in Southwick. The results from this survey will be included in the updated OSRP.

The SOSRPC held a public outreach meeting in 2018 inviting the public to share their ideas regarding the protection and establishment of Open Space and Recreation in Southwick.

Updating the maps is also a priority. The Committee voted to engage the services of CAI, Cartographic Associates, Inc. CAI is currently in charge of the Town Mapping for the Assessor's Office and will incorporate the information that is in their files to provide updated maps with current information.

Many issues are being discussed regarding ongoing maintenance problems and how to provide funding for them. Also being discussed are priority parcels for preserving. Many of the parcels listed in the current plan are no longer available or accessible.

The last revision of The Southwick Open Space and Recreation Plan (OSRP) that was submitted by the Town with the help of the Pioneer Valley Planning Commission and accepted by the Executive Office of Energy and Environmental Affairs (EOEEA) was in 2012. The goal of the SOSRPC is to have the new plan approved by November of 2019.

***Respectfully submitted,***

Dennis Clark, Committee Chair  
Russ Fox, Vice Chair  
Dennis Clark, Conservation Commission  
David Spina, Planning Board  
Dave DeiDolori, Park & Recreation  
Bob Horacek, Finance Committee  
Craig Samuelsen, Economic Development  
John Stadnicki, Resident

**PLANNING BOARD**

The Planning Board consists of six volunteer members, five of whom are elected to five-year terms and one annually appointed Associate. They are responsible for long range planning and studies to ensure optimal land use and zoning within the Town and to ensure that the residents live in a safe and healthy environment. Administratively, they do this through the review of plans for the division of land and both residential and commercial developments. The Planning Board reviews applications for Special Permits for land uses including estate lots, business and industrial uses, flexible residential developments, projects located over the Wellhead Protection District and wireless communication facilities. The Planning Board also reviews site plans for large additions to existing businesses and new signs.

In 2018, the Planning Board was saddened by the untimely passing of its Associate Member, Michelle Ackerman. Jessica Thornton joined the Board in July as the appointed Associate member. Roz Terry, the former Chairperson of the Board, was kind enough to assist in multiple roles over the course of the year. Marcus Phelps was re-elected to a 5 year term. Michael Doherty continued as the Board's Chairperson and Marcus Phelps as Vice Chairperson, respectively. Alan D. Slessler continues as the Part-Time Planner, and Ruth Preston continues to serve as the Planning Board Administrative Assistant.

During the past year, the Board reviewed and approved multiple Special Permits for new businesses relocating to Southwick, along with expansions or changes to existing businesses. These permits ranged from the new construction of an O'Reilly Auto Parts store on College Highway and reuse of a facility on Hudson Drive for a training facility for operating engineers, to the renovation of a former restaurant on College

Highway into an upcycled furniture and design facility and the expansion of Red Riding Hood's Basket to add a patio area. The Board has overseen the progress of the Noble Steed development on Vining Hill Road, and approved a new development at the former Southwick Country Club on the west side of College Highway. The Board's Marijuana Sub-committee continued meeting, developing and presenting a proposed marijuana bylaw. At the Town Meeting in May, the proposed marijuana bylaw was approved, and the Board has recently begun hearing applications for marijuana growing and processing facilities.

The Planning Board generally meets every other Tuesday evening at 7 p.m. at Town Hall, in the Land Use Hearing Room on the second floor. Public attendance and input at Planning Board meetings is always welcome. The meeting schedule and office hours can be obtained by calling 569-6056 or visiting the Town website. Minutes and agendas are also posted to the Town web site at [www.southwickma.org](http://www.southwickma.org).

***Respectfully submitted,***

Michael Doherty, Chairperson  
Marcus Phelps, Vice Chairperson  
Richard Utzinger  
David Sutton  
David Spina  
Jessica Thornton, Associate Member  
Alan Slessler, Town Planner  
Ruth Preston, Administrative Assistant

**CULTURAL COUNCIL**

The **Southwick Cultural Council (SCC)** is an all-volunteer group appointed by the Select Board. The group supports community-based activities and projects that promote access, education, diversity, excellence in the arts, humanities, and interpretive sciences to benefit the residents of Southwick. The **SCC** is responsible for making decisions on how they will award the dollars granted by the **Massachusetts Cultural Council (MCC)**, a state agency, in ways that will serve local cultural needs. Funding from the **MCC** is based on town census.

**Grant Administration**

In **2018**, the **SCC** allocated **\$4,981** to the following:

***“Music Series”*** – Southwick Rotary Club

***Life, Times and Music of Louie Armstrong by David Neill*** – Southwick Rotary Music Series

***Henry the Juggler*** – Southwick Public Library

***Monet’s Magic: Wondrous Water Lilies*** – Southwick Public Library

***Abraham and Mary Lincoln: the Long and the Short of it*** – Southwick Historical Society

***Playful Engineers*** – Southwick Public Library

***Raps, Rhythms and Rhymes*** – Southwick Public Library

***Learn to Play the Harmonica*** – Southwick Public Library

***Laugh Crafters Workshop*** – Southwick Public Library

### **Fine Art Exhibition**

The 19<sup>th</sup> annual juried fine art exhibition was held in April 2018, a two-day event with attendance of over 1000 people. Over 40 talented artists displayed their creative art in the form of oils, water colors, woodcarvings, sculpture, photography, fabric art, stained glass, mixed media and more.

Poster art selected for the show was a watercolor entitled ***“The Happy Place,”*** entered by Joseph Burger of Broad Brook, Connecticut. There was also a nonjuried art display by students from Southwick Regional School and Powder Mill School.

The Southwick Historical Society curated a ***“Patriot and Planter,”*** featuring images and stories about prominent Southwick residents, Joseph Moore and Edward Gillett.

Musical entertainment was presented by ***Eric Roth*** on the cello, and by ***Steve Piper***, guitarist and blues vocalist.

### **In Summary**

The members of the **SCC** are encouraged by the positive support and favorable response from the community. The **SCC** strives to bring a variety of interesting and educational programs that appeal to all segments of our community.

***Respectfully submitted,***

Susan Kochanski, Chair

**Members of SCC** are Steve Brudzinski, Karen Deyo, Maria Gallo, Bruce Kulas, Patricia McMahon, Ellen Miles, Karen Reed, Susan Kochanski, and Cindi Warner

### **ECONOMIC DEVELOPMENT COMMISSION**

The Economic Development Commission (EDC) is a group of four volunteers appointed by the Select Board without compensation. The EDC works with the Town & local businesses for the betterment of the community. A website [www.southwickma.info](http://www.southwickma.info) was created and is maintained at no cost to residents. The website provides information and links about Southwick to existing, new and potential residents and businesses.

The EDC activities have included the *Annual Home & Business Show* in April held this year at *The Ranch Golf Club* in partnership with the Greater Westfield Chamber of Commerce. This year with the larger event venue the event was open to Southwick and nearby businesses totaling more than 40 exhibitors. The event is free to the public. Exhibitors pay a small fee to cover costs. Early planning for the 9th annual Home & Business Show has started and will be held in Spring 2019 at a location to be determined. The EDC supports the Small Business Saturday efforts in November of each year.

The EDC monitors meetings held by various town government entities and the impact on local business as well as Chamber events. The EDC participates in ribbon cutting events for new Southwick businesses during the year.

A Restaurant List is updated annually as needed is available to the public. It includes contact information for all restaurants in town and this is available at multiple locations and events in town. During 2018 several new restaurants opened in Southwick. A similar brochure is available listing events occurring the year by various organizations. Ultimately this improves quality of life for residents.

*The Greater Westfield Chamber of Commerce* holds events in Southwick each year which bring business owners from outside of Southwick to see what we have to offer. In addi-

tion, it brings business to the Southwick business hosting the event. This year that has included The Ranch Golf Course and the Westfield Bank branch.

**Business West** a business magazine in Western Mass. featured Southwick during November. The article is available online at [businesswest.com](http://businesswest.com)

Southwick features updated roads including College Highway and Feeding Hills Road. During 2018 Congamond Road began reconstruction which will improve the road including sidewalks, new traffic lights and more. These improvements make Southwick more accessible to nearby communities, highways and airports for residents, businesses and future residents and businesses. The funding for these projects came from the federal government via state government.

Information on the advantage of operating a business in Southwick is available to potential businesses on the advantages including a low tax rate as compared to nearby communities and the quality of life enjoyed by residents. This information is shared in annual articles in *Business West* and other efforts during the year promoted by the EDC.

In 2019 a new auto parts store will open on College Highway near the Post Office. This will provide additional tax revenue and jobs. Two new home developments are under construction in town which will add about 100 single family homes when completed and will produce additional tax revenue.

Information about Southwick is available at events during the year including the *Cultural Council Annual Art Show* and other events at Town Hall during the year. More information is on the website [southwickma.info](http://southwickma.info)

Currently a large parcel of land (91 acres) is on the market for sale. Several other businesses are on the market. Two additional solar farms were completed in the past two years which provides new revenue to the town.

The Commission generally meets on the 3<sup>rd</sup> Wednesday of the month (except July and August) at 6:00 p.m. at Town Hall. In 2019 the meeting will be held at 6:00 p.m. The meetings are open to the public and the agenda is posted on the town website.

### ***Respectfully submitted,***

Southwick Economic Development Commission  
Michael McMahon, Chairman  
Craig Samuelsen (The Notch Travel Centre/The Shepherd Corp.)  
Serena Fuller (College Highway Insurance)  
Amber Bach (Sears Real Estate)

## **HISTORICAL COMMISSION**

The Southwick Historical Commission is responsible for ensuring that historical preservation concerns will be considered in community planning. It consists of a five-member board, charged to inventory, preserve, protect, and develop the historical and archeological assets of the town. The Commission also conducts research of individuals and places of historical value. The Commission in carrying out its role can print and distribute those books, maps, charts, plans and pamphlets that it deems necessary in its work. The Commission may acquire in the name of the town by gift, purchase, grant, bequest, lease or otherwise, property of significant historic value and manage the same.

Current members are: David Gunn (Chair, Treasurer and CPC Representative); Lee Hamberg (Select Board Liaison); Barbara Phelps (Secretary); Ellen Miles (Publicity). Former Chairman, Sean Basaillon, stepped down in 2018 and we thank him for his time and energy spent serving on the Commission. As such we presently have that seat to be filled. A candidate must be a current town resident.

The goals of the Southwick Historical Commission are in principal very similar to 2017: (1) the preservation of the old Town Library; (2) list the Canal on the National Register of Historic Places; (3) secure and place veteran markers for the old and new cemetery. Of increasing importance is the need to repair, straighten and clean several headstones located in the Old Cemetery.

The project to place the Canal in the National Register of Historic Places is a funded program that has met several obstacles with the efforts to move forward. The Massachusetts Historical Commission is requesting the complete Canal length in Massachusetts to be registered, not just the portion associated within the boundaries of Southwick. While we have the mapping of the

Canal completed in Southwick much work needs to be completed within the other towns the Canal traversed through.

Through the concerted efforts of the Select Board a buyer has been selected for the Old Library. Work is under way to complete the purchase and to incorporate by deed a preservation restriction that will assure the building remains a unique architectural fixture in the center of town.

We are always looking for additional interested individuals to join our Commission. All are welcome to attend any of our meetings which are held on the first Monday of every month in the Town Hall.

***Respectfully submitted,***

David Gunn, Chairman

#### **Channel 15 Public Cable Access Channel**

This year Channel 15 converted from analog to digital. All Channel 15 viewing is now available on Comcast Cable Channel 15, and also on the internet. Now available for viewing on computers, smart phones, and tablets.

Channel 15 will be undergoing many changes and upgrades in the next few years having the capability of broadcasting live feeds from Town Hall Meeting Rooms.

The longer-term goal is to add a second channel and have a direct feed from the High School, and other Town facilities.

The Town's Bulletin Board will continue to serve with current events and information for the residents of Southwick, while adding live feeds from Westfield and other surrounding communities.

***Respectfully submitted,***

Dennis Clark

## **FINANCE COMMITTEE**

The primary functions of the Southwick Finance Committee are to review departmental budgets (with the exception of the school budget) and submit a balanced budget to the Town meeting. We are charged with making fiscally responsible decisions that are in the best interest for the entire Town. We must also maintain a reserve fund to make transfers for urgent or unforeseen expenditures before the Town meeting. Additionally, we have been charged to consider and make recommendations regarding the financial business of the Town.

Developing a balanced budget has been challenging for the last few years. We have been able to achieve it only through the efforts of our Town Department Managers and employees in controlling their expenses. On behalf of the Town of Southwick we thank them for their cooperation.

The States' fiscal situation continues to present financial challenges. We have major financial issues facing the Town, primarily related to our capital expenditure needs and costly infrastructure repairs. While the economy is improving, finding the means to pay for upcoming projects will still be challenging.

The community will need to work together to successfully solve the problems facing us now. Now that the route 57 road project is completed, we'll need to focus on filling the industrial park to add to the tax base and ease the burden on residents.

***Respectively submitted,***

Richard Buley, Chairman  
Robert Horacek, Vice-Chairman  
Linda Bathel  
Sheila Chamberlin  
Terry Mish  
Richard Condron  
Art Pinell  
Robin Solek, Secretary

## **CAPITAL EXPENDITURES COMMITTEE**

The Capital Expenditures Committee ("Cap-Com") is dedicated to ensuring that the Town of Southwick has the infrastructure necessary to provide quality services to its residents with minimal impact to the property tax rate. The Committee is also working to preserve Southwick's strong financial position and higher-than aver-

age bond rating while maintaining our assets at a level which is adequate to protect the Town's capital investment and minimize future maintenance and replacement costs.

Fiscal year 2018 brought minimal increases in State aid and revenues, which left limited funding available for capital projects. CapCom worked carefully to prioritize each capital request with the understanding the many projects would need to be deferred until funding is available. The committee faces similar budget challenges each year and works diligently to approve the projects with the greatest benefit to the health and welfare of Southwick's residents.

The Capital Expenditures Committee ("CapCom") was formed by Town Meeting vote on May 2, 1998. The Committee reviews all capital outlays defined as the acquisition, construction or repair to real or personal property or public improvement of the Town, whose useful life is greater than three years and whose anticipated cost is \$25,000 or greater and for which the town may incur debt under MGL Chapter 44, Section 7 or 8, but not including projects to be paid for by state or federal funds. Recommendations are then made to the Finance Committee.

The mission of the Capital Expenditures Committee is to provide a centralized, cross sectional representation of the Town dedicated to the thorough study, evaluation, and recommendation of financially sound, adequately funded, and logically prioritized capital expenditures both to the Select Board and Finance Committee pursuant to Chapter 13 of the Southwick Town Code.

On November 3, 2003, the Board of Selectmen voted to adopt new *Comprehensive Capital and Debt Policies* for the Town of Southwick.

This document incorporates several separate but related policies: the Capital Budget Policy, the Debt Management Policy, and the Capital Asset Policy.

- The Capital Budget Policy establishes the methodology for including a program or project in the five-year Capital Plan.
- The Debt Management Policy establishes the strategy for financing the Capital Plan.

- The Capital Asset Policy establishes a guideline for capitalizing assets and estimating useful lives of those assets.

The Comprehensive Capital and Debt Policies also establish a more refined method for ranking each capital project submitted for approval. In addition, the newly revised Capital Budget Request form will require the identification of the source(s) of funding for each capital project; information that will assist in the creation of long-term debt management plan.

The Committee meets several times in January, February, and March to review capital budget requests. CapCom is composed of seven appointed members as follows:

- One member of the Select Board.
- The Chief Administrative Officer (permanent member)
- One member of the Southwick-Tolland Regional School District Committee or its designee
- Two members of the Finance Committee
- One registered voter appointed by the Moderator
- One registered voter appointed by the Select Board

The members serve for a term of three years. Of the two registered voter members, one will represent the community business interest.

***Respectfully submitted,***

Joseph J. Deedy, Chairman  
Robert A. Horacek, Vice-Chairman  
Karl J. Stinehart  
Linda Bathel  
William Baildon  
Mark Krynicki  
Jeff Houle  
Robin Solek, Secretary



## **TREASURER/COLLECTOR/CLERK'S OFFICE BOARD OF REGISTRARS**

As required by the laws of Massachusetts, an annual street listing of the town was conducted as of January 2018. The street listing is a list of residents in the Town of Southwick that have responded to the annual census mailing.

The current total number of residents of the town consists of 6,825 voters, and 1,501 non-voters for a total of 8,326 as of December 31, 2018.

Inactive Voter list is the name and addresses of voters that have not returned the annual census. Pursuant to Mass General Laws section thirty-seven of Chapter 51, the voter shall be maintained on the inactive voters list until such voter has failed to vote in two consecutive state elections. In which, the voter will then be removed.

The Board of Registrars rely on the Town Clerk's office employees to examine, certify or reject signatures on all nomination papers and petitions presented for their signatures. The office employees also certify signatures and qualification to vote of all applicants for absentee ballots.

The Town Clerk's office held evening hours during the year for persons to register to vote prior to all primaries, elections, town meetings and special meetings. A resident may register to vote at the Town Office during office hours throughout the year.

In calendar Year 2018 the town held three elections, Annual Town Election on May 8, 2018 with 865 participants, State Primary on September 4, 2018 with 1,147 participants, and the State Election on November 6, 2018 with 4,311 participants. Early Voting hours were offered between October 22, 2018 to November 2, 2018 located at the Town Clerks Office with 1,179 participants.

There was one Special Town Meetings, May 15, 2018, and one Annual Town Meeting on May 15, 2018 with 199 in attendance.

In closing the Board of Registrars would like to thank all our election workers for the excellent job that they do at our elections and we look forward to working with them again in 2019.

## ***Respectfully submitted,***

Shirley Mae Morris, Chairperson  
Don Morris  
Nancy Zdun  
Michelle L. Hill, Town Clerk

## **COUNCIL ON AGING/SENIOR CENTER**

The Senior Center is located at 454 College Highway.

The center is a wonderful meeting place for people to socialize and interact with their peers.

Director: Cindy Sullivan  
Clerical Staff: Denise Seibert & Andrea Holmes  
Mature Worker Program: Janice Argiro

Monday – Thursday 8:00 AM - 2:00 PM  
Friday 8:00 AM - 1:00 PM  
COA Office 413 569-5498  
Fax 413 569-5327

E-Mail [councilonaging@southwickma.net](mailto:councilonaging@southwickma.net)

Website: [www.southwickma.org/COA](http://www.southwickma.org/COA)

Dining Center Monday – Friday 9:30AM-1:00PM  
Denise Hills-McGarry 569-0410

The Council on Aging Board Members:  
*Chairman Paula LeBlanc*  
*Vice-Chairman Carol Laughlin*  
*Secretary Patti Phillips*  
*Members: Joan Plancon*  
*Donna Charron*  
*Theresa Rogers*  
*Jack Pocai*

Associate Members: Roy Benson, Harriet Fischer, Harvey Holm, and Nancy Bailey

The Senior Center is increasing membership on a regular basis. We have hosted summer luaus, Halloween parties, Ice cream socials, holiday gatherings, birthday celebrations, variety of entertainment, and educational lectures. We continue to partner with the Southwick-Tolland-Granville Regional School District for a reading and pen pal program. We work with a first grade class at Woodland Elementary School. The Westfield Technical Academy has been doing cooking classes/demonstrations with their Culinary Arts program. We have also partnered with



the Southwick Fire Department to implement a House Numbering Sign Program and most recently started our Sand For Seniors Program. This house numbering program enables emergency services to locate homes in our community during an emergency. Signs have been placed on over 150 residents' lawns. This is an ongoing program. Seniors are not charged a fee and non-seniors can purchase a sign for \$25. Please call the Senior Center to be added to the list. The Senior Tax Work Off Program is in its second year and going well. This enables income eligible Seniors to volunteer in the town departments to receive up to a \$1500 credit on their taxes. We also began doing Crafts 2 times a month. Please call the Senior Center for more information.

#### TRANSPORTATION:

Transportation is made possible through Franklin Regional Transit Authority with a van being provided by Hulmes Transportation.

The Hulmes van is available during the following hours.

Monday, Wednesday & Thursday  
8:30 AM to 4:00 PM  
Tuesday and Friday  
8:30 AM to 2:00PM

The Town owned van is manned by volunteers who enjoy helping the elderly during the hours when there is no van service available. The volunteers also drive day trips that are enjoyed by all who have attended. We are looking forward to our new van arriving in the spring.

#### CLASSES:

The following classes are offered at the center weekly with some having small fees to cover the cost of instructors.

Aerobics, Water Aerobics, Yoga, Chair Yoga, Tai Chi, Writers Workshop, Painting, Line Dancing, Chi-Gong, Zumba, Tap Dancing, Yoga Dancing, Cribbage, Scrabble and Quilting/Needlework have returned this year. Men's Cards are played on Tuesday and Thursday afternoons. Our pool table can be used anytime during regular business hours. We continue to have 3 computers that are available to be used when other activities are not scheduled in that room.

#### DINING CENTER:

The Dining Center served close to 14,000 meals during the year. Many of the frail who are not able to attend the congregate dining center have their noon meal delivered by very caring volunteer drivers who also check on their daily well being. Meals are served Monday – Friday at 11:30 AM.

#### NEWSLETTER:

Ten issues of the newsletter were printed during the year and delivered to residents who are seniors and are listed on the town census. All functions that are held at the center are listed with dates and the time they will be held. The newsletter is mailed or hand delivered to one thousand homes. The newsletter is made available through donations, State Grant monies, and advertising sponsors.

#### TRIPS:

The following are some of the trips that were held: Bernie's, Essex Train and Boat, Northfield Mountain, Bright Nights, Thimble Islands, Boars Head Festival, The Big E, Cromwell Diner, New England Quilt Museum, and many others.

#### HEALTH & EDUCATIONAL PROGRAMS:

Monthly Blood Pressure  
BI-Monthly Foot Care  
Bi-Monthly Hearing Clinics  
Nutritional Information  
Flu Clinics

#### SERVICES:

The Senior Center provides many free programs. Please call or stop into the Senior Center to find out about eligibility.

Senior Tax Work Off Program  
Fuel assistance & Food stamps  
Income Tax Preparation (AARP)  
SHINE (Insurance Information)  
Veteran's Representative  
Brown Bag & Bread Program  
Speakers on Legal & Elder Issues

I would like to recognize the hard work of the volunteers who help us to provide the wonderful programs at our Senior Center. We have approximately 60 volunteers who help in many different venues. The community has continued to be supportive of our Seniors. I would like to thank the COA staff and the following Boards and Organizations for their continued support during the year.

Southwick Select Board  
Council on Aging Board  
Southwick Senior Citizens Inc.  
Executive Office of Elder Affairs  
Highland Valley Elder Services, Inc.

***Respectfully submitted,***

Cindy Sullivan-Director

### **CEMETERY COMMISSION**

As always, our Sexton Bud Phillips, Bob Grimaldi and their crew have taken wonderful care of our cemetery grounds. this year. Have replaced some equipment that was desperately needed with a new tractor. A special thank you to Lisa Anderson for taking special care of the plantings around the veterans area in the cemetery, beautiful job done.

We want to especially thank the Historical Society for, as always, a great job done with the " Walk With the Spirits " in October, and to the VFW for placing the Veteran grave flags in the Cemetery and collecting them in the fall.

We have removed damaged and potentially hazardous trees from the old and new cemetery to protect the monuments that are beneath them. Gene Theroux and Friends of the Old Cemetery has started restoration on the stones in the old cemetery and we are in the process of purchasing a receptacle to hold water for his use in the old cemetery.

We will be having the new cemetery surveyed for more space this year and are looking forward to resurfacing the roads in the near future.

We are continually updating our Pontem computer software program with new and old information, and will continue with upgrades to the system in the year to come.

We appreciate all your comments, good and bad, about the upkeep of the Cemetery.

***Respectfully submitted,***

Sharon Horacek

### **TOWN MODERATOR**

Southwick is fortunate to have an open Town Meeting where each voter has a direct say in setting the annual budget, passing/amending by-laws and other important matters. For Southwick, our Town Meeting is the legislative branch of our town government- the same as Congress in Washington and the Legislature in Boston. The important difference is that with Town Meeting, any registered voter is entitled to directly represent their personal views and to vote their position. **You** are your own Representative.

I strongly urge all Southwick voters to exercise their fundamental political right and civic responsibility to participate in Town Meeting. The more who participate, the stronger our local government will be. Each of us who attend Town Meeting are very ordinary people, but when we come together, express our views, learn the facts and then vote our mind, we can make extraordinary decisions.

The Select Board is the executive branch of town government, equivalent to the President nationally or the governor in Boston. In the United States, our government is based on separation of duties between the executive and legislative branches – checks and balances. The Town of Southwick is no different. It is critical that the Town Meeting be strong and express the will of the people, and in so doing, provide an appropriate check on the Board of Selectmen and the Regional School Committee.

The Town Moderator is responsible to the Town Meeting and has no executive duties in Town government. It is an elected town position with two primary responsibilities:

1. To preside over Annual and Special Town Meetings, and to decide all points of order regarding Town Meeting process, and
2. To appoint the Finance Committee, consisting of seven regular members.

My role is to make your Town Meeting participation comfortable and productive. I try my best to uncomplicate things, to keep the process fair and to keep things moving. If you ever have a question about Town Meeting procedure, please ask. I am eager for your suggestions for improv-

ing Town Meeting and fostering greater attendance.

The Finance Committee's primary responsibility is to study and recommend on all monetary articles that come before Town Meeting. It is critical to having a successful open town meeting process. I greatly appreciate the FinCom's many hours of honest deliberation in fulfilling its responsibilities.

I always welcome volunteers who are interested in appointment to the Finance Committee. You do not need to be an accountant or a financial person – any voter with good business and/or decisioning skills who is willing to be fair and invest time in learning the process is a good candidate. I do not distinguish between political affiliations, and appreciate the opportunity to appoint individuals who have not previously served in Town Government. My goal is to appoint individuals of diverse backgrounds and interests to this committee. I am especially proud to have a balanced Committee at present.

It is important to be thinking about who will become my successor as Town Moderator when my current term expires in 2020. I would welcome the opportunity to discuss this with interested parties well in advance of that time.

Last August I broke one of my own rules by agreeing to serve as Chair of the Town's 250<sup>th</sup> Anniversary Committee. This was done with the advice of Town Counsel and the encouragement of the Select Board that there was no conflict. Should anyone have any concerns in this additional role, please feel free to discuss with me.

I always welcome your questions. I can be contacted either by email at [Jim-Putnam@comcast.net](mailto:Jim-Putnam@comcast.net) or 569-9283. Thanks for the opportunity to serve our great Town of Southwick.

***Respectfully submitted,***

James N. Putnam II  
Town Moderator

## BOARD OF HEALTH

The Board of Health meets on the first and third Thursdays of the month at 7 p.m. in the Land Use Boards workroom 202, 2<sup>nd</sup> floor of Town Hall

### Development Trends

Percolation tests for new construction increased 450% from 21 tests in 2017 to 95 in 2018. Repair percolation tests decreased 32% from 28 in 2017 to 19 in 2018. New septic system disposal permits increased 64% from 11 in 2017 to 17 in 2018. Repair septic system disposal permits decreased 23% from 45 in 2017 to 35 in 2018.

### 2018 Licenses and Permits

95	Witnessing of New Perc Test	\$14,400.00
19	Witnessing Repair Perc Test	\$2,850.00
11	Well Permits	\$1,050.00
17	New Septic Permits	\$2,550.00
35	Repair Septic Permits	\$2,625.00
13	Septage Hauler's Licenses	\$1,300.00
6	Solid Waste Hauler's Licenses	\$600.00
1	Rendering License	\$100.00
37	Installer Licenses	\$4,625.00
61	Food Establishment Permits	\$8,070.00
50	Milk & Cream Permits	\$247.00
43	Common Victualler Permits	\$430.00
8	Catering Permits	\$800.00
1	Bakery Permits	\$280.00
39	Temp Food Permits	\$975.00
4	Mobile Food Permits	\$100.00
5	Frozen Foods Permits	\$125.00
16	Tobacco Sales Permits	\$2300.00
1	Day Camp Permit	\$50.00
2	Campground Permit	\$200.00
6	Pool Permits	\$450.00
2	Funeral Director Permits	\$200.00
2	Tanning Permits	\$200.00
Fines		\$1200.00
Total Permits		\$45,702.00

## TOBACCO CONTROL

Tobacco use is the leading cause of preventable disease and death in the United States; nearly all tobacco product use begins during youth and young adulthood.

In 2018, current use of any tobacco product was reported by 27.1% of high school students (4.04 million) and 7.2% of middle school students (840,000); electronic cigarettes (e-cigarettes) were the most commonly used product among high school (20.8%; 3.05 million) and middle school (4.9%; 570,000) students. Use of any tobacco product overall did not change significantly during 2011–2018 among either school level. During 2017–2018, current use of any tobacco product increased 38.3% (from 19.6% to 27.1%) among high school students and 28.6% (from 5.6% to 7.2%) among middle school students; e-cigarette use increased 77.8% (from 11.7% to 20.8%) among high school students and 48.5% (from 3.3% to 4.9%) among middle school students.

**Conclusions and Implications for Public Health Practice:** A considerable increase in e-cigarette use among U.S. youths, coupled with no change in use of other tobacco products during 2017–2018, has erased recent progress in reducing overall tobacco product use among youths. The sustained implementation of comprehensive tobacco control strategies, in coordination with Food and Drug Administration regulation of tobacco products, can prevent and reduce the use of all forms

**Methods:** CDC, the Food and Drug Administration, and the National Cancer Institute analyzed data from the 2011–2018 National Youth Tobacco Surveys to estimate tobacco product use among U.S. middle and high school students. Prevalence estimates of current (past 30-day) use of seven tobacco products were assessed; differences over time were analyzed using multivariable regression (2011–2018) or t-test (2017–2018) of tobacco products among U.S. youths.

In Southwick, compliance checks were conducted in December and we are pleased to report that no sales to minors were reported for any of our 16 licensed vendors.

However tobacco usage by our youth (both in and out of schools), continues to be a serious problem. The proliferation of vaping products

which contain nicotine has partly undermined other tobacco control efforts. The board will continue to work with the regional schools, the Mass Tobacco Control Program (Massachusetts Department of Public Health), and concerned citizens in our efforts to curb this public health threat.

## TOWN BEACH

The beach was closed from July 11 to July 13<sup>th</sup>. It was closed again on July 31 to August 21. It was reopened on August 21<sup>st</sup> and closed for the season on August 31<sup>st</sup>. The closures were due to exceedance for the state limits of indicator organisms.

## ENVIRONMENTAL PATHOGENS

The lakes were treated on May 8 with the herbicide *Diquat* for Eurasian Water milfoil & Curly Leaf Pondweed. The lakes were treated with an algaecide *Copper Sulfate*, on July 17, 2018 and a second treatment on August 15

## ALGAE BLOOMS

*Microcystis* and *Anabaena* Algae Blooms:

Frequently Asked Questions Concerning Health Impacts

**Q: What is *Anabaena*? What is *Microcystis*?**

A: *Anabaena* and *Microcystis* are types of cyanobacteria (commonly known as blue-green algae) that grow naturally in many water bodies. Under certain conditions (such as warm weather and an abundance of nutrients in the water) the algae may undergo an explosive type of growth that results in dense, floating mats of algae. This is commonly referred to as an “algae bloom.”

**Q: Can exposure to *Anabaena* and *Microcystis* cause health effects?**

A: Yes. *Anabaena* and *Microcystis* are different from most other types of algae because they can produce toxins. There are two ways to be exposed to these toxins. During a bloom, the toxins are contained within the algae cells. If these cells are ingested, they break open in the stomach and the toxins are released. Alternatively, after an algae bloom ends and the algae die, the toxins are released into the water where they can be di-

rectly ingested. The toxins can be potentially harmful to people and animals.

## **2018 REPORT OF THE SOUTHWICK HOUSING AUTHORITY:**

### **MEMBERS:**

<u>Name &amp; Position</u>	<u>Term Expires</u>
KAREN REED Chairman	2020
ELIZABETH MALONE Member	2019
JOANNE HORACEK Treasurer	2022
BRIAN HOULIHAN Member	2023
SHARON HORACEK Vice Chairman/State Appointee	2023

### **ABOUT THE AUTHORITY:**

The purpose of the Southwick Housing Authority is to determine public housing needs for persons of low income under its jurisdiction within the Town of Southwick. The Authority's day to day operations is managed by the Westfield Housing Authority and consists of a board of 5 members – four elected in town elections and one appointed by the Commonwealth of Massachusetts.

The Southwick Housing Authority was established at the annual town meeting on 16 March 1970. The Commonwealth of Massachusetts issued the charter for the Authority on 24 July 1970. The Authority and its tenants receive services from the town in the same manner as other businesses and town residents. In recognition of those services the Authority pays to the Town payments in lieu of property taxes and water and sewage fees at the standard rates. The Authority is funded by the rents it receives and by subsidies received from the Commonwealth. Rents cover day-to-day operations, and grants are used to fund major repairs and renovations. By state law, 10% of Southwick's Community Preservation Act (CPA) funds must be used to help provide affordable community housing. Such funds are used by the Authority

on a project-by-project basis when approved by the town meeting.

### **MEETINGS:**

Regular meetings are normally held at 5:30 PM on the third Tuesday of each month in the activity room of the Depot Court project, 12 Depot Street, Southwick, MA. The regular meeting for the month of May is normally the annual meeting of the Authority. Special meetings are held as required. All meetings are posted at least 48 hours in advance on the town bulletin board at the Town Clerk's Office.

### **ADMINISTRATION:**

Managing Agent	-	Daniel J. Kelly
Operations Manager	-	Karen Casey
Office Address	-	12 Depot Street Southwick, MA
Office Phone	-	(413) 569-3161

### **REPORT:**

**The authority manages the following housing programs:**

**Chapter 667-I** - This state-aided public housing program provides 48 apartments for elderly and handicapped persons at 12-16 Depot Street. The project has 44 apartments for the elderly and 4 apartments for the handicapped.

**Chapter 689-1** - This state-aided public housing program provides group living for 6 handicapped persons not less than 55 years of age at 212 Sheep Pasture Road, Southwick, MA. Full-time care for the residents is provided by the Berkshire County Association for Retarded Citizens, Inc. under the supervision of the state Department of Mental Retardation. You may direct inquiries concerning eligibility and selection for this housing/educational program to the Berkshire County Association for Retarded Citizens, Inc., 395 South Street, PO Box 2, Pittsfield, MA 01202 or call (413) 499-4241.

**Chapter 689-2** - This state-aided public housing program provides group living for 8 handicapped elderly persons at 18 Depot Street, Southwick, MA. Full-time care for the residents is provided by the Carson Center, Inc., under the supervision of the state Department of Mental Health. You may direct inquiries concerning eligibility

and selection to Behavioral Health Network, 417 Liberty Street, Springfield, MA 01044 or call (413) 747-0705.

**Chapter 705** - This state-aided public housing program provides 6 units of rental housing for low-income families. Tenants pay 27% of the net household income. Water is included in the rent, but tenants pay all other utilities.

#### **Activities during 2018:**

Southwick Housing Authority spent approximately \$25,000.00 in the local economy for day to day activities at all the facilities.

All ceilings and hallways were repaired and painted at Depot Court. Total cost was \$23,600.00 and was paid with Community Preservation Funds.

New driveway was completed at 212 Sheep Pasture Road. Total costs for project was \$ 9,980.00.

Oil tank/hot water heater was replaced at 18 Depot Street. Total costs for project was \$ 8,925.00.

New cabinets and countertops were installed at 76 Summer Drive. Total cost for project was \$11,325.00.

### **LOCAL EMERGENCY PLANNING COMMITTEE LEPC**

The Emergency Planning and Community Right to Know Act established Local Emergency Planning Committees and require them to evaluate hazardous chemicals in storage, use or transportation in the community and to develop plans to respond to emergencies involving these hazardous materials. This is a result of October 17, 1986 when the Super-fund Amendments and Reauthorization Act of 1986 (SARA ) Title III were enacted into law regarding emergency planning and community right-to-know reporting on hazardous and toxic chemicals.

The Southwick Local Emergency Planning Committee is composed of a represented number of interest groups with the mission:

1. To write and review annually a plan for responding to a hazardous material incident within Southwick.
2. To train emergency responders: Police, Fire, Emergency Medical Services, Public Works, Emergency Management, Health Officers, etc. to levels indicated in the plan with a minimum of the Awareness Level for first responders.
3. To exercise the Emergency Response Plan at least once a year.
4. To create a system to collect, store, and respond to public requests for Tier II data and Emergency Plan information.

Southwick LEPC received Full Certification on October 11, 2007. The LEPC meets five times a year in January, March, May, September and October on the fourth Thursday at 9:30 a.m. in the Emergency Operations Center. For Haz-Mat requests under SARA Title III, contact the Right to Know Officer or call 569-0308.

***Respectfully submitted,***

Chairman: Karl J. Stinehart

### **AGRICULTURAL COMMISSION**

The fundamental mission of Agricultural Commissions in the Commonwealth of Massachusetts is to promote, assist, and facilitate local agriculture and agricultural businesses. In the past year, the Southwick Agricultural Commission worked with other town boards and departments on a wide range of issues and has reached out to Agricultural Commissions in other towns to find ways to join forces on farmland preservation and initiatives to spotlight local agriculture.

2018 was the third year of operation of the Community Garden at the Sofinowski Preserve on Mort Vining Road. About half of the 30 plots were rented, and the commission is looking forward to greater participation in the future by reaching out to local 4-H groups and the Southwick Grange. The Commission wishes to thank Commissioner Kevin Solek and his family for and Commissioner Lenita Bober and Blossoming Acres tilling the garden. The Commission also wishes to thank Richie Reed for maintaining the pump in the garden's well.

The Agricultural Commission continues to be available to local land owners who have questions about activities that are permissible under Chapter 61A (the tax reduction measure for agricultural land) and Agricultural Preservation Restriction (APR) properties.

Again this year, our most publicly visible project was April's Annual Southwick Tractor Rally, the fourth annual, held on the grounds of the Department of Public Works building on College Highway. Tractor clubs participated and dozens of individuals brought their machines - from show-quality restorations to antiques that are still being used on Southwick farms - and People's Choice prizes were awarded. Local craftspeople and vendors offered their products and food, the Southwick Emergency Management Agency (SEMA) participated and music was provided by Whiskey Junction. The commission looks forward to an even bigger better event in 2019!

***Respectfully submitted,***

Brett Mitchell, Chair  
Diana Flynn, Vice-Chair  
Burt Hansen, Clerk/Secretary  
Dennis Clark, Conservation Commissioner  
Lenita Bober, Commissioner  
Lauren Kendzierski, Commissioner  
Kevin Solek, Commissioner

**SOUTHWICK-TOLLAND-GRANVILLE  
REGIONAL SCHOOL DISTRICT  
REPORT OF THE SCHOOL COMMITTEE**

**SCHOOL COMMITTEE:**

Jeffrey Houle, Chair, Southwick .....2020  
George LeBlanc, Vice Chair, Southwick 2019  
Theodore Locke, Secretary, Tolland.....2021  
Chelsea Berry, Southwick.....2021  
Jessica Boldyga, Southwick .....2020  
Pamela Petschke, Granville .....2021  
Amy Stack, Southwick.....2019

**SUPERINTENDENT'S OFFICE**

Address:

86 Powder Mill Road, Southwick, MA 01077

Telephone: (413) 569-5391

FAX: (413) 569-1711

E-mail: superintendent@stgrsd.org

Office Hours:

School Days: ..... 8:00-4:00

Non-School Days: ..... 8:00-3:30

The office is open daily Monday through Friday except legal holidays. Appointments to see the Superintendent may be made by calling the office.

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Jennifer C. Willard, Superintendent

Stephen Presnal, Director of Finance and Operations

Jenny Sullivan, Director of Curriculum and Instruction

Lisa Bousquet, Receptionist/Secretary

Jessica Coty, Financial Clerk

Ofelia Cruz, Data Manager

Ellen Doody, Payroll Clerk

Michelle Gris  , District Accountant

Amy McLaughlin, Administrative Assistant

Paul Petit, Treasurer

**ADMINISTRATIVE STAFF BY SCHOOL**

Woodland School (PK-2)

Kimberley Saso, Principal

80 Powder Mill Road

Southwick MA 01077

Telephone: 569-6598

FAX: 569-1721

Powder Mill School (3-6)

Erin Fahey Carrier, Principal

Cherie Curran, Assistant Principal

94 Powder Mill Road,

Southwick, MA 01077

Telephone: 569-5951

FAX: 569-1710

Southwick Regional School (7-12)

Joseph Turmel, Principal

Serena Shorter, Assistant Principal

Michael Pescitelli, Assistant Principal

93 Feeding Hills Road

Southwick, MA 01077

Telephone: 569-6171

FAX: 569-4109

Student Services:

Noell Somers, Director

63 Feeding Hills Road

Southwick, MA 01077

Telephone: 569-0111

FAX 569-1724

**SCHOOL CALENDAR**

**2018/2019**

August	27	Staff Opening Day
	28	Staff Prof. Development
	29	Staff Prof. Development
	30	First Day of School (1-12)
	31	First Day of School Pre-K
September	3	NO SCHOOL: Labor Day
	4	First Day of School Kindergarten
	20	Half-Day: Staff Collaboration
October	8	NO SCHOOL: Columbus Day
	11	Half-Day: Parent Conf.
	19	Half-Day: Post Conf.



November	6	NO SCHOOL: Prof. Dev.
	12	NO SCHOOL: Veteran's Day
	21	Half-Day
December	22-23	Thanksgiving Holiday
	5	Half-Day: Staff Collaboration
	21	Half-Day
January	24-31	Holiday Vacation
	1	NO SCHOOL: New Year's Day
	18	Half-Day: Staff Collaboration
February	21	NO SCHOOL: Martin Luther King, Jr. Day
	18	NO SCHOOL: Presidents' Day
	24-25	Winter Vacation
March	7	Half-Day: Parent Conf.
	15	Half-Day: Post Conf.
April	2	Half-Day: Staff Collaboration
	15	NO SCHOOL: Patriots' Day
	19	NO SCHOOL: Good Friday
May	15-19	Spring Vacation
	24	Half-Day: Staff Collaboration
	27	NO SCHOOL: Memorial Day
June	7	Last Day of School: Pre-K
	12	Last Day of School: K-12

Schools close June 12 or whenever 180 days have been completed.

### **ANNOUNCEMENT OF NO SCHOOL**

Closing school because of weather conditions or other emergencies will be broadcast online on the Southwick-Tolland-Granville Regional School District Facebook page, on TV stations WWLP 22 News; Western Mass News CBS 3, ABC 40 and Fox 6; and NECN. Voice and text messages will also be sent via phone to all households via the ConnectEd system.

### **DELAYED OPENING**

When the School Opening is being delayed it will be announced through the same media outlets as a school closing.

1. Buses will run two hours later, depending on the announcement.
2. Classes will start later.
3. Lunch will be served at the usual time.
4. Dismissal will be at the usual time.

5. Morning Pre-school classes will not be held.

If a delay is announced, it will be best for parents to continue to listen for further announcements since the delay is also used when weather and road conditions are uncertain or are in a period of change.

### **ATTENDANCE**

School attendance is required by law but equally important is regular attendance. Illness should be the only excuse for being out of school. If your son/daughter is ill, it would be appreciated if you would notify the school by calling the school office.

### **DISTRICT DIRECTORY**

#### **SUPERINTENDENT'S OFFICE**

**Jennifer C. Willard, Superintendent**

Stephen Presnal, Director of Finance and Operations

Jenny Sullivan, Director of Curriculum and Instruction

Lisa Bousquet

Jessica Coty

Ofelia Cruz

Ellen Doody

Michelle Grisé

Amy McLaughlin

### **INSTRUCTIONAL COACHES**

Jenny Sullivan, Director of Curriculum and Instruction

Rachel Barr

Julie Dolan

Beth Grady

Christopher Kennedy

Benjamin Taglieri

## WOODLAND SCHOOL

Kimberley Saso, Principal

Christine Abbe	Beth King
Lenora Anderson	Sarah Long
Cassandra Angelica	Laura Markiewicz
Mark Archambeault	Mary McGarr
Fredrick Baker	Kirsten Peirce
Allison Bednarsky	Michelle Pelletier
Stacey Beebe	Eugenia Rigby
Heather Bourbonnais	Cherie Rousseau
Jessica Corallo	Darcy Saltmarsh
Noelle Duquette	Kristen Schindel
Francesca Fydenkevez	Lorelie Scorzafava
Rachel Garvey	Chantalle Sole
Aslyne Giguere	Judith Stearns
Audrey Guyott	Emily Tampone
Kathleen Irwin	Kara Welch
Susan Jurgensen	Kerri Wheeler
Gina Kimball	

### PRESCHOOL

Laurie Hogan, M	Kristin Joyal, 2M
Laura Arbour, M	

### TEACHER ASSISTANTS

Susan Aspinall*	Casey McIntyre*
Donna Beaudoin*	Margaret Parker*
Ashley, Brown	Madison Renschler*
Lois Dittrich*	Stephanie Ribeiro*
Mary Drummond*	Jennifer Ryan*
Bethany Fisher, B	Danielle Sullivan
Cynthia Grannells*	Elizabeth Taylor*
Stacey Grimaldi	Kathyn Turrell
Bonnie Jones*	Nadine Ward
Kimberly Lynch*	Bethany Whalley*
Chella McCloskey*	

\*Denotes Special Education Funded

## POWDER MILL SCHOOL

Erin Fahey Carrier, Principal

Cherie Curran, Assistant Principal

Lauri Aliengena	Emma Hynes
Paul Barrett	Jaclyn Kearney
Patricia Bessette	Lori LeClair
Barbara Bishop	Heather Lloyd
Heather Blohm	Laura Lucia
Colleen Cekovsky	Shannon Naumowicz

Kimberly Christenson

Donna Colson

Tara Daley

Michelle Desmarais

Lauren Dion

Julianne Donahue

Charles Emery

Christopher Frasier

Jennifer Gates

Robin Gunn

Grace Gustafson

Laura Hendrickson

Kristy Noel

Robert Petschke

James Pickering

Terry Portenstein

Shelley Roit

Traci Savard

Katherine Schlichtig

Janice Tingley

Jodi Wagner

Chelsea Wilgus

Gloria Williams

### TEACHER ASSISTANTS

Laurien Chaves-Cowles*	Bill McGrath*
Andrea Duris*	Karen O'Connor*
Judith Frennette*	Meagan Phillips*
Micki Gargano*	Tami Russell*
Eva Gray*	Mary Stratton
Susan Hosmer-Pitts*	Barbara Tatro*
Dawn Labarre	Elizabeth Taylor*
Teresa LaFlamme*	Jillian Winkler*

\*Denotes Special Education Funded

## SOUTHWICK REGIONAL SCHOOL

Joseph Turmel, Principal

Serena Shorter, Assistant Principal

Michael Pescitelli, Assistant Principal

Edward Abbe	Kelly Kiltonic
Alison Anderson	Rachel Knowles
James Ash	Matthew LaBlanc
Aaron Banks-	Robert Labrie
Pearsons	Irene Lassman
Judi Bean	Stephanie Lecrenski
Sandra Blackak	Cara Letendre
Tyler Bladyka	Wayne Lis
Harriet Boakye	Pamela Mahoney
Ann Marie Briggs	Maryanne Margiotta
Janice Brouillette	Laura Martin
Corinne Cheffer	Kate May
Kristine Cigal	Elizabeth McCarthy
Aaron Clark	Michelle Meczywor
Jennifer Coughlin	Frank Montagna
Marcy Coviello	Desiree Moriarty
Erin Daugherty	Stephanie Niedziela
Rachel Deery	Susan Pelligrinelli
Peter DeMello	Allegra Petell
Jacqueline Desmaris	Amy Pomeroy

Shannon Dion	Richard, Quinn
Mary Downie	Vanessa Radke-Yam
Todd Downie	Marisol Rivera
Pamela Dube	Joubethyzy Rodriguez
Daniel Eplite	George Romeo
Kathryn Ezeugwu	David Sanschagrin
Anthony Fishel	Louis Schoenthal
Peter Follet	Ann Simonet
Morgan Gall	Sara Temple
Heather George	Alexander Trzasko
Darrel Grant	Melissa Trzasko
Janet Grunwald	John Vershon III
Amber Hall	David Wallis
Caren Harrington	Megan Whalen
Tracy Hartshorn	Allyson Wicander
David Hendrickson	Beth Yanuskiewicz
Anna Hitchcock	
Megan Kelley-Bagg	

#### **TEACHER ASSISTANTS**

Lauren Arsenault*	Kelly Laferriere*
Brieana Alyward*	Maurice O'Connor*
Crystal Brooks*	Apryl Penland*
Karen Bryant*	Ashley Phelps*
Alison Buchter*	Anne Poulo*
Irene Colvin*	Ruth Ramah
Peter Fiorentino	Heather Ramsey*
Tara Gillette*	Brittany Sleight*
Vincent Guiel	Alecia Standish*
Eileen Kleis	Alex Wendzel*

\*Denotes Special Education Funded

#### **HEALTH**

Jane Canfield, RN, SRS  
Debra Carellas, RN, WS  
Ashley Chicoine, RN, PMS  
Marcia Lamoureux, RN, SRS

#### **SECRETARIES**

Kelly Arsenault, SRS  
Jessica Baillargeon, PMS  
Phyllis Cain, WS  
Candee Costa, SRS  
Kimberley Gepfert, SRS Guidance  
Deborah Dunn, School Nutrition  
Jeannine Duquette, WS  
Cathy Faits, Student Services  
Mary Jackson, PMS  
Judy Longhi, Student Services

Sharon Messenger, WS  
Karen Parker, PMS  
Marcia Pickard, SRS  
Susanne Romani, SRS

#### **TECHNOLOGY**

John Grimaldi, Director  
Christopher Parent  
Momoh Kamara  
Lorie Tencati

#### **MAINTENANCE & CUSTODIAL**

Erik Wicander, Supervisor	
Marco Andrade, SRS	Daniel Kelly, WS
Matt Bianchi, WS	Mark LaViolette, WS
Glen Davis, SRS	Craig McLaughlin, PMS
Richard Dittrich, SRS	Kenneth Phillips, Maint.
Stephen Fitzgerald, PMS	Karl Von Hollander, SRS
William Fitzgerald, SRS	Robert White, PMS
Brian Hartley, Maint.	

#### **METCO COORDINATOR**

Charlene Diaz

#### **SCHOOL NUTRITION**

Matthew Lillibridge, Director	
Sue Bartnicki, WS	Linda Nicholson, WS
Jennifer Durfy, WS	Sabine Pirrello, WS
Shirley Goyette, SRS	Cindi Rackliffe, SRS
LaToya Lafleur, SRS	Aimee Ronzoni, SRS
Diane Lemieux, PMS	Nichole Salzarulo, PMS
Dawn Lepak, PMS	
Wendy Loubier, SRS	Cindy Scott-Smith, SRS
Heather Neiweem, PMS	Coleen Smith, PMS

#### **TRANSPORTATION**

Karen Wzorek, Transportation Supervisor	
Linda Bathel, Assistant to the Transportation Supervisor	
Omar Massa, Mechanic	
Lisa Berard	Carolyn Martin
Avola Berndt	Kristen Martin
Diane Biela	Michael Meagher
Theresa Burrows	Jean Nilsson
Roger Cataldo	Jessica Pelley
Laurie Crepeau	Dan Provost
Raymond Davignon	Cynthia Saulenas
Laura DeGray	Cindy Scott-Smith

Nancy Detraglia	Julianne Sponberg
Krista Dubay	Susanne St. Sauveur
Susan Filipiak	Laurie Straut
Richard Gurka	Thomas Whalen
Diane Lemieux	Angela Whittaker
Dawn Lepak	

#### FUNDED PROGRAMS 2017/2018

IDEA	Improving Special Education	\$436,657	Noell Somers
TITLE I	Improving Basic Programs for Local District	\$232,688	Jenny Sullivan
METCO	Racial Imbalance Program	\$136,660	Jenny Sullivan
TITLE II	Training High Quality Educators	\$52,185	Jenny Sullivan
Title IV	Supporting All Students	\$5,646	Jenny Sullivan
ECA	Special Education Entitlement Grant	\$15,052	Noell Somers
Safety Grant	School Safety	\$50,000	Stephen Presnal

#### Annual Report of the Superintendent 2017/2018 Academic Year

Regarding educational matters, we continue to focus our professional development on the Understanding by Design curriculum process with a focus on Stage 3- developing the learning plan. As we get this work, we are checking that learning experienced are student-centered, cognitively engaging, and match the intended rigor of the standards they are designed to teach. We have continued our work with Teaching Learning Alliance this year through inquiry groups that teachers choose to participate in based on their needs and interests. The three topics of inquiry for this year are: Ramping Up the Rigor: Planning Powerful, Whole Class Mini-Lessons to Improve Reading; Confering With Readers: Assessing and Teaching 1:1 During Readers' Workshop; and Small Group Instruction to Meet Diverse Learning Needs: Guided Reading, Strategy Groups, and Book Clubs.

The addition of two instructional coaches has doubled our ability to impact student achievement by providing daily job-embedded support to teachers working to implement everything they learn about in our few precious professional development days. Now that we have a "department", the coaches and I are working this year to define what we want our coaching program to be, and how we can use job-embedded coaching to not only help teachers improve their practice, but to raise student achievement

We have added team leader positions at each grade level PreK through Grade 6, and are working to develop leadership capacity in the teachers who have taken on this role. Their primary responsibility this year is to update their grade level units of study for reading with the support of the instructional coaches. The team leaders meet together monthly to explore vertical alignment of standards, and to discuss leadership topics.

In addition to academic professional learning, we have engaged in various trainings to support the social emotional learning of our students. Most notably, we have entered into a partnership with Alex Hirshberg from James Levine & Associates to become a Trauma Informed District. This training will help our teachers to universally design safe and supportive learning environments for all our students.

This is a pilot year for a new literacy-based social studies curriculum, Children Discovering Justice. The first grade curriculum, *What is a Rule?* explores social conventions and rules. The third grade curriculum, *Rights and Responsibilities*, challenges students to think about the rights and responsibilities that enable us to live together in groups, and what constitutes freedom. Both grades will take a field trip in May to the Federal Court House in Springfield. Grade 1 students will participate in a mock trial about the alleged crimes of trespassing and vandalism using the story *Goldilocks and the Three Bears*. Grade 3 will participate in a mock trial to determine the guilt or innocence of the British Soldiers in the Boston Massacre.

We continue to observe a decline in our overall enrollment. Our October 2016 SIMS data had our overall enrollment at 1549. Our 2017 October SIMS data had an overall enrollment of 1519. Similar to many other school districts in the area, both rural and suburban, managing

some degree of enrollment decline will be required in the coming years. Although there has been a decline in our overall student enrollment, our school choice numbers continue to increase from year to year. In FY 2017 we received 122 school choice students and in FY 2018, we received 130 school choice students.

A budget hearing on the proposed fiscal year 2019 operating budget (2018-19 school year) was held in March. The District's operating budget as passed by the school committee on April 2, 2018 represented a .4% decrease from the previous fiscal year. General fund appropriations totaled \$24,438,518. The School Choice program continued to have a positive impact on the District with nearly three times as many students attending our schools from other Districts as students leaving STGRSD for other Districts.

Retirements for the 2017-2018 school year, included Michael Bannish, a school bus driver for nineteen years; Gail Johnson, secretary for sixteen years; Patricia Labulis, teacher of twenty-three years; Eric Morgan, Supervisor of Buildings and Grounds for twenty-eight years; Debra Patryn, teacher for forty years; Linda Pepper, with thirty-three years of school nutrition service; Jonathan Rodgers, Vice Principal for thirteen years; and Dorcas Zomek, with twenty-three years of school nutrition service. At the end of the 2017-2018 school year, School Committee member Maria Seddon (Southwick) left her post after three years of service on the committee and the committee welcomed new member Chelsea Berry (Southwick). I would like to recognize and thank each of these individuals for their years of service and dedication to the students and staff in our three-town district.

***Respectfully submitted,***

Jennifer C. Willard  
Superintendent of Schools

## **WOODLAND SCHOOL ANNUAL REPORT**

Students in preschool through second grade attend Woodland School. The STGRSD preschool program is for students with disabilities. Public schools are required to offer free and appropriate educational services for children ages three to five (and older) who have a disability as outlined by state and federal requirements under the Individuals with Disabilities Education Act

(IDEA). The school opened with a student enrollment of 335 students and recorded a closing enrollment of 364. This was a decrease of five students from the year prior.

Each year, administration and staff, in collaboration with the Woodland School Council, has worked to develop site strategic objectives to support the District's high impact initiatives of Engaged Learning, Shared Educational Leadership, Assessment as Feedback to Move Towards Mastery and a Guaranteed and Viable Curriculum. The strategic objectives are defined as:

- Engaged Learning: With teachers as coaches, all students will have opportunities every day to engage in high-quality, student-centered learning experiences that have a clear purpose, challenge them to interact with the curriculum in a deep and thoughtful manner, and engage them in authentic tasks that require creativity and flexible thinking.
- Shared Educational Leadership: Administrators and teachers share the responsibility for the learning of all students and adults in our district. Through the creation of a shared vision, calibration of understanding, reflection on current practices, and engagement in inquiry-based decision making, we will improve school culture and student achievement.
- Assessment as Feedback to Move Towards Mastery: Teachers will use assessment as a tool to measure students' progress toward mastery of standards, and provide students multiple opportunities to show what they know. Assessment results will inform instructional decisions, and inform students of where they are on the continuum toward mastery.
- A Guaranteed and Viable Curriculum: Teachers will work collaboratively to provide all students the same opportunity to learn a rigorous curriculum built around common standards with differentiated resources and instruction, clear learning expectations for each grade or course, and tangible exemplars of student proficiency for each learning expectation.

Woodland School successfully accomplished or made progress towards the accomplishment of multiple site strategic objectives during the 2017-2018 school year:

**Engaged Learning:**

Woodland teachers increased student engagement by encouraging students to explain and show their thinking, thus increasing the amount of time children are talking and decreasing the amount of teacher talk. Research shows that the greatest learning occurs when children are explaining their thinking.

While writing the reading curriculum, teachers were given professional development on best practices to increase student engagement and imbedded this learning into the lessons they wrote. All teachers continued to evaluate their educational activities to ensure they were meaningful and engaging.

**Shared Education Leadership:**

At Woodland School we had one preschool teacher, and two teachers representing each of the other grade levels as Team Leaders for their grades. These volunteers were tasked with writing the Reading Curriculum for their grade level. These team leaders met monthly as a vertical preK-6 team with the District Curriculum Director and District Coaches, where teachers looked at reading standards across grade levels, unpacked these standards, compared lessons with each other, and worked together as a collaborative team being sure that the progression our students would move through was cohesive, rigorous, and met the depth of the standards.

**Assessment for Learning and Transfer:**

Teachers created curriculum embedded performance tasks to assess student learning in an authentic way. The tasks were created to assess science, social studies, and ELA in an integrated fashion. On these performance tasks, students were able to show their ability to transfer their knowledge to a new situation and see the connections of the various subject areas. These tended to be hands-on and required children to explain their thinking with evidence from the completed task.

Teachers also worked diligently to design learning targets for each of their lessons. These targets were posted and shared with students at the beginning of each lesson. At the end of the lesson students were asked to self-assess where they were in regards to meeting the learning target. The learning target helped the teacher and students to be very intentional in the learning that was happening. The degree to

which the target had been met drove future instruction.

**A Guaranteed and Viable Curriculum:**

Woodland teachers began the year with learning more about the Understanding by Design Curriculum model that would be used to write our district's curriculum. Teachers were focused in on the last stage of this model which encompasses the lesson planning aspect of curriculum. Throughout the year, grade level team leaders worked on developing and writing the Reading curriculum. During team meetings, these team leaders shared the lessons that they had developed and their teammates would give suggestions for revisions. Team leaders then submitted these units to the District's Vetting Team for further revisions. Meetings were then set up for the District Coaches to then meet with the team leaders to share the suggested edits and to provide clarification of the revisions asked for by the Vetting Team. Once revisions were made, the team leaders shared the unit with their team to then implement within their classrooms. Our team leaders and grade level teachers worked diligently to ensure that all Reading Units were completed by the end of the school year.

The First-Grade team piloted a newly released program, *Discovering Justice*. The teachers were tasked with evaluating the program against the newly adopted History and Social Science standards. While most of the standards were addressed in this program, there is still a need for additional resources to reach all grade level standards.

*Lively Letters*, a research-based reading program, was brought to our teachers through our Literacy Coach to instruct our students in a multi-sensory phonics program. This was implemented with great success and will continue in the coming years.

Administration and staff are committed to providing our students with the strongest education possible. We continue to develop and strengthen our curriculum to provide strong learning opportunities for our students, we keep current in the latest research and envelop these approaches in our teaching, and we continuously strive to provide a caring and supportive environment. We have accomplished much and continue to reflect and refine our practices to provide our students with the skills to be productive members of the community.

***Respectfully submitted,***

Kimberley Saso, Principal  
Woodland School

**POWDER MILL SCHOOL  
ANNUAL REPORT**

The 2017/2018 academic year started on Aug.13, 2017 with 435 students enrolled at Powder Mill School. The year ended on June 21, 2018 with 443 students enrolled. This was an increase of 52 students from the previous year. Powder Mill School administration and staff have consistently supported a learning environment that is academically challenging and designed to meet the needs of all students. Last year our focus was on aligning science curriculum to the Ma state standards using the UBD structure. This year our focus was on creating the reading curriculum using the UBD structure. Through this process our teachers unpacked Mass state standards, grouped them into units, and created standard based lessons that follow the work shop model. While creating these lessons teachers looked for ways to make them cognitively engaging and increase the rigor as this is a district initiative.

Each year, administration, in collaboration with the Powder Mill School Council, has worked to develop an annual School Improvement Plan. Built in alignment with the District Strategic and Improvement Plan, our building level document for the 2017/2018 academic year, once again, focused attention of the Core Values of our school district:

1. Engaged Learning
2. Shared Educational Leadership
3. Assessment as Feedback to Move Towards Mastery
4. A Guaranteed and Viable Curriculum

Powder Mill School successfully accomplished or made progress towards the accomplishment of multiple goals identified within the 2017/2018 School Improvement Plan:

**ACCOMPLISHMENTS**

**Engaged Learning**

- Teachers created Curriculum Embedded Performance Assessments for each unit to

allow students to display a transfer of the knowledge gained in an authentic way for Science and ELA

- Teachers continued to work with the Teaching and Learning Alliance coach, the District Literacy coach, and administration to provide staff with feedback on student engagement during their ELA instruction.
- Teachers continued to analyze the ELA standards and began creating depth of knowledge conferring questions for their grade level.

**Shared Educational Leadership**

- Teachers created a committee to develop a program to reinforce positive behavior. They created ROCKS (respect, ownership, cooperation, kindness and self-control) to recognize and encourage students to embody these traits.
- Teachers from all grade levels volunteered to be a part of the Instructional Leadership Team where new curriculum is presented.
- Team lead positions were created for each grade level. These team leads collaborated with each other to analyze standards, look at vertical alignment, and create standard based units.
- Collaboration between Administration and teachers to create a walk through form to provide feedback during ELA instruction

**Assessment for Learning and Transfer**

- Curriculum Embedded Performance Tasks were created for Science and Reading to provide students the opportunity to show what they have learned by showing a transfer of knowledge in an authentic way.
- Teachers participated in a book study on standards based grading
- Identify learning targets for lessons and communicate them to students

**A Guaranteed and Viable Curriculum**

- Creation and implementation of ELA units based on the Massachusetts ELA frameworks.
- Review MCAS math data and develop grade level action plans for growth

In the spring of 2018, students were assessed using the Next Generation MCAS assessment. Overall, our results are closely in line with State percentages. Based upon the results, there is room for growth. At this time it is necessary for us to continue aligning and developing our cur-

riculum to meet the level of rigor within the standards. Our continued curriculum work and professional development opportunities will only strengthen the work we have done thus far. It is the district's vision to prepare students to persevere, adapt, and thrive in an ever-changing world as both independent thinkers and scholars.

I'm looking forward to working with the amazing team of educators here at Powder Mill to build upon their work and continue providing the children of Southwick with a first class education.

***Respectfully submitted,***

Erin Fahey Carrier, Principal  
Powder Mill School

## **SOUTHWICK REGIONAL SCHOOL ANNUAL REPORT**

The Southwick Regional School learning community continues to implement the beliefs that our school must:

- Challenge all students to excel and become confident, engaged learners through the establishment of high academic standards.
- Promote academic, emotional, social, and physical growth of students while encouraging responsible citizenship.
- Work together with families and the community to actively promote quality education.
- Provide a safe environment fostering a culture of civility, creativity and respect for diversity.
- Provide students with quality facilities, relevant materials, and personalized instruction in order to promote excellence in education.

Consistent with these beliefs, Southwick Regional School strives to provide a safe, supportive, respectful environment dedicated to the academic, personal, and cultural evolution of every student.

The enrollment for Southwick Regional School is 699 students in grades 7-12. The class of 2018 sent 62.8% of the student body to a 4-year college, 20% to a 2-year college, 8% to a technical program and 2% joined the military. The total

number of students receiving scholarships last year was approximately 22% of the senior class. In addition to the math, science, English and history courses, students have the opportunity to explore class options in the area of art, business, computer science, health, music, physical education, technology, performing arts and foreign language. Virtual high school courses are available as well as vocation programs at the Lower Pioneer Valley Educational Collaboration.

The school offers over 35 clubs and activities that students can become a part of to enrich, not only their school experience, but their classmates and communities. These clubs and activities provide students the opportunity to challenge themselves academically, travel the world, support their class and community and engage in civic programs. The Foreign Language Club traveled to Costa Rica, the Drama Club's fall performance was *The Crucible* and the spring musical was *The Wizard of Oz*. NHS donated gifts to over a hundred families and the Foods and Wellness class baked 120 pies for the Food Pantry for Thanksgiving. Athletically, the department has created third level teams for the soccer and basketball programs. Additionally, the hockey team was approved to become a varsity team for the 2018 season.

In June the school foyer was dedicated to the veterans of Southwick, Tolland and Granville who graduated from the District. The foyer at SRS will now be referred to as the Veterans Memorial Foyer. Four graduates who served our country and died in combat were honored and have a plaque hanging in the foyer recognizing their service. The plaques read:

Richard W. Power  
January 22, 1947 – August 8, 1966  
Son of Southwick, MA  
PFC  
United States Army  
Killed in Action  
Pleiku Province, Vietnam

William R. Alamed  
September 16, 1948- March 10, 1970  
Son of Southwick, MA  
Class of 1966  
PFC  
United States Army  
Killed in Action  
Thua Thien, Vietnam



Steven B. Wentworth  
April 28, 1962 – October 23, 1983  
Son of Southwick, MA  
Class of 1981  
CPL  
United States Marine Corps  
Killed in Action  
Beirut, Lebanon

Travis J. Fuller  
August 12, 1978 – January 26, 2005  
Son of Granville, MA  
Class of 1997  
1 LT  
United States Marine Corps  
Killed in Action  
Ar Rutbah, Iraq

***Respectfully submitted,***

Joseph Turmel, Principal  
Southwick Regional School

## **DIRECTOR OF STUDENT SERVICES ANNUAL REPORT**

The Southwick Tolland Granville Regional School District (STGRSD) supports approximately 300 students with special education needs. Special Education is the practice of educating students with special educational needs in a way that addresses their individual differences and challenges. Students are eligible for special education services if they have one or more of the following disabilities: autism, developmental delay, intellectual, sensory, hearing, vision, deaf-blind, neurological, emotional, communication, physical, specific learning and other health impaired.

The primary goal of special education is to assure all children have equal access to grade level curriculum. Students that experience challenges in the learning process are provided with services to address the factors adversely impacting a student's performance. Supports and services are available to students in grades Pre-school through 12. There is a special education teacher at each grade level to provide the needed instruction so as each student receives a free, appropriate, public education (FAPE). In order to provide FAPE for students, the District offers a continuum of services. These services are provided with staffing that includes; Special Education Teachers, Paraprofessionals, Au-

tism/Behavior Specialists, Speech and Language Pathologists, School Psychologists, Occupational Therapists, Physical Therapist, Teachers of the Hearing and Visually Impaired, and Adjustment Counselors.

Several initiatives that the STGRSD have undertaken this school year are, Assistive Technology in the Classroom, Universal Design for Learning (UDL) and becoming a Trauma Informed School District.

Assistive Technology gives children with disabilities access to the tools that their peers have been able to take advantage of due to the constant innovations in technology. Introducing assistive technologies into instructional settings can prevent students with disabilities from being placed in segregated classrooms or having a teaching assistant speak, read or write on their behalf. Technology helps children with disabilities overcome communication barriers they may encounter in school.

Universal Design for Learning (UDL) provides the opportunity for all students to access, participate in and progress in the general-education curriculum by reducing barriers to instruction. The UDL framework values diversity through proactive design of an inclusive curriculum, thereby eliminating or reducing barriers to academic success. Initially proposed as a means for including students with disabilities in the general education classroom, it is now better understood as a general education initiative that improves outcomes for all learners.

Becoming a Trauma Informed School District focuses on understanding the impact trauma and adverse life experiences have on our students in the classroom

in addition to understanding the importance of promoting a physically and psychologically safe environment to foster student growth. Implementing a trauma informed approach, realizes the widespread impact of trauma and understands potential paths for recovery, recognizes the signs and symptoms to trauma in students, integrates knowledge about trauma into our instructional practices and works to actively resist re-traumatization.

The STGRSD offer a continuum of Special Education programs that include; Inclusion, Pull-Out and Substantially Separate classes. Inclusion

brings the supports and services to the child rather than moving the child from the classroom. Because the philosophy of inclusive education is aimed at helping all children learn, everyone in the class benefits. Children learn at their own pace and style within a nurturing learning environment. These classes are co-taught by General Education and Special Education teachers. They co-plan lessons and activities that are monitored and modified to enable children of all abilities to participate with typical peers. Pull-out support is provided in classes taught by Special Education teachers. Within this model students may receive instruction outside the regular education class up to 60% of the school day. Substantially Separate classes provide instruction to students outside the regular education class over 80% of the school day. Southwick Tolland offers two program models. One model addresses the social, emotional and behavioral needs of special education students and the other provides support to students with developmental delays.

Each school in the STGRSD has a Special Education Coordinator who is responsible for setting up Individual Education Program (IEP) meetings and serving as a liaison to the Director of Special Education. Referrals to Special Education are made through the student assistance teams (SAT) in each of the schools or by parent request. As always, it remains the goal of the STGRSD Special Education Department to collaboratively work with students, parents, teachers and administrators to provide quality instructional supports and services for students, Pre-school through High School Graduation. This collaborative relationship helps build learning opportunities for children with exceptionalities to function within a framework that creates and maintains an educational environment suitable for all children.

***Respectfully submitted,***

Noell Somers  
Director of Special Education



COMMONWEALTH OF MASSACHUSETTS

# Town of Southwick

Office of the Town Accountant

**454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077**

**Telephone (413) 569-5286**

## Fiscal 2018 Annual Report of the Town Accountant

The following reports represent the financial status, by fund, of the Town of Southwick as of June 30, 2018. It also details the General Fund, Water Division and Sewer Division expenditures made during the year from the articles voted at the Annual Town Meeting and various special town meetings.

Respectfully submitted,

Laura Fletcher, Town Accountant

Melinda Wingate, Assistant Town Accountant

Kimberly Ross, Accounting Clerk

Carol DellaGiustina, Accounting Clerk

**TOWN OF SOUTHWICK, MASSACHUSETTS**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**as of June 30, 2018**  
**(Unaudited)**

**ASSETS**

	Governmental Fund Types		Capital Projects	Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue		Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
Cash and cash equivalents	5,280,539.86	3,323,168.81	77,531.29	4,147,530.91		4,656,184.35		17,484,955.22
Investments								-
Receivables:								-
Personal property taxes	841.46							841.46
Real estate taxes	383,705.30	6,041.54						389,746.84
Allowance for abatements and exemptions	(638,827.23)							(638,827.23)
Special assessments				3,231,638.19				3,231,638.19
Tax liens	132,218.83							132,218.83
Tax foreclosures	42,237.88							42,237.88
Motor vehicle excise	203,376.46							203,376.46
Utility Charges				171,064.38				171,064.38
Departmental		198,638.06						198,638.06
Other receivables	82,247.00							82,247.00
Due from other governments		387,730.92						387,730.92
Amounts to be provided - payment of bonds		134,032.59	686,803.00	960,000.00			11,792,891.63	13,573,727.22
Total Assets	5,486,339.56	4,049,611.92	764,334.29	8,510,233.48	-	4,656,184.35	11,792,891.63	35,259,595.23

**LIABILITIES AND FUND EQUITY**

Liabilities:								
Deferred revenue								-
Real and personal property taxes	(254,280.47)	6,041.54		3,231,638.19				(248,238.93)
Special assessments								3,231,638.19
Tax liens	132,218.83							132,218.83
Tax foreclosures	42,237.88							42,237.88
Motor vehicle excise	203,376.46							203,376.46
Utility Charges				171,064.38				171,064.38
Departmental		198,638.06						198,638.06
Other receivables	82,247.00							82,247.00
Due from other governments		387,730.92						387,730.92
Accounts payable								759.61
Accrued payroll and withholdings	15,414.60			14,550.00		1,379,565.09		15,414.60
Other liabilities							11,792,891.63	1,394,115.09
Bonds payable								11,792,891.63
Notes payable		134,032.59	686,803.00	960,000.00				1,780,835.59
Total Liabilities	221,973.91	726,443.11	686,803.00	4,377,252.57	-	1,379,565.09	11,792,891.63	19,184,929.31
Fund Equity:								
Reserved for encumbrances	1,569,110.76			332,039.73				1,901,150.49
Reserved for expenditures	990,000.00			544,854.00				1,534,854.00
Reserved for continuing appropriations				420,545.05				420,545.05
Reserved for betterments				1,477,860.40				1,477,860.40
Undesignated fund balance	2,705,254.89	3,323,168.81	77,531.29			3,276,619.26		9,382,574.25
Unreserved retained earnings				1,357,681.73				1,357,681.73
Total Fund Equity	5,264,365.65	3,323,168.81	77,531.29	4,132,980.91	-	3,276,619.26	-	16,074,665.92
Total Liabilities and Fund Equity	5,486,339.56	4,049,611.92	764,334.29	8,510,233.48	-	4,656,184.35	11,792,891.63	35,259,595.23

**TOWN OF SOUTHWICK, MASSACHUSETTS**  
**Statement of Revenues and Expenditures -**  
**Budgetary Basis - (non-gaap) -**  
**Budget and Actual - General Fund**  
**For the Year Ended June 30, 2018**

	<b>Budgeted Amounts</b>					
	<b>Amounts Carried Forward From Prior Year</b>	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual Budgetary Basis</b>	<b>Amounts Carried Forward to Next Year</b>	<b>Variance with Final Budget Positive (Negative)</b>
<b>Revenues:</b>						
Property Taxes	\$ -	\$ 18,447,043	\$ 18,447,043	\$ 18,708,335	\$ -	\$ 261,292
State Receipts	-	1,390,233	1,390,233	1,396,513	-	6,280
Excise and Other Taxes	-	1,072,000	1,072,000	1,492,747	-	420,747
Licenses, Permits, Fees	-	345,000	345,000	814,576	-	469,576
Interest on Taxes	-	42,000	42,000	78,564	-	36,564
Interest on Investments	-	7,000	7,000	19,882	-	12,882
<b>Total Revenues</b>	-	21,303,276	21,303,276	22,510,617	-	1,207,341
<b>Expenditures:</b>						
Current:						
General Government	168,439	2,185,941	2,109,281	1,840,142	124,173	144,967
Public Safety	345,145	3,654,857	4,065,794	3,638,722	246,983	180,090
Public Works	485,599	1,678,423	3,119,350	1,944,191	1,097,420	77,739
Education	-	10,885,951	10,885,951	10,885,951	-	-
Health and Human Services	7,938	339,812	372,010	323,306	26,403	22,300
Culture and Recreation	28,286	561,283	600,597	525,960	55,830	18,807
Employee Benefits and Insurance	1,035	2,175,949	2,177,711	2,080,029	17,301	80,381
State Assessments	-	44,096	44,096	24,331	-	19,765
Debt Service:						
Principal	-	609,754	601,854	596,560	-	5,294
Interest	-	111,423	65,423	53,262	1,000	11,161
<b>Total Expenditures</b>	1,036,442	22,247,489	24,042,068	21,912,454	1,569,111	560,504
<b>Excess of Revenues Over (Under) Expenditures</b>	(1,036,442)	(944,213)	(2,738,792)	598,163	(1,569,111)	1,767,844
<b>Other Financing Sources (Uses):</b>						
Operating Transfers In	-	348,175	334,577	334,577	-	-
Operating Transfers Out	-	(383,962)	(403,962)	(407,205)	-	(3,243)
Sale of Foreclosures	-	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	-	(35,787)	(69,385)	(72,628)	-	(3,243)
<b>Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses</b>	(1,036,442)	(980,000)	(2,808,177)	525,534	(1,569,111)	1,764,601
<b>Budgetary Fund Balance - Beginning of Year</b>				4,738,831		
<b>Budgetary Fund Balance - End of Year</b>				5,264,366		
				\$ -		
<b>Reconciliation of Budget Deficit:</b>						
Free Cash	-	930,000	1,721,735			
Overlay Surplus	-	50,000	50,000			
Prior Yr Encumbrances	1,036,442	-	1,036,442			
	1,036,442	980,000	2,808,177			
	-	-	-			

**TOWN OF SOUTHWICK, MASSACHUSETTS**  
**Combining Balance Sheet - Enterprise Funds**  
**as of June 30, 2018**  
**(Unaudited)**

	Water Enterprise Fund	Sewer Enterprise Fund	(Memorandum Only)
<b><u>ASSETS</u></b>			
Cash and cash equivalents	1,406,763.38	2,740,767.53	4,147,530.91
Investments			-
Receivables:			
Special assessments		3,231,638.19	3,231,638.19
Utility Charges	90,716.61	80,347.77	171,064.38
Amounts to be provided - payment of bonds	960,000.00		960,000.00
Total Assets	<u>2,457,479.99</u>	<u>6,052,753.49</u>	<u>8,510,233.48</u>
<b><u>LIABILITIES AND FUND EQUITY</u></b>			
Liabilities:			
Special assessments		3,231,638.19	3,231,638.19
Utility Charges	90,716.61	80,347.77	171,064.38
Other liabilities	14,550.00		14,550.00
Notes payable	960,000.00		960,000.00
Total Liabilities	<u>1,065,266.61</u>	<u>3,311,985.96</u>	<u>4,377,252.57</u>
Fund Equity:			
Reserved for encumbrances	211,063.08	120,976.65	332,039.73
Reserved for expenditures	544,854.00		544,854.00
Reserved for continuing appropriations	126,236.24	294,308.81	420,545.05
Reserved for Betterments		1,477,860.40	1,477,860.40
Unreserved retained earnings	510,060.06	847,621.67	1,357,681.73
Total Fund Equity	<u>1,392,213.38</u>	<u>2,740,767.53</u>	<u>4,132,980.91</u>
Total Liabilities and Fund Equity	<u>2,457,479.99</u>	<u>6,052,753.49</u>	<u>8,510,233.48</u>

**TOWN OF SOUTHWICK, MASSACHUSETTS**  
**Proprietary Funds**  
**Statement of Revenues, Expenses and Changes in Fund Balance**  
**For the Year Ended June 30, 2018**

	<b>Enterprise Funds</b>		
	<b>Water Fund</b>	<b>Sewer Fund</b>	<b>Total</b>
<b>Operating Revenues:</b>			
Rates/User Charges	\$ 1,367,848	\$ 660,563	\$ 2,028,411
Other	18,742	42,140	60,882
<b>Total Operating Revenues</b>	<b>1,386,590</b>	<b>702,703</b>	<b>2,089,293</b>
<b>Operating Expenses:</b>			
Salaries & Wages	292,661	114,106	406,767
Operating Expenses	419,745	551,976	971,721
Capital Outlay	479,515	73,064	552,579
<b>Total Operating Expenses</b>	<b>1,191,921</b>	<b>739,146</b>	<b>1,931,067</b>
<b>Operating Income (Loss)</b>	<b>194,669</b>	<b>(36,443)</b>	<b>158,226</b>
<b>Non-Operating Revenues (Expenses):</b>			
Special Assessments	-	396,049	396,049
Proceeds from Debt/Notes Issuance	374,000	-	374,000
Principal Debt	(334,385)	(251,232)	(585,617)
Interest Expense	(77,711)	(370,672)	(448,383)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>(38,096)</b>	<b>(225,855)</b>	<b>(263,951)</b>
<b>Income (Loss) Before Operating Transfers</b>	<b>156,573</b>	<b>(262,298)</b>	<b>(105,725)</b>
<b>Operating Transfers:</b>			
Transfer In/(Out)	-	383,962	383,962
<b>Total Operating Transfers</b>	<b>-</b>	<b>383,962</b>	<b>383,962</b>
<b>Change in Fund Balance</b>	<b>156,573</b>	<b>121,664</b>	<b>278,237</b>
<b>Fund Balance at Beginning of Year</b>	<b>1,235,640</b>	<b>2,619,104</b>	<b>3,854,744</b>
<b>Fund Balance at End of Year</b>	<b>\$ 1,392,213</b>	<b>\$ 2,740,768</b>	<b>\$ 4,132,981</b>

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01114- MODERATOR SALARY	150.00				150.00	0.00	150.00		150.00
ELECTED SALARY	150.00	0.00	0.00	0.00	150.00	0.00	150.00	0.00	150.00
TOTAL									
01114- MODERATOR OPERATIONS	36.00				36.00	0.00	36.00		36.00
CONFERENCE & TRAVEL	39.00				39.00	0.00	39.00		39.00
SUPPLIES	75.00	0.00	0.00	0.00	75.00	0.00	75.00	0.00	75.00
TOTAL									
01122 - SELECTMEN ELECTED SALARY	15,000.00				15,000.00	15,000.00	0.00		0.00
ELECTED SALARIES	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
TOTAL									
01122 - SELECTMEN SALARIES	50,080.00	810.00			50,890.00	49,905.12	984.88	978.54	6.34
ADMINISTRATIVE ASSISTANT	29,306.00	600.00			29,906.00	29,497.75	408.25	69.37	338.88
PART TIME SALARIES	6,000.00				6,000.00	2,375.60	3,624.40	116.95	3,507.45
OVERTIME	1.00				1.00	0.00	1.00		1.00
FIELD DRIVER SALARY	1,050.00				1,050.00	969.36	80.64		80.64
LONGEVITY	86,437.00	1,410.00	0.00	0.00	87,847.00	82,747.83	5,099.17	1,164.86	3,934.31
TOTAL									
01122 - SELECTMEN OPERATIONS	1,425.00				1,425.00	1,498.00	(73.00)		(73.00)
DUES	5,000.00				5,000.00	5,000.00	0.00		0.00
HIRED SERVICE	1,985.00				1,985.00	2,023.32	(38.32)		(38.32)
CONFERENCE & TRAVEL	618.00				618.00	0.00	618.00	660.00	(42.00)
MINOR EQUIPMENT	1,500.00				1,500.00	1,269.08	230.92		230.92
SUPPLIES	1,532.00				1,532.00	727.24	804.76	500.00	304.76
EMPLOYEE/VOLUNTEER RECOGNITION	5,000.00				5,000.00	0.00	5,000.00	5,000.00	0.00
250TH ANNIVERSARY	17,060.00	0.00	0.00	0.00	17,060.00	10,517.64	6,542.36	6,160.00	382.36
TOTAL									
01129 - CHIEF ADMIN OFFICER SALARY	97,105.00	1,565.00			98,670.00	96,767.66	1,902.34	1,897.40	4.94
CHIEF ADMINISTRATION OFFICER SALARY	750.00				750.00	750.10	(0.10)		(0.10)
LONGEVITY	97,855.00	1,565.00	0.00	0.00	99,420.00	97,517.76	1,902.24	1,897.40	4.84
TOTAL									
01129 - CHIEF ADMIN OFFICER OPERATIONS	1,183.00				1,183.00	1,079.94	103.06		103.06
DUES	665.00				665.00	653.66	11.34		11.34
CONFERENCE & TRAVEL	200.00				200.00	154.92	45.08		45.08
SUPPLIES	1,800.00				1,800.00	1,800.00	0.00		0.00
AUTO ALLOWANCE	3,848.00	0.00	0.00	0.00	3,848.00	3,688.52	159.48	0.00	159.48
TOTAL									
01130 - RESERVE FUND	163,000.00				6,002.00	0.00	6,002.00		6,002.00
RESERVE FUND ACCT	163,000.00	0.00	(74,000.00)	(82,998.00)	6,002.00	0.00	6,002.00	0.00	6,002.00
TOTAL									
01131 - FINANCE COMMITTEE SALARY	4,106.00	371.00			4,477.00	4,371.64	105.36	69.37	35.99
CLERICAL PART TIME	549.00				549.00	482.12	66.88		66.88
CAPITAL EXPEND COMMITTEE	4,655.00	371.00	0.00	0.00	5,026.00	4,853.76	172.24	69.37	102.87
TOTAL									
01131 - FINANCE COMMITTEE OPERATIONS	190.00				190.00	180.00	10.00		10.00
DUES	2,793.00			1,600.00	4,393.00	4,099.98	293.02		293.02
CONFERENCE & TRAVEL	190.00				190.00	131.64	58.36	58.36	0.00
SUPPLIES	3,173.00	0.00	0.00	1,600.00	4,773.00	4,411.62	361.38	58.36	303.02
TOTAL									



FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01132 - RESERVE FOR WAGE NEGOTIATIONS</b>									
RESERVE FOR WAGE NEGOTIATIONS	120,000.00	(120,000.00)			0.00	0.00	0.00	0.00	0.00
TOTAL	120,000.00	(120,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>01135 - ACCOUNTING SALARIES</b>									
TOWN ACCOUNTANT SALARY	75,500.00				75,500.00	73,981.12	1,518.88	1,475.00	43.88
ASSISTANT ACCOUNTANT	48,845.00	978.00			49,823.00	48,861.90	961.10	958.08	3.02
OVERTIME	1,000.00				1,000.00	1,739.33	(739.33)		(739.33)
CLERICAL SALARIES	61,785.00	1,000.00	(12,000.00)		50,785.00	46,593.35	4,191.65	1,122.15	3,069.50
LONGEVITY	750.00				750.00	605.85	144.15		144.15
TOTAL	187,880.00	1,978.00	(12,000.00)	0.00	177,858.00	171,781.55	6,076.45	3,555.23	2,521.22
<b>01135 - ACCOUNTING OPERATIONS</b>									
DUES	400.00				400.00	270.00	130.00		130.00
CONFERENCE & TRAVEL	2,938.00				2,938.00	2,938.00	0.00		0.00
MINOR EQUIPMENT	900.00				900.00	184.82	715.18	715.18	0.00
SUPPLIES	2,000.00				2,000.00	1,116.82	883.18	828.18	55.00
MICROFICHE SERVICES	335.00				335.00	0.00	335.00	335.00	0.00
TOTAL	6,573.00	0.00	0.00	0.00	6,573.00	4,509.64	2,063.36	1,878.36	185.00
<b>01136 - MUNIC AUDIT</b>									
AUDIT OF ACCTS	26,000.00				26,000.00	25,000.00	1,000.00		1,000.00
GASB 45	4,500.00				4,500.00	2,900.00	1,600.00		1,600.00
TOTAL	30,500.00	0.00	0.00	0.00	30,500.00	27,900.00	2,600.00	0.00	2,600.00
<b>01141 - ASSESSOR ELECTED SALARIES</b>									
ELECTED SALARIES	1,900.00	0.00	0.00	0.00	1,900.00	1,900.00	0.00	0.00	0.00
TOTAL	1,900.00	0.00	0.00	0.00	1,900.00	1,900.00	0.00	0.00	0.00
<b>01141 - ASSESSOR SALARIES</b>									
DIRECTOR OF ASSESSMENTS	61,500.00				61,500.00	60,317.51	1,182.49	1,182.70	(0.21)
CLERICAL FULL TIME	82,960.00	2,150.00			85,110.00	83,523.83	1,586.17	1,636.70	(50.53)
CLERICAL OVERTIME	500.00				500.00	13.08	486.92		486.92
LONGEVITY	1,650.00				1,650.00	1,650.22	(0.22)		(0.22)
TOTAL	146,610.00	2,150.00	0.00	0.00	148,760.00	145,504.64	3,255.36	2,819.40	435.96
<b>01141 - ASSESSOR OPERATIONS</b>									
DUES	250.00				250.00	200.00	50.00		50.00
STAFF DEVELOPMENT	1,100.00				1,100.00	484.30	615.70		615.70
PHOTO COPY	250.00				250.00	64.00	186.00		186.00
REVAL CONSULTANT	9,000.00				9,000.00	2,000.00	7,000.00		7,000.00
CONFERENCE & TRAVEL	570.00				570.00	120.00	450.00		450.00
MINOR EQUIPMENT	900.00				900.00	239.97	660.03		660.03
SUPPLIES	1,260.00				1,260.00	916.21	343.79		343.79
MAPPING MAINTENANCE	5,000.00				5,000.00	3,600.00	1,400.00		1,400.00
CARTOGRAPHIC GIS-ASSESSOR SHARE	500.00				500.00	500.00	0.00		0.00
TOTAL	18,830.00	0.00	0.00	0.00	18,830.00	8,124.48	10,705.52	0.00	10,705.52
<b>01141 - ASSESSOR CAPITAL</b>									
HEAVY DUTY SHREDDER	100.00				100.00	100.00	0.00		0.00
TOTAL	100.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01145 - TOWN CLERK SALARIES									
TOWN CLERK/TREAS/COLL SALARY	78,000.00				78,000.00	78,030.01	(30.01)	1,530.00	(1,560.01)
ASSISTANT TREASURER SALARY	47,730.00				47,730.00	63,104.98	(15,374.98)	1,772.44	(17,147.42)
CLERICAL SALARIES	77,985.00		(11,000.00)		66,985.00	41,489.83	25,495.17	769.29	24,725.88
PART TIME CLERICAL	1,000.00				1,000.00	4,857.52	(3,857.52)		(3,857.52)
CERTIFICATION- TOWN CLERK/TREASURER	2,000.00				2,000.00	2,000.00	0.00		0.00
OVERTIME	1,600.00				1,600.00	1,643.77	(43.77)		(43.77)
TOWN MEETINGS	1,000.00				1,000.00	559.68	440.32		440.32
LONGEVITY	450.00				450.00	450.06	(0.06)		(0.06)
TOTAL	209,765.00	0.00	(11,000.00)	0.00	198,765.00	192,135.85	6,629.15	4,071.73	2,557.42
01145 - TOWN CLERK OPERATIONS									
DUES	450.00				450.00	589.00	(139.00)		(139.00)
FIN ADVISOR FEE	1,500.00				1,500.00	1,500.00	0.00		0.00
PRINTING	7,600.00				7,600.00	3,932.91	3,667.09	1,000.00	2,667.09
STREET LIST/CENSUS	2,000.00				2,000.00	1,749.42	250.58		250.58
CONFERENCE & TRAVEL & EDUCATION	3,500.00				3,500.00	3,011.60	488.40	400.00	88.40
MINOR EQUIPMENT	1,500.00				1,500.00	0.00	1,500.00	1,400.00	100.00
SUPPLIES	3,000.00				3,000.00	226.32	2,773.68	1,200.00	1,573.68
TOTAL	19,550.00	0.00	0.00	0.00	19,550.00	11,009.25	8,540.75	4,000.00	4,540.75
01150 - LEGAL ADS									
ADVERTISEMENTS	7,290.00			5,000.00	12,290.00	9,796.78	2,493.22	1,531.34	961.88
TOTAL	7,290.00	0.00	0.00	5,000.00	12,290.00	9,796.78	2,493.22	1,531.34	961.88
01151-LEGAL OPERATIONS									
ATTORNEY FEES/RETAINER	86,520.00				86,520.00	66,146.27	20,373.73	17,772.50	2,601.23
RECORDING FEES	400.00				400.00	0.00	400.00		400.00
TOTAL	86,920.00	0.00	0.00	0.00	86,920.00	66,146.27	20,773.73	17,772.50	3,001.23
01151-LABOR NEGOTIATOR OPERATIONS									
NEGOTIATOR FEE	14,400.00				14,400.00	14,400.00	0.00		0.00
TOTAL	14,400.00	0.00	0.00	0.00	14,400.00	14,400.00	0.00	0.00	0.00
01158 - TAX TITLE OPERATIONS									
TAX TITLE OPERATION	24,000.00				24,000.00	22,280.57	1,719.43	1,614.43	105.00
TOTAL	24,000.00	0.00	0.00	0.00	24,000.00	22,280.57	1,719.43	1,614.43	105.00
01162 - ELECTION/REGISTRATION SALARIES									
CLERK	150.00				150.00	150.00	0.00		0.00
REGISTRARS	500.00				500.00	350.00	150.00	150.00	0.00
POLL WORKERS	4,000.00				4,000.00	2,407.63	1,592.37		1,592.37
TOTAL	4,650.00	0.00	0.00	0.00	4,650.00	2,907.63	1,742.37	150.00	1,592.37
01162 - ELECTION/REGISTRATION OPERATIONS									
POLICE	2,500.00				2,500.00	933.89	1,566.11		1,566.11
JANITORS	300.00				300.00	0.00	300.00		300.00
BALLOT PROGRAMMING	3,000.00				3,000.00	2,447.97	552.03	2,000.00	552.03
PRINTING BALLOTS	2,000.00				2,000.00	0.00	2,000.00	0.00	0.00
CONFERENCE & TRAVEL	190.00				190.00	50.00	140.00		140.00
SUPPLIES	560.00				560.00	238.13	321.87	85.00	236.87
VOTING EQUIPMENT	15,000.00				15,000.00	14,459.00	541.00		541.00
TOTAL	23,550.00	0.00	0.00	0.00	23,550.00	18,128.99	5,421.01	2,085.00	3,336.01

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01171 - CONSERVATION SALARIES									
CONSERVATION CO-ORDINATOR	26,693.00	540.00			27,233.00	26,684.29	548.71	521.57	27.14
LONGEVITY	288.00				288.00	283.13	4.87		4.87
TOTAL	26,981.00	540.00	0.00	0.00	27,521.00	26,967.42	553.58	521.57	32.01
01171 - CONSERVATION OPERATIONS									
LAND MAINTENANCE	5,700.00				5,700.00	3,623.00	2,077.00	2,075.00	2.00
DUES	342.00				342.00	275.00	67.00		67.00
CONFERENCE & TRAVEL	655.00				655.00	750.00	(95.00)		(95.00)
WESTFIELD WATER SHED	190.00				190.00	190.00	0.00		0.00
CONSULTANT	1,330.00				1,330.00	443.55	886.45	750.00	136.45
SUPPLIES	760.00				760.00	836.40	(76.40)		(76.40)
TOTAL	8,977.00	0.00	0.00	0.00	8,977.00	6,117.95	2,859.05	2,825.00	34.05
01175 - PLANNING BOARD SALARIES									
PLANNING BOARD PLANNER	25,990.00				25,990.00	23,120.52	2,869.48	660.22	2,209.26
CLERICAL PART TIME	14,300.00	785.00			15,085.00	14,950.90	134.10	279.38	(145.28)
LONGEVITY	144.00				144.00	96.95	47.05		47.05
TOTAL	40,434.00	785.00	0.00	0.00	41,219.00	38,168.37	3,050.63	939.60	2,111.03
01175 - PLANNING BOARD OPERATIONS									
DUES	200.00				200.00	0.00	200.00		200.00
PROFESSIONAL FEES	1,140.00				1,140.00	0.00	1,140.00		1,140.00
CONFERENCE & TRAVEL	90.00				90.00	75.00	15.00		15.00
MINOR EQUIPMENT	238.00				238.00	340.93	(102.93)		(102.93)
SUPPLIES	610.00				610.00	148.53	461.47	66.31	395.16
PUBLICATIONS	238.00				238.00	165.00	73.00		73.00
TOTAL	2,516.00	0.00	0.00	0.00	2,516.00	729.46	1,786.54	66.31	1,720.23
01176 - BOARD OF APPEALS SALARIES									
CLERICAL PART TIME	4,350.00	30.00			4,380.00	4,276.01	103.99	83.84	20.15
TOTAL	4,350.00	30.00	0.00	0.00	4,380.00	4,276.01	103.99	83.84	20.15
01176 - BOARD OF APPEALS OPERATIONS									
DUES	86.00				86.00	0.00	86.00		86.00
CONFERENCE & TRAVEL	304.00				304.00	47.82	256.18		256.18
SUPPLIES	404.00				404.00	403.50	0.50		0.50
TOTAL	794.00	0.00	0.00	0.00	794.00	451.32	342.68	0.00	342.68
01182 - ECONOMIC DEVELOPMENT OPERATIONS									
SUPPLIES	812.00				812.00	585.00	227.00		227.00
TOTAL	812.00	0.00	0.00	0.00	812.00	585.00	227.00	0.00	227.00
01191-COMPUTER SALARY									
COMPUTER ADMIN	40,970.00	1,271.00			42,241.00	41,432.89	808.11	808.11	0.00
TOTAL	40,970.00	1,271.00	0.00	0.00	42,241.00	41,432.89	808.11	808.11	0.00
01191-COMPUTER OPERATIONS									
HARD/SOFT MAINTENANCE	107,000.00				107,000.00	98,902.39	8,097.61	370.00	7,727.61
COMPUTER TRAINING	475.00				475.00	0.00	475.00	475.00	0.00
MUNIS TRAINING	4,750.00				4,750.00	4,250.00	500.00	500.00	0.00
MINOR EQUIPMENT	475.00				475.00	0.00	475.00	475.00	0.00
SUPPLIES	475.00				475.00	78.07	396.93		396.93
TOTAL	113,175.00	0.00	0.00	0.00	113,175.00	103,230.46	9,944.54	1,820.00	8,124.54

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01191-COMPUTER-CAPITAL									
NEW PC'S TOWN HALL	5,500.00				5,500.00	5,119.18	380.82	310.29	70.53
WEB PAGE UPGRADE	2,500.00				2,500.00	2,500.00	0.00		0.00
SOFTWARE UPGRADE-ASSESSOR	1,500.00				1,500.00	1,168.97	331.03		331.03
TOTAL	9,500.00	0.00	0.00	0.00	9,500.00	8,788.15	711.85	310.29	401.56
01192 - TOWN HALL SALARIES									
SECRETARY OF INSPECTIONAL SERVICES	41,990.00				41,990.00	39,246.38	2,743.62	769.29	1,974.33
BUILDING & GROUNDS SUPERVISOR	55,000.00				55,000.00	53,942.44	1,057.56	1,057.70	(0.14)
CUSTODIAL SALARY	69,110.00	700.00			69,810.00	65,838.98	3,971.02	1,331.80	2,639.22
OVERTIME	11,500.00				11,500.00	4,830.21	6,669.79	351.94	6,317.85
PART TIME SALARY	100,000.00	10,000.00			110,000.00	111,010.06	(1,010.06)	1,968.37	(2,978.43)
LONGEVITY	1,590.00				1,590.00	870.22	719.78		719.78
TOTAL	279,190.00	10,700.00	0.00	0.00	289,890.00	275,738.29	14,151.71	5,479.10	8,672.61
01192 - TOWN HALL OPERATIONS									
MAINTENANCE ACTIVITIES	40,500.00			12,500.00	68,000.00	52,117.02	15,882.98	19,302.13	(3,419.15)
OLD LIBRARY MAINTENANCE	1,100.00	15,000.00			1,100.00	1,100.00	0.00		0.00
VEHICLE MAINTENANCE	3,300.00				3,300.00	3,375.83	(75.83)	80.00	(155.83)
OFFICE EQUIPMENT REPLACE	550.00				550.00	0.00	550.00		550.00
CONTRACTS/AGREEMENT	63,225.00				63,225.00	50,271.42	12,953.58	5,889.80	7,063.78
POSTAGE METER	3,800.00				3,800.00	2,901.12	898.88		898.88
ELECTRICITY	65,000.00				65,000.00	49,309.26	15,690.74	5,400.00	10,290.74
FUEL	30,000.00				30,000.00	20,178.23	9,821.77	500.00	9,321.77
TELEPHONE	30,000.00				30,000.00	27,802.16	2,197.84	1,774.33	423.51
CODIFICATION UPDATES	3,000.00				3,000.00	646.48	2,353.52		0.00
POSTAGE	29,000.00				29,000.00	24,625.36	4,374.64	4,332.56	42.08
PRINTING & BINDING	2,500.00				2,500.00	202.40	2,297.60	2,335.10	(37.50)
GROUND CONTRACTED SERVICES	40,000.00				40,000.00	34,290.00	5,710.00	5,700.00	10.00
GROUNDS SUPPLIES	2,500.00				2,500.00	1,606.47	893.53		893.53
MINOR EQUIPMENT	1,500.00				1,500.00	256.35	1,243.65	505.64	738.01
COPIER SUPPLIES	7,000.00				7,000.00	3,486.44	3,513.56	371.98	3,141.58
STATIONERY SUPPLIES	3,000.00				3,000.00	1,867.37	1,132.63	551.64	580.99
MAINTENANCE SUPPLIES	8,000.00				8,000.00	7,624.20	375.80	357.09	18.71
TOTAL	333,975.00	15,000.00	0.00	12,500.00	361,475.00	281,660.11	79,814.89	49,453.79	30,361.10
192 - TOWN HALL CAPITAL									
HANDICAP ACCESSIBILITY	1,500.00				1,500.00	0.00	1,500.00	1,500.00	0.00
CARPET REPLACEMENT PROGRAM	5,000.00				5,000.00	3,553.00	1,447.00	1,440.00	7.00
COPIER/PRINTER/SCANNER/FAX FOR SELECTMEN'S OFFICE	15,000.00				15,000.00	11,479.00	3,521.00	3,521.00	0.00
NEW TABLES FOR TOWN HALL	2,600.00				2,600.00	2,523.52	76.48		76.48
FURNITURE REPLACEMENT PARTS	500.00				500.00	473.00	27.00		27.00
TOTAL	24,600.00	0.00	0.00	0.00	24,600.00	18,028.52	6,571.48	6,461.00	110.48
01195-ANNUAL TOWN REPORT									
TOWN REPORT/FINCOM HANDBOOK	4,400.00				4,400.00	4,257.43	142.57		142.57
TOTAL	4,400.00	0.00	0.00	0.00	4,400.00	4,257.43	142.57	0.00	142.57
TOTAL GENERAL GOVERNMENT									
	2,184,445.00	(84,200.00)	(97,000.00)	(63,898.00)	1,939,347.00	1,725,794.16	213,552.84	117,596.59	95,956.25

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
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01210 - POLICE SALARIES									
POLICE CHIEF	101,593.00	3,000.00			104,593.00	102,019.54	2,573.46	1,987.76	585.70
SECRETARY	46,695.00	900.00			47,595.00	46,530.83	1,064.17	912.37	151.80
FULL TIME OFFICERS	1,077,780.00	12,530.00			1,090,310.00	1,074,099.02	16,210.98	21,278.99	(5,068.01)
PART TIME RECORDS CLERK	15,145.00	250.00			15,395.00	14,999.26	395.74	301.83	93.91
OVERTIME	108,000.00	15,948.00			123,948.00	113,919.69	10,028.31	4,251.87	5,776.44
RECREATIONAL PATROL	9,000.00				9,000.00	5,688.91	3,311.09		3,311.09
RESERVE TRAINING	14,000.00				14,000.00	15,140.87	(1,140.87)		(1,140.87)
COMMUNITY POLICE	3,900.00				3,900.00	4,799.10	(899.10)		(899.10)
HOLIDAY STRAIGHT TIME	14,200.00				14,200.00	14,879.01	(679.01)		(679.01)
HOLIDAY PAY	40,000.00	15,445.00			55,445.00	54,065.88	1,379.12		1,379.12
COURT	13,500.00				13,500.00	8,892.59	4,607.41	208.39	4,399.02
RESERVES	33,990.00				33,990.00	14,024.53	19,965.47	416.52	19,548.95
CROSSING GUARDS	3,750.00	3,000.00			6,750.00	5,907.66	842.34		842.34
LONGEVITY	7,442.00				7,442.00	6,629.45	812.55		812.55
INCENTIVE	132,000.00				132,000.00	108,552.38	23,447.62		23,447.62
TOTAL	1,620,995.00	51,073.00	0.00	0.00	1,672,068.00	1,590,148.72	81,919.28	29,357.73	52,561.55
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01210 - POLICE OPERATIONS									
CONTRACTS	26,950.00				26,950.00	23,503.29	3,446.71	2,828.97	617.74
DUES	3,300.00				3,300.00	2,880.00	420.00	15.00	405.00
CHIEF DEV TRAINING	1,500.00				1,500.00	1,380.44	119.56		119.56
SCHOOL EXPENSE	11,000.00			11,000.00	22,000.00	14,937.76	7,062.24	7,062.00	0.24
TASER AMMUNITION	2,800.00				2,800.00	2,775.00	25.00		25.00
ACTIVE SHOOTER TRAINING PROGRAM AND SIMULATION	1,300.00				1,300.00	1,296.00	4.00		4.00
DIVE EQUIPMENT SERVICE AND MAINTENANCE	1,000.00				1,000.00	1,000.00	0.00		0.00
CITIZEN POLICE ACADEMY SUPPLIES	2,000.00				2,000.00	1,967.23	32.77		32.77
UNIFORMS	21,200.00	6,650.00			27,850.00	23,745.32	4,104.68	4,060.00	44.68
CONFERENCE & TRAVEL	1,250.00				1,250.00	478.55	771.45	275.00	496.45
R.A.D. TRAINING	2,500.00				2,500.00	225.00	2,275.00		2,275.00
BOAT	1,200.00				1,200.00	1,150.95	49.05		49.05
CRUISER MAINT	20,500.00				20,500.00	20,426.26	73.74		73.74
MINOR EQUIPMENT	1,550.00				1,550.00	1,072.72	477.28	153.51	323.77
OFFICE SUPPLIES	7,000.00				7,000.00	6,457.87	542.13	1,165.70	(623.57)
COMPUTER SUPPLIES	5,000.00				5,000.00	4,647.55	352.45	63.00	289.45
CRIME SUPPLIES	7,250.00				7,250.00	7,205.63	44.37		44.37
MEDICAL SUPPLIES	8,700.00				8,700.00	2,340.72	6,359.28	6,359.18	0.10
AMMUNITION	7,000.00				7,000.00	6,998.50	1.50		1.50
K-9 SUPPLIES/TRAINING	1,800.00				1,800.00	1,799.38	0.62		0.62
SECURITY/COMMUNICATIONS SYSTEM	1,250.00				1,250.00	150.86	1,099.14	413.00	686.14
MEDICAL REQUIREMENTS	750.00				750.00	717.35	32.65		32.65
HARBORMASTER EXP	1,350.00				1,350.00	1,347.44	2.56		2.56
PETTY CASH	1,170.00				1,170.00	304.12	865.88	361.92	503.96
DIVE & RESCUE	1,500.00				1,500.00	1,500.00	0.00		0.00
TOTAL	140,820.00	6,650.00	0.00	11,000.00	168,470.00	130,307.94	28,162.06	22,757.28	5,404.78
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01210 - POLICE CAPITAL									
2 CRUISER	63,000.00				63,000.00	62,772.90	227.10		227.10
PORTABLE RADIO	9,760.00				9,760.00	9,759.99	0.01		0.01
COMPUTER EQUIPMENT	10,000.00				10,000.00	9,900.92	99.08		99.08
ELECTR CONTROL WEAPON/TASER	1,600.00				1,600.00	1,535.43	64.57		64.57
RADAR UNITS	2,700.00				2,700.00	2,655.00	45.00		45.00
DEFIBRILLATORS	4,000.00				4,000.00	3,986.00	14.00		14.00
SCHOOL SAFETY SOFTWARE	2,200.00				2,200.00	0.00	2,200.00	2,185.00	15.00
TOTAL	93,260.00	0.00	0.00	0.00	93,260.00	90,610.24	2,649.76	2,185.00	464.76

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01215 - DISPATCHER SALARIES									
FULL TIME SALARY	165,510.00	4,500.00			170,010.00	166,545.61	3,464.39	3,265.60	198.79
OVERTIME	20,000.00	2,068.00		1,100.00	23,168.00	24,093.52	(925.52)	991.84	(1,917.36)
HOLIDAY STRAIGHT TIME	3,140.00				3,140.00	2,367.56	772.44		772.44
HOLIDAY	6,600.00				6,600.00	4,605.12	1,994.88		1,994.88
PART TIME	24,180.00	16,900.00			41,080.00	41,942.95	(862.95)	1,062.80	(1,925.75)
LONGEVITY	2,100.00				2,100.00	2,100.28	(0.28)		(0.28)
SHIFT OVERLAP	7,500.00				7,500.00	7,058.08	441.92	133.86	308.06
TRAINING	3,000.00				3,000.00	1,893.85	1,106.15		1,106.15
TOTAL	232,030.00	23,468.00	0.00	1,100.00	256,598.00	250,606.97	5,991.03	5,454.10	536.93
01215-DISPATCH OPERATIONS									
UNIFORM ALLOWANCE	3,300.00				3,300.00	2,338.67	961.33	700.00	261.33
MEDICAL REQUIREMENTS	300.00				300.00	297.73	2.27		
MINOR EQUIPMENT	1,790.00				1,790.00	480.97	1,309.03	1,222.44	86.59
CONFERENCE AND TRAVEL	395.00				395.00	0.00	395.00		395.00
TRAINING	900.00				900.00	350.00	550.00	550.00	0.00
TOTAL	6,685.00	0.00	0.00	0.00	6,685.00	3,467.37	3,217.63	2,472.44	745.19
01217 - CONSTABLES SALARIES									
SALARIES	100.00				100.00	100.00	0.00	0.00	0.00
TOTAL	100.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00
01220 - FIRE SALARIES									
FIRE CHIEF SALARY	92,000.00	800.00			92,000.00	90,390.98	1,609.02	1,769.24	(160.22)
CLERICAL SALARY	28,880.00				29,680.00	28,780.92	899.08		899.08
MANDATED AWAY TRAINING	1,200.00				1,200.00	0.00	1,200.00		1,200.00
VOLUNTEER STIPENDS	75,000.00				75,000.00	35,900.84	39,099.16	38,958.96	140.20
PART TIME CLERICAL	3,605.00				3,605.00	4,980.59	(1,375.59)	679.68	(2,055.27)
LONGEVITY	150.00				150.00	155.79	(5.79)		
TOTAL	200,835.00	800.00	0.00	0.00	201,635.00	160,209.12	41,425.88	41,407.88	18.00
01220 - FIRE OPERATIONS									
RADIO MAINT SUPPLY	2,300.00				2,300.00	2,057.56	242.44		242.44
INSPECTIONS & REPAIRS	34,000.00				54,000.00	43,967.10	10,032.90	10,602.16	(569.26)
CONTRACTS AND AGREEMENTS	21,500.00			20,000.00	21,500.00	20,521.46	978.54	600.00	378.54
VERIZON WIRELESS ACCOUNT	4,800.00				4,800.00	3,645.37	1,154.63	356.89	797.74
DUES	1,500.00				1,500.00	1,569.00	(69.00)		(69.00)
EDUCATION & TRAINING	13,775.00				13,775.00	12,394.48	1,380.52	2,527.37	(1,146.85)
MEDICAL REQUIREMENT	1,000.00				1,000.00	0.00	1,000.00		1,000.00
FOOD EXPENSE	500.00				500.00	781.86	(281.86)	28.00	(309.86)
CLOTHING ALLOTMENT	4,700.00				4,700.00	894.47	3,805.53	182.05	3,623.48
CONFERENCE AND TRAVEL	1,200.00				1,200.00	1,438.58	(238.58)	360.90	(599.48)
HOSE INSPECTIONS	3,300.00				3,300.00	2,369.23	930.77		930.77
MINOR EQUIPMENT	11,000.00				11,000.00	13,736.85	(2,736.85)	400.00	(3,136.85)
SUPPLIES	9,000.00				9,000.00	6,930.67	2,069.33	677.57	1,391.76
OXYGEN & EXTINGUISHER REFILLS	1,200.00				1,200.00	383.35	816.65	500.00	316.65
INVESTIGATIONS	500.00				500.00	0.00	500.00		500.00
ASSOCIATION BUILDING MAINT	100.00				100.00	0.00	100.00		100.00
TURN-OUT GEAR	13,500.00				13,500.00	14,529.97	(1,029.97)	28.14	(1,058.11)
CAREER CLOTHING	4,800.00				4,800.00	4,162.98	637.02	328.24	308.78
COMMUNITY OUTREACH	2,000.00				2,000.00	359.04	1,640.96		1,640.96
TOTAL	130,675.00	0.00	0.00	20,000.00	150,675.00	129,741.97	20,933.03	16,591.32	4,341.71

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01220 - FIRE CAPITAL									
SCBA UNITS	42,000.00				48,571.00	46,571.00	0.00		0.00
ELECTRIC FAN	3,800.00				3,800.00	3,750.00	50.00		50.00
BLITZ NOZZLE	3,800.00				3,800.00	3,745.02	54.98		54.98
RADIO EQUIPMENT	6,000.00				6,000.00	0.00	6,000.00	6,000.00	0.00
COMPUTERS	2,000.00				2,000.00	0.00	2,000.00	2,000.00	0.00
TOTAL	57,600.00	0.00	0.00	4,571.00	62,171.00	54,066.02	8,104.98	8,000.00	104.98
01225-EMS SALARIES									
CLERICAL SALARY	14,440.00				14,440.00	15,233.29	(793.29)		(793.29)
DAYTIME EMT/FF	334,000.00				270,000.00	227,757.64	42,242.36	6,703.75	35,538.61
OVERTIME	32,938.00		(64,000.00)		32,938.00	31,279.68	1,658.32	531.20	1,127.12
HOLIDAY PAY	15,000.00				15,000.00	9,350.74	5,649.26		5,649.26
LONGEVITY	450.00				450.00	386.59	63.41		63.41
OFFICER IN CHARGE	4,380.00				4,380.00	4,452.00	(72.00)	120.00	(192.00)
VOLUNTEER STIPENDS	96,500.00				96,500.00	116,340.15	(19,840.15)	18,485.14	(38,325.29)
TOTAL	497,708.00	0.00	(64,000.00)	0.00	433,708.00	404,800.09	28,907.91	25,840.09	3,067.82
01225-EMS OPERATIONS									
RADIO MAINTENANCE SUPPLY	4,000.00				4,000.00	621.30	3,378.70		3,378.70
INSPECTIONS & REPAIRS	9,000.00				9,000.00	22,388.93	(13,388.93)	115.00	(13,503.93)
RECERTIFICATIONS/SUBSCRIPTIONS	2,500.00				2,500.00	1,112.00	1,388.00	165.00	1,223.00
EDUCATION & TRAINING	40,500.00				40,500.00	16,358.09	24,141.91	5,634.09	18,507.82
MEDICAL REQUIREMENT	2,000.00				2,000.00	0.00	2,000.00		2,000.00
AMBULANCE BILLING	18,000.00				18,000.00	11,910.03	6,089.97	6,089.97	0.00
MINOR EQUIPMENT	8,500.00				8,500.00	3,827.22	4,672.78	6,000.00	(1,327.22)
OXYGEN & EXTINGUISHER REFILLS	10,000.00				10,000.00	3,027.65	6,972.35	2,000.00	4,972.35
INSURANCE PREMIUM	3,000.00				3,000.00	180.03	2,819.97		2,819.97
MEDICAL SUPPLIES	11,400.00				11,400.00	11,400.00	0.00		0.00
CONFERENCE AND TRAVEL	18,000.00				18,000.00	5,457.19	12,542.81	11,000.00	1,542.81
CHIEF VEHICLE	1,200.00				1,200.00	89.56	1,110.44		1,110.44
PERSONAL PROTECTIVE EQUIPMENT	45,000.00				45,000.00	44,629.88	370.12		370.12
TOTAL	181,100.00	0.00	0.00	0.00	181,100.00	124,775.00	56,325.00	1,629.10	2,597.78
225-EMS CAPITAL									
ALS EQUIPMENT/STOCK FOR AMBULANCE	15,000.00				15,000.00	3,647.09	11,352.91	11,000.00	352.91
TOTAL	15,000.00	0.00	0.00	0.00	15,000.00	3,647.09	11,352.91	11,000.00	352.91
225- EMS SALARY RESERVE									
SALARY RESERVE	7,100.00				0.00	0.00	0.00	0.00	0.00
TOTAL	7,100.00	0.00	(7,100.00)	0.00	0.00	0.00	0.00	0.00	0.00
01230-PUB SAF BLD-OPERATION									
MAINTENANCE ACTIVITIES	38,850.00			15,000.00	53,850.00	48,317.20	5,532.80	5,665.63	(132.83)
CONTRACTS & AGREEMENTS	55,000.00				55,000.00	50,447.73	4,552.27	5,192.25	(639.98)
ELECTRICITY	82,000.00				82,000.00	66,902.41	15,097.59	8,437.34	6,660.25
FUEL	37,000.00				37,000.00	26,835.54	10,164.46	2,276.51	7,887.95
TELEPHONE	24,000.00				24,000.00	19,688.25	4,311.75	1,363.96	2,947.79
MAINTENANCE SUPPLIES	5,985.00				5,985.00	5,027.29	957.71	339.00	618.71
MINOR EQUIPMENT	1,710.00				1,710.00	0.00	1,710.00		1,710.00
TOTAL	244,545.00	0.00	0.00	15,000.00	259,545.00	217,218.42	42,326.58	23,274.69	19,051.89

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<u>230-PUB SAF BLD-CAPITAL</u>									
FIRE STATION HEATING CONTROLS	8,000.00				8,000.00	8,000.00	0.00		0.00
PD HEATING CONTROLS	7,500.00				7,500.00	7,500.00	0.00		0.00
TOTAL	15,500.00	0.00	0.00	0.00	15,500.00	15,500.00	0.00	0.00	0.00
<u>01241 - BUILDING INSPECT SALARIES</u>									
BUILDING INSPECTOR SALARY	62,850.00				62,850.00	61,641.41	1,208.59	1,208.66	(0.07)
WEIGHTS & MEASURES SALARY	4,000.00				4,000.00	2,000.00	2,000.00	2,000.00	0.00
OVERTIME	300.00				300.00	0.00	300.00		300.00
TOTAL	67,150.00	0.00	0.00	0.00	67,150.00	63,641.41	3,508.59	3,208.66	299.93
<u>01241 - BUILDING INSPECT OPERATIONS</u>									
VEHICLE MAINTENANCE	1,600.00			3,000.00	4,600.00	4,069.22	530.78	530.78	0.00
DUES	585.00				585.00	465.00	120.00	85.00	35.00
CONFERENCE & TRAVEL	800.00				800.00	557.48	242.52	10.00	232.52
SUPPLIES	1,950.00				1,950.00	993.08	956.92	53.61	903.31
EPERMITTING SYSTEM	1,500.00				1,500.00	204.07	1,295.93	24.05	1,271.88
NEW CODE BOOKS	500.00				500.00	264.45	235.55		235.55
TOTAL	6,935.00	0.00	0.00	3,000.00	9,935.00	6,553.30	3,381.70	703.44	2,678.26
<u>241 - BUILDING INSPECT CAPITAL</u>									
EPERMITTING SYSTEM	1,680.00				1,680.00	1,680.00	0.00		0.00
TOTAL	1,680.00	0.00	0.00	0.00	1,680.00	1,680.00	0.00	0.00	0.00
<u>01291 - EMERGENCY MANAGEMENT SALARIES</u>									
ASSISTANT DIRECTOR SALARY	1,700.00				1,700.00	1,700.00	0.00		0.00
DIRECTOR SALARY	11,284.00	230.00			11,514.00	11,514.00	0.00		0.00
AUX STIPEND	450.00				450.00	450.00	0.00		0.00
TOTAL	13,434.00	230.00	0.00	0.00	13,664.00	13,664.00	0.00	0.00	0.00
<u>01291 - EMERGENCY MANAGEMENT OPERATIONS</u>									
VEHICLE MAINTENANCE	4,275.00				4,275.00	618.92	3,656.08	3,656.08	0.00
INTERNET	684.00				684.00	439.93	244.07	50.00	194.07
CELL PHONE SERVICE	713.00				713.00	593.78	119.22	119.22	0.00
EDUCATION	1,800.00				1,800.00	134.81	1,665.19	299.95	1,365.24
INSURANCE & DUES	214.00				214.00	80.00	134.00		134.00
UNIFORMS	1,500.00				1,500.00	0.00	1,500.00		1,500.00
CONFERENCE & TRAVEL	190.00				190.00	106.83	83.17	704.60	83.17
RADIO MAINTENANCE	285.00				285.00	600.00	(315.00)		(1,019.60)
MINOR EQUIPMENT	760.00				760.00	686.06	73.94		73.94
AMMO SUPPLIES	350.00				350.00	349.27	0.73		0.73
TOTAL	10,771.00	0.00	0.00	0.00	10,771.00	3,609.60	7,161.40	4,829.85	2,331.55
<u>01291 - EMERGENCY MANAGEMENT CAPITAL</u>									
RADIO	2,000.00				2,000.00	2,000.00	0.00		0.00
SAFETY EQUIPMENT	1,500.00				1,500.00	0.00	1,500.00	1,500.00	0.00
TOTAL	3,500.00	0.00	0.00	0.00	3,500.00	2,000.00	1,500.00	1,500.00	0.00



FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01292 - ANIMAL CONTROL SALARIES									
ANIMAL CONTROL SALARY	28,750.00				28,750.00	28,235.00	515.00	519.18	(4.18)
PART TIME HELP	19,700.00				19,700.00	13,243.47	6,456.53	290.32	6,166.21
ASSISTANT FEES	3,655.00				3,655.00	1,320.00	2,335.00		2,335.00
LONGEVITY	240.00				240.00	157.85	82.15		82.15
ANIMAL INSPECTOR STIPEND	1,200.00				1,200.00	1,200.00	0.00		0.00
TOTAL	53,545.00	0.00	0.00	0.00	53,545.00	44,156.32	9,388.68	809.50	8,579.18
01292 - ANIMAL CONTROL OPERATIONS									
VEHICLE MAINTENANCE	665.00				665.00	0.00	665.00		665.00
NEW BUILDING OPERATIONS	500.00				500.00	0.00	500.00		500.00
UNIFORM ALLOWANCE	570.00				570.00	283.81	286.19	144.19	142.00
DOG DISPOSAL	665.00				665.00	237.06	427.94		427.94
RABIES TESTING	750.00				750.00	0.00	750.00		750.00
MINOR EQUIPMENT	760.00				760.00	179.99	580.01		580.01
OFFICE SUPPLIES	1,425.00				1,425.00	826.70	598.30	1,025.00	(426.70)
MAINT SUPPLIES	1,425.00				1,425.00	636.59	788.41		788.41
CONFERENCE/TRAVEL/EDUCATION	570.00				570.00	88.12	481.88		481.88
CLEANING SUPPLIES	2,600.00				2,600.00	2,451.27	148.73	96.50	52.23
REPAIRS & MAINTENANCE	2,200.00				2,200.00	225.00	1,975.00	1,900.00	75.00
CONTRACTS AND AGREEMENTS	750.00				750.00	125.25	624.75		624.75
TOTAL	12,880.00	0.00	0.00	0.00	12,880.00	5,053.79	7,826.21	3,165.69	4,660.52
297-LAKE MANAGEMENT SALARIES									
SALARIES	3,750.00				3,750.00	3,750.00	0.00	0.00	0.00
TOTAL	3,750.00	0.00	0.00	0.00	3,750.00	3,750.00	0.00	0.00	0.00
01297-LAKE MANAGEMENT OPERATIONS									
TELEPHONES	1,700.00				1,700.00	1,465.97	234.03	159.03	75.00
ELECTRICITY	1,150.00				1,150.00	1,126.74	23.26	23.26	0.00
SECURITY	475.00				475.00	336.00	139.00	135.00	4.00
WATER	84.00				84.00	74.25	9.75		9.75
SUPPLIES	450.00				450.00	450.00	0.00		0.00
TOTAL	3,859.00	0.00	0.00	0.00	3,859.00	3,452.96	406.04	317.29	88.75
01297-LAKE MANAGEMENT CAPITAL									
BUOYS & MOORINGS	2,000.00				2,000.00	2,000.00	0.00		0.00
LAKE LEVEL/RAINFALL/TEMP DATA LOGGER	900.00				900.00	0.00	900.00	900.00	0.00
TOTAL	2,900.00	0.00	0.00	0.00	2,900.00	2,000.00	900.00	900.00	0.00
01299 - LAKE RESTORATION OPERATIONS									
CONSULTANT FOR LAKE ASSESSMENT & PERMITTING	15,000.00				15,000.00	1,750.00	13,250.00	7,650.00	5,600.00
WATER SAMPLE TESTING	6,500.00				6,500.00	2,475.23	4,024.77	2,316.00	1,708.77
LAKE WEED CONTROL	9,000.00				9,000.00	3,533.33	5,466.67		5,466.67
TOTAL	30,500.00	0.00	0.00	0.00	30,500.00	7,758.56	22,741.44	9,966.00	12,775.44
TOTAL PUBLIC SAFETY	3,654,857.00	82,221.00	(71,100.00)	54,671.00	3,720,649.00	3,332,518.89	388,130.11	246,374.12	141,755.99

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01420 - GAS &amp; OIL</b>									
<b>GAS &amp; OIL</b>	130,000.00				101,000.00	85,529.66	15,470.34	9,221.08	6,249.26
<b>TOTAL</b>	130,000.00	0.00	(29,000.00)	0.00	101,000.00	85,529.66	15,470.34	9,221.08	6,249.26
<b>01422 - DPW - HIGHWAY DIV SALARIES</b>									
DPW DIRECTOR SALARY	43,803.00	500.00			44,303.00	42,957.48	1,345.52	1,088.65	256.87
DPW SUPERVISOR SALARY	23,500.00	885.00			24,385.00	22,457.30	1,927.70	577.43	1,350.27
FULL TIME SALARY	174,631.00				174,631.00	164,437.02	10,193.98	4,745.60	5,448.38
DPW SPECIAL ASSISTANT	18,507.00	370.00			18,877.00	18,510.32	366.68	362.78	3.90
OVERTIME	8,500.00	4,610.00			13,110.00	15,023.12	(1,913.12)	573.52	(2,486.64)
LABORERS	9,500.00				9,500.00	9,282.57	217.43	849.60	(632.17)
LONGEVITY	2,980.00				2,980.00	2,282.21	697.79		697.79
<b>TOTAL</b>	281,421.00	6,365.00	0.00	0.00	287,786.00	274,950.02	12,835.98	8,197.58	4,638.40
<b>01422 - DPW - HIGHWAY DIV OPERATIONS</b>									
DUES	500.00				500.00	0.00	500.00		500.00
GARAGE REPAIRS AND MAINTENANCE	20,000.00				20,000.00	14,209.42	5,790.58	5,540.58	250.00
CONTRACTS AND AGREEMENTS	16,100.00				16,100.00	7,825.00	8,275.00		8,275.00
UTILITIES	47,000.00				47,000.00	38,447.58	8,552.42	3,003.35	5,549.07
STREET SWEEPING	35,000.00				35,000.00	28,980.00	6,020.00		6,020.00
PAVEMENT MARKING	40,000.00				40,000.00	37,814.10	2,185.90		2,185.90
FOOD EXPENSE	1,000.00				1,000.00	1,096.15	(96.15)	75.88	(172.03)
CONF/TRAVEL/EDUCATION	4,500.00				4,500.00	3,847.00	653.00	77.80	575.20
FORESTRY	15,000.00				15,000.00	786.50	14,213.50	14,213.50	0.00
MINOR EQUIPMENT	500.00				500.00	943.75	(443.75)	6,556.25	(7,000.00)
SUPPLIES	5,000.00				5,000.00	6,729.94	(1,729.94)	3,557.23	(5,287.17)
DRAINAGE SUP/PROJ	12,000.00				12,000.00	3,514.01	8,485.99	8,485.99	0.00
SIGNS/GUARD RAILS	9,000.00				9,000.00	0.00	9,000.00	1,500.00	7,500.00
HAND TOOLS & EQUIP	2,000.00				2,000.00	1,472.41	527.59	10,520.00	(9,992.41)
TRAP ROCK DUST	2,450.00				2,450.00	932.88	1,517.12		1,517.12
HOT/COLD PATCHING	15,300.00				15,300.00	15,045.60	254.40	254.40	
MAINTENANCE SUPPLIES	5,000.00				5,000.00	4,999.82	0.18	0.18	
LIGHT AND SIGNAL MAINTENANCE	5,000.00				5,000.00	4,313.53	686.47	686.47	
MAINT MATERIAL AT GRAVEL ROADS/CONSTRUCTION	3,000.00				3,000.00	2,071.05	928.95	928.95	
<b>TOTAL</b>	238,350.00	0.00	0.00	0.00	238,350.00	173,028.74	65,321.26	53,530.58	11,790.68
<b>422 - DPW - HIGHWAY CAPITAL</b>									
OVERHEAD DOOR	2,600.00				2,600.00	0.00	2,600.00	2,600.00	0.00
PAVING PROJECTS	50,000.00				310,000.00	29,535.00	280,465.00	280,465.00	0.00
CONSTRUCTION	30,800.00		260,000.00		47,500.00	41,685.50	5,814.50	5,765.01	49.49
IMPROVEMENT					30,800.00	27,598.20	3,201.80	3,180.23	21.57
GRANVILLE ROAD CULVERT REPLACEMENT	0.00	422,085.00			422,085.00	0.00	422,085.00	422,085.00	0.00
DEPOT STREET SIDEWALKS	0.00	10,000.00			10,000.00	0.00	10,000.00	10,000.00	0.00
<b>TOTAL</b>	130,900.00	432,085.00	260,000.00	0.00	822,985.00	98,818.70	724,166.30	724,095.24	71.06
<b>01423 - DPW - HWY WINTER RD SALARIES</b>									
DPW DIRECTOR SALARY	13,147.00				13,147.00	13,063.86	83.14	83.14	
DPW SUPERVISOR SALARY	7,012.00				7,012.00	6,991.37	20.63	20.63	
FULL TIME	56,815.00				56,815.00	56,793.44	21.56	21.56	
OVERTIME	30,000.00	38,000.00			68,000.00	66,762.30	1,237.70	1,237.70	
<b>TOTAL</b>	106,974.00	38,000.00	0.00	0.00	144,974.00	143,610.97	1,363.03	0.00	1,363.03

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01423 - DPW - HWY WINTER RD OPERATIONS									
HIRED EQUIPMENT	40,000.00	104,000.00			144,000.00	130,682.50	13,317.50		13,317.50
SALT	50,000.00	158,000.00			208,000.00	238,072.73	(30,072.73)		(30,072.73)
SAND	16,000.00				16,000.00	0.00	16,000.00		16,000.00
CALCIUM CHLORIDE	5,500.00				5,500.00	0.00	5,500.00		5,500.00
TOTAL	111,500.00	262,000.00	0.00	0.00	373,500.00	368,755.23	4,744.77	0.00	4,744.77
01424 - ST LIGHTING									
STREET LIGHTING	62,000.00				62,000.00	56,542.05	5,457.95	5,457.75	0.20
TOTAL	62,000.00	0.00	0.00	0.00	62,000.00	56,542.05	5,457.95	5,457.75	0.20
01425 - DPW - ROAD MACHINERY OPERATIONS									
REPAIRS/INSPECTION	40,000.00				40,000.00	30,323.64	9,676.36	10,040.23	(363.87)
UNIFORMS	3,500.00				3,500.00	2,684.23	815.77	520.00	295.77
PHYSICALS	800.00				800.00	350.00	450.00		450.00
GARAGE SUPPLIES	7,000.00				7,000.00	7,234.64	(234.64)	825.20	(1,059.84)
PARTS	8,500.00				8,500.00	5,605.44	2,894.56	3,288.99	(394.43)
TIRES	23,000.00				23,000.00	11,912.22	11,087.78	4,267.15	6,820.63
SNOW PLOW/BLADES	4,000.00				4,000.00	7,299.01	(3,299.01)		(3,299.01)
SAND BLAST & PAINT HWY TRUCK BODIES	6,000.00				6,000.00	7,610.00	(1,610.00)		(1,610.00)
STREET/ROAD NAME SIGNS	7,000.00				7,000.00	1,411.00	5,589.00	3,589.00	2,000.00
TOTAL	99,800.00	0.00	0.00	0.00	99,800.00	74,430.18	25,369.82	22,530.57	2,839.25
01425 - DPW - ROAD MACHINERY CAPITAL									
ONE TON PICK UP TRUCK	55,000.00				55,000.00	55,000.00	0.00	0.00	0.00
BACKHOE	55,000.00				55,000.00	55,000.00	0.00	0.00	0.00
TOTAL	55,000.00	0.00	0.00	0.00	55,000.00	55,000.00	0.00	0.00	0.00
428-DPW ENGINEERING DIV. OPERATIONS									
MINOR EQUIPMENT	1,700.00				1,700.00	0.00	1,700.00	750.00	950.00
CAPITAL SOFTWARE	950.00				950.00	950.00	0.00		0.00
OFFICE EQUIPMENT	950.00				950.00	0.00	950.00	950.00	0.00
ENGINEERING FILING FEES	865.00				865.00	0.00	865.00	1,800.00	(935.00)
TOTAL	4,465.00	0.00	0.00	0.00	4,465.00	950.00	3,515.00	3,500.00	15.00
01429 - DPW - HWY CH 90 DIV									
CH 90 TOWN SHARE	20,000.00				20,000.00	17,540.78	2,459.22	2,459.22	0.00
TOTAL	20,000.00	0.00	0.00	0.00	20,000.00	17,540.78	2,459.22	2,459.22	0.00
01433 - DPW - SOLID WASTE SALARIES									
FULL TIME SALARY	144,715.00				144,715.00	134,310.55	10,404.45	2,867.44	7,537.01
OVERTIME	18,000.00	8,000.00			26,000.00	23,620.89	2,379.11	286.46	2,092.65
LABORERS	2,500.00				2,500.00	0.00	2,500.00		2,500.00
TOTAL	165,215.00	8,000.00	0.00	0.00	173,215.00	157,931.44	15,283.56	3,153.90	12,129.66

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01433 - DPW - SOLID WASTE OPERATIONS									
VEHICLE REPAIR	4,000.00				4,000.00	17,530.35	(13,530.35)	550.51	(14,080.86)
COMPACTOR REPAIR	4,000.00				4,000.00	4,746.16	(746.16)		(746.16)
ELECTRICITY	7,500.00				7,500.00	5,823.30	1,676.70	600.00	1,076.70
TELEPHONE	2,000.00				2,000.00	875.88	1,124.12		1,124.12
UNIFORMS	2,200.00				2,200.00	3,802.38	(1,602.38)	595.20	(2,197.58)
REFUSE FEES	236,000.00				236,000.00	181,624.32	54,375.68	33,854.85	20,520.83
HAUL TIRES	100.00				100.00	0.00	100.00		100.00
SUPPLIES	3,000.00				3,000.00	6,904.79	(3,904.79)	1,777.74	(5,682.53)
DEP MANIPATED INSPECTIONS	1,550.00				1,550.00	475.00	1,075.00		1,075.00
COMPOSTING	3,500.00				3,500.00	1,584.00	1,916.00		1,916.00
TOTAL	263,850.00	0.00	0.00	0.00	263,850.00	223,366.18	40,483.82	37,378.30	3,105.52
01433 - DPW - SOLID WASTE CAPITAL									
ROLL OFF CONTAINER	6,000.00				6,000.00	6,000.00	0.00		0.00
TOTAL	6,000.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00	0.00	0.00
TOTAL PUBLIC WORKS									
	1,675,475.00	746,450.00	231,000.00	0.00	2,652,925.00	1,736,453.95	916,471.05	869,524.22	46,946.83
01439 - SEWER COMMITTEE									
SECRETARIAL SALARY	2,564.00				2,564.00	165.20	2,398.80	40.02	2,358.78
TOTAL	2,564.00	0.00	0.00	0.00	2,564.00	165.20	2,398.80	40.02	2,358.78
01439 - SEWER IMPLEMENTATION OPERATIONS									
MISC OPERATIONS	384.00				384.00	0.00	384.00		384.00
TOTAL	384.00	0.00	0.00	0.00	384.00	0.00	384.00	0.00	384.00
TOTAL OTHER ENVIRONMENTAL									
	2,948.00	0.00	0.00	0.00	2,948.00	165.20	2,782.80	40.02	2,742.78
01491 - CEMETERY SALARIES									
SEXTON STIPEND	16,231.00	330.00			16,561.00	15,955.56	605.44	318.45	286.99
PART TIME AND SEASONAL	21,450.00				21,450.00	12,039.69	9,410.31	258.54	9,151.77
TOTAL	37,681.00	330.00	0.00	0.00	38,011.00	27,995.25	10,015.75	576.99	9,438.76
01491 - CEMETERY OPERATIONS									
REPAIRS/MAINTENANCE	1,425.00			8,000.00	9,425.00	8,167.30	1,257.70	500.00	757.70
GRAVE OPENING	300.00				300.00	0.00	300.00		300.00
ELECTRICITY	600.00				600.00	471.39	128.61	75.00	53.61
COMMISSIONERS EXPENSES	600.00				600.00	600.00	0.00		0.00
OFFICE SUPPLIES	150.00				150.00	40.75	109.25		109.25
GROUND SUPPLIES	630.00				630.00	224.66	405.34		405.34
MINOR EQUIPMENT	200.00				200.00	99.95	100.05		100.05
IMPROVEMENT	6,800.00				6,800.00	2,454.24	4,345.76	719.08	3,626.68
TOTAL	10,705.00	0.00	0.00	8,000.00	18,705.00	12,058.29	6,646.71	1,294.08	5,352.63
491 - CEMETERY CAPITAL									
MOWER	2,700.00				2,700.00	2,700.00	0.00		0.00
TOTAL	2,700.00	0.00	0.00	0.00	2,700.00	2,700.00	0.00	0.00	0.00
01510 - BOARD OF HEALTH SALARIES									
HEALTH INSPECTOR SALARY	45,109.00	2,734.00			47,843.00	47,030.87	812.13	920.06	(107.93)
NURSE SALARY	2,000.00				2,000.00	400.00	1,600.00		1,600.00
CLERICAL SALARY	2,250.00	50.00			2,300.00	2,476.07	(176.07)		(176.07)
LONGEVITY	416.00				416.00	416.00	0.00		0.00
TOTAL	49,775.00	2,784.00	0.00	0.00	52,559.00	50,322.94	2,236.06	920.06	1,316.00

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01510 - BOARD OF HEALTH OPERATIONS									
EDUCATION/CONFERENCE/TRAVEL	2,130.00				2,130.00	1,879.01	250.99	450.00	(199.01)
IMMUNIZATION CLINICS	556.00				556.00	0.00	556.00		556.00
CONSULTANT	1,325.00				1,325.00	1,294.00	31.00	225.00	(194.00)
MINOR EQUIPMENT	400.00				400.00	56.48	343.52		343.52
SUPPLIES	922.00				922.00	103.62	818.38	56.66	761.72
TOTAL	5,333.00	0.00	0.00	0.00	5,333.00	3,333.11	1,999.89	731.66	1,268.23
01541 - COUNCIL ON AGING SALARIES									
DIRECTOR SALARY	40,002.00	3,150.00			43,152.00	42,289.78	862.22	829.22	33.00
CLERICAL PART TIME	41,000.00	500.00			41,500.00	40,540.40	959.60	789.08	170.52
SHINE COUNSELOR	6,630.00				6,630.00	6,000.00	630.00	120.00	510.00
LONGEVITY	580.00				580.00	472.25	107.75		107.75
TOTAL	88,212.00	3,650.00	0.00	0.00	91,862.00	89,302.43	2,559.57	1,738.30	821.27
01541 - COUNCIL ON AGING OPERATIONS									
DUES	250.00				250.00	181.40	68.60		68.60
EDUCATION CLASSES	7,300.00				7,300.00	7,300.00	0.00		0.00
CLINICS	300.00				300.00	300.00	0.00		0.00
CONFERENCE & TRAVEL	238.00				238.00	235.13	2.87		2.87
MINOR EQUIPMENT	150.00				150.00	137.93	12.07		12.07
SUPPLIES	542.00				542.00	537.80	4.20		4.20
TOTAL	8,780.00	0.00	0.00	0.00	8,780.00	8,692.26	87.74	0.00	87.74
01543 - VETERANS									
VETERANS CASH	80,000.00				80,000.00	74,385.10	5,614.90		5,614.90
BENEFITS	13,000.00		(9,000.00)		4,000.00	2,083.00	1,917.00		1,917.00
TOTAL	93,000.00	0.00	(9,000.00)	0.00	84,000.00	76,468.10	7,531.90	0.00	7,531.90
TOTAL HUMAN SERVICES	296,186.00	6,764.00	(9,000.00)	8,000.00	301,950.00	270,872.38	31,077.62	5,261.09	25,816.53
01610 - LIBRARY SALARIES									
LIBRARIAN SALARY	61,338.00	2,180.00			63,518.00	62,428.90	1,089.10	1,221.15	(132.05)
ASSISTANT LIBRARIAN SALARY	49,490.00				49,490.00	48,534.79	955.21	951.66	3.55
PART TIME SALARIES	135,000.00			500.00	135,500.00	131,157.27	4,342.73	2,453.05	1,889.68
LONGEVITY	1,260.00				1,260.00	1,087.12	172.88		172.88
TOTAL	247,088.00	2,180.00	0.00	500.00	249,768.00	243,208.08	6,559.92	4,625.86	1,934.06
01610 - LIBRARY OPERATIONS									
MAINTENANCE	10,530.00				10,530.00	7,646.07	2,883.93	458.32	2,425.61
MAINT CONTRACTS	1,190.00				1,190.00	605.01	584.99	344.99	240.00
COMPUTER LINE SUPPORT	8,167.00				8,167.00	7,075.97	1,091.03		1,091.03
ELECTRICITY	30,000.00				30,000.00	25,289.75	4,710.25	3,813.82	896.43
FUEL	8,400.00				8,400.00	5,018.00	3,382.00	2,982.00	400.00
TELEPHONE	4,000.00				4,000.00	3,203.85	796.15	325.00	471.15
DUES	564.00				564.00	564.00	0.00		0.00
BINDERY	100.00				100.00	69.55	30.45		30.45
CONFERENCE & TRAVEL	572.00				572.00	578.45	(6.45)	23.11	(29.56)
SUPPLIES	4,750.00				4,750.00	4,659.16	90.84	75.42	15.42
PROGRAMS	2,250.00				2,250.00	2,274.00	(24.00)		(24.00)
INFORMATIONAL MATERIAL	81,710.00				81,710.00	79,342.88	2,367.12	2,367.57	(0.45)
TOTAL	152,233.00	0.00	0.00	0.00	152,233.00	136,326.89	15,906.31	10,390.23	5,516.08

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01610 - LIBRARY CAPITAL									
WALL REPAIR AND PAINTING	18,000.00				18,000.00	18,000.00	0.00		0.00
CARPET REPLACEMENT PROGRAM	7,000.00	18,000.00			25,000.00	0.00	25,000.00	25,000.00	0.00
TOTAL	25,000.00	18,000.00	0.00	0.00	43,000.00	18,000.00	25,000.00	25,000.00	0.00
01630 - PARK & REC SALARIES									
ACTIVITIES DIRECTORS	21,860.00	320.00			22,180.00	21,470.00	710.00	487.95	222.05
COMMISSIONERS SALARIES	19,200.00				19,200.00	16,245.00	2,955.00	600.00	2,355.00
RAILS TO TRAILS SALARY	5,700.00				5,700.00	5,377.50	322.50	300.00	22.50
BEACH SALARIES	13,000.00				13,000.00	12,999.94	0.06		0.06
TOTAL	59,760.00	320.00	0.00	0.00	60,080.00	56,092.44	3,987.56	1,387.95	2,599.61
01630 - PARK & REC OPERATIONS									
PARK MAINTENANCE	3,000.00				3,000.00	3,000.00	0.00		0.00
BEACH CONTRACTS/AGREEMENTS	2,635.00				2,635.00	1,139.60	1,495.40	200.00	1,295.40
MINOR EQUIPMENT	847.00				847.00	769.79	77.21	30.95	46.26
SUPPLIES	400.00				400.00	429.34	(29.34)		(29.34)
VARIOUS PROGRAMS	8,850.00				8,850.00	6,002.93	2,847.07	2,527.32	319.75
BEACH EXPENSES	4,900.00				4,900.00	4,288.57	611.43	332.53	278.90
OLD BEACH EXPENSES	850.00				850.00	850.00	0.00		0.00
RAILS TO TRAILS VANDALISM	2,000.00				2,000.00	365.00	1,635.00		1,635.00
OLD BEACH SPRING MAINTENANCE	500.00				500.00	500.00	0.00		0.00
BEACH WINTERIZE BUILDING	800.00				800.00	800.00	0.00		0.00
W HALLEY PARK WINTER RESTROOMS	1,250.00				1,250.00	1,250.00	0.00		0.00
W HALLEY PARK MISC MAINTENANCE	3,000.00				3,000.00	1,915.36	1,084.64	4,330.00	(3,245.36)
W HALLEY PARK SPRINKLER MAINTENANCE	2,000.00				2,000.00	2,298.15	(298.15)	1,10.00	(408.15)
W HALLEY PARK SUPPLIES	400.00				400.00	151.46	248.54	250.00	(1.46)
INFORMATIONAL MATERIALS	100.00				100.00	0.00	100.00	1,578.65	(1,478.65)
W HALLEY PARK WATER	5,800.00				5,800.00	1,343.43	4,456.57	4,456.57	0.00
RAILS TO TRAILS EXPENSES	5,460.00				5,460.00	5,592.76	(132.76)		(132.76)
TOTAL	42,792.00	0.00	0.00	0.00	42,792.00	30,696.39	12,095.61	9,359.45	2,736.16
01690-CULTURAL COUNCIL OPERATIONS									
CULTURAL PROJECTS	2,400.00				2,400.00	2,052.36	347.64	347.64	0.00
TOTAL	2,400.00	0.00	0.00	0.00	2,400.00	2,052.36	347.64	347.64	0.00
01691 - HISTORICAL OPERATIONS									
MEMBERSHIPS	100.00				100.00	0.00	100.00		100.00
CONFERENCE & TRAVEL	200.00				200.00	0.00	200.00		200.00
VETERANS' MARKERS	800.00				800.00	784.07	15.93		15.93
COMMUNITY OUTREACH	725.00				725.00	0.00	725.00		725.00
SUPPLIES	185.00				185.00	0.00	185.00		185.00
TOTAL	2,010.00	0.00	0.00	0.00	2,010.00	784.07	1,225.93	0.00	1,225.93
01692-CABLE TV SALARY									
SALARY	6,000.00				6,000.00	6,000.00	0.00		0.00
TOTAL	6,000.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00		0.00
01692-CABLE TV OPERATIONS									
CONTRACTS & AGREEMENTS	8,000.00				8,000.00	5,025.63	2,974.37		2,974.37
TELEPHONE- TOWN CRIES	1,500.00				1,500.00	479.88	1,020.12	40.11	980.01
SUPPLIES	1,000.00				1,000.00	773.01	226.99		226.99
TOTAL	10,500.00	0.00	0.00	0.00	10,500.00	6,278.52	4,221.48	40.11	4,181.37

FY18 BUDGET REPORT										to	
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	FREE CASH		
01692-CABLE TV CAPITAL											
COMPUTER EQUIPMENT & UPGRADES	13,500.00				13,500.00	7,709.84	5,790.16				
TOTAL	13,500.00	0.00	0.00	0.00	13,500.00	7,709.84	5,790.16				
TOTAL CULTURE & RECREATION	561,283.00	20,500.00	0.00	500.00	582,283.00	507,148.39	75,134.61	51,151.24	23,983.37		
01710 - PRINCIPLE											
DPW DUMP TRUCK	28,000.00				28,000.00	28,000.00	0.00				
MUNICIPAL PROJECTS	148,859.00				148,859.00	145,665.00	3,194.00				
POLICE STATION RENOVATION	49,335.00				49,335.00	49,335.00	0.00				
AMBULANCE	46,000.00				46,000.00	46,000.00	0.00				
TANKER	50,000.00				50,000.00	50,000.00	0.00				
TOWN HALL HEATING SYSTEM	20,000.00				20,000.00	20,000.00	0.00				
DPW SITE & GARAGE	50,000.00				50,000.00	50,000.00	0.00				
SOUTH LONGYARD CULVERT	90,000.00				90,000.00	90,000.00	0.00				
TRUCK, FUEL TANK AND LIBRARY HVAC/INSULATION	117,560.00				117,560.00	117,560.00	0.00				
BOND ANTICIPATION	10,000.00				2,100.00	0.00	2,100.00				
TOTAL	609,754.00	0.00	(7,900.00)	0.00	601,854.00	596,560.00	5,294.00	0.00			
01751 - INTEREST											
DPW DUMP TRUCK	5,950.00				950.00	0.00	950.00				
ANTICIPATION	15,000.00		(5,000.00)		3,000.00	2,224.65	775.35				
REAL ESTATE REFUND	500.00		(12,000.00)		500.00	0.00	500.00				
MOTOR VEHICLE REFUND	500.00				500.00	0.00	500.00				
1998 MUNICIPAL PROJECTS	7,780.00				7,780.00	7,779.91	0.09				
BOND ANTICIPATION/LOCAL SHARE	30,000.00		(29,000.00)		1,000.00	0.00	1,000.00	1,000.00			
POLICE STATION RENOVATION	2,946.00				2,946.00	2,945.08	0.92				
AMBULANCE	6,325.00				6,325.00	0.00	6,325.00				
TANKER	3,313.00				3,313.00	3,312.50	0.50				
TOWN HALL HEATING SYSTEM	1,625.00				1,625.00	1,625.00	0.00				
DPW SITE & GARAGE	19,521.00				19,521.00	19,520.85	0.15				
SOUTH LONGYARD CULVERT	5,963.00				5,963.00	5,962.50	0.50				
TRUCK, FUEL TANK AND LIBRARY HVAC/INSULATION	12,000.00				12,000.00	9,891.65	2,108.35				
TOTAL	111,423.00	0.00	(46,000.00)	0.00	65,423.00	53,262.14	12,160.86	1,000.00			
01914-01916 - EMPLOYEE BENEFITS											
MEDICARE	72,000.00			727.00	72,727.00	72,726.45	0.55				
LIFE	16,000.00				16,000.00	7,772.68	8,227.32				
HEALTH/DENTAL/RETIREMENT/UNEMPLOYMENT	607,900.00				607,900.00	593,148.26	14,751.74	14,726.08	25.66		
DISABILITY BENEFITS	250.00				250.00	0.00	250.00				
TOTAL	696,150.00	0.00	0.00	727.00	696,877.00	673,647.39	23,229.61	14,726.08	8,503.53		
01945 - CASUALTY INSURANCE											
WORKERS COMP	73,000.00				73,000.00	72,727.00	273.00				
PROPERTY & CASUALTY	160,000.00				160,000.00	158,109.00	1,891.00	2,575.00			
POLICE ACCIDENT	64,000.00				64,000.00	64,000.00	0.00				
FIRE ACCIDENT	16,000.00				16,000.00	16,000.00	0.00				
BONDS	2,500.00				2,500.00	2,092.00	408.00				
POLICE INDEMNITY	24,200.00				24,200.00	24,200.00	0.00				
P.D. MARINE & RADIO	600.00				600.00	597.00	3.00				
TOWN OFFICERS LIAB	25,000.00				25,000.00	25,000.00	0.00				
TOTAL	365,300.00	0.00	0.00	0.00	365,300.00	362,725.00	2,575.00	2,575.00	0.00		
TOTAL DEBT, INT, INS	1,782,627.00	0.00	(53,900.00)	727.00	1,729,454.00	1,686,194.53	43,259.47	18,301.08	24,958.39		

FY18 BUDGET REPORT									
ACCOUNT NAME	TOTAL FISCAL YEAR 2018	SPECIAL TOWN MEETING	30-Jun-18 AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY18 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
GRAND TOTAL	10,157,821.00	771,735.00	0.00	0.00	10,929,556.00	9,259,147.50	1,670,408.50	1,308,248.36	362,160.14
GENERAL GOVERNMENT	10,157,821.00	771,735.00	0.00	0.00	10,929,556.00	9,259,147.50	1,670,408.50	1,308,248.36	362,160.14
SCHOOL ASSESSMENT	10,885,951.00				10,885,951.00	10,885,951.00	0.00		0.00
TOTAL	21,043,772.00	771,735.00	0.00	0.00	21,815,507.00	20,145,098.50	1,670,408.50	1,308,248.36	362,160.14



PRIOR YEAR FISCAL 2018		FY 18	SPECIAL TOWN	RESERVE FUND	TOTAL FY18	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
ACCOUNT NAME		CARRYOVERS	MEETING	TRANSFER	CARRYOVER				
002 - SELECTMEN									
CLERICAL		959.34			959.34	959.34	0.00		0.00
PART TIME		899.25			899.25	899.25	0.00		0.00
OVERTIME		90.50			90.50	90.50	0.00		0.00
TOTAL		1,949.09	0.00	0.00	1,949.09	1,949.09	0.00	0.00	0.00
002 - SELECTMEN									
Hired SERVICE		1,262.48			1,262.48	606.65	655.83		655.83
MINOR EQUIPMENT		600.00			600.00	203.17	396.83		396.83
SUPPLIES		100.28			100.28	61.96	38.32		38.32
TOTAL		1,962.76	0.00	0.00	1,962.76	871.78	1,090.98	0.00	1,090.98
003 - CHIEF ADMIN OFCR									
SALARY		1,860.20			1,860.20	1,860.20	0.00		0.00
TOTAL		1,860.20	0.00	0.00	1,860.20	1,860.20	0.00	0.00	0.00
005 - FINANCE COMMITTEE									
SUPPLIES		125.00			125.00	125.00	0.00		0.00
TOTAL		125.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00
007 - ACCOUNTING									
TOWN ACCOUNTANT		1,742.01			1,742.01	1,581.33	160.68		160.68
ASSISTANT ACCT		920.54			920.54	920.54	0.00		0.00
PART TIME		1,832.79			1,832.79	1,393.38	439.41		439.41
OVERTIME		36.94			36.94	36.94	0.00		0.00
TOTAL		4,532.28	0.00	0.00	4,532.28	3,932.19	600.09	0.00	600.09
007 - ACCOUNTING									
CONFERENCE & TRAVEL		126.25			126.25	126.25	0.00		0.00
MINOR EQUIPMENT		59.99			59.99	59.99	0.00		0.00
SUPPLIES		822.57			822.57	751.07	71.50		71.50
MICROFICHE SERVICE		252.50			252.50	203.11	49.39		49.39
TOTAL		1,261.31	0.00	0.00	1,261.31	1,140.42	120.89	0.00	120.89
008 - AUDIT									
AUDIT		252.50			252.50	121.33	131.17		131.17
GASB 45 SERVICES		3,500.00			3,500.00	2,900.00	600.00		600.00
TOTAL		3,752.50	0.00	0.00	3,752.50	3,021.33	731.17	0.00	731.17
009 - ASSESSOR									
DIRECTOR OF ASSESSMENTS		1,153.84			1,153.84	1,153.84	0.00		0.00
CLERICAL FULL TIME		1,589.03			1,589.03	1,589.03	0.00		0.00
TOTAL		2,742.87	0.00	0.00	2,742.87	2,742.87	0.00	0.00	0.00
009 - ASSESSOR									
MINOR EQUIPMENT		200.00			200.00	168.00	32.00		32.00
TOTAL		200.00	0.00	0.00	200.00	168.00	32.00	0.00	32.00
010 - TOWN CLERK									
TOWN CLERK/TREAS/COLL		1,500.00			1,500.00	1,500.00	0.00		0.00
ASST TREASURER		899.06			899.06	899.06	0.00		0.00
CLERICAL		1,543.71			1,543.71	1,543.71	0.00		0.00
OVERTIME		18.04			18.04	18.04	0.00		0.00
TOTAL		3,960.81	0.00	0.00	3,960.81	3,960.81	0.00	0.00	0.00

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
010 - TOWN CLERK								
PRINTING	1,464.67			1,464.67	1,464.67	0.00		0.00
CONFERENCE AND TRAVEL	3.50			3.50	3.50	0.00		0.00
SUPPLIES				0.00	0.00	0.00		0.00
TOTAL	1,468.17	0.00	0.00	1,468.17	1,468.17	0.00	0.00	0.00
011- LEGAL ADS								
ADVERTISEMENTS	1,751.05			1,751.05	206.25	1,544.80		1,544.80
TOTAL	1,751.05	0.00	0.00	1,751.05	206.25	1,544.80	0.00	1,544.80
012 - LEGAL								
ATTORNEY FEES	24,575.00			24,575.00	16,873.40	7,701.60		7,701.60
TOTAL	24,575.00	0.00	0.00	24,575.00	16,873.40	7,701.60	0.00	7,701.60
013 TAX TITLE								
TAX TITLE OPERATION	13,050.00			13,050.00	12,189.80	860.20		860.20
TOTAL	13,050.00	0.00	0.00	13,050.00	12,189.80	860.20	0.00	860.20
014 - ELECTION/REG								
SUPPLIES	196.25			196.25	0.00	196.25		196.25
TOTAL	196.25	0.00	0.00	196.25	0.00	196.25	0.00	196.25
015 - CONSERVATION SALARY								
CONSERVATION CO-ORDINATOR	511.34			511.34	511.34	0.00		0.00
TOTAL	511.34	0.00	0.00	511.34	511.34	0.00	0.00	0.00
015 - CONSERVATION OPERATIONS								
LAND MAINTENANCE	2,500.00			2,500.00	2,309.94	190.06		190.06
SUPPLIES	600.86			600.86	410.37	190.49		190.49
TOTAL	3,100.86	0.00	0.00	3,100.86	2,720.31	380.55	0.00	380.55
015 - CONSERVATION CAPITAL								
COMPUTER EQUIPMENT	2,500.00			2,500.00	1,243.05	1,256.95		1,256.95
TOTAL	2,500.00	0.00	0.00	2,500.00	1,243.05	1,256.95	0.00	1,256.95
016 - PLANNING BD SALARIES								
PLANNING BOARD PLANNER	485.46			485.46	485.46	0.00		0.00
CLERICAL	273.91			273.91	273.91	0.00		0.00
TOTAL	759.37	0.00	0.00	759.37	759.37	0.00	0.00	0.00
017 - APPEALS								
CLERICAL	82.20			82.20	82.20	0.00		0.00
TOTAL	82.20	0.00	0.00	82.20	82.20	0.00	0.00	0.00
018 - TOWN COMPLEX COMPUTER								
HARD/SOFT MAINT	1,693.50			1,693.50	266.00	1,427.50		1,427.50
COMPUTER ADMIN	784.70			784.70	784.70	0.00		0.00
MUNIS TRAINING	505.00			505.00	505.00	0.00		0.00
TOTAL	2,983.20	0.00	0.00	2,983.20	1,555.70	1,427.50	0.00	1,427.50
018 - COMPUTER CAPITAL								
COMPUTER PURCHASES	574.69			574.69	0.00	574.69		574.69
PHONE SYSTEM UPGRADE	1,001.56			1,001.56	0.00	1,001.56		1,001.56
NW SWITCHES	2,210.00			2,210.00	1,507.52	702.48		702.48
TOTAL	3,786.25	0.00	0.00	3,786.25	1,507.52	2,278.73	0.00	2,278.73

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE		Carried Forward	To FREE CASH
						TO DATE	DATE		
019 - TOWN COMPLEX									
SEC. OF INSPECTIONAL SERVICES	746.88			746.88	746.88		0.00		0.00
BLDG & GROUNDS SUPERVISOR	1,019.23			1,019.23	1,019.23		0.00		0.00
CUSTODIAL SALARY	1,317.70			1,317.70	1,317.70		0.00		0.00
OVERTIME	67.51			67.51	67.51		0.00		0.00
PART TIME SALARY	4,893.70			4,893.70	3,245.99	1,647.71	1,647.71		1,647.71
TOTAL	8,045.02	0.00	0.00	8,045.02	6,397.31	1,647.71		0.00	1,647.71
019 - TOWN COMPLEX									
REPAIRS & MAINT	19,506.14			19,506.14	4,879.38	14,626.76		4,700.00	9,926.76
CONTRACTS/AGREEMNT	577.77			577.77	383.37	194.40			194.40
ELECTRICITY	11,526.04			11,526.04	5,200.62	6,325.42			6,325.42
FUEL	4,054.13			4,054.13	0.00	4,054.13			4,054.13
TELEPHONE	1,300.00			1,300.00	397.32	902.68			902.68
POSTAGE	2,899.00			2,899.00	1,153.67	1,745.33			1,745.33
SUPPLIES-GROUNDS	1,000.00			1,000.00	719.76	280.24			280.24
COPIER SUPPLIES	894.38			894.38	269.38	625.00			625.00
MINOR EQUIPMENT	950.00			950.00	927.69	22.31			22.31
STATIONERY SUPPLIES	400.00			400.00	195.25	204.75			204.75
MAINTENANCE	1,501.69			1,501.69	1,495.02	6.67			6.67
TOTAL	44,609.15	0.00	0.00	44,609.15	15,621.46	28,987.69		4,700.00	24,287.69
019 - TOWN COMPLEX									
NEW MAINT. TRUCK	34,640.00			34,640.00	31,004.00	3,636.00			3,636.00
HANDICAP ACCESSIBILITY	1,500.00			1,500.00	329.80	1,170.20			1,170.20
AC UNIT	1,875.69			1,875.69	0.00	1,875.69		1,875.69	0.00
TABLES FOR TOWN HALL	658.00			658.00	610.00	48.00			48.00
TOTAL	38,673.69	0.00	0.00	38,673.69	31,943.80	6,729.89		1,875.69	4,854.20
TOTAL GENERAL GOVERNMENT	168,438.37	0.00	0.00	168,438.37	112,851.37	55,587.00		6,575.69	49,011.31
021 - POLICE									
POLICE CHIEF	2,295.98			2,295.98	2,295.98		0.00		0.00
SECRETARY	894.48			894.48	894.48		0.00		0.00
FULL TIME	20,831.13			20,831.13	20,831.13		0.00		0.00
PT RECORDS CLERK	281.11			281.11	281.11		0.00		0.00
OVERTIME	2,711.04			2,711.04	2,711.04		0.00		0.00
RESERVE TRAINING	288.00			288.00	288.00		0.00		0.00
RECREATIONAL PATROL	124.43			124.43	124.43		0.00		0.00
RESERVE	423.06			423.06	423.06		0.00		0.00
INCENTIVE	3,199.24			3,199.24	3,199.24		0.00		0.00
TOTAL	31,048.47	0.00	0.00	31,048.47	31,048.47		0.00	0.00	0.00

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
021 - POLICE								
CONTRACTS	2,825.71			2,825.71	1,301.41	1,524.30		1,524.30
SCHOOL EXPENSE	2,620.44			2,620.44	1,146.00	1,474.44		1,474.44
DIVE EQUIP. SERVICE	958.00			958.00	958.00	0.00		0.00
CITIZENS PD ACADEMY	1,149.15			1,149.15	1,139.31	9.84		9.84
UNIFORMS	406.13			406.13	367.90	38.23		38.23
CRUISER MAINT	1,086.65			1,086.65	754.72	331.93		331.93
MINOR EQUIPMENT	2,562.91			2,562.91	2,410.50	152.41		152.41
OFFICE SUPPLIES	1,086.69			1,086.69	639.78	446.91		446.91
COMPUTER SUPPLIES	2,240.04			2,240.04	2,224.33	15.71		15.71
CRIME SUPPLIES	110.00			110.00	0.00	110.00		110.00
HARBORMASTER	160.00			160.00	159.00	1.00		1.00
SPECIAL ACCOUNT	252.01			252.01	0.00	252.01		252.01
DIVE AND RESCUE	1,455.00			1,455.00	1,455.00	0.00		0.00
TOTAL	16,912.73	0.00	0.00	16,912.73	12,555.95	4,356.78	0.00	4,356.78
021-POLICE CAPITAL								
PORTABLE RADIOS	6,000.00			6,000.00	6,000.00	0.00		0.00
COMPUTERS	2,594.00			2,594.00	2,391.00	203.00		203.00
DEFIBRILLATORS	3,972.80			3,972.80	3,972.80	0.00		0.00
DIVE EQUIPMENT REPLACEMENT	2,000.00			2,000.00	2,000.00	0.00		0.00
SCHOOL SAFETY SOFTWARE	2,185.00			2,185.00	2,185.00	0.00		0.00
TOTAL	16,751.80			16,751.80	16,548.80	203.00	0.00	203.00
022 - DISPATCHER								
DISPATCHER	3,171.20			3,171.20	3,171.20	0.00		0.00
OVERTIME	240.44			240.44	240.44	0.00		0.00
TRAINING	181.62			181.62	181.62	0.00		0.00
PART TIME	1,139.20			1,139.20	1,139.20	0.00		0.00
SHIFT OVERLAP	112.91			112.91	112.91	0.00		0.00
TOTAL	4,845.37			4,845.37	4,845.37	0.00	0.00	0.00
022-DISPATCHER								
UNIFORMS	76.81			76.81	76.81	0.00		0.00
DISPATCH TRAINING	680.00			680.00	680.00	0.00		0.00
TOTAL	756.81	0.00	0.00	756.81	756.81	0.00	0.00	0.00
023-PUB SAF BLD-OPERATION								
REPAIRS & MAINT	10,000.00			10,000.00	481.00	9,519.00		9,519.00
CONTRACTS & AGREEMENTS	340.00			340.00	264.52	75.48		75.48
ELECTRICITY	9,229.57			9,229.57	6,541.74	2,687.83		2,687.83
FUEL	5,410.24			5,410.24	0.00	5,410.24		5,410.24
TELEPHONE	3,089.53			3,089.53	1,106.12	1,983.41		1,983.41
MINOR EQUIPMENT	1,700.00			1,700.00	0.00	1,700.00		1,700.00
TOTAL	29,769.34	0.00	0.00	29,769.34	8,393.38	21,375.96	0.00	21,375.96
023-PUB SAF BLD-CAPITAL								
REMOVAL OF FUEL TANK	20,000.00			20,000.00	19,391.00	609.00		0.00
TOTAL	20,000.00	0.00	0.00	20,000.00	19,391.00	609.00	609.00	0.00
024 - FIRE								
FULL TIME FIRE CHIEF	1,730.77			1,730.77	1,730.77	0.00		0.00
VOLUNTEER STIPEND	9,504.16			9,504.16	9,504.16	0.00		0.00
TOTAL	11,234.93	0.00	0.00	11,234.93	11,234.93	0.00	0.00	0.00

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
024 - FIRE								
RADIO MAINT	2,138.00			2,138.00	2,138.00	0.00		0.00
INSP & REPAIRS	422.88			422.88	108.77	314.11		314.11
CONTRACTS & AGREEMENTS	6,201.59			6,201.59	5,965.87	235.72		235.72
TELEPHONE	650.59			650.59	264.21	386.38		386.38
EDUCATION AND TRAINING	310.00			310.00	310.00	0.00		0.00
MEDICAL REQUIREMENTS	649.01			649.01	623.40	25.61		25.61
CONFERENCE & TRAVEL	69.31			69.31	0.00	69.31		69.31
FOOD EXPENSE	89.25			89.25	84.00	5.25		5.25
SUPPLIES	191.03			191.03	186.02	5.01		5.01
TURN OUT GEAR	3,694.06			3,694.06	3,590.95	103.11		103.11
UNIFORMS	2,900.00			2,900.00	2,882.95	17.05		17.05
CAREER CLOTHING	158.46			158.46	0.00	158.46		158.46
MINOR EQUIPMENT	5,649.96			5,649.96	5,419.62	230.34		230.34
TOTAL	23,124.14	0.00	0.00	23,124.14	21,573.79	1,550.35	0.00	1,550.35
024 - FIRE								
TURN OUT GEAR	7,318.80			7,318.80	7,310.00	8.80		8.80
RADIO/PAGER	6,000.00			6,000.00	5,860.65	139.35		139.35
COMPUTERS	1,837.88			1,837.88	1,226.60	611.28		611.28
TIRE CAPITAL	20,500.00			20,500.00	20,405.34	94.66		94.66
TOTAL	35,656.68	0.00	0.00	35,656.68	34,802.59	854.09	0.00	854.09
061-EMS								
CLERICAL	829.83			829.83	829.83	0.00		0.00
FULL TIME EMT	4,563.99			4,563.99	4,563.99	0.00		0.00
OVERTIME	201.77			201.77	201.77	0.00		0.00
VOL. SALARY	42,106.64			42,106.64	42,106.64	0.00		0.00
OFFICER IN CHARGE	108.00			108.00	108.00	0.00		0.00
TOTAL	47,810.23	0.00	0.00	47,810.23	47,810.23	0.00		0.00
061-EMS OPERATIONS								
RADIO MAINT.	2,878.00			2,878.00	2,273.28	604.72		604.72
CONFERENCE & TRAVEL	410.00			410.00	407.98	2.02		2.02
SUPPLIES	387.89			387.89	335.08	52.81		52.81
EDUCATION & TRAINING	6,562.83			6,562.83	5,785.74	777.09		777.09
AMBULANCE BILLING	2,898.92			2,898.92	840.31	2,058.61		2,058.61
MINOR EQUIPMENT	5,200.00			5,200.00	5,008.30	191.70		191.70
OXYGEN & REFILLS	684.67			684.67	260.56	424.11		424.11
MEDICAL SUPPLIES	9,039.28			9,039.28	7,185.11	1,854.17		1,854.17
PERSONAL PROTECTIVE EQUIPMENT	473.05			473.05	308.80	164.25		164.25
TOTAL	28,534.64	0.00	0.00	28,534.64	22,405.16	6,129.48	0.00	6,129.48
061 - EMS-CAPITAL								
RADIO REPLACEMENT	1,368.26			1,368.26	1,368.26	0.00		0.00
ALS EQUIP/STOCK FOR AMBULANCE	50,000.00			50,000.00	49,471.06	528.94		528.94
TOTAL	51,368.26	0.00	0.00	51,368.26	50,839.32	528.94	0.00	528.94
025 - BLDG INSPECTOR-SALARIES								
BLDG INSPECTOR SALARIES	1,173.08			1,173.08	1,173.08	0.00		0.00
TOTAL	1,173.08	0.00	0.00	1,173.08	1,173.08	0.00	0.00	0.00

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
025 - BLDG INSPECT-OP SUPPLIES	359.01			359.01	248.46	110.55		110.55
NEW CODE BOOKS	281.88			281.88	48.00	233.88		233.88
TOTAL	640.89	0.00	0.00	640.89	296.46	344.43	0.00	344.43
025-BLDG INSPECTOR CAPITAL E PERMITTING SYSTEM	3,500.00			3,500.00	2,240.23	1,259.77		1,259.77
TOTAL	3,500.00	0.00	0.00	3,500.00	2,240.23	1,259.77	0.00	1,259.77
026 - EMERG MGMT AGENCY VEHICLE MAINTENANCE	663.70			663.70	617.99	45.71		45.71
INTERNET	170.12			170.12	53.98	116.14		116.14
CELL PHONE	120.09			120.09	40.03	80.06		80.06
EDUCATION	520.00			520.00	517.22	2.78		2.78
UNIFORMS	210.00			210.00	209.85	0.15		0.15
TOTAL	1,683.91	0.00	0.00	1,683.91	1,439.07	244.84	0.00	244.84
026 - EMERG MGMT AGENCY CAPITAL SAFETY EQUIPMENT	370.00			370.00	370.00	0.00		0.00
TOTAL	370.00	0.00	0.00	370.00	370.00	0.00	0.00	0.00
027 - ANIMAL CONTROL ANIMAL CONTROL SALARY	509.01			509.01	509.01	0.00		0.00
ASSISTANT FEES	90.00			90.00	90.00	0.00		0.00
PART TIME	271.83			271.83	271.83	0.00		0.00
ANIMAL INSPECTOR	300.00			300.00	300.00	0.00		0.00
TOTAL	1,170.84	0.00	0.00	1,170.84	1,170.84	0.00	0.00	0.00
027 - ANIMAL CONTROL VEHICLE MAINTENANCE	143.44			143.44	0.00	143.44		143.44
UNIFORMS	270.00			270.00	226.91	43.09		43.09
DOG DISPOSAL	188.99			188.99	0.00	188.99		188.99
OFFICE SUPPLIES	320.62			320.62	225.34	95.28		95.28
MAINTENANCE	557.71			557.71	115.79	441.92		441.92
TOTAL	1,480.76	0.00	0.00	1,480.76	568.04	912.72	0.00	912.72
027 - ANIMAL CONTROL CAPITAL PD BAND RADIO FOR CRUISER	1,300.00			1,300.00	1,300.00	0.00		0.00
TOTAL	1,300.00	0.00	0.00	1,300.00	1,300.00	0.00	0.00	0.00
028 - LAKE MANAGEMENT SALARY	49.11			49.11	49.11	0.00		0.00
TOTAL	49.11	0.00	0.00	49.11	49.11	0.00	0.00	0.00
028 - LAKE MANAGEMENT ELECTRICITY	62.56			62.56	62.56	0.00		0.00
TELEPHONE	172.97			172.97	132.29	40.68		40.68
SUPPLIES	100.00			100.00	100.00	0.00		0.00
TOTAL	335.53	0.00	0.00	335.53	294.85	40.68	0.00	40.68
028 - LAKE MANAGEMENT CAPITAL SECURITY CAMERA	2,300.00			2,300.00	2,300.00	0.00		0.00
TOTAL	2,300.00	0.00	0.00	2,300.00	2,300.00	0.00	0.00	0.00

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE		Carried Forward	To FREE CASH
						TO DATE	DATE		
029-LAKE RESTORATION									
LAKE WEED CONTROL	1,200.00			1,200.00	827.50	372.50			372.50
CONSULTANT FOR LAKE	10,422.68			10,422.68	10,262.68	160.00			160.00
WATER SAMPLE TESTING	1,705.11			1,705.11	1,705.11	0.00			0.00
TOTAL	13,327.79	0.00	0.00	13,327.79	12,795.29	532.50		0.00	532.50
TOTAL PUBLIC SAFETY	345,145.31	0.00	0.00	345,145.31	306,202.77	38,942.54		609.00	38,333.54
030 - GAS & OIL									
	2,269.48			2,269.48	17.10	2,252.38			2,252.38
TOTAL	2,269.48	0.00	0.00	2,269.48	17.10	2,252.38		0.00	2,252.38
031 - DPW - HIGHWAY									
DIRECTOR	1,050.23			1,050.23	1,050.23	0.00			0.00
FULL TIME	5,495.38			5,495.38	5,495.38	0.00			0.00
DPW SPECIAL ASSISTANT	355.66			355.66	355.66	0.00			0.00
SUPERVISOR	566.10			566.10	566.10	0.00			0.00
OVERTIME	180.30			180.30	180.30	0.00			0.00
TOTAL	7,647.67	0.00	0.00	7,647.67	7,647.67	0.00		0.00	0.00
031 - DPW - HIGHWAY									
REPAIRS & MAINTENANCE	974.44			974.44	977.00	(2.56)			(2.56)
CONTRACTS & AGREEMENT	150.00			150.00	150.00	0.00			0.00
UTILITIES	8,395.68			8,395.68	2,111.47	6,284.21			6,284.21
CONF/TRAVEL/EDUCATION	266.50			266.50	0.00	266.50			266.50
SUPPLIES	2,000.00			2,000.00	1,822.99	177.01			177.01
DRAINAGE SUP/PROJ	3,578.69			3,578.69	3,095.22	483.47			483.47
SIGNS/GUARD RAILS	1,000.00			1,000.00	0.00	1,000.00			1,000.00
HAND TOOLS	61.99			61.99	0.00	61.99			61.99
HOT AND COLD PATCHING	164.72			164.72	187.74	(23.02)			(23.02)
MAINT. SUPPLIES	145.00			145.00	135.00	10.00			10.00
LIGHT & SIGNAL MAINTENANCE	1,440.00			1,440.00	0.00	1,440.00			1,440.00
TOTAL	18,177.02	0.00	0.00	18,177.02	8,479.42	9,697.60		0.00	9,697.60
031 - DPW - HIGHWAY CAPITAL									
PAVING PROJECTS	17,444.55			17,444.55	543.05	16,901.50		16,901.50	0.00
CONSTRUCTION	4,397.03			4,397.03	2,019.94	2,377.09		2,377.09	0.00
IMPROVEMENTS	2,794.77			2,794.77	163.90	2,630.87		2,630.87	0.00
STORMWATER MANDATED	15,000.00			15,000.00	8,288.70	6,711.30		6,711.30	0.00
DEMOLITION OF DPW GARAGE	7,030.00			7,030.00	7,030.00	0.00			0.00
ENGINEERING FOR ROOF	15,000.00			15,000.00	0.00	15,000.00		15,000.00	0.00
SMALL BRIDGE/CULVERTS	300,000.00			300,000.00	115,764.50	184,235.50		184,235.50	0.00
TOTAL	361,666.35	0.00	0.00	361,666.35	133,810.09	227,856.26		227,856.26	0.00
032 - DPW - HWY CH 90									
CH 90 TOWN SHARE(95)	20,000.00			20,000.00	20,000.00	0.00		0.00	0.00
TOTAL	20,000.00	0.00	0.00	20,000.00	20,000.00	0.00		0.00	0.00
033 - ST LIGHTING									
STREET LIGHTING	6,095.96			6,095.96	4,155.98	1,939.98		0.00	1,939.98
TOTAL	6,095.96	0.00	0.00	6,095.96	4,155.98	1,939.98		0.00	1,939.98

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
034 - DPW - ROAD MACHINERY								
REPAIRS/INSPECTION	5,060.87			5,060.87	4,744.22	316.65		316.65
UNIFORMS	681.62			681.62	68.38	613.24		613.24
GARAGE SUPPLIES	3,636.69			3,636.69	3,464.14	172.55		172.55
PARTS	4,227.69			4,227.69	2,391.74	1,835.95		1,835.95
TIRES	4,410.00			4,410.00	3,565.06	844.94		844.94
TOTAL	18,016.87	0.00	0.00	18,016.87	14,233.54	3,783.33	0.00	3,783.33
036 - DPW - SOLID WASTE								
FULL TIME	2,206.56			2,206.56	2,206.56	0.00		0.00
OVERTIME	149.09			149.09	149.09	0.00		0.00
TOTAL	2,355.65	0.00	0.00	2,355.65	2,355.65	0.00	0.00	0.00
036 - DPW - SOLID WASTE								
VEHICLE REPAIR	1,466.98			1,466.98	8.75	1,458.23		1,458.23
ELECTRICITY	650.00			650.00	427.09	222.91		222.91
TELEPHONE	322.03			322.03	0.00	322.03		322.03
UNIFORMS	821.28			821.28	348.54	472.74		472.74
REFUSE FEES	17,353.78			17,353.78	10,260.38	7,093.40		7,093.40
SUPPLIES	180.80			180.80	65.63	115.17		115.17
COMPOSTING	416.50			416.50	0.00	416.50		416.50
TOTAL	21,211.37	0.00	0.00	21,211.37	11,110.39	10,100.98	0.00	10,100.98
036 - DPW - SOLID WASTE								
40 YARD TRASH BOX	6,000.00			6,000.00	5,725.00	275.00		275.00
TOTAL	6,000.00	0.00	0.00	6,000.00	5,725.00	275.00	0.00	275.00
TOTAL PUBLIC WORKS	463,440.37	0.00	0.00	463,440.37	207,534.84	255,905.53	227,856.26	28,049.27
048-SEWER IMPLEMENTATION								
SECRETARIAL	36.83			36.83	36.83	0.00		0.00
TOTAL	36.83			36.83	36.83	0.00		0.00
038-CEMETERY-SALARY								
SEXTON	312.12			312.12	312.12	0.00		0.00
PART TIME	496.28			496.28	496.28	0.00		0.00
TOTAL	808.40	0.00	0.00	808.40	808.40	0.00	0.00	0.00
038 - CEM IMPROVEMENT								
REPAIRS AND MAINTENANCE	274.00			274.00	253.42	20.58		20.58
ELECTRICITY	130.59			130.59	43.67	86.92		86.92
MINOR EQUIPMENT	189.00			189.00	189.00	0.00		0.00
GROUND SUPPLIES	198.73			198.73	198.73	0.00		0.00
IMPROVEMENTS	3,600.53			3,600.53	3,600.53	0.00		0.00
TOTAL	4,392.85	0.00	0.00	4,392.85	4,285.35	107.50	0.00	107.50
TOTAL OTHER ENVIRONMENTAL	5,238.08	0.00	0.00	5,238.08	5,130.58	107.50	0.00	107.50
039 - BD OF HEALTH								
INSPECTOR	864.13			864.13	864.13	0.00		0.00
TOTAL	864.13	0.00	0.00	864.13	864.13	0.00	0.00	0.00
039 - BD OF HEALTH								
MINOR EQUIPMENT	200.00			200.00	197.48	2.52		2.52
CONSULTANT	130.00			130.00	130.00	0.00		0.00
TOTAL	330.00	0.00	0.00	330.00	327.48	2.52	0.00	2.52



PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE		To FREE CASH
						TO DATE	Carried Forward	
040-ENGINEERING								
ROAD TAKINGS	5,000.00			5,000.00	0.00	5,000.00	5,000.00	0.00
NDPES STORMWATER	17,122.00			17,122.00	980.00	16,142.00	16,142.00	0.00
TOTAL	22,122.00	0.00	0.00	22,122.00	980.00	21,142.00	21,142.00	0.00
041 - CNCL ON AGING								
DIRECTOR	769.22			769.22	769.22	0.00		0.00
CLERICAL	773.60			773.60	773.60	0.00		0.00
TOTAL	1,542.82	0.00	0.00	1,542.82	1,542.82	0.00	0.00	0.00
TOTAL HUMAN SERVICES	24,858.95	0.00	0.00	24,858.95	3,714.43	21,144.52	21,142.00	2.52
043 - LIBRARY								
LIBRARIAN SALARY	1,175.02			1,175.02	1,175.02	0.00		0.00
ASST LIBRARIAN SALARY	932.91			932.91	932.91	0.00		0.00
PART TIME SALARIES	2,531.25			2,531.25	2,531.25	0.00		0.00
TOTAL	4,639.18	0.00	0.00	4,639.18	4,639.18	0.00	0.00	0.00
043 - LIBRARY								
ELECTRICITY	3,068.21			3,068.21	2,693.46	374.75		374.75
FUEL	3,323.62			3,323.62	50.16	3,273.46		3,273.46
TELEPHONE	350.00			350.00	279.83	70.17		70.17
INFORMATION	49.00			49.00	49.00	0.00		0.00
CONTRACTS & AGREEMENTS	102.35			102.35	75.69	26.66		26.66
TOTAL	6,893.18	0.00	0.00	6,893.18	3,148.14	3,745.04	0.00	3,745.04
043 - LIBRARY								
SPRINKLER SYSTEM REPLACEMENT	2,346.58			2,346.58	800.00	1,546.58	1,546.58	0.00
TOTAL	2,346.58	0.00	0.00	2,346.58	800.00	1,546.58	1,546.58	0.00
044 - PARK & REC								
ACTIVITIES SALARIES	324.62			324.62	324.62	0.00		0.00
RAILS TO TRAILS	300.00			300.00	300.00	0.00		0.00
TOTAL	624.62	0.00	0.00	624.62	624.62	0.00	0.00	0.00
044 - PARK & REC								
CONTRACTS & AGREEMENTS	300.00			300.00	225.00	75.00		75.00
MINOR EQUIPMENT	250.00			250.00	23.82	226.18		226.18
VARIOUS PROGRAMS	2,205.46			2,205.46	1,615.65	589.81		589.81
BEACH EXPENSES	1,064.02			1,064.02	1,023.91	40.11		40.11
OLD BEACH EXPENSES	100.00			100.00	71.43	28.57		28.57
WHALLEY PARK WATER	437.70			437.70	437.70	0.00		0.00
RAILS TO TRAILS	1,856.38			1,856.38	1,766.02	90.36		90.36
TOTAL	6,213.56	0.00	0.00	6,213.56	5,163.53	1,050.03	0.00	1,050.03
044 - PARK & REC								
IRRIGATION WELLS	7,568.75			7,568.75	4,435.88	3,132.87	3,132.87	0.00
TOTAL	7,568.75	0.00	0.00	7,568.75	4,435.88	3,132.87	3,132.87	0.00
TOTAL CULTURE & RECREATION	28,285.87	0.00	0.00	28,285.87	18,811.35	9,474.52	4,679.45	4,795.07

PRIOR YEAR FISCAL 2018 ACCOUNT NAME	FY 18 CARRYOVERS	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY18 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
053-HEALTH INSURANCE								
HEALTH	1,035.00		0.00	1,035.00	300.00	735.00		735.00
TOTAL	1,035.00	0.00	0.00	1,035.00	300.00	735.00	0.00	735.00
TOTAL DEBT & INTEREST	1,035.00	0.00	0.00	1,035.00	300.00	735.00	0.00	735.00
GRAND TOTAL								
GENERAL GOVERNMENT	1,036,441.95	0.00	0.00	1,036,441.95	654,545.34	381,896.61	260,862.40	121,034.21

FISCAL 2018 DPW - WATER DIV ACCOUNT NAME	FISCAL YEAR 2,018.00 FY18	SPECIAL TOWN MEETING	TOTAL 2018 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
<b>ELECTED SALARIES</b>							
ELECTED SALARIES	1,500.00		1,500.00	1,500.00	0.00		0.00
TOTAL	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
<b>SALARIES</b>							
DIRECTOR	28,050.00	340.00	28,390.00	27,844.21	545.79	545.96	(0.17)
CLERICAL	39,965.00	1,050.00	41,015.00	38,763.63	2,251.37	788.52	1,462.85
FULL TIME	161,615.00	3,290.00	164,905.00	162,516.60	2,388.40	2,917.44	(529.04)
SUPERVISOR	14,776.00	250.00	15,026.00	14,724.26	301.74	288.71	13.03
DPW SPECIAL ASSISTANT	18,507.00	50.00	18,557.00	18,517.16	39.84	363.40	(323.56)
INSPECTOR	3,500.00		3,500.00	0.00	3,500.00		3,500.00
OVERTIME	11,000.00	8,500.00	19,500.00	17,420.46	2,079.54	87.36	1,992.18
PART TIME LABORERS	5,300.00		5,300.00	0.00	5,300.00		5,300.00
CLERICAL PART TIME	8,910.00	100.00	9,010.00	5,551.27	3,458.73	858.45	2,600.28
LONGEVITY	1,500.00		1,500.00	750.10	749.90		749.90
TOTAL	293,123.00	13,580.00	306,703.00	286,087.69	20,615.31	5,849.84	14,765.47
<b>OPERATIONS</b>							
ADVERTISEMENT	750.00		750.00	900.00	(150.00)		(150.00)
TRUCK & GEN REPAIR	6,000.00		6,000.00	3,167.33	2,832.67	494.26	2,338.41
CONTRACTED EQUIP	35,000.00		35,000.00	13,228.24	21,771.76	16,420.89	5,350.87
PUMP STATION	90,000.00		90,000.00	69,931.42	20,068.58	6,670.00	13,398.58
GAS & OIL	15,000.00		15,000.00	15,000.00	0.00		0.00
OFFICE TELEPHONE	1,200.00		1,200.00	3,003.67	(1,803.67)	156.34	(1,960.01)
DUES	1,000.00		1,000.00	425.00	575.00		575.00
CONSULTANT	2,000.00		2,000.00	11,479.88	(9,479.88)		(9,479.88)
TESTING OF WATER	15,000.00		15,000.00	7,000.00	8,000.00	2,800.00	5,200.00
FOOD EXPENSE	300.00		300.00	217.73	82.27		82.27
POSTAGE	10,000.00		10,000.00	10,000.00	0.00		0.00
UNIFORM ALLOW.	2,800.00		2,800.00	2,294.09	505.91	385.00	120.91
CONF/TRAVEL/EDUC.	2,500.00		2,500.00	1,577.00	923.00	100.00	823.00
D.E.P. PERMIT FEES	3,000.00		3,000.00	2,225.78	774.22		774.22
CITY OF SPRINGFIELD	30,000.00		30,000.00	9,059.00	20,941.00	5,310.00	15,631.00
OFFICE SUPPLIES	5,000.00		5,000.00	3,901.88	1,098.12	889.78	208.34
STOCK SUPPLIES	40,000.00		40,000.00	17,096.05	22,903.95	32,047.00	(9,143.05)
SURFACE MATERIAL	15,000.00		15,000.00	1,000.00	14,000.00	4,500.00	9,500.00
TOOLS & EQUIPMENT	2,000.00		2,000.00	2,975.42	(975.42)	40.01	(1,015.43)
SURGE RROJECT	8,000.00		8,000.00	0.00	8,000.00		8,000.00
DIG SAFE MEMBERSHIP	1,000.00		1,000.00	298.00	702.00	202.00	500.00
HEALTH INSURANCE	37,000.00		37,000.00	35,338.11	1,661.89		1,661.89
DISINFECTION PRODUCT	8,000.00		8,000.00	3,250.43	4,749.57		4,749.57
PRINTING OF BILLS	3,000.00		3,000.00	1,907.04	1,092.96	2,692.96	(1,600.00)
PHYSICALS	500.00		500.00	400.00	100.00		100.00
ADMIN EXP TO TOWN	95,000.00		95,000.00	95,000.00	0.00		0.00
TOTAL	429,050.00	0.00	429,050.00	310,676.07	118,373.93	72,708.24	45,665.69

FISCAL 2018 DPW - WATER DIV ACCOUNT NAME		FISCAL YEAR 2,018.00 FY18	SPECIAL TOWN MEETING	TOTAL 2018 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
CAPITAL								
LEAK DETECTION								
HYDRANT REPLACEMENTS		10,000.00		10,000.00	0.00	10,000.00	9,950.00	50.00
BACKHOE		20,000.00		20,000.00	12,560.00	7,440.00	5,455.00	1,985.00
WATER LINE EASEMENT		74,500.00		74,500.00	72,577.99	1,922.01	1,100.00	822.01
WELL #2 REHABILITATION			30,000.00	30,000.00	0.00	30,000.00	30,000.00	0.00
TOTAL		20,000.00		20,000.00	0.00	20,000.00	20,000.00	0.00
TOTAL		124,500.00	30,000.00	154,500.00	85,137.99	69,362.01	66,505.00	2,857.01
PRINCIPLE								
PUMP STATION								
WATER LINE REPLACE-CONGAMOND ROAD		35,000.00		35,000.00	35,000.00	0.00		0.00
DPW SITE & GARAGE		65,000.00		65,000.00	65,000.00	0.00		0.00
NEW TANK		25,000.00		25,000.00	25,000.00	0.00		0.00
NEW WELL		9,332.00		9,332.00	9,331.55	0.45		0.45
WATER METERS		35,000.00		35,000.00	35,000.00	0.00		0.00
ABOVE GROUND FUEL TANK		140,000.00		140,000.00	140,000.00	0.00		0.00
PUMP STATION UPGRADES		8,640.00		8,640.00	0.00	8,640.00		8,640.00
COLLEGE HWY WATER MAIN REPLACEMENT		40,000.00		40,000.00	0.00	40,000.00		40,000.00
NEW WATER STORAGE TANK 2015		165,000.00		165,000.00	0.00	165,000.00		165,000.00
TOTAL		25,053.00		25,053.00	25,053.00	0.00		0.00
TOTAL		548,025.00	0.00	548,025.00	334,384.55	213,640.45	0.00	213,640.45
INTEREST								
PUMP STATION								
WATER LINE PROJECT-CONGAMOND		15,400.00		15,400.00	15,400.00	0.00		0.00
DPW SITE & GARAGE		3,770.00		3,770.00	3,770.00	0.00		0.00
WATER TANK 2012		9,761.00		9,761.00	9,760.41	0.59		0.59
NEW WATER STORAGE TANK 2015		18,349.00		18,349.00	18,348.45	0.55		0.55
WATER METERS		24,333.00		24,333.00	24,332.35	0.65		0.65
ABOVE GROUND FUEL TANK		56,000.00		56,000.00	0.00	56,000.00		56,000.00
PUMP STATION UPGRADES		500.00		500.00	500.00	0.00		0.00
COLLEGE HWY WATER MAIN REPLACEMENT		10,000.00		10,000.00	0.00	10,000.00		10,000.00
NEW WELL		146,700.00		146,700.00	0.00	146,700.00		146,700.00
TOTAL		5,600.00		5,600.00	5,600.00	0.00		0.00
TOTAL		290,413.00	0.00	290,413.00	77,711.21	212,701.79	0.00	212,701.79
SALARY RESERVE								
SALARY RESERVE		5,200.00	(5,200.00)	0.00	0.00	0.00		0.00
TOTAL		5,200.00	(5,200.00)	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS								
MEDICARE		4,450.00	0.00	4,450.00	4,450.00	0.00		0.00
TOTAL		4,450.00	0.00	4,450.00	4,450.00	0.00	0.00	0.00
GRAND TOTAL								
WATER DEPARTMENT		1,896,261.00	38,380.00	1,734,641.00	1,099,947.51	634,693.49	145,063.08	489,630.41

PRIOR YEAR DPW - WATER DIV ACCOUNT NAME	TOTAL FY18 CARRYOVER	SPECIAL TOWN MEETING	BUDGET FY 2018	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
<b>SALARIES</b>							
DIRECTOR	\$526.69		\$526.69	\$526.69	\$0.00		\$0.00
CLERICAL	\$765.56		\$765.56	\$765.56	\$0.00		\$0.00
FULL TIME	\$2,782.21		\$2,782.21	\$2,782.21	\$0.00		\$0.00
SUPERVISOR	\$283.05		\$283.05	\$283.05	\$0.00		\$0.00
DPW SPECIAL ASSISTANT	\$356.28		\$356.28	\$356.28	\$0.00		\$0.00
OVERTIME	\$359.89		\$359.89	\$359.89	\$0.00		\$0.00
TOTAL	\$5,073.68	\$0.00	\$5,073.68	\$5,073.68	\$0.00	\$0.00	\$0.00
<b>OPERATIONS</b>							
TRUCK AND GEN. REPAIRS	\$863.33		\$863.33	\$8.75	\$854.58		\$854.58
CONTRACTED EQUIPMENT	\$8,460.74		\$8,460.74	\$6,684.00	\$1,776.74		\$1,776.74
PUMP STATION	\$12,020.15		\$12,020.15	\$5,410.56	\$6,609.59		\$6,609.59
TESTING OF WATER	\$3,795.00		\$3,795.00	\$395.00	\$3,400.00		\$3,400.00
UNIFORMS	\$455.07		\$455.07	\$210.66	\$244.41		\$244.41
CONFERENCE & TRAVEL	\$26.45		\$26.45	\$0.00	\$26.45		\$26.45
OFFICE SUPPLIES	\$1,050.00		\$1,050.00	\$829.34	\$220.66		\$220.66
STOCK SUPPLIES	\$16,304.82		\$16,304.82	\$15,994.25	\$310.57		\$310.57
HAND TOOLS & EQUIPMENT	\$228.81		\$228.81	\$163.97	\$64.84		\$64.84
DIG SAFE MEMBERSHIP	\$189.00		\$189.00	\$131.00	\$58.00		\$58.00
DISINFECTANT PRODUCT	\$3,050.00		\$3,050.00	\$2,033.52	\$1,016.48		\$1,016.48
PRINTING BILLS	\$2,850.54		\$2,850.54	\$1,615.29	\$1,235.25		\$1,235.25
TOTAL	\$49,293.91	\$0.00	\$49,293.91	\$33,476.34	\$15,817.57	\$0.00	\$15,817.57
<b>CAPITAL</b>							
SCADA SYSTEM	\$6,942.62		\$6,942.62	\$6,942.62	\$0.00		\$0.00
LEAK DETECTION	\$10,000.00		\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00
HYDRANT REPLACEMENTS	\$11,250.00		\$11,250.00	\$9,280.00	\$1,970.00		\$1,970.00
ONE TON PICK-UP TRUCK	\$54,900.00		\$54,900.00	\$54,556.73	\$343.27		\$343.27
TOTAL	\$83,092.62	\$0.00	\$83,092.62	\$70,779.35	\$12,313.27	\$10,000.00	\$2,313.27
<b>INTEREST</b>							
WATER METERS	\$56,000.00		\$56,000.00	\$0.00	\$56,000.00	\$56,000.00	\$0.00
TOTAL	\$56,000.00	\$0.00	\$56,000.00	\$0.00	\$56,000.00	\$56,000.00	\$0.00
<b>GRAND TOTAL</b>							
WATER DEPARTMENT	\$193,460.21	\$0.00	\$193,460.21	\$109,329.37	\$84,130.84	\$66,000.00	\$18,130.84

60440 SEWER ACCOUNT NAME	FY18 BUDGET	SPECIAL TOWN MEETING	TOTAL BUDGET FY 2018	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
<b>SALARIES</b>							
SEWER SUPERVISOR	14,775.00	100.00	14,875.00	14,724.27	150.73	288.71	(137.98)
DPW SPECIAL ASSISTANT	18,507.00	367.00	18,874.00	18,510.00	364.00	362.78	1.22
MAINTENANCE STAFF	65,980.00	900.00	66,880.00	58,555.96	8,324.04	999.28	7,324.76
OVERTIME	19,700.00		19,700.00	14,476.29	5,223.71	524.57	4,699.14
LONGEVITY	450.00		450.00	548.15	(98.15)		(98.15)
CLERICAL PART-TIME	5,550.00		5,550.00	5,150.67	399.33		399.33
<b>TOTAL</b>	<b>124,962.00</b>	<b>1,367.00</b>	<b>126,329.00</b>	<b>111,965.34</b>	<b>14,363.66</b>	<b>2,175.34</b>	<b>12,188.32</b>
<b>OPERATIONS</b>							
SEWAGE FLOW FEES	275,000.00		275,000.00	177,954.41	97,045.59	72,045.59	25,000.00
IMA-CITY OF WESTFIELD / LOCAL SHARE	246,428.00		246,428.00	246,427.80	0.20		0.20
STOCK SUPPLIES	9,500.00		9,500.00	9,227.37	272.63	361.08	(88.45)
TELEPHONE MONITORING	3,000.00		3,000.00	2,086.49	913.51	253.46	660.05
TESTING AND SAMPLING	950.00		950.00	0.00	950.00		950.00
PUMP STATIONS	27,000.00		27,000.00	20,458.34	6,541.66	2,851.81	3,689.85
UNIFORMS	800.00		800.00	920.03	(120.03)	42.32	(162.35)
CONTRACTED EQUIPMENT / SVCS	17,100.00		17,100.00	9,656.28	7,443.72	10,856.25	(3,412.53)
OFFICE SUPPLIES / SERVICES	190.00		190.00	130.00	60.00	190.00	(130.00)
CONFERENCE EDUCATION	1,425.00		1,425.00	327.02	1,097.98		1,097.98
SEWER MISC. EQUIP. REPLACEMENT	950.00		950.00	950.00	0.00		0.00
ODOR CONTROL PRODUCT	12,500.00		12,500.00	6,997.95	5,502.05	5,502.05	0.00
VEHICLE REPAIR	1,900.00		1,900.00	1,120.64	779.36	494.26	285.10
PHYSICALS	200.00		200.00	70.00	130.00		130.00
EMPLOYEE HEALTH INSURANCE	11,200.00		11,200.00	11,533.45	(333.45)		(333.45)
<b>TOTAL</b>	<b>608,143.00</b>	<b>0.00</b>	<b>608,143.00</b>	<b>487,859.78</b>	<b>120,283.22</b>	<b>92,596.82</b>	<b>27,686.40</b>
<b>CAPITAL</b>							
GRINDER PUMP MAINT. EQUIP.	40,000.00		40,000.00	33,158.39	6,841.61	6,841.61	0.00
SECURITY IMPROVEMENTS	4,000.00		4,000.00	0.00	4,000.00	4,000.00	0.00
BACKHOE	35,500.00		35,500.00	35,500.00	0.00		0.00
SCADA UPGRADES	20,000.00		20,000.00	4,405.83	15,594.17	15,594.17	0.00
<b>TOTAL</b>	<b>99,500.00</b>	<b>0.00</b>	<b>99,500.00</b>	<b>73,064.22</b>	<b>26,435.78</b>	<b>26,435.78</b>	<b>0.00</b>
<b>SALARY RESERVE</b>							
SALARY RESERVE	2,450.00	(1,367.00)	1,083.00	0.00	1,083.00		1,083.00
<b>TOTAL</b>	<b>2,450.00</b>	<b>(1,367.00)</b>	<b>1,083.00</b>	<b>0.00</b>	<b>1,083.00</b>	<b>0.00</b>	<b>1,083.00</b>
<b>PRINCIPLE</b>							
SEWER DEBT	225,763.00		225,763.00	225,762.06	0.94		0.94
SEWER INTERCEPTOR PROJECT \$2,200,000	25,470.00		25,470.00	25,469.68	0.32		0.32
<b>TOTAL</b>	<b>251,233.00</b>	<b>0.00</b>	<b>251,233.00</b>	<b>251,231.74</b>	<b>1.26</b>	<b>0.00</b>	<b>1.26</b>
<b>INTEREST</b>							
SEWER INTERCEPTOR PROJECT \$2,200,000	44,396.00		44,396.00	44,395.32	0.68		0.68
BOND ANTICIPATION/CONGAMOND RD-COLLEGE HWY-POWDERMILL	15,000.00		15,000.00	0.00	15,000.00		15,000.00
SEWER INTEREST	326,278.00		326,278.00	326,277.22	0.78		0.78
<b>TOTAL</b>	<b>385,674.00</b>	<b>0.00</b>	<b>385,674.00</b>	<b>370,672.54</b>	<b>15,001.46</b>	<b>0.00</b>	<b>15,001.46</b>
<b>GRAND TOTAL SEWER DEPARTMENT</b>							
	<b>1,471,962.00</b>	<b>0.00</b>	<b>1,471,962.00</b>	<b>1,294,793.62</b>	<b>177,168.38</b>	<b>121,207.94</b>	<b>55,960.44</b>

60401 SEWER PRIOR YEAR ACCOUNT NAME	FY18 BUDGET	SPECIAL TOWN MEETING	TOTAL BUDGET FY 2018	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
<b>SALARIES</b>							
DPW SPECIAL ASSISTANT	355.66		355.66	355.66	0.00		0.00
MAINTENANCE STAFF	960.08		960.08	960.08	0.00		0.00
OVERTIME	542.33		542.33	542.33	0.00		0.00
SEWER SUPERVISOR	283.05		283.05	283.05	0.00		0.00
<b>TOTAL</b>	<b>2,141.12</b>	<b>0.00</b>	<b>2,141.12</b>	<b>2,141.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>OPERATIONS</b>							
SEWAGE FLOW FEES	81,902.20		81,902.20	58,873.78	23,028.42		23,028.42
STOCK SUPPLIES	1,984.88		1,984.88	1,335.01	649.87		649.87
TELEPHONE MONITORING	564.78		564.78	125.21	439.57		439.57
PUMP STATIONS	2,589.83		2,589.83	1,620.76	969.07		969.07
UNIFORMS	187.43		187.43	14.16	173.27		173.27
CONTRACTED EQUIPMENT / SVCS	2,000.00		2,000.00	2,062.83	(62.83)		(62.83)
OFFICE SUPPLIES	193.86		193.86	76.14	117.72		117.72
CONFERENCE EDUCATION	26.45		26.45	0.00	26.45		26.45
VEHICLE REPAIR	325.40		325.40	8.75	316.65		316.65
<b>TOTAL</b>	<b>89,774.83</b>	<b>0.00</b>	<b>89,774.83</b>	<b>64,116.64</b>	<b>25,658.19</b>	<b>0.00</b>	<b>25,658.19</b>
<b>CAPITAL</b>							
CONGAMOND ROAD SEWER	20,334.42		20,334.42	0.00	20,334.42		20,334.42
<b>TOTAL</b>	<b>20,334.42</b>	<b>0.00</b>	<b>20,334.42</b>	<b>0.00</b>	<b>20,334.42</b>	<b>0.00</b>	<b>20,334.42</b>
<b>GRAND TOTAL SEWER DEPARTMENT</b>	<b>112,250.37</b>	<b>0.00</b>	<b>112,250.37</b>	<b>66,257.76</b>	<b>45,992.61</b>	<b>0.00</b>	<b>45,992.61</b>

## **TREASURER/COLLCTOR/CLERK'S OFFICE BOARD OF REGISTRARS**

As required by the laws of Massachusetts, an annual street listing of the town was conducted as of January 2018. The street listing is a list of residents in the Town of Southwick that have responded to the annual census mailing.

The current total number of residents of the town consists of 6,825 voters, and 1,501 non-voters for a total of 8,326 as of December 31, 2018.

Inactive Voter list is the name and addresses of voters that have not returned the annual census. Pursuant to Mass General Laws section thirty-seven of Chapter 51, the voter shall be maintained on the inactive voters list until such voter has failed to vote in two consecutive state elections. In which, the voter will then be removed.

The Board of Registrars rely on the Town Clerk's office employees to examine, certify or reject signatures on all nomination papers and petitions presented for their signatures. The office employees also certify signatures and qualification to vote of all applicants for absentee ballots.

The Town Clerk's office held evening hours during the year for persons to register to vote prior to all primaries, elections, town meetings and special meetings. A resident may register to vote at the Town Office during office hours throughout the year.

In calendar Year 2018 the town held three elections, Annual Town Election on May 8, 2018 with 865 participants, State Primary on September 4, 2018 with 1,147 participants, and the State Election on November 6, 2018 with 4,311 participants. Early Voting hours were offered between October 22, 2018 to November 2, 2018 located at the Town Clerks Office with 1,179 participants.

There was one Special Town Meeting, May 15, 2018, and one Annual Town Meeting on May 15, 2018 with 199 in attendance.

In closing the Board of Registrars would like to thank all our election workers for the excellent job that they do at our elections and we look forward to working with them again in 2019.

***Respectfully submitted,***

Shirley Mae Morris, Chairperson  
Don Morris  
Nancy Zdun  
Michelle L. Hill, Town Clerk



**Town of Southwick  
Early Voting Tabulations  
November 6, 2018 State Election**

<b>6859 registered voters</b>				<b>17.2% Voted %</b>
	<u>P1</u>	<u>P2</u>	<u>P3</u>	<b>Total Voted</b>
10/22/2018	37	24	40	101
10/23/2018	42	23	26	91
10/24/2018	37	43	44	124
10/25/2018	22	24	27	73
10/26/2018	32	19	26	77
10/29/2018	33	20	34	87
10/30/2018	43	23	43	109
10/31/2018	35	21	51	107
11/1/2018	73	67	72	212
11/2/2018	75	60	63	198
	429	324	426	<b>TOTAL 1179</b>

**Absentee Tabulations**

<b>6859 registered voters</b>				<b>2.4% Voted %</b>
	<u>P1</u>	<u>P2</u>	<u>P3</u>	<b>Total Voted</b>
	62	39	65	<b>Total 166</b>
Not returned as of 11/6/18	8	6	7	21

**To vote at polls 5514**

**19.6% Voted %**  
**Grand Total 1345**

# Town of Southwick Early Voting Tabulations Comparison 2016 to 2018

	November 8, 2016 Presidential/State	November 6, 2018 State/3 Questions	Did not vote EV in 2018	Time Difference between years
Monday	112	101	-11	same hours
Tuesday	146	91	-55	1 extra hr 2018
Wednesday	184	124	-60	2.5 extra hr 2018
Thursday	130	73	-57	1 extra hour
Friday	159	77	-82	same hours
Saturday	156	0	-156	Didn't work sat this time
Monday	128	87	-41	same hours
Tuesday	192	109	-83	1 extra hour
Wednesday	284	107	-177	down 1.5 hrs
Thursday	268	212	-56	4 extra hrs
Friday	362	198	-164	1 extra hour
	2121	1179	-942	

Note: Times are different between the 2 elections and ballot content as well

Voted 56% compared to 2016  
Not Voted 44% compared to 2016

<b>TOWN OF SOUTHWICK</b>									
<b>OFFICIAL RESULTS OF THE LOCAL ELECTION</b>									
TUESDAY MAY 8, 2018									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
<u>SELECTMAN</u>									
3 YEARS VOTE FOR ONE									
BLANKS			73	56	72	201			
DOUGLAS A. MOGLIN		R	X	268	196	189	653		
WRITE IN			3	4	4	11			
TOTALS			344	256	265	865			
<u>DISTRICT SCHOOL COMMITTEE</u>									
3 YEARS VOTE FOR ONE									
BLANKS			18	11	16	45			
MARIA P. SEDDON		R		139	126	126	391		
CHELSEA D. BERRY		U	X	187	118	122	427		
WRITE IN			0	1	1	2			
TOTALS			344	256	265	865			
<u>ASSESSOR</u>									
3 YEARS VOTE FOR ONE									
BLANKS			93	62	80	235			
PAUL M. CONNOLLY		R	X	248	192	184	624		
WRITE IN			3	2	1	6			
TOTALS			344	256	265	865			
<u>CEMETERY COMMISSION</u>									
3 YEARS VOTE FOR ONE									
BLANKS			91	62	81	234			
VERONICA L. CONNOLLY		R	X	252	193	180	625		
WRITE IN			1	1	4	6			
TOTALS			344	256	265	865			
<u>DICKINSON SCHOOL TRUST</u>									
3 YEARS VOTE FOR ONE									
BLANKS			87	57	77	221			
DEAN M. RANKIN		R	X	257	199	186	642		
OTHER WRITE INS			0	0	2	2			
TOTALS			344	256	265	865			
<u>WATER COMMISSION</u>									
3 YEARS VOTE FOR ONE									
BLANKS			104	69	86	259			
DAVID BRIAN MECZYWOR		U	X	240	186	177	603		
WRITE IN			0	1	2	3			
TOTALS			344	256	265	865			

<b>TOWN OF SOUTHWICK</b>						
<b>OFFICIAL RESULTS OF THE LOCAL ELECTION</b>						
TUESDAY MAY 8, 2018						
<b>OFFICIAL RESULTS</b>						
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<b>LIBRARY TRUSTEE</b>						
<b>3 YEARS VOTE FOR NOT MORE THAN TWO</b>						
BLANKS			288	228	223	739
SUZANNE DAVIS	D	X	194	138	150	482
TRACY R. MECZYWOR	R	X	205	146	155	506
WRITE IN			1	0	2	3
TOTALS			688	512	530	1730
<b>PARK AND REC COMMISSION</b>						
<b>3 YEARS VOTE FOR NOT MORE THAN TWO</b>						
BLANKS			270	204	202	676
JEANNE REED WALDRON	R	X	196	159	162	517
CHRISTOPHER JAMES GRABOWSKI	U	X	185	121	129	435
WRITE IN			1	4	1	6
MICHAEL J MASSARELLI			36	24	36	96
TOTALS			688	512	530	1730
<b>PLANNING BOARD</b>						
<b>5 YEARS VOTE FOR ONE</b>						
BLANKS			103	69	83	255
MARCUS G PHELPS	U	X	240	186	180	606
WRITE IN			1	1	2	4
TOTALS			344	256	265	865
<b>PLANNING BOARD</b>						
<b>4 YEARS VOTE FOR ONE</b>						
BLANKS			108	72	86	266
DAVID ANTHONY SPINA	R	X	236	184	177	597
WRITE IN			0	0	2	2
TOTALS			344	256	265	865
<b>BOARD OF HEALTH</b>						
<b>3 YEARS VOTE FOR ONE</b>						
BLANKS			103	82	84	269
JEROME M. AZIA	U	X	240	173	180	593
WRITE IN			1	1	1	3
TOTALS			344	256	265	865

TOWN OF SOUTHWICK															
OFFICIAL RESULTS OF THE LOCAL ELECTION															
TUESDAY MAY 8, 2018															
OFFICIAL RESULTS															
							Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
HOUSING AUTHORITY															
5 YEARS VOTE FOR ONE															
BLANKS									108	74	92	274			
BRIAN PATRICK HOULIHAN							R	X	235	181	169	585			
WRITE IN									1	1	4	6			
TOTALS									344	256	265	865			
QUESTION															
Shall the Town adopt the following zoning and general bylaws prohibiting the operation of Non-Medical Marijuana Retailers, in G.L.c. 94G, s. 1, within the Town of Southwick?															
Town Counsel Summary: The above ballot question seeks voter approval of a zoning bylaw and a general bylaw to prohibit non-medical marijuana retailers from locating and operating within the Town. A marijuana retailer is an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana projects to marijuana establishments and consumers. This ballot question and the related bylaws will not impact the location or operation of medical marijuana dispensaries within the Town. Further, no ban would be in effect until the Town meeting should pass a bylaw or bylaws establishing the ban on such establishment. A "Yes" vote means that you are in favor of the prohibition of non-medical marijuana establishments as set forth above. A "No" vote means that you oppose the prohibition of non-medical marijuana establishments as set forth above.															
A. Zoning Bylaw:															
Chapter 185, Section 185-35.2(C): Prohibited Uses. Non-medical "marijuana retailers" as defined in G.L. c. 94G, s. 1, shall be prohibited with the Town of Southwick.															
A. General Bylaw:															
Chapter 63, Section 63-1: Non-Medical Marijuana Establishments. Non-Medical "marijuana retailers" as defined in G.L. c. 94G, s. 1, shall be prohibited with the Town of Southwick.															
							YES	X	193	129	130	452			
							NO		134	113	113	360			
							Blanks		17	14	22	53			
							Totals		344	256	265	865			
VOTER REGISTRATION 4/18/2018									2420	2124	2234	6778			
TOTAL VOTED MAY 8, 2018									344	256	265	865			
% VOTED MAY 8, 2018									14.21%	12.05%	11.86%	12.76%			
A TRUE COPY ATTEST:															
Michelle L. Hill															

<b>TOWN OF SOUTHWICK</b>									
<b>RESULTS OF THE STATE PRIMARY ELECTION, Democrats</b>									
<b>TUESDAY SEPTEMBER 4, 2018</b>									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
<b>SENATOR IN CONGRESS</b>									
BLANKS			25	23	16	64			
ELIZABETH A. WARREN	D	X	147	113	145	405			
WRITE IN			5	7	1	13			
TOTALS			177	143	162	482			
<b>GOVERNOR</b>									
BLANKS			53	38	38	129			
JAY M. GONZALEZ	D	X	84	57	77	218			
BOB MASSIE	D		38	43	45	126			
WRITE IN			2	5	2	9			
TOTALS			177	143	162	482			
<b>LIEUTENANT GOVERNOR</b>									
BLANKS			59	44	44	147			
QUENTIN PALFREY	D	X	72	67	84	223			
JIMMY TINGLE	D		45	31	33	109			
WRITE IN			1	1	1	3			
TOTALS			177	143	162	482			
<b>ATTORNEY GENERAL</b>									
BLANKS			26	25	14	65			
MAURA HEALEY	D	X	149	117	147	413			
WRITE IN			2	1	1	4			
TOTALS			177	143	162	482			
<b>SECRETARY OF STATE</b>									
BLANKS			14	14	9	37			
WILLIAM FRANCIS GALVIN	D	X	132	107	133	372			
JOSH ZAKIM	D		31	22	20	73			
WRITE IN			0	0	0	0			
TOTALS			177	143	162	482			

TOWN OF SOUTHWICK									
RESULTS OF THE STATE PRIMARY ELECTION, Democrats									
TUESDAY SEPTEMBER 4, 2018									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
TREASURER									
BLANKS			42	34	38	114			
DEBORAH B. GOLDBERG	D	X	134	107	124	365			
WRITE IN			1	2	0	3			
TOTALS			177	143	162	482			
AUDITOR									
BLANKS			41	34	33	108			
SUZANNE M. BUMP	D	X	136	107	129	372			
WRITE IN			0	2	0	2			
TOTALS			177	143	162	482			
REPRESENTATIVE IN CONGRESS									
BLANKS			7	2	6	15			
RICHARD E. NEAL	D	X	138	108	125	371			
TAHIRAH AMATUL-WADUD	D		32	32	31	95			
WRITE IN			0	1	0	1			
TOTALS			177	143	162	482			
COUNCILLOR									
BLANKS			35	24	24	83			
MARY E. HURLEY	D	X	142	117	138	397			
WRITE IN			0	2	0	2			
TOTALS			177	143	162	482			
SENATOR IN GENERAL COURT									
BLANKS			168	126	148	442			
WRITE IN			9	17	14	40			
TOTALS			177	143	162	482			

TOWN OF SOUTHWICK												
RESULTS OF THE STATE PRIMARY ELECTION, Democrats												
TUESDAY SEPTEMBER 4, 2018												
OFFICIAL RESULTS												
	Party	Inc.	PCT 1		PCT 2		PCT 3				TOTALS	
REPRESENTATIVE IN GENERAL COURT												
BLANKS					53		37		42			132
FORREST W. BRADFORD			D	X	124		104		120			348
WRITE IN					0		2		0			2
TOTALS					177		143		162			482
DISTRICT ATTORNEY												
BLANKS					28		24		14			66
ANTHONY D. GULLUNI			D	X	149		116		147			412
WRITE IN					0		3		1			4
TOTALS					177		143		162			482
CLERK OF COURTS												
BLANKS					44		29		33			106
LAURA S. GENTILE			D	X	133		111		129			373
WRITE IN					0		3		0			3
TOTALS					177		143		162			482
REGISTER OF DEEDS												
BLANKS					40		22		27			89
CHERYL COAKLEY-RIVERA			D	X	129		116		130			375
WRITE-IN DONALD ASHE					3		0		4			7
WRITE-IN ASHE					1		1		0			2
WRITE IN					4		4		1			9
TOTALS					177		143		162			482
VOTER REGISTRATION 08/15/2018												
TOTAL # OF REGISTERED VOTERS					2396		2114		2232			6742
TOTAL DEMOCRATS REGISTERED					431		426		405			1262
TOTAL VOTED AS DEMOCRAT					177		143		162			482
TOTAL VOTED AS DEMOCRATS SEPTEMBER 4, 2018					7%		7%		7%			7%
A TRUE COPY ATTEST:												
Michelle L. Hill												



<b>TOWN OF SOUTHWICK</b>									
<b>RESULTS OF THE STATE PRIMARY ELECTION, Republicans</b>									
<b>TUESDAY SEPTEMBER 4, 2018</b>									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3				
<b>SENATOR IN CONGRESS</b>									
BLANKS			8	10	16				34
GEOFF DIEHL	R	X	144	86	94				324
JOHN KINGSTON	R		68	50	56				174
BETH JOYCE LINDSTROM	R		52	37	41				130
WRITE IN			0	0	2				2
TOTALS			272	183	209				664
<b>GOVERNOR</b>									
BLANKS			8	1	3				12
CHARLES D. BAKER	R	X	153	125	148				426
SCOTT D. LIVELY	R		111	57	58				226
WRITE IN			0	0	0				0
TOTALS			272	183	209				664
<b>LIEUTENANT GOVERNOR</b>									
BLANKS			65	35	34				134
KARYN E. POLITO	R	X	204	147	171				522
WRITE IN			3	1	4				8
TOTALS			272	183	209				664
<b>ATTORNEY GENERAL</b>									
BLANKS			47	31	30				108
JAMES R. MCMAHON, III	R	X	144	112	128				384
DANIEL L. SHORES	R		79	40	50				169
WRITE IN			2	0	1				3
TOTALS			272	183	209				664

TOWN OF SOUTHWICK												
RESULTS OF THE STATE PRIMARY ELECTION, Republicans												
TUESDAY SEPTEMBER 4, 2018												
OFFICIAL RESULTS												
			Party	Inc.	PCT 1		PCT 2		PCT 3			TOTALS
SECRETARY OF STATE												
BLANKS					78		40		46			164
ANTHONY M. AMORE			R	X	193		142		163			498
WRITE IN					1		1		0			2
TOTALS					272		183		209			664
TREASURER												
BLANKS					81		50		53			184
KEIKO M. ORRALL			R	X	189		132		155			476
WRITE IN					2		1		1			4
TOTALS					272		183		209			664
AUDITOR												
BLANKS					91		49		58			198
HELEN BRADY			R	X	180		134		150			464
WRITE IN					1		0		1			2
TOTALS					272		183		209			664
REPRESENTATIVE IN CONGRESS												
BLANKS					247		163		189			599
WRITE IN					25		20		20			65
TOTALS					272		183		209			664
COUNCILLOR												
BLANKS					254		168		187			609
WRITE IN					18		15		22			55
TOTALS					272		183		209			664
SENATOR IN GENERAL COURT												
BLANKS					25		17		21			63
DONALD F. HUMASON, JR			R	X	245		165		187			597
WRITE IN					2		1		1			4
TOTALS					272		183		209			664

<b>TOWN OF SOUTHWICK</b>									
<b>RESULTS OF THE STATE PRIMARY ELECTION, Republicans</b>									
<b>TUESDAY SEPTEMBER 4, 2018</b>									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
<b><u>REPRESENTATIVE IN GENERAL COURT</u></b>									
BLANKS			36	20	25	81			
NICHOLAS A. BOLDYGA	R	X	233	162	183	578			
WRITE IN			3	1	1	5			
TOTALS			272	183	209	664			
<b><u>DISTRICT ATTORNEY</u></b>									
BLANKS			250	164	186	600			
WRITE IN			22	19	23	64			
TOTALS			272	183	209	664			
<b><u>CLERK OF COURTS</u></b>									
BLANKS			250	165	188	603			
WRITE IN			22	18	21	61			
TOTALS			272	183	209	664			
<b><u>REGISTER OF DEEDS</u></b>									
BLANKS			82	47	53	182			
MARIE ANGELIDES	R	X	189	136	154	479			
WRITE-IN DONALD ASHE			0	0	1	1			
WRITE IN			1	0	1	2			
TOTALS			272	183	209	664			
VOTER REGISTRATION 08/15/2018									
TOTAL # OF REGISTERED VOTERS			2396	2114	2232	6742			
TOTAL REPUBLICANS REGISTERED			607	439	523	1569			
TOTAL VOTED AS REPUBLICANS			272	183	209	664			
TOTAL VOTED AS REPUBLICANS SEPTEMBER 4, 2018			11%	9%	9%	10%			
A TRUE COPY ATTEST:									
Michelle L. Hill									



TOWN OF SOUTHWICK																			
RESULTS OF THE STATE PRIMARY ELECTION, Libertarian																			
TUESDAY SEPTEMBER 4, 2018																			
OFFICIAL RESULTS																			
			Party	Inc.	PCT 1		PCT 2		PCT 3		TOTALS								
AUDITOR																			
BLANKS					0		0		0		0								
DANIEL FISHMAN			L		0		1		0		1								
WRITE IN					0		0		0		0								
TOTALS					0		1		0		1								
REPRESENTATIVE IN CONGRESS																			
BLANKS					0		0		0		0								
WRITE IN					0		1		0		1								
TOTALS					0		1		0		1								
COUNCILLOR																			
BLANKS					0		0		0		0								
WRITE IN					0		1		0		1								
TOTALS					0		1		0		1								
SENATOR IN GENERAL COURT																			
BLANKS					0		0		0		0								
WRITE IN					0		1		0		1								
TOTALS					0		1		0		1								
REPRESENTATIVE IN GENERAL COURT																			
BLANKS					0		0		0		0								
WRITE IN					0		1		0		1								
TOTALS					0		1		0		1								

TOWN OF SOUTHWICK										
RESULTS OF THE STATE PRIMARY ELECTION, Libertarian										
TUESDAY SEPTEMBER 4, 2018										
<b>OFFICIAL RESULTS</b>										
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS				
<u>DISTRICT ATTORNEY</u>										
BLANKS			0	0	0	0				
WRITE IN			0	1	0	1				
TOTALS			0	1	0	1				
<u>CLERK OF COURTS</u>										
BLANKS			0	0	0	0				
WRITE IN			0	1	0	1				
TOTALS			0	1	0	1				
<u>REGISTER OF DEEDS</u>										
BLANKS			0	0	0	0				
WRITE IN			0	1	0	1				
TOTALS			0	1	0	1				
VOTER REGISTRATION 08/15/2018										
TOTAL # OF REGISTERED VOTERS			2396	2114	2232	6742				
TOTAL LIBERTARIAN REGISTERED			4	9	11	24				
TOTAL VOTED AS LIBERTARIAN			0	1	0	1				
TOTAL VOTED AS LIBERTARIAN SEPTEMBER 4, 2018			0%	0%	0%	0%				
A TRUE COPY ATTEST:										
Michelle L. Hill										

TOWN OF SOUTHWICK										
OFFICIAL RESULTS OF THE STATE ELECTION										
TUESDAY NOVEMBER 6, 2018										
OFFICIAL RESULTS										
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS				
SENATOR IN CONGRESS										
BLANKS			19	24	13	56				
ELIZABETH A. WARREN	D		542	484	555	1581				
GEOFF DIEHL	R	X	981	670	813	2464				
SHIVA AYYADURAI	I		49	96	62	207				
WRITE IN			0	2	1	3				
TOTALS			1591	1276	1444	4311				
GOVERNOR AND LIEUTENANT GOVERNOR										
BLANKS			32	35	47	114				
BAKER and POLITO	R	X	1337	996	1154	3487				
GONZALEZ and PALFREY	D		217	241	237	695				
WRITE IN			5	4	6	15				
TOTALS			1591	1276	1444	4311				
ATTORNEY GENERAL										
BLANKS			36	30	33	99				
MARY E. HURLEY	D		650	614	690	1954				
JAMES R. McMAHON, III	R	X	905	632	721	2258				
WRITE IN			0	0	0	0				
TOTALS			1591	1276	1444	4311				
SECRETARY OF STATE										
BLANKS			69	54	54	177				
WILLIAM FRANCIS GALVIN	D	X	699	605	709	2013				
ANTHONY M. AMORE	R		782	554	634	1970				
JUAN G. SANCHEZ, JR.	GR		40	63	47	150				
WRITE IN			1	0	0	1				
TOTALS			1591	1276	1444	4311				

<b>TOWN OF SOUTHWICK</b>									
<b>OFFICIAL RESULTS OF THE STATE ELECTION</b>									
<b>TUESDAY NOVEMBER 6, 2018</b>									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3				
<b><u>TREASURER</u></b>									
BLANKS			100	72	78				250
DEBORAH B. GOLDBERG	D		601	564	647				1812
KEIKO M. ORRALL	R	X	825	566	655				2046
JAMIE M. GUERIN	GR		65	74	63				202
WRITE IN			0	0	1				1
TOTALS			1591	1276	1444				4311
<b><u>AUDITOR</u></b>									
BLANKS			102	76	72				250
SUZANNE M. BUMP	D		566	503	607				1676
HELEN BRADY	R	X	820	573	669				2062
DANIEL FISHMAN	L		54	74	51				179
EDWARD J. STAMAS	GR		49	50	45				144
WRITE IN			0	0	0				0
TOTALS			1591	1276	1444				4311
<b><u>REPRESENTATIVE IN CONGRESS</u></b>									
BLANKS			520	352	438				1310
RICHARD E. NEAL	D	X	993	870	946				2809
WRITE IN			78	54	60				192
TOTALS			1591	1276	1444				4311
<b><u>COUNCILLOR</u></b>									
BLANKS			195	126	169				490
MARY E. HURLEY	D	X	704	648	735				2087
MIKE FRANCO	I		683	495	530				1708
WRITE IN			9	7	10				26
TOTALS			1591	1276	1444				4311



<b>TOWN OF SOUTHWICK</b>									
<b>OFFICIAL RESULTS OF THE STATE ELECTION</b>									
<b>TUESDAY NOVEMBER 6, 2018</b>									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3				TOTALS
<b><u>SENATOR IN GENERAL COURT</u></b>									
BLANKS			240	209	209				658
DONALD F. HUMASON, JR	R	x	1334	1045	1213				3592
WRITE IN			17	22	22				61
TOTALS			1591	1276	1444				4311
<b><u>REPRESENTATIVE IN GENERAL COURT</u></b>									
BLANKS			60	46	40				146
NICHOLAS A. BOLDYGA	R	x	1165	876	1034				3075
FORREST W. BRADFORD	D		364	354	367				1085
WRITE IN			2	0	3				5
TOTALS			1591	1276	1444				4311
<b><u>DISTRICT ATTORNEY</u></b>									
BLANKS			519	349	400				1268
ANTHONY D. GULLUNI	D	x	1031	896	1008				2935
WRITE IN			41	31	36				108
TOTALS			1591	1276	1444				4311
<b><u>CLERK OF COURTS</u></b>									
BLANKS			576	384	460				1420
LAURA S. GENTILE	D	x	969	863	950				2782
WRITE IN			46	29	34				109
TOTALS			1591	1276	1444				4311
<b><u>REGISTER OF DEEDS</u></b>									
BLANKS			86	54	52				192
MARIE ANGELES	R	x	984	702	831				2517
CHERYL COAKLEY-RIVERA	D		517	519	561				1597
WRITE IN			4	1	0				5
TOTALS			1591	1276	1444				4311



<b>TOWN OF SOUTHWICK</b>									
<b>OFFICIAL RESULTS OF THE STATE ELECTION</b>									
<b>TUESDAY NOVEMBER 6, 2018</b>									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3				TOTALS
<b>QUESTION #2</b>									
<i>Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?</i>									
<b>Summary</b>									
This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.									
Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.									
The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for onstitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.									
The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.									
The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect January 1, 2019.									
<b>A YES VOTE</b> would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.									
<b>A NO VOTE</b> would not create this commission.									
<b>BLANKS</b>			<b>69</b>	<b>42</b>	<b>59</b>				<b>170</b>
<b>YES</b>		X	<b>906</b>	<b>802</b>	<b>843</b>				<b>2551</b>
<b>NO</b>			<b>616</b>	<b>432</b>	<b>542</b>				<b>1590</b>
<b>TOTALS</b>			<b>1591</b>	<b>1276</b>	<b>1444</b>				<b>4311</b>

TOWN OF SOUTHWICK									
OFFICIAL RESULTS OF THE STATE ELECTION									
TUESDAY NOVEMBER 6, 2018									
OFFICIAL RESULTS									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
QUESTION #3									
Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?									
SUMMARY									
This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth. This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity. This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose. The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.									
A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.									
A NO VOTE would repeal this provision of the public accommodation law.									
BLANKS			44	32	36	112			
YES		x	786	705	766	2257			
NO			761	539	642	1942			
TOTALS			1591	1276	1444	4311			
VOTER REGISTRATION 10/17/2018			2423	2157	2279	6859			
TOTAL VOTED NOVEMBER 06, 2018			1591	1276	1444	4311			
% VOTED NOVEMBER 06, 2018			65.66%	59.16%	63.36%	62.85%			
A TRUE COPY ATTEST:									
Michelle L. Hill									

# DOINGS AT THE ANNUAL TOWN MEETING

## COMMONWEALTH OF MASSACHUSETTS

### May 15, 2018

The Annual Town Meeting was called to order by the Moderator, James Putnam at 6:55 PM on Tuesday, May 15, 2018 Southwick Regional High School, 93 Feedings Hills Road, in the Auditorium, with approximately 199 registered voters in attendance.

The following registered voters were appointed as tellers for the meeting:

Diane Mason	Michael Smith
Paul Connolly	

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since May 16, 2017)*

John "Ed" Cebula – Southwick Police Officer  
Francis H. LaBranche- P/T Park and Rec  
Michelle Ackerman – Park and Rec/ Planning Board  
Mildred "Millie" Roosevelt – Senior Center Volunteer  
Susan Sanders – Volunteer in many capacities  
Trudy Atteridge – Senior Center Volunteer  
Steve Sabol – Senior Center Volunteer  
Whitey O'Dell- Senior Center Volunteer

All US Servicemen and Women

Advancement Placement United States Government Class.  
*(Assistance with microphones and lighting)*

Alex Trasko	Chloe Emond
Noah Harriman	Liz Tenerowicz
Maddeline Frey	Bryan Roy
Julia Fox	Nicole Willey
David Sheehan	William Carroll

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector	Detective Sgt Landis, Southwick Police
Benjamin Coyle, Town Counsel Attorney	Chris Faria, Southwick DPW
Jen Willard, Superintendent	David Ricardi, Southwick Chief of Police
Stephen Presnal, Business Manager	Cindy Sullivan, Council on Aging Director
Diane Caruso, Library Director	Richard Graveline, 24 Veterans Street
Pastor Dan Valeri, Living Home Church	Barbara Hopson, State Dept of Agriculture

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

## ARTICLE 1.                      BALLOTS

In the name of the Commonwealth of Massachusetts the Town Clerk is hereby directed to notify and warn the inhabitants of said town qualified to vote in elections and town affairs to meet and assemble at the TOWN HALL, 454 COLLEGE HIGHWAY, PRECINCTS I, II, & III, in said Southwick on Tuesday, May 8, 2018 between the hours of 7:00 A.M. and 8:00 P.M. to elect on one ballot the following officers:

One Selectman for a three-year term, One District School Committee member for a three-year term. One Assessor for a three-year term. One Cemetery Commissioner for a three-year term. One Dickinson School Trustee for a three-year term. One Southwick Housing Authority for a five year term. Two Library Trustees each for a three-year term. Two Park and

Recreation Commission members for a three-year term. One Planning Board member for a five-year term. One Planning Board Member for a four-year term. One Water Commissioner for a three-year term.

## **BALLOT QUESTION**

Shall the Town adopt the following zoning and general bylaws prohibiting the operation of Non-Medical Marijuana Retailers, as defined in G.L.c. 94G, s. 1, within the Town of Southwick?

**Town Counsel Summary:** The above ballot question seeks voter approval of a **zoning bylaw and a general bylaw** to prohibit non-medical marijuana retailers from locating and operating within the Town. A marijuana retailer is an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and consumers. This ballot question and the related bylaws will not impact the location or operation of medical marijuana dispensaries within the Town. Further, no ban would be in effect until the Town meeting should pass a bylaw or bylaws establishing the ban on such establishment. A "Yes" vote means that you are in favor of the prohibition of non-medical marijuana establishments as set forth above. A "No" vote means that you oppose the prohibition of non-medical marijuana establishments as set forth above.

### **A. Zoning Bylaw:**

**Chapter 185, Section 185-35.2(C): Prohibited Uses.** Non-medical "marijuana retailers" as defined in G.L. c. 94G, s. 1, shall be prohibited within the Town of Southwick.

### **B. General Bylaw:**

**Chapter 63, Section 63-1: Non-Medical Marijuana Establishments.** Non-Medical "marijuana retailers" as defined in G.L. c. 94G, s. 1, shall be prohibited within the Town of Southwick.

A motion was made and seconded to combine articles 2 through 3 under one vote as they are considered housekeeping articles.

## **ARTICLE 2. TOWN REPORTS - OMNIBUS**

The Town of Southwick voted to accept the reports as published in the Annual Town Report of the Selectmen, Assessors, Town Accountant, Town Clerk, Water Commissioners and all others to be acted thereon, or take any other action thereon.

## **ARTICLE 3. APPOINTMENT OF MINOR OFFICERS - OMNIBUS**

The Town of Southwick voted to instruct the Select Board to appoint minor officers or to take any other action relative thereon.

**PASSED  
UNANIMOUS**

A motion was made and seconded to combine articles 4 through 5 under one vote as they are considered housekeeping articles.

## **ARTICLE 4. SELL OR TRADE OBSOLETE EQUIPMENT - OMNIBUS**

The Town of Southwick voted to authorize the Board of Selectmen to sell or trade obsolete equipment or take any action relative thereon.

## **ARTICLE 5. APPLY AND ACCEPT GRANTS - OMNIBUS**

The Town of Southwick voted to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts for the purposes for which said grants are authorized, or to take any other action relative thereon.

**PASSED  
UNANIMOUS**

## **ARTICLE 6. PURCHASE OF DUMP TRUCK**

The Town of Southwick voted to appropriate \$240,000, or any other amount, to pay costs of purchasing and equipping a full-size, multi-use dump truck for the use of the Department of Public Works, and for the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Motion: That the sum of \$240,000 is appropriated to pay costs of purchasing and equipping a full-size, multi-use dump truck for the use of the Department of Public Works, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, or pursuant to any other vote of the Town heretofore adopted, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**ARTICLE PASSED  
TWO-THIRDS**

## **ARTICLE 7. PURCHASE OF 2 FIRE TRUCKS**

The Town of Southwick voted to appropriate \$1,200,000, or any other amount, to pay costs of purchasing and equipping a ladder truck and a pumper truck for the use of the Fire Department, and for the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Motion: That the sum of \$1,200,000 is appropriated to pay costs of purchasing and equipping a ladder truck and a pumper truck for the use of the Fire Department, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, or pursuant to any other vote of the Town heretofore adopted, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**ARTICLE PASSED  
TWO-THIRDS**

## **ARTICLE 8. CONSTRUCTION OF NEW PUMP STATION**

The Town of Southwick voted to appropriate \$1,700,000, or any other amount, to pay costs of (i) relocating the current College Highway Pump Station to a new location closer to the Town line also on College Highway, and (ii) decommissioning, as needed, one or both of the current College Highway and North Longyard Road Pump Stations, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Motion: That the sum of \$1,700,000.00 is appropriated to pay costs of (i) relocating the current College Highway Pump Station to a new location closer to the Town line also on College Highway, and (ii) decommissioning, as needed, one or both of the current College Highway and North Longyard Road Pump Stations, including the payment of all costs incidental and related thereto, and that to meet this appropriation, (i) the vote of the Town adopted under Article 8 of the Warrant at the 2017 Annual Town Meeting, is amended to permit the expenditure of \$400,000.00 of the \$400,000 authorized to be borrowed pursuant to that vote to pay costs of upgrading the current College Highway and North Longyard Road Pump Stations, to pay a like amount of the costs of this project, and (ii) the Treasurer, with the approval of the Selectmen, is authorized to borrow an additional \$1,300,000.00 under and pursuant to M.G.L. c.44, §§7 and 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, or pursuant to any other vote of the Town

heretofore adopted, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The Treasurer is further authorized to obtain all or any portion of this borrowing through the United States Department of Agriculture. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants received by the Town on account of this project.

**ARTICLE PASSED  
TWO-THIRDS  
YES-108 NO –28**

## **ARTICLE 9. ANNUAL BUDGET**

The Town of Southwick voted to fix the compensation of elected officers and town employee salaries where stipulated, provide for a reserve fund, provide a sum of money for Capital Outlay for the following Town Departments: Planning Board, Cable Ch. 15, , Town Clerk, Emergency Management, Park and Recreation, Computer, Town Hall, Animal Control, Police, Fire, Lake Management, and DPW (various Divisions), and determine the sum of money the Town will raise and appropriate including appropriations from available funds to defray charges and expenses of the Town including debt and interest for the ensuing FY July 1, 2018 to June 30, 2019 or to take any other action relative thereon.

The Finance Committee recommends that the Town vote to raise and appropriate the sum of \$11,681,910 and appropriate and transfer from free cash \$940,000 and appropriate and transfer from the Cable TV the sum of \$29,000 and appropriate and transfer from the sale of lots \$6,800 and appropriate and transfer from recycling grant the sum of \$2,000 and appropriate and transfer from overlay surplus the sum of \$50,000 and appropriate and transfer from Sewer Capital Account the sum of \$40,000 and appropriate and transfer from sewer retained earnings the sum of \$151,000 and appropriate and transfer from water retained earnings the sum of \$544,854 for the grand total of \$13,445,564 which represents the general fund budget in the amount of \$9,660,519 and the water fund budget of \$1,674,854 and the sewer budget of \$1,449,398 and the emergency medical services budget for \$660,793 as read by the moderator.

**PASSED  
MAJORITY**

## **ARTICLE 10. AMENDMENTS TO REVOLVING ACCOUNTS**

The Town of Southwick voted to amend Chapter 25 §25-5 Departmental Revolving Fund Bylaw to include the following revolving accounts in addition to the existing revolving accounts:

A	B	C	D	E	F	G
Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	Fees, Charges or other receipts credited to fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Sidewalk Revolving	DPW	Fees for waiver of sidewalk condition, regulation, or requirement	Expenses for the construction of sidewalks within the Town	NONE	NONE	Fiscal Years that begin on or after July 1, 2018
COA House Numbering Program Revolving	COA	Fees/Charges from the Southwick Residents	Purchasing of signs and posts from vendors	NONE	NONE	Fiscal years that begin on or after July 1,



Fund		purchasing signs and posts				2018
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**PASSED  
UNANIMOUS**

**ARTICLE 11. DEPARTMENTAL REVOLVING FUND ANNUAL SPENDING LIMIT AUTHORIZATION**

The Town of Southwick voted to fix the maximum amount that may be spent during fiscal year 2019 beginning on July 1, 2018 for the revolving funds established in Chapter 25 of the Code of the Town of Southwick for certain departments, boards, committees, agencies or officers in accordance with M.G.L. c. 44, §53E1/2, or take any other action relative thereto.

MOTION: Moved that the Town fix the maximum amount that may be spent during fiscal year 2019 beginning on July 1, 2018 for the revolving funds established in Chapter 25 of the Code of the Town of Southwick for certain departments, boards, committees, agencies or officers in accordance with M.G.L. c. 44, §53E1/2 as follows:

Revolving Fund	Department, Board, Committee, Agency or Officer	Limit on Spending
Inspector's Revolving	Inspectors	\$40,000
HAZ-MAT Revolving	Police & Fire	\$40,000
Boat Ramp Revolving	Lake Mgmt	\$50,000
Police Chief Lake Revolving	Police	\$20,000
Local Lake Permitting Revolving	Police & Conservation	\$40,000
Custodial Service Fund	Maintenance Dept.	\$5,000
COA Revolving Fund	COA	\$10,000
COA Classes Revolving Fund	COA	\$10,000
Sidewalk Revolving	DPW	\$80,000
COA House Numbering Program Revolving Fund	COA	\$10,000

**PASSED  
UNANIMOUS**

**ARTICLE 12. COMMUNITY PRESERVATION ANNUAL BUDGET**

The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation Budget and to set up a budgeted reserve for later appropriation of monies from the Community Preservation Fund annual revenues or available funds for the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year. Pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2019 Community Preservation Fund, appropriation to be set aside as follows.

**MOTION:** To see if the town will vote to set up a budgeted reserve from the Community Preservation Fund annual revenues the amounts recommended by the Community Preservation in Fiscal Year 2019 with each item to be considered a separate reserve.

Proposed Fiscal Year 2019 Community preservation Reserves

- ♦ To reserve \$41,961 from FY2019 Community Preservation Fund revenues for Open Space.
- ♦ To reserve \$41,961 from FY2019 Community Preservation Fund revenues for Historic Resources.
- ♦ To reserve \$41,961 from FY2019 Community Preservation Fund revenues for Community Housing.
- ♦ To reserve \$293,723 from FY2019 Community Preservation Fund revenues for Community Preservation General Unreserved Fund.

Reserves	
Open Space.....	\$ 41,961
Historic Resources.....	\$ 41,961
Community Housing.....	\$ 41,961
General unreserved.....	<u>\$293,723.</u>
Total.....	\$419,606

Estimated FY2018 revenues = State match to be received on 10/15/18	\$114,255
+ estimated new surcharge collections for FY2019	<u>\$305,351</u>
Total	\$419,606

State match = FY2018 CPA commitments minus abatements  
Estimated new surcharge collections for FY2019 = FY2018 collections  
10% of estimated FY2019 revenues equal the amount reserved for each CPA purpose, Historical, Open Space and Community Housing, as required by law.  
70% of estimated FY2019 revenues equal the amount reserved for the Community Preservation General Unreserved Fund

**PASSED  
UNANIMOUS**

**ARTICLE 13. COMMUNITY PRESERVATION COMMITTEE – ADMINISTRATIVE AND OPERATING EXPENSES**

The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation Budget and appropriate 5% (\$15,268), of the monies from the Community Preservation General Unreserved Fund for the administrative and operating expenses of the Community Preservation Committee, or take any other action relative thereto.

**MOTION:** To see if the Town will vote to appropriate from the Community Preservation General Unreserved Fund \$15,268 as recommended by the Community Preservation Committee.

**PASSED  
MAJORITY**

**ARTICLE 14. COMMUNITY PRESERVATION COMMITTEE – AGRICULTURAL PRESERVATION RESTRICTION**

The Town of Southwick voted to appropriate and transfer the sum of \$44,500.00 from the FY 2018 Community Preservation Open Space Fund for a 10% local match towards the purchase of an Agricultural Preservation Restriction of approximately 58.65 acres of farmland on North Longyard Road. The APR is valued at \$445,000. The State of Massachusetts APR Program is paying \$400,500.00. Project Site Hampden County Registry of Deeds, Book 20704, page 483, 488, and 494, formerly known as part of the Assessors Map 69, parcel 9, Map 47, parcel 2 and Map 47, parcel 3 owned by North Longyard LLC recorded at the Hampden County Registry of Deeds or to take any action relative there to:

**MOTION:** To see if the Town will vote to appropriate the sum of \$44,500.00 in accordance with the recommendation of the Community Preservation Committee.

**PASSED  
UNANIMOUS**

**ARTICLE 15. COMMUNITY PRESERVATION COMMITTEE – HISTORICAL MOORE HOUSE ROOF REPLACEMENT**

The Town of Southwick voted to authorize the Community Preservation Committee to transfer \$25,000 from the Community Preservation Historical Fund to the Southwick Historical Society to replace the roof on the Historical Moore House and to take any other action relative thereto.

**MOTION:**

To see if the Town will vote to authorize the Community Preservation Committee to transfer \$25,000 from the Community Preservation Historical Fund for the Southwick Historical Society to replace the roof on the Historical Moore House and to take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 16. REGIONAL SCHOOL DISTRICT BUDGET**

The Town of Southwick voted to raise and appropriate or transfer from available funds the sum of \$11,076,993.00 for the Southwick-Tolland-Granville Regional School District assessment for Fiscal Year 2019 commencing July 1, 2018 and ending on June 30, 2019, or take any other action thereon.

**PASSED  
MAJORITY**

**ARTICLE 17. REGIONAL SCHOOL DISTRICT – DEBT AUTHORIZATION**

The Town of Southwick voted to not to disapprove certain additional debt authorized by the Southwick-Tolland-Granville Regional School Committee under a vote dated April 3, 2018, which reads as follows:

“Voted: approve authorization to incur debt by the issuance and sale of bonds or notes for the amount of \$600,000 for the purchase of all items specified in the School District’s Fiscal Year 2019 Capital Improvement Plan,” or take any other action relative thereon.

**PASSED  
MAJORITY**

**ARTICLE 18. MARIJUANA ZONING BYLAW**

The Town of Southwick voted to amend the Code of the Town of Southwick to add a new Chapter 185, §185-35.2: Medical and Recreational Marijuana as follows, and further that non-substantive changes to the lettering and numbering of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick:

**“Section 185-35.2 Medical and Recreational Marijuana**

**A. Purposes.** It is recognized that the nature of the substance cultivated, processed and/or sold by medical marijuana dispensaries and recreational marijuana establishments have unique operational characteristics and should be located in such a way as to ensure the health, safety and general well-being of the public as well as patients and customers seeking the substance. The specific and separate regulation of marijuana uses is necessary to advance these purposes and to minimize adverse impacts on abutters and other parties in interest within the Town of Southwick.

Subject to the provisions of this Zoning Bylaw, Chapter 40A and 94G of the Massachusetts General Laws, 105 CMR 725.000 and 935 CMR 500.00, Registered Medical Marijuana Dispensaries, Registered Recreational Marijuana Establishments and Off-site Marijuana Dispensaries may be permitted upon issuance of a Special Permit and Site Plan Approval from the Planning Board to provide for marijuana production and/or distribution that meet or exceed state regulations as established by the MA Department of Public Health and the MA Cannabis Control Commission.

**B. Definitions.**

REGISTERED MEDICAL MARIJUANA DISPENSARY (RMMD) - A use operated by a not-for-profit entity registered and approved by the MA Department of Public Health in accordance with 105 CMR 725.000 and pursuant to all other applicable state laws and regulations, also to be known as a Medical Marijuana Treatment Center, that may acquire, cultivate, possess, process (including development of related products such as food, tinctures, aerosols, oils, or ointments), test, research, transfer, transport, sell, distribute, dispense and/or administer marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. A RMMD shall explicitly include facilities which cultivate and process medical marijuana, and which may also dispense and deliver medical marijuana and related products.

REGISTERED RECREATIONAL MARIJUANA ESTABLISHMENT (RRME) - A use operated by an entity registered and approved by the MA Cannabis Control Commission in accordance with 935 CMR 500.00 and pursuant to all other applicable state laws and regulations that may acquire, cultivate, possess, process (including development of related products such as food, tinctures, aerosols, oils, or ointments), test, research, transfer, transport, sell, distribute and/or dispense marijuana, products containing marijuana, related supplies or educational materials to customers. A RRME shall explicitly include establishments which cultivate and process recreational marijuana and which may also dispense and deliver recreational marijuana and related products.

OFF-SITE MARIJUANA DISPENSARY (OMD) – A marijuana retailer that is located off-site from a RMMD or a RRME and which serves only to dispense processed marijuana, related supplies and educational materials to registered Qualifying Patients or their personal caregivers in accordance with the provisions of 105 CMR 725.00 or which serves only to dispense processed recreational marijuana, related supplies and educational materials to customers in accordance 935 CMR 500.000.

**C. Prohibited uses.** Non-medical “marijuana retailers,” as defined in G.L. c. 94G, s. 1, shall be prohibited within the Town of Southwick.

**D. Permitted uses.** A Registered Medical Marijuana Dispensary (RMMD), Registered Recreational Marijuana Establishment (RRME) or Off-site Marijuana Dispensary (OMD) may only be involved in the uses permitted by its definition and not otherwise prohibited herein, and may not include other businesses or services.

**E. Permitted locations.**

(1) Marijuana cultivation may be permitted in the Agriculture and Conservation District [Chapter 185-11(B)(1)] and on a minimum tract of five acres in the succeeding Residential Zone R-40 [Chapter 185-12(A)(1)] and Residential Zone R-20 [Chapter 185-13(A)(1)].

(2) Registered Medical Marijuana Dispensaries and Registered Recreational Marijuana Establishments may be permitted in the Registered Medical and Recreational Marijuana District.

(3) Off-site Marijuana Dispensaries may be permitted in the Off-site Marijuana Dispensary District.

(4) The Registered Medical and Recreational Marijuana District and the Off-site Marijuana Dispensary District are overlay districts located as shown on a map on file with the Town Clerk of the Town of Southwick identified as the “Marijuana Districts Overlay,” dated December 19, 2017.

(5) The above Districts will be construed as overlay districts and the regulations of the underlying zoning districts shall remain in effect, except that where the above districts impose additional regulations, such regulations shall prevail.

**F. General requirements.**

(1) A Special Permit with Site Plan Approval is required from the Planning Board for all marijuana facilities.

(2) All aspects of the use relative to the acquisition, cultivation, possession, processing, sale, distribution, dispensing, testing, researching or administration of marijuana, products containing marijuana, related supplies, or educational materials must take place at a fixed location.

(3) No outside storage is permitted.

(4) All signage shall be subject to the requirements of 105 CMR 725.000 or 935 CMR 500.00 and the requirements of Chapter 185-29 of the Zoning Bylaws of the Town of Southwick.

(5) Security measures shall be provided in accordance with 105 CMR 725.110 or 935 CMR 500.110, and a copy of the security plan shall be provided to the Southwick Police Department.

**G. Specific requirements.**

- (1) No marijuana dispensary or establishment shall be located within 500 feet of any property line of a public or private elementary or secondary school.
- (2) No marijuana dispensary or establishment shall be located within 1,000 feet (to be measured in a straight line from the nearest points on each building or storefront) of another marijuana dispensary or establishment.
- (3) No marijuana shall be smoked, eaten or otherwise consumed or ingested on the site of an OMD.

**H. Issuance/Transfer/Discontinuance of Use.**

- (1) Special Permits/Site Plan Approvals shall be issued to the marijuana dispensary or marijuana establishment registered entity.
- (2) Special Permits/Site Plan Approvals shall be issued for a specific site/parcel.
- (3) Special Permits/Site Plan Approvals shall be transferable to another operator with the approval of the Southwick Planning Board.
- (4) Special Permits/Site Plan Approvals shall have a term limited to the duration of the applicant's ownership or control of the premises, and shall lapse:
  - (a) If the permit holder ceases operation, and/or
  - (b) The permit holder's registration expires or is terminated.

**I. Bond.** Prior to the issuance of a Building Permit/Occupancy Permit for a marijuana related business, the applicant may be required to post with the Town Treasurer a bond or other form of financial security acceptable to said Treasurer in an amount set by the Planning Board. The amount shall be sufficient to cover the costs of the Town securing the facility and removing all materials, plants, equipment and other paraphernalia if the applicant fails to do so. The Building Inspector shall give the applicant 45 days written notice in advance of taking such action. Should the applicant remove all materials, plants, equipment and other paraphernalia to the satisfaction of the Building Inspector prior to the expiration of the 45 days written notice, said bond shall be returned to the applicant."

**ARTICLE PASSED  
TWO-THIRDS  
YES-113 NO -47**

**ARTICLE 19. MARIJUANA OVERLAY DISTRICT**

The Town of Southwick voted to amend the Zoning Map for the Town of Southwick to include the Registered Medical and Recreational Marijuana District and the Off-site Marijuana Dispensary District as overlay districts located as shown on a map on file with the Town Clerk of the Town of Southwick identified as the "Marijuana Districts Overlay," dated December 19, 2017.

**ARTICLE PASSED  
TWO-THIRDS**

**ARTICLE 20. RECREATIONAL MARIJUANA – GENERAL BYLAW**

The Town of Southwick voted to amend the Code of the Town of Southwick to add a new Chapter 63, § 63-1: Non-Medical Marijuana Establishments as follows, and further that non-substantive changes to the lettering and number of the Code of the Town of Southwick be authorized to be consistent with the Code of the Town of Southwick:

"Chapter 63, § 63-1: Non-Medical Marijuana Establishments  
Non-Medical "marijuana retailers" as defined in G.L. c. 94G, §1, shall be prohibited with the Town of Southwick."

**PASSED  
MAJORITY**

## ARTICLE 21. MARIJUANA TAX

The Town of Southwick voted to accept the G.L. c. 64N, §3 to authorize the Town to impose a local excise tax on the retail sales of marijuana for adult use at the rate of 3%, or take any other action relative thereto.

## NO ACTION

## ARTICLE 22. PERSONAL WATERCRAFT OPERATION ON NORTH POND BYLAW

To see if the Town will vote to add a new Chapter 75, §75-12 "Operation of Personal Watercraft on the North Pond section of Congamond Lakes" and a new §75-13 "Penalty" to the Code of the Town of Southwick as follows; and further that non-substantive changes to the lettering and numbering of the Town Code be authorized to be consistent with the Code of the Town of Southwick:

### "§75-12. Operation of Personal Watercrafts allowed on North Pond Section of the Congamond Lake

- A. Personal Watercraft is defined: A personal watercraft is a Class A inboard motorboat. Personal watercraft shall mean a vessel propelled by a water jet pump or other machinery as its primary source of motor propulsion which is designed to be operated by a person sitting, standing or kneeling on the vessel rather than being operated in the conventional manner by a person sitting or standing inside the vessel.
- B. The use of a powered craft generally known as a "Jet Ski", "Surf Jet", "Wet Bike" or otherwise described as a "Personal Watercraft shall not be operated at more than headway speed on the body of water known as North Pond section of the Congamond Lake.
- C. For the purposes of this by-law or section, the term, "headway speed", shall mean the slowest speed at which a personal watercraft, jet ski, surf jet or wet bike can be operated and maintain steerage way, but not to exceed 6 miles per hour.

### §75-13. Enforcement and Penalty

- A. Enforcement. The provisions of this Chapter 75 shall be enforced by the local police, and/or Massachusetts Environmental Police through any lawful means in law or in equity, including, but not limited to, enforcement by criminal complaint pursuant to M.G.L. c. 40, § 21, or by noncriminal disposition pursuant to M.G.L. c. 40, § 21D.
- B. Penalty. The fine for violation of this bylaw shall be \$50 for the first offense, \$100 for a second offense and each subsequent offense."

Or take any other action relative thereto.

Requested by Chief of Police and Select Board

## Article 22 Amendent:

## ARTICLE 22. PERSONAL WATERCRAFT OPERATION ON NORTH POND BYLAW

To see if the Town will vote to add a new Chapter 75, §75-12 "Operation of Personal Watercraft on the North Pond section of Congamond Lakes" and a new §75-13 "Penalty" to the Code of the Town of Southwick as follows; and further that non-substantive changes to the lettering and numbering of the Town Code be authorized to be consistent with the Code of the Town of Southwick:

### "§75-12. Operation of Personal Watercraft is Prohibited on North Pond

- A. Personal Watercraft is defined: A personal watercraft is a Class A inboard motorboat. Personal watercraft shall mean a vessel propelled by a water jet pump or other machinery as its primary source of motor propulsion which is designed to be operated by a person sitting, standing or

kneeling on the vessel rather than being operated in the conventional manner by a person sitting or standing inside the vessel.

- B.** The use of a powered craft generally known as a “Jet Ski”, “Surf Jet”, “Wet Bike” or otherwise described as a “Personal Watercraft shall not be allowed to operate on the body of water known as North Pond.”

#### **§75-13. Enforcement and Penalty**

- A.** Enforcement. The provisions of this Chapter 75 shall be enforced by the local police, and/or Massachusetts Environmental Police through any lawful means in law or in equity, including, but not limited to, enforcement by criminal complaint pursuant to M.G.L. c. 40, § 21, or by noncriminal disposition pursuant to M.G.L. c. 40, § 21D.
- B.** Penalty. The fine for violation of this bylaw shall be \$50 for the first offense, \$100 for a second offense and each subsequent offense.”

Requested by Kenneth Plumley and Paul Murphy

**ARTICLE PASSED  
MAJORITY  
YES-68 NO –30**

#### **ARTICLE 23. TEMPORARY REPAIRS TO PRIVATE WAYS BYLAW**

The Town of Southwick voted to add a Chapter 84 “Temporary Repair of Private Ways” to the Code of the Town of Southwick as follows; and further that non-substantive changes to the lettering and numbering of the Town Code be authorized to be consistent with the Code of the Town of Southwick:

##### **“§84-1 General**

Pursuant to the provisions of M.G.L. c. 40, §6N, the Board of Selectmen may authorize temporary repairs to be made to private ways that have been open to the public for a minimum of ten (10) years, out of funds appropriated for this purpose by the Town Meeting. In all cases the entire cost shall be assessed as a betterment upon those properties which benefit from the repairs and owners of such properties shall be required to make a cash deposit for all or any portion of the cost of such repairs.

##### **§84-2 Types of Repairs**

The repairs must be temporary in nature, such as filling, grading, patching and surface coating, may include such repairs to drainage swales, conduits and structures as are necessary to preserve the integrity of surface repairs to the roadway, and shall not be such as to constitute a reconstruction of the roadway. All repairs must be determined by the Public Works Director to be required by public necessity.

##### **§84-3 Petition**

A minimum of fifty-one (51%) of the owners of property abutting the portion of the way proposed to be repaired must petition for the repair, with each ownership entity counting as one.

##### **§84-4 Betterment Charges**

If betterments are to be assessed, they shall be assessed upon each parcel of land benefiting from such repair in proportion to linear frontage on the proportion of the way to be improved or other proportion to linear frontage on the proportion of the way to be improved or other proportional method as may be required by vote of the Town Meeting.

##### **§84-5 Status of Way**

This bylaw does not confer any obligation or duty on the Town or its agents to either initially place or to thereafter maintain and repair said private ways so that they are reasonably safe and convenient for travel by being free from defects or want of repair. The making of such temporary repairs to private ways, no matter how often or to what extent, does not constitute an acceptance by the Town of such private ways as public ways, nor does it constitute a way being “maintained and used as a public” under the Massachusetts Subdivision Control Law.

#### **§84-6 Liability**

The Town, in making repairs under this section shall not be liable for any damages to persons or property caused by negligent repair or maintenance of the private way.

#### **§84-7 Indemnity Agreement**

No repair of a private way shall be undertaken until the Select Board has in its possession agreements executed by at least 75% of abutting owners on the portion of the way to be repaired holding the Town harmless from any additional damage arising from any negligent repair, and which includes the following provisions:

- (i) that the Town assumes no liability to such owners by making the repairs;
- (ii) jointly and severally, to indemnify and hold harmless the Town with respect to such statutory liability and any and all other liability for claims of injury, death or property damage to such owners or third parties caused by alleged defects in the way, including attorneys' fees and other costs of defense;
- (iii) that should the Town decide not to continue to provide temporary repairs to such way, the owners will themselves keep such way in good repair so as to minimize the liability of the Town for having undertaken such repairs;
- (iv) that such repair shall not constitute "maintenance" of such way, so as to give the way the status of a way "maintained and used as a public way" under the Massachusetts Subdivision Control Law;
- (v) that if betterment assessments are assessed for the repairs, the owners will not appeal the amount of the assessment and agree that the assessment may be apportioned over five years.

#### **§84-8 Continually Open to Public Use**

Repairs or maintenance under this section shall not be performed on private ways that do not remain open to public use, or on private ways that are posted as restricted to private use."

**ARTICLE PASSED  
MAJORITY  
YES-50 NO -16**

#### **ARTICLE 24. PILOT AGREEMENT – AUTHORIZATION TO NEGOTIATE AND ENTER**

The Town of Southwick voted to authorize the Select Board to negotiate and enter into an agreement for payment in lieu of taxes (PILOT Agreement), with Loadstar Energy, LLC or its successor in interest, in accordance with M.G.L. c. 59, §38H and M.G.L. c. 164, §1, or any other enabling authority for the planned solar electric generating facilities to be located within the Town of Southwick at the property known as 0 Goose Pond Road, Southwick and described in a deed recorded in the Hampden County Registry of Deeds in Book 20700, Page 436 and in Book 21089, Page 599 and if necessary, further authorize the Board of Assessors to approve the agreement and to authorize the Select Board to take any and all actions and execute any and all documents or instruments necessary or convenient to accomplish, implement and administer the PILOT Agreement and to submit a Special Act therefore to the General Court if enabling legislation is necessary, or take any other action relative thereto.

**PASSED  
MAJORITY**

#### **ARTICLE 25. AUTHORITY TO SELL OLD LIBRARY OWNED BY TOWN**

The Town of Southwick voted to authorize the Select Board to sell or otherwise dispose of Town-owned property commonly known as the Old Library located at 475 College Highway as more fully described in a deed recorded in the Hampden County Registry of Deeds in Book 2599, Page 428 after compliance with M.G.L. Chapter 30B and any other relevant authority at a price and subject to restrictions and conditions determined by the Select Board to be in the best interest of the Town of Southwick subject to Town Counsel review or take any other action relative thereto.

**PASSED  
UNANIMOUS**



**ARTICLE 26. PERMANENT EASEMENT FROM WHIP CITY TOOL & DIE FOR PUMP STATION**

The Town of Southwick voted to authorize the Board of Selectmen to accept the conveyance of a permanent easement for construction, access and maintenance for a new pump station over a portion of the property located at 813 College Highway, Southwick, Massachusetts as set forth on a plan dated March 30, 2018 consisting of approximately 3,750 square feet and on file with the Southwick DPW, said property is owned by Whip City Tool & Die Corporation as more fully set forth in a deed recorded in the Hampden County Registry of Deeds in Book 2755, Page 251, or take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 27. DEPOT STREET PERMANENT EASEMENT FOR SIDEWALK**

The Town of Southwick voted to accept, by gift or otherwise a permanent easement from William J. Malone and Elizabeth Malone at the property known as 42 Depot Street, Southwick consisting of approximately 4,420 sq. ft. which is more fully described as a 10' strip of land along the southerly portion of said property for the purposes of constructing and maintaining a sidewalk on said property and for all matters incidental and related thereto; or take any other action relative thereto.

**PASSED  
UNANIMOUS**

A Motion was made and seconded to dissolve the Annual Town Meeting at 11:10 PM.

**UNANIMOUS**

A TRUE COPY OF ATTEST:

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Michelle L. Hill, Town Clerk  
Doings ATM 05.15.18  
TOWN CLERK, SOUTHWICK, MA

# DOINGS AT THE SPECIAL TOWN MEETING

## COMMONWEALTH OF MASSACHUSETTS

Tuesday, May 15, 2018

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:30 PM on Tuesday, May 15, 2018 Southwick Regional School, 93 Feedings Hills Road, in the Auditorium, with approximately 93 registered voters in attendance at the start of the meeting.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

**ARTICLE 1** The Town of Southwick voted to appropriate and transfer from available funds (General Salary Reserve, Water and Sewer Salary Reserve and Water Retained Earnings) the sum of \$134,947.00 for the following salary accounts:

Selectmen's Administrative Assistant-----	\$810.00	DPW Overtime-----	\$4,610.00
Selectmen's Clerical-----	\$600.00	Solid Waste Overtime-----	\$8,000.00
Chief Administrative Officer-----	\$1,565.00	Cemetery Sexton-----	\$330.00
Finance Committee-----	\$371.00	Director of Health-----	\$2,734.00
Assistant Accountant-----	\$978.00	Board of Health Clerical-----	\$50.00
Accounting Clerical-----	\$1,000.00	Council on Aging Director-----	\$3,150.00
Assessors Clerical-----	\$2,150.00	Council on Aging Clerical Staff-----	\$500.00
Conservation Coordinator-----	\$540.00	Library Director-----	\$2,180.00
Planning Board Clerical-----	\$785.00	Park and Rec Clerical-----	\$320.00
Board of Appeals Clerical-----	\$30.00	Total	\$120,000.00
Computer System Administrator-----	\$1,271.00		
Custodial-----	\$700.00	<u>Sewer</u>	
Town Hall Part Time-----	\$10,000.00	DPW Supervisor-----	\$100.00
Police Chief-----	\$3,000.00	DPW Special Assistant Highway-----	\$367.00
Police Department Secretary-----	\$900.00	Sewer Full Time-----	\$900.00
Police Department Overtime-----	\$15,948.00	Total	\$1,367.00
Police Department Records Clerk-----	\$250.00		
Police Department Full Time-----	\$12,530.00	<u>Water</u>	
Police Department Holiday Pay-----	\$15,445.00	DPW Director-----	\$340.00
Crossing Guard-----	\$3,000.00	DPW Supervisor-----	\$250.00
Dispatch Full Time-----	\$4,500.00	DPW Special Assistant Highway-----	\$50.00
Dispatch Overtime-----	\$2,068.00	Water Full Time-----	\$3,290.00
Dispatch Part Time-----	\$16,900.00	Water Clerical-----	\$1,050.00
Fire Department Clerical-----	\$800.00	Water Overtime-----	\$8,500.00
Emergency Management Director-----	\$230.00	Water Part Time Clerical-----	\$100.00
DPW Director-----	\$500.00	Total	\$13,580.00
DPW Supervisor-----	\$885.00		
DPW Special Assistant Highway-----	\$370.00		

The Finance Committee recommends that the Town vote to appropriate and transfer the sum of \$120,000.00 from General Fund Salary Reserve and the sum of \$1,367.00 from Sewer Salary Reserve and \$5,200.00 from Water Salary Reserve and \$8,380.00 Water Retained Earnings for a total of \$134,947.00 for Salary Accounts as read by the Moderator.

**PASSED  
UNANIMOUS**

**ARTICLE 2:** The Town of Southwick voted to appropriate and transfer from available funds (Free Cash) the sum of \$321,650.00 for the following Operational Line items of take any other actions relative thereto:

Snow/Ice Removal	\$300,000.00
Town Hall Repair and Maintenance	\$ 15,000.00
Police Department Uniforms	\$ 6,650.00

**PASSED  
UNANIMOUS**

**ARTICLE 3:** The Town of Southwick voted to appropriate and transfer from available funds (Free Cash) the sum of \$450,085.00 in connection with the following Capital Items or take any other action relative thereto:

Granville Road Culvert Replacement	\$422,085.00
Depot Street Sidewalks	\$ 10,000.00
Library Carpet Replacement	\$ 18,000.00

**PASSED  
UNANIMOUS**

**ARTICLE 4.** The Town of Southwick voted to appropriate and transfer from available funds (Free Cash) the sum of \$20,000.00 to the Other Post Employment Benefits Trust Fund (O.P.E.B.) established under the provisions of M.G.L. Chapter 32B, Section 20 or take any other actions relative thereon.

**PASSED  
UNANIMOUS**

A Motion was made and seconded to dissolve the Special Town Meeting at 6:41 PM.

**UNANIMOUS**

A TRUE COPY OF ATTEST:

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Michelle L. Hill, Town Clerk  
Doings STM 05.15.18  
TOWN CLERK, SOUTHWICK, MA