



**TOWN OF SOUTHWICK**  
**Annual Town Report**  
**2012**

## *Front Cover:*

The cover of this year's 2012 Annual Town Report is a depiction of a road side scene of the State of Massachusetts DOT Project on the Town of Southwick's Route 10/202 College Highway. The 1.6 miles of Route 10/202 College Highway, between Tannery Road south to Town Hall, which was completed in 2012, is being redesigned and rebuilt in three phases by the State of Massachusetts Department of Transportation (Mass DOT). This project was conceived and started in 1995 with a Route 10/202 College Highway Corridor Study by Pioneer Valley Planning Commission. The project included new storm drainage systems, widening of the road, installation of left turn lanes, new granite curbing, new sidewalks, decorative lighting, concrete handicapped ramps, resurfacing of the road surface, new pavement markings, landscaping and trees, and new traffic signals at Feeding Hills Road and Depot Street. The American flags and decorative banners on the street lights depicted on the cover of this report were furnished and paid for by business owners, residents, and the Town. Pedestrian use will be encouraged going into the future with more sidewalks in place. The first phase of this project's cost to the state was approximately \$5.4 million dollars. The project was completed through a joint effort between the Massachusetts Department of Transportation, the Town of Southwick Board of Selectmen's Office and the Department of Public Works. In future years the other sections of College Highway being the Northern Section from Tannery Road to the Westfield City line, and the Southern Section being from Town Hall to the Connecticut line will be redesigned and rebuilt in a similar fashion. This project so far has been a wonderful enhancement to the already beautiful Town of Southwick which we as residents are so very proud of.

*Special thanks to:  
Cindy Pendleton  
for preparing this report*

*(who would also like to thank Martin Lee , Greg Scibelli and all the Departments, Boards, Committees, Commissions along with any other individuals who aided me in the preparation of this report. You know who you are!)*

Town of Southwick Website is:

***[www.southwickma.org](http://www.southwickma.org)***

# ANNUAL TOWN REPORT

of the

## TOWN OFFICERS

of the Town of



**SOUTHWICK**  
**Massachusetts**

for the year

**2012**

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**Business Hours:** Monday – Friday  
8:30 a.m. – 4:30 p.m.

Accounting

Assessors

Research Hours - 9:00 a.m. to 12:00 noon

Board of Selectmen

Building Department

Conservation Commission (P/T Hours)

Department of Public Works

Park and Rec. Commission (P/T Hours)

Planning Board (P/T Hours)

Town Clerk Treasurer & Collector

Health Department

**All Town Business Offices are closed on the following holidays:**

New Years Day

President's Day

Memorial Day

Labor Day

Veterans Day

Christmas Day

Marin Luther King Day

Patriots Day

Fourth of July

Columbus Day

Thanksgiving Day

**Fire Department:**

Monday – Friday

8:00 a.m. – 4:00 p.m.

**Senior Center:**

Monday – Friday

9:00 a.m. – 2:00 p.m.

**Board of Assessors:**

Monday Nights

7:00 p.m. – 9:00 p.m.

## TOWN DIRECTORY

Animal Control	569-5348
Assessors	569-0565
Births, Deaths, Marriages	569-5504
Board of Health	569-1212
Board of Selectmen	569-5995
Building Inspector	569-1211
Chief Administrative Officer	569-5995
Community Center	569-5701
Conservation Commission	569-6907
Council on Aging	569-5498
Department of Public Works	569-3375
Dog Licenses	569-5504
Economic Development	569-5995
Electrical Inspector	569-1211
Emergency Management	569-0308
Fire Department	569-6363
Fishing & Hunting Licenses	569-5504
Historical Commission	569-5995
Lake Management	569-0515
North Pond Boat Ramp	569-0513
Our Comm. Food Pantry Inc	569-9876
Park & Recreation	569-5701
Planning Board	569-6056
Plumbing Inspector	569-1211
Powder Mill Middle School	569-5951
Police Department	569-5348
Southwick Housing Authority	569-3161
Southwick Public Library	569-1221
School Bus Garage	569-6896
South Pond Boat Ramp	569-0514
South Pond Beach	569-1213
Southwick Family Support Coalition	569-3456
Southwick/Tolland Reg. High School	569-1723
Superintendent of Schools	569-5391
Taxes	569-5504
Tree Warden	569-3040
Town Accountant	569-5286
Town Treasurer	569-5504
Veterans Services	786-0400
Visiting Nurses Association	781-5070
Water Division	569-6772
Woodland Elementary School	569-6598
Zoning Information	569-1211

## TRANSFER STATION

**569-0160**

Transfer stickers can be purchased at the Town Hall/Collectors Office:

Annual Sticker = \$90.00  
Prorated Half Year Sticker = \$45.00  
Sr. Citizen 60 and Older Sticker = \$45.00  
Sr. Citizen Prorated Half year Sticker = \$22.00  
Second Sticker = \$25.00  
Replacement Sticker = \$25.00  
One Day Pass = \$20.00  
Recycling Only Sticker = \$10.00

Separate Fees for Depositing of:  
Appliances, Mattresses, Tires and  
Propane Tanks.

Waste Oil, Oil Filters, and Used Antifreeze  
Electrical, and Electronic Devices.  
Accepted Free of Charge

### HOURS OF OPERATION

Sunday – Closed  
Monday – Closed  
Tuesday 11:30 a.m. – 7:20 p.m.  
Wednesday 8:00 a.m. – 4:20 p.m.  
Thursday Closed  
Friday – 8:00 a.m. – 4:20 p.m.  
Saturday 8:00 a.m. – 3:50 p.m.

## CHURCH DIRECTORY

Christ Lutheran Church	569-5151
Pastor Jeffrey King	
Southwick Congregational Church	569-6362
Reverend Valerie Roberts	
Christ Church United Methodist	569-5206
Pastor Ron	
Our Lady of the Lake Church	569-0161
Roman Catholic Pastor Henry L. Dorsch	
Southwick Assembly of God Church	569-1882
Pastor Earl Quirk	
Southwick Community Episcopal Church	569-9650
Pastor Taylor Albright	
Southwick Baptist Church	569-4187
Pastor Alexander Brover	

# RETIREEES

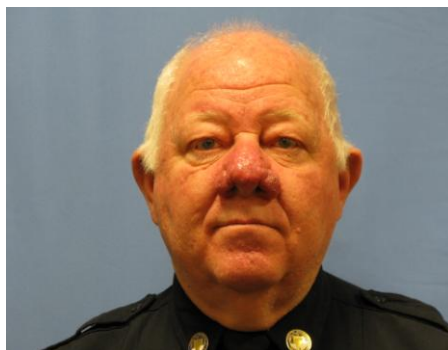
It is always my pleasure to pay tribute to anyone that has retired from the Town of Southwick. This year we had two such individuals:

*Stella Durfey*



Stella retired from the Southwick Fire Department in 2012. She started her career with the Town in 1988 in the Treasurer/Collector/Clerks Office, moving on to become the Assistant Town Accountant in 1989. Stella then took a job working for the Southwick Fire Department in 1990 until retiring in 2012. She still remains with us working in many capacities as a "Town Floater". We will forever be grateful for her ability to be versatile.

*Rick Cross*



Sergeant Rick Cross retired from the Southwick Police Department September 29, 2012 with almost 36 years being with the Southwick Police Department. Rick began as a Reserve Officer in 1977, went full time in 1980 and was appointed Sergeant in 2004. Sergeant Cross was liked by all and we wish him many happy years of retirement.

**May they both enjoy their retirement to the fullest...**

# Memoriams

**John H. Westcott, Jr.**  
1923 – 2012



*Everyone at Town Hall will have fond memories of John. He worked in the Maintenance Department for the Town of Southwick in a part time capacity.*



**William C. Cook**  
2012



*Bill worked for the Town of Southwick as a Plumbing Inspector. He served in that capacity for over 20 years.*



**Merton G. Seibert**  
1929 – 2012



*Mert worked for the Town as Superintendent of the Highway, Water and Transfer Station Departments and also as Cemetery Sexton until retiring in 1991*



**George S. Wallis**  
1926 – 2012



*George was involved in the building of current Southwick Public Library while he served as a Library Trustee*



**Winifred E. Zarichak**  
1918 – 2012

*Winifred was a volunteer  
at the Southwick  
Public Library, was a Friend of  
Southwick Public Library and served on  
Southwick Historical Society*



**Carrie L. Arnold**  
1920 - 2012

*Carrie served as a  
member of the Town of Southwick  
Finance Committee  
in the early 1980's and was  
on the Bicentennial Group  
in the early 1970's. She also served as  
a member of the School Committee  
and Building Committee.*



**Diana D. Tardiff**  
2012

*Diana served for the Town  
of Southwick on the Community  
Development Committee.*



**Claire F. Dougenik**  
2012

*Claire served for the Town  
of Southwick in the capacity of  
Town Accountant around the 1970's.*





**Richard C. Waterman, Sr.**  
1918 – 2012

*Richard served on the Southwick Board of Assessors for the Cultural Council since 15 years, in which 14 of the years he served as Chairman.*



**Marilyn J. Girace**  
2012

*Marilyn served as a member 2004, her work on the Council will be long remembered.*



**John R. Clegg**  
1945 – 2012

*John Clegg served as Director of Assessment beginning his work for the Town of Southwick in October of 2002. John retired in 2009, he was a caring, kind and always happy individual.*



**Henry C. "Bud" Engelhardt III**  
1935 - 2012

*Bud served as the Executive Director of the Southwick Housing Authority for 35 years. He also worked on the Town Complex Committee for Town Hall, Senior Citizens Center, and Fire and Police Stations. Bud will be remembered for his tacos and apple pie he delivered to all the Town Employees each year. Bud also served on the Woodland School Facilities Study Committee, the Building Committee and the Roofing Committee.*



*The Town of Southwick would like to offer our sympathy to the family and friends for following two individuals who volunteered at the Southwick Senior Center:*

*Douglas Hamberg - Doug was a very kind and caring gentleman to everyone he came in contact with at the center. He served on the Highland Valley Nutrition Board and also helped in the dining center.*

*Betty Czeraopowicz - Betty delivered home bound meals through the years to many homebound elders. She was always available to help with parties and any other events where help was needed. She was surely a wonderful helper and a friend to all at the center.*

*Once again, I would like to thank any and all individuals who provided me with pictures and any other miscellaneous information on the aforementioned, without your help it would have been difficult to pay tribute to these individuals.*

*Respectfully submitted,  
Cindy Pendleton*

## APPOINTED AND ELECTED TOWN OFFICIALS

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
<b>Board of Assessors</b>	<b><i>Elected Officials</i></b>				
David Recoulle		3 Years	2014	May 10, 2011	
Robert K. Johnson		3 Years	2013	May 11, 2010	
Paul Connolly		3 Years	2015	May 8, 2012	
<b>Cemetery Commission</b>	<b><i>Elected Officials</i></b>				
Roy Benson		3 Years	2014	May 10, 2011	
Diane L. Mason-Arnold		3 Years	2015	May 8, 2012	
Sharon Horacek		3 Years	2013	May 11, 2010	
<b>Constables</b>	<b><i>Elected Officials</i></b>				
Kelly Magni		3 Years	2014	May 10, 2011	
T. J. Welch		3 Years	2014	May 10, 2011	
<b>Dickinson School Trustees</b>	<b><i>Elected Officials</i></b>				
Gene Theroux		3 Years	2014	May 10, 2011	
Dean Rankin		3 Years	2015	May 8, 2012	
Kenneth R. Haar		3 Years	2013	May 11, 2010	
<b>Board of Health</b>	<b><i>Elected Officials</i></b>				
Susan Brzoska		3 Years	2014	May 10, 2011	
Dr. Jerome Azia		3 Years	2015	May 8, 2012	
Casimir Tryba		3 Years	2013	May 11, 2010	
<b>Southwick Housing Authority</b>	<b><i>Elected Officials</i></b>				
Joan M. Hagan		5 Years	2013	May 13, 2008	
Joanne E Horacek		5 Years	2017	May 8, 2012	
Elizabeth G. Malone		5 Years	2014	May 12, 2009	
Karen F. Reed		5 Years	2015	May 11, 2010	
Kenneth R. Haar		3 Years	2013	May, 2010	
<b>Library Trustees</b>	<b><i>Elected Officials</i></b>				
Michael J. McMahon		3 Years	2014	May 10, 2011	
Suzanne Davis		3 Years	2015	May 8, 2012	
Tammy L. Ciak		3 Years	2014	May 10, 2011	
Nancy Zdun		3 Years	2013	May 11, 2010	
Carol A. Geryk		3 Years	2013	May 11, 2010	
Richard R Hauff		3 Years	2015	May 8, 2012	
<b>Moderator</b>	<b><i>Elected Official</i></b>				
James Putnam II		3 Years	2014	May 10, 2011	
<b>Park &amp; Rec.</b>	<b><i>Elected Officials</i></b>				
Kelly Magni		3 Years	2014	May 10, 2011	
Susan Grabowski		3 Years	2014	May 10, 2011	
Daniel D Call		3 Years	2015	May 8, 2012	
Michelle Ackerman		3 Years	2013	May 11, 2010	
Li-Ling Waller		3 Years	2015	May 8, 2012	

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
<b>Planning Board</b>	<b>Elected Officials</b>		<b>MGL 41 S81A</b>		
Richard Utzinger		5 Years	2014	May 10, 2011	
Rosalyn Terry		5 Years	2017	May 8, 2012	
Doug Moglin		5 Years	2013	May 10, 2011	
Robert M. Johnson		5 Years	2015	May 11, 2010	
Joseph Deedy		5 Years	2014	May 8, 2012	
Marcus Phelps	Town Planner	1 Year	2011	Sept. 8, 2008	June 30, 2012
Alan Slessler	Town Planner	1 Year		Oct. 15, 2012	
T J Welch	Appointed Associate Member	1 Year	2013	Aug. 13, 2012	
<b>Board of Selectmen</b>	<b>Elected Officials</b>				
Arthur Pinell		3 Years	2013	May 11, 2010	
Russell Fox		3 Years	2014	May 10, 2011	
Tracy Cesan		3 Years	2015	May 8, 2012	
<b>STGRSD School Committee</b>	<b>Elected Officials</b>				
James L. Vincent		1 Year	2013	May 8, 2012	
George A. Leblanc Jr		1 Year	2013	May 8, 2012	
Darrell E Cass		3 Years	2015	May 8, 2012	
Jeffrey T. Houle		2 Years	2014	May 8, 2012	
Jean McGiveny-Burelle		2 Years	2014	May 8, 2012	
<b>Water Commissioners</b>	<b>Elected Officials</b>				
Luther Hosmer		3 Years	2014	May 10, 2011	
Peter Jakobowski		3 Years	2015	May 8, 2012	
Edward Johnson		3 Years	2013	May 11, 2010	
<b>Town Accountant</b>	<b>Appointed Official</b>				
Linda Carr		3 Years	2013	July 12, 2010	
<b>Animal Inspector</b>	<b>Nominated Officials</b>				
Charles B. Colson		1 Year	2013	July 2, 2012	
<b>Board of Appeals</b>	<b>Appointed Officials</b>				
Paul A. Gregoire		3 Years	2013	July 12, 2010	
David Methe		1 Year	2013	July 2, 2012	
Thomas Stapleton		3 Years	2014	July 11, 2011	
Judith Bernath	Alternate Member	3 Years	2014	July 11, 2011	
<b>Director of Assessment</b>	<b>Appointed Official</b>				
Sue Gore		1 Year	2013	July 2, 2012	
<b>Building Inspector</b>	<b>Appointed Official</b>				
Denis Gaido	Feb. 15, 2006	3 Years	2013	July 2, 2012	
<b>Sealer Weights &amp; Measures</b>	<b>Appointed Official</b>				
Dennis Clark		1 Year	2013	July 2, 2012	
<b>Deputy Building Inspector</b>	<b>Appointed Official</b>				
Robert Sullivan		1 Year	2013	July 2, 2012	
<b>Gas &amp; Plumbing Inspector</b>	<b>Appointed Official</b>				
Saverio Santaniello		1 Year	2013	July 2, 2012	
Michael Day	Asst. Plumbing Inspector	1 Year	2013	July 2, 2012	
Illia Olbrys		1 Year	2013	March 18, 2013	

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
<b>Wiring Inspector</b>	<b><i>Appointed Officials</i></b>				
Lester Smith	Head Inspector	1 Year	2013	July 2, 2012	
Robert Johnson	Assistant	1 Year	2013	July 2, 2012	
<b>Chief Administrative Officer</b>	<b><i>Appointed Official</i></b>				
Karl J. Stinehart		3 Years	2013	July 12, 2010	
<b>Town Clerk, Treas. &amp; Coll.</b>	<b><i>Appointed Official</i></b>				
Michelle L. Hill		3 Years	2015	Aug.13,2012	
<b>Parking Ticket Hearing Officer</b>	<b><i>Appointed Official</i></b>				
Michelle L. Hill		1 Year	2013	July 2,2012	
<b>DPW Director</b>	<b><i>Appointed Official</i></b>				
Jeffrey Neece		1 Year	2013	July 2, 2012	
<b>Tree Warden &amp; Moth Inspector</b>					
Jeffrey Neece		1 Year	2013	July 2, 2012	
<b>Special Assistant DPW</b>	<b><i>Appointed Official</i></b>				
Richard Grannells		1 Year	2013	July 2, 2012	
<b>Agricultural Committee</b>					
Michael Demko		2 Years	2013	July 11, 2011	
Ana Demko	Alternate Member	1 Year	2013	July 16,2012	
Tracy Root		1 Year	2012	Sept. 12, 2012	
Jocelyn Linnkedin		2 Years	2013	Oct. 31, 2011	
Frank T Larson		1 Year	2013	July 16, 2012	
<b>Animal Control</b>	<b><i>Appointed Officials</i></b>				
Tracy Root	Full Time	1 Year	2013	July 2, 2012	
Charles Brett Colson		1 Year	2013	July 2, 2012	
Donald W Gane	Assistant Animal Control	1 Year	2013	July 2, 2012	
Krisanne L Quinne Keene	Kennel Personnel	1 Year	2013	July 2,2012	
James Skop		1 Year	2012	Aug. 15, 2011	March 16, 2013
Royal Bridges		1 Year	2013	July 2,2012	
Kathy Thompson	Kennel Personnel	1 Year	2013	July 2, 2012	
<b>Cap. Expend. Comm.</b>	<b><i>Appointed Officials</i></b>				
Arthur Pinell	BOS Appt.	3 Years	2013	June 26, 2011	
Cal Chunglo	Moderator Appt.	3 Years	2013	Oct. 26, 2010	
Robert Horacek	FinCom Appt.	3 Years	2013	Oct. 26, 2010	
Karl J. Stinehart, CAO	Permanent Member				
Richard Condron	School Committee	3 Years	2013	Oct. 26, 2010	
Fred Hanks	BOS Appt.	3 Years	2013	July 12, 2010	
Linda Bathel	FinCom Appt.	3 Years	2013	Oct. 26, 2010	
William H Baildon	FinCom Appt.	3 Years	2015	Mar. 14, 2012	
<b>Comm. Pres. Comm.</b>	<b><i>Appointed Officials</i></b>				
John Whalley	BOS Appt.	3 Years	2015	July 2, 2012	
Bettye Bradley	BOS Appt.	3 Years	2015	July 2, 2012	Resigned
Dennis Clark	BOS Appt.	3 Years	2012	Sept. 21, 2009	
Doug Moglin	Planning Board	3 Years	2014	June 7, 2011	
Christopher J Pratt	Conservation Commission	3 Years	2012	Jan. 5, 2009	
Robert K Johnson	BOS Appt.	3 Years	2014	August 1, 2011	

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Karen Reed	Housing Authority	3 Years	2014	May 18, 2012	Replaced Ayotte
Kelly Magni	Park & Rec	3 Years	2012		
Patricia McMahon	Historical	3 Years	2015	Jan. 2012	Replaced MacEwen
<b>Conservation Commission</b>	<b>Appointed Officials</b>				
Dennis Clark, Coordinator		1 Year	2013	July 2, 2012	
Mehmet Mizanoglu		1 Year	2013	July 2, 2012	
Christopher Pratt		3 Year	2015	July 2, 2012	
Seth Kellogg		3 Year	2015	July 2, 2012	
David Stansbury		3 Year	2015	July 2, 2012	March 12, 2013
Jeremy Cigal		3 Year	2014	July 11, 2011	
James A. Parent		1 Year	2013	July 2, 2012	
Robert R Baribeau		1 Year	2013	July 2, 2012	
Matt Wzorek		3 Year	2015	Mar. 11, 2013	
<b>Council on Aging</b>	<b>Appointed Officials</b>				
Lorraine Lawrence		3 Years	2014	July 11, 2011	
Mary Alice Martin		3 Years	2013	July 12, 2010	
Harriet Fischer		3 Years	2013	July 12, 2010	
Joan Plancon		3 Years	2015	July 2, 2012	
Herbert Pace		3 Years	2015	July 2, 2012	
Roy Benson		3 Years	2015	July 2, 2012	
Frank B. Quirk		3 Years	2013	Jan. 11, 2010	
Mary Jane Connolly		2 Years	2013	July 12, 2010	
Rebecca Perron	Associate Member	3 Years	2014	July 11, 2011	
<b>Cultural Council</b>	<b>Appointed Officials</b>				
Marilyn Girace		3 Years	2013	July 12, 2010	Deceased
Patricia McMahon		3 Years	2015	July 2, 2012	
Joan Perkins-Smith		3 Years	2015	July 2, 2012	
Marcia E. Capuano		3 Years	2013	Jan. 11, 2010	
Frank B. Quirk		3 Years	2013	Jan. 11, 2010	March 1, 2013
Karen Deyo		3 Years	2014	July 11, 2011	
Joyce Bannish		3 Years	2015	July 2, 2012	
Susan Kochanski		3 Years	2013	May 24, 2010	
Ellen C. Miles		3 Years	2013	June 28, 2010	
Lisa Pentz		3 Years	2013	Nov. 8, 2010	
Jennifer Bruno		3 Years	2014	Apr 20 2011	
Laura Zides-Lucier		3 Years	2015	July 2, 2012	
Barbara Gunn		3 Years	2015	July 2, 2012	
Rebecca Perron	Associate Member	3 Years	2014	July 11, 2011	
Darlene Utzinger		3 Years	2015	July 2, 2012	
<b>Economic Development</b>	<b>Appointed Officials</b>				
Fred Hanks		1 Year	2013	July 2, 2012	
Craig Samuelson		1 Year	2013	July 2, 2012	
Kenneth Haar		1 Year	2013	July 2, 2012	
Michael McMahon		1 Year	2013	July 2, 2012	
Janice LaFrance		1 Year	2013	July 2, 2012	

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Brenda LeDuc		1 Year	2013	July 2, 2012	
Richard Hauff		1 Year	2013	July 2, 2012	
<b>Election &amp; Registration</b>	<b>Appointed Officials</b>				
Shirley Morris		3 Years	2015	July 2, 2012	
John "Jack" Sinico		3 Years	2013	July 12, 2010	
Don Morris		3 Years	2015	Apr. 2012	
<b>Fence Viewer</b>	<b>Appointed Officials</b>				
Herbert Pace		1 Year	2013	July 2, 2012	
<b>Finance Committee</b>	<b>Appointed Officials</b>				
Richard Buley	Moderator Appt.	3 Years	2015	Sept. 19, 2012	
Patricia Dunn-O'Connell	Associate Member	3 Years	2013	Oct. 24, 2011	
Robert Horacek	Moderator Appt.	3 Years	2014	Oct 12, 2011	
Linda Bathel	Moderator Appt.	3 Years	2013	Sept 2010	
Sheila T. Chamberlin	Moderator Appt.	3 Years	2015	Sept. 19, 2012	
Terrence D Mish	Moderator Appt.	3 Years	2014	Aug. 30, 2011	
Thomas Witham	Moderator Appt.	3 Years	2013	May 2010	
Nancy Beaman	Moderator Appt.	3 Years	2014	Oct. 12, 2011	
<b>Fire Department</b>	<b>Appointed Officials</b>				
Richard Anderson	Acting Chief	1 Year	2013	July 2, 2012	
Scott Bradbury	Lt, EMT	1 Year	2013	July 2, 2012	
William K Frazer	Lt, EMT	1 Year	2013	July 2, 2012	
Keith A Parent	Lt.	1 Year	2013	July 2, 2012	
Michael Demko, Jr	Acting Deputy Chief	90 days	2013	July 2, 2012	
Adam Ambrose	FF/EMT	1 Year	2013	July 2, 2012	
Marco Andrade	FF	1 Year	2013	July 2, 2012	
Aaron Bannish	FF	1 Year	2013	July 2, 2012	
Jessica Bishop	FF	1 Year	2013	July 2, 2012	
Carolyn Bradbury	FF,EMT	1 Year	2013	July 2, 2012	
Timothy Bridges	FF	1 Year	2013	July 2, 2012	
Eric M Brogan	FF,EMT	1 Year	2013	July 2, 2012	
Christopher Brown	FF,EMT	1 Year	2013	July 2, 2012	
John F Cain	FF	1 Year	2013	July 2, 2012	
Alex Ciborowski	FF	1 Year	2013	July 2, 2012	
Gregg Condon	FF	1 Year	2013	July 2, 2012	
Dennis Day	FF	1 Year	2013	July 2, 2012	
Michael Demko, III	FF	1 Year	2013	July 2, 2012	
Michael J Dennis	FF	1 Year	2013	July 2, 2012	
Ian Dudek	FF	1 Year	2013	Dec. 10, 2012	
Jeffery Dunham	FF	1 Year	2013	July 2, 2012	
Mason Dunn-McDunagh	FF	1 Year	2013	July 2, 2012	
Donald Elton	FF	1 Year	2013	July 2, 2012	
Michael Ferraraccio	FF	1 Year	2013	July 2, 2012	
Matthew A Gaugh	FF	1 Year	2013	July 2, 2012	
Dave Gay	FF	1 Year	2013	Dec. 10, 2012	
Darren Goddard	FF,EMT	1 Year	2013	July 2, 2012	

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Frederick J Gore	Support Personnel	1 Year	2013	July 2, 2012	
Judson Graham	FF	1 Year	2013	July 2, 2012	
Hannah Griffen	FF	1 Year	2013	July 2, 2012	
Adam Hart	FF,EMT	1 Year	2013	July 2, 2012	
David Humphrey	FF	1 Year	2013	July 2, 2012	
Brandon P Johnson	FF	1 Year	2013	July 2, 2012	
Paul A Johnson	LT	1 Year	2013	July 2, 2012	
William Kelly	FF,EMT	1 Year	2013	July 2, 2012	
Michael Kennedy	FF	1 Year	2013	July 2, 2012	
Beverly LaBombard	EMT	1 Year	2013	July 2, 2012	
Sarah Leavy	FF	1 Year	2013	July 2, 2012	
Timothy Mannion	FF	1 Year	2013	July 2, 2012	
John McKay	FF	1 Year	2013	July 2, 2012	
Timothy Nehmer	FF	1 Year	2013	July 2, 2012	
Katie O'Meara	EMT	1 Year	2012	July 2, 2012	
Brian Schneider	Lt/Emt	1 Year	2013	July 2, 2012	
Andrew Scott	FF	1 Year	2013	July 2, 2012	
Brendan Shea	FF/EMT	1 Year	2013	Dec. 7, 2012	
Christine Shore	EMT	1 Year	2013	July 2, 2012	
Gregory Skop	FF,EMT	1 Year	2013	July 2, 2012	
David R Smith	FF	1 Year	2013	July 2, 2012	
Kathleen S Sobczyk	EMT	1 Year	2013	July 2, 2012	
John F Symmons	FF	1 Year	2013	July 2, 2012	Resigned
Edward Thibault	FF	1 Year	2013	July 2, 2012	Retired
Ralph Vecchio	FF,INSPECTOR	1 Year	2013	July 2, 2012	
John Wackerbarth	FF	1 Year	2013	July 2, 2012	
Michael A Westcott	FF/EMT	1 Year	2013	July 2, 2012	
Bryan Westcott	FF	1 Year	2013	July 2, 2012	
Brendon Shea	FF	1 Year	2013	Dec. 7, 2012	
Ian Dudek	FF	1 Year	2013	Dec. 10, 2012	
Christopher Conroy	FF/EMT	1 Year	2013	Mar.25, 2013	
<b>Forest Fire Warden</b>	<b>Appointed Official</b>				
Richard Anderson		1 Year	2013	July 2, 2012	
<b>Graves Officer</b>	<b>Appointed Official</b>				
John H. Andrews		1 Year	2013	July 2, 2012	
<b>Health Inspector</b>					
Thomas FitzGerald					
<b>Historical Commission</b>	<b>Appointed Officials</b>				
Karen Brzezinski		3 Years	2013	July 12, 2010	Jan. 23, 2012
Barbara MacEwan		3 Years	2013	July 12, 2010	Jan. 9, 2012
Ellen C. Miles		2 Year	2014	Feb. 13, 2012	
John Bannish		1 Year	2013	July 2, 2012	



NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Patricia McMahon		3 Year	2015	Feb. 13, 2012	
Susan Kochanski		2 Year	2014	Feb. 13, 2012	
David Gunn		1 Year	2013	July 2, 2012	
Lee Hamburg		1 Year	2013	Feb. 13, 2012	
<b>Lake Management</b>	<b>Appointed Officials</b>				
Tom Fabian	Assoc. Member	1 Year	2013	July 2,2012	
Richard Grannells		1 Year	2013	July 2, 2012	
Scott Graves		1 Year	2013	July 2, 2012	
Ray Reardon		1 Year	2012	July 11, 2011	May 27, 2012
Norman Stolzenberg	Assoc. Member	1 Year	2013	July 2, 2012	
Gerald Crane		1 Year	2013	July 2, 2012	
Chris Sears		1 Year	2013	July 2, 2012	
W.K. Phillips Jr		1 Year	2013	July 2, 2012	
Malcolm DeBay		1 Year	2013	July 2, 2012	
Steven Legault		1 Year	2013	July 2, 2012	
Michael DeBay		1 Year	2013	June 18, 2012	
Michael Coombs		1 Year	2013	Nov. 5, 2012	
<b>Lake Mgt Canal Comm.</b>	<b>Appointed Official</b>				
Malcomb Debay		1 Year	2013	July 2,2012	
Michael Debay		1 Year	2013	July 2,2012	
Dennis Clark		1 Year	2013	July 2,2012	
Gerald Crane		1 Year	2013	July 2,2012	
Thomas Fitzgerald		1 Year	2013	July 2,2012	
Richard Grannells		1 Year	2013	July 2,2012	
Deborah Herath		1 Year	2013	July 2,2012	
Scott Graves		1 Year	2013	July 2,2012	
W.Ken Phillips		1 Year	2013	July 2,2012	
Chris Sears		1 Year	2013	July 2,2012	
Steve Schmid		1 Year	2013	July 2,2012	
Earl "Mike" Coombs		1 Year	2013	Nov.19, 2012	
<b>Ch. 148A Mun.Hear.Off.</b>	<b>Appointed Official</b>				
Karl J. Stinehart		1 Year	2013	July 2, 2012	
<b>Open Space Plan.Comm.</b>	<b>Appointed Official</b>				
Dennis Clark	Vice Chairman	1 Year	2013		
John Stadnicki	Chairman	1 Year	2013		
Mehmet Mizanoglo		1 Year	2013		
Bettye Bradley		1 Year	2013		
Craig Samuelson		1 Year	2013		
Albert DeLoretto		1 Year	2013		
Jean Cass	Secretary	1 Year	2013		Resigned
Tom Lane	Associate Member	1 Year	2013		
J Patrick Ayotte	Associate Member	1 Year	2013		
Chris Pratt	Associate Member	1 Year	2013		
<b>Park.Ticket Hear. Off.</b>	<b>Appointed Official</b>	1 Year	2013		
Michelle L Hill					

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
<b>Pioneer Valley Plan.Comm.</b>					
Robert Johnson		1 Year	2011		Appt. by Plan.Bd.
Marcus Phelps		1 Year	2012		Appt. by Plan.Bd.
<b>Police Dispatch</b>	<b><i>Appointed Officials</i></b>				
Keith N. Stromgren		1 Year	2013	July 2, 2012	
Peter W. Coe		1 Year	2013	July 2, 2012	
James R. Frenette		1 Year	2013	July 2, 2012	
Robert Eak		1 Year	2013	July 2, 2012	
<b>Police Dispatch Part Time</b>	<b><i>Appointed Officials</i></b>				
Wendy Cordeiro		1 Year	2013	July 2, 2012	
Andrea Rowley		1 Year	2013	July 2, 2012	
David LaBombard		1 Year	2013	July 2, 2012	
<b>Police Department</b>	<b><i>Appointed Official</i></b>				
Mark J. Krynicki, Chief		1 Year	2013	July 2, 2012	
<b>Police Officers</b>	<b><i>Appointed Officials</i></b>				
Lt. David Ricardi		1 Year	2013	July 2, 2012	
Sgt. Kevin Bishop		1 Year	2013	July 2, 2012	
Sgt./Detective Robert Landis		1 Year	2013	July 2, 2012	
Sgt Kirk Sanders		1 Year	2013	July 2, 2012	
Sgt. Richard Cross		1 Year	2013	July 2, 2012	Retired
Roger P. Arduini		1 Year	2013	July 2, 2012	
Rhett Bannish		1 Year	2013	July 2, 2012	
Donald Day		1 Year	2013	July 2, 2012	
Bradford Fisk		1 Year	2013	July 2, 2012	
Thomas Krutka K-9 Officer		1 Year	2013	July 2, 2012	
Paul Miles		1 Year	2013	July 2, 2012	
Jax (K-9)		1 Year	2013	July 2, 2012	
Michael Taggart		1 Year	2013	July 2, 2012	
Gregory L Burt		1 Year	2013	July 2, 2012	
Marc S. Siegel		1 Year	2013	July 2, 2012	
Michael Westcott		1 Year	2013	July 2, 2012	
Daniel Ryan		1 Year	2013	July 2, 2012	
<b>Reserve Police Officers</b>	<b><i>Appointed Officials</i></b>				
Christopher Carr		1 Year	2013	July 2, 2012	
Robert DeLuca		1 Year	2013	July 2, 2012	
Jessie Rizzo		1 Year	2013	July 2, 2012	
Daniel Scibelli		1 Year	2013	July 2, 2012	
Keith Stromgren		1 Year	2013	July 2, 2012	
Jeremiah Cain		1 Year	2013	July 2, 2012	
Michel A. Girard		1 Year	2013	July 2, 2012	
Paul A Laflamme		1 Year	2013	July 2, 2012	
Kenneth Laxton		1 Year	2013	July 2, 2012	
Ernest Malone		1 Year	2013	July 2, 2012	
Gregory Priest		1 Year	2013	July 2, 2012	
Richard Cross		1 Year	2013	Sept. 11, 2012	

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
<b>School Crossing Guard</b>	<b>Appointed Officials</b>				
Lisa Fiore		1 Year	2012	Feb. 7, 2011	March 2, 2013
JoAnne Browne		1 Year	2013	July 2,2012	
Susan Porter		1 Year	2013	July 2,2012	
<b>Sewer Imple.Comm.</b>	<b>Appointed Officials</b>				
Gerald Patria		1 Year	2013	July 2,2012	
Freda Brown		1 Year	2013	July 2,2012	
Brian J. Pranka		1 Year	2013	July 2,2012	
<b>Swk.Emer.Man. Agency</b>	<b>Appointed Officials</b>				
Charles H. Dunlap, Director		1 Year	2013	July 2,2012	
Keith N. Stromgren, Asst. Director		1 Year	2013	July 2,2012	
Charles E. Housner, Asst. Director		1 Year	2013	July 2,2012	Resigned
Robert Miller		1 Year	2013	July 2,2012	
Pauline Dunlap		1 Year	2013	July 2,2012	
Eric Carroll		1 Year	2013	July 2,2012	
John Cashman		1 Year	2013	July 2,2012	
Aaron DeWinkleer		1 Year	2013	July 2,2012	
Jeffrey Stenberg		1 Year	2013	July 2,2012	
Peter F Jakobowski Jr		1 Year	2013	July 2,2012	
Daniel Vierno		1 Year	2013	July 2,2012	
Charles F Darling Asst. Director		1 year	2013	July 2,2012	
Joseph G Ballard		1 Year	2013	July 2,2012	
<b>Loc.Emer.Plan.Comm.</b>	<b>Appointed Officials</b>				
Russell Fox		1 Year	2013	July 2,2012	
Karl J. Stinehart, Chairperson		1 Year	2013	July 2,2012	
Charles H. Dunlap		1 Year	2013	July 2, 2012	
Richard Anderson		1 Year	2013	July 2,2012	
Thomas FitzGerald		1 Year	2013	July 2,2012	
David Ricardi		1 Year	2013	July 2,2012	
Jeffrey Neece		1 Year	2013	July 2,2012	
Roy Benson		1 Year	2013	July 2,2012	
Arthur Boissonnault		1 Year	2013	July 2,2012	
John Barry		1 Year	2013	July 2,2012	
Stephen Presnal		1 Year	2013	July 2,2012	
Dennis Clark		1 Year	2013	July 2,2012	
Brian Houlihan		1 Year	2013	July 2,2012	
Bruce Bussiere	Noble Hospital Rep	1 Year	2013	July 2,2012	
Karen Wzorek		1 Year	2013	July 2,2012	
<b>Cit.Emer.Resp.Team</b>	<b>Appointed Officials</b>				
Charles H. Dunlap, Coordinator		1 Year	2013	July 2,2012	
Robert Miller		1 Year	2013	July 2,2012	
Pauline Dunlap		1 Year	2013	July 2,2012	
Eric Carroll		1 Year	2013	July 2,2012	
Charles Housner		1 Year	2013	July 2,2012	Resigned
John Cashman		1 Year	2013	July 2,2012	

<b>NAME</b>	<b>Appointed/Elected</b>	<b>Length of Term</b>	<b>Year/Date Due for Reappointment/ Reelection</b>	<b>Date Appointed/ Reappointed/ Reelected</b>	<b>Date of Resignation</b>
Aaron DeWinkleer		1 Year	2013	July 2,2012	
Keith Stromgren		1 Year	2013	July 2,2012	
Peter F Jakobowski Jr		1 Year	2013	July 2,2012	
Daniel Vierno		1 Year	2013	July 2,2012	
Charles F Darling		1 year	2013	July 2, 2013	
Joseph G Ballard		1 Year	2013	July 2,2012	
Jeffrey Stenberg		1 Year	2013	July 2, 2012	
<b>Radio Amat.Civ. Emer. Serv.</b>	<b><i>Appointed Officials</i></b>				
Charles H. Dunlap, Director		1 Year	2013	July 2,2012	
Keith N. Stromgren		1 Year	2013	July 2,2012	
Charles E. Housner		1 Year	2013	July 2,2012	Resigned
Pauline Dunlap		1 Year	2013	July 2,2012	
Eric Carroll, Radio Officer		1 Year	2013	July 2,2012	
John Cashman		1 Year	2013	July 2,2012	
Daniel Vierno		1 Year	2013	July 2,2012	
Charles F Darling		1 Year	2013	July 2,2012	
<b>Auxillary Civil Defense Police</b>	<b><i>Appointed Officials</i></b>				
Charles H. Dunlap, Director		1 Year	2013	July 2,2012	
Charles E. Housner, Sup.Non Act.		1 Year	2013	July 2,2012	Resigned
Keith Stromgren, Sup.Non.Act.		1 Year	2013	July 2,2012	
Peter F Jakobowski Jr		1 Year	2013	July 2,2012	
Aaron DeWinkleer		1 Year	2013	July 2,2012	
<b>Trail Stewardship Council</b>					
Dan Call		1 Year	2013	July 2, 2012	
<b>Veterans Services</b>	<b><i>Appointed Official</i></b>				
Richard Girard, Director	WHVD	1 Year	2013		

## GLOSSARY

**Available Funds:** Free cash reserves and unexpected balance for appropriation.

**Budget:** A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget may be “preliminary” the Financial plan presented to the town meeting or “final” the plan approved by that body.

**Estimated Receipts:** Estimated money to be received by the town from various sources such as licenses state reimbursement etc. The estimate is deducted by the Assessors from the gross amount to be raised by taxation when the tax rate is set.

**Excess and Deficiency:** Same as Surplus Revenue.

**Free Cash:** Surplus revenue less outstanding taxes of prior year.

**Overlay:** Amount of money raised by Assessors for purpose of creating a fund to cover abatements and uncollected taxes.

**Overlay Surplus:** Unused accumulated amount of the Overlay from various years which may be voted for extraordinary or unforeseen purposes.

**Reserve Fund:** Amount transferred from Overlay Surplus and/or appropriated for unforeseen or emergency purposes controlled exclusively the Finance Committee.

**Road Machinery Fund:** A fund which the accumulated town charge for certain uses for the town equipment and which maybe appropriated for maintenance and repair of that equipment.

**Stabilization Fund:** A special reserve account created to provide for capital improvements, which is invested until used. Towns may appropriate into this fund in any year an amount no more than ten percent of the prior year's tax levy. The outstanding balance in the account cannot exceed 10% of the town's equalized valuation. Generally it requires a 2/3 vote of town meeting to appropriate money from the Stabilization Fund.

**Surplus Revenue:** The amount by which the cash accounts receivable and other floating assets exceed the liabilities and reserves.

**Special Town Meeting:** A meeting of the registered voters of a town called by the Board of Selectmen at their discretion or by written request of one hundred registered voters.

**Tax Rates:** The amount of tax slated in terms of a unit of the tax base, for example \$15.01 per \$1000 of assessed valuation of taxable property.

**Town Meeting Warrant:** A written order calling an annual or a special town meeting and containing a list of the subjects to be acted upon. The SELECTMEN shall insert in the warrant for the annual meeting all subjects which are requested in writing by ten or more registered voters and in the warrant for the special town meeting all subjects requested by one hundred voters.

### TOWN INCORPORATED

November 7, 1770

Population: (2010 Federal Census): 9,502

FY2012 Tax Rate: \$14.23 per \$1,000.00 of Valuation

## BOARD OF SELECTMEN

Fiscal 2012 was a very busy year for the Board of Selectmen. Tracy Cesan was welcomed to the Board as Fred Arnold departed. The Board recognized Mr. Arnold for his many years of service to the community as Firefighter, EMT, Planning Board member and Selectman. We wish him well.

The Board worked diligently with the Finance Committee and department heads to develop a budget which accounted for the continued slow economic recovery while addressing the needs of the townspeople.

Substantial progress was made in recovering up to 75% of storm related costs resulting from the October 25<sup>th</sup> snowstorm of 2011.

Selectmen navigated several significant projects including the major School Renovation Project, acceptance of Whalley Park and substantial progress on the College Highway Reconstruction Project. Construction of the Senior Center Expansion progressed and was expected to be complete in the winter of 2012/2013.

The Board sought and received Town Meeting approval for proceeding with the Parallel Sewer Interceptor Project in Westfield. When completed environmentally sensitive areas and problem areas with septic systems will be able to be addressed.

Affirmative steps were taken throughout Town Hall to address new revisions to the Open Meeting Law. There are new requirements for meeting postings and meeting minutes all in an effort to improved transparency in Town Government. The Board evaluated broadcasting public meetings on Channel 15 but currently resources are not available. The Board will reassess this issue during the next budget cycle.

A fourth firefighter/EMT was approved and has dramatically improved emergency response times for our residents.

The Board demonstrated its continuing commitment to Congamond Lakes environmental and safety issues by establishing a Canal Restoration Study Group. This volunteer group hopes to address the

functionality of the Canal which leads out of South Pond. The proper function of the Canal is intimately related to the flow of Great Brook and all three of the Congamond Lakes.

The return of our tax dollars in the form of State and Federal Aid remains unpredictable. The Board has worked hard to address quality of life issues while always trying to improve on and address the concerns of our citizens.

The Selectmen welcome citizen input and endorsement and appreciate the opportunity to engage with our many citizen boards, committees, commissions and groups.

We thank our many volunteers and staff while recognizing their vital contribution to making Southwick a friendly, safe and prosperous community.

A special thanks to Karl, Cindy, Robin, and Gail.

***Respectfully submitted,***

Arthur G. Pinell, Chairman  
Russell S. Fox, Vice-Chairman  
Tracy L. Cesan, Clerk



*Front Row: Russell S. Fox, Vice-Chairman, Arthur G. Pinell, Chairman, Tracy L. Cesan, Selectperson  
Top Row: Cindy Pendleton, Administrative Assistant, Karl J. Stinehart, Chief Administrative Officer, Robin Solek, P/T Board of Selectmen's Secretary*

## CHIEF ADMINISTRATIVE OFFICER

2012 was a busy year meeting the needs facing town government in addressing many continuing capital needs and maintaining service levels within limited resources. A considerable amount of time and effort was expended by dedicated volunteers on town boards as well as the staff throughout the town.

- Currently, the Town is using a portion of the City's sewer pipe to transport Southwick sewage to the Waste Water Treatment Plant. The objective is to secure a favorable loan and grant to subsidize this expenses which would be later on allocated to the future Phase II sewer users. The Town's Agreement with the City triggers this need when the average daily effluent reaches 175,000 gallons per day. The Town is currently sending in the low to mid 160,000 range. The Federal USDA Rural Development Administration awarded the Town a low interest loan as well as grant of \$621,000.00 toward the installation of a sewer parallel interceptor in Westfield. Town Meeting authorized \$22,000,000.00 at the October 10, 2012 town meeting to undertake the project. This will be needed to address the future sewer hookup for the regional school campus.
- The lakes received an annual evaluation and chemical treatment to keep non-native invasive plant life in check. The program is paid for in equal thirds by Southwick, Suffield, CT and CRC which continues to be a successful venture.
- It was not until late spring when the Town finished cleaning up the damage and the vegetative debris from the 10/29/11 storm. The reimbursement paperwork was filed with FEMA and Federal Highway Administration (FHWA). The Town has received \$1,431,869.00 from FEMA and awaits another \$676,000.00 from the FHWA. Town Meeting voted supplemental funds to cover the estimated local share costs.
- Whalley Park was transferred to the Town by way of Town Meeting vote in October. The Park and Recreation Commission was designated to operate and manage the facility. Community Preservation Act funds were approved to finish the outfit of the Park. A design firm was contracted to prepare the final build out plans for bid out in spring of 2013.
- The Board of Selectmen as Licensing Commissioners worked with a citizen Advising Cable TV Committee to review and renew the Town's cable TV contract with Comcast for a 5 year duration. This minimum term suggested by the committee will afford the Town the opportunity to re-evaluate what technology and options look like in a few years.
- Building and Grounds staff undertook projects to replace hallway carpets at Town Hall and Library. Lighting protection measures were installed at the Fire Station, Police Station and Town Hall. Asbestos abatement measures were completed at the Old DPW Garage behind the Police Station in preparation for an eventual demolition. The old red carriage shed near the Animal Shelter was demolished. The Town Hall auditorium had sound system improvements completed by the Cultural Council with assistance from Community Preservation funds. The Town concluded energy audits by Siemen's Corporation on all its buildings. Some recommendations have been set in motion related to lighting improvements. Other measures will be considered as capital budget requests through town meeting.
- The State Mass DOT Projects on College Highway did experience substantial progress. The Johnson Brook Bridge which is near the Notch Travel Center was completed. The rehabilitation of Route 10/202 between Tannery Road south to Town Hall was almost completed. Punch list items will be addressed in the spring of 2013. Banners and flags will soon be coming to enhance the look of the improved travel corridor. Pedestrian use will be encouraged going into the future with more sidewalks in place.
- The Town was awarded a \$900,000.00 CDBG Grant for housing rehabilitation services and the construction of a new 1800 square foot addition on to the Senior Center. The project was well underway at year's end and is contemplated for completion in late spring.
- The Town Meeting and voters at a special election approved a Proposition 2 ½ Debt Exclusion to help pay for Southwick's share as a Member Community of the Regional School District's School Addition and Rehabilitation Project. The overall \$69,141,900.00 project with State School Building Assistance Aid

offsetting the first \$41,000,000.00 required a share for Southwick of 83.69% of remaining \$27,698,000.00. The Town of Granville and Tolland will also pay for their pro-rated shares toward the total local share.

**Aside from regular funds to the town received from the state through its cherry sheet aid, other sources of grants and monies were pursued in order to offset the costs of projects and services.**

- An estimated \$56,012.80 in interest was collected from overdue tax bills.
- There was approximately \$365,508.00 received from the State Highway Department to help pay for eligible improvements to the Town's road network.
- State government problems continue to make planning a town budget somewhat difficult due to the uncertainty of local aid/school aid dollars. The Town received minimal increases in aid levels. The STRSD increased its assessment to the Town by \$205,308.00
- The Town Tax Rate was set at \$15.48 per thousand dollars of valuation under a single tax rate for all classes of property and it was approved by Mass D.O.R.
- Insurance rebates and credits totaling more than \$30,000.00 were obtained from Massachusetts Interlocal Insurance Association (MIIA) for instituting insurance related cost containment measures including municipal board training sessions, safety reviews, webinars, and employee attendance at seminars all of which were free to the Town.

**Personnel related activities for the year encompassed:**

- A new collective bargaining unit was organized for Firefighter/EMT and negotiations were underway to develop a contract.
- Adam Hart was hired as the 4<sup>th</sup> full-time Firefighter/EMT to aid the Southwick Fire Department in the improving EMT response times and quality of service.
- Richard Cross retired from the Southwick Police Department after many years of dedicated service to the Town.
- Daniel Ryan was appointed to the Southwick Police Department.
- Marcus Phelps resigned from the Town Planner position.
- Alan Slessler assumed the duties of the Town Planner.
- Stella Durfey retired as Southwick Fire Department Secretary.

- Tracy Cesan was promoted to the position of Administrative Assistant for the Southwick Fire Department.
- Cara Cartello was hired as the new Part Time Park and Rec. Secretary.

A word of thanks is due for many individuals and groups for their help in making the year a productive one. This includes our citizens for supporting their town meeting form of government; The Board of Selectmen for sorting out priorities and projects to best reflect the townspeople's needs; The Finance Committee for helping to fund and develop a balanced budget that maintains adequate services levels; Congressman John W. Olver retired after many years of helpful service to our citizens and the Town. We wish him well going forward; The legislative delegation of Senator Michael Knapik and Representative Nicholas Boldyga, their staff who strongly advocated for the Town's needs while at the statehouse and; our volunteer board and commission members, department heads and staff who performed the many services that town government provides for its people. Special thanks to Cindy Pendleton, Robin Solek, Jeff Neece, Dick Grannells and Gail Cigal.

***Respectfully submitted,***

Karl J. Stinehart  
Chief Administrative Officer

**SOUTHWICK POLICE DEPARTMENT**

The men and women of the Southwick Police Department continue to provide the exceptional service that the residents of Southwick have come to expect. I am proud of the officers that serve the Town. Their professionalism, commitment to the community, and dedication to the Southwick Police Department sets them apart from other police departments. They continually strive to be the best in their profession and it shows in the quality of service they provide.

In early 2012 the department had two officers on injured leave due to serious motor vehicle accidents. We were able backfill one of the full time positions with Reserve Officer Daniel Ryan. Officer Ryan was then offered a permanent position due to an upcoming retirement. Daniel Ryan was appointed as a permanent police officer in February 2012. He was self-sponsored and paid his own way through the Municipal Police Academy. He brings his ambition to be a police officer and his experience working as a police officer from other towns to our



department. We welcome Daniel Ryan as our newest officer.

In September 2012 Sergeant Richard Cross retired after thirty-two years of service to the Police Department. He was in charge of the dive team, boat patrol, and our ATV's. He will be missed.

In December 2012 Officer Rhett Bannish was promoted to sergeant to fill the vacancy left by the retirement of Richard Cross. Sergeant Bannish is a 17 year veteran of the Southwick Police Department. He is a town resident, is married, with two beautiful daughters. He has a Master's Degree in Criminal Justice. His talents and knowledge will be utilized on the 4-12 shift.

Two reserve police officers were appointed in 2012 and are in various stages of testing before training begins. David Massai is from Southwick. He is married with two children and works at Prifti Motors. Kyle Sanders is a Southwick resident. He is the son of Sergeant Kirk Sanders. He is a mason by trade. We welcome both as the newest members of our reserve police force.

The Emergency Telecommunications Dispatchers (ETD) are the cornerstone of our communications system. These professionals handle the radios for all Town departments, greet the public, answer ten (10) telephone lines, operate several computer systems, answer 911 calls for Southwick, and are the backup answering point for Southampton 911 calls. These men and women handle all these tasks on their own. To be an ETD takes a person with special talents. It is a demanding position. Their professional service is greatly appreciated.

In early 2012 the Congamond Lakes still had not frozen. They remained this way for the entire winter to the dismay of ice fishermen and others who use the lakes for recreational purposes during the winter months. The weather warmed quickly and the boating season started early. Boat patrol of the lakes began and the diligent patrols provide for a reduction in boating related events.

Officers were assigned to patrol the rail trail. Their presence provides a safe environment for all those that use this linear park for recreation. Graffiti and vandalism continue to be our most daunting task to deal with on the trail. Due to limited manpower and the design of the trail this will be an ongoing issue to be dealt with. The police department will take new and innovated steps in 2013 to combat these acts done by a small number of juveniles and adults. We urge all those who use the trail to call the police

department to report any suspicious activity they see while it is happening. Without your help we will not be able to solve and stop this unwanted destruction of Town property.

In October 2012 the Town prepared for Hurricane Sandy. Lessons learned from the October 2011 snowstorm had us well prepared for a severe weather event. We were certainly more fortunate than our neighbors to the south who felt the full impact of the storm. Southwick was not in the direct line of the storm and its impact was minimal. The officers and emergency dispatchers, who were ready to serve, are to be thanked. They left their families and homes to provide service and protection to the residents of Southwick. It is this type of unselfish act that makes them stand out from all other police departments.

I would like to commend all the police officers, reserve police officers, administrative staff, and emergency telecommunications dispatchers. These men and women have displayed the highest standards of professionalism throughout the year. They are willing to take on new challenges. They are dedicated to our mission. I cannot thank them enough for a job well done.

The police department appreciates the support and recognition it receives from the citizens of Southwick, the Board of Selectmen, and the Finance Committee. We ask for your continued support; without it we cannot make Southwick a safe and desirable place to work and live. I thank you, the residents of Southwick, for your support throughout the year.

***Respectfully submitted,***

Chief Mark J. Krynicki

#### **Police Officers**

Chief Mark Krynicki  
Lieutenant David Ricardi  
Sergeant Kevin Bishop  
Sergeant Robert Landis  
Sergeant Kirk Sanders  
Sergeant Rhett Bannish  
Patrolman Donald Day  
Patrolman Bradford Fisk  
Patrolman Paul Miles  
Patrolman Roger Arduini  
Patrolman Thomas Krutka  
Patrolman Michael Taggart  
Patrolman Gregory Burt  
Patrolman Marc Siegel  
Patrolman Michael Westcott  
Patrolman Daniel Ryan

**Reserve Police Officers**

Reserve Officer Kenneth Laxton  
 Reserve Officer Keith Stromgren  
 Reserve Officer Daniel Scibelli  
 Reserve Officer Robert Deluca  
 Reserve Officer Christopher Carr  
 Reserve Officer Jeremiah Cain  
 Reserve Officer Michael Girard  
 Reserve Officer Paul Laflamme  
 Reserve Officer Ernest Malone  
 Reserve Officer Jesse Rizzo  
 Reserve Officer David Massai  
 Reserve Officer Kyle Sanders

**Emergency Telecommunications Dispatchers**

Dispatcher Keith Stromgren  
 Dispatcher Peter Coe  
 Dispatcher James Frenette  
 Dispatcher Robert Eak  
 Wendy Cordiero  
 David Labombard  
 Andrea Rowley

**Chief's Confidential Assistant**

Suzann Anderson

**Records Clerk**

Wendy Cordiero

**POLICE DEPARTMENT 2012 STATISTICS**

Calls for service logged	11,746
Motor Vehicle Accidents	193
Incidents Investigated	713
Restraining Orders	77
Arrests	283
Juvenile Arrests	25
Forcible Rape	5
Robbery	3
Aggravated Assault	18
Simple Assault	80
Arson	9
Burglary/Breaking and Entering	117
Shoplifting	6
Theft from Building	9
Theft from a Motor vehicle	39
Theft of Motor Vehicle Parts	8
All Other Larceny	89
Motor vehicle Theft	9
Counterfeiting/Forgery	6
Credit Card/Automatic Teller	3
Stolen property Offenses	4
Destruction/Damage/Vandalism	156
Drug/Narcotics Violations	10
Bad Checks	2

Disorderly Conduct	10
Family Offenses (non-Violent)	21
Driving While Under the Influence	16
Liquor Law Violations	7
Runaway/Missing Person	13
Trespass of Real property	19
Traffic/Town By-Law Offenses	220
Violation of Restraining Order	19
Warrant Arrests	29

**SOUTHWICK PUBLIC LIBRARY**

The Library's 120<sup>th</sup> year was celebrated in grand style in July when that commemoration combined with the culmination of *Suntime Reading*. *Seventy-four* children and adults attended a dance and yo-yo program that also featured congratulatory remarks from local and state dignitaries, and a slice of anniversary cake.

The *Suntime Reading* program boasted a total of 272 children and 59 YAs (young adults) participating representing 909 and 80 visits respectively during the six-week summer program. The high numbers are attributed to yearly visits describing the program and recruiting participants made at both the Woodland and Powder Mill Middle Schools by Librarians. They addressed 386 and 426 youngsters at the respective locations.

The children also made a craft a week during *Suntime Reading* totaling 95 participants, and answered a trivia question a week totaling 527 ballots. In addition to the *Suntime* crafts, 392 children participated in 12 craft times revolving around the holidays and the seasons and created everything from decorations for the Children's Library to a useful Back-To-School craft.

Also, during July, the children and YAs were given a bonus chance toward prizes for each nonperishable item they brought in for Our Community Food Pantry. That effort, coupled with the librarians' Dress Down Day (where they pay \$1 per month to dress down and invite patrons to also donate), netted \$305 for the pantry in 2012.

We recorded 56,253 Circulations in 2012, and noted 9841 patrons and 52,073 volumes. An additional 3502 References and 3007 Computer Uses were tallied. We saw 518 people become new patrons in 2012, and noted that an astounding 45,436 persons had entered through our doors during 2012 averaging 3786 for each month of the year.

These last figures truly reflect that the Library has become a Multi Resource Center for the town. Besides those borrowing materials, patrons are using the Reading Nook to catch up

on their newspaper and magazine reads or simply to have a comfortable spot to read or chat in. They are bringing in their own lap top computers and using our Wi-Fi connection. They are attending various programs and consulting our information boards. They are using our health related and other Reference materials as well as our copier for their personal needs.

Children up to the 6<sup>th</sup> grade, and their caregivers also showed their commitment to library programs throughout 2012. We recorded 14 programs and 876 participants during the year. Additionally, 464 children and their caregivers attended 30 story times throughout the year including three a.m. story times and Saturday reads most months. A family read celebrating Dr. Seuss' birthday in March saw 21 listen attentively as State Rep. Nicholas Boldyga read to them. Another family program, the Family Literacy Month Challenge held in November, had 37 parents and children cooperating to complete the requirements for the challenge. The winner received a coupon for a pizza supper.

In May and July pj (pajama) bedtime reads were held with 35 taking part in those story times. There were 9 birthday pencils given out to children and 6 baby kits given to Southwick Moms of newborns during the year.

The YAs were also very active in 2012. Six after school Wii sessions held in the Community Room saw 30 teens working with Wii programs, playing board games, quietly speaking on their cell phones, or socializing with friends.

Twelve teens also participated in four training sessions to prepare those who wanted to volunteer their talents at the Library, and receive Community Service credit, to do so. Also 56 YAs participated in 9 programs over the course of the year, and ten teens submitted their poetry works for the Teen Poetry Contest in April.

Passive displays reinforcing the Library's contribution to the town began in February with a display here for Library Lovers' Month describing the library's resources and asking "What Do You Love About The Southwick Public Library"? Ninety-seven patrons provided answers that ranged from the library's CD collection to the friendliness of the staff.

Information about the Library was in the Berkshire Bank at the Gristmill Plaza in March, and at the Business show, and Art Exhibition, both in Town Hall, in March and April respectively.

We had 159 ballots cast during the adult's *Suntime* reading marking the 10<sup>th</sup> year of that

program, and 64 adults participated in seven book discussions. We also noted that there were eight adult programs with 287 attending those including a memorable historical program from Sean Bissailon and a Relaxability Workshop.

We have many to thank for the successes of 2012 including the Friends of the Southwick Public Library, The Southwick Cultural Council, Shurtleff Children's Services, and the Sarah Gillett Services for the Elderly for their grants which aided many programs and projects during 2012. In addition, the local supporters of our *Suntime Reading* program should be commended for their steadfast support as should our Trustees whose support has been invaluable to the running of this library. They are: Michael McMahon, Chair; Nancy Zdun, Secretary; and Tammy Ciak-Bissailon, Suzanne Davis, Carol Geryk, and Richard Hauff.

Also, we would like to thank the Town of Southwick for its continued generosity and endorsement, and the Massachusetts Library System and the Massachusetts Board of Library Commissioners. Additionally, we are indebted to the teen and adult volunteers whose weekly commitment helps to make the library function smoothly.

***Respectfully submitted,***

Anne M. Murray, Director



*120th Anniversary--Brett Outchcunis and some 75 children and adults participated in his YoYo and Dance program that provided the entertainment for the July 120th Anniversary celebration of the library's service to Southwick.*

## **DICKINSON SCHOOL TRUST**

The Dickinson School Trust awarded four grants to Southwick Tolland Regional School educators to help support innovative programs that they designed and hope to implement with students. The grant recipients were Sue Pac and her collaborators for their Community Service Learning Project program at Powder Mill Middle School, Adam Call for his program to bring one of the original Neville brothers to Southwick Tolland Granville Regional High School for a day of workshops, Caren Harrington for her use of Revolutionary War re-enactors for her history curriculum at Powder Mill Middle School, and Kim Saso for organizing a "Multi-Cultural Storytelling Extravaganza for Woodland School. The grants represent the eighth round of grants in what the Dickinson School Trustees hope will continue to be an annual program to support the efforts of teachers that go above and beyond to develop innovative programs for the district's students.

The Dickinson School Trustees continue to work to make the Trust more useful in its role to support education in the community. To that end, we hope to encourage and support our teachers as they reach beyond to provide innovative and exciting programs to the district's children. We also call on members of the community to help us make that happen by supporting the trust with donations. Since we first announced this program eight years ago, a number of people have shown interest in our efforts, either through direct donations or through their willingness to volunteer to help us in our efforts to increase the value of the trust. If members of the community wish to donate money, please send a check to the Dickinson School Trust, Southwick Town Hall, Southwick, MA 01077. If you are interested in volunteering to help raise money to increase the trust, please contact Ken Haar, at 569-0381.

## **LAKE MANAGEMENT COMMITTEE**

The Lake Management Committee (LMC) consists of 7 regular members and 4 associate members appointed annually by the Selectmen. The LMC's charter includes promotion of lake safety, management of the two Massachusetts Office of Fishing & Boating Access (OFBA) owned boat ramps, the public fishing pier and parking areas on Middle Pond. The LMC also works with Citizens Restoring Congamond (CRC), Conservation Commission, Department of Public Works (DPW), OFBA and the Pioneer

Valley Planning Commission (PVPC) on lake improvement projects.

In accordance with the Town's agreement with the OFBA, a \$5.00 per boat launch fee is charged at both boat ramps. The contractual agreement between the Town and the Commonwealth requires that all launch fees collected at these ramps be used only at the ramps for general maintenance, sanitary facilities, security lighting, phones, attendants, and improvements. The thousands of visitors to these facilities patronize many area businesses. In addition, several bass tournaments benefit local organizations like DARE, Town Library, Food Shelf, Family Coalition and Disabled American Veterans. As part of the LMC's continuing lake safety initiatives, the LMC sponsored another Massachusetts Environmental Police Boating Safety Course in 2012 in Town Hall and plans to request another one in 2013.

The OFBA has received the necessary state/federal funding to replace the boarding docks pad system and add a "visitors" dock at the North Ramp. The OFBA anticipates having the project completed by May 1, 2013.

The LMC and Conservation Commission continued to work together on the Local Permitting Program (LPP) for water structures (docks, moorings, swim floats & buoys) on Congamond in accordance with the DEP Chapter 91 as approved by the Board of Selectmen and the DEP in 2010. All LPP fees received are required to go into a fund for lake patrols and residents again noted an increase in lake patrols during 2012.

The LMC also seasonally installs, maintains and removes the handicap-accessible boarding docks at the North Ramp and the 25 navigational buoys set for the Harbormaster in accordance with United States Coast Guard recommendations. The Southwick Police Dive Team and the Conservation Commission also use LMC's service boat for diver training, LPP & waterfront inspections, rescue and recovery.

While LMC members continue to volunteer many hundreds of hours annually, we would also like to thank the following people and organizations for donations of labor and/or materials during 2012 that have made many of these improvements possible:

- Ray Reardon, who retired from the LMC in 2012, for his 20+ years of invaluable work and assistance with lake projects.
- Southwick DPW for plowing of the two boat ramps and public parking areas

during winter storms so that the public has parking for ice fishing, skating, etc.

- CRC for donation of \$400 to help pay the cost of trash pickup from the 24 trash receptacles located around the lakes, canal cleanup and beautification of the North Ramp facility during Annual Lake Cleanup Day.

The Lake Management Committee meets on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m. in the Land Use Boards Meeting Room at Town Hall. The meetings are open to the public and anyone with interest in lake safety, ramp operations, or any of the LMC's various lake and ramp betterment projects is encouraged to attend. Also, volunteers are always welcomed to assist in implementing projects.

***Respectfully submitted,***

*Dick Grannells, Chairman*  
*Scotty Graves, Vice-Chairman*  
*Sue Hepburn, Secretary*  
*Mike Coombs, Associate*  
*Jerry Crane, Member*  
*Malcolm DeBay, Member*  
*Mike DeBay, Member*  
*Tom Fabian, Associate*  
*Steve Legault, Associate*  
*Ken Phillips, Member*  
*Chris Sears, Member*  
*Norm Stolzenberg, Associate*

**SENIOR CENTER/COUNCIL ON AGING**

The Senior Center is located at 454 College Highway.

The center is a wonderful meeting place for the elderly population to socialize and interact with their peers.

During the past year a beautiful addition has been added to the center. This will make it possible to have all functions on one floor.

Director: Jeanne Margarites  
Clerical Staff: Denise Seibert & Andrea Holmes

Monday – Thursday 8:00 AM - 2:00 PM  
Friday 8:00 AM - 1:00 PM  
COA Office 413 569-5498  
Fax 413 569-5327

E-Mail [councilonaging@southwickma.net](mailto:councilonaging@southwickma.net)

Dining Center Monday – Friday 9:00AM-1:00PM  
Nancy Cortesi 569-0410

**The Council on Aging Board Members:**

Chairman Harriet Fischer  
Vice Chairman Roy Benson  
Secretary Joan Plancon  
Members: Herbert Pace Jr.

Lorraine Lawrence  
Mary Alice Martin  
Mary Jane Connolly  
Associate Members: Rebecca Perron  
Joyce Bannish

As always the Senior Center enjoyed a very active and productive year. Ice cream socials, Pizza parties, Holiday gatherings, Birthday celebrations, Wonderful entertainment, Lectures and Tag sales were held during the year. The Volunteer Recognition was held in May.

**TRANSPORTATION:**

Transportation is made possible through Franklin Regional Transit Authority with a van being provided by Hulmes Transportation. The Hulmes van is available during the following hours.

Monday & Thursday 8:30 AM to 3:00 PM  
Tuesday, Wednesday, Friday  
8:30 AM to 2:00PM

The Town owned van is manned by many gracious volunteers who enjoy helping the elderly during the hours when there is no van service available. The volunteers also drive day trips that are enjoyed by all who have attended. During the past year approximately 1400 rides have been booked through the center.

**CLASSES:**

The following classes are offered at the center weekly with some having small fees to cover the cost of teachers salaries. Aerobics, Water Aerobics, Yoga, Chair Yoga, Tai-Chi, Writers Workshop, Painting, Ceramics and Line Dancing. Chi-Gong, Quilting and Needlework have been added to the schedule. Bingo is played for fun on Tuesday mornings. Men's Poker is played on Tuesday and Thursday afternoons. Ladies poker is played on Wednesday afternoon. On Friday mornings Wii is played. A beautiful new pool table has been added for all to enjoy.

**DINING CENTER:**

The Dining Center served close to 18,000 meals during the year. Many of the frail who are not able to attend the congregate dining center have their noon meal delivered by very caring volunteer drivers who also check on their daily wellbeing. Meals are served Monday – Friday at

11:45 AM. Donations are always welcomed to help defray the cost of the meals that are delivered from Northampton. In turn all donations are forwarded to Highland Valley Elder Services, Inc.

#### NEWSLETTER:

Eight issues of the newsletter were printed during the year and delivered to residents who are seniors and are listed on the town census. All functions that are held at the center are listed with dates and the time they will be held. The newsletter is mailed or hand delivered to twelve hundred homes. The newsletter is made available through Donations, State and Federal Grant monies.

#### TRIPS:

The following trips were held: Bernie's, Maine Seafood and the Golden Corral restaurants were enjoyed by everyone. Windy Hill Sugarhouse, Northfield Mountain, Brunell's Marina, Randall's Farm, The Jimmy Mazz show and the Casino's were well attended.

#### HEALTH & EDUCATIONAL PROGRAMS:

Monthly Blood Pressure  
Bi-Monthly Foot Care  
Bi-Monthly Hearing Clinics  
Cholesterol Screening  
Manicures & Nutritional Information

#### SERVICES:

Most programs are income eligible. Check with staff.  
Fuel assistance & Food stamps  
Income Tax Preparation (AARP)  
SHINE (Insurance Information)  
Veteran's Representative  
Brown Bag & Bread Program  
Health Care Proxy & Homestead Protection Act  
Speakers on Legal & Elder Issues

In closing I would like to thank all the volunteers who help us to provide the wonderful programs that are available to the elderly population. At this time, we have approximately 60 volunteers who help in many different venues. I would also like to thank my staff and the following Boards, and Organizations for their continued support during the year.

Board of Selectmen  
Council on Aging Board  
Senior Citizen's Club Inc.  
Park & Recreation  
Executive Office of Elder Affairs

Highland Valley Elder Services, Inc.

***Respectfully submitted,***

Jeanne Margarites

#### FIRE DEPARTMENT

2012 was a year of changes and additions. Chief Richard Anderson completed his first full year as Southwick Fire Chief, Captain Keith Parent stepped down from a Captain to a private, Officer Kathy Sobczyk was promoted from Lieutenant to EMS Captain, Stella Durfey retired after being employed for 24 years with the Town of Southwick and Tracy Cesan became our new Fire Chief's Adm. Assistant, John "Jack" Symmons retired as the Fire Department Chaplain and Taylor Albright was sworn in as the new Chaplain, and Lieutenant Timothy Bridges retired after 21 years of service. The most recognized accomplishment this year is the 40 years of service that Ralph "Buddy" Vecchio has given to the Southwick Fire Department as a volunteer fire fighter combined now with the title of Southwick Fire Department Inspector. Buddy joined the Southwick Fire Department February 6, 1972 and has been an honored and respected member of the department since.

The Fire Department added a fourth full time position to our staff. Private Adam Hart was chosen out of an outstanding group of applicants. Adam Hart brings to the Fire Department a wealth of experience and knowledge. The Fire Department has taken on an internship program in collaboration with the Southwick Tolland Regional High School. Our First intern was Brendan Shea who after completing his internship became an official member of the fire department. This program is a great addition to our department and has become a liaison between the youth of our community and the fire department.

The department was able to inherit a Safe boat with a value of \$100,000.00 donated to the Town of Southwick by the Mass Department of Fire Services. This boat will be utilized in water rescues across the Congamond Lakes.

The Southwick Volunteer Fire Department would like to thank the Board of Selectmen, all Town Departments, the Police Department, the Department of Public Works, Emergency Telecommunication Dispatchers, Emergency Management and especially the People of the Town of Southwick for their continued support.

## Summary Fire Department

1 Not Reported  
5 Fire, Other  
12 Building Fire  
3 Cooking fire, confined to container  
4 Chimney or flue fire, confined  
1 Fuel burner/boiler malfunction  
1 Passenger vehicle fire  
6 Mobile property (vehicle) fire, other  
1 Road freight or transport vehicle fire  
1 Natural vegetation fire, other  
15 Brush, or brush and grass mixture fire  
5 Grass fire  
1 Outside rubbish fire, other  
3 Rescue, emergency medical call (EMS)  
4 Medical assist, assist EMS crew  
3 Emergency medical service incident, other  
8 Motor vehicle accident with injuries  
1 Motor vehicle/pedestrian accident  
2 Motor vehicle accident with no injuries  
1 Search for lost person, other  
1 Extrication, rescue, other  
2 Extrication of victim(s) from vehicle  
2 Watercraft Rescue  
4 Gasoline or other flammable liquid spill  
3 Gas leak (natural gas or LPG)  
1 Oil or other combustible liquid spill  
4 Carbon monoxide incident  
18 Electrical wiring/equipment problem  
11 Power lines down  
4 Arcing, shorted electrical equipment  
7 Accident, potential accident, other  
2 Vehicle accident, general cleanup  
1 Attempted burning, illegal action, other  
4 Service Call, other  
1 Water or steam leak  
3 Smoke or odor removal  
4 Public service assistance, other  
1 Assist police or other government agency  
2 Assist invalid  
32 Unauthorized burning  
5 Good intent call, other  
4 Dispatched & cancelled en route  
1 No incident found on arrival at address  
1 Authorized controlled burning  
25 Smoke scare, odor of smoke  
1 Smoke from barbeque, tar kettle  
1 EMS call, party transported by non-fire agency  
4 False alarm or false call, other  
1 Local alarm system, malicious false alarm  
4 Smoke detector activation due to malfunction  
24 Alarm system sounded due to malfunction  
7 CO detector activation due to malfunction

3 Smoke detector activation, no fire unintentional  
1 Detector activation, no fire - unintentional  
21 Alarm system sounded: unintentional  
4 Carbon monoxide detector: no CO  
3 Severe weather or natural disaster standby  
2 Citizen complaint

297 Fire Calls

890 Emergency Ambulance Runs

## 1187 Total Response

### 841 Burning Permits – January 15 to May 1

268 Other Permits  
(Smoke Detector, Burner Inspections)

## Members of the Southwick Fire Department

### *Officers:*

Chief: Richard W. Anderson, EMT  
Deputy Chief: Michael S. Demko, Jr.  
Captain: William K. Frazer, EMT  
Captain: EMS Officer Kathy Sobczyk, EMT  
Lieutenant: Scott T. Bradbury, EMT  
Lieutenant: Timothy Bridges  
Lieutenant: David B. Humphrey  
Lieutenant: Darren F. Goddard, EMT  
Lieutenant: Paul A. Johnson, EMT

### *Privates:*

Taylor Albright- Chaplain  
Aaron Bannish  
Marco Andrade  
Carrie Bradbury, EMT  
Jessica Bishop, EMT  
Eric Brogan, EMT  
Christopher Brown, EMT  
John F. Cain  
Alex Ciborowski, EMT  
Greg Condon  
Dennis E. Day  
Michael S. Demko, III  
Michael J. Dennis  
Ian Dudek  
Michael F. Ferraraccio, EMT  
Matthew Gaugh  
Hannah Griffin, EMT  
Adam Hart, EMT  
Brandon P. Johnson  
William Kelly, EMT  
Michael T. Kennedy  
Beverly LaBombard, EMT  
Sarah Leavy, EMT  
Timothy Mannion  
John McKay

Timothy Nehmer  
Katie A. O'Meara, EMT  
Keith Parent  
Brian Schneider, EMT  
Matthew Schultze, EMT  
Andrew Scott  
Brendan Shea- EMT  
Christine L. Shore, EMT  
Gregory Skop, EMT  
David Smith  
John "Jack" Symmons  
Edward Thibault  
Ralph "Buddy" Vecchio  
John F. Wackerbarth, EMT  
Bryan Westcott  
Michael Westcott, EMT

*Fire Chief's Secretary: Stella Durfey, Retired*  
*Fire Chief's Adm. Assistant: Tracy L. Cesan*

***Respectfully submitted,***

Richard W. Anderson, Fire Chief

### **ANIMAL CONTROL**

Another year has come and gone and we were quite busy in the animal control department. This year found us working hard with the feral cat problem in town. To date we have done 35 TNR (trap, neuter, release) on feral cats here. We have had many donations that paid for this wonderful project and the department thanks all who have helped us with this. We have found that the economy has hit many folks hard and many wonderful owners have been forced to give up their animals so we have had many wonderful pets come through the shelter. We have had over 40 cats come in some with kittens which put a load on the shelter, but we enjoyed watching the kittens grow and find forever homes, we have found homes for all but 6 cats and some have been sent to larger rescues and are now in forever homes. We have had 10 dogs brought in or never picked when they were picked up as strays. As of this writing, all but one has been placed in forever homes or in larger rescues. We have had over 30 dogs picked up and returned to their owners.

We had our rabies clinic in March of 2012 and want to thank the police department for the use of the garages. We will again be using the

police department and look forward to our 2013 clinic. A friend of the shelter held a Racing for a Reason fundraiser at the VFW on Point Grove Rd. We thank Sandy and her crew from the bottom of our hearts for all the work to put it together.

With 24/7 coverage we have had over 110 after hour calls. After hour calls are from 2pm until 8am. We have also handled over 435 calls not including aiding the police department on a call or the fire/ambulance on a call. There are also numerous wildlife calls that we will turn over to either the environmental agency or to a pesky animal control officer.

We have had Robert and Barbara Polverari from town step up and offer to build us a new animal shelter. We are all working toward being able to do this project. A new shelter will be a joy as it will have an office and all the animals will be in one building. Thank you Bob & Barbara for such a gracious donation.

The state has written some new animal control laws which went into effect in October of 2012. Our by-laws will be worked on to upgrade them so that they are in compliance with the state laws.

We continue to enjoy working with the people of Southwick and look forward to another year.

***Respectfully submitted,***

Tracy Root

### **COMMUNITY PRESERVATION COMMITTEE**

This is the tenth annual report of the Community Preservation Committee (CPC). Southwick's Community Preservation Fund (CPA) was established through acceptance by the town of the Community Preservation Act (CPA) in 2002. Monies in the fund come from a surcharge of 3% on local property taxes and annual state matching funds. The CPA is designed to enhance the Town of Southwick, preserve community character, and help Southwick citizens achieve their goals in shaping Southwick's future. CPA monies allow Southwick citizens to create, acquire, and preserve open space and land for recreational uses (passive and active). Since its inception in 2002 the Town of Southwick has preserved a



total of 809 acres of farmlands with a combination of locally raised CPA funds used to leverage CPA state matching funds. The Town of Southwick has spent \$1,121,520 of CPA funds for preservation of open space and the state has provided matching funds of \$4,118,800. In 2012 the Town voted to use \$1,121,520.00 of monies to help fund the completion of the seventy acre Whalley Park. CPA monies allow Southwick Citizens to acquire, preserve, and rehabilitate historic resources and heritage landscapes. Since its inception in 2002 the Town of Southwick has spent a total of \$734,006 in funds from its CPA for historic preservation projects. This year the CPA provided funds to Preserve/Archive and restore the second phase of the Town historic documents. CPA funds used for this project were \$102,793. Funds were also used for the Town Hall Auditorium Sound system. CPA funds used for this project were \$43,420. Since its inception in 2002, the Town of Southwick has used \$137,000 in CPA monies for affordable housing projects. Finally, CPA monies allow Southwick Citizens to acquire, create, preserve, and support affordable housing. This year the Housing Authority affordable housing projects included replacing furnaces and installed insulation. The Community Preservation Committee welcomes project proposals. The committee accepts applications throughout the year from individuals or groups interested in presenting their projects for consideration for the use of CPA funds. The committee relies on established criteria for balanced decision-making on the various projects that come before them for review. Project application packets are available through the CPC website that can be accessed through the Town of Southwick's website. The Community Preservation Committee is required to hold a minimum of one annual public informational hearing; this meeting was held on February 9, 2012. All residents of Southwick are invited to participate in helping to shape the future of our community. It is through input at these public hearings and the CPC meetings that the concerns and wishes of Southwick residents are brought to the attention of the Committee. As designated in the bylaw adopted in November 2002, the Southwick

Community Preservation Committee is a nine-person board. The committee must include the following five designees: one member of the Conservation Commission; one member of the Historical Commission; one member of the Planning Board; one member of the Park & Recreation Board; and one member of the Housing Authority. The remaining four members are at-large and consist of interested Southwick citizens appointed by the Board of Selectmen. John Whalley III, a Selectmen's appointee to the committee, serves as the committee chairman. Pat McMahon the Historical Commission. Kelly Magni has remained as the representative of the Park and Recreation Department. Chris Pratt joined the CPC as the Conservation Commission representative. Karen Reed is the Housing Authority representative. Doug Moglin is the Planning Board representative. Robert M Johnson, Bettye Bradley and Dennis Clark are the Selectmen's Appointees to complete the nine person committee. Ruth Preston is the part-time Secretary. Dennis Clark was voted the vice chairman. Through the Community Preservation Act the town of Southwick received on October 31<sup>st</sup> from the state a 48,529 match for its locally raised CPA funds, amounting to an award of \$145,380.

***Respectfully submitted,***

John Whalley III, Chairman  
Board of Selectmen Appointment  
Dennis Clark, Vice-Chair  
Board of Selectmen Appointment  
Pat McMahon  
Historical Commission Representative  
Christopher Pratt  
Conservation Commission Representative  
Karen Reed  
Housing Authority Representative  
Kelly Magni  
Park & Recreation Commission Representative  
Doug Moglin  
Planning Board Representative  
Bettye Bradley  
Board of Selectmen Appointment  
Robert K Johnson, Board of Selectmen Appointment  
Ruth Preston, Secretary

## BOARD OF ASSESSORS

The Board of Assessors would first and foremost like to recognize the accomplishments and professionalism of the office staff, Victoria Hickey, Patricia St. Pierre and Director of Assessment Sue Gore.

Fiscal Year 2013 is a recertification year, and the total value for the Town of Southwick was \$968,847,898.00.

The Bureau of Local Assessment completed its preliminary review of the Town of Southwick revaluation program and proposed assessments for all classes of property for fiscal year 2013 on October 10, 2012. The Bureau's statistical analysis of arms-length residential sales indicates compliance with the Commissioner's standards for certification. In addition, the Bureau's review of a representative sample of parcels and of personal property accounts indicates a consistent application of the valuation methodologies employed for these classes of property throughout the community.

A classification hearing was held on November 5, 2012, and the Board of Selectmen decided that the Town would have one tax rate for Residential, Commercial, Industrial and Personal Property.

The tax rate for Fiscal Year 2013 was set at \$ 15.48. The Fiscal Year 2013 Tax Rate was approved by the Bureau of Accounts of the Department of Revenue on November 30, 2012. The process of arriving at a tax rate by the Board of Assessors requires the support of several departments. The Board of Assessors would like to recognize those departments for their input and support during that process. They include Accounting, Clerks, Collectors, Treasurers, and Board of Selectmen Office.

*Respectfully submitted,*

Robert K. Johnson, Chairman  
Dave Recoulle, Vice Chairman  
Paul M. Connolly, Clerk

## CULTURAL COUNCIL

The **Southwick Cultural Council (SCC)** is an all-volunteer group appointed by the Board of Selectmen. The group supports community-based activities and projects that promote access, education, diversity, excellence in the arts, humanities, and interpretive sciences to benefit the residents of Southwick. The **SCC** is responsible for making decisions on how they will award the dollars granted by the

**Massachusetts Cultural Council (MCC)**, a state agency, in ways that will serve local cultural needs. Funding from the **MCC** is based on town census.

## Grant Administration

In 2012, the **SCC** allocated **\$5,432.00** to the following:

– <b>Interacting with Shakespeare,</b>	
– STGRHS	<b>\$ 975</b>
– <b>Springfield Symphony Hall,</b>	
– Springfield Symphony Orchestra	<b>\$ 882</b>
– <b>Lt. Joseph Moore, Revolutionary Martyr,</b>	
– Southwick Historical Society	<b>\$ 750</b>
– <b>History, Life, times of Louie Armstrong,</b>	
– Dixieland Stomp	<b>\$ 575</b>
– <b>Contempaissance-Flute and Guitar,</b>	
– Gary Jackson	<b>\$ 500</b>
– <b>Grill'n Daze,</b>	
– Southwick Rotary Club	<b>\$ 500</b>
– <b>Georgia O'Keefe: How to Paint Pastel Flowers,</b>	
– Gregory Maichak	<b>\$ 445</b>
– <b>Creepy Tales and Urban Legends,</b>	
– Southwick Public Library	<b>\$ 430</b>
– <b>Reading is Magic,</b>	
– Edward L. Cope	<b>\$ 375</b>

## Fine Art Exhibition

The 13<sup>th</sup> annual juried fine art exhibition was held in April of 2012, a two-day event with attendance of over 1000 people. Over 40 local artists displayed their creative art in the form of oils, photography, watercolors, pastels, acrylic, wood, pottery, soapstone carving, and many others. In addition to art, Dean Sleeper displayed his scenic garden train. A nonjuried student art (K-12) was also on display. Poster art selected was an acrylic entitled "**Finch and Flowers**" by Ellen Westerlind, of Westfield, Massachusetts.

The show also offered historical crafts including basket weaving, woodworking, pottery, plein-air painting, jewelry making, Tiffany and fabric art. Exhibits were presented by the Southwick Historical Society to include Lt. Joseph Moore, Revolutionary Martyr and The Jog – two colonies, two states, three counties, and four towns.

Concerts were performed by Cellist Eric Roth, and Contempaissance, a classical flute and guitar ensemble.

## Southwick-On-Stage (SOS)

The community-based theater group dedicated to bringing live theater to Southwick hosted the following performances:

***To Kill a Mockingbird by Harper Lee*** – A story about growing up under extraordinary circumstances in the 1930s in the Southern US.

***The Mouse Trap by Agatha Christy*** – A murder mystery that had a twist ending which is unusual for playing with the very basis of the traditional “who dunnit” formula.

***Celebrate The Season*** – A third annual family – oriented holiday celebration that included a performance of ***Virginia’s Holiday***, a story from 1897 whereby an eight-year old girl wanted to know if Santa really existed. The event also included a reading of ***‘Twas the Night before Christmas*** followed by a holiday sing-along.

## Other Cultural Events

**Travelogue** – The **SCC** hosted its initial travelogue in January, a program intended for travel and arts. The intention of the program is to open the world for people of all ages, enhance student classroom experiences, and enable local people to relive or plan for vacations and business trips around the world. In January, Laura Cook, travel consultant with **Wilderness Experiences** shared her experience and insights from her numerous trips to Europe.

**Have a Seat in Southwick (A public Chair-art-able project)** – The **SCC** introduced a new art project offering the community a chance to enjoy the visual arts and to promote regional artists. Sixteen (16) pioneer chairs were hand painted by local artists, displayed at various businesses in town and then auctioned at a gala beach party in July.

**Ethnic Culinary Demonstrations** – The **SCC** hosted its initial ethnic culinary experience on the making of Limoncello, an Italian lemon liqueur. A demonstration was made by Ralph and Rose Cuomo of the Italian Cultural Center of Western Massachusetts in February 2013.

## Stage Project

In 2012, the Town of Southwick approved the use of \$43,000 from the Community Preservation funds for the addition of the sound system to the renovated **Town Hall Stage** auditorium. The work was completed in December of 2012. The auditorium now has a

fully accessible sound system that will enhance the experience for audiences at community theater performances, presentations, meetings, social events, and other activities.

## In Summary

With regard to visibility, the **SCC** has and will continue to be visible in the community. The **SCC** supports local venues such as the Firemen’s Parade, the Rotary Grill’n Daze competition, Southwick Home and Business Show, Granville Harvest Festival, the Colonial Harvest Fair, and other settings that become before the council.

The members of the **SCC** are encouraged by the positive support and favorable response from the community. The **SCC** strives to bring a variety of interesting and educational programs that appeal to all segments of our community.

***Respectfully submitted,***

Susan Kochanski, Chair

**Members of SCC** are Joyce Bannish, Jennifer Bruno, Marcia Capuano, Karen Deyo, Barb Gunn, Patricia McMahon, Ellen Miles, Lisa Pentz, Joan Perkins-Smith, and Laura Zides-Lucier.

## BOARD OF APPEALS

The Zoning Board of Appeals is comprised of three (3) permanent members and two (2) alternates appointed by the Board of Selectmen. The Board is charged with reviewing applications requesting relief from Zoning Bylaws where enforcement of current Bylaws would create substantial hardship for the applicant. The Board seeks to provide relief, where possible, provided that the appeal is in keeping with the public good and that the decision will not nullify or substantially derogate from current zoning. The Board must vote unanimously in favor of granting a variance in order for it to be approved.

The slow economy in 2011 and 2012 influenced many people to delay projects such as home additions, garages, decks and porches. This was reflected in the small number of applications received and acted upon by the Board. The Board acted upon only four (4) variance requests for the year.

The Board meets on the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Monday’s of each month at 7:00pm in the Land Use Conference Room.

The Board wishes to recognize it's secretary, Wendy Cordeiro, for her service and dedication to the Board. She is an invaluable asset to the team.

*Respectfully submitted,*

Paul A. Grégoire, Chairman  
Thomas Stapleton  
William Lis  
Judith Bernath  
David Methe  
Wendy Cordeiro, Board Secretary

### CEMETERY COMMISSION

Our Sexton, Bud Phillips and his crew did a great job of maintaining the Cemetery grounds this year. The weather allowed us to open early and get started with spring cleanup.

We wish to extend a special 'Thank You' to the following: the VFW for placing the Veteran grave flags in the Cemetery and collecting them in the fall, the Historical Society for the beautiful flowers planted at the entrance of the Old Cemetery and the Southwick Funeral Home for the new flags on the poles in Old and New Cemeteries.

This year we are planning on planting some new trees and to do some more work on the road into the Old Cemetery.

We are continually updating our Pontom computer software program with new and old information. An upgrade to the program was done January 2012.

We appreciate all your fine comments about the upkeep of the Cemetery, we like to hear all comments good and bad.

*Respectfully submitted,*

Sharon Horacek, Chairman  
Roy Benson, Commissioner  
Diane Mason, Commissioner  
Bud Phillips, Sexton  
Andrea Holmes, Secretary

### BOARD OF HEALTH

The Board of Health meets on the first and third Thursdays of the month at 7 p.m. in the Land Use Boards workroom 202, 2<sup>nd</sup> floor of Town Hall.

### Development Trends

Percolation tests for new construction decreased 92% from 25 tests in 2011 to 2. Repair percolation tests increased 3% from 30 in 2011 to 31. New septic system disposal permits increased 13% from 9 in 2011 to 13. Repair septic system disposal permits increased 25% from 36 in 2011 to 45.

#### 2012 Licenses and Permits

13	New Septic	\$1,300.00
45	Repair Septic	\$0.00
2	New Percs	\$200.00
31	Repair Perc	\$3,100.00
7	Wells Permits	\$350.00
42	Installer's Permits	\$3,150.00
14	Hauler Permits	\$1,050.00
1	Rendering Permit	\$100.00
14	Tobacco Permits	\$700.00
41	Victualler Permits	\$390.00
65	Food Permits	\$4,990.00
57	Milk & Cream Permits	\$100.00
1	Medical test	\$10.00
2	Tanning Permits	\$100.00
25	Burial Permits	\$250.00
1	Funeral Director	\$50.00
5	Pool Permits	\$200.00
2	Campgrounds	\$100.00
2	Day Camps	\$50.00
6	Frozen Foods	\$125.00
4	Mobil Units	\$95.00
26	Temp food Permits	\$230.00
5	Bakery Permits	\$200.00
7	Catering Permits	<u>\$325.00</u>
		\$17,120.00

### Household Hazardous Waste Collection Day

Southwick's annual household hazardous waste Collection day was again cancelled this year as result of budgetary considerations.

## **FOOD**

The BOH licensed three new food establishments this year. “*The Proud Chef*”, “*Moo-licious*” and “*Dunkin Donuts*”. We wish them all success.

## **Environmental Pathogens**

### **Lyme Disease**

2011 Surveillance Highlights (latest available data)

There were 2,651 confirmed Lyme disease cases were reported in Massachusetts in 2011, representing little change from the number of cases reported in 2010 (2,663). Incidence rates of Lyme disease in 2011 were higher for most counties, compared with 2010.

Worcester County was an exception, where the incidence rate decreased from 32 per 100,000 in 2010 to 24 per 100,000 in 2011. The majority of confirmed cases had onsets in June, July, and August. The highest incidence rates were among children aged 5-9 years and adults aged 65-75 years. 69% of confirmed cases reported an erythema migrans (“bulls-eye”) rash.

### **Eastern Equine Encephalitis (EEE)**

#### **Background**

EEE is caused by the most neuropathogenic arbovirus transmitted in the United States. The mortality rate for those affected is high and survivors often suffer severe neurological damage. EEE is relatively rare, since the virus was first identified in Massachusetts in 1938, fewer than 100 cases have occurred. Over 60% of those cases have been from Plymouth and Norfolk counties. Historically, outbreaks of EEE occurred in Massachusetts every 10-20 years and typically lasted two to three years. The most recent outbreak of EEE began in 2004 and included 13 cases with six fatalities through 2006. Intense activity in 2010 and 2011 may indicate a disruption of the traditional pattern. The highest risk for EEE occurs from late July through September. People under 15 years of age or over 50 years of age are at greatest risk for serious illness.

In 2011 (the most recently available data), there were two confirmed cases and one fatality. One of those cases was from an out of state resident.

### **WEST NILE VIRUS (WNV)**

#### **Birds**

The MDPH Arbovirus Surveillance Program discontinued routine dead bird reporting in 2009. Bird die-offs can and do occur for reasons

unrelated to WNV infection and they can be reported to the Massachusetts Division of Fisheries and Wildlife (MDFW). Poultry flocks experiencing sudden illness or mortality should be reported to the Massachusetts Department of Agricultural Resources (MDAR).

### **Mosquito Samples**

Of 6,828 mosquito samples collected in Massachusetts in 2012, 307 (4.5 %) were positive for WNV. Positive samples were identified in 109 towns in 9 counties. Positive mosquito samples included 203 *Culex pipiens/restuans* complex, 60 *Culex* species, 30 *Culiseta melanura*, 2 *Aedes vexans*, 5 *Culex salinarius*, and 7 *Coquillettidia perturbans*. Mosquitoes in the *Culex* genus feed mainly on birds and occasionally on mammals, including humans. *Culex pipiens* and *Culex restuans* are primarily responsible for WNV transmission between birds in Massachusetts. *Culiseta melanura* feeds almost exclusively on birds and is the primary enzootic vector of eastern equine encephalitis (EEE) virus, although it can also carry WNV. *Coquillettidia perturbans* is an aggressive mammal-biting mosquito and can be involved in the transmission of both WNV and EEE virus to humans in Massachusetts.

### **Humans**

There were 33 human cases of WNV infection identified in Massachusetts in 2012, the most ever recorded in a single season. This increase in human cases was also seen across the country where the number of confirmed human cases nationwide was dramatically higher in 2012 (5,387) compared with 2011 (712). The 5,387 cases reported as of December 11, 2012 was the highest number of WNV cases reported to CDC through the second week in December since 2003. Of those, 2,734 (51%) were classified as neuroinvasive disease (such as meningitis or encephalitis) and 2,653 (49%) were classified as non-neuroinvasive disease. Eighty percent of the cases have been reported from 13 states (Texas, California, Louisiana, Illinois, Mississippi, South Dakota, Michigan, Oklahoma, Nebraska, Colorado, Arizona, Ohio, and New York) and a third of all cases have been reported from Texas.

There were three confirmed cases in Hampden County.

### **Animals**

21 veterinary samples were submitted for arbovirus testing. Two horses tested positive for WNV in 2012.

### **Public Health Emergency Preparedness Planning**

Increased emphasis and planning has been undertaken in regards to emergency shelter planning. Southwick is exploring partnering with Westfield to share resources and expertise.

Our Health Director Mr. FitzGerald has remained active with the Hampden County Health Coalition (HCHC) and had previously served as co-chair. Federal funds are used to support various planning activities. Pioneer Valley Planning Commission is our fiscal agent and conduit for funds received to each of the 19 towns in our coalition.

### **Drug take back days**

On April 28 and October 27, the Southwick Board of Health, in conjunction with the Southwick Police Department and the US Drug Enforcement Agency, sponsored drug take days in which residents could dispose of unused medications with no questions asked. This popular national program has several benefits which include removal of drugs from potentially ending up in our aquifer via septic systems and keeping narcotics off the streets.

### **South Pond Beach**

The South Pond beach operated during the swimming season (July-August). There was one beach closure this year resulting from unacceptably high levels of Coliform bacteria (colonies/ML) on August 6. Retesting the beach waters the following day revealed that the Coliform count had decreased by 50% and the beach was reopened. The following weeks (August 13) results revealed the levels had been reduced to typical levels. Although we may never know definitively what caused the Coliform spike, heavy rains the previous weekend from the August 6 testing, may have been a significant contributor. The South Pond we did encounter an algae bloom in September, and as a result was treated with Copper Sulfate and an advisory was issued.

### **Continuing Education/Training**

Mr. FitzGerald regularly participates in a variety of seminars, committees, and training programs. He attended the annual Massachusetts Health Officers Association in November in Springfield. The MHOA/DEP seminar held in Hadley during March. He is

secretary and executive board member of the Western Mass Public Health Association (WMPHA). The WMPHA provides educational programs in the fields of public health practice and sanitary engineering training for onsite septic systems. Mr. FitzGerald also is vice chairman of the Southwick Emergency Planning Committee (LEPC). He serves on the Executive Board of the Hampden County Health Coalition and attends the quarterly meetings of the Massachusetts Food Establishment Advisory Committee (FEAC) as the representative of the Western Mass Public Health Association.

### **Public Health Nursing Report**

The Public Health Nurse was busy in 2012! Kate Johnson, RN, BSN, MSN provided TB testing for several volunteers in the Fire Department. Ms. Johnson was also responsible for managing communicable diseases in the community. The total numbers of communicable diseases jumped significantly from 27 in 2011 to 44 in 2012. MAVEN, the electronic database for the Department of Public Health continues to facilitate improved communication of reportable diseases at the local level. Lyme disease cases continue to be present. In comparison to last year, total Lyme cases increased to 16, with 4 confirmed cases. In addition, the following diseases were reported:

1 Chickenpox (suspect)  
1 Cryptosporidiosis (confirmed)  
1 Ehrlichiosis (revoked)  
6 Influenza (confirmed)  
1 Giardiasis (confirmed)  
3 Hepatitis C (2 confirmed, 1 contact)  
1 Human Granulocytic Anaplasmosis (confirmed)  
2 Legionnaires disease (confirmed)  
16 Lyme disease (2 probable, 8 suspect, 4 confirmed, 2 revoked)  
5 Pertussis (confirmed)  
4 Salmonella (confirmed)  
1 Streptococcus pneumonia (confirmed)  
2 Group B Strep (1 confirmed, 1 revoked)  
Planned events for 2013 include TB testing for the Police Department, CPR/AED renewals, and increased participation in the Medical Reserve Corps.

### **Respectfully submitted,**

Jerry Azia, D.D.S., Chairman  
Susan Brzoska, BS, MS, MT  
Casmir M. Tryba

Thomas J. FitzGerald, RS, MS, Director  
 Kate Johnson, RN, MPH Public Health Nurse  
 Kathleen Carlson, Clerk  
 Jean Nilsson, Meeting Secretary

## BUILDING DEPARTMENT

**Building Commissioner:** Denis J. Gaido  
**Electrical Inspector:** Lester Smith  
 (Joseph Filiault is backup).  
**Plumbing Inspector:** Saverio P. Santaniello  
 (Mike Day is backup).  
**Sealer of Weights & Measures:**  
 Dennis Clark  
**Secretary:** Kathleen Carlson

### Number of Permits Issued

12.....New Dwellings	\$	11,841.80
4.....Commercial	\$	3,718.00
12.....Additions	\$	4,514.50
8.....Demolitions	\$	400.00
3.....Sunrooms	\$	191.00
1.....Pavilion	\$	1,600.00
38.....Pellet/Wood Stoves	\$	950.00
2.....Alterations	\$	331.00
72.....Roofs/Windows/Siding.	\$	2,495.00
29.....Insulation permits	\$	1,450.00
9.....Permanent Signs	\$	953.00
2.....Temporary Signs	\$	100.00
8.....Decks	\$	543.00
8.....In-Ground Pools	\$	1,200.00
9.....Above-Ground Pools	\$	450.00
3.....Fireplaces & Chimney	\$	75.00
17.....Sheds	\$	1,278.00
3.....Garage	\$	1,170.00
8.....Sheet Metal Permits	\$	200.00
1.....Trench Permit	\$	2.00
7.....Cell tower panels	\$	5,100.00
22.....Home Occupations	\$	550.00
49.....Miscel. Repairs	\$	3,934.60
327...Total Building Permits	\$	42,956.90
242...Total Electrical Permits.	\$	13,305.00
79.....Total Plumbing Permits.	\$	5,180.00
123...Total Gas Permits	\$	6,150.00
37.....Cert. of Inspections	\$	1,480.00
17.....Weights & Measures	\$	3,260.00
..... <b>Total Collected</b>	<b>\$</b>	<b>72,351.90</b>

*Respectfully submitted,*

*Denis J. Gaido*  
 Building Inspector & Zoning Officer

## ANIMAL INSPECTIONS - 2012

98 - Farm/Barn Visits  
 78 - Cattle  
 2 - Steers/Oxen  
 242 - Horses and Ponies  
 18 - Burros and Donkeys  
 61 - Goats  
 85 - Sheep  
 178 - Swine  
 7 - Llamas/Alpacas  
 913 - Poultry  
 47 - Water Fowl  
 78 - Game Birds/Guinea Hens  
 46 - Rabbits  
 6 - Turkeys  
 15 - Peacock  
 14 - Quarantines of domestic animals for bites  
 or scratches of unknown origin (animal fights,  
 etc.)  
 24 - Quarantines of animals for bites to humans  
 6 - Animal bites to other domestic animals  
 0 - Canine exposure to confirmed rabid animal

*Respectfully submitted,*

C. Brett Colson

## HISTORICAL COMMISSION

The Historical Commission was restructured with all new members in the Spring of 2012. Current members are: John Bannish (Chair); Dave Gunn; Lee Hamberg (Town Board Liaison); Susan Kochanski (Treasurer); Patricia McMahon (Secretary and CPC Representative); Ellen Miles (Publicity).

The goals of the Southwick Historical Commission are: (1) the preservation of the old Town Library; (2) list the Canal on the historic register; (3) develop a walking brochure of Southwick Town Center; (4) provide house plaques for town historic properties; (5) secure and place veteran markers for the old cemetery.

Since their appointments the Commission has focused on organizing the current files and determining short and long term goals.

As part of the file organization, the Commission located the historic properties inventory for Southwick. This inventory is required before the Town can apply for any State grants. The inventory is available to the public through the Massachusetts Cultural Resource Information System (MACRIS). This

tool allows all members of the public to search the Massachusetts Historical Commission database for information on historic properties in Southwick or any area in the Commonwealth. The web address for the database is [www.mhc-macris.net/](http://www.mhc-macris.net/)

## **PARK AND RECREATION**

The Southwick Park and Recreation Commission experienced a challenging yet successful year, working hard to provide the residents of Southwick with numerous organized events throughout the year.

**Whalley Park** was donated by the Whalley family and accepted by the town residents on October 10, 2012. The Park and Recreation Commission is proud to manage this beautiful park. The park consists of approximately 70 acres of land, of which 35 are partially developed for active recreation purposes. Currently there is a pavilion, flagpole, children's playscape, three restrooms and a storage building and many other various athletic fields at the park.

**The Rails to Trails** The Park and Recreation Commission experienced major rail trail cleanup activity this past year as a result of the October 2011 snow storm. Many local residents as well as others on their own (names unknown) helped in removing debris off the black top surface of the rail trail and did so in numerous locations along the six miles of the Southwick Trail. We also saw cleanup support from the town as we were included in the agreement with FEMA that when all other town priorities relative to public safety had been taken care of it was then the understanding that the rail trail would be cleared of all remaining debris and that this would be accomplished by a joint effort of DPW, FEMA and assistance from the Park and Recreation Commission. All cleanup work was accomplished this past March within a timeframe of two weeks. The Park and Recreation Commission would also like to thank the Southwick Lions Club for their donation of a drinking water fountain for all rail trail users and can be found just off Sam West Road going south. This was also the first year that the commission was responsible for maintaining the entire 6 miles of rail trail going from Westfield to the Connecticut state line. Feedback from users'

was very complimentary on how nice the rail trail looked along with being well maintained throughout the 2012 season. The words used "JOB WELL DONE" was their expression of appreciation for how well the rail trail was being maintained. We would also like to take this opportunity to thank the Southwick Rails to Trails Friends Group for all their energetic support over this past year. Highlights of their activities included year two in sponsoring the 4<sup>th</sup> of July kids bicycle parade on the section of the rail trail adjacent to the Miller Street parking area. The Friends group also took ownership for the State wide MPO rail trail user count where on Sunday September 12, 2012 volunteers from the Friends group recorded 1,230 individual users. This information was collected at the Congamond Road crossing. The data was collected over an eight hour time period. Final congratulations to our Friends of the Southwick rail trail for receiving their 501C3 status for Federal tax exemption under the U.S. Internal Revenue Code.

**The Southwick Town Beach** opened June 29, 2012. Many residents enjoyed our town beach. We were successful in offering swimming lessons to local residents this year. The kids loved learning how to swim with certified instructors in their home town and in the familiar area lake. The Senior Sizzler was a great success again this year. Commissioner Kelly Magni cooked a great lunch for the gang. The Commissioners and Secretary helped set up and serve. The seniors listened to the music provided by Jack Yourous and played bingo until all the prizes were won. It was a great day. The total attendance for this beach season was 3,581 people.

Town Maintenance continues to make improvements at the town beach in an effort to bring the beach up to ADA standards. Walkways and railings leading to the beach were installed. The serving window at the snack shack was lowered and is now wheelchair accessible. The kitchen has been updated. Maintenance will continue with renovations over the next 4 years to bring the beach up to state ADA compliance.

The Park and Rec sponsored an Easter party, Halloween party and Christmas party for



the kids of Southwick. There was a great turnout for all the parties with the Halloween party hitting record attendance once again.

The **Mommy and Me Program** continues at the Town Hall Community Center. It is a free program offered to families with young children who want to get out and network with other families with young children; while simultaneously offering an opportunity for the children to meet other children before kindergarten starts. It has been a successful self-supporting addition to our department Park and Rec. sponsored two bus trips this year; Mohegan Sun and New York City. Both Trips were met with great enthusiasm and were a lot of fun.

**The Park and Rec. Sponsored Fireworks**  
Again, this activity was a great success. The event brought out many Southwick residents and continues to attract people from surrounding communities.

**The Old Town Beach** continues to be maintained and available for recreational use by the community.

The Park and Recreation Commission is dedicated to working with the town's residents to assist them in utilizing the town's resources for their enjoyment. The Park and Rec. is striving to improve, enhance and add additional recreational opportunities for Southwick residence to enjoy throughout the seasons. We thank everyone who has supported us and we look forward to another successful year.

***Respectfully submitted,***

Kelly Magni, Chairman  
Michelle Ackerman, Commissioner  
Dan Call, Commissioner  
Susan Grabowski, Commissioner  
Li-Ling Waller, Commissioner  
Cara Cartello, Secretary

## **ECONOMIC DEVELOPMENT**

The Southwick Economic Development Commission ( EDC) is a small group of local residents appointed by the Board of Selectmen as unpaid volunteers to work with the town and the business community. The EDC has no staff and a small amount of town funds to operate. Meetings are held monthly

at Town Hall and open to the public. Check the town website ([www.southwickma.org](http://www.southwickma.org)) for dates.

The EDC held a successful 2nd Home & Business Show in March 2012 in town hall with more than 30 exhibitors and several workshops. The 2013 Show is scheduled for April 6. The Show allows area residents to find out about some of the businesses in Southwick as well as obtain information on some of the town committees/boards and organizations

The website ([www.southwickma.info](http://www.southwickma.info)) was enhanced with more information during the year. This website is not funded by the Town and no town employees are used to maintain it. The Restaurant List has been updated listing all restaurants in town. This list is available on the website (see above) as well as at the EDC kiosk at Town Hall and at multiple events (see list below) held during the year as well as at the tourist information booth at the boat launch area at the Lakes.

A new brochure listing local events over the next 12 months was created and distributed during the year at area events including Westfield Colonial Day, the Cultural Council Annual Art Exhibit & Historical Demonstrations show, at Southwick Daze, the Granville Harvest Fair and at other Cultural Council events at Town Hall. It is also available on the website or at the EDC kiosk at Town Hall. At these same events information on library programs, cultural council events and the rail trail have been shared with the public.

The EDC has been working with town officials regarding information sharing with the business community and the public. We have had a presence at Board of Selectmen, Planning Board and other groups meetings, including the Greater Westfield Chamber of Commerce. As part of the effort for the Events Brochure (mentioned above) the EDC has been working with other town entities and organizations toward consolidation of events/activities in 2013.

The EDC was involved with the College Highway construction project in hosting a meeting between town officials, state officials and contractor representatives relative to some of the issues with the road construction as well as the finished project.

The organization has also been actively involved with the Mass Broadband Initiative which will impact the residents and businesses of Southwick and other

communities in the coming years. The state and federally funded project is bringing high speed broadband connectivity to town buildings, library and schools to more than 120 communities in the state. Updated information on Southwick is shared with the Pioneer Valley Planning Commission (PVPC) as well as obtaining information from them on projects or other activities that may impact the residents and businesses of Southwick. Visit <http://www.southwickma.info> for more information.

***Respectfully submitted,***

Southwick Economic Development Committee

### **PLANNING BOARD**

The Planning Board consists of five volunteer members, who are elected to a five-year term. They are responsible for long range planning and studies to ensure optimal land use and zoning within the Town and to ensure that the residents live in a safe and healthy environment. Administratively, they do this through the review of plans for the division of land and both residential and commercial developments. Additionally, they grant Special Permits for land uses including estate lots, business and industrial uses, flexible residential developments, projects located over the Wellhead Protection District and wireless communication facilities. The Planning Board also reviews site plans for large additions to existing businesses and new signs.

In 2012, Rosalyn Terry was re-elected to a 5 year term on the Board, her second full term. Joe Deedy was elected to a 2 year term. Mr. Deedy had been appointed to fill a vacancy. Doug Moglin was re-elected as the Board's Chairperson, and Roz Terry was Re-elected as Vice Chairperson. Marcus Phelps retired from his position as Part-Time Town Planner. Alan D. Slessler was hired as the new Part-Time Planner. Alan is a long time Southwick resident, and has extensive planning and land use experience. Ruth Preston continues to serve as the Planning Board Administrative Assistant.

After several years of sub-committees and public hearings, along with the Board of Appeals, Economic Development, members of the public, and business communities, a new sign bylaw was presented to Special Town Meeting. The new bylaw addresses signage in town, including electronic signs, sign height, and is much easier to understand than the existing

bylaw. The new bylaw will balance the promotional needs of local businesses, while reducing overall signage clutter.

The Planning Board also sent to the Annual Town Meeting a bylaw that allows home occupations by right. This new bylaw resolves certain inconsistencies and ambiguities that were present in the old bylaw.

The Planning Board continues to close out previously approved subdivisions, to ensure that all bonded improvements have been completed, and to move the projects along to road acceptance. Road acceptance is the final step in the subdivision approval process, and allows for the road mileage to be counted in the towns Chapter 90 allocations.

The Planning Board is currently working on the Ground Mounted Solar Panel bylaw that would govern the placement and construction to address public safety, protect views, and provide various other safeguards to town residents. The Planning Board has also requested assistance from the Pioneer Valley Planning Commission to begin work on updating the Town's Master Plan. The Master Plan provides guidance to the Planning Board and other departments in regards to land use, housing, transportation, and community facilities through analysis, surveys, and other input, and coordinates the Town's resources to achieve the goals laid out in the plan.

The Planning Board meets every other Tuesday evening at 7 p.m. at Town Hall, in the Land Use Hearing Room on the second floor. Public attendance and input at Planning Board meetings are always welcome. The meeting schedule and office hours can be obtained by calling 569-6056. Minutes and agendas are posted to the Town web site at [www.southwickma.org](http://www.southwickma.org).

***Respectfully submitted***

Doug Moglin, Chairperson  
Roz Terry, Vice Chairperson  
Robert Johnson  
Richard Utzinger  
Joe Deedy  
TJ Welch  
Alan Slessler, Town Planner  
Ruth Preston, Administrative Assistant

## CONSERVATION COMMISSION

The Southwick Conservation Commission's mission continues to serve as the conservation conscience for the Town of Southwick, providing leadership for natural resources planning and preservation. The Commission works to protect and, where possible, enhance plant and wildlife habitat to maintain and improve the character of Southwick's natural resources.

The Commission is comprised of seven dedicated individuals. **Christopher J. Pratt**, and **Seth Kellogg**, served for their ninth year as Chair and Vice-chair, respectively. The 2012 Commission roster remained unchanged from 2011: **James Parent**, an advanced-degreed civil engineer, provides significant relevant construction experience. **Robert Baribeau**, a forty-year Southwick resident, is also an advanced-degreed engineer, with years of extensive experience in environmental and engineering management. **Jeremy Cigal**, raised in Southwick, is a Registered Professional Engineer knowledgeable in aspects of Civil Engineering relevant to Committee purview. Also serving are: **Mehmet Mizanoglu**, PHD, who consistently provides solid input and guidance on all matters. **David Stansbury**, a professional photographer, provides photo services and objective appraisal of Commission considerations. The longest serving member, **Seth Kellogg**, continues to enlighten using his vast knowledge of wildlife and practical field experience. **Christopher J. Pratt**, an environmental science teacher, encourages a scientific approach to proceedings while efficiently running meetings.

The year of 2012 has been another busy year. Since losing administrative support in 2010, the Commission Coordinator, Dennis Clark, has acquired alternative clerical services through the use of College Interns and five hours a week office help paid for through the Wetlands Funds. Despite these limitations, the Commission worked diligently to implement the LPP, which continues to receive a majority of compliance from Southwick lakefront residents. Further, the boat sticker process was implemented during 2012. Four Orders of Conditions and twelve Determinations of

Applicability were issued for projects in 2012. The Commission continues to work closely with the Lake Management Committee in monitoring the successful perennial treatment of Congamond Lakes as a way of controlling invasive exotic plant species. During 2012, chemical treatment for weeds continued; and, an occurrence of algae bloom, *cyanobacteria*, was identified and documented in South Pond.

The Commission, by working with the DCR, exerted jurisdiction to assist in resolving a DEP Consent Agreement that had been in non-compliance for several years.

The Commission continues to oversee a seven member Open Space Planning Committee (SOSPC). The SOSPC, under the Chair of John Stadnicki, continues to apply for grant monies to manage Conservation Commission properties. The Commission continues to pursue the acquisition of Agricultural Preservation Restrictions, working with the Community Preservation Committee. The Commission's most recent endeavor in 2012, was to work with the Southwick Open Space Planning Committee, Winding River Land Conservancy, in securing through Town Meeting Vote \$185,000.00 from the Community Preservation Committee to apply for and secure a \$356,400.00 dollar LAND Grant to preserve the Kellogg 135 acre South Loomis property. The Commission applied for and received a \$25,000.00 dollar grant to update the Open Space and Recreation Plan. The updated plan completed in November 6, 2012 will allow the Town to apply for and receive grant monies that are only dispersed to Towns that have an approved OSRP. The Commission received \$32,000.00 dollars from Tennessee Gas, as part of their agreement with the Feeding Hills Road compressor pump station, towards the next APR purchased by the Town.

### *Respectfully submitted,*

Christopher J. Pratt, Chairman  
Seth Kellogg, Vice Chair  
Dennis Clark, Coordinator  
Mehmet Mizanoglu  
David Stansbury  
James Parent  
Robert Baribeau  
Jeremy Cigal

## **WESTERN HAMPDEN VETERANS DISTRICT**

The following is a list of duties and activities that were performed by the Department of Veterans Services for the Western Hampden District during the past year. The District consists of Agawam, Southwick, Granville, Tolland, and Russell.

- Administer and maintain the M.G.L. Chapter 115 program to all qualified applicants.
- Investigate all claims for people applying for this benefit. Dismiss any and all fraudulent claims.
- Represent the Western Hampden District in all appeals of applicants to the Commonwealth.
- Complete and submit claims with the Department of Veterans Affairs for disability compensation, pensions, and death benefits for veterans and spouses from all five towns. This includes the Aid & Attendance pension for people in Assisted Living, which is approximately 50 % of all work in the office.
- Work with Congressman Neal's office on behalf of these people for all cases that are not decided upon in a reasonable amount of time.
- Work with all Assisted Living facilities in the area to be sure qualified Veterans and their spouses are receiving this pension.
- Maintain an outreach program throughout the District on a regular basis.
- Attend local health fairs to offer federal and state benefits.
- Speak at many local events and veterans' events.
- Investigate fraudulent groups on behalf of the citizens of all five towns. This includes reporting telephone scams and groups speaking in the area that have misled people.
- Worked with the Veterans Memorial Cemetery on Veteran related events. This includes putting up and taking down all flags for Memorial Day.
- Attend funerals for Veterans and their spouses. This can include getting all required documents for proper burial into the Veterans Memorial Cemetery, working with local funeral homes to ensure proper services are rendered, and even duties of pallbearer.
- Maintain the Street of Flags for Agawam. This is funded by private donations and includes approximately 350 flags, poles, and hardware.

- Flag six private cemeteries for Memorial Day and Veterans Day. This includes approximately 2000 flags and all grave markers that need to be replaced.
- Assist with all activities for local Memorial Day Parade.
- Assist with all activities for local Veterans Day events.
- Maintain a Veterans Council, and establish list of priorities.
- Supervised from beginning to completion the dignified transfer of a Marine killed in California. This included Police escorts from four towns, and the coordination of Airport Operations at Bradley Field.

*Respectfully submitted,*

Richard J. Girard Jr., Director of Veterans Services

Karl J. Stinehart, District President  
Western Hampden District

## **LOCAL EMERGENCY PLANNING COMMITTEE**

The Emergency Planning and Community Right to Know Act established Local Emergency Planning Committees and require them to evaluate hazardous chemicals in storage, use or transportation in the community and to develop plans to respond to emergencies involving these hazardous materials. This is a result of October 17, 1986 when the Super-fund Amendments and Reauthorization Act of 1986 (SARA ) Title III were enacted into law regarding emergency planning and community right-to-know reporting on hazardous and toxic chemicals.

The Southwick Local Emergency Planning Committee (LEPC) is composed from a represented number of interest groups with the mission:

1. To write and review annually a plan for responding to a hazardous material incident within Southwick.
2. To train emergency responders: Police, Fire, Emergency Medical Services, Public Works, Emergency Management, Health Officers, etc. to levels indicated in the plan with a minimum of the Awareness Level for first responders.
3. To exercise the Emergency Response Plan at least once a year.

4. To create a system to collect, store, and respond to public requests for Tier II data and Emergency Plan information.

Southwick LEPC received Full Certification on October 11, 2007. The LEPC meets five times a year in January, March, May, September and October on the fourth Thursday at 9:30 a.m. in the Emergency Operations Center.

For Haz-Mat requests under SARA Title III, contact the Right to Know Officer at 569-5995 or 569-0308.

*LEPC Officers are:*

Chairman: Karl J. Stinehart

Vice Chairman: Thomas FitzGerald

Secretary: Charles H. Dunlap

Treasurer: Dennis Clark

Other Members:

Russell Fox

David Ricardi

Richard Anderson

Jeff Neece,

Art Boissonnault

Jay Barry

Stephen Presnal

Karen Wzorek

Brian Houlihan

Bruce Bussiere

Roy Benson

***Respectfully submitted,***

Charles H. Dunlap  
LEPC Secretary

### **AUXILIARY POLICE**

The Auxiliary Police report to the Director of Emergency Management for training and monthly meetings. The Southwick Chief of Police is the authority activating and assigning the Auxiliary Police for duty.

Members receive training in first aid, CPR, HAZ-MAT Awareness, weapons range qualification, FBI Task Force orientation training through the Western Massachusetts Auxiliary Police Association, and the Massachusetts Criminal Justice Academy's Reserve Police Officer Intermittent Training Course. Formal training is received from Federal Emergency Management and Massachusetts Emergency Management Agencies in National Incident Management System, Incident Command System, Emergency Operations Center, WMD Terrorism and Disaster Response, along with emergency radio communications. Electric utility power safety-damage assessment, National Weather Service SKYWARN severe weather

training, Pipeline Emergency Response, Nuclear Radiation monitoring and response, hazardous material incidents are also included in the training program.

Auxiliary Police members assisted with traffic and runner safety for the Southwick portion of the Westfield Boys and Girls Club April 1<sup>st</sup> half marathon road race. They were also deployed for the August 11<sup>th</sup> National MOTO-CROSS for crowd control and parking. The Auxiliary Police assisted during the Emergency Management R.A.C.E.S. national disaster communications exercise, and Massachusetts Emergency Management, National Weather Service, American Red Cross State Hurricane Exercise. They participated in the Firemen's Parade and Fireworks security and also during the Powder Mill Middle School community outreach open house September 11<sup>th</sup> and 13<sup>th</sup>. Members assisted the Emergency Operations Center during activations during the year.

*Members:*

Director Charles Dunlap

Assistant Director / Supervisor Keith Stromgren

Officer Peter F. Jakobowski Jr.

Officer Aaron Dewinkleer

The Auxiliary Police are ready to serve the Town of Southwick in time of need. For more information visit [www.southwick-ema.org](http://www.southwick-ema.org) contact a member or call the Auxiliary Police Director at 569-0308.

***Respectfully submitted,***

Charles H. Dunlap, Director

### **RADIO AMATEUR CIVIL EMERGENCY SERVICE R.A.C.E.S**

The Town of Southwick Radio Amateur Civil Emergency Service (R.A.C.E.S.), under Federal Emergency Management Agency jurisdiction and Federal Communications Commission regulations, reports to the Southwick Emergency Management Director. R.A.C.E.S. is an important communications facet of the Town's Emergency Operations Center with members required to be licensed FCC amateur radio communication operators appointed by the Town of Southwick.

These volunteer members provide government emergency public safety communications linking the Emergency Operations Center within Southwick and with adjacent community Emergency Operations

Centers during severe weather and critical emergency incidents and disasters. Emergency communication liaison is also established and maintained with the Massachusetts Emergency Management Agency, Taunton office of the National Weather Service, the American Red Cross, shelters, and to the Amateur Radio Emergency Service representing other Public Service Agencies during times of emergency activation and need.

Monthly radio communication drills are conducted with adjacent communities, to regional communities, and to the Massachusetts Emergency Management Agency on the first Monday of every month. RACES members participate in weekly drills every Sunday on 75 meters HF with Western Massachusetts communities and on 2 meters VHF using simplex and repeaters for local and regional communication.

During the last weekend of June, Southwick R.A.C.E.S. with Emergency Management, C.E.R.T. and Auxiliary Police members, participated in a national annual twenty-four hour disaster communications exercise hosted by Southwick Emergency Management Agency. Blandford, Granville, East Longmeadow, and Springfield Emergency Management RACES licensed operators also participated in this event held in Prifty Park and Town Offices grounds. During this exercise, while operating on emergency generator power under simulated disaster conditions, radio messages were sent and received to areas throughout the United States and Canada. Local, regional and national communications were established using SSB, digital packet, FM, and CW on the 75, 40, 20, 15, 10, 6 and 2 meter frequency bands with the assigned **WC1SW** FCC call sign.

*RACES participants were:*

Director Charles Dunlap K1II  
Assistant Director Keith Stromgren N1MOC  
Radio Officer Eric Carroll N1HVM  
Pauline Dunlap N1EVE  
Dan Vierno KB1VWQ  
Chuck Darling KA1HJK  
John Cashman KB1TVY  
Kevin Stromgren WA1JUJ, Granville RACES  
Frank Morrisino K1LMY E.Longmeadow RACES  
Jim Wolfgang KB1PHW, Blandford RACES  
Springfield Emergency Management RACES  
Other Southwick participants:  
Bill Ferry K1BZM, ARES  
Ed Faits KB1TPL, ARES  
Robert Gravel K1BUB, ARES  
Aaron DeWinkleer, Emergency Management

Robert Miller, Emergency Management

Activations this past year were: State Hurricane exercise and four EOC activations for severe weather. Members also provided services for the Westfield Half Marathon, a WMECO emergency power grid failure exercise in June, the July Fireworks, and Southwick Firemen's Parade / Carnival. Four members attended the National Weather Service SKYWARN certification training. The communications services provided by the Radio Amateur Civil Emergency Service is crucial to Public Safety and the Emergency Operations Center communications during EOC operations.

*FCC Licensed RACES Members are:*

Director Charles Dunlap, K1II  
Assistant Director Keith Stromgren, N1MOC  
Assistant Director Charles Darling, KA1HKJ  
Radio Officer Eric Carroll, N1HVM  
Pauline Dunlap, N1EVE  
John Cashman, KB1TVY  
Dan Vierno KB1VWQ

Anyone interested in R.A.C.E.S. membership should contact a member or call 569-0308. Additional information is on the SEMA web site: [www.southwick-ema.org](http://www.southwick-ema.org)

***Respectfully submitted,***

Charles H. Dunlap, Director

**SOUTHWICK EMERGENCY MANAGEMENT AGENCY**

Southwick Emergency Management Agency (SEMA) has the responsibility for All Hazards Coordination of all local town governmental departments and local volunteer service agencies in times of emergency crisis or disaster. S.E.M.A. is the local government liaison to the Massachusetts Emergency Management Agency and to the Federal Emergency Management Agency in emergency disaster mitigation, preparation, response and recovery. This department oversees that our local government is able to function during times of fragmentation and also during times of "Declaration of Emergency". This is accomplished by maintaining and annually updating the Southwick Comprehensive Emergency Management Plan, coordinating an all-town department Continuity of Government / Continuity of Operations Plan, and providing an Emergency Operations Center and an alternate backup to be used by our elected officials and



critical key department chiefs and directors during times of emergency and disaster.

*SEMA Members:*

Director: Charles H. Dunlap  
Assistant Director: Keith Stromgren  
Assistant Director: Charles Darling  
Communications Officer: Eric Carroll  
Joseph Ballard  
John Cashman  
Aaron DeWinkleer  
Pauline Dunlap  
Peter F. Jakobowski, Jr.  
Robert Miller  
Jeff Stenberg  
Dan Vierno

Changes of membership during the past year were the resignation of Assistant Director Charles Housner and with the appointment of Joseph Ballard. A sincere thank you for the volunteer time and services to Charles Housner.

Under the all-hazards concept during times of warnings and emergency crisis situations, members are on standby or activated for response to the Emergency Operations Center or Mobile Emergency Communications Command Vehicle. The following significant events and warnings were encountered during the past year from January 1<sup>st</sup> to December 31<sup>st</sup>:

Electric Power Failures .....	19
Water Breaks .....	2
Natural Gas Leaks .....	2
Closures of Highway/Roads	
Main Highways.....	6
Other secondary .....	7
Structure Fires .....	2
Red Flag fire warnings (high temperature.dry windy conditions) .....	12
NWS Freeze Warning... 27 April and 13 October	
Solar Flare Warning .....	1
Winter storm warning .....	5
High Wind Warning .....	2
Tornado Watch .....	2
Tornado Warning .....	0
Flood warning .....	1
Severe thunder storm warnings .....	10
Terrorism Warnings Federal .....	1
Federal-National Warnings for: food contamination, cyber, tax scams, web scams, IPOD personal information theft, suspicious letters-packages, travel-public places, and hotels.....	3
Emergency Operations Center activations.....	3

Emergency Management Members receive training in Weapons of Mass Destruction

Response, NWS SKYWARN Severe Weather Awareness, Western Massachusetts Electric Company-Northeast Utilities Power line Safety-Damage Assessment and Emergency Power Restoration coordination, Federal / State / Local interoperability radio communications, Incident Command System of level 100 to 400, CPR, First Aid and Bioterrorism-Weapons of Mass Destruction. Members attend an annual Pipeline Energy Safety conference, Emergency Communications workshop, DOT Nuclear Transportation Accident Response, and Hazardous Material Transportation Accident orientation.

Five members assisted with the Vermont Yankee Nuclear training exercise at the Greenfield Community College evacuation reception area. Members assisted in Homeland Security grant applications, Boy and Girl Scout Emergency Preparedness merit badge training, hosted a multi-community twenty-four hour disaster communications exercise placing 11<sup>th</sup> with U.S. and Canadian participants. Members assisted at the Powder Mill Middle School Open House, Emergency Operations Center activations, and with statewide simulated Hurricane, Earthquake, and Electric Power Grid Loss exercises.

A military Deuce and Half cargo truck and a converted military trailer has been setup for deployment for emergency generator power and lighting at emergency incidents, public events and shelter needs. The Emergency Management Agency also has a Mobile EOC Communications Command vehicle that is available for public safety and event use.

Twelve Emergency Operations Center Orientation tours were given to Emergency Management Directors, visiting State, Local and private individuals. The Comprehensive Emergency Operations Management Plan has been revised and Continuity of Operations Planning – Continuity of Government departmental plans developed, and assistance given to town departments for a federally mandated training program of Incident Command System and National Incident Management. SEMA has radio Communications capability to the NWS, American Red Cross and the State and Federal Governments in times of need.

Southwick Emergency Management's goal is to for each resident and business to have an emergency plan to prepare and manage an all hazard concept for emergencies. Family basic needs of at least three days should include provisions for: water, food, medical, heat,

communications, and include the special needs for the elderly, infants and disabled. There are two designated emergency shelters at the Town Offices Building and the Southwick-Tolland-Granville Regional High School that would be available if and when required.

In closing, the hard work, hours and dedication of the appointed volunteer members of Southwick Emergency Management continue to maintain high standards among the other three hundred and fifty one Massachusetts Emergency Management Communities. Information and more in-depth activity, photos and details of SEMA is on our website: [www.southwick-ema.org.Volunteering](http://www.southwick-ema.org.Volunteering) Emergency preparedness and volunteering information may be obtained from any SEMA member or by calling the Director at 569-0308.

***Respectfully submitted,***

Charles H. Dunlap, Director



Assist. Dir. Keith Stromgren, Aaron Dewinkleer  
Auxiliary Police, Eric Carroll Radio Officer,  
Pauline Dunlap, R.A.C.E.S. -CERT, Dan Vierno  
R.A.C.E.S.-CERT, Bob Miller Emgt. Mgt-CERT, and  
Assist. Dir. Chuck Darling

### **COMMUNITY EMERGENCY RESPONSE TEAM C.E.R.T**

The Community Emergency Response Team under HomeLand Security - Citizen Corps sponsored by the Southwick Emergency Management Agency and the Local Emergency Planning Committee. The mission is to support a community emergency response team with trained volunteers to aid in shelter operations, emergency communications and provide assistance to public safety during major emergencies and large events in Southwick. Members:

Charles Dunlap, Coordinator  
Keith Stromgren  
Charles Darling  
Eric Carrol  
Joseph Ballard  
John Cashman  
Aaron Dewinkeleer  
Pauline Dunlap  
Peter F. Jakobowski Jr.  
Robert Miller  
Jeffrey Stenberg  
Daniel Vierno

This past year CERT members were deployed at the Emergency Operations Center during five severe weather activations, participated in both Powder Mill Middle School open house presentations in September and assisted at Local Emergency Planning Committee meetings held in the Emergency Operations Center. Four members participated in the Vermont Yankee Nuclear exercise at Greenfield Community College evacuation reception center. Assistance was given during the Emergency Management multi-community Disaster Communications Exercise on June 23 - 24<sup>th</sup> and for the Firemen's Carnival Fire Works and Parade. CERT Members participated in a state-wide simulated hurricane, earthquake, and power grid loss exercises

Members are trained in Incident Command, Haz-Mat awareness, severe weather reporting, radiation monitoring, National Incident Management System, and CPR / First Aid, with additional training by the Federal and State Emergency Management and Home-Land Security. Further information is available at [www.southwick-ema.org](http://www.southwick-ema.org) and by calling the Southwick Emergency Management Agency at 569-0308.

***Respectfully submitted,***

Charles Dunlap, Coordinator



## **DEPARTMENT OF PUBLIC WORKS**

### **PROJECTS:**

As part of the Board of Selectmen's gravel road upgrade program, Nicholson Hill Road (Scenic Road) was next on the list for total rehab using Chapter 90 Funds. The DPW oversaw the project that used contracted heavy equipment services to clear and grade the site and install a new stormwater system, followed by paving from the high point easterly to College Highway. The Selectmen have not yet committed Chapter 90 funds to complete the remaining section from the high point westerly to Mort Vining Road. Chapter 90 funds were also used to install a stormwater management system to rectify an erosion condition on Gloria Drive and to pave .60 miles of Vining Hill Road and .50 miles of North Loomis Street. Several roads were crack-sealed and all roads were line-stripped.

Chapter 90 funds are also being used to design and permit the Phase 1 Feeding Hills Road Project that includes the widening for left turns and signals along the section from Powder Mill Road to Hudson Drive and widening for left turn lanes and new signals at the North Longyard Road / Foster Road intersection. MassDOT's 25% Design Review comments are being addressed by the consultant.

MassDOT's 25% Design Review comments are being addressed by a second consultant for the Phase 2 reconstruction of Congamond Road that currently includes new drainage, widening, horizontal and vertical curve adjustments to improve safety from College Highway to the Connecticut line and the installation of a dry sanitary sewer line from Miller Road to College Highway. The dry line would be used for future sewer expansion along the balance of Congamond Road and the adjacent sections of College Highway and Vining Hill Road.

Chapter 90 funding is also being used to design replacement brook culverts on Granville Road, Fred Jackson Road and South Loomis Street.

The DPW continued to support MassDOT and its two general contractors for the reconstruction of College Highway Center Section (Town Hall to Tannery Road) and replacement of the 1922 Johnson Brook Bridge. Both projects were completed in 2012. The College Highway Center Section project included a center turning lane, sidewalks on both sides, all new drainage, new traffic controls, signalized left-turns and decorative street lighting. The DPW worked with the Planning Board to obtain Town voter acceptance of Pine

Knoll II subdivision roads (Deer Run Road, Falcon Crest, Lauren Lane, Great Brook Drive Pine Knoll Road) which occurred at the 5/17/11 Annual Town Meeting. The DPW is working with the Planning Board on accepting other subdivision roads in town.

DPW staff worked countless hours continuing the process of cleaning up storm debris from the October 2011 storm and continued to assist other agencies like WMECO, Verizon and Comcast.

### **HIGHWAY DIVISION:**

The Highway Division currently consists of 4 employees who service the 85+ miles of town roadways. Services include plowing and sanding for winter storms, replacing, rebuilding, clearing & cleaning catch basins to help prevent flooding, patching potholes, grading dirt roads, removing trees, roadside mowing, cleaning up roadside litter and illegally dumped materials, assisting in street sweeping and replacing damaged or vandalized signs. The DPW replaced over 100 signs this past year due to vandalism, theft and winter conditions damage. The DPW asks that any theft or vandalism of street signs be reported to the Southwick Police or DPW, as it represents an unnecessary annual expense of close to \$5,000. The highway division also provides services to many other town departments, like answering emergency calls for vehicle accidents, oil spills, downed trees, washouts and flooding.

### **WATER DIVISION:**

The Water Division consists of 3 employees who service and maintain 51 miles of water lines, two wells, four pumping stations and 2332 services that serve 5500 customers. They also perform daily inspections of the Town wells and pump stations, install new water services and meters, repair water breaks and assist with winter snow plowing. The goal of the Water Division is to provide our users with excellent service and an ample quantity of clean, pure, safe drinking water. The water is regularly tested for numerous contaminants and bacteria. The test results are summarized in our Water Quality Report that is published annually in the Westfield Evening News. Southwick also purchases water from the Springfield Water System to supplement water from the town well, during periods of high usage or when repairs are being made to the well pumps. Monies collected from water revenue are also used to fund system maintenance and improvements.

Replacement of the two 50+ year old booster pump stations located on Granville Road and Coes Hill Road was completed in 2012 and these new pump stations now provide consistent pressure to the homes served. The original 1 million gallon steel tank was scheduled to be refurbished during 2012; however, those costs were estimated to be 75% of a new concrete tank identical to the one just constructed. Accordingly, the steel tank will be replaced by a second concrete tank. Design and permitting has been completed and the project is anticipated to be advertised early in 2013, once federal funding becomes available.



#### **WATER COMMISSIONERS**

*First Row: Luther Hosmer, Edward Johnson, Pete Jakobowski (missing from photo)  
DPW Director, Jeff Neece, DPW Secretary Gail Cigal*

#### **SOLID WASTE DIVISION:**

Southwick Solid Waste Division continues to promote recycling in order to reduce costs, and achieve the Massachusetts DEP goal of recycling at least 46% of our total waste stream. DPW has been able to negotiate new recycling agreements that have resulted in significant reductions in fees for many items and many others are now free, which should further encourage recycling. A Salvation Army box was also added on site for clothing, shoes, etc. The Transfer Station flyer will be updated to reflect the new rates and services. Those communities not meeting the 46% DEP recycling of the waste stream could ultimately be penalized to the extent that the DEP feels appropriate when trying to qualify for grants. To that end, the DPW has continued a program of education and increased enforcement of mandatory recycling during 2012, resulting in another ~2% increase in recycling, while the total trash to ECO decreased by 116 tons. The DPW made some improvements to the facility to improve

accessibility to improve organic recycling access. Pending funding, long term plans include reconfiguring the transfer station to improve traffic flow and accessibility to various drop-off stations and organic recycling areas.

#### **2011 TRASH & RECYCABLES DATA – TONS**

Trash to ECO/Springfield	2351
Ferrous Metals Recycled at ECO	30
Electronics & Appliances	13
Lamps/Batteries	2
Bottles, Cans, Paper & Cardboard to MRF	414
Mattresses & Box springs	1
Tires	3
Waste Oil & Antifreeze (800 gal)	3
Metals & White Goods	107
Finished Compost	1200
Wood Chips	600
Total Tonnage	4577
Recyclable Tonnage*	2240
Recyclables to total waste stream*	48.94%

\*% Recyclables to total waste stream = 48.94%  
(4577 - 2337)/4577 x 100 = 48.94%

#### **SEWER DIVISION:**

Phase 1 of the sewer project is essentially complete, with only a very few commercial and residential properties remaining to be connected in the current service area. Depot Square Condominiums are now connected to the system. The total flow to the Westfield Treatment Plant is now averaging 165,000 gallons per day. The design and permitting has been completed and application re-filed for USDA funding to construct the parallel interceptor extension to the Westfield Wastewater Treatment Plant, which is a pre-requisite for any further sewer system expansion. It is expected that the project will be advertised in February 2013 and construction should be completed in 2013.

#### **ENGINEERING:**

DPW Engineering plans to continue support of the following projects during 2013:

- Feeding Hills Road widening, turning lanes & signalization design & permitting
- Congamond Road widening, drainage, sewer & safety improvements design & permitting

- Funding, design, permitting & bidding the replacement of the steel water storage tank.
- Support the school system effort to connect to the Town sewer system.
- Implement traffic sign management process as mandated by Federal Highway Administration/MassDOT
- Implement revised EPA/DEP NPDES Phase IV stormwater regulations when they are finally released.

***Respectfully submitted,***

*Jeffrey A. Neece – DPW Director*

*Richard Grannells – Special Assistant to DPW*

*Luther Hosmer – Water Commission Chairman*

## **SOUTHWICK HOUSING AUTHORITY**

### **BOARD MEMBERS:**

Karen Reed, Chair,  
Beth Malone, Vice Chair  
Joan Hagan, Treasurer  
Ken Harr, State Appointee  
Joanne Horacek, Member

The purpose of the Southwick Housing Authority is to determine public housing needs for persons of low income, to develop such housing, and to manage public housing programs under its jurisdiction within the Town of Southwick. In the absence of a redevelopment agency in Southwick, the Authority shall also act as the town's redevelopment authority when there is a specific need for redevelopment activity. The Authority consists of a board of 5 members – four elected in town elections and one appointed by the Commonwealth of Massachusetts.

The Southwick Housing Authority was established at the annual town meeting on 16 March 1970. The Commonwealth of Massachusetts issued the charter for the Authority on 24 July 1970. It is a separate corporation from the Town of Southwick, similar to the Regional School District. The Authority and its tenants receive services from the town in the same manner as other businesses and town residents. In recognition of those services the Authority pays to the Town payments in lieu of property taxes and water and sewage fees at the standard rates.

The Authority is funded by the rents it receives and by grants received from the Commonwealth. Rents cover day-to-day

operations, and grants are used to fund major repairs and renovations.

### **MEETINGS:**

Regular meetings are normally held at 5:30 PM on the third Tuesday of each month in the activity room of the Depot Court project, 12 Depot Street, Southwick, MA. The regular meeting for the month of May is normally the annual meeting of the Authority. Special meetings are held as required. All meetings are posted at least 48 hours in advance on the town bulletin board at the Town Clerk's Office.

### **ADMINISTRATION:**

Executive Director -	Darlene Cohen
Office Address -	12 Depot Street Southwick, MA 01077
Office Phone -	569-3161
Office Hours -	Tuesday 8:00 – 5:00 Friday 8:00 – 5:00

### **REPORT:**

**The authority manages the following housing programs:**

**Chapter 667-I** - This state-aided public housing program provides 48 apartments for elderly and handicapped persons at 12-16 Depot Street. The project has 44 apartments for the elderly and 4 apartments for the handicapped. To be eligible for this program, the household of the applicant must have no more than two members, have one or more members who is at least 60 years of age or handicapped, and have a net income not greater than \$50,050.00 for two members per year. The rent charged is 30% of the net household income, and utilities are included in the rent.

**Chapter 689-1** - This state-aided public housing program provides group living for 6 mentally retarded persons at 212 Sheep Pasture Road, Southwick, MA. The median age of residents is 50 years. Full-time care for the residents is provided by the Berkshire County Association for Retarded Citizens, Inc. under the supervision of the state Department of Developmental Services. To be eligible for this program, the applicant must be mentally retarded, be at least 18 years of age.. You may direct inquiries concerning eligibility and selection for this housing/educational program to the Berkshire County Association for Retarded Citizens, Inc.,

395 South Street, PO Box 2, Pittsfield, MA 01202 or call (413) 499-4241.

**Chapter 689-2** - This state-aided public housing program provides group living for 8 mentally ill and mentally retarded elderly persons at 18 Depot Street, Southwick, MA. Full-time care for the residents is provided by the Center for Human Development, Inc. under the supervision of the state Department of Mental Health. To be eligible for this program, the applicant must be mentally ill, be at least 60 years of age. You may direct inquiries concerning eligibility and selection for this housing and educational program to the Carson Center for Human Services, 20 Broad Street, Westfield, MA 01085. Telephone: (413) 572-4108 or FAX: (413) 572-4137.

**Chapter 705** - This state-aided public housing program provides 6 units of rental housing for low-income families. To be eligible for this program, the household of the applicant must have no more than eight members, and have a net income not greater than \$82,600.00. The rent charged is 27% of the net household income. Water is included in the rent, but tenants pay all other utilities.

*Respectfully submitted,*

Darlene Mitchell  
Executive Director

### **TOWN MODERATOR**

I believe that Southwick is fortunate to have an open Town Meeting at which any registered voter may attend and participate in setting the annual budget, passing changes to the bylaws and dealing with other Town matters. For Southwick, our Town Meeting serves the same function as Congress in Washington and the Legislature in Boston – it is the legislative branch of our town government. The important difference is that with Town Meeting, any registered voter is entitled to directly represent their personal views and to vote their position. You are your own Congressperson or Legislator. I strongly urge all Southwick voters to exercise their sacred political right to participate in Town Meeting. The more who participate, the stronger our local government will be. Each of us who attend Town Meeting are very ordinary people, but when many people come together, express their views, learn the facts and then vote their

mind, together we can make extraordinary decisions.

In town government, the Board of Selectmen are the executive branch of government, equivalent to the President nationally or the governor in Boston. In the United States, our form of government is based on strong separation of duties between the executive and legislative branches of government – checks and balances – and the Town of Southwick is no different. It is very important that the Town Meeting be strong and express the will of the people in setting budgets, incurring debt and passing by-laws, and in so doing, provide an appropriate check on the Board of Selectman and the Regional School Committee.

The Town Moderator is responsible to the Town Meeting and has no executive duties in Town government. It is an elected town position with two primary responsibilities:

1. To preside over Annual and Special Town Meetings, and to decide all points of order regarding Town Meeting process, and
2. To appoint the Finance Committee, consisting of seven regular members.

I regard my role as making your Town Meeting participation comfortable and productive. I try my best to uncomplicate things, to keep the process fair and to keep things moving. If you ever have a question about Town Meeting procedure, please ask me. I am eager to hear suggestions for improvement of Town Meeting and how to encourage greater attendance.

The Finance Committee's primary responsibility is to study and make a recommendation on all monetary articles that come before Town Meeting. It is a critical part of having a successful open town meeting process, and I greatly appreciate the many hours of honest deliberation that the FinCom invests in fulfilling its responsibilities.

I always welcome volunteers who are interested in being appointed to the Finance Committee. You do not need to be an accountant or a financial person – any voter with good business and/or decisioning skills who is willing to be fair and to invest time in learning the process is a good candidate. I do not distinguish between political affiliations, and often prefer to appoint individuals who have not previously served in Town Government. My goal is to appoint individuals of diverse backgrounds and interests to represent a cross section of our community.

I always welcome your questions. I can be contacted either by email at [Jim-](#)

[Putnam@comcast.net](mailto:Putnam@comcast.net) or 569-9283. Thanks for the opportunity to serve our wonderful Town of Southwick.

***Respectfully submitted,***

James N. Putnam, II

### **FINANCE COMMITTEE**

The primary functions of the Southwick Finance Committee are to review departmental budgets (with the exception of the school budget)

and submit a balanced budget to the Town meeting. We must also maintain a reserve fund to make transfers for urgent or unforeseen expenditures before the Town meeting. Additionally, we have been charged to consider and make recommendations regarding the financial business of the Town.

Developing a balanced budget has been challenging for the last few years. We have been able to do it only through the extraordinary efforts of our Town Department Managers in controlling their expenses. On behalf of the Town of Southwick, we thank them for their cooperation.

The States' fiscal situation has further deteriorated this year and improvement is highly unlikely for the coming year. We also still have some major financial issues facing the Town, primarily related to our capital expenditure needs and a costly infrastructure repairs. Substantial construction for a new Town DPW Garage and extensive renovations of existing School District structures are on the horizon. Considering the struggling economy, finding the means to pay for these projects will be challenging. More than ever before, the community will need to work together to successfully solve the problems facing us, now and in the future.

***Respectively submitted,***

Richard Buley, Chairman  
Robert Horacek, Vice-Chairman  
Linda Bathel  
Nancy Beaman  
Sheila Chamberlin  
Terry Mish  
Tom Witham  
Robin Solek, Secretary

### **AGRICULTURAL COMMISSION**

The Agricultural Commission membership 2012-2013 is as follows: Tracy Root, Michael Demko, Jocelyn Linnekin and Anna Demko.

The Commission has provided assistance to farmers and potential farmers by providing advice and connecting them with other resources. The Commission also reviews and supports applications for Agricultural Preservation Restrictions. Members of our Commission recently attended two sessions sponsored by the MA Department of Agriculture and State Agricultural Commission. The expansion of agricultural commissions in our neighboring towns will enable us to share programs that are successful and work jointly on projects set forth by the state.

***Respectfully submitted,***

Anna Demko  
Member and acting Secretary

### **CHANNEL 15**

You can now place your announcement on Channel 15 by using e-mail:

[Channel15@southwickma.net](mailto:Channel15@southwickma.net)

It is not necessary to fill out any forms. Your announcement can be dragged and dropped into the new system without typing and very little editing.

#### ***SAMPLE MESSAGE:***

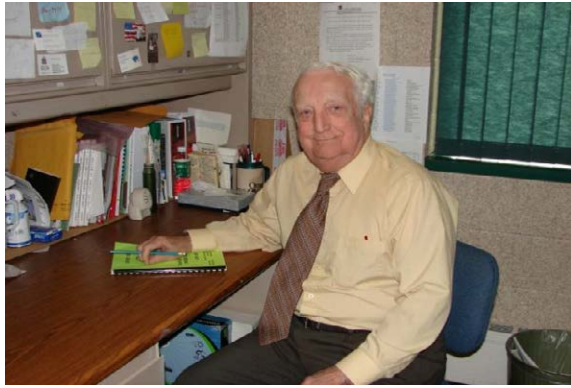
Function: \_\_\_\_\_  
Location: \_\_\_\_\_  
Address: \_\_\_\_\_  
Date & Time: \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
Cost: \_\_\_\_\_  
FMI: Telephone and/or E-Mail

A total of 8 typed lines can be submitted with a total of 37 characters per line (including spaces and punctuation).

As in the past years all Southwick Citizen's are welcome to visit the office/studio at the Southwick Town Hall.

***Respectfully submitted,***

Arthur L. Boissonnault



Arthur L. Boissonnault  
Channel 15

### **TOWN MODERATOR**

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I always welcome your questions. I can be contacted either by email at [Jim-Putnam@comcast.net](mailto:Jim-Putnam@comcast.net) or 569-9283. Thanks for the opportunity to serve our wonderful Town of Southwick.

***Respectfully submitted,***

James N. Putnam, II  
Town Moderator



## OPEN SPACE PLANNING COMMITTEE

The committee was established by the Conservation Commission in 2003 to assist in managing Southwick's open space lands and act as a catalyst for public participation in planning for future conservation and passive recreation opportunities in our town.

There are currently 7 active members on the committee. Meetings are held on the 2<sup>nd</sup> Wednesday of each month in the Land Use Meeting Room on the 2<sup>nd</sup> floor of Town Hall. Additional meetings during the Summer months are held on location to conduct field work at the properties. The public is encouraged to attend and participate on a volunteer basis throughout the year. For more information about the SOSPC, contact the Conservation Commission office at 569-6907.

Land management and conservation activities continued throughout 2012. A very dedicated group of volunteers spent numerous hours removing invasive plant species from areas around ponds and at the edges of fields at the Sofinowski Preserve on Mort Vining Road. The multi-year planting project in the vicinity of the small pond was completed with funds from a Baystate Gas Ni-Source Grant.

The fields at the Sofinowski Preserve are maintained by a local farming family as part of a long term property management plan. This plan was written, and funded by Natural Resources Conservation Services (NRCS), a division of the US Department of Agriculture.

The Fish and Wildlife Management Area on South Longyard Road was the site of a Mother's Day bird walk, hosted by Seth Kellogg. The event began with an overview of bird watching techniques and methods before entering the property. The former tobacco fields have now developed into a pristine successional-growth field habitat that is ideal for a multitude of birds. Seth used recorded bird calls to draw several bird species within viewing distance. More than 20 birds were identified, with Seth taking time to assist and teach attendees on an individual basis. The highlight of the walk was the sighting of an elusive Scarlet Tanager, high above in an oak tree. Ongoing maintenance plans at the Granville Gorge, Loupinski Preserve, and other lands continued through 2012.

A major land acquisition project moved forward in 2012 with the award of over \$350K from the Massachusetts "Local Acquisitions for Natural Diversity" (LAND) grant. The grant will be used to cover 66% of the purchase price of

the Seth and Constance Kellogg property on North Loomis Street. The remainder of the purchase price was approved to be taken from Community Preservations funds at the Town Meeting. The Winding River Land Conservancy, of Westfield, will hold a Conservation Restriction on the property and act as stewards to the land. The 100+ acre property will be transferred to the town in 2013.

### *Respectfully submitted,*

John Stadnicki, Chairman  
Dennis Clark, Vice Chairman  
Craig Samuelson  
Bettye Bradley  
Mehmet Mizanoglu  
Jean Cass, Volunteer Emeritus  
Albert DeLoreto  
Chris Pratt

## CAPITAL EXPENDITURES COMMITTEE

The Capital Expenditures Committee ("CapCom") is dedicated to ensuring that the Town of Southwick has the infrastructure necessary to provide quality services to its residents with minimal impact to the property tax rate. The Committee is also working to preserve Southwick's strong financial position and higher-than average bond rating while maintaining our assets at a level which is adequate to protect the Town's capital investment and minimize future maintenance and replacement costs.

Fiscal year 2013 brought reductions in State aid and revenues, which left limited funding available for capital projects. CapCom worked carefully to prioritize each capital request with the understanding the many projects would need to be deferred until funding is available. The committee faces similar budget challenges each year and works diligently to approve the projects with the greatest benefit to the health and welfare of Southwick's residents.

The Capital Expenditures Committee ("CapCom") was formed by Town Meeting vote on May 2, 1998. The Committee reviews all capital outlays defined as the acquisition, construction or repair to real or personal property or public improvement of the Town, whose useful life is greater than three years and whose anticipated cost is \$25,000 or greater and for which the town may incur debt under MGL Chapter 44, Section 7 or 8, but not including projects to be paid for by state or federal funds. Recommendations are then made to the Finance Committee and Board of Selectmen.

The mission of the Capital Expenditures Committee is to provide a centralized, cross sectional representation of the Town dedicated to the thorough study, evaluation, and recommendation of financially sound, adequately funded, and logically prioritized capital expenditures both to the Board of Selectmen and Finance Committee pursuant to Chapter 13 of the Southwick Town Code.

On November 3, 2003, the Board of Selectmen voted to adopt new *Comprehensive Capital and Debt Policies* for the Town of Southwick.

This document incorporates several separate but related policies: the Capital Budget Policy, the Debt Management Policy, and the Capital Asset Policy.

- The Capital Budget Policy establishes the methodology for including a program or project in the five-year Capital Plan.
- The Debt Management Policy establishes the strategy for financing the Capital Plan.
- The Capital Asset Policy establishes a guideline for capitalizing assets and estimating useful lives of those assets.

The Comprehensive Capital and Debt Policies also establish a more refined method for ranking each capital project submitted for approval. In addition, the newly revised Capital Budget Request form will require the identification of the source(s) of funding for each capital project; information that will assist in the creation of long-term debt management plan.

The Committee meets several times in January, February, and March to review capital budget request. CapCom is composed of seven appointed members as follows:

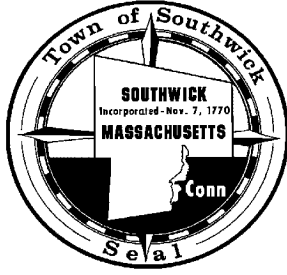
- One member of the Board of Selectmen.
- The Chief Administrative Officer (permanent member)
- One member of the Southwick-Tolland Regional School District Committee or its designee
- Two members of the Finance Committee
- One registered voter appointed by the Moderator
- One registered voter appointed by the Board of Selectmen

The members serve for a term of three years. Of the two registered voter members, one will represent the community business interest.

***Respectfully submitted,***

Arthur G. Pinell, Chairman  
Robert A. Horacek, Vice-Chairman  
Karl J. Stinehart  
Linda Bathel  
William Baidon  
Jean McGivney-Burelle  
Fred A. Hanks  
Robin Solek, Secretary





*Commonwealth of Massachusetts*  
**Town of Southwick**  
454 College Highway, Southwick, MA 01077  
*Town Clerk, Treasurer-Collector Office*  
*Phone (413) 569-5504*

*Office of the Treasurer-Collector-Clerk*

## **TOWN CLERK, TREASURER, COLLECTOR**

Calendar year 2012 was another very busy year for the Treasurer/Collector/Town Clerk Team with lots of highlights on the election schedule for Southwick.

The Town Clerk's Office started 2012 with a special town meeting in early January heading into the special election in late January for the school building project. In March 2012, the Presidential Primary election was held. The annual town meeting and elections were held in May to include a second request to fund the school project. In September, the state primary election was held on a Thursday with a special town meeting in October. Elections for 2012 ended with the Presidential in November with a 77% turn out. The Presidential election for the Town of Southwick had 6408 registered voters with 4938 casting their vote on November 6.

In May 2012, the Town Clerk invited the State Director of the local administration of the State Secretary William F. Galvin's office, Harry Petrucci, to address election topics. The informal training session was well attended and representatives from surrounding towns were in attendance as well.

Historical Records Preservation had completed phase 1 and moving into phase 2 in 2012. Records preserved included minutes up till early 1990's, street listings, all old general records and doings starting from the 1880's. The finished binders were colored coordinated for the subject they represented. The paper was mended with Japanese tissue or filmoplast R heat set tissue then deacidified using magnesium oxide. The sheets were encapsulated in archival grade polyester envelopes. The envelopes then bounded in the record colored binder.

In 2012, the Board of Selectmen had approved the Treasurer/Collector to seek the ebilling options for real estate. The implementation stages began with the first billing in December 2012 and looking forward to introducing the feature in 2013.

The Treasurer/Collector/Clerk's Team has enjoyed serving the residents of Southwick and look forward to 2013.

***Respectively submitted,***

Michelle L. Hill  
Town Clerk, Treasurer, Collector

**Town Clerk**  
**July 1, 2011 – June 30, 2012**

	<u>No. Issued</u>	<u>Amount Collected</u>
Births *	51	
Deaths*	72	
Marriages Certificates *	43	\$860
Dog Licenses	1056	\$16,674
Dog Licenses – Late & Boarding Fees		\$4,665
Raffle Permits	3	\$30
Business Certificates	59	\$1,475
Vitals Copies Sold	592	\$4,740
Transfer Station Stickers		\$136,162
Transfer Station Permits		\$7,313
Town Flags	1	\$25
Non-Criminal bylaw violations	61	\$3,760

**Tax Collector**  
**July 1, 2011 – June 30, 2012**

	<u>No. Issued</u>	<u>Amount Collected</u>
Municipal Lien Certificates	365	\$9,125
Real Estate Taxes Collected		
To include Tax Liens		
Principal		\$14,633,681
Interest		\$51,859
Personal Property Taxes Collected		
Principal		\$439,983
Interest		\$280
Motor Vehicle Excise Taxes Collected		
Principal		\$1,143,972
Interest		\$7,173
Water/Sewer Bills Collected		
Principal		\$1,270,044
Interest		\$7,322

\*Calendar based

**SOUTHWICK-TOLLAND-GRANVILLE  
REGIONAL SCHOOL DISTRICT  
REPORT OF THE SCHOOL COMMITTEE**

**SCHOOL COMMITTEE:**

James Vincent, Chair.....2013  
 Jeffrey Houle, Vice Chair.....2014  
 William Stevenson .....2015  
 Darrell Cass .....2015  
 George LeBlanc.....2013  
 Theodore Locke, Tolland.....2015  
 Jean McGivney-Burelle .....2014

**OFFICE OF THE SUPERINTENDENT  
OF SCHOOLS:**

John D. Barry, Ed.D. Superintendent  
 Stephen Presnal, School Business Manager  
 Kathleen Lynch, Administrative Assistant  
 Cynthia Lamoureux, District Accountant  
 Maureen Wilson, Director of Instructional Programs & Grants  
 Patricia Benoit, Financial Clerk  
 Ellen Doody, Financial Clerk  
 Elaine Kenworthy, Financial Clerk  
 Catherine Lapointe, Receptionist/Secretary

**SUPERINTENDENT'S OFFICE  
(STGRSD REGIONAL SCHOOLS)**

Address: 86 Powder Mill Road, Southwick, MA 01077  
 Telephone: (413) 569-5391 FAX: (413) 569-1711  
 E-mail: [superintendent@strsd.southwick.ma.us](mailto:superintendent@strsd.southwick.ma.us)

School Days: .....8:00-4:00  
 Non-School Days: .....8:00-3:30

The office is open daily Monday through Friday except legal holidays. Appointments to see the Superintendent may be made by calling the office.

**ADMINISTRATIVE STAFF BY SCHOOL:**

Woodland Elementary School (K-4)

Kimberley Saso, Principal  
 Jonathan Rodgers, Assistant Principal  
 80 Powder Mill Road  
 Telephone: 569-6598 or 569-1721

Powder Mill Middle School (5-8)

Ronald Peloquin Principal  
 Charles Joyal, Assistant Principal  
 94 Powder Mill Road  
 Telephone: 569-5951 or 569-1713

Southwick-Tolland Regional High (9-12)

Pamela Hunter, Principal  
 Thomas Osborn, Assistant Principal  
 93 Feeding Hills Road  
 Telephone: 569-6171 or 569-1722

Student Services:

Noell Somers, Director  
 63 Feeding Hills Road  
 Telephone: 569-0111

**SCHOOL CALENDAR  
2012/2013**

August	29	Staff Opening Day
	30	Staff Prof. Development
	31	Staff Prof. Development
September	1	Schools Open (Gr. 1-12)
	2	First Day – Pre-K
	5	NO SCHOOL – Labor Day
	6	First Day – Kindergarten
October	10	NO SCHOOL – Columbus Day
November	1	NO SCHOOL – Prof. Development
	11	NO SCHOOL – Veterans' Day
	23	Half-Day
	24-25	Thanksgiving Holiday
December	23	Half-Day
	26-30	Holiday Vacation
January	2	NO SCHOOL – Offices Closed
	3	SCHOOLS REOPEN
	16	NO SCHOOL – Martin Luther King Day
February	20	NO SCHOOL – Presidents' Day
	20-24	Winter Vacation
April	6	NO SCHOOL – Good Friday
	16	NO SCHOOL – Patriots' Day
	16-20	Spring Vacation
May	28	NO SCHOOL – Memorial Day
June	13	LAST DAY OF SCHOOL
	20	Last Day with 5 snow days

Schools Close June 13 or whenever 180 days have been completed.

### **ANNOUNCEMENT OF NO SCHOOL:**

Closing school because of weather conditions or other emergencies will be broadcast over radio stations WTIC-1080 am; WAQY-102.1; WPKX-97.9 fm; WHYN 560 am, 93.1 fm; and TV stations WWLP (22); WGGB (40) and CBS(3). Messages will also be sent via phone to all households via the ConnectEd system.

### **DELAYED OPENING:**

When the School Opening is being delayed it will be announced over the local radio and TV stations and via the ConnectEd phone system.

1. Buses will run two hours later, depending on the announcement.
2. Classes will start later.
3. Lunch will be served at the usual time.
4. Dismissal will be at the usual time.
5. Morning Pre-school classes will not be held.

If a delay is announced, it will be best for parents to continue to listen for further announcements since the delay is also used when weather and road conditions are uncertain or are in a period of change.

### **ATTENDANCE:**

School attendance is required by law but equally important is regular attendance. Illness should be the only excuse for being out of school. If your son/daughter is ill, it would be appreciated if you would notify the school by calling the school office.

### **SCHOOL DIRECTORY**

#### **WOODLAND ELEMENTARY SCHOOL**

Kimberley Saso, Principal, M

Jonathan Rodgers, Assistant Principal, CAGS

Lauri Aliengena, B	Stephanie Lecrenski, M
Lenora Anderson, M	Laura Markiewicz, B15
Patricia Bessette, M	Valerie Maslauskas, M45
Heather Bourbonnais, B15	Mary McGarr, B15
Tracy Calvanese, B	Joanna Navone, M
Kimberly Christenson, M	Shawn Ostertfund, CAGS
Charlene Diaz, METCO	Debra Patryn, M45
Erica DiNapoli-Lumb, M	Michelle Pelletier, M
Lauren Dion, M	Mary Portenstein, M
Michelle DiSano, M	Cherie Rousseau, M
Julie Dolan, M	Darcy Saltmarsh, M
Timothy Donohue, B	Ann Marie Scherpa, M
Noelle Duquette, B15	Kristen Schindel, M
Christopher Frasier,	Chantalle Sole, B15
Rachel Garvey, B	Judith Spytek, CAGS
Aslyne Giguere, B	Judith Stearns, M
Kathleen Irwin, M2	Emily Tampone, M
Susan Jurgenson, M45	Kara Welch, M
Jaclyn Kearny, B15	Bonnie Whalley, M45
Ashling Kelley, M	Kerry Wheeler, M
Gina Kimball, B15	Chelsea Wilgus, B
Christine Lalli, M	Stephanie Woodard, M
Lori LeClair, M45	Nicole Wroblewski, M

### **PRESCHOOL:**

Laurie Hogan, B  
Kristin Joyal, M, .5

### **TEACHER ASSISTANTS:**

Heather Allen*	Brenda Kaputa*
Susan Aspinall*	Brenda Kay
Mary Drummond*	Lorena Kononitz*
Linda Faust*	Dawn Labarre*
Wendy Favreau*	Kimberly Lynch*
Bethany Fisher*	Karen McKinney
Melissa Fitzsimmons, Tech	Shelly Motsko*
Judith Frenette*	Karen O'Connor*
Cynthia Grannells*	Susan Quinn*
Katelyn Holmes*	Nadine Ward
Susan Hosmer-Pitts*	Bethany Whalley*
Dianne Houle, .5fte	Carol Winters
Bonnie Jones*	

\*Denotes Special Education Funded

### **POWDER MILL MIDDLE SCHOOL**

Ronald Peloquin, Principal, M

Charles Joyal, Assistant Principal, M

Mark Archambeault, B15	Phoebe Large, M
Fred Baker, M	Regina LeCours, M
Susan Barnett, M	Joanne Mahoney, M45
Chelsea Berry, B, LTS	Melissa Marder, M
Marisa Blais, B15	Michelle Meczywor, M
Tara Brandt, CAGS	Pamela Melo, M
Janice Brouillette, M	Olga Michael, M
Donna Colson, M	Shannon Naumowicz, M
Cristin Cossman, M	Kirsten Neale, M
Terrance Day, CAGS	Susan Pac, CAGS
Ramona Dumont, B	Aaron Pearsons, M
Jennifer Dzioba, M	Rachel Pearsons, M
Charles Emery, M	James Pickering, M
Heather Ferguson, M	Vanessa Radke-Yam, M
Laura Fitzgerald, M, LOA	Anja Saj, M
Pamela Gentile, M,	Katherine Schlichtig, M
Beth Grady, M	Louis Schoenthal, B15
Robin Gunn, M	Jeremy Smith, B
Caren Harrington, M	Eileen Sullivan, B
Laura Hendrickson, M	Jenny Sullivan, B15
Emma Hynes, M	Amadou Talla, B
Megan Kelley, M	Sara Temple, M
Christopher Kennedy, B15	Janice Tingley, B15
Jessica Kennedy, M	John Vershon, M/2
Kelly Kiltonic, CAGS	Megan Whalen, M
Patricia Labulis, M	

**PMMS TEACHER ASSISTANTS:**

Nancy Beausoleil, Technology	Paula King*
Danielle Belinda*	Sandra Matroni*
Susan Boudreau*	Mary Beth Mickalay*
Crystal Brooks*	Cynthia Rackliffe*
Irene Colvin*	Christine Reidy*
Patricia Davis*	Barbara Tatro*
Lois Dittrich*	Elizabeth Taylor*
Eva Gray*	

\*Denotes Special Education Funded

**SOUTHWICK-TOLLAND REGIONAL HIGH**

Pamela Hunter, Principal, CAGS  
Andrew Charko, Assistant Principal, M

Allison Anderson, M	Janet Grunwald, M
James Ash, B15	Tracy Hartshorn, M
Judi Bean, B15	David Hendrickson, M
Sandra Blackak, B	Joanne Krawczyk, M45
Geraldine Bliven, M30	Matthew LaBlanc, M
Harriet Boake, M/2	Paula LeBlanc, M45
LauraLee Bothwell, B	Wayne Lis, B15
Melanie Brochu, M/2	Allyson Machado, B
Ann Marie Briggs, B15	Pamela Mahoney, M
Adam Call, B	Maryanne Margiotta, M
Kathryn Chandler, B15	Terry McManamy, M30
Cristin Cigal, M	Frank Montagna, B
Faye Clymer, M	Desiree Moriarty, B15
Jennifer Coughlin, M	Stephanie Nault, M
Marcy Coviello, CAGS	Carol O'Donnell, M45
Erin Daugherty, B	Susan Pelligrinelli, B
Peter DeMello, B15	Allegra Petell, B
Mary Downie, CAGS	George Romeo, M
Todd Downie, CAGS	Constance Rota, M
Daniel Eplite, M	Frank Rucki, B15
Peter Follet, M	Rachel Salvidio, M30
Marie Galanek, M45	Kristen Tetrault, B
Jane Glushik, CAGS	Alexander Trzasko, M
Darrel Grant, M	David Wallis, M
Marsha Henry, M45	Beth Yanuskiewicz, B
Anna Grunberg-Hitchcock, M	

**TEACHER ASSISTANTS:**

Donna Beaudoin*	Maurice O'Connor*
Linda Bodman, Media	Dana Parenzo*
Karen Bryant*	Apryl Penland*
Judy Dansereau	Anne Poulo*
Kathryn Ezeuwu*	Ruth Ramah
Eileen Kleis*	Heather Ramsey*
Christopher Norton	Jodi Wynglarz*

\*Denotes Special Education Funded

**ALTERNATIVE PROGRAM:**

Morgan Gall, M30  
Luann Savva, T.A\*.

**DIRECTOR OF STUDENT SERVICES:**

Noell Somers, Director, M  
Janet Caruso, School Psychologist, CAGS  
Robin Bennett, Speech, M  
Robin Berube, .8 fte School Psychologist, CAGS  
Mary Patricia Cullen, M, Autism Specialist  
Melanie Guillemette, OT, M  
Diane Surreira, Speech Pathologist, M30

**HEALTH:**

Jane Canfield, R.N., GVS  
Debra Carellas, R.N., WES  
Krista Daly, LPN, WES  
Marcia Lamoureux, R.N., PMMS  
Dawn Turgeon, R.N., STRHS

**SECRETARIES:**

Kelly Arsenault, STRHS  
Linda Blakesley, GVS  
Michelle Case, PMMS Guidance  
Shelly DellaQuilla, Special Needs  
Carol Drapeau, Special Needs  
Jeannine Duquette, WES  
Kristen Hall, PMMS  
Mary Jackson, PMMS  
Gail Johnson, PMMS  
Sharon Messenger, WES  
Marcia Pickard, STRHS  
Joanne Sico, STRHS  
Kimberley Wundt, STRHS Guidance

**TECHNOLOGY, MAINTENANCE & CUSTODIAL:**

Eric Morgan, Supervisor

Edmund Benoit, Maint.	Craig McLaughlin, PMMS
Charles Colson, PMMS	Candace Most, STRHS
Robert Descant, WES	Kenneth Phillips, Maint.
George Favreau, Maint.	Joseph Pohlman, PT, WES
Daniel Kelly, WES	Melanie Roberts, STRHS
Mo Kamarah, Technology	Lorie Tencati, Technology
	Robert White, STRHS

## BUS DRIVERS:

Karen Wzorek, Supervisor and Head of Bus Maintenance  
Dennis Hennihan, Mechanic/Driver

Marco Andrade	Wanda LaFogg
Michael Bannish, Van	Dawn Lepak
Linda Bathel	Lola Long-Hall, Monitor
Lisa Berard	Carolyn Martin
Avola Berndt	Judith Meagher
Laurie Berry, Van	Darlene Myette
Roger Cataldo	Randall Paul
Laurie Crepeau	Jennifer Ryan
Margaret Creswell	Cynthia Saulenas
Christine Davidson, Van	Cindy Scott-Smith, Van
Theresa Davidson	Joseph Smith, Van
Raymond Davignon,	Ruth Ann Solek
Susan Filipiak, Monitor	Julianne Sponberg
William Fors	Susanne St. Sauveur
Lynn Holmes	Laurie Straut
Mary Kibby	

## CAFETERIA:

Kathleen Jorgensen, Director  
Deborah Dunn, Secretary

Barbara Hall, STRHS Mgr.	
Laurie Massoni, WES	Jean Despard, PMMS Mgr.
Christina Moccio, STRHS	Linda Pepper, PMMS
Colleen Smith, WES Mgr.	JoAnne Ferris, WES

## PART-TIME HELPERS:

Diane Boisjolie, WES	Lynn LaFrance, PMMS
Kimberly Bombard, STRHS	Gloria Penney, PMMS
Susan Case, WES	Carrie Slaimen, PMMS
Rebecca Emerson, WES	Denise Sudol, STRHS
Carolea Hayden, WES	Dorcas Zomek, STRHS

## SOUTHWICK-TOLLAND R.S.D. PER PUPIL TUITION CHARGES

The tuition charges between the Granville School District and the Southwick-Tolland Regional School District for students that attend each other's school district is calculated by a formula delineated in an agreement dated March 9, 2004.

The agreement utilizes a five-year average student enrollment coupled with a three-year average tuition. This averaging helps to stabilize the tuition costs from year to year. The per pupil tuition charges, therefore, can be looked at in two different ways – either as an average tuition or as the actual by taking the current year's charges divided by the actual number of students enrolled.

The per pupil tuition charge for Granville students going to Southwick-Tolland Regional High School is as follows:

### Actual Per Pupil Tuition

Granville Students at Southwick-Tolland Reg. High	<b>\$7,593</b>
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## FUNDED PROGRAMS 2012-2013

<b>IDEA</b>	Expanding Special Education	\$460,647	Noell Somers
<b>TITLE I</b>	Emphasis on Intensifying Instruction of Reading	\$177,644	Maureen Wilson
<b>METCO</b>	Racial Imbalance Program	\$124,589	Maureen Wilson
<b>TITLE II</b>	Formerly Eisenhower	\$53,165	Maureen Wilson
<b>ACADEMIC SUPPORT SERVICES</b>	MCAS Tutoring & Summer School	\$10,100	Maureen Wilson

## REPORT OF THE SUPERINTENDENT

The 2011/2012 school year saw a number of important changes for the District and the member communities.

Regarding the work to expand the Regional District, the Regional Planning Committee had completed their work to revise the Districts' regional Agreement in the fall. One last round of informational meetings was held in each of the three towns in early September. The final decision on regionalization was made in the town meetings that followed. Granville voted to approve the expanded district on September 19, Tolland voted to approve on October 3 and Southwick voted to approve on October 4. Elected officials and Finance Committees in all three towns supported the initiative and as a result of the positive vote, work began to form a Transitional School Committee – a committee that would make decisions about the district in the first year of operation. Bill Stevenson from Granville joined Jim Vincent, Charles Condon, Jean McGivney-Burelle, George LeBlanc, Jeff Houle and Ted Locke from Tolland to form this Committee. Later in October, the District received a letter from Commissioner Chester (Massachusetts Department of Elementary and Secondary Education) approving the new district. This was the last step in the process. Later in the year, the District applied for, and received a Community Innovation Challenge Grant to continue the internal work of consolidating the four schools.

Simultaneously, work continued on the proposed MSBA (Massachusetts School Building Authority) capital proposal to upgrade the facilities in the District. Planning efforts, compliance work and the development of a schematic design for the project were concluded in the fall and the MSBA formally voted to approve funding for the Southwick-Tolland-Granville project in October. With the help of the

design team, informational meetings were held in the three towns to inform voters about the nature of the project and the associated costs. In December, the MSBA approved the proposed design of instructional space. In January of 2012, Town Meetings were again scheduled to vote on the funding of the project. On January 9, Granville voters approved the proposal, on January 10 Southwick approved the proposal and on the 11<sup>th</sup>, Tolland also voted to approve. The final series of votes occurred on January 31. This was a ballot vote, requiring majority approval for placing the debt for the project outside the restrictions of Proposition 2 ½. The towns of Granville and Tolland approved the debt exclusion but Southwick voted not to approve. The next few months were devoted to scaling back the project and obtaining approval for a re-vote in the spring. Permissions were obtained and additional information meetings were held. Southwick approved the debt by a narrow margin in May allowing the project to continue.

In other areas, the District voted to adopt foreign language instruction in grades seven and eight for Spanish and French. Our instructional coaches continued to work individually with teachers and also provided in-house professional development. The School Committee also voted to employ an Educational Technology Director for the District. A job description was developed and a new Sub-Committee of the School Committee was formed to oversee this important area of our operations. We continued our Districts' participation in the Race to the Top program. In exchange for receiving a federal grant, the district focused on aligning curriculum with the Common Core, strengthening our teacher mentoring program, implanting Pre-AP training for teachers (scaling up the level of rigor in core classes) and preparing for the new teacher evaluation process that will eventually be implemented throughout the state. We also continued to use ATI assessments to informally view student progress during the year and implemented a new tutoring program for Woodland and Powder Mill to help students reach proficiency with state academic standards. The high school expanded its offerings in Physical Education and also started a Freshmen Academy to help students with the transition from grade eight to grade nine. Thomas Osborne was hired as the new Assistant Principal as Andrew Charko left to pursue other career options. After several years of dedicated work, Allison Leclair left the District for another position and Maureen Wilson became our next Director of Instructional Programs and Grants. A revised District Improvement Plan was developed and presented to the School Committee. An additional information night for eighth grade parents was also conducted by the high school administration and guidance staff.

Given the expanded region, a new policy was approved that allows parents to choose a school in the district, other than the one located in their town of residence. A lengthy and somewhat difficult process was finally completed in June that revised health insurance benefits for all district employees. The change raises co-pays and reduces the number of available plans. This change was required by a policy vote of

the Berkshire Health Group – our purchasing cooperative. This was a reflection of the on-going changes everyone will experience as efforts are made to control the costs of health insurance. A Social Networking Policy was also approved and a new Concussion Policy was implemented, covering extra-curricular activities and inter-scholastic sports. A revised edition of the Employee Code of Conduct was also approved by the School Committee in November. The Granville Food Service was reorganized in the spring and Mark Vocca was appointed to the position of Technology Director. The School Committee voted in April to approve the FY '13 Budget Proposal – the first budget representing three towns. It was subsequently approved in all three town meetings in May. The auditor's review of our FY '11 budget indicated that we met expected accounting practices and was complimentary regarding the organization of district finances. Basketball backboards in the Powder Mill gym were replaced and the Woodman family generously donated a baseball scoreboard to the School District. An unusually severe October storm deprived the western part of the state of electric power and resulted in closed schools for an entire week.

Charles Condron left the Regional School Committee after eight years of service and his contributions will be missed. Elizabeth Magni also left the Committee after five years of service and we also thank her for her dedication and hard work during some extraordinarily busy years. This was also a year that witnessed the retirement of many dedicated and talented teachers – individuals who devoted most, if not all, of their careers to this District: Lois Baetens, Diane Bazyk, Cynthia Drapeau, Julie Ethier, Janis Grimaldi-Ogden, Isabel Marshall, David Jones and Ann Murphy. Ray Snow capably and affably directed the Districts' Transportation services for many years. He has retired and Karen Wzorek has been appointed as the next Supervisor of Transportation – a task that now includes an additional town. Enrollment for the Regional School District in the 2011-2012 school year was 1,664. 585 students at the Woodland Elementary School, 553 students at Powder Mill Middle School and 526 students at the Regional High School.

The 2011-2012 year was an extraordinarily busy year, filled with initiatives that called on Committee members, community members as well as district staff, to find the time to complete significant additional work. I am grateful to all those who helped us move forward and as we move ahead with our plans we will keep the member communities informed and included. I compliment those who moved on this year after often life- long commitments to our students and their families and I wish them all the best with their future plans.

Respectfully submitted,

John D. Barry, Ed.D.  
Superintendent of Schools

## REPORT OF THE SECRETARY OF THE SCHOOL COMMITTEE

The year brought about some important changes for the Regional School District and for the member towns. In early October, Southwick, Tolland and Granville Town Meetings approved the inclusion of Granville in a three town district. After a lengthy planning and information dissemination effort, the expanded regional district was approved by the voters and by the Commissioner of Education in the fall. This change called for corresponding changes in the membership of the school committees. A Transitional Committee was formed to oversee the planning for the first year of operation of the new district. Bill Stevenson joined Southwick representatives; Jim Vincent, Jeff Houle, Jean McGivney-Burelle, George LeBlanc, Charles Condron and Tolland representative Ted Locke. The membership of the permanent committees changed again at the end of year to comply with the new Regional District Agreement. Darrell Cass was elected to fill one of the Southwick seats. After the spring elections Betz Magni and Charles Condron left the committee. Their contributions will be missed and we thank them for their dedicated service during a very busy time for the school district.

With regionalization in place, a more solid definition of the capital building project took shape. Information meetings were held in all three towns and town meeting approvals of the project were secured in Mid January. The ballot vote to exclude the project debt from the limitations of Proposition 2 ½ were approved in Granville and Tolland but not approved in Southwick. A revised project proposal was narrowly approved by Southwick voters in May and the project planning continued.

A Community Innovation Challenge grant was secured by the district to guide their efforts to integrate a new community and a new school into the district. A final report will be issued in the winter of next year. The first budget for a three town district was approved by all three towns in May. A new policy was put in place allowing parents to enroll their children in district schools other than the one where they reside. The district also appointed a Technology Director for the schools as this is becoming an increasingly important part of the educational process for the district. The District continued to participate in the federal Race to the Top grant program and worked to implement Common Core curriculum, increase rigor in core classes and prepared for a new teacher evaluation process. The Committee is grateful for the support the member communities have expressed this year.

Respectfully submitted

Bill Stevenson, Secretary  
Southwick-Tolland- Granville Regional School District

## WOODLAND ELEMENTARY SCHOOL ANNUAL REPORT

The District Improvement Plan influences the goals and objectives of our School Improvement Plan. Although the goals for both are the same, the objectives and strategies within Woodland's plan reveal how Woodland will support the district's goals. The goals and objectives within both plans support the Southwick, Tolland, Granville School District's Core Values which are:

1. Student Achievement: Through the establishment of high academic standards, all students will be challenged to excel and become confident and engaged learners.
2. Personal Growth: Our schools will promote the academic, emotional, social, and physical growth of students while encouraging responsible citizenship.
3. Collaboration and Partnership: It is vital that families, schools, and community work together to actively promote quality education.
4. School Climate: Our schools will provide a safe environment fostering a culture of civility, creativity, and respect for diversity.
5. Resources and Facilities: All students will be provided with quality facilities, materials, and instruction in order to promote excellence in education.

Student achievement is the most important goal within our plan. The *Being A Writer* program was implemented in all grades after being piloted in third grade the year before. The ELA Specialist provided training in using the 6 Traits of Writing rubric within the program. Guided Reading training was also provided to new teachers and teachers who were reassigned to a different grade level. Differentiation of instruction to meet individual student needs was a major focus. The teachers used TEAM meetings to review student data throughout the year to inform Response to Intervention enrichment and intervention groupings. Pre and post assessment data was collected to document growth. Reading Recovery, Title I and Tutorial Center services were provided to qualified students and teachers provided differentiated experiences within their classrooms. This school year we also created a standards based report card for our preschool students which aligns with the report cards created the year before for kindergarten through fourth grade.

This school year, voters approved to add Granville to the school district and to support the building project. There have been multiple meetings with the Operating Project Manager and architectural firm to make the necessary decisions in keeping the momentum of the project moving forward.

Other objectives within the School Improvement Plan focused on completing the initial Responsive Classroom training with staff, sending two teachers for additional training so that they could provide professional development



to the staff, practicing safety drills, keeping the School Emergency Response Team current, supporting grade level transitions, recognizing student achievements, and providing opportunities for family and community involvement.

The School Council, in collaboration with faculty, creates the annual plan which is then reviewed with the Instructional Curriculum Committee and presented to the School Committee for approval.

School Council members for the 2011-2012 school year include:

Kimberley Saso, Principal, Co-Chair  
Janet Caruso, School Psychologist, Co-Chair  
Emily Tampone, Teacher, Secretary  
Judy Stearns, Teacher  
Faith Lafayette, Parent  
Kimberly Hannah, Parent  
John Wackerbarth, Parent  
Beth Crowley, Parent  
Maureen Girard, Community Representative

As always, our PTO and parent volunteers do a phenomenal job supporting in the classrooms and organizing fundraisers which supports author visits, the purchase of educational materials and equipment, school assemblies, Movie Night, Books for Bingo, the school yearbook, Box Tops store, and the Family picnic. We are quite fortunate to have their support and involvement.

Our annual reading challenge was a success. In reaching the goal of 10,000 books, all of the students at the school participated in our Woodland Derby. The children raced to the finish line on their hoppy ball horses. As the children read many more books over the targeted amount, there were also many teachers and paraprofessionals who raced as well. It was a fun day and it brought many of the adults back to their childhood days!

Respectfully submitted,

Kimberley J. Saso, Principal

## **POWDER MILL MIDDLE SCHOOL ANNUAL REPORT**

The 2011/2012 academic year opened with a student enrollment of 573 students and recorded a closing enrollment of 553. We promoted 160 grade eight students to the next grade level during the spring of 2012. The majority of the graduating class enrolled into freshman classes at the Southwick -Tolland Regional High School.

As the “school in the middle”, we consistently strive to move our students from the more “dependent” structure of the elementary school setting to the “independent” secondary level environment. With a true focus on the “whole child”, our goals for the 2011/2012 academic year and resulting efforts, advanced rigorous academic curriculums and supported the opportunity for students to explore areas of interest within a safe and healthy learning environment.

Middle school programming is consistently designed with the unique characteristics of adolescent learners at the forefront.

The 2011/2012 (SIP) School Improvement Plan placed emphasis on student writing and reading, instruction designed to meet the needs of all learners, promotion of a highly qualified teaching staff, school safety and student assessment.

While many of our goals are ongoing, we made substantial growth within each area. We promoted the development of student writing through the continued use of the John Collins Writing Program placing emphasis on content area writing. Teachers participated in professional development and site based activities that will begin to prepare them to understand and transition to curricula based on “Common Core Standards.” Our staff “mentoring” program continues to insure the successful transition of new teaching staff to the middle school and the profession in general. The expansion of social curriculum, policy and program (Anti-Bullying Policy) was an identified focus included within our 2011/12 School Improvement Plan. Student assessment results from the current academic year and the interpretation of historical testing data provided us with valuable information that we have used to evaluate and modify curriculum and instruction at both the building and district levels.

Middle school performance results for the spring of 2012 on Massachusetts Comprehensive Assessment System (MCAS) continues to indicate that our students, as a whole, remain very strong in the area of English Language Arts and have demonstrated success in the areas Mathematics and Science Engineering/Technology. Closing the achievement gap in performance of subgroup populations within the middle school continues to be a primary focus area. While we strive to advance the academic performance of all students, specific initiatives have been implemented to improve the performance of students within the identified subgroups. For additional information related to student MCAS performance, please visit our district website.

We provide middle school students with a comprehensive program of studies. In addition to a rigorous academic curriculum, including Reading, Spanish and French, students participate in Physical Education, Music, Art, Health, Science Engineering/ Technology and Library Research. Our band and choral programs provide students with the opportunity to perform within multi-grade level ensembles. Extended day activities include intramural sports, chess club, math club, historical board games, spirit club, yearbook club, robotics, gardening club, history club, art club, student advisory council, keyboarding club, Wright Flight, and homework help. Your ongoing support has enabled us to maintain an optimal middle school experience for the children of Southwick-Tolland-Granville.

Working with middle level children has been a career choice of mine for over three decades. I continue to appreciate the unique characteristics of the middle school child. Powder Mill Middle School continues to be a place where young adolescent learners thrive within a healthy and safe learning

environment. The ongoing collaborative efforts of the community, parents, teachers and staff continue to make our school a great place for children. I believe that our 2011/12 school year was successful in many ways. While we continue to face a number of challenges, we must remember the success that we have achieved. With your continued support, we will continue to grow and our school will maintain its quality programming and strong sense of community.

Respectfully submitted,

Ronald W. Peloquin  
Principal

## **SOUTHWICK-TOLLAND REGIONAL HIGH SCHOOL ANNUAL REPORT**

The 2011-2012 school year was busy and productive at Southwick-Tolland Regional High School. Our 541 students access a wide variety of academic programs, including seven Advanced Placement courses, vocational opportunities at the Lower Pioneer Valley Educational Collaborative, significant arts and technology electives, a recognized Diversified Learning Program for school-to-work, and solid core academics aligned with the Massachusetts Curriculum Frameworks.

The School Council was active in overseeing the school's needs and budgetary recommendations. The Council was comprised of the following students, staff, and parents/community members: Pamela Hunter, Principal; Staff members Stephanie Nault and Desiree Moriarty, Laura Bothwell; Parent and community members Richard Bowe, Ruthann Harper, Deborah Rosenthal; Students Jenna Dadmun, Marina Smith, Anna Pickard.

The Council reviewed the School Improvement Plan Goals and submitted to the School Committee an overview of the 2010-2012 School Improvement Plan and a revised Plan for 2012-2014. Our plan's goals, in concert with the district's Strategic Plan are: Student Achievement, Personal Growth, Collaboration and Partnership, School Climate, Resources and Facilities. Under each of these goals we have specific objectives in order to strengthen the overall program at the high school. These objectives include implementing the new teacher evaluation system, participating in the building plans for renovation of the high school, updating the safety and crisis plans at the high school, implementing a new PE/Wellness 12 course, sustaining opportunities for student extracurricular activities and including 7<sup>th</sup> and 8<sup>th</sup> graders in some sports. Other initiatives include supporting and developing additional pre-Advanced Placement instruction so that all students are exposed to further rigorous learning opportunities, continuing to improve Open Response scores on the MCAS, improving student achievement through the development and review of assessments, sustaining and improving the ninth grade orientation and transition to the high school, and supporting and extending the Advisory

Program.

The High School Administration and Staff have participated fully in the plans for the proposed Building Project and will continue to work with the district to ensure a smooth process going forward.

Student performance on the Massachusetts Comprehensive Assessment System (MCAS) continues to be high.

The Summary of Spring 2012 performance for the Class of 2014:

English Language Arts	Mathematics	Science /Technology
Advanced 37%	Advanced 44%	Advanced 22%
Proficient 60%	Proficient 45%	Proficient 58%
Needs Improvement 2%	Needs Improvement 8 %	Needs Improvement 17%
Failing 2%	Failing 3%	Failing 3%

S.T.R.H.S. made significant progress on MCAS last year. We met or exceeded our score targets for cumulative Progress and Performance Index (PPI) in all areas and are classified as a Level 1 school (the highest ranking) for accountability. Improvement in scores was seen as the school moved a high percentage of our students to the Proficient and Advanced categories while significantly reducing the number of students in the Needs Improvement category. We significantly reduced the number of students on EPP's by 69%. We had the distinction of one student scoring a perfect 800 on the Math MCAS.

As noted in our School Improvement Plan, we worked a great deal on practicing and using Open Response questions in order to make gains in that area. Our high school continues to have an excellent reputation for the work we do on remediation for the few students who require it to pass the MCAS. In fact, no student has failed to pass the MCAS and earn Competency Determination from the State. Our next hurdle is to improve each student's Growth Percentile, in order to show individual gains from year to year.

S.T.R.H.S. had the honor of being named to the College Board Advanced Placement Honor Roll for its increasing high scores and participation record in AP classes through 2012. The school also had a student receive the designation of National Merit Semi-Finalist by the College Board.

Teachers worked to revise the curriculum in English Language Arts, ensuring continued alignment with the Massachusetts Curriculum Frameworks, and the Common Core as adopted by the state. Our 21<sup>st</sup> C. Learning Expectations will be integrated into all of our courses as curriculum is updated in all areas. Specific assessments based in the Expectations and graded on the rubrics are being developed by each department. Professional development continued to incorporate Critical Friends Groups, inter-departmental staff groups, as well as faculty meetings and dedicated professional days. Staff used these times to share

'best practices' for instruction and presentation of academic strategies. Professional workshops included curriculum development reflecting the incorporation of 21st Century Skills, targeted technology workshops, as well as presentations from mental health professionals regarding safety and student mental and chemical health.

We monitored the Standards put forth by the Commission on Secondary Schools of the New England Association of School and Colleges (NEASC) in preparations for a self-study in 2013-2014 and an accreditation visit in 2015. The high school staff has implemented assessments for each course at the high school which are scored on the school-wide rubric. The result of these assessments denote the progress on achieving the school's 21<sup>st</sup> Century Learning Expectations. We are pleased to report that the majority of students reach the acceptable level on these assessments. Additionally, our unique Summer Reading Book Billboard Project also is assessed based on our 21<sup>st</sup> Century Learning Expectations, and 70% achieved a score of 3 or better on the 4-point rubric scale.

Co-curricular activities continue to play an important role in the life of the school. The many groups such as Student Council, Interact, Diversity Club, Math Team, Anabasis Chapter of the National Honor Society, *Scanner* (yearbook), *Probe* (literary magazine), Chess Club, Spanish Club, and French Club provide an outlet for creativity and responsibility in areas of interest to individual students. The clubs also sponsor events at the school including volleyball tournaments, Spirit Week, dances, and after school activities. Fundraisers for needy families during holidays and other service opportunities also show our students' concern for the wider world. They also ably represent S.T.R.H.S. in venues such as Debate League, Mock Trial, Model Congress, Student Government Day, Boys and Girls State, and both the Western Massachusetts and State Student Advisory Council.

Some students also serve on the Hampden County District Attorney's Youth Advisory Board and AP Government students serve as volunteers at Southwick Town Meeting.

The Renaissance Program, the Principal's Awards for Academic Excellence, the Anabasis Chapter of the National Honor Society, the Richard Atkinson Scholarship, the Teachers' Scholarship Fund, and Teacher Commendations for Excellence encourage and promote academic, civic, and cultural excellence, and provide a way to publicly recognize the accomplishments of our students. In the Fall we also honored our 39 seniors who received the prestigious John and Abigail Adams Scholarship, good at all public colleges and universities in Massachusetts. In the Spring we recognized students who had been on Honor Roll for three consecutive terms, and presented prestigious Book Awards to 11 deserving juniors. At the June Graduation Awards Assembly a great many seniors were honored with scholarship awards and prizes. Many of our students also receive scholarships for the Citizens Scholarship Fund for Southwick, a volunteer organization that raises money specifically to benefit the students at S.T.R.H.S.

The Diversified Learning Experience program continued to succeed in placing students in a variety of relevant and substantial learning experiences. The students who participated in "D.L.E.'s" during 2011-2012 were in placements such as Westfield Bank, the Majestic Theater, Woodland Elementary School, Healthtrax, Southwick and Westfield Police departments, Mercy Hospital, Whalley Computer, the Big E, Springfield Falcons Hockey Club, and Southwick Fire Dept., and Fitness First. The DLE program is strongly supported by the Business Education Alliance to bridge the school community with the world of work. In addition to DLE, students participated in 96 different job shadows in a wide variety of fields.

The school also participates in the statewide Tech Prep program through the Lower Pioneer Valley Educational Collaborative. Sixty-four of our students accessed quality vocational training opportunities through the half-day Career Tech program at LPVEC during 2011-2012. A number of seniors received vocational certificates at the end of their program. Additionally, 29 students took advantage of Dual Enrollment classes at local colleges.

The Fine Arts Department hosted many events during the school year. Events included the annual Winter and Spring Concert/Arts Shows, a Fall production of "Our Town," and the spring musical "Willy Wonka." There was also a spring One-Act Play festival, Band and Chorus participation in Great East Festival, and a number of students were selected to participate in the Western Massachusetts District Festival and to audition for the All State Festival.

Athletics, another component in a comprehensive education, continues to play an important role in the lives of our student-athletes.

#### 2011-2012 Sports Review

Fall 2011- 173 athletes participated on 11 teams

Golf and Boys and Girls Soccer all qualified for the post-season's MIAA tournament.

Winter 2011-2012- 87 athletes participated on 6 teams

Girls Basketball qualified for the tournament for the first time in 7 years.

Wrestling finished 8<sup>th</sup> in the WMASS tournament with 8<sup>th</sup> grader Stephen Thibault winning WMASS and was State runner up.

Spring 2012-123 athletes participated on 6 teams. Softball and Baseball qualified for tournament. Mariah Collins and Alexis Peterson qualified for the States in Girls Track and Field.

The Class of 2012 had 140 graduates. Of these, 79.2% went on to further education, 4.3% went into the military, 8.6% sought employment, and 7.9% were other/undecided at the time of graduation. Graduates attended a number of schools including: Elms College, New York University, Embry-Riddle Aeronautical University, Bay Path College, Westfield State College, Holyoke Community College, University of

Massachusetts(Amherst, Boston and Dartmouth campuses), Emerson College, Siena College , Keene State College, Northeastern University, Suffolk University, Springfield College, Western New England College, Providence College, and University of Vermont. We are very proud of our solid track record in college acceptances and our personalized approach to college and career advising.

In closing, S.T.R.H.S. is a thriving and growing academic community. Our students' achievements academically, personally, and in arts and athletics, reflect their good effort, as well as our faculty's dedication to provide an excellent and comprehensive education for our graduates. The staff's collaborative efforts with parents and the community will provide a strong basis for the future growth and achievement of all our students.

Respectfully submitted,

Pamela C. Hunter  
Principal

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Student Activity Fund Accounting	
Balance July 1, 2011	\$90,437.18
Received	\$93,689.82
Expended	\$93,635.51
Balance June 30, 2012	\$90,491.49

#### REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

The Southwick Tolland Granville Regional School District (STRSD) supports approximately 310 students with special education needs. This number is an increase over the past several years as we welcomed Granville to the Regional District.

Students are eligible for special education services if they have one or more of the following disabilities: autism, developmental delay, intellectual, sensory, hearing, vision, deaf-blind, neurological, emotional, communication, physical, specific learning and health. The percentage of students with disabilities as compared to total public school enrollment is 15%.

In collaboration with several other school districts, the STRSD Special Education Department has become part of the Lindamood Bell School Partnerships. This partnership prepares, mentors and supports special education teachers in their efforts to teach reading, spelling and comprehension. The Lindamood Bell program offers professional development that addresses the five components of scientifically-based reading instruction: phonics, phonemic awareness, fluency, vocabulary and comprehension. Students with reading disabilities are able to make gains in reading after receiving this specialized instruction.

The STRSD Special Education programs include Inclusion, Pull-Out and Substantially Separate classes. Inclusion brings the supports and services to the child (rather than moving the child to the services). These classes are co-taught by General

Education and Special Education teachers. They co-plan lessons and activities that are monitored and modified to enable children of all abilities to participate with typical peers. Pull-out support is provided in classes taught by Special Education teachers. Within this model students may receive instruction outside the regular education class up to 60% of the school day. Substantially Separate classes provide instruction to students outside the regular education class over 80% of the school day. Southwick Tolland offers two program models. One model addresses the social, emotional and behavioral needs of special education students and the other provides support to students with developmental delays. Each school has a Special Education Coordinator who is responsible for setting up IEP meetings and serving as a liaison to the Director. Referrals to Special Education are made through the student assistance teams (SAT) in each of the schools or by parent request.

The STRSD continues to operate an integrated preschool program. Due to an increase in our special needs population of preschoolers, the program added an additional half day session. A total of four half day programs operate to serve children with special needs and typical peers. Typical peers act as role models and are accepted into the program on a tuition basis.

The predominant goal of special education is to assure all children have an appropriate educational experience. Students that experience challenges in the learning process are provided with services to address the factors adversely impacting a student's performance. Supports and services are available to students in grades Pre-school through 12. There is a special education teacher at each grade level to provide the needed instruction so as each student receives a free, appropriate, public education (FAPE). In order to provide FAPE for students, the District offers a continuum of services. These services are provided through a staff that includes, Special Education Teachers, Paraprofessionals, Autism/Behavior Specialists, Speech and Language Pathologists, School Psychologists, Occupational Therapists, Physical Therapist, Teachers of the Hearing and Visually Impaired, and Adjustment Counselors.

The STRSD Special Education teachers, therapists and paraprofessionals are highly qualified and dedicated staff working cooperatively to ensure success for students.

As always, it remains the goal of the STRSD Special Education department to work together with students, parents, teachers and administrators to provide quality instructional supports and services from preschool through high school graduation.

Respectfully submitted,

Noell Somers  
Director of Special Education



## Fiscal 2012 Annual Report Of the Town Accountant

The following reports represent the financial status, by fund, of the Town of Southwick as of June 30, 2012. It also details the General Fund, Water Division and Sewer Division expenditures made during the year from the articles voted at the Annual Town Meeting and various special town meetings.

Respectfully submitted,

Linda D. Carr, C. G. A., Town Accountant

Carol DellaGiustina, Assistant Town Accountant

Sandy Robertson, Accounting Clerk

James Middleton, Accounting Clerk

**TOWN OF SOUTHWICK, MASSACHUSETTS  
BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2012**

	General Fund	October Snow Storm Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ 3,490,148	\$ 469,547	\$ 1,001,046	\$ 4,960,741
Investments	3,109,794	-	2,371,345	5,481,139
Receivables, net of allowance for uncollectibles:				
Property Taxes	156,553	-	2,879	159,432
Tax Liens	120,670	-	-	120,670
Excise Taxes	100,602	-	-	100,602
Departmental	-	-	101,396	101,396
Due from Other Governments	58,800	1,830,453	457,616	2,346,869
<b>Total Assets</b>	<b>\$ 7,036,567</b>	<b>\$ 2,300,000</b>	<b>\$ 3,934,282</b>	<b>\$ 13,270,849</b>
<b>LIABILITIES AND FUND BALANCE:</b>				
<b>Liabilities:</b>				
Warrants Payable	\$ 61,739	\$ -	\$ -	\$ 61,739
Accrued Payroll	151,028	-	-	151,028
Payroll Withholdings	4,891	-	-	4,891
Tax Refund Payable	80,000	-	-	80,000
Deferred Revenue:				
Property Taxes	78,553	-	2,879	81,432
Other	267,586	-	154,496	422,082
Notes Payable	-	2,300,000	427,413	2,727,413
<b>Total Liabilities</b>	<b>643,797</b>	<b>2,300,000</b>	<b>584,788</b>	<b>3,528,585</b>
<b>Fund Balance:</b>				
Nonspendable	-	-	261,184	261,184
Restricted	-	-	2,587,579	2,587,579
Committed	-	-	53,132	53,132
Assigned	1,532,548	-	447,599	1,980,147
Unassigned	4,860,222	-	-	4,860,222
<b>Total Fund Balance</b>	<b>6,392,770</b>	<b>-</b>	<b>3,349,494</b>	<b>9,742,264</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 7,036,567</b>	<b>\$ 2,300,000</b>	<b>\$ 3,934,282</b>	<b>\$ 13,270,849</b>

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

	General Fund	October Snow Storm Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Property Taxes	\$ 14,317,259	\$ -	\$ 257,469	\$ 14,574,728
Intergovernmental	1,235,568	1,830,453	992,321	4,058,342
Excise and Other Taxes	1,102,482	-	-	1,102,482
Licenses, Permits, Fees	513,954	-	-	513,954
Charges for Services	-	-	602,004	602,004
Interest on Taxes	55,798	-	867	56,665
Investment Income	62,890	-	14,883	77,773
Intergovernmental - "On-behalf" Payments	86,888	-	-	86,888
Gifts and Donations	-	-	88,923	88,923
Other	-	-	104,155	104,155
<b>Total Revenues</b>	<b>17,374,839</b>	<b>1,830,453</b>	<b>2,060,622</b>	<b>21,265,914</b>
<b>Expenditures:</b>				
Current:				
General Government	1,666,105	-	368,577	2,034,682
Public Safety	2,801,700	-	584,345	3,386,045
Public Works	1,617,602	2,455,453	610,032	4,683,087
Education	8,215,316	-	-	8,215,316
Health and Human Services	262,178	-	59,469	321,647
Culture and Recreation	475,012	-	74,616	549,628
Employee Benefits and Insurance	1,507,748	-	2,673	1,510,421
State Assessments	32,738	-	-	32,738
Debt Service:				
Principal	800,000	-	3,193	803,193
Interest	187,542	-	1,653	189,195
<b>Total Expenditures</b>	<b>17,565,941</b>	<b>2,455,453</b>	<b>1,704,558</b>	<b>21,725,952</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(191,102)</b>	<b>(625,000)</b>	<b>356,064</b>	<b>(460,038)</b>
<b>Other Financing Sources (Uses):</b>				
Operating Transfers In	359,650	625,000	9,252	993,902
Operating Transfers Out	(902,554)	-	(320,873)	(1,223,427)
<b>Total Other Financing Sources (Uses)</b>	<b>(542,904)</b>	<b>625,000</b>	<b>(311,621)</b>	<b>(229,525)</b>
<b>Net Change in Fund Balances</b>	<b>(734,006)</b>	<b>-</b>	<b>44,443</b>	<b>(689,563)</b>
<b>Fund Balances, Beginning of Year</b>	<b>\$ 7,126,776</b>	<b>\$ -</b>	<b>\$ 3,305,051</b>	<b>10,431,827</b>
<b>Fund Balances, End of Year</b>	<b>\$ 6,392,770</b>	<b>\$ -</b>	<b>\$ 3,349,494</b>	<b>\$ 9,742,264</b>

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS  
PROPRIETARY FUNDS  
STATEMENT OF NET ASSETS  
JUNE 30, 2012**

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
<b>ASSETS</b>			
CURRENT:			
Cash and Cash Equivalents	\$ 1,998,786	\$ 3,311,802	\$ 5,310,588
User Charges, net of allowance for uncollectibles	87,560	50,099	137,659
Special Assessments	-	168,120	168,120
Due from Other Governments	18,093	-	18,093
Total current assets	2,104,439	3,530,021	5,634,460
NONCURRENT:			
Special Assessments	-	4,543,874	4,543,874
Capital Assets, net of accumulated Depreciation			
Non-depreciable	1,930,650	8,263	1,938,913
Depreciable	3,207,542	15,819,406	19,026,948
Total noncurrent assets	5,138,192	20,371,543	25,509,735
<b>Total Assets</b>	<b>7,242,631</b>	<b>23,901,564</b>	<b>31,144,195</b>
<b>LIABILITIES</b>			
CURRENT:			
Warrants Payable	30,486	1,740	32,226
Accrued Payroll	10,349	3,357	13,706
Accrued Interest	23,153	158,927	182,080
Deposits	14,550	-	14,550
Compensated Absences	9,452	2,748	12,200
Notes Payable	38,000	-	38,000
Intergovernmental Agreement	-	205,620	205,620
Bonds Payable	257,952	194,425	452,377
Total current liabilities	383,942	566,817	950,759
NONCURRENT:			
Compensated Absences	37,806	10,990	48,796
OPEB Obligation Payable	84,497	-	84,497
Intergovernmental Agreement	-	2,215,798	2,215,798
Bonds Payable	2,114,048	7,799,829	9,913,877
Total noncurrent liabilities	2,236,351	10,026,617	12,262,968
<b>Total Liabilities</b>	<b>2,620,293</b>	<b>10,593,434</b>	<b>13,213,727</b>
<b>NET ASSETS:</b>			
Invested in Capital Assets, net of related debt	2,766,192	5,411,997	8,178,189
Restricted for Capital	372,105	534,010	906,115
Restricted for Betterments	-	6,994,370	6,994,370
Unrestricted	1,484,041	367,753	1,851,794
<b>Total Net Assets</b>	<b>\$ 4,622,338</b>	<b>\$ 13,308,130</b>	<b>\$ 17,930,468</b>

The Notes to the Financial Statements are an integral part of this Statement.



**TOWN OF SOUTHWICK, MASSACHUSETTS  
PROPRIETARY FUNDS  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS  
FOR THE YEAR ENDED JUNE 30, 2012**

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
<b>Operating Revenues:</b>			
Charges for Services	\$ 986,433	\$ 350,028	\$ 1,336,461
Other	14,044	24,812	38,856
<b>Total Operating Revenues</b>	<b>1,000,477</b>	<b>374,840</b>	<b>1,375,317</b>
<b>Operating Expenses:</b>			
Salaries & Wages	255,346	94,664	350,010
Operating Expenses	350,281	321,433	671,714
Depreciation	113,668	535,770	649,438
<b>Total Operating Expenses</b>	<b>719,295</b>	<b>951,867</b>	<b>1,671,162</b>
<b>Operating Income (Loss)</b>	<b>281,182</b>	<b>(577,027)</b>	<b>(295,845)</b>
<b>Non-Operating Revenues (Expenses):</b>			
Special Assessments	-	245,274	245,274
Intergovernmental	491,977	-	491,977
Interest Expense	(81,632)	(377,037)	(458,669)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>410,345</b>	<b>(131,763)</b>	<b>278,582</b>
<b>Income (Loss) Before Operating Transfers</b>	<b>691,527</b>	<b>(708,790)</b>	<b>(17,263)</b>
<b>Operating Transfers:</b>			
Transfer In (Out)	(38,777)	268,302	229,525
<b>Total Operating Transfers</b>	<b>(38,777)</b>	<b>268,302</b>	<b>229,525</b>
<b>Change in Net Assets</b>	<b>652,750</b>	<b>(440,488)</b>	<b>212,262</b>
<b>Net Assets at Beginning of Year</b>	<b>3,969,588</b>	<b>13,748,618</b>	<b>17,718,206</b>
<b>Net Assets at End of Year</b>	<b>\$ 4,622,338</b>	<b>\$ 13,308,130</b>	<b>\$ 17,930,468</b>

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**NON-MAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

	Fund Balances July 1, 2011	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2012
<b>Special Revenue:</b>					
<b>Federal and State Grants:</b>					
Arts Lottery	\$ 3,676	\$ 3,870	\$ 6,477	\$ -	1,069
Animal Control Spay Grant	963	2,450	1,005	-	2,408
Community Development Block Grant	6,800	144,000	144,000	-	6,800
Conservation Grants	8,901	2,422	1,582	-	9,741
Elderly Grants	18,043	17,357	24,591	-	10,809
Emergency Management Grants	6,684	7,980	8,303	9,252	15,613
Extended Polling Hours	1,782	945	-	-	2,727
Highway Funds	-	600,880	600,880	-	-
Library Grants	21,290	11,929	11,196	-	22,023
Public Safety Grants	55,146	47,558	83,747	-	18,957
Other Programs and Grants	6,555	7,702	9,389	-	4,868
Southwick Support Coalition Grants - Social Services	8,474	4,231	-	-	12,705
<b>Departmental:</b>					
Boat Ramp Detail	9,187	25,645	23,802	-	11,030
Off Duty Emergency Management	-	1,638	1,638	-	-
Off Duty Fire	6,118	4,544	4,544	-	6,118
Off Duty Police	-	198,580	198,580	-	-
Parks and Recreation Programs	13,387	8,182	1,244	-	20,325
<b>Other:</b>					
Ambulance Fund	421,457	278,554	22,810	(288,215)	388,986
Arts Council Local Funds	6,526	3,665	5,133	-	5,058
Community Preservation Fund	1,501,844	409,889	95,717	-	1,816,016
Conservation Wetlands	28,673	955	4,345	-	25,283
Drug Forfeiture	14,378	360	1,365	-	13,373
Gifts and Donations	234,196	73,154	77,336	-	230,014
Insurance Claims	78,219	79,335	90,940	(8,000)	58,614
Inspectors Revolving	74,195	32,156	26,062	-	80,289
Insurance Consolidated	5,508	-	-	-	5,508
Lake Permitting Revolving Fund	15,869	8,510	7,402	-	16,977
Other Funds	3,311	13,080	13,904	-	2,487
Property Acquisition	2,002	-	-	-	2,002
Recycling Revolving Fund	37,709	18,810	18,241	(10,000)	28,278
Sale of Cemetery Lots	37,615	4,950	120	(14,658)	27,787
Sale of Real Estate	15,200	-	-	-	15,200
Septic Repair Revolving Fund	66,680	6,968	4,846	-	68,802
<b>Total Page 49 Special Revenue Funds</b>	<b>\$ 2,710,388</b>	<b>\$ 2,020,299</b>	<b>\$ 1,489,199</b>	<b>\$ (311,621)</b>	<b>\$ 2,929,867</b>

**TOWN OF SOUTHWICK, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**NON-MAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

	Fund Balances July 1, 2011	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2012
<b>Continued From Page 49</b>					
<b>Other (continued):</b>					
Small Cities Loan Repayment	21,083	-	-	-	21,083
Tennessee Gas Line Private Grant	-	32,000	-	-	32,000
Conservation Commission Fund	14,217	112	-	-	14,329
Police Photography Lab Fund	36	-	-	-	36
Unemployment Fund	55,360	445	2,673	-	53,132
<b>Total Nonmajor Special Revenue Funds</b>	<b>2,801,084</b>	<b>2,052,856</b>	<b>1,491,872</b>	<b>(311,621)</b>	<b>3,050,447</b>
<b>Capital Projects:</b>					
Ambulance	200,000	-	196,725	-	3,275
Consolidated Building	450	-	-	-	450
Culvert Construction Projects	30,100	-	13,560	-	16,540
Dispatch Console	57	-	-	-	57
Fire Truck Projects	5,110	-	2,183	-	2,927
Police Computer	768	-	-	-	768
Police Department Renovation	1,465	-	-	-	1,465
<b>Total Capital Projects</b>	<b>237,950</b>	<b>-</b>	<b>212,468</b>	<b>-</b>	<b>25,482</b>
<b>Perpetual Permanent Funds:</b>					
Cemetery Funds	245,393	5,650	-	-	251,043
Library Funds	9,141	-	-	-	9,141
Other Funds:					
Bernardara Flag Fund	1,000	-	-	-	1,000
<b>Total Perpetual Permanent Funds</b>	<b>255,534</b>	<b>5,650</b>	<b>-</b>	<b>-</b>	<b>261,184</b>
<b>Permanent Funds:</b>					
Cemetery Funds	3,158	1,982	118	-	5,022
Library Funds	5,165	112	100	-	5,177
Other Funds:					
Bernardara Flag Fund	2,160	22	-	-	2,182
<b>Total Permanent Funds</b>	<b>10,483</b>	<b>2,116</b>	<b>218</b>	<b>-</b>	<b>12,381</b>
<b>Total - Non-Major Governmental Funds</b>	<b>\$ 3,305,051</b>	<b>\$ 2,060,622</b>	<b>\$ 1,704,558</b>	<b>\$ (311,621)</b>	<b>\$ 3,349,494</b>

FY12 BUDGET REPORT ----- ACCOUNT NAME		TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01114 - MODERATOR SALARY</b>										
ELECTED SALARY		150.00				150.00	0.00	150.00		150.00
	TOTAL	150.00	0.00	0.00	0.00	150.00	0.00	150.00	0.00	150.00
<b>01114 - MODERATOR OPERATIONS</b>										
CONFERENCE & TRAVEL		40.00				40.00	0.00	40.00		40.00
SUPPLIES		41.00				41.00	20.00	21.00		21.00
	TOTAL	81.00	0.00	0.00	0.00	81.00	20.00	61.00	0.00	61.00
<b>01122 - SELECTMEN ELECTED SALARY</b>										
ELECTED SALARIES		15,000.00				15,000.00	11,875.00	3,125.00	2,500.00	625.00
	TOTAL	15,000.00	0.00	0.00	0.00	15,000.00	11,875.00	3,125.00	2,500.00	625.00
<b>01122 - SELECTMEN SALARIES</b>										
ADMINISTRATIVE ASSISTANT		44,170.00		700.00		44,870.00	43,115.38	1,754.62	1,717.75	36.87
PART TIME SALARIES		23,860.00		300.00		24,160.00	23,159.04	1,000.96	802.51	198.45
FIELD DRIVER SALARY		1.00				1.00	0.00	1.00		1.00
LONGEVITY		602.00				602.00	577.00	25.00	23.08	1.92
	TOTAL	68,633.00	0.00	1,000.00	0.00	69,633.00	66,851.42	2,781.58	2,543.34	238.24
<b>01122 - SELECTMEN OPERATIONS</b>										
DUES		1,500.00				1,500.00	1,330.00	170.00		170.00
HIRED SERVICE		5,000.00				5,000.00	5,036.32	(36.32)		(36.32)
CONFERENCE & TRAVEL		2,200.00				2,200.00	2,710.47	(510.47)		(510.47)
MINOR EQUIPMENT		650.00				650.00	182.96	467.04	293.77	173.27
SUPPLIES		1,325.00				1,325.00	836.45	488.55	303.78	184.77
EMPLOYEE/VOLUNTEER RECOGNITION		1,613.00				1,613.00	1,581.25	31.75		31.75
	TOTAL	12,288.00	0.00	0.00	0.00	12,288.00	11,677.45	610.55	597.55	13.00
<b>01129 - CHIEF ADMIN OFFICER SALARY</b>										
CHIEF ADMINISTRATION OFFICER SALARY		89,258.00				89,258.00	85,837.20	3,420.80	3,419.81	0.99
LONGEVITY		603.00				603.00	577.00	26.00	23.08	2.92
	TOTAL	89,861.00	0.00	0.00	0.00	89,861.00	86,414.20	3,446.80	3,442.89	3.91
<b>01129 - CHIEF ADMIN OFFICER OPERATIONS</b>										
DUES		783.00				783.00	1,047.93	(264.93)		(264.93)
CONFERENCE & TRAVEL		700.00				700.00	635.07	64.93		64.93
SUPPLIES		200.00				200.00	0.00	200.00		200.00
AUTO ALLOWANCE		1,800.00				1,800.00	1,800.00	0.00		0.00
	TOTAL	3,483.00	0.00	0.00	0.00	3,483.00	3,483.00	0.00	0.00	0.00
<b>01130 - RESERVE FUND</b>										
RESERVE FUND ACCT		143,000.00			(86,100.00)	56,900.00	9,251.94	47,648.06		47,648.06
	TOTAL	143,000.00	0.00	0.00	(86,100.00)	56,900.00	9,251.94	47,648.06	0.00	47,648.06
<b>01131 - FINANCE COMMITTEE SALARY</b>										
CLERICAL PART TIME		3,800.00		100.00		3,900.00	3,410.66	489.34	461.67	27.67
CAPITAL EXPEND COMMITTEE		515.00				515.00	406.27	108.73		108.73
	TOTAL	4,315.00	0.00	100.00	0.00	4,415.00	3,816.93	598.07	461.67	136.40
<b>01131 - FINANCE COMMITTEE OPERATIONS</b>										
DUES		200.00				200.00	173.00	27.00		27.00
CONFERENCE & TRAVEL		3,065.00			1,000.00	4,065.00	3,349.61	715.39	470.00	245.39
SUPPLIES		200.00				200.00	202.92	(2.92)		(2.92)
	TOTAL	3,465.00	0.00	0.00	1,000.00	4,465.00	3,725.53	739.47	470.00	269.47

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01132 - RESERVE FOR WAGE NEGOTIATIONS</b>									
RESERVE FOR WAGE NEGOTIATIONS	75,000.00	(5,000.00)	(70,000.00)		0.00	0.00	0.00		0.00
TOTAL	75,000.00	(5,000.00)	(70,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
<b>01135 - ACCOUNTING SALARIES</b>									
TOWN ACCOUNTANT SALARY	66,510.00		1,000.00		67,510.00	64,921.05	2,588.95	2,586.50	2.45
ASSISTANT ACCOUNTANT	44,170.00		700.00		44,870.00	43,114.88	1,755.12	1,717.72	37.40
CLERICAL SALARIES	54,951.00				54,951.00	52,845.30	2,105.70	2,105.39	0.31
ADDITIONAL CLERICAL PART TIME	12,500.00				12,500.00	0.00	12,500.00		12,500.00
OVERTIME	400.00				400.00	281.12	118.88		118.88
LONGEVITY	1,807.00				1,807.00	1,638.68	168.32	69.24	99.08
TOTAL	180,338.00	0.00	1,700.00	0.00	182,038.00	162,801.03	19,236.97	6,478.85	12,758.12
<b>01135 - ACCOUNTING OPERATIONS</b>									
DUES	300.00				300.00	330.00	(30.00)		(30.00)
STAFF DEVELOPMENT	100.00				100.00	0.00	100.00		100.00
CONFERENCE & TRAVEL	2,000.00				2,000.00	942.72	1,057.28		1,057.28
MINOR EQUIPMENT	900.00				900.00	168.94	731.06		731.06
SUPPLIES	2,300.00				2,300.00	1,551.46	748.54		748.54
MICROFICHE SERVICES	1,060.00				1,060.00	0.00	1,060.00	1,060.00	0.00
TOTAL	6,660.00	0.00	0.00	0.00	6,660.00	2,993.12	3,666.88	1,060.00	2,606.88
<b>01135 - ACCOUNTING CAPITAL</b>									
COPIER				6,500.00	6,500.00	6,167.00	333.00		333.00
TOTAL	0.00	0.00	0.00	6,500.00	6,500.00	6,167.00	333.00	0.00	333.00
<b>01136 - MUNIC AUDIT</b>									
GASB 45	9,000.00				9,000.00	5,750.00	3,250.00		3,250.00
AUDIT OF ACCTS	25,000.00				25,000.00	24,000.00	1,000.00		1,000.00
TOTAL	34,000.00	0.00	0.00	0.00	34,000.00	29,750.00	4,250.00	0.00	4,250.00
<b>01141 - ASSESSOR ELECTED SALARIES</b>									
ELECTED SALARIES	1,900.00				1,900.00	1,896.25	3.75		3.75
TOTAL	1,900.00	0.00	0.00	0.00	1,900.00	1,896.25	3.75	0.00	3.75
<b>01141 - ASSESSOR SALARIES</b>									
DIRECTOR OF ASSESSMENTS	54,800.00				54,800.00	50,953.00	3,847.00	2,030.00	1,817.00
CLERICAL FULL TIME	74,726.00				74,726.00	71,939.83	2,786.17	2,835.97	(49.80)
CLERICAL PART TIME	19,970.00				19,970.00	8,190.04	11,779.96		11,779.96
CLERICAL OVERTIME	500.00				500.00	391.67	108.33		108.33
LONGEVITY	1,872.00				1,872.00	1,338.64	533.36	46.16	487.20
TOTAL	151,868.00	0.00	0.00	0.00	151,868.00	132,813.18	19,054.82	4,912.13	14,142.69
<b>01141 - ASSESSOR OPERATIONS</b>									
DUES	200.00				200.00	185.00	15.00		15.00
STAFF DEVELOPMENT	1,200.00				1,200.00	1,100.00	100.00		100.00
INTERIM REVAL ADJUSTMENT	0.00				0.00	0.00	0.00		0.00
PHOTO COPY	400.00				400.00	152.50	247.50		247.50
REVAL CONSULTANT	9,000.00				9,000.00	5,600.00	3,400.00	3,400.00	0.00
CONFERENCE & TRAVEL	600.00				600.00	171.05	428.95		428.95
MINOR EQUIPMENT	900.00				900.00	744.71	155.29		155.29
SUPPLIES	1,260.00				1,260.00	1,255.60	4.40		4.40
MAPPING MAINTENANCE	4,800.00				4,800.00	1,550.00	3,250.00		3,250.00
CARTOGRAPHIC GIS-ASSESSOR SHARE	500.00				500.00	500.00	0.00		0.00
TOTAL	18,860.00	0.00	0.00	0.00	18,860.00	11,258.86	7,601.14	3,400.00	4,201.14

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01145 - TOWN CLERK SALARIES</b>									
TOWN CLERK/TREAS/COLL SALARY	66,510.00		1,000.00		67,510.00	64,921.04	2,588.96	2,586.51	2.45
ASSISTANT TREASURER SALARY	44,170.00		700.00		44,870.00	43,114.90	1,755.10	1,717.73	37.37
CLERICAL SALARIES	71,936.00		400.00		72,336.00	69,493.96	2,842.04	2,766.78	75.26
PART TIME CLERICAL	1,400.00				1,400.00	0.00	1,400.00		1,400.00
OVERTIME	1,800.00			600.00	2,400.00	2,058.80	341.20	13.66	327.54
TOWN MEETINGS	1,000.00				1,000.00	965.13	34.87		34.87
CERTIFICATION- TOWN CLERK/TREASURER	2,000.00				2,000.00	2,000.00	0.00		0.00
LONGEVITY	302.00				302.00	271.19	30.81	17.31	13.50
<b>TOTAL</b>	<b>189,118.00</b>	<b>0.00</b>	<b>2,100.00</b>	<b>600.00</b>	<b>191,818.00</b>	<b>182,825.02</b>	<b>8,992.98</b>	<b>7,101.99</b>	<b>1,890.99</b>
<b>01145 - TOWN CLERK OPERATIONS</b>									
DUES	450.00				450.00	407.22	42.78		42.78
FIN ADVISOR FEE	1,500.00				1,500.00	1,500.00	0.00		0.00
PRINTING	7,375.00				7,375.00	4,672.50	2,702.50	2,000.00	702.50
STREET LIST/CENSUS	1,750.00				1,750.00	1,001.41	748.59		748.59
CONFERENCE & TRAVEL & EDUCATION	3,000.00				3,000.00	2,902.39	97.61		97.61
MINOR EQUIPMENT	1,000.00				1,000.00	835.60	164.40		164.40
SUPPLIES	3,000.00				3,000.00	1,789.43	1,210.57	1,060.00	150.57
<b>TOTAL</b>	<b>18,075.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,075.00</b>	<b>13,108.55</b>	<b>4,966.45</b>	<b>3,060.00</b>	<b>1,906.45</b>
<b>01150 - LEGAL ADS</b>									
ADVERTISEMENTS	7,290.00				7,290.00	5,764.61	1,525.39	907.80	617.59
<b>TOTAL</b>	<b>7,290.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,290.00</b>	<b>5,764.61</b>	<b>1,525.39</b>	<b>907.80</b>	<b>617.59</b>
<b>01151-LEGAL OPERATIONS</b>									
ATTORNEY FEES/RETAINER	71,732.00			10,000.00	81,732.00	78,829.67	2,902.33	4,642.49	(1,740.16)
CONSULTANT	500.00				500.00	500.04	(0.04)		(0.04)
RECORDING FEES	400.00				400.00	0.00	400.00		400.00
LAW BOOKS	1,369.00				1,369.00	125.00	1,244.00		1,244.00
<b>TOTAL</b>	<b>74,001.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>84,001.00</b>	<b>79,454.71</b>	<b>4,546.29</b>	<b>4,642.49</b>	<b>(96.20)</b>
<b>01151-LABOR NEGOTIATOR OPERATIONS</b>									
TELEPHONE	100.00				100.00	0.00	100.00		100.00
NEGOTIATOR FEE	6,570.00				6,570.00	6,570.00	0.00		0.00
<b>TOTAL</b>	<b>6,670.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,670.00</b>	<b>6,570.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
<b>01158 - TAX TITLE OPERATIONS</b>									
TAX TITLE OPERATION	28,800.00				28,800.00	11,221.65	17,578.35	9,455.60	8,122.75
<b>TOTAL</b>	<b>28,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,800.00</b>	<b>11,221.65</b>	<b>17,578.35</b>	<b>9,455.60</b>	<b>8,122.75</b>
<b>01162 - ELECTION/REGISTRATION SALARIES</b>									
CLERK	150.00				150.00	150.00	0.00		0.00
REGISTRARS	500.00				500.00	625.00	(125.00)		(125.00)
POLL WORKERS	9,000.00				9,000.00	6,626.31	2,373.69		2,373.69
<b>TOTAL</b>	<b>9,650.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,650.00</b>	<b>7,401.31</b>	<b>2,248.69</b>	<b>0.00</b>	<b>2,248.69</b>
<b>01162 - ELECTION/REGISTRATION OPERATIONS</b>									
POLICE	4,000.00			1,200.00	5,200.00	5,375.07	(175.07)		(175.07)
JANITORS	300.00				300.00	0.00	300.00		300.00
BALLOT PROGRAMMING	5,000.00				5,000.00	5,348.07	(348.07)		(348.07)
PRINTING BALLOTS	3,000.00				3,000.00	1,556.28	1,443.72		1,443.72
CONFERENCE & TRAVEL	100.00				100.00	63.78	36.22		36.22
SUPPLIES	650.00				650.00	391.70	258.30		258.30
<b>TOTAL</b>	<b>13,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>14,250.00</b>	<b>12,734.90</b>	<b>1,515.10</b>	<b>0.00</b>	<b>1,515.10</b>

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01171 - CONSERVATION SALARIES</b>									
CONSERVATION CO-ORDINATOR	24,125.00		400.00		24,525.00	23,510.16	1,014.84	935.48	79.36
LONGEVITY	97.00				97.00	92.25	4.75	3.69	1.06
TOTAL	24,222.00	0.00	400.00	0.00	24,622.00	23,602.41	1,019.59	939.17	80.42
<b>01171 - CONSERVATION OPERATIONS</b>									
LAND MAINTENANCE	5,645.00				5,645.00	2,165.00	3,480.00	2,792.60	687.40
DUES	350.00				350.00	224.00	126.00		126.00
CONFERENCE & TRAVEL	700.00				700.00	330.00	370.00		370.00
WESTFIELD WATER SHED	200.00				200.00	200.00	0.00		0.00
CONSULTANT	1,500.00				1,500.00	1,710.30	(210.30)		(210.30)
SUPPLIES	900.00				900.00	572.87	327.13	215.00	112.13
RECORDING FEES	200.00				200.00	0.00	200.00		200.00
TOTAL	9,495.00	0.00	0.00	0.00	9,495.00	5,202.17	4,292.83	3,007.60	1,285.23
<b>01175 - PLANNING BOARD SALARIES</b>									
PLANNING BOARD PLANNER	38,502.00		500.00		39,002.00	34,939.56	4,062.44	3,346.78	715.66
LONGEVITY	53.00				53.00	18.00	35.00	2.00	33.00
CLERICAL PART TIME	12,946.00		200.00		13,146.00	12,661.50	484.50	501.10	(16.60)
TOTAL	51,501.00	0.00	700.00	0.00	52,201.00	47,619.06	4,581.94	3,849.88	732.06
<b>01175 - PLANNING BOARD OPERATIONS</b>									
DUES	200.00				200.00	0.00	200.00		200.00
PROFESSIONAL FEES	1,200.00				1,200.00	0.00	1,200.00		1,200.00
CONFERENCE & TRAVEL	100.00				100.00	0.00	100.00		100.00
MINOR EQUIPMENT	250.00				250.00	156.00	94.00		94.00
SUPPLIES	450.00				450.00	279.30	170.70		170.70
PUBLICATIONS	250.00				250.00	110.25	139.75		139.75
TOTAL	2,450.00	0.00	0.00	0.00	2,450.00	545.55	1,904.45	0.00	1,904.45
<b>175 - PLANNING BD CAPITAL</b>									
FILE FOR STORAGE	1,600.00				1,600.00	1,600.00	0.00		0.00
TOTAL	1,600.00	0.00		0.00	1,600.00	1,600.00	0.00	0.00	0.00
<b>01176 - BOARD OF APPEALS SALARIES</b>									
CLERICAL PART TIME	4,070.00				4,070.00	3,759.33	310.67	150.38	160.29
TOTAL	4,070.00	0.00	0.00	0.00	4,070.00	3,759.33	310.67	150.38	160.29
<b>01176 -BOARD OF APPEALS OPERATIONS</b>									
DUES	90.00				90.00	0.00	90.00		90.00
CONFERENCE & TRAVEL	320.00				320.00	0.00	320.00		320.00
SUPPLIES	400.00				400.00	0.00	400.00	400.00	0.00
TOTAL	810.00	0.00	0.00	0.00	810.00	0.00	810.00	400.00	410.00
<b>01182 - ECONOMIC DEVELOPMENT OPERATIONS</b>									
SUPPLIES	855.00				855.00	61.00	794.00		794.00
TOTAL	855.00	0.00	0.00	0.00	855.00	61.00	794.00	0.00	794.00
<b>01191-COMPUTER OPERATIONS</b>									
HARD/SOFT MAINTENANCE	105,000.00				105,000.00	85,262.86	19,737.14	400.00	19,337.14
COMPUTER SYSTEM ADMIN	25,545.00				25,545.00	19,273.98	6,271.02	765.60	5,505.42
COMPUTER TRAINING	500.00				500.00	0.00	500.00		500.00
MUNIS TRAINING	5,000.00				5,000.00	0.00	5,000.00		5,000.00
SUPPLIES	500.00				500.00	0.00	500.00		500.00
MINOR EQUIPMENT	500.00				500.00	243.30	256.70		256.70
TOTAL	137,045.00	0.00	0.00	0.00	137,045.00	104,780.14	32,264.86	1,165.60	31,099.26
<b>01191-COMPUTER-CAPITAL</b>									

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
FD COMPUTERS & ACCESSORIES FOR STATION	4,000.00				4,000.00	0.00	4,000.00	4,000.00	0.00
PD PC'S	2,400.00				2,400.00	2,345.76	54.24		54.24
PD CRUISER LAPTOP	3,800.00				3,800.00	3,800.00	0.00		0.00
PD TRUNK MOUNTED MODEM	900.00				900.00	884.00	16.00		16.00
PD LASER PRINTERS & CARTRIDGES	2,900.00				2,900.00	2,857.48	42.52		42.52
NEW PC'S TOWN HALL	5,500.00				5,500.00	5,032.26	467.74		467.74
TOTAL	19,500.00	0.00	0.00	0.00	19,500.00	14,919.50	4,580.50	4,000.00	580.50
01192 - TOWN HALL SALARIES									
SECRETARY OF INSPECTIONAL SERVICES	37,467.00				37,467.00	36,030.81	1,436.19	1,435.50	0.69
BUILDING & GROUNDS SUPERVISOR	49,720.00		800.00		50,520.00	48,530.57	1,989.43	1,933.56	55.87
CUSTODIAL SALARY	65,170.00		1,000.00		66,170.00	63,609.58	2,560.42	2,534.39	26.03
OVERTIME	6,000.00	5,000.00			11,000.00	9,138.15	1,861.85	927.11	934.74
PART TIME SALARY	83,900.00		2,000.00		85,900.00	71,681.53	14,218.47	2,851.10	11,367.37
LONGEVITY	2,125.00				2,125.00	1,903.47	221.53	75.63	145.90
TOTAL	244,382.00	5,000.00	3,800.00	0.00	253,182.00	230,894.11	22,287.89	9,757.29	12,530.60
01192 - TOWN HALL OPERATIONS									
MAINTENANCE ACTIVITIES	40,500.00				40,500.00	30,255.00	10,245.00	10,447.82	(202.82)
LIBRARY MAINTENANCE	10,530.00				10,530.00	7,035.44	3,494.56	2,957.58	536.98
OLD LIBRARY MAINTENANCE	500.00				500.00	288.00	212.00	212.00	0.00
VEHICLE MAINTENANCE	3,300.00				3,300.00	2,205.49	1,094.51	621.00	473.51
OFFICE EQUIPMENT REPLACE	500.00				500.00	179.99	320.01		320.01
CONTRACTS/AGREEMENT	66,000.00				66,000.00	40,649.50	25,350.50	20,335.47	5,015.03
POSTAGE METER	3,800.00				3,800.00	3,703.68	96.32		96.32
ELECTRICITY	83,000.00				83,000.00	48,755.25	34,244.75	33,414.75	830.00
FUEL	37,000.00				37,000.00	22,382.41	14,617.59	12,767.59	1,850.00
TELEPHONE	33,000.00				33,000.00	23,558.67	9,441.33	7,111.00	2,330.33
CODIFICATION UPDATES	2,300.00				2,300.00	0.00	2,300.00		2,300.00
POSTAGE	34,000.00				34,000.00	31,085.65	2,914.35	1,672.78	1,241.57
PRINTING & BINDING	2,500.00			2,500.00	5,000.00	2,986.14	2,013.86		2,013.86
GROUND CONTRACTED SERVICES	19,035.00				19,035.00	17,569.27	1,465.73	1,288.26	177.47
MINOR EQUIPMENT	1,500.00				1,500.00	1,499.98	0.02		0.02
GROUNDS SUPPLIES	2,500.00				2,500.00	1,701.80	798.20		798.20
COPIER SUPPLIES	7,000.00				7,000.00	3,903.36	3,096.64	3,000.00	96.64
STATIONERY SUPPLIES	3,000.00				3,000.00	2,260.74	739.26		739.26
MAINTENANCE SUPPLIES	8,000.00				8,000.00	7,735.48	264.52	208.00	56.52
TOTAL	357,965.00	0.00	0.00	2,500.00	360,465.00	247,755.85	112,709.15	94,036.25	18,672.90
192 - TOWN HALL CAPITAL									
HANDI-CAP ACCESSIBILITY	5,000.00				5,000.00	100.00	4,900.00	4,900.00	0.00
COUNCIL ON AGING SENIOR CENTER ADDITION	10,000.00				10,000.00	0.00	10,000.00	10,000.00	0.00
CARPET REPLACEMENT PROGRAM	7,000.00				7,000.00	6,967.05	32.95		32.95
TOTAL	22,000.00	0.00	0.00	0.00	22,000.00	7,067.05	14,932.95	14,900.00	32.95
01195-ANNUAL TOWN REPORT									
TOWN REPORT/FINCOM HANDBOOK	5,000.00				5,000.00	3,691.08	1,308.92		1,308.92
TOTAL	5,000.00	0.00	0.00	0.00	5,000.00	3,691.08	1,308.92	0.00	1,308.92
TOTAL GENERAL GOVERNMENT	2,036,451.00	0.00	(60,200.00)	(64,300.00)	1,911,951.00	1,555,372.91	356,578.09	183,240.48	173,337.61



FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01210 - POLICE SALARIES</b>									
POLICE CHIEF	90,930.00				90,930.00	87,411.04	3,518.96	3,519.00	(0.04)
SECRETARY	41,120.00		700.00		41,820.00	40,136.83	1,683.17	1,599.08	84.09
FULL TIME OFFICERS	857,400.00			18,000.00	875,400.00	832,261.27	43,138.73	35,151.51	7,987.22
PART TIME RECORDS CLERK	14,622.00		200.00		14,822.00	13,240.15	1,581.85	527.82	1,054.03
OVERTIME	91,000.00				91,000.00	109,278.80	(18,278.80)	3,863.30	(22,142.10)
INSERVICE TRAINING	20,000.00				20,000.00	20,626.29	(626.29)		(626.29)
RECREATIONAL PATROL	9,000.00				9,000.00	6,815.24	2,184.76	483.92	1,700.84
RESERVE TRAINING	14,000.00				14,000.00	8,349.76	5,650.24	75.00	5,575.24
HOLIDAY STRAIGHT TIME	13,400.00				13,400.00	19,783.38	(6,383.38)		(6,383.38)
HOLIDAY PAY	29,500.00				29,500.00	21,101.67	8,398.33		8,398.33
COURT	13,500.00				13,500.00	7,837.04	5,662.96	633.42	5,029.54
RESERVES	33,990.00				33,990.00	29,279.82	4,710.18	1,637.47	3,072.71
CROSSING GUARDS	3,750.00		100.00		3,850.00	3,656.48	193.52		193.52
LONGEVITY	7,526.00				7,526.00	6,202.75	1,323.25	253.88	1,069.37
INCENTIVE	117,600.00				117,600.00	115,966.16	1,633.84	4,639.32	(3,005.48)
<b>TOTAL</b>	<b>1,357,338.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>18,000.00</b>	<b>1,376,338.00</b>	<b>1,321,946.68</b>	<b>54,391.32</b>	<b>52,383.72</b>	<b>2,007.60</b>
<b>01210 - POLICE OPERATIONS</b>									
CONTRACTS	26,950.00				26,950.00	20,067.53	6,882.47	3,624.06	3,258.41
DUES	2,900.00				2,900.00	2,235.00	665.00		665.00
CHIEF DEV TRAINING	1,000.00				1,000.00	1,640.34	(640.34)		(640.34)
SCHOOL EXPENSE	7,500.00				7,500.00	5,572.77	1,927.23	600.00	1,327.23
UNIFORMS	18,500.00			1,500.00	20,000.00	18,436.78	1,563.22	1,214.10	349.12
CONFERENCE & TRAVEL	1,000.00				1,000.00	166.10	833.90		833.90
BOAT	1,200.00				1,200.00	0.00	1,200.00		1,200.00
CRUISER MAINT	18,500.00				18,500.00	14,201.96	4,298.04	1,529.70	2,768.34
MINOR EQUIPMENT	1,550.00				1,550.00	1,174.87	375.13	471.14	(96.01)
OFFICE SUPPLIES	7,000.00				7,000.00	5,660.75	1,339.25	1,338.72	0.53
COMPUTER SUPPLIES	5,000.00				5,000.00	4,992.11	7.89	1,900.00	(1,892.11)
CRIME SUPPLIES	7,250.00				7,250.00	3,503.48	3,746.52	4,022.07	(275.55)
MEDICAL SUPPLIES	6,500.00				6,500.00	4,152.42	2,347.58	1,819.80	527.78
HARBORMASTER EXP	1,350.00				1,350.00	831.97	518.03	510.00	8.03
PETTY CASH	1,170.00				1,170.00	108.92	1,061.08	844.83	216.25
AMMUNITION	7,000.00				7,000.00	5,289.45	1,710.55	1,990.00	(279.45)
K-9 SUPPLIES/TRAINING	1,800.00				1,800.00	713.25	1,086.75	634.10	452.65
SECURITY/COMMUNICATONS SYSTEM	1,250.00				1,250.00	0.00	1,250.00	1,250.00	0.00
MEDICAL REQUIREMENTS	750.00				750.00	325.00	425.00	425.00	0.00
<b>TOTAL</b>	<b>118,170.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>119,670.00</b>	<b>89,072.70</b>	<b>30,597.30</b>	<b>22,173.52</b>	<b>8,423.78</b>
<b>01210 - POLICE CAPITAL</b>									
CRUISER	77,999.00				77,999.00	77,773.01	225.99		225.99
DIVE & RESCUE	1,500.00				1,500.00	0.00	1,500.00	1,500.00	0.00
PORTABLE RADIO	2,500.00				2,500.00	2,496.69	3.31		3.31
RECORDS STORAGE UNITS	1,000.00				1,000.00	956.79	43.21		43.21
<b>TOTAL</b>	<b>82,999.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>82,999.00</b>	<b>81,226.49</b>	<b>1,772.51</b>	<b>1,500.00</b>	<b>272.51</b>
<b>01215 - DISPATCHER SALARIES</b>									
FULL TIME SALARY	149,255.00				149,255.00	142,567.66	6,687.34	3,179.95	3,507.39
OVERTIME	20,000.00			7,500.00	27,500.00	27,811.55	(311.55)	978.84	(1,290.39)
HOLIDAY STRAIGHT TIME	3,140.00				3,140.00	2,430.45	709.55		709.55
HOLIDAY	6,600.00				6,600.00	3,439.36	3,160.64		3,160.64
PART TIME	24,180.00				24,180.00	24,297.66	(117.66)	1,204.67	(1,322.33)
LONGEVITY	1,657.00				1,657.00	1,731.00	(74.00)	69.24	(143.24)
SHIFT OVERLAP	7,500.00				7,500.00	6,527.36	972.64	232.50	740.14
TRAINING	3,000.00				3,000.00	8,361.76	(5,361.76)		(5,361.76)
<b>TOTAL</b>	<b>215,332.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>	<b>222,832.00</b>	<b>217,166.80</b>	<b>5,665.20</b>	<b>5,665.20</b>	<b>0.00</b>
<b>01215-DISPATCH OPERATIONS</b>									

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
UNIFORM ALLOWANCE	3,300.00				3,300.00	2,778.08	521.92	206.21	315.71
MEDICAL REQUIREMENTS	300.00				300.00	75.00	225.00	225.00	0.00
MINOR EQUIPMENT	1,500.00				1,500.00	598.99	901.01	515.00	386.01
CONFERENCE AND TRAVEL	100.00				100.00	199.84	(99.84)		(99.84)
TRAINING	1,000.00				1,000.00	29.44	970.56	826.96	143.60
TOTAL	6,200.00	0.00	0.00	0.00	6,200.00	3,681.35	2,518.65	1,773.17	745.48
01217 - CONSTABLES SALARIES									
SALARIES	100.00				100.00	100.00	0.00		0.00
TOTAL	100.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00
01220 - FIRE SALARIES									
FIRE CHIEF SALARY	76,500.00				76,500.00	73,172.11	3,327.89	3,076.92	250.97
CLERICAL SALARY	27,301.00				27,301.00	26,754.16	546.84		546.84
VOLUNTEER STIPENDS	69,088.00				69,088.00	68,792.03	295.97		295.97
PART TIME CLERICAL	3,605.00				3,605.00	2,061.00	1,544.00		1,544.00
MANDATED AWAY TRAINING	2,400.00				2,400.00	0.00	2,400.00		2,400.00
LONGEVITY	603.00				603.00	438.52	164.48		164.48
TOTAL	179,497.00	0.00	0.00	0.00	179,497.00	171,217.82	8,279.18	3,076.92	5,202.26
01220 - FIRE OPERATIONS									
RADIO MAINT SUPPLY	2,250.00				2,250.00	1,854.53	395.47	4,454.00	(4,058.53)
INSPECTIONS & REPAIRS	22,500.00				22,500.00	14,694.55	7,805.45	6,024.39	1,781.06
DUES	1,000.00				1,000.00	1,019.00	(19.00)	25.00	(44.00)
EDUCATION & TRAINING	10,145.00				10,145.00	11,191.49	(1,046.49)	372.89	(1,419.38)
MEDICAL REQUIREMENT	900.00				900.00	532.50	367.50	105.00	262.50
FOOD EXPENSE	450.00				450.00	136.64	313.36		313.36
MINOR EQUIPMENT	2,700.00				2,700.00	1,794.30	905.70	169.98	735.72
SUPPLIES	3,600.00				3,600.00	3,589.94	10.06	541.47	(531.41)
OXYGEN & EXTINGUISHER REFILLS	900.00				900.00	961.75	(61.75)		(61.75)
INVESTIGATIONS	675.00				675.00	0.00	675.00		675.00
ASSOCIATION BUILDING MAINT	800.00				800.00	0.00	800.00		800.00
CLOTHING ALLOTMENT	4,500.00				4,500.00	1,680.55	2,819.45	1,100.00	1,719.45
VERIZON WIRELESS ACCOUNT	600.00				600.00	249.96	350.04		350.04
TURN-OUT GEAR	10,145.00				10,145.00	8,783.56	1,361.44		1,361.44
COMMUNITY OUTREACH	4,500.00				4,500.00	4,500.00	0.00		0.00
TOTAL	65,665.00	0.00	0.00	0.00	65,665.00	50,988.77	14,676.23	12,792.73	1,883.50
01220 - FIRE CAPITAL									
AIR PACKS	10,000.00				10,000.00	9,900.70	99.30		99.30
HOSE	2,500.00				2,500.00	415.00	2,085.00		2,085.00
RADIO EQUIPMENT	5,000.00				5,000.00	0.00	5,000.00		5,000.00
RADIO TOWER	32,000.00				32,000.00	36,457.14	(4,457.14)		(4,457.14)
HURST JAWS COMBO SPREADER CUTTER	8,200.00				8,200.00	5,830.00	2,370.00	2,362.50	7.50
TOTAL	57,700.00	0.00	0.00	0.00	57,700.00	52,602.84	5,097.16	2,362.50	2,734.66
01225-EMS SALARIES									
CLERICAL SALARY	14,000.00				14,000.00	12,233.23	1,766.77	1,480.81	285.96
DAYTIME EMT/FF	150,000.00		1,600.00		151,600.00	129,272.39	22,327.61	5,226.01	17,101.60
MANDATED AWAY TRAINING	1,200.00				1,200.00	0.00	1,200.00		1,200.00
OVERTIME	10,000.00				10,000.00	7,433.31	2,566.69	128.83	2,437.86
VOLUNTEER STIPENDS	72,776.00				72,776.00	71,466.30	1,309.70	2,410.00	(1,100.30)
TOTAL	247,976.00	0.00	1,600.00	0.00	249,576.00	220,405.23	29,170.77	9,245.65	19,925.12

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01225-EMS OPERATIONS</b>									
RADIO MAINTENANCE SUPPLY	1,800.00				1,800.00	843.05	956.95		956.95
INSPECTIONS & REPAIRS	8,450.00				8,450.00	8,185.69	264.31	890.00	(625.69)
RECERTIFICATIONS/SUBSCRIPTIONS	1,800.00				1,800.00	750.00	1,050.00	400.00	650.00
EDUCATION & TRAINING	9,500.00				9,500.00	9,113.05	386.95	130.00	256.95
MEDICAL REQUIREMENT	900.00				900.00	467.50	432.50	561.00	(128.50)
AMBULANCE BILLING	12,000.00				12,000.00	10,396.75	1,603.25	603.25	1,000.00
MINOR EQUIPMENT	1,250.00				1,250.00	808.98	441.02		441.02
SUPPLIES	2,250.00				2,250.00	3,538.74	(1,288.74)	402.83	(1,691.57)
OXYGEN & EXTINGUISHER REFILLS	1,800.00				1,800.00	1,480.75	319.25	75.00	244.25
INSURANCE PREMIUM	12,000.00				12,000.00	12,000.00	0.00		0.00
MEDICAL SUPPLIES	4,950.00				4,950.00	3,888.29	1,061.71	482.90	578.81
PERSONAL PROTECTIVE EQUIPMENT	2,700.00				2,700.00	1,593.22	1,106.78	1,952.60	(845.82)
<b>TOTAL</b>	<b>59,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59,400.00</b>	<b>53,066.02</b>	<b>6,333.98</b>	<b>5,497.58</b>	<b>836.40</b>
<b>225- EMS SALARY RESERVE</b>									
SALARY RESERVE	1,700.00		(1,600.00)		100.00	0.00	100.00		100.00
<b>TOTAL</b>	<b>1,700.00</b>	<b>0.00</b>	<b>(1,600.00)</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
<b>01230-PUB SAF BLD-OPERATION</b>									
MAINTENANCE ACTIVITIES	23,850.00			7,200.00	31,050.00	27,924.35	3,125.65	2,400.00	725.65
CONTRACTS & AGREEMENTS	52,000.00				52,000.00	33,717.69	18,282.31	8,723.34	9,558.97
ELECTRICITY	82,000.00				82,000.00	61,813.05	20,186.95	15,512.95	4,674.00
FUEL	42,000.00				42,000.00	24,362.26	17,637.74	15,957.74	1,680.00
TELEPHONE	24,000.00				24,000.00	23,496.64	503.36	2,216.94	(1,713.58)
MAINTENANCE SUPPLIES	6,300.00				6,300.00	5,089.81	1,210.19	1,170.12	40.07
MINOR EQUIPMENT	1,800.00				1,800.00	70.25	1,729.75	1,170.12	559.63
<b>TOTAL</b>	<b>231,950.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,200.00</b>	<b>239,150.00</b>	<b>176,474.05</b>	<b>62,675.95</b>	<b>47,151.21</b>	<b>15,524.74</b>
<b>230-PUB SAF BLD-CAPITAL</b>									
SIDWALK REPAIR	6,000.00				6,000.00	5,967.13	32.87		32.87
LIGHTING PROTECTION		40,000.00			40,000.00	40,000.00	0.00		0.00
<b>TOTAL</b>	<b>6,000.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,000.00</b>	<b>45,967.13</b>	<b>32.87</b>	<b>0.00</b>	<b>32.87</b>
<b>01241 - BUILDING INSPECT SALARIES</b>									
BUILDING INSPECTOR SALARY	55,650.00		900.00		56,550.00	54,320.53	2,229.47	2,164.16	65.31
WEIGHTS & MEASURES SALARY	3,000.00				3,000.00	3,000.00	0.00		0.00
OVERTIME	300.00				300.00	150.00	150.00		150.00
LONGEVITY	151.00				151.00	144.25	6.75	5.77	0.98
<b>TOTAL</b>	<b>59,101.00</b>	<b>0.00</b>	<b>900.00</b>	<b>0.00</b>	<b>60,001.00</b>	<b>57,614.78</b>	<b>2,386.22</b>	<b>2,169.93</b>	<b>216.29</b>
<b>01241 - BUILDING INSPECT OPERATIONS</b>									
VEHICLE MAINTENANCE	1,000.00				1,000.00	857.21	142.79		142.79
DUES	250.00				250.00	0.00	250.00		250.00
CONFERENCE & TRAVEL	900.00				900.00	160.00	740.00		740.00
SEALER CONFERENCE & TRAVEL	400.00				400.00	230.00	170.00		170.00
SUPPLIES	1,750.00				1,750.00	988.03	761.97	100.00	661.97
SEALER SUPPLIES	681.00				681.00	0.00	681.00		681.00
<b>TOTAL</b>	<b>4,981.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,981.00</b>	<b>2,235.24</b>	<b>2,745.76</b>	<b>100.00</b>	<b>2,645.76</b>
<b>01291 - EMERGENCY MANAGEMENT SALARIES</b>									
ASSISTANT DIRECTOR SALARY	1,400.00		150.00		1,550.00	3,996.25	(2,446.25)		(2,446.25)
DIRECTOR SALARY	9,785.00		200.00		9,985.00	7,538.75	2,446.25		2,446.25
AUX STIPEND	900.00				900.00	450.00	450.00		450.00
<b>TOTAL</b>	<b>12,085.00</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00</b>	<b>12,435.00</b>	<b>11,985.00</b>	<b>450.00</b>	<b>0.00</b>	<b>450.00</b>

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01291 - EMERGENCY MANAGEMENT OPERATIONS</b>									
VEHICLE MAINTENANCE	4,500.00				4,500.00	2,473.07	2,026.93		2,026.93
INTERNET	720.00				720.00	669.35	50.65	185.05	(134.40)
CELL PHONE SERVICE	650.00				650.00	195.64	454.36	300.00	154.36
EDUCATION	300.00				300.00	1,144.00	(844.00)	150.00	(994.00)
INSURANCE & DUES	225.00				225.00	150.00	75.00		75.00
UNIFORMS	900.00				900.00	651.65	248.35		248.35
CONFERENCE & TRAVEL	200.00				200.00	1,633.93	(1,433.93)		(1,433.93)
RADIO MAINTENANCE	300.00				300.00	0.00	300.00		300.00
MINOR EQUIPMENT	800.00				800.00	898.79	(98.79)		(98.79)
AMMO SUPPLIES	300.00				300.00	299.85	0.15		0.15
<b>TOTAL</b>	<b>8,895.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,895.00</b>	<b>8,116.28</b>	<b>778.72</b>	<b>635.05</b>	<b>143.67</b>
<b>01291 - EMERGENCY MANAGEMENT CAPITAL</b>									
MISC EQUIPMENT	1,000.00				1,000.00	1,000.00	0.00		0.00
ALTERNATE EOC EQUIPMENT	5,000.00				5,000.00	3,383.45	1,616.55	1,616.55	0.00
<b>TOTAL</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>4,383.45</b>	<b>1,616.55</b>	<b>1,616.55</b>	<b>0.00</b>
<b>01292 - ANIMAL CONTROL SALARIES</b>									
ANIMAL CONTROL SALARY	30,619.00		1,500.00		32,119.00	30,665.24	1,453.76	1,335.31	118.45
ANIMAL INSPECTOR STIPEND	1,000.00				1,000.00	750.00	250.00		250.00
<b>TOTAL</b>	<b>31,619.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>33,119.00</b>	<b>31,415.24</b>	<b>1,703.76</b>	<b>1,335.31</b>	<b>368.45</b>
<b>01292 - ANIMAL CONTROL OPERATIONS</b>									
VEHICLE MAINTENANCE	700.00				700.00	92.59	607.41	307.41	300.00
ASSISTANT FEES	8,900.00				8,900.00	6,722.75	2,177.25		2,177.25
DOG DISPOSAL	500.00				500.00	472.17	27.83		27.83
MINOR EQUIPMENT	800.00				800.00	823.37	(23.37)		(23.37)
MAINT SUPPLIES	1,250.00				1,250.00	839.67	410.33	290.00	120.33
CLEANING SUPPLIES	1,300.00				1,300.00	1,293.44	6.56		6.56
OFFICE SUPPLIES	1,500.00				1,500.00	1,753.86	(253.86)	2,870.00	(3,123.86)
REPAIRS & MAINTENANCE	3,400.00			800.00	4,200.00	2,841.05	1,358.95	1,320.89	38.06
UNIFORM ALLOWANCE	800.00				800.00	469.83	330.17		330.17
CONFERENCE/TRAVEL/EDUCATION	800.00				800.00	50.00	750.00		750.00
<b>TOTAL</b>	<b>19,950.00</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>	<b>20,750.00</b>	<b>15,358.73</b>	<b>5,391.27</b>	<b>4,788.30</b>	<b>602.97</b>
<b>01297-LAKE MANAGEMENT OPERATIONS</b>									
MATERIALS/SUPPLIES/EQUIP.	3,240.00				3,240.00	2,161.49	1,078.51	1,078.51	0.00
<b>TOTAL</b>	<b>3,240.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,240.00</b>	<b>2,161.49</b>	<b>1,078.51</b>	<b>1,078.51</b>	<b>0.00</b>
<b>01297-LAKE MANAGEMENT CAPITAL</b>									
BUOYS & MOORINGS	2,100.00				2,100.00	1,817.93	282.07	280.00	2.07
BOAT EQUIPMENT	1,000.00				1,000.00	337.82	662.18	662.00	0.18
BUOY TRAILER	1,200.00				1,200.00	0.00	1,200.00	1,200.00	0.00
<b>TOTAL</b>	<b>4,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,300.00</b>	<b>2,155.75</b>	<b>2,144.25</b>	<b>2,142.00</b>	<b>2.25</b>
<b>01299 - LAKE RESTORATION OPERATIONS</b>									
LAKE WEED CONTROL	9,000.00				9,000.00	9,000.00	0.00		0.00
<b>TOTAL</b>	<b>9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>2,789,198.00</b>	<b>40,000.00</b>	<b>3,750.00</b>	<b>35,000.00</b>	<b>2,867,948.00</b>	<b>2,628,341.84</b>	<b>239,606.16</b>	<b>177,487.85</b>	<b>62,118.31</b>

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01420 - GAS &amp; OIL</b>									
GAS & OIL	140,000.00				140,000.00	135,637.15	4,362.85	3,587.66	775.19
TOTAL	140,000.00	0.00	0.00	0.00	140,000.00	135,637.15	4,362.85	3,587.66	775.19
<b>01422 - DPW - HIGHWAY DIV SALARIES</b>									
DPW DIRECTOR SALARY	35,800.00		700.00		36,500.00	34,527.83	1,972.17	1,891.66	80.51
DPW SUPERVISOR SALARY	20,000.00		200.00		20,200.00	19,221.87	978.13	1,041.26	(63.13)
DPW SPECIAL ASSISTANT	15,010.00		300.00		15,310.00	14,608.87	701.13	582.03	119.10
FULL TIME SALARY	118,932.00			10,000.00	128,932.00	114,286.03	14,645.97	8,360.56	6,285.41
OVERTIME	8,500.00				8,500.00	3,926.78	4,573.22	155.40	4,417.82
LABORERS	9,500.00				9,500.00	4,120.00	5,380.00		5,380.00
LONGEVITY	2,627.00				2,627.00	2,399.35	227.65	100.59	127.06
TOTAL	210,369.00	0.00	1,200.00	10,000.00	221,569.00	193,090.73	28,478.27	12,131.50	16,346.77
<b>01422 - DPW - HIGHWAY DIV OPERATIONS</b>									
DUES	500.00				500.00	260.00	240.00	45.00	195.00
GARAGE REPAIRS AND MAINTENANCE	18,000.00			7,200.00	25,200.00	26,971.59	(1,771.59)		(1,771.59)
UTILITIES	20,000.00				20,000.00	20,046.22	(46.22)	3,115.53	(3,161.75)
CONTRACTS AND AGREEMENTS	10,000.00				10,000.00	7,169.27	2,830.73	422.06	2,408.67
STREET SWEEPING	24,000.00				24,000.00	22,385.00	1,615.00	1,615.00	0.00
PAVEMENT MARKING	24,000.00				24,000.00	27,000.11	(3,000.11)	3,999.89	(7,000.00)
FOOD EXPENSE	1,000.00				1,000.00	317.91	682.09		682.09
CONF/TRAVEL/EDUCATION	1,000.00				1,000.00	200.00	800.00		800.00
FORESTRY	20,000.00				20,000.00	324.00	19,676.00	6,070.00	13,606.00
MINOR EQUIPMENT	500.00				500.00	183.75	316.25	66.25	250.00
SUPPLIES	5,000.00				5,000.00	3,073.32	1,926.68	1,456.94	469.74
DRAINAGE SUP/PROJ	15,000.00				15,000.00	4,134.14	10,865.86	1,817.86	9,048.00
SIGNS/GUARD RAILS	13,000.00				13,000.00	5,912.92	7,087.08	3,659.31	3,427.77
HAND TOOLS & EQUIP	2,000.00				2,000.00	1,079.15	920.85		920.85
TRAP ROCK DUST	4,000.00				4,000.00	2,262.40	1,737.60		1,737.60
HOT/COLD PATCHING	5,300.00				5,300.00	6,576.95	(1,276.95)		(1,276.95)
MAINT MATERIAL AT GRAVEL ROADS/CONSTRUCTION	5,000.00				5,000.00	0.00	5,000.00		5,000.00
TOTAL	168,300.00	0.00	0.00	7,200.00	175,500.00	127,896.73	47,603.27	22,267.84	25,335.43
<b>422 - DPW - HIGHWAY CAPITAL</b>									
DPW BLDG CODE/IMPROVEMENT					0.00	22.55	(22.55)		(22.55)
PAVING PROJECTS	50,000.00	77,144.00			127,144.00	47,857.33	79,286.67	79,286.67	0.00
CONSTRUCTION	47,500.00				47,500.00	39,729.64	7,770.36	7,370.36	400.00
FORD F450 DUMP BODY HIGHWAY TRUCK	55,000.00				55,000.00	54,977.00	23.00		23.00
DPW SUPERVISOR VEHICLE	9,000.00				9,000.00	8,725.00	275.00	275.00	0.00
STORM WATER MANDATED NOTICE OF INTENT & MEETING:	15,000.00				15,000.00	0.00	15,000.00	15,000.00	0.00
IMPROVEMENT	15,800.00				15,800.00	10,593.42	5,206.58	5,184.03	22.55
TOTAL	192,300.00	77,144.00	0.00	0.00	269,444.00	161,904.94	107,539.06	107,116.06	423.00
<b>01423 - DPW - HWY WINTER RD SALARIES</b>									
DPW DIRECTOR SALARY	12,953.00				12,953.00	12,953.00	0.00		0.00
DPW SUPERVISOR SALARY	6,908.00				6,908.00	6,908.00	0.00		0.00
FULL TIME	55,975.00				55,975.00	55,975.00	0.00		0.00
OVERTIME	30,000.00		(10,050.00)		19,950.00	19,932.69	17.31		17.31
TOTAL	105,836.00	0.00	(10,050.00)	0.00	95,786.00	95,768.69	17.31	0.00	17.31
<b>01423 - DPW - HWY WINTER RD OPERATIONS</b>									
HIRED EQUIPMENT	40,000.00				40,000.00	60,767.54	(20,767.54)		(20,767.54)
SALT	50,000.00				50,000.00	32,020.57	17,979.43		17,979.43
SAND	16,000.00				16,000.00	10,800.00	5,200.00		5,200.00
CALCIUM CHLORIDE	5,500.00				5,500.00	0.00	5,500.00		5,500.00
TOTAL	111,500.00	0.00	0.00	0.00	111,500.00	103,588.11	7,911.89	0.00	7,911.89
<b>01424 - ST LIGHTING</b>									

FY12 BUDGET REPORT ----- ACCOUNT NAME		TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
STREET LIGHTING		54,000.00				54,000.00	45,820.86	8,179.14	7,099.14	1,080.00
TOTAL		54,000.00	0.00	0.00	0.00	54,000.00	45,820.86	8,179.14	7,099.14	1,080.00
01425 - DPW - ROAD MACHINERY OPERATIONS										
REPAIRS/INSPECTION		40,000.00		(6,000.00)		34,000.00	22,825.36	11,174.64	11,055.30	119.34
UNIFORMS		3,500.00				3,500.00	1,722.25	1,777.75	691.75	1,086.00
PHYSICALS		1,500.00				1,500.00	543.00	957.00		957.00
GARAGE SUPPLIES		7,000.00				7,000.00	4,312.61	2,687.39	126.00	2,561.39
PARTS		8,500.00		(3,000.00)		5,500.00	3,779.72	1,720.28		1,720.28
TIRES		8,500.00		(6,000.00)		2,500.00	883.42	1,616.58	250.48	1,366.10
SNOW PLOW/BLADES		4,000.00				4,000.00	4,001.89	(1.89)		(1.89)
SAND BLAST & PAINT HWY TRUCK BODIES		6,000.00				6,000.00	0.00	6,000.00	4,500.00	1,500.00
STREET/ROAD NAME SIGNS		8,000.00		(5,000.00)		3,000.00	0.00	3,000.00		3,000.00
TOTAL		87,000.00	0.00	(20,000.00)	0.00	67,000.00	38,068.25	28,931.75	16,623.53	12,308.22
428-DPW ENGINEERING DIVISION CAPITAL										
OFFICE EQUIPMENT		1,000.00				1,000.00	727.89	272.11	66.25	205.86
DPW ASSET MANAGEMENT PROGRAM		30,000.00				30,000.00	0.00	30,000.00	30,000.00	0.00
TOTAL		31,000.00	0.00	0.00	0.00	31,000.00	727.89	30,272.11	30,066.25	205.86
01429 - DPW - HWY CH 90 DIV										
CH 90 TOWN SHARE		20,000.00				20,000.00	16,908.06	3,091.94	2,180.50	911.44
TOTAL		20,000.00	0.00	0.00	0.00	20,000.00	16,908.06	3,091.94	2,180.50	911.44
01433 - DPW - SOLID WASTE SALARIES										
FULL TIME SALARY		131,886.00				131,886.00	121,955.14	9,930.86	4,773.73	5,157.13
OVERTIME		12,000.00			6,000.00	18,000.00	16,451.47	1,548.53	752.15	796.38
LABORERS		2,500.00				2,500.00	2,307.20	192.80		192.80
LONGEVITY		452.00				452.00	207.72	244.28	5.77	238.51
TOTAL		146,838.00	0.00	0.00	6,000.00	152,838.00	140,921.53	11,916.47	5,531.65	6,384.82
01433 - DPW - SOLID WASTE OPERATIONS										
VEHICLE REPAIR		4,000.00				4,000.00	4,993.12	(993.12)		(993.12)
COMPACTOR REPAIR		4,000.00				4,000.00	3,332.00	668.00	170.00	498.00
ELECTRICITY		5,000.00				5,000.00	5,218.38	(218.38)	731.62	(950.00)
TELEPHONE		500.00				500.00	348.09	151.91	146.91	5.00
UNIFORMS		3,000.00				3,000.00	2,926.23	73.77	11.75	62.02
REFUSE FEES		242,000.00				242,000.00	201,334.71	40,665.29	36,660.09	4,005.20
HAUL TIRES		100.00				100.00	0.00	100.00		100.00
SUPPLIES		3,000.00				3,000.00	2,866.61	133.39	1,012.04	(878.65)
DEP MANIDATED INSPECTIONS		1,650.00				1,650.00	1,010.00	640.00		640.00
COMPOSTING		3,500.00				3,500.00	190.00	3,310.00		3,310.00
TOTAL		266,750.00	0.00	0.00	0.00	266,750.00	222,219.14	44,530.86	38,732.41	5,798.45
01433 - DPW - SOLID WASTE CAPITAL										
ROLL OFF CONTAINER		6,000.00				6,000.00	5,315.00	685.00		685.00
TOTAL		6,000.00	0.00	0.00	0.00	6,000.00	5,315.00	685.00	0.00	685.00
TOTAL PUBLIC WORKS		1,539,893.00	77,144.00	(28,850.00)	23,200.00	1,611,387.00	1,287,867.08	323,519.92	245,336.54	78,183.38

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01439 - SEWER COMMITTEE</b>									
SECRETARIAL SALARY	2,250.00				2,250.00	1,228.79	1,021.21		1,021.21
TOTAL	2,250.00	0.00	0.00	0.00	2,250.00	1,228.79	1,021.21	0.00	1,021.21
<b>01439 - SEWER IMPLEMENTATION OPERATIONS</b>									
MISC OPERATIONS	405.00				405.00	0.00	405.00		405.00
TOTAL	405.00	0.00	0.00	0.00	405.00	0.00	405.00	0.00	405.00
<b>TOTAL OTHER ENVIRONMENTAL</b>	<b>2,655.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,655.00</b>	<b>1,228.79</b>	<b>1,426.21</b>	<b>0.00</b>	<b>1,426.21</b>
<b>01491 - CEMETERY SALARIES</b>									
SALARIES	16,000.00	14,000.00	50.00	2,000.00	32,050.00	28,136.07	3,913.93	1,332.14	2,581.79
TOTAL	16,000.00	14,000.00	50.00	2,000.00	32,050.00	28,136.07	3,913.93	1,332.14	2,581.79
<b>01491 - CEMETERY OPERATIONS</b>									
REPAIRS/MAINTENANCE	1,500.00				1,500.00	1,333.42	166.58	150.00	16.58
GRAVE OPENING	300.00				300.00	0.00	300.00		300.00
ELECTRICITY	700.00				700.00	395.23	304.77	104.77	200.00
COMMISSIONERS EXPENSES	600.00				600.00	600.00	0.00		0.00
OFFICE SUPPLIES	300.00				300.00	167.07	132.93	60.00	72.93
GROUND SUPPLIES	630.00				630.00	394.97	235.03	208.08	26.95
MINOR EQUIPMENT	200.00				200.00	0.00	200.00	200.00	0.00
IMPROVEMENT	6,800.00				6,800.00	1,186.20	5,613.80	272.00	5,341.80
TOTAL	11,030.00	0.00	0.00	0.00	11,030.00	4,076.89	6,953.11	994.85	5,958.26
<b>01510 - BOARD OF HEALTH SALARIES</b>									
HEALTH INSPECTOR SALARY	40,850.00		700.00		41,550.00	39,715.45	1,834.55	1,588.62	245.93
NURSE SALARY	2,000.00				2,000.00	420.00	1,580.00		1,580.00
CLERICAL SALARY	1,990.00		100.00		2,090.00	761.79	1,328.21	1,083.67	244.54
LONGEVITY	209.00				209.00	200.00	9.00	8.00	1.00
TOTAL	45,049.00	0.00	800.00	0.00	45,849.00	41,097.24	4,751.76	2,680.29	2,071.47
<b>01510 - BOARD OF HEALTH OPERATIONS</b>									
EDUCATION/CONFERENCE/TRAVEL	2,442.00				2,442.00	1,843.10	598.90	525.00	73.90
IMMUNIZATION CLINICS	1,100.00				1,100.00	300.00	800.00		800.00
CONSULTANT	1,325.00				1,325.00	644.51	680.49		680.49
MINOR EQUIPMENT	400.00				400.00	0.00	400.00		400.00
SUPPLIES	922.00				922.00	741.25	180.75		180.75
TOTAL	6,189.00	0.00	0.00	0.00	6,189.00	3,528.86	2,660.14	525.00	2,135.14
<b>01541 - COUNCIL ON AGING SALARIES</b>									
DIRECTOR SALARY	35,150.00		600.00		35,750.00	34,287.66	1,462.34	1,366.95	95.39
CLERICAL PART TIME	37,508.00		500.00		38,008.00	34,118.78	3,889.22	1,333.42	2,555.80
LONGEVITY	904.00				904.00	874.48	29.52	34.61	(5.09)
TOTAL	73,562.00	0.00	1,100.00	0.00	74,662.00	69,280.92	5,381.08	2,734.98	2,646.10
<b>01541 - COUNCIL ON AGING OPERATIONS</b>									
TELEPHONE	900.00				900.00	945.90	(45.90)	98.48	(144.38)
DUES	350.00				350.00	347.88	2.12		2.12
EDUCATION CLASSES	7,300.00				7,300.00	7,280.00	20.00		20.00
CLINICS	250.00				250.00	150.00	100.00		100.00
CONFERENCE & TRAVEL	250.00				250.00	135.39	114.61		114.61
MINOR EQUIPMENT	200.00				200.00	84.15	115.85		115.85
SUPPLIES	592.00				592.00	549.75	42.25		42.25
TOTAL	9,842.00	0.00	0.00	0.00	9,842.00	9,493.07	348.93	98.48	250.45

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01541 - COUNCIL ON AGING CAPITAL</b>									
SENIOR CENTER ADDITION			82,000.00		82,000.00	0.00	82,000.00	82,000.00	0.00
TOTAL	0.00	0.00	82,000.00	0.00	82,000.00	0.00	82,000.00	82,000.00	0.00
<b>01543 - VETERANS</b>									
VETERANS CASH	50,000.00				50,000.00	61,750.82	(11,750.82)		(11,750.82)
BENEFITS	13,000.00				13,000.00	0.00	13,000.00		13,000.00
TOTAL	63,000.00	0.00	0.00	0.00	63,000.00	61,750.82	1,249.18	0.00	1,249.18
<b>TOTAL HUMAN SERVICES</b>	<b>224,672.00</b>	<b>14,000.00</b>	<b>83,950.00</b>	<b>2,000.00</b>	<b>324,622.00</b>	<b>217,363.87</b>	<b>107,258.13</b>	<b>90,365.74</b>	<b>16,892.39</b>
<b>01610 - LIBRARY SALARIES</b>									
LIBRARIAN SALARY	54,530.00		1,050.00		55,580.00	53,400.32	2,179.68	2,127.50	52.18
ASSISTANT LIBRARIAN SALARY	41,780.00		800.00		42,580.00	40,921.98	1,658.02	1,630.36	27.66
PART TIME SALARIES	122,647.00		1,300.00		123,947.00	114,825.73	9,121.27	4,869.48	4,251.79
LONGEVITY	1,326.00				1,326.00	1,269.25	56.75	50.77	5.98
TOTAL	220,283.00	0.00	3,150.00	0.00	223,433.00	210,417.28	13,015.72	8,678.11	4,337.61
<b>01610 - LIBRARY OPERATIONS</b>									
MAINT CONTRACTS	1,550.00				1,550.00	1,550.00	0.00		0.00
COMPUTER LINE SUPPORT	2,816.00				2,816.00	2,816.00	0.00		0.00
ELECTRICITY	29,299.00				29,299.00	24,634.67	4,664.33	4,164.33	500.00
FUEL	16,626.00				16,626.00	10,509.84	6,116.16	6,116.16	0.00
TELEPHONE	3,533.00				3,533.00	3,634.12	(101.12)	398.88	(500.00)
DUES	310.00				310.00	310.00	0.00		0.00
BINDERY	100.00				100.00	105.50	(5.50)		(5.50)
CONFERENCE & TRAVEL	950.00				950.00	944.50	5.50		5.50
SUPPLIES	4,000.00				4,000.00	4,000.00	0.00		0.00
PROGRAMS	1,000.00				1,000.00	1,000.00	0.00		0.00
INFORMATIONAL MATERIAL	72,575.00				72,575.00	72,558.97	16.03	16.03	(0.00)
TOTAL	132,759.00	0.00	0.00	0.00	132,759.00	122,063.60	10,695.40	10,695.40	0.00
<b>01610 - LIBRARY CAPITAL</b>									
REPLACEMENT REAR DOORS	6,000.00				6,000.00	5,723.90	276.10	276.10	(0.00)
VINYL SIDING OF LIBRARY	75,000.00				75,000.00	54,021.34	20,978.66	20,978.66	0.00
CARPET REPLACEMENT PROGRAM	7,000.00				7,000.00	0.00	7,000.00	7,000.00	0.00
TOTAL	88,000.00	0.00	0.00	0.00	88,000.00	59,745.24	28,254.76	28,254.76	(0.00)
<b>01630 - PARK &amp; REC SALARIES</b>									
ACTIVITIES DIRECTORS	13,560.00		200.00		13,760.00	7,041.38	6,718.62	231.84	6,486.78
BEACH SALARIES	15,900.00				15,900.00	20,475.25	(4,575.25)	1,900.00	(6,475.25)
TOTAL	29,460.00	0.00	200.00	0.00	29,660.00	27,516.63	2,143.37	2,131.84	11.53
<b>01630 - PARK &amp; REC OPERATIONS</b>									
PARK MAINTENANCE	1,500.00				1,500.00	0.00	1,500.00	1,500.00	0.00
FIREWORKS	2,000.00				2,000.00	2,000.00	0.00		0.00
MINOR EQUIPMENT	1,000.00				1,000.00	0.00	1,000.00		1,000.00
SUPPLIES	700.00				700.00	319.70	380.30	380.30	0.00
VARIOUS PROGRAMS	9,200.00				9,200.00	6,103.41	3,096.59	2,393.89	702.70
BEACH EXPENSES	4,900.00				4,900.00	3,986.40	913.60	1,441.56	(527.96)
OLD BEACH EXPENSES	1,000.00				1,000.00	0.00	1,000.00	850.00	150.00
INFORMATIONAL MATERIALS	400.00				400.00	0.00	400.00	400.00	0.00
RAILS TO TRAILS EXPENSES	6,360.00				6,360.00	3,407.82	2,952.18	2,763.12	189.06
TOTAL	27,060.00	0.00	0.00	0.00	27,060.00	15,817.33	11,242.67	9,728.87	1,513.80
<b>630 - PARK &amp; REC CAPITAL</b>									
TOWN BEACH CODE REPAIRS	20,000.00			4,100.00	24,100.00	17,870.69	6,229.31	6,229.31	0.00
TOTAL	20,000.00	0.00	0.00	4,100.00	24,100.00	17,870.69	6,229.31	6,229.31	0.00



FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
<b>01690-CULTURAL COUNCIL OPERATIONS</b>									
CULTURAL PROJECTS	1,500.00				1,500.00	1,367.05	132.95		132.95
TOTAL	1,500.00	0.00	0.00	0.00	1,500.00	1,367.05	132.95	0.00	132.95
<b>01691 - HISTORICAL OPERATIONS</b>									
PRESERVATION OF TOWN RECORDS	540.00				540.00	0.00	540.00	510.00	30.00
MEMBERSHIPS	351.00				351.00	0.00	351.00	100.00	251.00
CONSULTANT	450.00				450.00	0.00	450.00		450.00
CONFERENCE & TRAVEL	360.00				360.00	0.00	360.00		360.00
FILE CABINET					0.00	0.00	0.00		0.00
SUPPLIES	392.00				392.00	0.00	392.00	760.00	(368.00)
TOTAL	2,093.00	0.00	0.00	0.00	2,093.00	0.00	2,093.00	1,370.00	723.00
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>521,155.00</b>	<b>0.00</b>	<b>3,350.00</b>	<b>4,100.00</b>	<b>528,605.00</b>	<b>454,797.82</b>	<b>73,807.18</b>	<b>67,088.29</b>	<b>6,718.89</b>
<b>01710 - PRINCIPLE</b>									
MUNICIPAL PROJECTS	416,610.00				416,610.00	416,610.00	0.00		0.00
POLICE STATION RENOVATION	44,390.00				44,390.00	44,390.00	0.00		0.00
AMBULANCE	40,000.00				40,000.00	40,000.00	0.00		0.00
TANKER	55,000.00				55,000.00	55,000.00	0.00		0.00
FIRE TRUCK	30,000.00				30,000.00	30,000.00	0.00		0.00
TOWN HALL HEATING SYSTEM	20,000.00				20,000.00	20,000.00	0.00		0.00
DPW SITE & GARAGE	50,000.00				50,000.00	50,000.00	0.00		0.00
SOUTH LONGYARD CULVERT	95,000.00				95,000.00	95,000.00	0.00		0.00
BASIN CLEANER/JET RODDER UNIT	15,000.00				15,000.00	15,000.00	0.00		0.00
TOTAL	766,000.00	0.00	0.00	0.00	766,000.00	766,000.00	0.00	0.00	0.00
<b>01751 - INTEREST</b>									
ANTICIPATION	15,000.00				15,000.00	15,972.22	(972.22)		(972.22)
REAL ESTATE REFUND	500.00				500.00	0.00	500.00		500.00
MOTOR VEHICLE REFUND	500.00				500.00	0.00	500.00		500.00
1998 MUNICIPAL PROJECTS	72,935.00				72,935.00	72,931.51	3.49		3.49
POLICE STATION RENOVATION	13,365.00				13,365.00	13,363.49	1.51		1.51
AMBULANCE	5,400.00				5,400.00	5,400.00	0.00		0.00
FIRE TRUCK	5,650.00				5,650.00	5,737.50	(87.50)		(87.50)
TANKER	12,300.00				12,300.00	12,212.50	87.50		87.50
TOWN HALL HEATING SYSTEM	4,950.00				4,950.00	4,950.00	0.00		0.00
DPW SITE & GARAGE	27,975.00				27,975.00	27,972.50	2.50		2.50
SOUTH LONGYARD CULVERT	21,300.00				21,300.00	21,300.00	0.00		0.00
BASIN CLEANER/JET RODDER UNIT	2,925.00				2,925.00	2,925.00	0.00		0.00
TOTAL	182,800.00	0.00	0.00	0.00	182,800.00	182,764.72	35.28	0.00	35.28
<b>01914-01916 - EMPLOYEE BENEFITS</b>									
MEDICARE	64,000.00				64,000.00	55,936.05	8,063.95		8,063.95
LIFE	16,000.00				16,000.00	7,736.20	8,263.80		8,263.80
HEALTH/DENTAL/RETIREMENT/UNEMPLOYMENT	500,000.00				500,000.00	424,860.57	75,139.43	2,153.38	72,986.05
DISABILITY BENEFITS	250.00				250.00	0.00	250.00		250.00
TOTAL	580,250.00	0.00	0.00	0.00	580,250.00	488,532.82	91,717.18	2,153.38	89,563.80

FY12 BUDGET REPORT ----- ACCOUNT NAME	TOTAL BUDGET FY2012	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY12 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01945 - CASUALTY INSURANCE									
WORKERS COMP	30,000.00				30,000.00	30,000.00	0.00		0.00
PROPERTY & CASUALTY	115,000.00				115,000.00	118,378.00	(3,378.00)		(3,378.00)
POLICE ACCIDENT	16,500.00				16,500.00	16,500.00	0.00		0.00
FIRE ACCIDENT	12,000.00				12,000.00	9,662.00	2,338.00		2,338.00
BONDS	3,000.00				3,000.00	2,329.00	671.00		671.00
POLICE INDEMNITY	17,000.00				17,000.00	17,000.00	0.00		0.00
P.D. MARINE & RADIO	700.00				700.00	0.00	700.00		700.00
TOWN OFFICERS LIAB	20,000.00				20,000.00	20,000.00	0.00		0.00
TOTAL	214,200.00	0.00	0.00	0.00	214,200.00	213,869.00	331.00	0.00	331.00
TOTAL DEBT, INT, INS	1,743,250.00	0.00	0.00	0.00	1,743,250.00	1,651,166.54	92,083.46	2,153.38	89,930.08
GRAND TOTAL									
GENERAL GOVERNMENT	8,857,274.00	131,144.00	2,000.00	0.00	8,990,418.00	7,796,138.85	1,194,279.15	765,672.28	428,606.87
GENERAL GOVERNMENT	8,857,274.00	131,144.00	2,000.00	0.00	8,990,418.00	7,796,138.85	1,194,279.15	765,672.28	428,606.87
SCHOOL ADDITIONAL FUND									
SCHOOL-HAMPDEN COUNTY RETIRE ASSESS									
SCHOOL	8,215,316.00				8,215,316.00	8,215,316.00	0.00		0.00
TOTAL	17,072,590.00	131,144.00	2,000.00	0.00	17,205,734.00	16,011,454.85	1,194,279.15	765,672.28	428,606.87

PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
<b>002 - SELECTMEN</b>								
CLERICAL	1,523.12			1,523.12	1,523.12	0.00		0.00
PART TIME	69.19			69.19	69.19	0.00		0.00
LONGEVITY	46.16			46.16	46.16	0.00		0.00
TOTAL	1,638.47	0.00	0.00	1,638.47	1,638.47	0.00	0.00	0.00
<b>002 - SELECTMEN</b>								
HIRED SERVICE	9,936.67			9,936.67	9,378.15	558.52	558.52	0.00
SUPPLIES	1,000.00			1,000.00	1,000.00	0.00		0.00
TOTAL	10,936.67	0.00	0.00	10,936.67	10,378.15	558.52	558.52	0.00
<b>003 - CHIEF ADMIN OFCR</b>								
SALARY	3,077.83			3,077.83	3,077.83	0.00		0.00
TOTAL	3,077.83	0.00	0.00	3,077.83	3,077.83	0.00	0.00	0.00
<b>005 - FINANCE COMMITTEE</b>								
CLERICAL	148.25			148.25	148.25	0.00		0.00
TOTAL	148.25	0.00	0.00	148.25	148.25	0.00	0.00	0.00
<b>007 - ACCOUNTING</b>								
TOWN ACCOUNTANT	2,293.44			2,293.44	2,293.44	0.00		0.00
ASSISTANT ACCT	1,523.10			1,523.10	1,523.10	0.00		0.00
PART TIME	1,894.85			1,894.85	1,894.85	0.00		0.00
LONGEVITY	63.47			63.47	63.47	0.00		0.00
TOTAL	5,774.86	0.00	0.00	5,774.86	5,774.86	0.00	0.00	0.00
<b>007 - ACCOUNTING</b>								
SUPPLIES	40.00			40.00	0.00	40.00		40.00
TOTAL	40.00	0.00	0.00	40.00	0.00	40.00	0.00	40.00
<b>008 - AUDIT</b>								
AUDIT	1,000.00			1,000.00	0.00	1,000.00		1,000.00
GASB 45 SERVICES	1,500.00			1,500.00	0.00	1,500.00		1,500.00
TOTAL	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	2,500.00
<b>009 - ASSESSOR</b>								
DIRECTOR OF ASSESSMENTS	1,800.00			1,800.00	1,800.00	0.00		0.00
CLERICAL FULL TIME	2,616.21			2,616.21	2,616.21	0.00		0.00
PART TIME	688.62			688.62	688.62	0.00		0.00
LONGEVITY	69.24			69.24	69.24	0.00		0.00
TOTAL	5,174.07	0.00	0.00	5,174.07	5,174.07	0.00	0.00	0.00
<b>009 - ASSESSOR</b>								
INTERIM REVAL ADJUSTMENT	1,000.00			1,000.00	1,000.00	0.00		0.00
PHOTO COPY	20.00			20.00	16.99	3.01		3.01
CONFERENCE AND TRAVEL	400.00			400.00	41.82	358.18		358.18
TOTAL	1,420.00	0.00	0.00	1,420.00	1,058.81	361.19	0.00	361.19
<b>010 - TOWN CLERK</b>								
TOWN CLERK/TREAS/COLL	2,293.44			2,293.44	2,293.44	0.00		0.00
ASST TREASURER	1,523.11			1,523.11	1,523.11	0.00		0.00
CLERICAL	2,459.36			2,459.36	2,459.36	0.00		0.00
OVERTIME	128.86			128.86	128.86	0.00		0.00
LONGEVITY	5.77			5.77	5.77	0.00		0.00
TOTAL	6,410.54	0.00	0.00	6,410.54	6,410.54	0.00	0.00	0.00

PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
<b>010 - TOWN CLERK</b>								
PRINTING	1,405.00			1,405.00	1,405.00	0.00		0.00
CONFERENCE & TRAVEL	266.59			266.59	0.00	266.59		266.59
SUPPLIES	1,342.22			1,342.22	1,278.69	63.53		63.53
TOTAL	3,013.81	0.00	0.00	3,013.81	2,683.69	330.12	0.00	330.12
<b>011- LEGAL ADS</b>								
ADVERTISEMENTS	2,013.00			2,013.00	545.60	1,467.40		1,467.40
TOTAL	2,013.00	0.00	0.00	2,013.00	545.60	1,467.40	0.00	1,467.40
<b>012 - LEGAL</b>								
ATTORNEY FEES	25,073.46			25,073.46	1,756.24	23,317.22		23,317.22
TOTAL	25,073.46	0.00	0.00	25,073.46	1,756.24	23,317.22	0.00	23,317.22
<b>013 TAX TITLE</b>								
TAX TITLE OPERATION	1,623.26			1,623.26	1,623.26	0.00		0.00
TOTAL	1,623.26	0.00	0.00	1,623.26	1,623.26	0.00	0.00	0.00
<b>015 - CONSERVATION</b>								
CONSERVATION CO-ORDINATOR	844.85			844.85	844.85	0.00		0.00
LONGEVITY	3.69			3.69	3.69	0.00		0.00
TOTAL	848.54	0.00	0.00	848.54	848.54	0.00	0.00	0.00
<b>015 - CONSERVATION</b>								
LAND MAINTENANCE	2,259.62			2,259.62	2,124.09	135.53		135.53
SUPPLIES	431.08			431.08	431.08	0.00		0.00
TOTAL	2,690.70	0.00	0.00	2,690.70	2,555.17	135.53	0.00	135.53
<b>016 - PLANNING BD SALARIES</b>								
PLANNING BOARD PLANNER	1,278.50			1,278.50	1,278.50	0.00		0.00
CLERICAL	444.32			444.32	444.32	0.00		0.00
TOTAL	1,722.82	0.00	0.00	1,722.82	1,722.82	0.00	0.00	0.00
<b>016 - PLANNING BD OPERATIONS</b>								
PROFESSIONAL FEES	75.00			75.00	56.60	18.40		18.40
SUPPLIES	19.90			19.90	19.90	0.00		0.00
TOTAL	94.90	0.00	0.00	94.90	76.50	18.40	0.00	18.40
<b>017 - APPEALS</b>								
CLERICAL	148.15			148.15	148.15	0.00		0.00
TOTAL	148.15	0.00	0.00	148.15	148.15	0.00	0.00	0.00
<b>018 - TOWN COMPLEX COMPUTER</b>								
COMPUTER ADMIN	689.04			689.04	689.04	0.00		0.00
TOTAL	689.04	0.00	0.00	689.04	689.04	0.00	0.00	0.00
<b>018 - COMPUTER CAPITAL</b>								
NEW PC'S	2,155.00			2,155.00	2,155.00	0.00		0.00
TOTAL	2,155.00	0.00	0.00	2,155.00	2,155.00	0.00	0.00	0.00

PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
<b>019 - TOWN COMPLEX</b>								
SEC. OF INSPECTIONAL SERVICES	1,291.94			1,291.94	1,291.94	0.00		0.00
BLDG & GROUNDS SUPERVISOR	1,714.48			1,714.48	1,714.48	0.00		0.00
CUSTODIAL SALARY	2,247.25			2,247.25	2,247.25	0.00		0.00
OVERTIME	506.06			506.06	506.06	0.00		0.00
PART TIME SALARY	2,842.40			2,842.40	2,842.40	0.00		0.00
LONGEVITY	73.86			73.86	73.86	0.00		0.00
TOTAL	8,675.99	0.00	0.00	8,675.99	8,675.99	0.00	0.00	0.00
<b>019 - TOWN COMPLEX</b>								
LIBRARY MAINT.	1,738.47			1,738.47	1,398.33	340.14		340.14
DPW MAINTENANCE	29,452.78			29,452.78	34,352.78	(4,900.00)		(4,900.00)
REPAIRS & MAINT	2,573.84			2,573.84	2,446.04	127.80		127.80
CONTRACTS/AGREEMNT	21,883.27			21,883.27	12,760.23	9,123.04	5,000.00	4,123.04
ELECTRICITY	12,996.01			12,996.01	16,788.62	(3,792.61)		(3,792.61)
FUEL	14,012.73			14,012.73	129.09	13,883.64		13,883.64
TELEPHONE	9,479.64			9,479.64	1,817.56	7,662.08		7,662.08
CODIFICATION UPDATES	1,500.00			1,500.00	780.50	719.50		719.50
POSTAGE	5,664.75			5,664.75	5,308.75	356.00		356.00
COPIER SUPPLIES	2,000.00			2,000.00	1,992.67	7.33		7.33
GROUNDS CONTRACTED SER	1,663.94			1,663.94	1,663.94	0.00		0.00
MINOR EQUIPMENT	1,160.00			1,160.00	7,347.02	(6,187.02)	3,649.37	(9,836.39)
MAINT SUPPLIES	1,558.90			1,558.90	1,543.65	15.25		15.25
TOTAL	105,684.33	0.00	0.00	105,684.33	88,329.18	17,355.15	8,649.37	8,705.78
<b>019 - TOWN COMPLEX</b>								
HANDICAP ACCESSIBILITY	2,300.00			2,300.00	2,300.00	0.00		0.00
COA SENIOR ADDITION	30,000.00			30,000.00	0.00	30,000.00	30,000.00	0.00
TOTAL	32,300.00	0.00	0.00	32,300.00	2,300.00	30,000.00	30,000.00	0.00
<b>TOTAL GENERAL GOVERNMENT</b>								
	223,853.69	0.00	0.00	223,853.69	147,770.16	76,083.53	39,207.89	36,875.64
<b>021 - POLICE</b>								
POLICE CHIEF	3,135.95			3,135.95	3,135.95	0.00		0.00
SECRETARY	1,417.90			1,417.90	1,417.90	0.00		0.00
FULL TIME	28,316.44			28,316.44	28,316.44	0.00		0.00
PT RECORDS CLERK	533.35			533.35	533.35	0.00		0.00
OVERTIME	7,167.61			7,167.61	7,167.61	0.00		0.00
RESERVE TRAINING	449.00			449.00	449.00	0.00		0.00
RECREATIONAL PATROL	356.45			356.45	356.45	0.00		0.00
COURT	304.11			304.11	304.11	0.00		0.00
LONGEVITY	248.11			248.11	248.11	0.00		0.00
RESERVE	2,691.67			2,691.67	2,691.67	0.00		0.00
CROSSING GUARD	43.71			43.71	43.71	0.00		0.00
INCENTIVE	4,532.22			4,532.22	4,532.22	0.00		0.00
TOTAL	49,196.52	0.00	0.00	49,196.52	49,196.52	0.00	0.00	0.00

PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
<b>021 - POLICE</b>								
CONTRACTS	1,649.40			1,649.40	1,160.11	489.29		489.29
DUES	690.00			690.00	688.31	1.69		1.69
SCHOOL EXPENSE	225.00			225.00	202.50	22.50		22.50
UNIFORMS	2,158.16			2,158.16	2,000.92	157.24		157.24
CRUISER MAINT	965.00			965.00	869.76	95.24		95.24
OFFICE SUPPLIES	2,325.55			2,325.55	1,956.90	368.65		368.65
CRIME SUPPLIES	1,653.74			1,653.74	1,655.24	(1.50)		(1.50)
MEDICAL SUPPLIES	1,408.32			1,408.32	1,452.29	(43.97)		(43.97)
AMMUNITION	465.00			465.00	465.00	0.00		0.00
SECURITY/COMMUNICATION	3,800.00			3,800.00	3,736.00	64.00		64.00
MEDICAL REQUIREMENTS	32.43			32.43	32.35	0.08		0.08
HARBORMASTER	901.77			901.77	901.77	0.00		0.00
SPECIAL ACCOUNT	211.96			211.96	119.45	92.51		92.51
TOTAL	16,486.33	0.00	0.00	16,486.33	15,240.60	1,245.73	0.00	1,245.73
<b>022 - DISPATCHER</b>								
DISPATCHER	4,945.60			4,945.60	4,945.60	0.00		0.00
OVERTIME	1,316.78			1,316.78	1,316.78	0.00		0.00
LONGEVITY	69.24			69.24	69.24	0.00		0.00
TRAINING	348.00			348.00	348.00	0.00		0.00
PART TIME	1,240.75			1,240.75	1,240.75	0.00		0.00
SHIFT OVERLAP	173.77			173.77	173.77	0.00		0.00
TOTAL	8,094.14			8,094.14	8,094.14	0.00	0.00	0.00
<b>022-DISPATCHER</b>								
MINOR EQUIPMENT	594.51			594.51	594.51	0.00		0.00
TOTAL	594.51	0.00	0.00	594.51	594.51	0.00	0.00	0.00
<b>023-PUB SAF BLD-OPERATION</b>								
REPAIRS & MAINT	8,507.25			8,507.25	5,930.81	2,576.44		2,576.44
CONTRACTS & AGREEMENTS	3,119.82			3,119.82	119.82	3,000.00	2,200.00	800.00
ELECTRICITY	14,465.81			14,465.81	7,438.87	7,026.94		7,026.94
FUEL	15,693.58			15,693.58	397.69	15,295.89		15,295.89
TELEPHONE	2,898.44			2,898.44	1,730.48	1,167.96		1,167.96
GROUNDS SUPPLIES	94.00			94.00	90.88	3.12		3.12
MINOR EQUIPMENT	9,000.00			9,000.00	8,974.13	25.87		25.87
TOTAL	53,778.90	0.00	0.00	53,778.90	24,682.68	29,096.22	2,200.00	26,896.22
<b>024 - FIRE</b>								
FULL TIME FIRE CHIEF	2,596.11			2,596.11	2,596.11	0.00		0.00
CLERICAL SALARY	1,391.55			1,391.55	1,391.55	0.00		0.00
LONGEVITY	23.08			23.08	23.08	0.00		0.00
PART TIME CLERICAL	384.48			384.48	384.48	0.00		0.00
TOTAL	4,395.22	0.00	0.00	4,395.22	4,395.22	0.00	0.00	0.00
<b>024 - FIRE</b>								
RADIO MAINT	269.00			269.00	250.90	18.10		18.10
INSP & REPAIRS	6,005.00			6,005.00	5,005.09	999.91		999.91
EDUCA & TRAINING (94)	896.52			896.52	832.42	64.10		64.10
MEDICAL EQUIREMENTS	400.00			400.00	90.00	310.00		310.00
MINOR EQUIPMENT	200.00			200.00	198.00	2.00		2.00
SUPPLIES	702.90			702.90	653.81	49.09		49.09
TURN-OUT GEAR	10,580.00			10,580.00	10,095.40	484.60		484.60
TOTAL	19,053.42	0.00	0.00	19,053.42	17,125.62	1,927.80	0.00	1,927.80
<b>024 - FIRE</b>								

PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
SPEAKER FOR APPARATUS FLOOR	263.22			263.22	263.22	0.00		0.00
PPV FAN	2,700.00			2,700.00	2,700.00	0.00		0.00
PPV FAN LARGE	2,800.00			2,800.00	2,800.00	0.00		0.00
SCOTT AIR PACKS	9,972.00			9,972.00	9,972.00	0.00		0.00
HOSE	1,380.00			1,380.00	1,225.00	155.00		155.00
RADIO/PAGER	4,376.94			4,376.94	4,480.01	(103.07)		(103.07)
TOTAL	21,492.16	0.00	0.00	21,492.16	21,440.23	51.93	0.00	51.93
<b>061-EMS</b>								
FULL TIME SALARY EMT	5,296.88			5,296.88	5,296.88	0.00		0.00
SALARY	2,076.00			2,076.00	2,076.00	0.00		0.00
TOTAL	7,372.88	0.00		7,372.88	7,372.88	0.00		0.00
<b>061-EMS OPERATIONS</b>								
MINOR EQUIPMENT	600.00			600.00	598.00	2.00		2.00
MEDICAL REQUIREMENT	275.00			275.00	0.00	275.00		275.00
INSP. & REPAIR	1,300.00			1,300.00	123.07	1,176.93		1,176.93
SUPPLIES	86.29			86.29	86.29	0.00		0.00
EDUCATION & TRAINING	31.50			31.50	31.50	0.00		0.00
AMBULANCE BILLING	1,017.14			1,017.14	793.69	223.45		223.45
FIRE/EMS COMPUTER HARDWARE	5,000.00			5,000.00	4,561.72	438.28		438.28
PERSONAL PROTECTIVE EQUIPMENT	1,842.44			1,842.44	585.69	1,256.75		1,256.75
TOTAL	10,152.37	0.00	0.00	10,152.37	6,779.96	3,372.41	0.00	3,372.41
<b>061 - EMS-CAPITAL</b>								
RADIO REPLACEMENT	4,376.92			4,376.92	4,376.92	0.00		0.00
TOTAL	4,376.92	0.00	0.00	4,376.92	4,376.92	0.00	0.00	0.00
<b>025 - BLDG INSPECTOR-SALARIES</b>								
BLDG INSPECTOR SALARIES	1,918.96			1,918.96	1,918.96	0.00		0.00
LONGEVITY	5.77			5.77	5.77	0.00		0.00
TOTAL	1,924.73	0.00	0.00	1,924.73	1,924.73	0.00	0.00	0.00
<b>025 - BLDG INSPECT-OP</b>								
SEALER SUPPLIES	210.00			210.00	209.88	0.12		0.12
TOTAL	210.00	0.00	0.00	210.00	209.88	0.12	0.00	0.12
<b>026 - EMERG MGMT AGENCY</b>								
CELL PHONE	527.58			527.58	20.49	507.09		507.09
INTERNET	132.54			132.54	48.67	83.87		83.87
EDUCATION	150.00			150.00	148.80	1.20		1.20
VEHICLE MAINT.	3,461.25			3,461.25	3,355.25	106.00		106.00
UNIFORMS	900.00			900.00	899.70	0.30		0.30
TOTAL	5,171.37	0.00	0.00	5,171.37	4,472.91	698.46	0.00	698.46
<b>027 - ANIMAL CONTROL</b>								
ANIMAL CONTROL SALARY	1,292.88			1,292.88	1,292.88	0.00		0.00
TOTAL	1,292.88	0.00	0.00	1,292.88	1,292.88	0.00	0.00	0.00
<b>027 - ANIMAL CONTROL</b>								
REPAIRS & MAINTENANCE	922.52			922.52	794.54	127.98		127.98
ASSISTANT FEES	1,800.00			1,800.00	210.00	1,590.00		1,590.00
VEHICLE MAINT.	580.00			580.00	500.00	80.00		80.00
OFFICE SUPPLIES	175.00			175.00	68.25	106.75		106.75
TOTAL	3,477.52	0.00	0.00	3,477.52	1,572.79	1,904.73	0.00	1,904.73

PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
<b>028- LAKE MANAGEMENT</b>								
SUPPLIES	396.64			396.64	347.56	49.08		49.08
LMC MONITOR CATV EQUIPMENT	409.99			409.99	409.99	0.00		0.00
TOTAL	806.63	0.00	0.00	806.63	757.55	49.08	0.00	49.08
<b>029 - LAKE RESTORE CAPITAL</b>								
LAKE WEED CONTROL	3,165.60			3,165.60	0.00	3,165.60		3,165.60
TOTAL	3,165.60	0.00	0.00	3,165.60	0.00	3,165.60	0.00	3,165.60
<b>TOTAL PUBLIC SAFETY</b>	<b>211,042.10</b>	<b>0.00</b>	<b>0.00</b>	<b>211,042.10</b>	<b>169,530.02</b>	<b>41,512.08</b>	<b>2,200.00</b>	<b>39,312.08</b>
<b>030 - GAS &amp; OIL</b>								
GAS & OIL	19,548.05			19,548.05	7,786.66	11,761.39		11,761.39
TOTAL	19,548.05	0.00	0.00	19,548.05	7,786.66	11,761.39	0.00	11,761.39
<b>031 - DPW - HIGHWAY</b>								
DIRECTOR	1,677.34			1,677.34	1,677.34	0.00		0.00
SUPERVISOR	923.29			923.29	923.29	0.00		0.00
FULL TIME	6,031.26			6,031.26	6,031.26	0.00		0.00
DPW SPECIAL ASSISTANT	516.16			516.16	516.16	0.00		0.00
OVERTIME	54.00			54.00	54.00	0.00		0.00
LONGEVITY	89.05			89.05	89.05	0.00		0.00
LABORERS	1,648.00			1,648.00	1,648.00	0.00		0.00
TOTAL	10,939.10	0.00	0.00	10,939.10	10,939.10	0.00	0.00	0.00
<b>031 - DPW - HIGHWAY</b>								
REPAIRS & MAINTENANCE	8,190.00			8,190.00	4,597.05	3,592.95	3,000.00	592.95
CONTRACTS & AGREEMENT	314.48			314.48	129.80	184.68		184.68
UTILITIES	8,016.61			8,016.61	5,193.86	2,822.75		2,822.75
DUES	60.00			60.00	60.00	0.00		0.00
SWEEP/CATCH	10,470.00			10,470.00	8,250.00	2,220.00		2,220.00
CONF/TRAVEL/EDUCATION	2,000.00			2,000.00	2,000.00	0.00		0.00
FORESTRY	15,226.64			15,226.64	10,720.00	4,506.64		4,506.64
SUPPLIES	366.79			366.79	195.83	170.96		170.96
DRAINAGE SUP/PROJ	756.00			756.00	0.00	756.00		756.00
HAND TOOLS & EQUIP	300.00			300.00	53.90	246.10		246.10
CONSTRUCTION	992.56			992.56	976.68	15.88		15.88
TOTAL	46,693.08	0.00	0.00	46,693.08	32,177.12	14,515.96	3,000.00	11,515.96
<b>031 - DPW - HIGHWAY CAPITAL</b>								
DPW GARAGE/LAND/SITE	341.50			341.50	341.50	0.00		0.00
PAVING PROJECTS	9,543.96			9,543.96	505.75	9,038.21		9,038.21
CONSTRUCTION	16,809.85			16,809.85	14,901.22	1,908.63		1,908.63
IMPROVEMENTS	17,190.38			17,190.38	6,489.70	10,700.68		10,700.68
OUTFIT DPW BUILDING	200,000.00			200,000.00	181,592.08	18,407.92	24,734.63	(6,326.71)
FRED JACKSON BROOK CULVERT	30,099.61			30,099.61	13,560.00	16,539.61	16,539.61	0.00
DPW BLDG CODE/IMPROVEMENTS	90,904.60			90,904.60	90,904.60	0.00		0.00
TOTAL	364,889.90	0.00	0.00	364,889.90	308,294.85	56,595.05	41,274.24	15,320.81
<b>032 - DPW - HWY CH 90</b>								
CH 90 TOWN SHARE(95)	20,000.00			20,000.00	20,000.00	0.00		0.00
TOTAL	20,000.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00	0.00
<b>033 - ST LIGHTING</b>								
STREET LIGHTING	5,356.15			5,356.15	4,007.90	1,348.25		1,348.25
TOTAL	5,356.15	0.00	0.00	5,356.15	4,007.90	1,348.25	0.00	1,348.25



PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
<b>034 - DPW - ROAD MACHINERY</b>								
REPAIRS/INSPECTION	7,065.75			7,065.75	6,483.92	581.83		581.83
UNIFORMS	769.25			769.25	225.50	543.75		543.75
GARAGE SUPPLIES	548.24			548.24	469.50	78.74		78.74
TIRES	1,651.51			1,651.51	1,651.51	0.00		0.00
<b>TOTAL</b>	<b>10,034.75</b>	<b>0.00</b>	<b>0.00</b>	<b>10,034.75</b>	<b>8,830.43</b>	<b>1,204.32</b>	<b>0.00</b>	<b>1,204.32</b>
<b>036 - DPW - SOLID WASTE</b>								
FULL TIME	3,064.21			3,064.21	3,064.21	0.00		0.00
LONGEVITY	5.77			5.77	5.77	0.00		0.00
<b>TOTAL</b>	<b>3,069.98</b>	<b>0.00</b>	<b>0.00</b>	<b>3,069.98</b>	<b>3,069.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>036 - DPW - SOLID WASTE</b>								
VEHICLE REPAIR	500.00			500.00	0.00	500.00		500.00
ELECTRICITY	1,221.89			1,221.89	345.84	876.05		876.05
TELEPHONE	137.92			137.92	33.08	104.84		104.84
REFUSE FEES	37,806.28			37,806.28	34,818.23	2,988.05		2,988.05
SUPPLIES	265.24			265.24	0.00	265.24		265.24
<b>TOTAL</b>	<b>39,931.33</b>	<b>0.00</b>	<b>0.00</b>	<b>39,931.33</b>	<b>35,197.15</b>	<b>4,734.18</b>	<b>0.00</b>	<b>4,734.18</b>
<b>TOTAL PUBLIC WORKS</b>	<b>520,462.34</b>	<b>0.00</b>	<b>0.00</b>	<b>520,462.34</b>	<b>430,303.19</b>	<b>90,159.15</b>	<b>44,274.24</b>	<b>45,884.91</b>
<b>048-SEWER IMPLEMENTATION</b>								
SECRETARIAL	188.08			188.08	188.08	0.00		0.00
<b>TOTAL</b>	<b>188.08</b>			<b>188.08</b>	<b>188.08</b>	<b>0.00</b>		<b>0.00</b>
<b>038-CEMETERY-SALARY</b>								
PART TIME	1,650.95			1,650.95	1,650.95	0.00		0.00
<b>TOTAL</b>	<b>1,650.95</b>	<b>0.00</b>	<b>0.00</b>	<b>1,650.95</b>	<b>1,650.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>038 - CEM IMPROVEMENT</b>								
REPAIRS AND MAINTENANCE	320.00			320.00	320.00	0.00		0.00
<b>TOTAL</b>	<b>320.00</b>	<b>0.00</b>	<b>0.00</b>	<b>320.00</b>	<b>320.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL OTHER ENVIRONMENTAL</b>	<b>2,159.03</b>	<b>0.00</b>	<b>0.00</b>	<b>2,159.03</b>	<b>2,159.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>039 - BD OF HEALTH</b>								
INSPECTOR	1,565.14			1,565.14	1,565.14	0.00		0.00
LONGEVITY	8.00			8.00	8.00	0.00		0.00
<b>TOTAL</b>	<b>1,573.14</b>	<b>0.00</b>	<b>0.00</b>	<b>1,573.14</b>	<b>1,573.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>039 - BD OF HEALTH</b>								
SUPPLIES	250.34			250.34	222.88	27.46		27.46
<b>TOTAL</b>	<b>250.34</b>	<b>0.00</b>	<b>0.00</b>	<b>250.34</b>	<b>222.88</b>	<b>27.46</b>	<b>0.00</b>	<b>27.46</b>
<b>040-ENGINEERING</b>								
MINOR EQUIPMENT	1,281.12			1,281.12	759.62	521.50		521.50
OFFICE EQUIPMENT	987.50			987.50	466.01	521.49		521.49
<b>TOTAL</b>	<b>2,268.62</b>	<b>0.00</b>	<b>0.00</b>	<b>2,268.62</b>	<b>1,225.63</b>	<b>1,042.99</b>	<b>0.00</b>	<b>1,042.99</b>
<b>041 - CNCL ON AGING</b>								
DIRECTOR	1,234.52			1,234.52	1,234.52	0.00		0.00
CLERICAL	1,182.34			1,182.34	1,182.34	0.00		0.00
LONGEVITY	21.92			21.92	21.92	0.00		0.00
<b>TOTAL</b>	<b>2,438.78</b>	<b>0.00</b>	<b>0.00</b>	<b>2,438.78</b>	<b>2,438.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL HUMAN SERVICES</b>	<b>6,530.88</b>	<b>0.00</b>	<b>0.00</b>	<b>6,530.88</b>	<b>5,460.43</b>	<b>1,070.45</b>	<b>0.00</b>	<b>1,070.45</b>

PRIOR YEAR FISCAL 2012 ACCOUNT NAME	FY12 CARRYOVER	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL FY12 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
<b>043 - LIBRARY</b>								
LIBRARIAN SALARY	1,811.38			1,811.38	1,811.38	0.00		0.00
ASST LIBRARIAN SALARY	1,406.20			1,406.20	1,406.20	0.00		0.00
PART TIME SALARIES	4,400.30			4,400.30	4,400.30	0.00		0.00
LONGEVITY	50.77			50.77	50.77	0.00		0.00
<b>TOTAL</b>	<b>7,668.65</b>	<b>0.00</b>	<b>0.00</b>	<b>7,668.65</b>	<b>7,668.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>043 - LIBRARY</b>								
ELECTRICITY	3,682.85			3,682.85	2,823.54	859.31		859.31
FUEL	621.67			621.67	28.86	592.81		592.81
TELEPHONE	351.32			351.32	316.32	35.00		35.00
INFORMATION	18.70			18.70	18.70	0.00		0.00
<b>TOTAL</b>	<b>4,674.54</b>	<b>0.00</b>	<b>0.00</b>	<b>4,674.54</b>	<b>3,187.42</b>	<b>1,487.12</b>	<b>0.00</b>	<b>1,487.12</b>
<b>044 - PARK &amp; REC</b>								
ACTIVITIES SALARIES	787.89			787.89	787.89	0.00		0.00
BEACH SALARIES	360.00			360.00	360.00	0.00		0.00
<b>TOTAL</b>	<b>1,147.89</b>	<b>0.00</b>	<b>0.00</b>	<b>1,147.89</b>	<b>1,147.89</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>044 - PARK &amp; REC</b>								
PARK MAINTENANCE	1,074.85			1,074.85	1,074.85	0.00		0.00
SUPPLIES	54.06			54.06	48.57	5.49		5.49
VARIOUS PROGRAMS	2,175.00			2,175.00	2,095.71	79.29		79.29
BEACH EXPENSES	609.94			609.94	591.51	18.43		18.43
OLD BEACH EXPENSES	250.00			250.00	250.00	0.00		0.00
RAILS TO TRAILS EXP-PHASE II	427.39			427.39	427.39	0.00		0.00
<b>TOTAL</b>	<b>4,591.24</b>	<b>0.00</b>	<b>0.00</b>	<b>4,591.24</b>	<b>4,488.03</b>	<b>103.21</b>	<b>0.00</b>	<b>103.21</b>
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>18,082.32</b>	<b>0.00</b>	<b>0.00</b>	<b>18,082.32</b>	<b>16,491.99</b>	<b>1,590.33</b>	<b>0.00</b>	<b>1,590.33</b>
<b>053-HEALTH INSURANCE</b>								
HEALTH	3,443.52		0.00	3,443.52	1,055.48	2,388.04		2,388.04
<b>TOTAL</b>	<b>3,443.52</b>	<b>0.00</b>	<b>0.00</b>	<b>3,443.52</b>	<b>1,055.48</b>	<b>2,388.04</b>	<b>0.00</b>	<b>2,388.04</b>
<b>TOTAL DEBT &amp; INTEREST</b>	<b>3,443.52</b>	<b>0.00</b>	<b>0.00</b>	<b>3,443.52</b>	<b>1,055.48</b>	<b>2,388.04</b>	<b>0.00</b>	<b>2,388.04</b>
<b>GRAND TOTAL GENERAL GOVERNMENT</b>	<b>985,573.88</b>	<b>0.00</b>	<b>0.00</b>	<b>985,573.88</b>	<b>772,770.30</b>	<b>212,803.58</b>	<b>85,682.13</b>	<b>127,121.45</b>

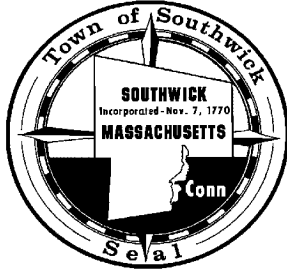
FISCAL 2012 DPW - WATER DIV ACCOUNT NAME	TOTAL BUDGET FY12	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL 2012 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
		40,680.00						
<b>ELECTED SALARIES</b>								
ELECTED SALARIES	1,500.00			1,500.00	750.00	750.00	750.00	0.00
TOTAL	1,500.00	0.00	0.00	1,500.00	750.00	750.00	750.00	0.00
<b>SALARIES</b>								
DIRECTOR	24,516.00		200.00	24,716.00	23,784.88	931.12	947.61	(16.49)
SUPERVISOR	13,213.00		400.00	13,613.00	13,068.12	544.88	520.63	24.25
DPW SPECIAL ASSISTANT	14,995.00		200.00	15,195.00	14,615.45	579.55	582.28	(2.73)
CLERICAL	38,404.00			38,404.00	36,932.12	1,471.88	1,471.40	0.48
FULL TIME	131,885.00			131,885.00	126,831.31	5,053.69	5,107.03	(53.34)
INSPECTOR	3,500.00			3,500.00	4,830.00	(1,330.00)		(1,330.00)
OVERTIME	11,000.00		10,000.00	21,000.00	12,612.68	8,387.32	530.37	7,856.95
PART TIME LABORERS	1,000.00			1,000.00	721.87	278.13		278.13
CLERICAL PART TIME	10,800.00		400.00	11,200.00	7,102.15	4,097.85	355.59	3,742.26
LONGEVITY	1,733.00			1,733.00	2,091.75	(358.75)	83.67	(442.42)
TOTAL	251,046.00	0.00	11,200.00	262,246.00	242,590.33	19,655.67	9,598.58	10,057.09
<b>OPERATIONS</b>								
ADVERTISEMENT	750.00			750.00	0.00	750.00		750.00
TRUCK & GEN REPAIR	4,000.00			4,000.00	1,317.21	2,682.79		2,682.79
CONTRACTED EQUIP	6,500.00	10,000.00		16,500.00	14,356.99	2,143.01	3,475.32	(1,332.31)
PUMP STATION	80,000.00			80,000.00	64,516.53	15,483.47	22,326.77	(6,843.30)
GAS & OIL	15,000.00			15,000.00	15,000.00	0.00		0.00
OFFICE TELEPHONE	1,200.00			1,200.00	1,200.00	0.00		0.00
DUES	300.00			300.00	856.00	(556.00)		(556.00)
CONSULTANT	2,000.00			2,000.00	186.91	1,813.09		1,813.09
TESTING OF WATER	13,000.00			13,000.00	7,074.50	5,925.50	5,073.00	852.50
FOOD EXPENSE	300.00			300.00	0.00	300.00		300.00
POSTAGE	6,500.00			6,500.00	6,500.00	0.00		0.00
UNIFORM ALLOW.	1,200.00			1,200.00	1,451.49	(251.49)	140.50	(391.99)
CONF/TRAVEL/EDUC.	2,500.00			2,500.00	1,470.34	1,029.66		1,029.66
D.E.P. PERMIT FEES	3,000.00			3,000.00	4,568.59	(1,568.59)		(1,568.59)
CITY OF SPRINGFIELD	45,000.00			45,000.00	61,090.00	(16,090.00)	8,620.00	(24,710.00)
OFFICE SUPPLIES	3,000.00			3,000.00	2,264.18	735.82	497.32	238.50
STOCK SUPPLIES	40,000.00			40,000.00	31,739.49	8,260.51	3,494.03	4,766.48
SURFACE MATERIAL	5,000.00			5,000.00	8,175.31	(3,175.31)		(3,175.31)
TOOLS & EQUIPMENT	2,000.00			2,000.00	748.48	1,251.52	231.01	1,020.51
SURGE RROJECT	8,000.00			8,000.00	0.00	8,000.00		8,000.00
DIG SAFE MEMBERSHIP	1,000.00			1,000.00	0.00	1,000.00		1,000.00
HEALTH INSURANCE	36,000.00			36,000.00	33,662.64	2,337.36		2,337.36
DEP PERMIT FILINGS FOR CAPITAL PROJECTS	20,000.00			20,000.00	439.85	19,560.15		19,560.15
ADMIN EXP TO TOWN	47,000.00			47,000.00	47,000.00	0.00		0.00
TOTAL	343,250.00	10,000.00	0.00	353,250.00	303,618.51	49,631.49	43,857.95	5,773.54

FISCAL 2012 DPW - WATER DIV ACCOUNT NAME	TOTAL BUDGET FY12	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL 2012 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
		40,680.00						
<b>CAPITAL</b>								
REBUILD EXISTING TANK	100,000.00		(65,000.00)	35,000.00	0.00	35,000.00		35,000.00
DPW SUPERVISOR VEHICLE	9,000.00			9,000.00	9,000.00	0.00		0.00
REBUILD EXISTING WELL PUMP	50,000.00			50,000.00	0.00	50,000.00	50,000.00	0.00
DESIGNING/PERMIT NEW TANK			55,000.00	55,000.00	0.00	55,000.00	55,000.00	0.00
GATE BOX/CURB STOP VACUUM			10,000.00	10,000.00	0.00	10,000.00	10,000.00	0.00
TOTAL	159,000.00	0.00	0.00	159,000.00	9,000.00	150,000.00	115,000.00	35,000.00
<b>PRINCIPLE</b>								
PUMP STATION	35,000.00			35,000.00	35,000.00	0.00		0.00
WATER LINE REPLACE-COLLEGE HWY	115,000.00			115,000.00	115,000.00	0.00		0.00
WATER LINE REPLACE-CONGAMOND ROAD	65,000.00			65,000.00	65,000.00	0.00		0.00
DPW SITE & GARAGE	25,000.00			25,000.00	25,000.00	0.00		0.00
NEW TANK	55,000.00			55,000.00	0.00	55,000.00		55,000.00
NEW WELL	40,000.00			40,000.00	40,000.00	0.00		0.00
TOTAL	335,000.00	0.00	0.00	335,000.00	280,000.00	55,000.00	0.00	55,000.00
<b>INTEREST</b>								
PUMP STATION	21,220.00			21,220.00	21,218.76	1.24		1.24
WATER LINE PROJECT-CONGAMOND	17,130.00			17,130.00	22,570.00	(5,440.00)		(5,440.00)
WATER LINE REPLACE-COLLEGE HWY	12,610.00			12,610.00	7,167.50	5,442.50		5,442.50
DPW SITE & GARAGE	13,778.00			13,778.00	13,777.50	0.50		0.50
NEW TANK	20,000.00			20,000.00	0.00	20,000.00		20,000.00
BOND ISSUANCE EXPENSES	20,000.00			20,000.00	0.00	20,000.00		20,000.00
NEW WELL	14,200.00			14,200.00	14,200.00	0.00		0.00
TOTAL	118,938.00	0.00	0.00	118,938.00	78,933.76	40,004.24	0.00	40,004.24
<b>SALARY RESERVE</b>								
SALARY RESERVE	5,000.00		(1,200.00)	3,800.00	0.00	3,800.00		3,800.00
TOTAL	5,000.00	0.00	(1,200.00)	3,800.00	0.00	3,800.00	0.00	3,800.00
<b>EMPLOYEE BENEFITS</b>								
MEDICARE	4,080.00	0.00	0.00	4,080.00	4,080.00	0.00		0.00
TOTAL	4,080.00	0.00	0.00	4,080.00	4,080.00	0.00	0.00	0.00
<b>GRAND TOTAL</b>								
WATER DEPARTMENT	1,217,814.00	10,000.00	10,000.00	1,237,814.00	918,972.60	318,841.40	169,206.53	149,634.87

PRIOR YEAR DPW - WATER DIV ACCOUNT NAME	TOTAL FY12 CARRYOVER	SPECIAL TOWN MEETING	BUDGET FY 2012	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
<b>SALARIES</b>							
DIRECTOR	840.24		840.24	840.24	0.00		0.00
CLERICAL	1,785.90		1,785.90	1,785.90	0.00		0.00
FULL TIME	4,547.73		4,547.73	4,547.73	0.00		0.00
SUPERVISOR	516.16		516.16	516.16	0.00		0.00
OVERTIME	1,220.68		1,220.68	1,220.68	0.00		0.00
CLERICAL PART TIME	869.70		869.70	869.70	0.00		0.00
LONGEVITY	83.67		83.67	83.67	0.00		0.00
TOTAL	9,864.08	0.00	9,864.08	9,864.08	0.00	0.00	0.00
<b>OPERATIONS</b>							
ADVERTISEMENTS	1,000.00		1,000.00	1,000.00	0.00		0.00
PUMP STATION	17,482.79		17,482.79	8,317.18	9,165.61		9,165.61
DUES	445.00		445.00	532.00	(87.00)		(87.00)
CONSULTANT	8.40		8.40	8.40	0.00		0.00
TESTING OF WATER	6,266.66		6,266.66	6,266.66	0.00		0.00
UNIFORMS	118.00		118.00	54.00	64.00		64.00
CONFERENCE & TRAVEL	670.00		670.00	290.00	380.00		380.00
CITY OF SPRINGFIELD	9,128.67		9,128.67	8,861.67	267.00		267.00
OFFICE SUPPLIES	483.00		483.00	350.48	132.52		132.52
STOCK SUPPLIES	14,017.17		14,017.17	9,282.41	4,734.76		4,734.76
SURFACE MATERIAL	1,200.00		1,200.00	0.00	1,200.00		1,200.00
HAND TOOLS & EQUIPMENT	5,084.50		5,084.50	4,174.50	910.00		910.00
TOTAL	55,904.19	0.00	55,904.19	39,137.30	16,766.89	0.00	16,766.89
<b>CAPITAL</b>							
REBUILD EX. WELL	50,000.00		50,000.00	10,892.22	39,107.78	43,400.00	(4,292.22)
SCADA SYSTEM	60,000.00		60,000.00	0.00	60,000.00	60,000.00	0.00
WELL BUILDING AND EQUIP.	59,313.24		59,313.24	8,908.70	50,404.54		50,404.54
OUTFIT DPW BUILDING	99,907.18		99,907.18	99,907.18	0.00		0.00
REBUILD EX. WELL	30,000.00		30,000.00	11,485.11	18,514.89	7,622.67	10,892.22
TOTAL	299,220.42	0.00	299,220.42	131,193.21	168,027.21	111,022.67	57,004.54
<b>GRAND TOTAL WATER DEPARTMENT</b>							
	364,988.69	0.00	364,988.69	180,194.59	184,794.10	111,022.67	73,771.43

60440 SEWER ACCOUNT NAME	FY12 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL BUDGET FY 2012	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
<b>SALARIES</b>								
SEWER SUPERVISOR	13,233.00	400.00		13,633.00	13,068.12	564.88	520.63	44.25
DPW SPECIAL ASSISTANT	14,969.00	200.00		15,169.00	14,608.87	560.13	582.03	(21.90)
MAINTENANCE STAFF	43,022.00			43,022.00	41,373.84	1,648.16	1,648.36	(0.20)
OVERTIME	9,700.00	10,000.00		19,700.00	17,129.66	2,570.34	594.81	1,975.53
LONGEVITY	302.00			302.00	288.50	13.50	11.54	1.96
CLERICAL PART-TIME	4,750.00			4,750.00	4,734.77	15.23		15.23
TOTAL	85,976.00	10,600.00	0.00	96,576.00	91,203.76	5,372.24	3,357.37	2,014.87
<b>OPERATIONS</b>								
SEWAGE FLOW FEES	211,000.00			211,000.00	152,120.50	58,879.50	58,879.50	0.00
IMA-CITY OF WESTFIELD / LOCAL SHARE	268,302.00			268,302.00	268,301.21	0.79		0.79
STOCK SUPPLIES	10,000.00			10,000.00	13,794.30	(3,794.30)	817.42	(4,611.72)
TELEPHONE MONITORING	3,000.00			3,000.00	2,668.08	331.92	443.96	(112.04)
TESTING AND SAMPLING	1,000.00			1,000.00	0.00	1,000.00		1,000.00
PUMP STATIONS	27,000.00			27,000.00	20,556.94	6,443.06	6,779.86	(336.80)
UNIFORMS	1,000.00			1,000.00	260.74	739.26	39.25	700.01
CONTRACTED EQUIPMENT / SVCS	12,000.00		20,000.00	32,000.00	18,848.61	13,151.39	2,058.79	11,092.60
OFFICE SUPPLIES / SERVICES	200.00			200.00	422.89	(222.89)	89.53	(312.42)
CONFERENCE EDUCATION	1,500.00			1,500.00	60.00	1,440.00	225.00	1,215.00
SEWER MISC. EQUIP. REPLACEMENT	1,000.00			1,000.00	2,143.71	(1,143.71)	328.02	(1,471.73)
ODOR CONTROL PRODUCT	12,000.00			12,000.00	10,787.50	1,212.50		1,212.50
VEHICLE REPAIR	2,000.00			2,000.00	591.44	1,408.56	261.00	1,147.56
EMPLOYEE HEALTH INSURANCE	10,000.00			10,000.00	7,249.17	2,750.83		2,750.83
TOTAL	560,002.00	0.00	20,000.00	580,002.00	497,805.09	82,196.91	69,922.33	12,274.58
<b>CAPITAL</b>								
GRINDER PUMP MAINT. EQUIP.	12,000.00			12,000.00	12,000.00	0.00		0.00
DPW SUPERVISOR VEHICLE	9,000.00			9,000.00	9,000.00	0.00		0.00
TOTAL	21,000.00	0.00	0.00	21,000.00	21,000.00	0.00	0.00	0.00
<b>SALARY RESERVE</b>								
SALARY RESERVE	2,000.00	(600.00)		1,400.00	0.00	1,400.00		1,400.00
TOTAL	2,000.00	(600.00)	0.00	1,400.00	0.00	1,400.00	0.00	1,400.00
<b>PRINCIPLE</b>								
SEWER DEBT	189,000.00			189,000.00	188,988.41	11.59		11.59
TOTAL	189,000.00	0.00	0.00	189,000.00	188,988.41	11.59	0.00	11.59
<b>INTEREST</b>								
SEWER INTERST	380,680.00			380,680.00	380,675.86	4.14		4.14
	380,680.00	0.00	0.00	380,680.00	380,675.86	4.14	0.00	4.14
<b>GRAND TOTAL SEWER DEPARTMENT</b>								
	1,238,658.00	10,000.00	20,000.00	1,268,658.00	1,179,673.12	88,984.88	73,279.70	15,705.18

60401 SEWER PRIOR YEAR ACCOUNT NAME	FY12 BUDGET	SPECIAL TOWN MEETING	AMENDMENTS	TOTAL BUDGET FY 2012	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
<b>SALARIES</b>								
SEWER SUPERVISOR	461.64			461.64	461.64	0.00		0.00
DPW SPECIAL ASSISTANT	516.16			516.16	516.16	0.00		0.00
MAINTENANCE STAFF	1,483.52			1,483.52	1,483.52	0.00		0.00
OVERTIME	750.00			750.00	729.67	20.33		20.33
LONGEVITY	11.54			11.54	11.54	0.00		0.00
CLERICAL PART-TIME	247.08			247.08	247.08	0.00		0.00
TOTAL	3,469.94	0.00	0.00	3,469.94	3,449.61	20.33	0.00	20.33
<b>OPERATIONS</b>								
SEWAGE FLOW FEES	67,690.02			67,690.02	67,344.90	345.12		345.12
STOCK SUPPLIES	75.00			75.00	71.96	3.04		3.04
TELEPHONE MONITORING	283.03			283.03	249.30	33.73		33.73
TESTING AND SAMPLING				0.00	0.00	0.00		0.00
PUMP STATIONS	7,758.74			7,758.74	2,402.91	5,355.83		5,355.83
CONTRACTED EQUIPMENT / SVCS	12,554.00			12,554.00	0.00	12,554.00	11,054.00	1,500.00
OFFICE SUPPLIES / SERVICES				0.00	82.99	(82.99)		(82.99)
CONFERENCE EDUCATION	20.00			20.00	8.60	11.40		11.40
OFFICE SUPPLIES	129.56			129.56	0.00	129.56		129.56
ODOR CONTROL PRODUCT	939.82			939.82	0.00	939.82		939.82
VEHICLE REPAIR	500.00			500.00	284.00	216.00		216.00
TOTAL	89,950.17	0.00	0.00	89,950.17	70,444.66	19,505.51	11,054.00	8,451.51
<b>CAPITAL</b>								
GRINDER PUMP MAINT. EQUIP.	438.08			438.08	0.00	438.08		438.08
TOTAL	438.08	0.00	0.00	438.08	0.00	438.08	0.00	438.08
<b>GRAND TOTAL SEWER DEPARTMENT</b>	<b>93,858.19</b>	<b>0.00</b>	<b>0.00</b>	<b>93,858.19</b>	<b>73,894.27</b>	<b>19,963.92</b>	<b>11,054.00</b>	<b>8,909.92</b>



*Commonwealth of Massachusetts*  
**Town of Southwick**  
454 College Highway, Southwick, MA 01077  
*Town Clerk, Treasurer-Collector Office*  
*Phone (413) 569-5504*

*Office of the Board of Registrars*

### **BOARD OF REGISTRARS**

As required by the laws of Massachusetts, an annual street listing of the town was conducted as of January 2012. The street listing is a list of residents in the Town of Southwick that have responded to the annual census mailing.

The current total number of residents of the town consists of 6,032 registered voters, 371 inactive voters, 1,932 non-voters for a total of 8,335 as of October 17, 2012.

Inactive Voter list is the name and address's of voters that have not returned the annual census. Pursuant to Mass General Laws section thirty-seven of Chapter 51, the voter shall be maintained on the inactive voters list until such voter has failed to vote in two consecutive state elections. In which, the voter will then be removed.

The Board of Registrars rely on the Town Clerk's office employees to examine, certify or reject signatures on all nomination papers and petitions presented for their signatures. The office employees also certify signatures and qualification to vote of all applicants for absentee ballots.

The Town Clerk's office held evening hours during the year for persons to register to vote prior to all primaries, elections, town meetings and special meetings. A resident may register to vote at the Town Office during office hours throughout the year.

In calendar Year 2012 the town held five elections, to include the Annual Town Election on May 8, 2012 with 2,769 participants. There were three Special Town Meetings, January 10, 2012 with 672 in attendance, May 15, 2012 with 75 in attendance, October 10, 2012 with 288 in attendance and one Annual Town Meeting on May 15, 2012 with 132 in attendance.

In closing the Board of Registrars would like to thank all our election workers for the excellent job that they do at our elections and we look forward to working with them again in 2013.

***Respectfully submitted,***

Shirley Mae Morris, Chairperson  
John "Jack" Sinico  
Don Morris  
Michelle L. Hill, Town Clerk



# DOINGS AT THE SPECIAL TOWN MEETING

## COMMONWEALTH OF MASSACHUSETTS

Tuesday, January 10, 2012

6:30 p.m.

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:50 PM on Tuesday, January 10, 2012 Southwick Tolland Regional High School, Feedings Hills Road, in the Gymnasium, with approximately 672 registered voters in attendance at the start of the meeting.

The following registered voters were appointed as tellers for the meeting:

Michael McMahon  
Robert Fox  
Gene Theroux

Patricia McMahon  
Doug Moglin

Scott Wundt  
Terrance Mish

The following was assigned as the Assistant Moderator for the Auditorium:

Robert Stevens

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since May 17, 2011)*

*Nick Danielle - Served on Sewer Implementation Committee for 14 years  
Volunteer at Southwick Public Library*

All US Servicemen and Women

Advancement Placement United States Government Class.

Anisah Assim  
Hayley Benoit  
Adam Cool  
Zach Dussault  
Stephanie Gendron

Sean Zabik  
Ben Wilcox  
Giancarlo Romeo  
Eric O'Dea

Corey Stahl  
Marina Smith  
James Rolland  
Andrew Lamson  
Lauren Grenier

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector  
Ben Coyle, Town Counsel Attorney  
Linda Carr, Town Accountant  
Carol DellaGiustina, Assistant Town Accountant  
Russell Dupere, School District Counsel  
Jonathan Winikur, OPM, Strategic Bldg Solutions  
Kurt Lavaway, OPM, Strategic Bldg Solutions  
Pamela Hunter, Principal, STRHS  
Ronald Peloquin, Principal, PMMS  
Kimberely Saso, Principal, WES

Jeff Neece, DPW Director  
Dr. John Barry, Superintendent  
Stephen Presnal, Business Manager  
Noell Somers, Director of Student Services  
James LaPosta, JCJ Architecture  
Greg Smolley, JCJ Architecture  
James Hoagland, JCJ Architecture  
David Barkin, JCJ Architecture  
Maureen Wilson, Curriculum Director

**UNANIMOUS**

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

**UNANIMOUS**

A motion was made to change the method of voting for Article 1 to a secret ballot.

**FAILED**

A motion was made to end discussions on Article 1.

**PASSED**

548 – Yes

96 - No

**ARTICLE 1.** The Town of Southwick voted to approve the \$71,814,344 borrowing authorized by the Southwick-Tolland-Granville Regional School District, for the purposes of paying costs of three projects on the Southwick-Tolland-Granville school campus: \$41,719,810 for **the middle school/high school addition/renovation project**, which includes updating and renovating all existing space and adding additional science and general purpose classrooms for the high school section of the school and adding science and general purpose classrooms to the middle school section of the building in the southeastern corner of the regional school district campus at 93 Feeding Hills Rd., Southwick, MA, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years; \$10,920,051 for the **repair project at the Woodland School**, which includes updating code requirements, building systems, building envelope and interior finishes, at the school which is located in the south central section of the regional school campus at 80 Powder Mill Rd., Southwick MA, which proposed repair project would materially extend the useful life of the school and preserve an asset that is otherwise capable of supporting the required educational program; and \$19,174,483 for **the repair project at the Powder Mill School**, which includes updating code requirements, building systems, building envelope and interior finishes at the school which is located in the western corner of the regional school campus at 94 Powder Mill Rd., Southwick, MA, including the payment of all costs incidental or related thereto which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Southwick-Tolland-Granville Regional School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive on account of each project shall not exceed the lesser of (1) 66.53 percent of eligible, approved Middle School/High School Project costs, (2) 55.63 percent of eligible, approved Woodland School Repair Project costs, and (3) 55.63 percent of eligible approved Powder Mill Repair Project costs, as determined by the MSBA, or the total maximum grant amount determined by the MSBA, provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA with respect to each project.

**PASSED**

**DECLARED 2/3 VOTE**

446- Yes

183- No

**ARTICLE 2.** The Town of Southwick voted to authorize and approve the borrowing of \$2,300,000.00 in accordance with General Laws Chapter 44, Sec 8(9) to pay emergency expenditures associated with the Town's response to the October 29, 2011 snow storm, which are removal and extinguishment of debris, overtime associated with storm and other storm related expenses.

**PASSED  
DECLARED 2/3 VOTE**  
111- Yes  
52- No

**ARTICLE 3.** The Town of Southwick voted to appropriate and transfer from Available Funds the sum of \$40,000.00 for lightning suppression expenses for the Police Station, Fire Station and Town Hall, or take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 4.** The Town of Southwick voted to transfer the sum of \$5,000.00 from the Salary Reserve account to the Town Complex Overtime account or take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 5.** The Town of Southwick voted to appropriate and transfer from FY2012 State Local Aid Receipts the sum of \$77,144.00 for the DPW Road Paving Account, or take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 6.** The Town of Southwick voted to transfer the sum of \$14,000.00 from the Sale of Lots fund to the Cemetery Salary Account to take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 7.** The Town of Southwick voted to appropriate and transfer from Water Retained Earnings the sum of \$10,000.00 to supplement funds in the Water Division Line Item for contracted equipment to cover a current deficit in that line item and to provide funds for contracted equipment needs for the remainder of the fiscal year.

**PASSED  
MAJORITY**

A Motion was made and seconded to dissolve the Special Town Meeting at 9:18 PM.

**UNANIMOUS**

A TRUE COPY ATTEST:

---

Michelle L. Hill, Town Clerk  
Doings STM 1.10.12

<b>TOWN OF SOUTHWICK</b>									
<b>RESULTS OF THE LOCAL SPECIAL ELECTION</b>									
TUESDAY January 31, 2012									
<b>OFFICIAL RESULTS</b>									
			<b>PCT 1</b>	<b>PCT 2</b>	<b>PCT 3</b>			<b>TOTALS</b>	
<b>QUESTION #1</b>									
"SHALL THE TOWN OF SOUTHWICK BE ALLOWED TO EXEMPT FROM THE PROVISIONS OF PROPOSITION TWO AND ONE-HALF, SO-CALLED, THE AMOUNTS REQUIRED TO PAY THE SOUTHWICK'S SHARE OF THE BONDS ISSUED BY SOUTHWICK-TOLLAND REGIONAL SCHOOL DISTRICT FOR THE MIDDLE SCHOOL/HIGH SCHOOL ADDITION/RENOVATION PROJECT, WHICH INCLUDES UPDATING AND RENOVATING ALL EXISTING SPACE AND ADDING ADDITIONAL SCIENCE AND GENERAL PURPOSE CLASSROOMS FOR THE HIGH SCHOOL SECTION OF THE SCHOOL AND ADDING SCIENCE AND GENERAL PURPOSE CLASSROOMS TO THE MIDDLE SCHOOL SECTION OF THE BUILDING IN THE SOUTHEASTERN CORNER OF THE REGIONAL SCHOOL DISTRICT CAMPUS AT 93 FEEDING HILLS RD., SOUTHWICK, MA; THE REPAIR PROJECT AT THE WOODLAND SCHOOL, WHICH INCLUDES UPDATING CODE REQUIREMENTS, BUILDING SYSTEMS, BUILDING ENVELOPE AND INTERIOR FINISHES, AT THE SCHOOL WHICH IS LOCATED IN THE SOUTH CENTRAL SECTION OF THE REGIONAL SCHOOL CAMPUS AT 80 POWDER MILL RD., SOUTHWICK, MA; AND THE REPAIR PROJECT AT THE POWDER MILL SCHOOL, WHICH INCLUDES UPDATING CODE REQUIREMENTS, BUILDING SYSTEMS, BUILDING ENVELOPE AND INTERIOR FINISHES AT THE SCHOOL WHICH IS LOCATED IN THE WESTERN CORNER OF THE REGIONAL SCHOOL CAMPUS AT 94 POWDER MILL RD., SOUTHWICK, MA; INCLUDING THE PAYMENT OF ALL COSTS INCIDENTAL OR RELATED THERETO?									
BLANKS			0	0	0			0	
A "YES" VOTE WILL ALLOW THE TOWN OF SOUTHWICK TO EXEMPT FROM THE PROVISIONS OF PROPOSITION 2 1/2 THE FUNDS REQUIRED TO PAY FOR THE PROPOSED SCHOOL BUILDING PROJECT. THE PROJECT WILL MOVE FORWARD.			432	287	422			1141	
A "NO" VOTE WILL NOT ALLOW THE TOWN OF SOUTHWICK TO EXEMPT THE COST OF THE SCHOOL BUILDING PROJECT FROM THE PROVISIONS OF PROPOSITION 2 1/2. THE PROJECT WILL NOT MOVE FORWARD.		x	568	432	390			1390	
			1000	719	812			2531	
VOTER REGISTRATION 01/11/2012			2255	1949	2053			6257	
TOTAL VOTED JANUARY 31, 2012			1000	719	812			2531	
% VOTED JANUARY 31, 2012			44.35%	36.89%	39.55%			40.45%	
A TRUE COPY ATTEST:									
Michelle L. Hill									

TOWN OF SOUTHWICK									
RESULTS OF THE PRESIDENTIAL PRIMARY ELECTION									
TUESDAY MARCH 6, 2012									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3				TOTALS
<b>PRESIDENTIAL PREFERENCE</b>									
<b>DEMOCRATS</b>									
NO PREFERENCE	D		7	4	4				15
BLANKS	D		0	5	0				5
BARACK OBAMA	D		33	28	38				99
WRITE IN	D		2	4	1				7
TOTALS			42	41	43				126
<b>STATE COMMITTEE MAN</b>									
<b>DEMOCRATS</b>									
BLANKS	D		6	9	8				23
WARREN H. HILL	D		36	32	35				103
WRITE IN	D		0	0	0				0
TOTALS			42	41	43				126
<b>STATE COMMITTEE WOMAN</b>									
<b>DEMOCRATS</b>									
BLANKS	D		6	13	7				26
NORMA J. HILL	D		36	28	36				100
WRITE IN	D		0	0	0				0
TOTALS			42	41	43				126

TOWN OF SOUTHWICK									
RESULTS OF THE PRESIDENTIAL PRIMARY ELECTION									
TUESDAY MARCH 6, 2012									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3				TOTALS
TOWN COMMITTEE									
<u>DEMOCRATS</u>									
BLANK	D		13	17	17				47
GROUP	D		29	24	26				79
ELIZABETH G. MALONE	D		33	26	29				88
BEVERLY SINICO	D		30	27	31				88
JOHN M. JACK SINICO	D		32	28	29				89
KATHRYN R. MALONE	D		31	26	28				85
KENNETH R. HAAR	D		33	28	27				88
KEVIN M. TOWLE	D		30	28	28				86
ROGER B. CATALDO	D		35	28	30				93
GEORGE A. LeBLANC, JR.	D		32	27	30				89
NANCY K. STENBERG	D		34	28	30				92
DEBORAH J. YELIN	D		33	27	29				89
LYNDA M. DANIELE	D		33	26	30				89
NICHOLAS F. DANIELE	D		30	24	28				82
J. PATRICK AYOTTE	D		34	29	31				94
PETRA GERVAIS	D		30	25	27				82
TAMMY L. CIAK	D		30	25	30				85
NANCY M. ZDUN	D		33	26	29				88
NORMAN H. CROWLEY	D		31	28	28				87
DOREEN F GOYETTE-CROWLEY	D		30	25	29				84
GARY D. YELIN	D		33	26	31				90
MARY E. MALONE	D		32	28	30				90
WRITE IN	D		0	0	0				0
TOTALS			681	576	627				1884
VOTER REGISTRATION 02/15/2012			2229	1927	2045				6201
TOTAL VOTED MARCH 6, 2012			42	41	43				126
% VOTED MARCH 6, 2012			1.88%	2.13%	2.10%				2.03%
A TRUE COPY ATTEST:									
Michelle L. Hill									

TOWN OF SOUTHWICK							
RESULTS OF THE PRESIDENTIAL PRIMARY ELECTION							
TUESDAY MARCH 6, 2012							
OFFICIAL RESULTS							
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS	
<b>PRESIDENTIAL PREFERENCE</b>							
<b>REPUBLICANS</b>							
NO PREFERENCE	R		2	1	0	3	
BLANKS	R		0	1	1	2	
RON PAUL	R		23	15	12	50	
MITT ROMNEY	R		204	99	150	453	
RICK PERRY	R		1	1	2	4	
RICK SANTORUM	R		74	56	45	175	
JON HUNTSMAN	R		0	1	3	4	
MICHELE BACHMANN	R		1	1	1	3	
NEWT GINGRICH	R		27	21	10	58	
WRITE IN	R		0	0	1	1	
TOTALS			332	196	225	753	
<b>STATE COMMITTEE MAN</b>							
<b>REPUBLICANS</b>							
BLANKS	R		118	76	90	284	
RICHARD A. BERRENA	R		213	119	135	467	
WRITE IN	R		1	1	0	2	
TOTALS			332	196	225	753	
<b>STATE COMMITTEE WOMAN</b>							
<b>REPUBLICANS</b>							
BLANKS	R		121	71	89	281	
LINDA L. VACON	R		211	125	133	469	
WRITE IN	R		0	0	3	3	
TOTALS			332	196	225	753	
<b>TOWN COMMITTEE</b>							
<b>REPUBLICANS</b>							
BLANK	R		199	109	133	441	
GROUP	R		133	87	92	312	
ROBERT W. HORACEK	R		142	96	96	334	
RUSSELL S. FOX	R		206	125	147	478	

TOWN OF SOUTHWICK							
RESULTS OF THE PRESIDENTIAL PRIMARY ELECTION							
TUESDAY MARCH 6, 2012							
OFFICIAL RESULTS							
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS	
ROBERT N. FOX	R		184	115	124	423	
GENE H. THEROUX	R		146	97	99	342	
SHARON M. HORACEK	R		143	93	102	338	
ARTHUR PINELL	R		189	116	128	433	
PATRICIA DUNN-O'CONNELL	R		153	104	109	366	
JESSICA L. BOLDYGA	R		157	107	121	385	
NICHOLAS A. BOLDYGA	R		205	134	134	473	
CHRISTOPHER JAMES GRABOWSKI	R		144	93	103	340	
TERRENCE D. MISH	R		152	97	101	350	
FRED B. ARNOLD	R		186	122	127	435	
TERRENCE J. WELCH	R		158	105	113	376	
JOSEPH J. DEEDY	R		151	99	104	354	
DAVID K. RECOULLE	R		161	103	106	370	
ROSALYN TERRY	R		146	97	104	347	
DOUGLAS A. MOGLIN	R		155	97	99	351	
ROBERT M. JOHNSON	R		154	99	109	362	
DONALD R. ELTON, SR.	R		139	98	101	338	
LUTHER F. HOSMER	R		160	103	108	371	
RICHARD W. UTZINGER	R		165	99	106	370	
PAUL M. CONNOLLY	R		149	101	100	350	
LILING L. WALLER	R		140	94	98	332	
DIANE L. MASON	R		166	107	111	384	
JAMES PUTNAM, II	R		162	102	115	379	
ROY M. BENSON	R		158	108	105	371	
WILLIAM L. DUFFY	R		153	95	103	351	
ROBERT K. JOHNSON	R		153	106	106	365	
LINDA L. BATHEL	R		156	101	114	371	
DEAN M. RANKIN	R		150	103	109	362	
EDWARD C. JOHNSON	R		142	93	105	340	
JOHN ARNOLD	R		160	111	116	387	
THOMAS W. ARNOLD	R		156	106	111	373	
RICHARD P. CROWLEY	R		140	95	103	338	
SUSAN A. JOHNSON	R		148	96	108	352	
TOTALS			5861	3813	4070	13744	
VOTER REGISTRATION 02/15/2012			2229	1927	2045	6201	
TOTAL VOTED MARCH 6, 2012			332	196	225	753	
% VOTED MARCH 6, 2012			14.89%	10.17%	11.00%	12.14%	
A TRUE COPY ATTEST:							
Michelle L. Hill							



TOWN OF SOUTHWICK							
RESULTS OF THE PRESIDENTIAL PRIMARY ELECTION							
TUESDAY MARCH 6, 2012							
<b>OFFICIAL RESULTS</b>							
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS	
<b>PRESIDENTIAL PREFERENCE</b>							
<b>GREEN RAINBOW</b>							
NO PREFERENCE	GR		0	0	1	1	
BLANKS	GR		0	0	0	0	
KENT MESPLAY	GR		0	0	0	0	
JILL STEIN	GR		0	0	0	0	
HARLEY MIKKELSON	GR		0	0	0	0	
WRITE IN	GR		0	1	0	1	
TOTALS			0	1	1	2	
<b>STATE COMMITTEE MAN</b>							
<b>GREEN RAINBOW</b>							
BLANKS	GR		0	1	1	2	
WRITE IN	GR		0	0	0	0	
TOTALS			0	1	1	2	
<b>STATE COMMITTEE WOMAN</b>							
<b>GREEN RAINBOW</b>							
BLANKS	GR		0	1	1	2	
WRITE IN	GR		0	0	0	0	
TOTALS			0	1	1	2	

TOWN OF SOUTHWICK									
RESULTS OF THE PRESIDENTIAL PRIMARY ELECTION									
TUESDAY MARCH 6, 2012									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1		PCT 2		PCT 3		TOTALS
TOWN COMMITTEE									
<u>GREEN RAINBOW</u>									
BLANK	R		0		10		10		20
WRITE IN	GR		0		0		0		0
TOTALS			0		10		10		20
VOTER REGISTRATION 02/15/2012			2229		1927		2045		6201
TOTAL VOTED MARCH 6, 2012			0		1		1		2
% VOTED MARCH 6, 2012			0.00%		0.05%		0.05%		0.03%
A TRUE COPY ATTEST:									
Michelle L. Hill									

**TOWN OF SOUTHWICK**  
**RESULTS OF THE LOCAL ELECTION**  
TUESDAY May 8, 2012

**OFFICIAL RESULTS**

	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<b><u>SELECTMAN</u></b>						
<b><u>3 YEAR VOTE FOR ONE</u></b>						
BLANKS			101	63	70	234
FRED B ARNOLD	R		498	367	385	1250
TRACY L CESAN	U	X	471	358	445	1274
WRITE INS			6	2	3	11
TOTALS			1076	790	903	2769
<b><u>DISTRICT SCHOOL COMMITTEE</u></b>						
<b><u>3 YEAR VOTE FOR ONE</u></b>						
BLANKS			370	242	282	894
DARRELL E CASS	U	X	446	360	387	1193
WRITE INS			23	20	21	64
CHARLES R CONDRON	D		237	168	213	618
TOTALS			1076	790	903	2769
<b><u>DISTRICT SCHOOL COMMITTEE</u></b>						
<b><u>2 YEAR VOTE FOR NOT MORE THAN TWO</u></b>						
BLANKS			1669	1226	1331	4226
WRITE INS			66	40	46	152
JEAN MCGIVNEY-BURELLE	D	X	202	147	205	554
JEFFREY T HOULE	U	X	215	167	224	606
TOTALS			2152	1580	1806	5538
<b><u>DISTRICT SCHOOL COMMITTEE</u></b>						
<b><u>1 YEAR VOTE FOR NOT MORE THAN TWO</u></b>						
BLANKS			1664	1254	1361	4279
WRITE INS			32	17	22	71
GEORGE A LEBLANC JR	D	X	220	145	208	573
JAMES E VINCENT	U	X	236	164	215	615
TOTALS			2152	1580	1806	5538
<b><u>ASSESSOR</u></b>						
<b><u>3 YEARS VOTE FOR ONE</u></b>						
BLANKS			390	247	310	947
PAUL M CONNOLLY	R	X	680	538	589	1807
WRITE INS			6	5	4	15
TOTALS			1076	790	903	2769

<b><u>CEMETERY COMMISSION</u></b>
<b><u>3 YEARS VOTE FOR ONE</u></b>

BLANKS			383	248	295	926
DAINE L MASON-ARNOLD	R	X	687	535	599	1821
WRITE INS			6	7	9	22
TOTALS			1076	790	903	2769

<b><u>DICKINSON SCHOOL TRUSTEE</u></b>
<b><u>3 YEARS VOTE FOR ONE</u></b>

BLANKS			430	280	330	1040
DEAN M RANKIN	R	X	645	505	570	1720
WRITE INS			1	5	3	9
TOTALS			1076	790	903	2769

<b><u>WATER COMMISSION</u></b>
<b><u>3 YEARS VOTE FOR ONE</u></b>

BLANKS			300	175	220	695
PETER JAKOBOWSKI	R	X	579	417	439	1435
JOHN J CASHMAN	U		197	197	243	637
WRITE INS			0	1	1	2
TOTALS			1076	790	903	2769

<b><u>LIBRARY TRUSTEE</u></b>
<b><u>3 YEARS VOTE FOR NOT MORE THAN TWO</u></b>

BLANKS			1458	1030	1200	3688
RICHARD R HAUFF	R	X	574	463	510	1547
WRITE INS			5	1	2	8
SUSANNE DAVIS	D	X	115	86	94	295
TOTALS			2152	1580	1806	5538

<b><u>PARK AND REC COMMISSION</u></b>
<b><u>3 YEARS VOTE FOR NOT MORE THAN TWO</u></b>

BLANKS			1425	1021	1163	3609
LI-LING L WALLER	R	X	577	456	517	1550
WRITE INS			4	4	6	14
DANIEL D CALL	D	X	146	99	120	365
TOTALS			2152	1580	1806	5538

<b>PLANNING BOARD</b>
<b>5 YEARS VOTE FOR ONE</b>

BLANKS			451	289	337	1077
ROSALYN TERRY	R	X	621	495	563	1679
WRITE INS			4	6	3	13
TOTALS			1076	790	903	2769

<b>PLANNING BOARD</b>
<b>2 YEARS VOTE FOR ONE</b>

BLANKS			440	272	339	1051
JOSEPH J DEEDY	R	X	631	512	555	1698
WRITE INS			5	6	9	20
TOTALS			1076	790	903	2769

<b>BOARD OF HEALTH</b>
<b>3 YEARS VOTE FOR ONE</b>

BLANKS			891	653	748	2292
WRITE INS			14	4	16	34
JEROME M AZIA	D	X	171	133	139	443
TOTALS			1076	790	903	2769

<b>SOUTHWICK HOUSING AUTHORITY</b>
<b>3 YEARS VOTE FOR ONE</b>

BLANKS			383	243	307	933
JOANNE E HORACEK	R	X	565	447	485	1497
WRITE INS			3	2	2	7
J PATRICK AYOTTE	D		125	98	109	332
TOTALS			1076	790	903	2769

**QUESTION #1**

"SHALL THE TOWN OF SOUTHWICK BE ALLOWED TO EXEMPT FROM THE PROVISIONS OF PROPOSITION TWO AND ONE-HALF, SO-CALLED, THE AMOUNTS REQUIRED TO PAY THE SOUTHWICK'S SHARE OF THE BONDS ISSUED BY SOUTHWICK-TOLLAND REGIONAL SCHOOL DISTRICT FOR THE MIDDLE SCHOOL/HIGH SCHOOL ADDITION/RENOVATION PROJECT, WHICH INCLUDES UPDATING AND RENOVATING ALL EXISTING SPACE AND ADDING ADDITIONAL SCIENCE AND GENERAL PURPOSE CLASSROOMS FOR THE HIGH SCHOOL SECTION OF THE SCHOOL AND ADDING SCIENCE AND GENERAL PURPOSE CLASSROOMS TO THE MIDDLE SCHOOL SECTION OF THE BUILDING IN THE SOUTHEASTERN CORNER OF THE REGIONAL SCHOOL DISTRICT CAMPUS AT 93 FEEDING HILLS RD., SOUTHWICK, MA; THE REPAIR PROJECT AT THE WOODLAND SCHOOL, WHICH INCLUDES UPDATING CODE REQUIREMENTS, BUILDING SYSTEMS, BUILDING ENVELOPE AND INTERIOR FINISHES, AT THE SCHOOL WHICH IS LOCATED IN THE SOUTH CENTRAL SECTION OF THE REGIONAL SCHOOL CAMPUS AT 80 POWDER MILL RD., SOUTHWICK, MA; AND THE REPAIR PROJECT AT THE POWDER MILL SCHOOL, WHICH INCLUDES UPDATING CODE REQUIREMENTS, BUILDING SYSTEMS, BUILDING ENVELOPE AND INTERIOR FINISHES AT THE SCHOOL WHICH IS LOCATED IN THE WESTERN CORNER OF THE REGIONAL SCHOOL CAMPUS AT 94 POWDER MILL RD., SOUTHWICK, MA; INCLUDING THE PAYMENT OF ALL COSTS INCIDENTAL OR RELATED THERETO?

BLANKS		<b>30</b>	<b>33</b>	<b>30</b>	<b>93</b>
A "YES" VOTE WILL ALLOW THE TOWN OF SOUTHWICK TO EXEMPT FROM THE PROVISIONS OF PROPOSITION 2 1/2 THE FUNDS REQUIRED TO PAY FOR THE PROPOSED SCHOOL BUILDING PROJECT. THE PROJECT WILL MOVE FORWARD.	<b>X</b>	<b>526</b>	<b>350</b>	<b>504</b>	<b>1380</b>
A "NO" VOTE WILL NOT ALLOW THE TOWN OF SOUTHWICK TO EXEMPT THE COST OF THE SCHOOL BUILDING PROJECT FROM THE PROVISIONS OF PROPOSITION 2 1/2. THE PROJECT WILL NOT MOVE FORWARD.		<b>520</b>	<b>407</b>	<b>369</b>	<b>1296</b>
<b>TOTALS</b>		<b>1076</b>	<b>790</b>	<b>903</b>	<b>2769</b>
<b>VOTER REGISTRATION 04/18/2012</b>		<b>2239</b>	<b>1939</b>	<b>2043</b>	<b>6221</b>
<b>TOTAL VOTED MAY 8, 2012</b>		<b>1076</b>	<b>790</b>	<b>903</b>	<b>2769</b>
<b>% VOTED MAY 8, 2012</b>		<b>48.06%</b>	<b>40.74%</b>	<b>44.20%</b>	<b>44.51%</b>

**A TRUE COPY ATTEST:**  
**Michelle L. Hill**

# DOINGS AT THE SPECIAL TOWN MEETING

## COMMONWEALTH OF MASSACHUSETTS

Tuesday, May 15, 2012

6:30 p.m.

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:35 PM on Tuesday, May 15, 2012 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 75 registered voters in attendance at the start of the meeting.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

**ARTICLE 1.** The Town of Southwick voted to appropriate and transfer the following amounts: \$20,050 from the General Fund Salary Reserve Account, \$1,200 from the Water Salary Reserve Account, \$10,000 from the Water Retained Earnings Account, \$600 from the Sewer Salary Reserve Account, \$10,000 from the Sewer Retained Earnings Account and \$1,600 from the EMS (Emergency Medical Services) Salary Reserve for a total of \$43,450 to be used for the following Salary accounts, or take any other action relative thereto.

Selectmen's Administrative Assistant.....	\$700
Selectmen's Clerical .....	\$300
Finance Committee Clerical.....	\$100
Town Accountant .....	\$1,000
Assistant Town Accountant .....	\$700
Town Clerk/Treasurer/Collector.....	\$1,000
Asst Town Clerk/Treasurer/Collector .....	\$700
Town Clerk/Treas/Collector Clerical .....	\$400
Conservation Coordinator.....	\$400
Planning Board Planner.....	\$500
Planning Board Clerical .....	\$200
Building & Grounds Supervisor .....	\$800
Custodial .....	\$1,000
Town Hall Part Time .....	\$2,000
Police Department Secretary.....	\$700
Police Department Records Clerk .....	\$200
Police Department Cross. Guard.....	\$100
Building Inspector .....	\$900
Emergency Management Director.....	\$200
Emergency Management Asst Dir.....	\$150
Animal Control .....	\$1,500
DPW Director Highway .....	\$700
DPW Special Assistant Highway .....	\$200
DPW Supervisor Highway .....	\$300
Cemetery Clerical .....	\$50

Director of Health Service.....	\$700
Board of Health Clerical.....	\$100
Council on Aging Director .....	\$600
Council on Aging Clerical Staff .....	\$500
Library Director .....	\$1,050
Assistant Library Director.....	\$800
Library Part Time Staff.....	\$1,300
Park & Recreation Clerical.....	\$200
<b>TOTAL .....</b>	<b>\$20,050</b>

DPW Director Water .....	\$200
DPW Special Assistant Water .....	\$200
DPW Supervisor Water.....	\$400
DPW Water Part Time Clerical .....	\$400
DPW Water Overtime .....	\$10,000
<b>TOTAL .....</b>	<b>\$11,200</b>

DPW Special Assistant Sewer.....	\$200
DPW Supervisor Sewer .....	\$400
DPW Sewer Overtime.....	\$10,000
<b>TOTAL .....</b>	<b>\$10,600</b>

EMS FF/EMT .....	\$1,600
<b>TOTAL .....</b>	<b>\$1,600</b>

**GRAND TOTAL.....\$43,450**

**PASSED  
MAJORITY**

**ARTICLE 2.** The Town of Southwick voted to appropriate and transfer from available funds the sum of \$645,000.00 to the following operations accounts, or take any other action relative thereto.

October 29, 2011 Storm Debris Removal Services	\$625,000.00
Sewer Contracted Services	\$ 20,000.00

Finance Committee recommended to appropriate \$625,000 from Free Cash for Storm Debris Removal and \$20,000 from Sewer Retained Earnings for Sewer Contracted Services.

**PASSED  
UNANIMOUS**

**ARTICLE 3.** The Town of Southwick voted to re-appropriate funds originally voted and approved under the May 17<sup>th</sup>, 2011 Annual Town Meeting FY2012 water budget for refurbishing and painting of the existing water tank totaling \$100,000.00, for the following purposes: (1) designing and permitting a new replacement water tank at a cost of \$55,000.00, and (2) purchasing a gate box/curb stop vacuum at a cost of \$10,000.00; the remainder of the funds totaling \$35,000.00 shall revert back to the Water Division Retained Earnings Account, or take any other action relative thereto.

**PASSED  
UNANIMOUS**

A motion was made and seconded to allow the following non-voter on to the town meeting floor:

Jim Mazik, Pioneer Valley Planning Commission

**UNANIMOUS**

**ARTICLE 4.** The Town of Southwick voted to appropriate and transfer the sum of \$49,950.00 from General Fund Salary Reserve Account, \$10,050.00 from Winter Roads Salaries Account, \$20,000.00 from DPW Road Machinery Operations Account, and \$2,000.00 from Free Cash totaling \$82,000.00 for the purpose of providing supplemental funding to the Council on Aging Senior Center Addition Project or to take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 5.** The Town of Southwick voted to raise and appropriate or appropriate and transfer the sum of \$10,000.00 to the Other Post Employment Benefits Trust fund established under the provisions of M.G.L. Chapter 32B, Section 20 or take any other action on the matter on request of the Board of Selectmen.

**PASSED  
UNANIMOUS**

A Motion was made and seconded to dissolve the Special Town Meeting at 7:02 PM.

**UNANIMOUS**

A TRUE COPY OF ATTEST:

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Michelle L. Hill, Town Clerk  
Doings STM 05.15.12



**DOINGS AT THE ANNUAL TOWN MEETING**  
*COMMONWEALTH OF MASSACHUSETTS*  
**May 15, 2012**

The Annual Town Meeting was called to order by the Moderator, James Putnam at 7:12 PM on Tuesday, May 15, 2012 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 132 registered voters in attendance.

The following registered voters were appointed as tellers for the meeting:

Terrance Mish	Joseph Deedy
Will Baidon	Scott Wundt

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since January 10, 2012)*

*George S. Wallis Jr.- served as a Southwick Library Trustee, involved in the building of the current facility*

*Richard C. Waterman Sr. – served on Board of Assessors for 15 years, 14 of which he was Chairman*

*Diana D.Tardiff –served on the Community Development Advisory Committee*

*John R. Clegg – served as Southwick's Director of Assessment*

All US Servicemen and Women

Advancement Placement United States Government Class.  
*(Assistance with microphones and lighting)*

Zachary Dussault	Eric O'Dea	Taylor Prewett
Giancarlot Romeo	Marina Smith	Corey Stahl
Ben Wilcox		

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector	Jeff Neece, DPW Director
Benjamin Coyle, Town Counsel Attorney	Russell Dupere, School District Counsel
Linda Carr, Town Accountant	Dr. John Barry, Superintendent
Carol DellaGiustina, Assistant Town Accountant	Stephen Presnal, Business Manager
Jim Mazik, Pioneer Valley Planning Commission	
Erica Johnson, Pioneer Valley Planning Commission	

**UNANIMOUS**

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

**ARTICLE 1.** In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said town qualified to vote in elections and town affairs to meet and assemble at the TOWN HALL, 454 COLLEGE HIGHWAY, PRECINCTS I, II, & III, in said Southwick on Tuesday, May 8, 2012 between the hours of 7:00 A.M. and 8:00 P.M. to elect on one ballot the following officers: One Selectman for a three-year term. Five Regional School District Committee members, two for a one-year term, two for a two-year term and one for a three-year term. One Assessor for a three-year term. One Cemetery Commissioner for a

three-year term. One Dickinson School Trustee for a three-year term. Two Library Trustees each for a three-year term. Two Park and Recreation Commission members each for a three-year term. One Planning Board member for a five-year term. One Planning Board Member for a two-year term. One Water Commissioner for a three year term. One Board of Health member for a three-year term. One Housing Authority member for a five-year term.

Ballot Question:

Shall the Town of Southwick be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Southwick share of the bonds issued by the Southwick-Tolland-Granville Regional School District for **the middle school/high school addition/renovation project**, which includes updating and renovating all existing space and adding additional science and general purpose classrooms for the high school section of the school and adding science and general purpose classrooms to the middle school section of the building in the southeastern corner of the regional school district campus at 93 Feeding Hills Rd., Southwick, MA; the **repair project at the Woodland School**, which includes updating code requirements, building systems, building envelope and interior finishes, at the school which is located in the south central section of the regional school campus at 80 Powder Mill Rd., Southwick MA; and **the repair project at the Powder Mill School**, which includes updating code requirements, building systems, building envelope and interior finishes at the school which is located in the western corner of the regional school campus at 94 Powder Mill Rd., Southwick, MA; including the payment of all costs incidental or related thereto?

- A "YES" vote will allow the Town of Southwick to exempt from the provisions of Proposition 2 ½ the funds required to pay for the proposed school building project. The project will move forward.
- A "NO" vote will not allow the Town of Southwick to exempt the cost of the school building project from the provisions of Proposition 2 ½. The project will not move forward.

A motion was made and seconded to combine articles 2 through 5 under one vote as they are considered housekeeping articles.

**ARTICLE 2.** The Town of Southwick voted to accept the reports as published in the Annual Town Report of the Selectmen, Assessors, Town Accountant, Town Clerk, Water Commissioners and all others to be acted thereon, or take any other action thereon.

**ARTICLE 3.** The Town of Southwick voted to instruct the Selectmen to appoint minor officers or to take any other action relative thereon.

**ARTICLE 4.** The Town of Southwick voted to authorize the Board of Selectmen to sell or trade obsolete equipment or take any action relative thereon.

**ARTICLE 5.** The Town of Southwick voted to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts for the purposes for which said grants are authorized, or to take any other action relative thereon.

**Articles 2-5**

**PASSED  
UNANIMOUS**

**ARTICLE 6.** The Town of Southwick voted to authorize the Town Treasurer, with the approval of the Board of Selectmen, to issue bonds, notes, and certificates of indebtedness for a period of not more than two years in accordance with M.G.L. Chapter 44, Section 17 or take any other action relative thereon.

**PASSED  
UNANIMOUS**

**ARTICLE 7.** The Town of Southwick voted to fix the compensation of elected officers and town employee salaries where stipulated, provide for a reserve fund, provide a sum of money for Capital Outlay for the following Town Departments: Assessors, Public Safety Buildings, Computer, Town Hall, Library, Police, Fire, Lake Management, DPW (various divisions), and EMS and determine the sum of money the Town will raise and appropriate including appropriations from available funds to defray charges and expenses of the Town

including debt and interest for the ensuing FY July 1, 2012 to June 30, 2013 or to take any other action relative thereon.

Finance Committee Recommends that the Town vote to raise and appropriate the sum of \$10,249,157.00 and appropriate and transfer the sum of \$808,500.00 from Free Cash, the sum of \$6,000.00 from Sale of Lots, the sum of \$102,000.00 from Overlay Surplus, the sum of \$8,000.00 from Reserve for Payroll Negotiations, the sum of \$10,000.00 from Recycling Grant for a total appropriation of \$11,183,657.00 which represents the Town Government Budget of \$8,592,451.00 plus Water Budget of \$1,004,968.00 plus Sewer Budget of \$1,237,411.00 and the Emergency Medical Services Budget of \$348,827.00.

**PASSED  
UNANIMOUS**

**ARTICLE 8:** DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION. The Town of Southwick voted to authorize revolving funds for certain town departments under M.G.L. C. 44 § 53E½ for the fiscal year beginning July 1, 2012, or take any other action relative thereto.

Motion: That the Town reestablish revolving funds for certain town departments under M.G.L. C. 44 § 53E½ for the fiscal year beginning July 1, 2012, with the specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as follows:

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	Spending Limit	Disposition of Fund Balance
Inspector's Revolving	Inspectors	Inspection permits	Inspectors salaries	\$40,000	Balance available for expenditure in following fiscal year
HAZ-MAT Revolving	Police & Fire	HAZ-MAT fines	Personnel training, purchasing supplies & equip, maint & repair of equip & vehicles & anything related to HAZ-MAT response	\$40,000	Balance available for expenditure in following fiscal year
Boat Ramp Revolving	Lake Mgmt	Boat Ramp access	Salaries & boat ramp expenses	\$32,000	Balance available for expenditure in following fiscal year
Harbormaster Revolving	Police	Fines for Lake removals	Salaries & expenses regarding removal & storage of items removed from lake	\$20,000	Balance available for expenditure in following fiscal year
Local Lake Permitting Revolving	Police & Conservation	Lake permitting fees	Salaries & expenses regarding DEP regulations for lake structures	\$40,000	Balance available for expenditure in following fiscal year
<b>TOTAL SPENDING</b>				<b>\$172,000</b>	

**PASSED  
UNANIMOUS**

**ARTICLE 9.** To act on the report of the Community Preservation Committee on the Fiscal Year 2013 Community Preservation Budget and to set up a budgeted reserve for later appropriation of monies from the Community Preservation Fund annual revenues or available funds for the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year. Pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2013 Community Preservation Fund, appropriation to be set aside as follows.

**MOTION:** The Town of Southwick voted to set up a budgeted reserve from the Community Preservation Fund annual revenues the amounts recommended by the Community Preservation in Fiscal Year 2013 with each item to be considered a separate reserve.

Proposed Fiscal Year 2013 Community Preservation Reserves

- ♦ To reserve \$37,774 from FY2013 Community Preservation Fund revenues for Open Space.
- ♦ To reserve \$37,774 from FY2013 Community Preservation Fund revenues for Historic Resources.
- ♦ To reserve \$37,774 from FY2013 Community Preservation Fund revenues for Community Housing.
- ♦ To reserve \$264,421 from FY2013 Community Preservation Fund revenues for Community Preservation General Unreserved Fund.

Reserves	
Open Space .....	\$37,774
Historic Resources .....	\$37,774
Community Housing .....	\$37,774
General unreserved.....	<u>\$264,421</u>
Total .....	\$377,743

Estimated FY2013 revenues = State match to be received on 10/15/13	\$241,243
+ estimated new surcharge collections for FY2013	<u>\$136,500</u>
Total	\$377,743

State match = FY2012 CPA commitments minus abatements  
Estimated new surcharge collections for FY2013 = FY2012 collections  
10% of estimated FY2013 revenues equal the amount reserved for each CPA purpose, Historical, Open Space and Community Housing, as required by law.  
70% of estimated FY2013 revenues equal the amount reserved for the Community Preservation General Unreserved Fund

**PASSED  
UNANIMOUS**

**ARTICLE 10:** To act on the report of the Community Preservation Committee on the Fiscal Year 2013 Community Preservation Budget and appropriate 4% (\$10,577), of the monies from the Community Preservation General Unreserved Fund for the administrative and operating expenses of the Community Preservation Committee, or take any other action relative thereto.

**MOTION:** The Town of Southwick voted to appropriate from the Community Preservation General Unreserved Fund \$10,577 as recommended by the Community Preservation Committee.

**PASSED  
UNANIMOUS**

**ARTICLE 11:** The Town of Southwick voted to appropriate and transfer the sum of \$102,793 from FY2013 Community Preservation Historical Fund to Preserve/Archive the Town of Southwick Historical documents for Phase II and take any other action relative thereto.

**MOTION:** The Town of Southwick voted to appropriate from the FY 2013 Community Preservation Historical Fund \$102,793 as recommended by the Community Preservation Committee.

**PASSED  
UNANIMOUS**

**ARTICLE 12:** The Town of Southwick voted to appropriate and transfer the sum of \$43,420.32 from FY2013 Community Preservation General Unreserved Fund for the Town Cultural Council to purchase and install in the Southwick Town Hall Auditorium a Sound System and Remote Control Light Installation and take any other action relative thereto.

**MOTION:** The Town of Southwick voted to appropriate from the FY 2013 Community Preservation General Unreserved Fund \$43,420.32 as recommended by the Community Preservation Committee.

**PASSED  
MAJORITY**

**ARTICLE 13:** The Town of Southwick voted to raise and appropriate or transfer from available funds the sum of \$8,420,696 for the Southwick-Tolland-Granville Regional School District assessment for Fiscal Year 2013 commencing July 1, 2012 and ending on June 30, 2013, or take any other action thereon.

**PASSED  
UNANIMOUS**

**ARTICLE 14:** The Town of Southwick voted not to disapprove certain additional debt authorized by the Southwick-Tolland-Granville Regional School Committee under a vote dated April 3, 2012, which reads as follows:

“Voted: approve authorization to incur debt by the issuance and sale of bonds or notes for the amount of \$600,000 for the purchase of all items specified in the attached School District’s Fiscal Year 2013 Capital Improvement Plan,” or take any other action relative thereon.

**Amendment to Article 14<sup>th</sup>:**

“Voted: approve authorization to incur debt by the issuance and sale of bonds or notes for the amount of **\$350,000** for the purchase of all items specified in the attached School District’s Fiscal Year 2013 Capital Improvement Plan,” or take any other action relative thereon.

**Amendment carried unanimously**

**PASSED  
UNANIMOUS**

**ARTICLE 15:** The Town of Southwick voted to establish a “School Capital Projects” Stabilization Fund for the purpose of funding capital improvement projects for the schools located within the Town as allowed under Massachusetts General Laws Chapter 40, Section 5B. – M.G.L. c. 40, §5B requires that at the time of the creating of the fund – the town must specify the purpose of the fund – it can be amended later.

**PASSED  
Declared 2/3**

**ARTICLE 16:** The Town of Southwick voted to raise and appropriate or appropriate and transfer from Available Funds the sum of \$34,000.00 for the School Capital Projects Stabilization Fund or take any action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 17:** The Town of Southwick voted to amend Chapter 75 of the Code of the Town of Southwick as follows, and further that nonsubstantive changes to the letter and numbering of this bylaw be permitted in order that it be in compliance with the Code of the Town of Southwick, or take any other action relative thereto:

**§75-7 Prohibited Engine and Vessel Types**

**Current:**

“Any power-propelled craft equipped with a high-powered automatic-type engine mounted in an exposed location shall be prohibited on Congamond Lake.”

**Proposed Amendment:**

“Any power-propelled craft equipped with a high-powered automotive-type engine mounted in an exposed location shall be prohibited on Congamond Lake.”

**§75-8 Reckless Operation of Craft Prohibited**

**Current:**

“No craft shall be operated by anyone under the influence of liquor or in a reckless and disorderly manner, endangering a life or property.”

**Proposed Amendment:**

“No person shall operate or drive any boat, canoe, kayak, sailboat, personal water craft, or any other vessel in any part of the Congamond Lakes recklessly or negligently so that the lives and safety of others might be endangered.”

**§75-11 Enforcement**

**Current:**

“The provisions of this article shall be enforced by local police, Massachusetts Environmental Police and local officials appointed to enforce these regulations.”

**Proposed Amendment:**

**“§75-11 Right of Way**

Row boats, canoes, kayaks, sailboats, and all other non-motorized watercraft shall have the right of way at all times in any part of the Congamond Lakes.”

This proposed amendment changes the title of §75-11 from “Enforcement” to “Right of Way” and further amends the content of the warrant article as stated above.

**§75-17 Enforcement**

**Current:**

“The provisions of this article shall be enforced by local police, Massachusetts Environmental Police and local officials appointed to enforce these regulations.”

**Proposed Amendment:**

**“§75-17 Violations and Penalties**

Any person violating any rule or regulation as stated in this bylaw shall be punished by a fine of fifty dollars (\$50) for each such offense.”

This proposed amendment changes the title of §75-11 from “Enforcement” to “Right of Way” and further amends the content of the warrant article as stated above.

**Add new §75-18 Enforcement** as follows:

The provisions of this bylaw shall be enforced by local police, Massachusetts Environmental Police and local officials appointed to enforce these regulations.

**PASSED  
UNANIMOUS**

**ARTICLE 18:** The Town of Southwick voted to delete Chapter 205 of the Code of the Town of Southwick in its entirety and reserve Chapter 205 of the Code of the Town of Southwick for future use, or take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 19:** The Town of Southwick voted to amend Chapter 76, §76-2 of the Code of the Town of Southwick as follows, and further that nonsubstantive changes to the letter and numbering of this bylaw be permitted in order that it be in compliance with the Code of the Town of Southwick, or take any other action relative thereto:

**§76-2 Prohibitions**

**Add the following subsections:**

- J. Making an opening in the ice of Lake Congamond exceeding ten inches in diameter, except in case of emergency or with the written permission of the Harbormaster.
- K. Burning anything directly on the ice. Burning anything on the shore within 20' of the waterfront except by written authorization from the Fire Chief. Small fires are permitted in fire pits on the shore or in containers (i.e., cooking grills) on the ice, but all debris must be removed from the ice prior to leaving the area.
- L. Abandoning a boat, canoe or other vessel, or leaving the same unfixed, or allowing boats, docks, floats and/or barrels or portions thereof to go adrift upon the water of Lake Congamond.
- M. Operating motorized boats or vessels of any nature exceeding 26 feet in length (Class 1 Vessels) on Lake Congamond. This rule does not apply to Crew (Shell) Boats or Pontoon Boats.

**PASSED  
UNANIMOUS**

**ARTICLE 20:** The Town of Southwick voted to amend Chapter 185 Zoning, ARTICLE VI, of the Code of the Town of Southwick by adding the following text and further that nonsubstantive changes to the letter and numbering of this bylaw be permitted in order that it be in compliance with the Code of the Town of Southwick:

**§ 185-37.1. Home Occupation.**

A. General Provisions. A Home Occupation as defined in § 185-4 is considered an Accessory Use to a residential property in all Zones and Districts. Any Home Occupation shall be conducted in a manner that is not detrimental to the neighborhood nor adversely affects the health and property of abutters.

B. Prohibited Home Occupation Uses.

The following uses shall not be considered as home occupations:

- (1) Clinic or hospital;
- (2) Onsite food sales or service;
- (3) Retail or wholesale shop or store;
- (4) Animal hospital or kennel;
- (5) Bed and breakfast;
- (6) Motor vehicle repair or painting facility; and

(7) Welding shop or machine shop

C. Home Occupation – As of Right. A Home Occupation is allowed as of right provided that it:

(1) Does not exhibit any exterior indication of its presence nor alter the residential appearance except for signage in compliance with § 185-29;

(2) Is conducted solely within a dwelling (permanent) or accessory building and solely by the person(s) occupying the dwelling as a primary residence and, in addition to the resident(s) of the premises, by not more than two employees;

(3) Is clearly incidental and subordinate to the use of the premises for residential purposes and does not produce vehicle traffic greater than that associated with a residential use;

(4) Does not create a health or safety hazard nor produce offensive noise, vibration, smoke, dust, odors, heat, lighting, and no electrical interference or environmental pollution;

(5) Does not utilize exterior storage of material or equipment except for one vehicle not to exceed 16,000 lbs. gross vehicle weight rating (GVWR) and one trailer not to exceed 7,000 GVWR for business use;

(6) Provides adequate parking for additional vehicles associated with the Home Occupation; and

(7) Is registered as a business with the Town Clerk.

D. Any Home Occupation permit issued prior to the date of the enactment of this section may be continued, but is non-transferable.

Or take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 21:** The Town of Southwick voted to amend Chapter 185 Zoning, ARTICLE II, § 185-4. Terms defined. of the Code of the Town of Southwick by deleting the current definition of Customary Home Occupations and replacing it with the following and further that nonsubstantive changes to the letter and numbering of this bylaw be permitted in order that it be in compliance with the Code of the Town of Southwick:

HOME OCCUPATION – A vocation, trade, small business, craft, art or profession that can be conducted within a dwelling (permanent) or accessory building.

Or take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 22:** To see if the Town will vote to amend Chapter 185 Zoning, of the Code of the Town of Southwick by adding two new zoning districts titled:

1. Environmentally Friendly Auxiliary Powered Small Energy Systems District
2. Large-Scale Ground Mounted Solar Installation District

**Environmentally Friendly  
Auxiliary Power  
Small Energy System's District**

A. Purpose of District. It is the purpose of this district to provide every property owner, business, residence, school, state, federal or town facility the opportunity to become as self sustaining as possible through the use of environmentally friendly alternative power systems by setting standards for the placement, design, construction, operation, monitoring, modification and removal of but not limited to, wind, solar, and geothermal facilities that address public safety while minimizing impacts on scenic, natural and historic resources, adjacent properties and residential neighborhoods. It is also the purpose of this section to minimize the height and size of such



facilities to only what is essential to obtain the goals of this section.

#### B. District Delineation.

The E.F.A.P.S.E.S shall be allowed As-of-Right in all districts except the Wellhead Protection District where underground drilling would be required. Above ground systems in the Wellhead Protection District would be subject to all the provisions and restrictions of said district.

The Auxiliary Power Small Energy Systems District will be construed as an overlay district with regard to said locations. All requirements of the underlying zoning district shall remain in full force and effect, as may be specifically superseded herein.

#### C. Definitions.

Environmentally Friendly Auxiliary Powered Small Energy System - E.F.A.P.S.E.S. An environmentally friendly system designed to produce heat or electricity under 60 kW (DC).

Environmentally Friendly Systems- Energy derived from sources including solar, wind, battery power conversion, thermal technologies, hydrogen, low impact hydro, geothermal, fuel cells that use renewable energy, and advanced biofuels.

Ancillary Equipment- Any Support equipment necessary for the secure and successful operation and completion of the E.F.A.P.S.E.S.

Anemometer- A device to measure wind speed.

Meteorological Tower (MET) - Towers installed to measure wind speed and direction.

Rated Nameplate Capacity- A nameplate attached to the equipment by the manufacturer specifying the maximum rated output of electrical power production of the energy-generating equipment measured in Kilowatts (kW) of Direct Current.

#### D. Permitting.

In appropriate cases and subject to appropriate safeguards the building department may grant permits for the installation and use of small energy systems including but not limited to wind, solar and geothermal devices in accordance with all local, state and federal regulations in addition to all local utility requirements for interconnection where applicable. Permits shall be issued for all districts in accordance with all restrictions and safeguards defined in these bylaws.

#### E. General Requirements.

(1) All E.F.A.P.S.E.S and ancillary equipment will be situated in the least objectionable place feasible subject to approval of a site plan which shall include but not limited to the location of all structures, trees, woods, driveways, setbacks, utilities and byways.

(2) Towers for wind turbines shall be of lattice or monopole type and all equipment shall be colored and installed to blend into the structure and landscape as much as feasible. Roof mounted turbines shall be subject to the same conditions as all other equipment in this section.

(3) Batteries used for the purpose of energy storage or use in conjunction with an inverter must be contained in an adequate storage bin with adequate ventilation, and where applicable wired to the panel box by an electrician licensed to practice in MA.

(4) Any proposed extension in the height, addition of panels, or construction of a new, or replacement of a facility will be subject to a new application for a special permit.

(5) No building permit shall be issued by the building department for a E.F.A.P.S.E.S, additional facilities or

additional ancillary equipment as defined in this section without the applicant first submitting a site plan of the E.F.A.P.S.E.S. or proposed additions.

(6) Structures will be dismantled and removed within one year of cessation of use at the owner's expense.

(7) Wind turbines shall be exempt from town height bylaw restrictions and regulated according to lot size and district with the following height restrictions.

(a) All lots less than one acre shall be restricted to a height of 45 feet to the tip of the blade, air foil or other means of capturing the wind. Height restrictions may be exceeded under certain circumstances by special permit.

(b) All lots 1 to 2 acres 60 feet.

(c) All lots over two and up to six acres 90 feet.

(d) All lots over 6 acres 120 feet.

(e) Rooftop models shall be restricted to a height of ten feet above the roof line and shall comply with sections 1 and 2 above.

#### F. Installation.

(1) Installation shall comply with manufacturers recommended procedures and installation instructions in addition to all local, state and federal regulations and shall be consistent with public safety and provide no undue hindrance to the safety of existing or proposed ways. In addition; all E.F.A.P.S.E.S. connected to the local utility must comply with all utility regulations and procedures.

#### G. Setbacks.

(1) Lots of under one acre wind turbines shall not be sited less than 20 feet from the nearest property line, utility, street, public way or structure, and additionally embedded in concrete according to the manufactures recommended installation procedures and sited in the least objectionable location feasible for the lot. If not embedded in concrete said turbine must be 1.2 times the height from the nearest property line, utility, street, public way or structure.

(2) Lots of 1-2 acres wind turbines of any type must not be sited less than 1.2 times the height of the turbine from the nearest property line, utility, street, public way or structure.

(3) Lots of over two acres wind turbines of any type must not be sited less than 1.5 times the height of the turbine from the nearest property line, utility, street, public way or structure.

(4) Ground mounted solar arrays must be sited not less than 50 feet from the street or cover more than 50% of any parcel and must be set back enough as not to create additional runoff or erosion. Roof mounted shall have no sighting or coverage limits.

#### H. Construction.

(1) Construction of E.F.A.P.S.E.S. must be completed within two years of approval of such plan or said plan becomes null and void.

#### I. Applications.

All applications for E.F.A.P.S.E.S. will include the following information:

(1) A description of the E.F.A.P.S.E.S. which shall include a site plan with but not limited to the location of all structures, trees, woods, driveways, setbacks, utilities and byways.

- (2) Confirmation the proposed system complies with all local, state, and federal regulations and standards.
- (3) A description of the capacity of the proposed system including name plate capacity of all major and ancillary equipment.
- (4) If the system is on Town property, a certificate of insurance for liability coverage in the amount of \$1,000,000 must be provided naming Town of Southwick as additionally insured.
- (5) Turbines of over 10 kW (DC), must submit a maintenance plan.
- (6) Name, address and phone number of applicant of all owners and co-owners.

**Requested by Petition  
FAILED**

**ARTICLE 23:** To see if the Town will vote to amend Chapter 185 Zoning, of the Code of the Town of Southwick by adding two new zoning districts titled:

1. Environmentally Friendly Auxiliary Powered Small Energy Systems District
2. Large-Scale Ground Mounted Solar Installation District

#### **Large-Scale Ground-Mounted Solar Installation District**

A. Purpose of District: To promote the creation of new large-scale ground-mounted solar installations with a name plate capacity over 60 kW (DC) by providing for the placement, design, construction, operation, monitoring, modification, repair and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources, maintain farmland and open spaces and to provide adequate financial assurance for the eventual decommissioning of such facilities.

B. District Delineation.

The Large-Scale Ground-Mounted Solar Installation District shall be allowed As-of Right in the Agricultural, Industrial, Industrial Restricted and Residential 40 districts, and all other zoning districts by special permit. All districts shall be construed as an overlay district with regard to said locations. All requirements of the underlying zoning district shall remain in full force and effect, as may be specifically superseded herein.

C. Applicability.

This section applies to large-scale ground-mounted solar installations with a nameplate capacity over 60 kW (DC) proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

D. Definitions

Large-Scale Ground-Mounted Solar Installation (LSGMSI) - A solar array of concentrated solar mirrors, heliostats, photovoltaic or other means of capturing the sun's energy for electrical generation with a rated name plate capacity of 60 kW (DC) or more.

Rated Nameplate Capacity - A nameplate attached to the equipment by the manufacturer specifying the (DC) maximum rated output of electrical power production of the equipment.

Ancillary Equipment - Any Support equipment necessary for the secure and successful operation and completion of the LSGMSI.

As-of-Right Siting - As-of-Right Siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-Right development will be subject to site plan review by the building department to determine conformance with Southwick zoning bylaws. Projects cannot be prohibited, but can be reasonably regulated by the planning board and building inspector.

D. Building Permit - Upon review, a construction permit may be issued by the building inspector for installation and use of a LSGMSI project deemed to be in full compliance with and consistent with all local, state and federal building codes. Additionally Permits shall be issued in accordance with all restrictions and safeguards defined in these bylaws.

F. Special Permits – Special permits may be issued by the planning board in all other districts not allowed in As-of-Right districts on lots over 2 acres.

G. General Requirements.

(1) All LSGMSI and ancillary equipment shall be situated in the least objectionable place feasible subject to approval of a site plan which shall include but not limited to the location of all structures, trees, woods, driveways, setbacks, utilities and byways.

(2) In addition to the above all site plans shall show:

(a) Property lines and physical features.

(b) Proposed changes to the landscaping of the site including grading, vegetation clearing or planting, drainage, exterior lighting, screening vegetation or structures.

(c) Blueprints or drawings of the installation signed by a professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system, including ingress and egress and any potential shading from nearby structures.

(d) Three-lined electrical diagrams detailing the solar installation, ancillary equipment, and electrical interconnection methods, with all National Electric Code compliant disconnects and over current devices.

(e) Documentation of the major system components to be used, including but not limited to PV panels, mirrors, mounting system, transformers, inverters and safety disconnect.

(f) Name, address, phone number and e-mail address of the proposed system installer and electrician licensed to practice in the state of Ma.

(g) Name, address, phone number and e-mail address of the applicant, co-applicant and property owner as well as any agents, if any, representing the applicant.

(3) Any proposed extension in the height, addition of panels, or construction of new or replacement of a facility will be subject to a new application for a special permit.

(4) An operational maintenance plan shall be submitted including but not limited to storm water control and general procedures for operational maintenance of the system.

(5) No building permit shall be issued for a LSGMSI, additional facilities or equipment as defined in this section without the applicant first submitting a site plan of the LSGMSI or proposed additions.

(6) No site plan shall be approved which is inconsistent with public welfare or which does not fully safeguard the appropriate use of the land in the immediate neighborhood.

H. Application process.

All applications for LSGMSI will be made and filed in compliance with the Town Of Southwick building department regulations. An application will include 2 copies with the following information submitted:

(a) The name, address, phone number and e-mail address of the applicant, co-applicant or agent. If the applicant is not the property owner, a signed contract between the applicant and the property owner. If the owner is a public entity, the applicant shall submit authorization from the entity. If the owner is the Town of Southwick, a lease agreement between the Town and the applicant shall establish authorization from the town.

(b) A form of surety, either through escrow account, bond or otherwise equivalent to the cost of removing such an installation not to exceed 125% at present day cost including re-vegetation. Such surety will not be required for municipally owned facilities.

(c) If the LSGMSI is on Town property, a certificate of insurance for liability coverage in the amount of \$1,000,000 must be provided naming the Town of Southwick as additionally insured.

(d) If the LSGMSI is on Town property, an agreement shall be made whereby the user indemnifies and holds the Town harmless against any claims for injury or damage resulting from or arising out of the use or occupancy of the Town owned property by the user.

I. Design guidelines. The following guidelines will be used when preparing plans for the siting and construction of all LSGMSI.

(1) Utility Connection. No facilities shall be constructed or building permit issued until evidence of notification to the local utility has been given to the building department of the owners intent to interconnect, and approval by said utility.

(2) Setbacks. For LSGMSI setbacks shall be as follows:

(a) Front Yard: There shall be a minimum frontage of 75 feet.

(b) Side Yard: There shall be a minimum of 20 feet.

(c) Back Yard: There shall be a minimum of 50 feet.

(3) Lighting. Lighting shall be consistent with local zoning and limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Lighting shall be directed downward and shall incorporate full cut off fixtures to reduce light pollution.

(4) Signage. Signs on LSGMSI shall be consistent with the towns sign bylaws and provide the identity of the owner and a 24-hour emergency contact phone number. LSGMSI shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the system.

(5) Fencing. Fencing will be consistent with town bylaws and utility standards.

J. Emergency Services.

The large scale solar installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the local fire chief. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

K. Appurtenant Structures.

All appurtenant structures to LSGMSI shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements.

L. Construction of LSGMSI must be completed within two years of approval of such plan or such plan becomes null and void.

M. Abandonment or Decommissioning.

The owner or operator shall physically remove the LSGMSI from the site no more than one year after cessation of use at the owners expense. This shall include but not limited to all structures, equipment, security barriers and transmission lines, as well as dispose of all solid and hazardous waste in accordance with all local, state and federal regulations, In addition the owner or operator shall re-

vegetate as necessary to minimize erosion.

N. If the owner or operator of a large-scale ground-mounted solar installation fails to remove the installation in accordance with the requirements of this section within 1 year of abandonment, the town may enter the property and physically remove the installation and be reimbursed at the owners expense by way of the surety provided in section (H) b.

O. Permit fees under this law shall be set by the Board of Selectmen at the recommendation of the Town Inspector.

## **Requested by Petition FAILED**

**ARTICLE 24:** The Town of Southwick voted to adopt the following by-laws relating to the licensing of pawnbrokers within the Town of Southwick pursuant to M.G.L. c. 140 §§ 70 to 85 and §202 to 205, and gold, silver and platinum dealers in accordance with M.G.L. c. 266, §142A and further that the Town of Code be amended to add Chapter 139 to the Code of the Town of Southwick entitled "Pawnbroker and Gold, Silver and Platinum Dealer Regulations" as follows:

### **CHAPTER 139 "Pawnbroker and Gold, Silver and Platinum Dealer Regulations"**

#### **§ 139-1. General.**

#### **§ 139-2. Rate of Interest.**

#### **§ 139-3. Inspections.**

#### **§ 139-4. Records.**

#### **§ 139-5. Pledger's Card.**

#### **§ 139-6. Pledger's Memorandum.**

#### **§ 139-7. Report to the Board of Selectmen.**

#### **§ 139-8. Posting of Pawnbroker Laws and Bylaw.**

#### **§ 139-9. Hours of Operation.**

#### **§ 139-10. Retention of Pawned Items.**

#### **§ 139-11. Prohibited Acts**

#### **§ 139-12. Complaints and Enforcement**

#### **§ 139-13. Gold, Silver and Platinum Dealers**

#### **§ 139-14. Noncriminal Disposition.**

#### **§ 139-1. General**

The Board of Selectmen may license suitable persons to be pawnbrokers to conduct business as a pawnbroker in accordance with M.G.L. c. 140, §§70-85. Such licenses shall be valid only in the building or place designated in the license, unless the Board of Selectmen consents otherwise. Applications for new licenses may be filed at any time with the Board of Selectmen. Such licenses may be issued in April, to take effect on May 1, following. All licenses issued under this bylaw shall expire on May 1, unless sooner revoked.

Applications for such licenses shall be examined and reported upon by the Chief of Police or his designee(s). The Chief of Police shall be informed as to whether or not the applicant wishes to engage in business as a pawnbroker or second-hand dealer of any of the articles stated herein. The applicant will be required to provide information as to whether or not they have previously held similar licenses in another jurisdiction, and if such license was ever revoked, suspended or surrendered, and there reason therefore.

Persons who engage in or carry on the business of lending money on mortgages, deposits or pledges of wearing apparel, jewelry, ornaments, household goods or other personal property purchasing such property on the condition of selling the same back again at a stipulated price, when the property so mortgaged, pledge or purchased is deposited with the lender, must be licensed as pawnbrokers.

Every person so licensed, shall, at the time of receiving the license, file with the Board of Selectmen a bond in the amount of \$300.00 as stated in M.G.L. c. 104, §77.

The fee for a pawnbroker license shall be set at \$100.00.

#### **§139-2. Rate of Interest**

The rate of interest licensed pawnbrokers may charge shall be fixed by the Board of Selectmen by regulation.

No licensed pawnbroker shall charge or receive any greater rate of interest than that fixed by the Board of Selectmen, and interest shall be determined on the precise sum advanced by the lender. Further, no licensed pawnbroker shall make or receive any extra charge or fee for storage, care or safekeeping of any goods, articles, or thing pawned.

#### **§139-3. Inspections**

The members of the Board of Selectmen or any officer authorized by the Board may, at any time, enter upon any premises used by a licensed pawnbroker for the purposes of the pawnbroker's business, ascertain how the pawnbroker conducts business and examine all articles taken in pawn or kept or stored upon said premises. All books and inventories shall be exhibited under such circumstances whenever a demand shall be made for such exhibition.

A licensed pawnbroker, clerk, agent or other person in charge of such premises who refuses to admit thereto an officer authorized to enter the same, or who fails to exhibit to him on demand all such articles, books and inventories, and any person who willfully hinders, obstructs or prevents such officer from entering the premises or from making the examination authorized in the preceding section, shall be punished, pursuant to G.L. c.140, §74, by a fine of not more than two hundred dollars or by imprisonment for not more than one year, or both.

#### **§139-4. Records**

(A) Computerized Records:

Every pawnbroker shall keep a computerized record of style and design approved by the Board of Selectmen or its designee. Included shall be all transactions of pawn loans and purchases, which shall be recorded, in the English language. A clear distinction shall be made between pawned items and purchased items and shall reflect the amount of the pawn or purchase.

(B) Identification of Customer:

For all loans and purchases, every pawnbroker shall also require positive identification and record the type of identification presented and record the date of birth on approved cards from any person pawning, selling or pledging any article. Positive identification shall mean any picture identification card issued by a governmental agency.

(C) Requirement That Records Be Kept, Provided and Retained:

The pawnbroker shall record the name and residence, date of birth, and social security number of the person pawning, selling or pledging such articles. The Pawnbroker shall furnish a correct and complete record of such transactions by an approved method once daily, or as otherwise determined, to the Southwick Police Department or to any person designated by the Board of Selectmen. The above described records shall be

transmitted electronically in a specifically stored format along with any other information deemed necessary by the Board of Selectmen or its designee. No entry of said entry shall be erased, obliterated, defaced, or changed.

(D) Photographs Required:

Every pawnbroker shall photograph any person pawning, selling or pledging articles and keep such photographs with said books as part of his records for at least ten years. The required photographs shall be clear and of such quality that the person pawning, selling or pledging the items can be clearly identified. A photograph shall be required each time a person makes a separate transaction. The photos shall be stored in a digitized format. The image must be retrievable and a clear copy provided to police upon request.

(M.G.L. c. 140, s.79)

(E) Accurate Transaction Records Required:

The transaction records shall accurately describe all items including but not limited to, all distinguishing marks, model names or numbers and serial numbers. Any etchings or engravings will be noted. Any jewelry with affiliation of any institution or organization shall include the name any year indicated along with inscribed initials. Jewelry items inventoried shall include a complete description to include the material, ring size, weight, chain length, shapes, carat weight and color. Coins, stamps, collectable cards, autographed items, figurines, or other collectibles of any description shall be recorded with a complete description, including but not limited to all of the following which may apply: particular identifying features such as name of item, date, denomination, color, size, brand name, vintage, and image represented. Required elements of the description may be amended by the Board of Selectmen or its designee by written notice to the Licensee.

(F) Inventory of Media:

All forms of media transmission whatsoever, (cassette or video tape, compact disc, electronic games, game cartridges etc. or any future medium developed) shall be inventoried by title and artist. Any electronic, or computer or computer associated equipment or software shall have it's identifying numbers and titles inventoried.

(G) Items Must Be Recorded in Southwick:

Notwithstanding the origin of an item taken in pawn or purchased by a Licensee, said item shall be recorded as if the item were originally obtained at the licensed premises in Southwick. Items transferred from another licensed pawnshop located within or outside Southwick shall be recorded in the licensed premises to which they are transferred. Any item taken in pawn or sold, which is disposed of other than by sale or auction at the licensed premises, shall have a notation in the record indicating the method of its disposal.

(H) Maintenance of Records:

All records required to be maintained by these regulations or by any other statute, rule or regulation shall be maintained for the time required by the controlling statute, rule or regulation, but in no event shall any records be maintained for less than two years.

**§139-5. Pledger's Card**

Each pledger shall be required by the pawnbroker to sign his or her name, age and address on a card. In the event the pledger is unable to write, the pawnbroker shall fill in the name, age and address on such card, together with a notation stating that the pledger was unable to do so. Licensed pawnbrokers shall retain such cards for seven years in an alphabetical index file.

**§139-6. Pledger's Memorandum**

Every licensed pawnbroker shall, at the time of making a loan, deliver to the person who pawns or pledges any goods, article or thing, a memorandum signed by the pawnbroker, containing the same information of the entry required to be entered in the record book required by § 130-4; no charge shall be made or required by the pawnbroker for any such memorandum.

**§139-7. Report to the Board of Selectmen**



Every licensed pawnbroker shall make a report to the Board of Selectmen every week, setting forth the information included in the record book required by § 130-4, as follows: an account and description, including distinguishing marks and numbers, of the goods, articles or things pledged or pawned, the amount of money loaned thereon, the day and hour when it was pawned, the rate of interest to be paid on such loan, the number of such article, and the name and residence of the person pawning the same. If during the preceding week no goods, articles, or other things have been taken in pawn by a licensed pawnbroker, the pawnbroker shall make a report of that fact to the Board of Selectmen or its designee.

If any goods, article or other thing pawned or pledged and in possession of a licensed pawnbroker are determined to be stolen property by a member of the Southwick or State Police Department, or if the rightful owner of property identifies the same, and the property is confirmed by a member of the Southwick or State Police Department to be stolen pawned goods, said property shall be returned to the rightful owner at no cost to such owner.

#### **§139-8. Posting of Pawnbroker Laws and Bylaw**

Every licensed pawnbroker shall post in a conspicuous place in his shop or office a copy of the statutes, bylaws and any regulations relating to pawnbrokers, to be furnished by the Board of Selectmen, and shall put in some suitable and conspicuous place on his shop a sign having his name and occupation legibly inscribed thereon in large letters.

#### **§139-9. Hours of Operation**

The hours of operation may be set by the Board of Selectmen by regulation.

#### **§139-10. Retention of Pawned Items**

Non-perishable articles deposited in pawn with a licensed pawnbroker shall, unless sooner redeemed, be retained by the pawnbroker on the premise for at least four months after the date of deposit; and, if perishable, for at least one month after said date. After the expiration of the applicable period, the pawnbroker may sell the article by public auction, apply the proceeds thereof in satisfaction of the debt or demand and the expense of the notice and sale, and pay any surplus to the person entitled thereto on demand. Not less than ten days prior to the sale, written notice of the same must be made by registered mail to the person entitled to the payment of any surplus at his residence as appearing in the records of the licensed pawnbroker. Proof of registered mail shall be retained on file for (1) year after the date of sale.

Articles of personal apparel shall not be considered of a perishable nature for the purpose of this bylaw.

#### **§139-11. Prohibited Acts**

No licensed pawnbroker shall make a loan directly or indirectly to a minor, knowing or having reason to believe the person to be a minor.

No licensed pawnbroker shall loan money secured by deposit or pledge of firearm, rifle, shotgun or machine gun.

No pawnbroker shall hold a license to sell, rent, or lease a firearm, rifles, shotguns or machine guns.

#### **§139-12. Complaints and Enforcement**

Complaints regarding licensed pawnbrokers shall be made to and may be investigated by the Board of Selectmen and/or the Chief of Police or the Chief's designee. In the event that the Board of Selectmen and/or the Chief of Police or the Chief's designee determines after investigation that this bylaw or regulations of the Board of Selectmen regarding pawnbrokers have been violated, the Board of Selectmen shall cause to be served upon the licensed pawnbroker by certified mail or in hand notice as to the time, date and place of hearing of the charge with a statement of the reasons for its belief that the bylaw has been violated, and of its intended action (i.e., revocation or suspension) with regard thereto. The Board of Selectmen may also initiate the complaint process.

The Board may, however, suspend or revoke a pawnbroker's license without hearing if the public health and safety so require. In such circumstances, the Board must forthwith give notice of the suspension or revocation and serve the pawnbroker by certified mail or in hand with notice of the opportunity for a hearing.

Offenses which may result in the suspension or revocation of a pawnbroker's license include, but are not limited to, the following:

- a) Violation of any provision of this bylaw;
- b) Violation of any provision of the statutes regulating pawnbrokers;
- c) Violation of any provision of any other statute or bylaw.

### **§ 139-13. Gold, Silver and Platinum Dealers**

Whoever is in the business of purchasing gold, silver or platinum shall:

- a) Enter in a book kept for that purpose a description of the item, quantity purchased, the price and name and address of the seller for each and every item regardless of the purchase price;
- b) Furnish a correct and complete record of such transaction by an approved method once daily, or otherwise determined, to the Town of Southwick Police Department or to any person designated by the Board of Selectmen. These records shall be transmitted electronically in a specifically stored format along with any other information deemed necessary by the Board of Selectmen or its designee. No entry shall be erased, obliterated, defaced or changed.
- c) Photograph the item purchased and retain said photograph with the records of the transaction for a period of not less than two (2) years.
- d) Retain purchased items for a period of twenty (20) days on site from the date of purchase.
- e) Keep said record book open to the inspection of the Chief of Police of the Town of Southwick or any other officer having similar duties or any officer authorized by him, or a state police officer.
- f) Any person who sells gold silver or platinum shall be required to show to the buyer prior to said sale identification which includes a photograph of said seller.

### **§139-14. Noncriminal Disposition**

The provisions of this chapter, and any regulation of the Board of Selectmen adopted thereunder, may be enforced by the Board of Selectmen, any Police Officer of the Town of Southwick, by any available means in law or equity, including but not limited to enforcement by noncriminal disposition pursuant to G.L. c. 40, §21D and Article 1, §1-6 of this Code. Each day a violation exists shall constitute separate violation.

When enforced through noncriminal disposition, the penalties shall be as follows:

First violation:	\$100.00
Second violation:	\$200.00
Third and subsequent violations:	\$300.00

**PASSED  
MAJORITY**

**ARTICLE 25:** The Town of Southwick vote to instruct the Board of Selectmen to pursue the designation of Green Community under the Massachusetts Department of Energy Resources (DOER) Green Communities Grant Program.

**Requested by Petition  
FAILED**

**ARTICLE 26:** The Town of Southwick voted to accept as a Town way, Falcon Crest, as shown as an unnamed way on the street layout plan entitled Pine Knoll II Zone R-20 Subdivision of Property, Southwick, Massachusetts for: Greenwood Devel., Inc., 658 Cooper Street, Agawam, MA- Dated Aug. 31, 1989, Rev. 11-15-89 Scale 1" = 80'...D.L. Bean... "which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 281, Page 104; and to see if the Town will further vote to authorize the Board of Selectmen to

acquire by taking by eminent domain pursuant to M.G.L. c. 79, et.seq., M.G.L. c. 83, et.seq. and any other enabling authority an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 27:** The Town of Southwick voted to accept as a Town way, Pine Knoll, as shown as an unnamed way on the street layout plan entitled "Pine Knoll II Devel., Inc., 658 Cooper Street, Agawam, MA- Dated Aug. 31, 1989, Rev. 11-15-89 Scale 1" = 80'...D.L. Bean..." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 281, Page 104; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by taking by eminent domain pursuant to M.G.L. c. 79, et.seq., M.G.L. c. 83, et.seq. and any other enabling authority certain storm water drainage easements, shown on said above referenced plan, including an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 28:** The Town of Southwick voted to accept as a Town way, Deer Run Road as shown as an unnamed way on the street layout plan entitled "Pine Knoll III Zone R-20 Subdivision of Property Southwick, Massachusetts for: Pine Knoll, Inc., 658 Cooper Street, Agawam, Mass- Dated Nov. 22, 1994, Rev. Nov. 13, 1997, Rev. March 19, 1999 Scale 1' = 100' ... D.L. Bean..." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 313, Page 120; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by taking by eminent domain pursuant to M.G.L. c. 79, et.seq., M.G.L. c. 83, et.seq. and any other enabling authority certain utility easements, sanitary sewer, access easements, storm water drainage easements and slope easements shown on the above referenced plan, including an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 29:** The Town of Southwick voted to accept as a Town way, Lauren Lane, formerly known as Foxwoods Drive, as shown on the street layout plan entitled "Pine Knoll III Zone R-20 Subdivision of Property Southwick, Massachusetts for: Pine Knoll, Inc., 658 Cooper Street, Agawam, Mass- Dated Nov. 22, 1994, Rev. Nov. 13, 1997, Rev. March 19, 1999 Scale 1" = 100'...D.L. Bean..." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 313, Page 120; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by taking by eminent domain pursuant to M.G.L. c. 79, et.seq., M.G.L. c. 83, et.seq. and any other enabling authority certain utility easements, sanitary sewer easements, access easements, storm water drainage easements and slope easements, as shown on said referenced plan, including an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 30:** The Town of Southwick voted to accept as a Town way Lauren Lane as shown on the street layout plan entitled "Definitive Subdivision of Property prepared for Lexington Circle Development, Inc., Glen Bluff Subdivision Lauren Lane Southwick, Massachusetts owner Norman Storey...Screenath Associates...Scale 1" = 50' Dated 9/9/94... Revisions Aug. 24, 2000 Redraft Plans/ add Easements Notes etc., Revise street name, 10/2/00 add owner address, 11/21/00 add storm drain easements..." which plan is recorded with Hampden County Registry of Deeds in Book of Plans 322, Page 9 and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift certain drainage easements, culvet

easements, slope easements and rights of way including an easement to use said street for all purposes for which public ways are used in the Town of Southwick or to take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 31:** The Town of Southwick voted to accept as a Town Way Liberty Lane, as shown on a plan entitled "Definitive Subdivision of Property Revised Mar. 27, 2000, Revise Note, Revised Mar 10, 2000 change street and subdivision name, revised Feb, 10, 2000 add note re Easement, Prepared for Bicentennial Development Corporation Liberty Meadow, Liberty Lane Southwick, MA. Screenath Associates...Scale 1" = 40' Date October 12, 1999 Revision #1 10/12/99 Revise Drain Easement Lot 10 & Open Space "recorded in the Hampden County Registry of Deeds in Book of Plans 316 Pages 69-71 inclusive and to see if the Town will further vote to authorize the Board of Selectmen to acquire by taking by eminent domain pursuant to M.G.L. c. 79, et.seq., M.G.L. c. 83, et.seq. and any other enabling authority certain Easements as shown on said plan, for future street access, and stormwater drainage, including easement to use said street for all purposes for which public ways are used in the Town of Southwick or to take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 32:** The Town of Southwick voted to accept as a Town Way Coyote Glen as shown on the street layout plan entitled "Definitive Plan Subdivision of Property Southwick, Massachusetts for (owner) Regal Homes & Development Corp...Date 10-25-2000 "which plan is recorded in the Hampden County Registry of Deeds in Book of Plans 322 Page 58 and to see if the Town will further vote to authorize the Board of Selectmen to acquire by eminent domain pursuant to M.G.L. c. 79, et.seq., M.G.L. c. 83, et.seq. and any other enabling authority certain easements as shown on said plan for storm water drainage, utility and access easements including an easement to use said street for all purposes for which public ways are used in the Town of Southwick or take any other action relative thereto.

**PASSED  
UNANIMOUS**

A Motion was made and seconded to dissolve the Annual Town Meeting at 9:27 PM.

**UNANIMOUS**

A TRUE COPY ATTEST:

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Michelle L. Hill, Town Clerk  
Doings ATM 5.15.12

<b>TOWN OF SOUTHWICK</b>									
<b>RESULTS OF THE PRIMARY ELECTION, Democrats</b>									
THURSDAY SEPTEMBER 6, 2012									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	<b>PCT 1</b>	<b>PCT 2</b>	<b>PCT 3</b>	<b>TOTALS</b>			
<b>SENATOR IN CONGRESS</b>									
<b>BLANKS</b>			<b>30</b>	<b>23</b>	<b>26</b>	<b>79</b>			
<b>ELIZABETH A WARREN</b>	D	X	<b>106</b>	<b>116</b>	<b>122</b>	<b>344</b>			
<b>WRITE IN</b>			<b>7</b>	<b>2</b>	<b>2</b>	<b>11</b>			
<b>TOTALS</b>			<b>143</b>	<b>141</b>	<b>150</b>	<b>434</b>			
<b>REPRESENTATIVE IN CONGRESS</b>									
<b>BLANKS</b>			<b>2</b>	<b>3</b>	<b>2</b>	<b>7</b>			
<b>RICHARD E NEAL</b>	D	X	<b>85</b>	<b>86</b>	<b>111</b>	<b>282</b>			
<b>ANDREA NUCIFORO, JR</b>	D		<b>47</b>	<b>47</b>	<b>33</b>	<b>127</b>			
<b>BILL SHEIN</b>	D		<b>9</b>	<b>5</b>	<b>3</b>	<b>17</b>			
<b>WRITE IN</b>			<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>			
<b>TOTALS</b>			<b>143</b>	<b>141</b>	<b>150</b>	<b>434</b>			
<b>COUNCILLOR</b>									
<b>BLANKS</b>			<b>7</b>	<b>6</b>	<b>11</b>	<b>24</b>			
<b>MICHAEL ALBANO</b>	D		<b>25</b>	<b>53</b>	<b>46</b>	<b>124</b>			
<b>GERRY ROY</b>	D		<b>19</b>	<b>10</b>	<b>14</b>	<b>43</b>			
<b>KEVIN J SULLIVAN</b>	D	X	<b>92</b>	<b>72</b>	<b>78</b>	<b>242</b>			
<b>WRITE IN</b>			<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>			
<b>TOTALS</b>			<b>143</b>	<b>141</b>	<b>150</b>	<b>434</b>			
<b>SENATOR IN GENERAL COURT</b>									
<b>BLANKS</b>			<b>132</b>	<b>116</b>	<b>131</b>	<b>379</b>			
<b>WRITE IN</b>			<b>11</b>	<b>25</b>	<b>19</b>	<b>55</b>			
<b>TOTALS</b>			<b>143</b>	<b>141</b>	<b>150</b>	<b>434</b>			

TOWN OF SOUTHWICK									
RESULTS OF THE PRIMARY ELECTION, Democrats									
THURSDAY SEPTEMBER 6, 2012									
OFFICIAL RESULTS									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
REPRESENTATIVE IN GENERAL COURT									
BLANKS			49	28	131	208			
SAMUEL S DiSANTI, JR	D	X	93	112	19	224			
WRITE IN			1	1	0	2			
TOTALS			143	141	150	434			
CLERK OF COURTS									
BLANKS			3	4	4	11			
THOMAS ASHE	D		43	45	38	126			
JOHN P DaCRUZ	D		16	4	17	37			
LINDA A STEC DiSANTI	D		27	22	30	79			
LAURA GENTILE	D	X	54	66	60	180			
WRITE IN			0	0	1	1			
TOTALS			143	141	150	434			
REGISTER OF DEEDS									
BLANKS			39	32	27	98			
DONALD E ASHE	D	X	104	109	119	332			
WRITE IN			0	0	4	4			
TOTALS			143	141	150	434			
VOTER REGISTRATION 08/17/2012									
TOTAL DEMOCRATS REGISTERED			462	474	453	1389			
UNENROLLED VOTED AS DEMOCRAT			51	54	61	166			
TOTAL VOTED AS DEMOCRATS SEPTEMBER 6, 2012			143	141	150	434			
% VOTED SEPTEMBER 6, 2012			27.88%	26.70%	29.18%	27.91%			
A TRUE COPY ATTEST:									
Michelle L. Hill									

TOWN OF SOUTHWICK									
RESULTS OF THE PRIMARY ELECTION, Republicans									
THURSDAY SEPTEMBER 6, 2012									
OFFICIAL RESULTS									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
SENATOR IN CONGRESS									
BLANKS			4	4	4	12			
SCOTT P BROWN	R	X	118	84	70	272			
WRITE IN			1	0	0	1			
TOTALS			123	88	74	285			
REPRESENTATIVE IN CONGRESS									
BLANKS			112	81	68	261			
WRITE IN			11	7	6	24			
TOTALS			123	88	74	285			
COUNCILLOR									
BLANKS			17	18	19	54			
MICHAEL F CASE	R		53	30	21	104			
MICHAEL FRANCO	R	X	52	40	34	126			
WRITE IN			1	0	0	1			
TOTALS			123	88	74	285			
SENATOR IN GENERAL COURT									
BLANKS			11	3	9	23			
MICHAEL R KNAPIK	R	X	110	84	65	259			
WRITE IN			2	1	0	3			
TOTALS			123	88	74	285			

TOWN OF SOUTHWICK									
RESULTS OF THE PRIMARY ELECTION, <i>Republicans</i>									
THURSDAY SEPTEMBER 6, 2012									
OFFICIAL RESULTS									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
REPRESENTATIVE IN GENERAL COURT									
BLANKS			10	4	7	21			
NICHOLAS A BOLDYGA	R	X	111	84	67	262			
WRITE IN			2	0	0	2			
TOTALS			123	88	74	285			
CLERK OF COURTS									
BLANKS			109	80	68	257			
WRITE IN			14	8	6	28			
TOTALS			123	88	74	285			
REGISTER OF DEEDS									
BLANKS			114	81	69	264			
WRITE IN			9	7	5	21			
TOTALS			123	88	74	285			
VOTER REGISTRATION 08/17/2012									
TOTAL REPUBLICAN REGISTERED			564	391	455	1410			
UNENROLLED VOTED AS REPUBLICAN			36	42	34	112			
TOTAL VOTED AS REPUBLICAN SEPTEMBER 6, 2012			123	88	74	285			
% VOTED SEPTEMBER 6, 2012			20.50%	20.32%	15.13%	18.73%			
A TRUE COPY ATTEST:									
Michelle L. Hill									



<b>TOWN OF SOUTHWICK</b>											
<b>RESULTS OF THE PRIMARY ELECTION, Green Rainbow</b>											
THURSDAY SEPTEMBER 6, 2012											
<b>OFFICIAL RESULTS</b>											
	Party	Inc.	PCT 1		PCT 2		PCT 3		TOTALS		
<b><u>SENATOR IN CONGRESS</u></b>											
BLANKS				0	0	0	0				
WRITE IN				0	0	0	0				
TOTALS				0	0	0	0				
<b><u>REPRESENTATIVE IN CONGRESS</u></b>											
BLANKS				0	0	0	0				
WRITE IN				0	0	0	0				
TOTALS				0	0	0	0				
<b><u>COUNCILLOR</u></b>											
BLANKS				0	0	0	0				
WRITE IN				0	0	0	0				
TOTALS				0	0	0	0				
<b><u>SENATOR IN GENERAL COURT</u></b>											
BLANKS				0	0	0	0				
WRITE IN				0	0	0	0				
TOTALS				0	0	0	0				

TOWN OF SOUTHWICK										
RESULTS OF THE PRIMARY ELECTION, Green Rainbow										
THURSDAY SEPTEMBER 6, 2012										
OFFICIAL RESULTS										
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS				
REPRESENTATIVE IN GENERAL COURT										
BLANKS			0	0	0	0				
WRITE IN			0	0	0	0				
TOTALS			0	0	0	0				
CLERK OF COURTS										
BLANKS			0	0	0	0				
WRITE IN			0	0	0	0				
TOTALS			0	0	0	0				
REGISTER OF DEEDS										
BLANKS			0	0	0	0				
WRITE IN			0	0	0	0				
TOTALS			0	0	0	0				
VOTER REGISTRATION 08/17/2012										
TOTAL VOTED SEPTEMBER 6, 2012			0	0	0	0				
% VOTED SEPTEMBER 6, 2012			#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!				
A TRUE COPY ATTEST:										
Michelle L. Hill										

**DOINGS AT THE SPECIAL TOWN MEETING**  
**COMMONWEALTH OF MASSACHUSETTS**  
**OCTOBER 10, 2012**  
**6:30 p.m.**

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:40 PM on Wednesday, October 10, 2012 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 288 registered voters in attendance at the start of the meeting.

The following registered voters were appointed as tellers for the meeting:

Terrance Mish                  Christine Petraglia                  Jennifer Whalley                  T.J. Welch

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since May 15, 2012)*

*John H. Westcott, Jr. worked for the Town in a part time capacity in the Maintenance Department. He was a very gifted artisan and carpenter.*

*Carrie L. Arnold was on the Finance Committee in the early 1980's and on the Bi-Centennial Group in the 1970's.*

*Claire F. Dougenik was an employee of the Town in the Accounting Department and served on the Finance Committee in the late 1980's.*

*William C. Cook was the Plumbing Inspector for the Town of Southwick for over 20 years.*

All US Servicemen and Women

Advancement Placement United States Government Class.  
*(Assistance with microphones and lighting)*

*Jessica Baker                  Austin Decosmo                  Alex Blackburn*  
*Teddy McCormick                  Jon Reardon*

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector	Jeff Neece, DPW Director
Benjamin Coyle, Town Counsel Attorney	Carol DellaGiustina, Assistant Town Accountant
Linda Carr, Town Accountant	Ron Michalski, Tighe & Bond
Rob Levesque, Levesque Associates	

**UNANIMOUS**

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

**UNANIMOUS**

**ARTICLE 1.** The Town of Southwick voted to acquire by gift the property known as Whalley Park from John H. Whalley, 3<sup>rd</sup> and Kathy A. Whalley which shall be owned by the Town of Southwick, as Trustee, in trust for the benefit of the Inhabitants of the Town of Southwick; the property to be subject to a permanent deed restriction limiting the use of the property to the purposes for which it is acquired; and a portion of the property referred to as Restricted Areas to be subject to protection and use provisions consistent with and similar to the provisions of Sections 31-33 of Chapter 184 of the General Laws and in compliance with the Massachusetts Wetlands Protection Act; and to authorize the Board of Selectmen on behalf of the Town of Southwick as Trustee to execute any and all documents necessary to effectuate such a restriction on the Restricted Areas in a form and manner consistent with the General Laws of the Commonwealth of Massachusetts, subject to Town Counsel approval. The property known as Whalley Park is more particularly bounded and described as follows, and is to be conveyed subject to the following trusts and restrictions:

**PARCEL ONE:**

The land in Southwick, Hampden County, Commonwealth of Massachusetts more particularly bounded and described as follows:

Beginning at the northwest corner of the premises conveyed on the southerly side of Powder Mill Road, so-called, thence

<b>Easterly</b>	along land now or formerly of Dooley, land of Gillett Farm and Flower Farm, Inc., land now or formerly of Galpin; thence
<b>Southerly</b>	along land now or formerly of George W. Phelps; thence
<b>Easterly</b>	along land now or formerly of George W. Phelps and land of Noble; thence
<b>Southerly</b>	along old canal and land of Noble, land of Town of Southwick, and land of King; thence
<b>Westerly</b>	along land of George W. Phelps and Charles Phelps; thence
<b>Northerly</b>	along land of Keenan and Madden; thence
<b>Westerly</b>	along land of Keenan and Madden; thence
<b>Northerly</b>	along land of Charles H. Phelps; thence
<b>Westerly</b>	along land of Charles H. Phelps at top of hill; thence
<b>Southerly</b>	along land of Charles H. Phelps; thence
<b>Westerly</b>	along land of Timothy J. Malone and bottom of hill; thence
<b>Northeasterly</b>	along land of Altobello about 290 feet to an iron pipe; thence
<b>Northwesterly</b>	along land of Altobello about 271 feet to an iron pipe; thence
<b>Westerly</b>	along land of said Altobello about 111 feet to an iron pipe at Powder Mill Road, so-called; thence
<b>Northerly</b>	along said Road to the place of beginning, containing about sixty (60) acres, and Being a portion of the second tract described in a deed of Charles H. Phelps to George H. Phelps dated July 31, 1911, and recorded in the Hampden County Registry of Deeds in Book 806, Page 374.

**Excepting** so much of the above described premises as was conveyed by Regal Homes and Development Corporation to American Legion – Southwick Post No. 338, Inc. by deed dated August 12, 2005 recorded in the Hampden County Registry of Deeds in Book 15259, Page 45, being Parcel A as shown on a plan recorded in the Hampden County Registry of Deeds in Book of Plans 337, Page 44.

**Subject** to a right of way to George W. Phelps, his heirs, executors, administrators and assigns of ten (10) feet in width along the present roadway leading from Powder Mill Road near the northwest corner of the conveyed premises and running thence easterly along the conveyed premises to other premises of George W. Phelps for general purposes of travel back and forth, on foot or with animals and/or vehicles, in person or by servants or agents. (See reservation in the deed from George W.

Phelps to Arthur T. King et ux, dated November 22, 1944, recorded in the Hampden County Registry of Deeds in Book 1792, Page 358).

**Being** the same premises conveyed to the **Grantor** by deed from Regal Homes and Development Corporation, dated December 7, 2007, and recorded in the Hampden County Registry of Deeds in Book 17064, Page 19.

#### **PARCEL TWO:**

The land in Southwick, Hampden County, Massachusetts, being shown as Parcel 2 on a plan of lots entitled, "Plan of Land in Southwick, Mass. Surveyed for Andrew G. Plakias" dated December 1980, and recorded in Hampden County Registry of Deeds, Book of Plans 195, Pages 106 and 107, said Parcel 2 is more particularly bounded and described as follows:

<b>Northwesterly</b>	by Powder Mill Road, two hundred five (205) feet;
<b>Northerly</b>	by land now or formerly of King, as shown on said plan, one hundred eleven (111) feet;
<b>Northeasterly</b>	by said land now or formerly of said King, two hundred seventy-one and 15/100 (271.15) feet;
<b>Southeasterly</b>	by land now or formerly of said King, two hundred ninety and 05/100 (290.05) feet;
<b>Southwesterly</b>	by land now or formerly of one Malone, as shown on said plan, two hundred fifty-one and 99/100 (251.99) feet; and
<b>Westerly</b>	by Parcel 1, as shown on said plan, one hundred forty-nine (149) feet.

**Being** the same premises conveyed to the **Grantor** by deed from John C. Auth, Trustee of the Richard C. Plakias Irrevocable Trust, and as Executor of the Estate of Richard C. Plakias, dated February 7, 2008, recorded in the Hampden County Registry of Deeds in Book 17215, Page 483.

#### **PARCEL THREE:**

All of the **Grantor's** right, title, and interest in and to the easements, rights, and rights of way conveyed in a certain Easement Deed from The American Legion Southwick Post No. 338, Inc., otherwise sometimes known as American Legion Post No. 338, Inc., to John H. Whalley, 3<sup>rd</sup> and Kathy A. Whalley by deed dated June 3, 2010, recorded in the Hampden County Registry of Deeds in Book 18649, Page 235.

#### **PARCEL FOUR:**

All of the **Grantor's** right, title, and interest in and to the easements, rights, and rights of way conveyed in a certain Easement Deed from Southwick Recreational Center, Inc. to John H. Whalley, 3<sup>rd</sup> and Kathy A. Whalley, by deed dated June 3, 2010, recorded in the Hampden County Registry of Deeds in Book 18504, Page 372.

**The real estate, rights, and interests hereby conveyed (hereinafter referred to as the "Property") are conveyed to the Grantee IN TRUST, in perpetuity, subject to the following terms, provisions, conditions, restrictive covenants, and restrictions:**

1. The **Property** is donated by the Grantors, John H. Whalley, 3<sup>rd</sup> and Kathy A. Whalley, to be known and designated as Whalley Park in memory of the late John H. Whalley, IV. Neither the **Property**, nor any part thereof, shall be dedicated to or named for any other person or entity.

2. The **Property** herein conveyed is to be owned and managed by the Town of Southwick, as Trustee, for the benefit of the Inhabitants of the Town of Southwick; but the Board of Selectmen may delegate management of the **Property** to the Park and Recreation Commission of the Town of

Southwick (or any successor agency) to act as its representative in carrying out the objectives and purposes of this trust.

3. The easements, rights, and rights of way conveyed to the Grantee under and pursuant to **PARCELS THREE** and **FOUR** hereof are subject to the terms, covenants, conditions, and other provisions set forth in the Easement Deeds referred to therein.

4. **Trust Provisions.** That portion of the real estate comprising **PARCELS ONE** and **TWO** conveyed hereunder shall be set apart, dedicated, treated, and maintained by the Town of Southwick for the benefit of its Inhabitants subject to the following conditions, provisions, and restrictions:

a. **Purpose.** Subject to the provisions of paragraph 5 below, the purpose of this trust shall be to hold and manage the **Property** herein conveyed exclusively for charitable, entertainment, athletic, and recreational purposes in the form of a park or playground for the use and benefit of the Inhabitants and youth of the Town of Southwick, Hampden County, Commonwealth of Massachusetts, and to prepare, beautify, embellish, and maintain the same for charitable, entertainment, athletic, and recreational purposes.

b. **Prohibited Acts and Uses.** Subject to exceptions set forth herein, neither the Grantee nor its successors or permitted assigns, if any, shall perform or permit the following acts and uses which are prohibited on, above, and below the **Property**:

- i. The **Property** is conveyed hereunder for the use and enjoyment of the Inhabitants of the Town of Southwick and entry to the **Property** shall at all times be free of charge, and no money shall be demanded or received by the Town of Southwick in respect of entry to the **Property** for any use or enjoyment of the same by said Inhabitants. Notwithstanding the foregoing, the Town of Southwick may charge entrance and/or admission fees with regard to special events conducted on the **Property**, such as circuses, carnivals, fairs, outdoor amusements, entertainments, and attractions.
- ii. No act or thing that may tend to cause injury or disfigurement of the **Property** or that may interfere with any authorized use of the **Property** by the public is to be permitted on the real estate described in this deed.
- iii. No commercial signs or other advertising shall be permitted on the **Property**. Notwithstanding the foregoing, the Grantee is authorized and permitted to advertise events to be conducted on the **Property** as well as concessions for the sale of food and/or beverages on the **Property** at such events.
- iv. This conveyance is made on the express condition that the **Property** conveyed shall be forever held in trust for the use and enjoyment of the Inhabitants of the Town of Southwick in accordance with the terms and provisions contained herein.
- v. Neither the **Property**, nor any part thereof, may be subdivided, sold, conveyed, exchanged, transferred, or encumbered.
- vi. Neither the **Property**, nor any part thereof, may be used for commercial, business, residential, or industrial purposes.
- vii. Neither the **Property**, nor any part thereof, may be used for any other municipal purpose not specifically set forth herein.
- viii. Neither the **Property**, nor any part thereof, may be used for any purpose not herein specifically authorized, nor any other use or activity which is inconsistent with the purposes of this trust or which would materially impair the trust's interests.

c. **Permitted Acts and Uses.** The Grantee, its successors or permitted assigns, if any, shall have the right to conduct and permit the following activities and uses on the **Property**, but only if such uses do not materially impair the purposes of the trust:

- i. Park and playground activities.
- ii. Active and passive recreational activities.

- iii. Field and athletic sports and sport contest activities.
- iv. Circuses, carnivals, fairs, and outdoor amusements, entertainments, and attractions for the purpose of raising funds to maintain the **Property** which do not materially alter or degrade the **Property**.
- v. Entertainment, recreation, and social interaction activities of children and youth.
- vi. Fishing, boating, hiking, horseback riding, cross-country skiing, and other recreational activities that do not materially alter or degrade the **Property**.
- vii. Preparation, beautification, embellishment, and maintenance of the **Property** in order to carry out the purposes of this trust.
- viii. Construction of improvements on the **Property** not inconsistent with the purposes of this trust and which would not materially impair the trust's interests.
- ix. The Town of Southwick is authorized to permit Southwick Recreation Center, Inc. (or any successor entity) to conduct youth and adult athletic and sporting events on the **Property** as long as the said Southwick Recreation Center, Inc. (or any successor entity) donates to the Town of Southwick, as Trustee, a reasonable amount of funds to assist in maintaining the **Property**. The degree and manner of any such permitted use, and the amount of funds required to be paid to assist in maintenance of the **Property**, shall be at the sole discretion of the Town of Southwick, as Trustee.

d. **Enforceability.** (i) Ten (10) registered voters of the Town of Southwick shall have the right to enforce these trust provisions by appropriate legal proceedings and to obtain injunctive and other equitable relief (there being no adequate remedy at law) against any violations hereof, including, without limitation, relief requiring restoration of the **Property** to its condition prior to the time of any such injury. The rights of enforcement hereby granted shall be in addition to, and not in limitation of, any other rights and remedies available to the inhabitants of the Town of Southwick for the enforcement of these trust provisions. (ii) Said registered voters seeking to bring legal proceedings to enforce these trust provisions shall cooperate with the Grantee named in this deed for a reasonable period of time prior to resorting to legal means in resolving issues concerning violations provided that the objectionable actions have ceased and there is no ongoing diminution of the purposes of the trust set forth in these provisions. (iii) Nothing contained in these trust provisions shall be construed to entitle the inhabitants or registered voters of the Town of Southwick to bring any actions against the Grantee named in this deed for any injury to or change in the **Property** resulting from causes beyond the control of the said Grantee named in this deed, including but not limited to fire, flood, storm and earth movement, or from any prudent action taken by the said Grantee under emergency conditions to prevent, abate, or mitigate significant injury to the **Property** resulting from such causes.

e. **Amendment.** If circumstances arise under which an amendment to or modification of these conservation provisions would be appropriate, the Grantors and the Grantee named in this deed may jointly amend these trust provisions; provided that no amendment shall be allowed that will affect the qualification of these trust provisions under any applicable laws, including Section 170(h) of the Internal Revenue Code of 1986, as amended. Any amendments to these trust provisions shall occur only in exceptional circumstances. Amendments should only be made to correct errors or oversights, to clarify ambiguities, or where circumstances arise in the future that render the purpose of the provisions impossible to accomplish. Any amendment shall be consistent with the purposes of these trust provisions, shall not affect their perpetual duration, and, if applicable, shall comply with the provisions of Art. 97 of the Amendments to the Massachusetts Constitution. Any amendment shall be recorded in the Hampden County Registry of Deeds.

f. **General Provisions.** (i) These trust provisions shall run with the **Property** in perpetuity, and shall be enforceable against any person or entity holding any interest in said **Property**. (ii) The interpretation and performance of these trust provisions shall be governed by the laws of the Commonwealth of Massachusetts. (iii) Any general rule of construction to the contrary

notwithstanding, these trust provisions shall be liberally construed to give effect to the purpose of this trust. (iv) If any provision in these trust provisions is found to be ambiguous, any interpretation consistent with the purpose of these trust provisions that would render the provision valid shall be favored over any interpretation that would render it invalid. (v) If any provision of these trust provisions or the application thereof to any person or entity or circumstance is found to be invalid, the remainder of the provisions of this trust shall not be affected thereby. (vi) If at any time in the future a court of competent jurisdiction orders the **Property**, or any part thereof, to be sold, conveyed, exchanged, encumbered, or otherwise transferred, then in no event shall said sale, conveyance, encumbrance, or transfer result in a merger of these trust provisions into the fee interest in the **Property**. By acceptance of the conveyance of the **Property** set forth in this deed, the Grantee hereunder agrees not to sell, convey, exchange, encumber, or otherwise transfer any interest in the **Property** pursuant to any said court order without having first assigned these trust provisions to ensure that said merger does not occur and that the benefits of the **Property** shall be devoted to the trust purposes for which it is established.

**5. Conservation Provisions.** That portion of **PARCEL ONE** and **PARCEL TWO** of the real estate conveyed hereunder shown on the plan hereinafter referred to as Protected Open Space Area "A", Protected Open Space Area "B", and Protected Open Space Area "C", and designated as a jurisdictional Resource Area (as defined at 310 CMR 10.04 Resource Area of the Massachusetts Wetlands Protection Act Regulations), which are Bank (Inland) [as defined at 310 CMR 10.54(2)], Bordering Vegetated Wetland [as defined at 310 CMR 10.55(2)], Land Under Water Bodies and Waterways [as defined at 310 CMR 10.56(2)], Land Subject to Flooding [as defined at 310 CMR 10.57(2)], and Riverfront Area [as defined at 310 CMR 10.58(2)] as shown on a plan prepared by R Levesque Associates, Inc., Westfield, Massachusetts, entitled "Conservation Restriction Plan 42 Powder Mill Road Southwick, Massachusetts Surveyed and Mapped For Mr. John Whalley", dated December 16, 2011, a copy of which is attached hereto as Exhibit A and made a part hereof by reference ( hereinafter referred to as the "Restricted Areas")(said plan being recorded in the Hampden County Registry of Deeds in **Book of Plans 362, Page 91**), shall be subject to the following conditions, provisions, and restrictions:

a. **Purpose.** To provide for the protection and use of the "Restricted Areas" in a manner consistent with and similar to the provisions of Sections 31-33 of Chapter 184 of the General Laws and otherwise by law, which shall include compliance with the Massachusetts Wetlands Protection Act, MGL Chapter 131, Section 40. The purpose of these conservation provisions is to assure that the Restricted Areas will be maintained in their current condition in perpetuity and for conservation purposes, predominantly in a natural, scenic and undeveloped condition, and to prevent any use or change that would materially impair or interfere with its conservation and preservation values. These values include those set forth in 310 CMR 10.00, including but not limited to the following:

- **Bordering Vegetated Wetlands Protection:** The Restricted Areas contain Bordering Vegetated Wetlands that are significant to protect the private or public water supply; to protect groundwater supply; to provide flood control; to prevent storm damage; to prevent pollution; to protect wildlife habitat; and to protect fisheries.
- **Floodplain Protection:** The Restricted Areas contain floodplain within the following wetland resource areas: Land Under Water, Bordering Vegetated Wetlands, and Isolated Vegetated Wetlands subject to flooding. The interests that are protected are described above, and such areas are significant to provide flood control, to prevent storm damage, and to protect wildlife habitat.
- **Wildlife Habitat Protection:** The Restricted Areas contain wetland resource areas that are all significant to the protection of wildlife habitat.



**b. Prohibited Acts and Uses.** Subject to the exceptions set forth herein, and except as set forth in any Order of Conditions issued by the Conservation Commission of the Town of Southwick previous to the execution of this deed, neither the Grantee nor its successors or permitted assigns, if any, shall perform or permit the following acts and uses which are prohibited on, above, and below the Restricted Areas:

- i. Placement of structures, pilings, or impervious surfaces on, above or under the Restricted Areas;
- ii. Any alteration of the substrate, mining, excavating, dredging or removing from the Restricted Areas soil, loam, peat, gravel, sand, rock or other mineral resource or natural deposit or otherwise make topographical changes to the area;
- iii. Placing, filling, storing or dumping on the Restricted Areas of soil, refuse, trash, vehicle bodies or parts, rubbish, debris, junk, waste or other substance or material whatsoever or the installation of underground storage tanks, or the discharge of fill as defined under 314 CMR 9.02 of the Massachusetts Clean Waters Act Regulations, as amended;
- iv. Landscaping, mechanical mowing, cutting, removing or otherwise destroying or disturbing trees, grasses or other indigenous plant species;
- v. Activities detrimental to drainage, flood control, water conservation, water quality, erosion control, soil conservation, or archaeological conservation;
- vi. Use, parking or storage of vehicles including motorcycles, mopeds, all-terrain vehicles, trail bikes, or any other motorized vehicles on the Restricted Areas except for vehicles necessary for public safety (i.e., fire, police, ambulance, other government officials) in carrying out their lawful duties;
- vii. The disruption, removal, or destruction of the stone walls or granite fence posts on the Restricted Areas;
- viii. Subdivision or conveyance of a part or portion of the Restricted Areas alone, or division or subdivision of the Restricted Areas (as compared to conveyance of the Restricted Areas in their entirety), and no portion of the Restricted Areas may be used towards building or development requirements on this or any other parcel.
- ix. The use of the Restricted Areas for commercial recreation, business, residential or industrial use.
- x. Any other use of the Restricted Areas or activity thereon which is inconsistent with the purpose of these conservation provisions or which would materially impair its conservation interests.

**c. Permitted Acts and Uses.** The Grantee, its successors or permitted assigns, if any, shall have the right to conduct and permit the following activities and uses on the Restricted Areas, but only if such uses and activities do not materially impair the purpose of these conservation provisions.

- i. Recreational Activities. Fishing, boating, hiking, horseback riding, cross-country skiing and other non-motorized outdoor recreational activities that do not materially alter the landscape and do not degrade environmental quality;
- ii. Vegetation Management. In accordance with generally accepted forest management practices, removing of brush, and selective *de minimis* pruning and cutting to prevent, control or remove hazards, disease, insect or fire damage, or to preserve the present condition of the Restricted Areas, including vistas, woods roads, fence lines and trails and meadows.
- iii. Non-native or Nuisance Species. The removal of non-native or invasive species, the interplanting of native species, and the control of species in a manner that minimizes damage to surrounding, non-target species and preserves water quality.
- iv. Composting. The stockpiling and composting of stumps, trees and brush limbs and similar biodegradable materials originating on the Restricted Areas, provided that such stockpiling and composting is in locations where the presence of such activities will not have a deleterious impact on the purposes (including scenic values) of this restriction;

- v. Wildlife Habitat Improvement. Measures designed to restore native biotic communities, or to maintain, enhance or restore wildlife, wildlife habitat, or rare or endangered species including selective planting of native trees, shrubs and plant species;
- vi. Archaeological Investigations. The conduct of archaeological activities, including without limitation survey, excavation and artifact retrieval, following submission of an archaeological field investigation plan and its approval in writing by Grantee and the State Archaeologist of the Massachusetts Historical Commission (or appropriate successor official);
- vii. Future Floodplain Impacts. Activities necessary for mitigation with regard to bordering land subject to flooding as allowed by applicable federal, state or local law or regulation;
- viii. Trails and Boardwalks. The marking, clearing and maintenance of footpaths and trails; and the construction and maintenance of boardwalks if permissible under the Massachusetts Wetlands Protection Act. Trails are to be not wider than six (6) feet;
- ix. Signs. The erection, maintenance and replacement of signs with respect to hunting, trespass, trail access, identity and address of the occupants, and the protected conservation values;
- x. Other Uses. Such other non-prohibited activities expressly approved in writing by the Conservation Commission of the Town of Southwick (or any successor agency), in its sole and exclusive discretion, which permission may only be given if the said Conservation Commission (or successor agency) expressly finds that the activity is consistent with, and does not materially impair, the purposes or conservation values of the Restricted Areas; and
- xi. Permits. The exercise of any right under this sub-paragraph b. shall be in compliance with zoning, the Massachusetts Wetlands Protection Act, and all other applicable federal, state and local laws, rules, regulations, and permits. The inclusion of any right hereunder which may require a permit from a public agency does not imply that any public agency takes any position whether such permit should be issued.

d. **Enforceability.** (i) The Conservation Commission of the Town of Southwick (and any successor agency) shall have the right to enforce these conservation provisions by appropriate legal proceedings and to obtain injunctive and other equitable relief (there being no adequate remedy at law) against any violations hereof, including, without limitation, relief requiring restoration of the Restricted Areas to their condition prior to the time of any such injury. The rights of enforcement hereby granted shall be in addition to, and not in limitation of, any other rights and remedies available to the said Conservation Commission of the Town of Southwick for the enforcement of these conservation provisions. (ii) The Conservation Commission of the Town of Southwick (and any successor agency) shall cooperate with the Grantee named in this deed for a reasonable period of time prior to resorting to legal means in resolving issues concerning violations provided that the objectionable actions have ceased and there is no ongoing diminution of the conservation values of these conservation provisions. (iii) Enforcement of the terms of these conservation provisions shall be at the discretion of Conservation Commission of the Town of Southwick (and any successor agency); and any election by the said Conservation Commission as to the manner and timing of its right to enforce these conservation provisions or otherwise exercise its rights hereunder shall not be deemed or construed to be a waiver of such rights. (iv) Nothing contained in these conservation provisions shall be construed to entitle the Conservation Commission of the Town of Southwick (or any successor agency) to bring any actions against the Grantee named in this deed for any injury to or change in the Restricted Areas resulting from causes beyond the control of the said Grantee named in this deed, including but not limited to fire, flood, storm and earth movement, or from any prudent action taken by the said Grantee under emergency conditions to prevent, abate, or mitigate significant injury to the Restricted Areas resulting from such causes.

e. **Extinguishment.** If circumstances arise in the future such as render the purpose of these conservation provisions impossible to accomplish, this restriction can only be terminated or extinguished, whether in whole or in part, by a court of competent jurisdiction under applicable law.

f. **Amendment.** If circumstances arise under which an amendment to or modification of these conservation provisions would be appropriate, the Grantee named in this deed and the Conservation Commission of the Town of Southwick (or any successor agency) may jointly amend these conservation provisions; provided that no amendment shall be allowed that will affect the qualification of these conservation provisions or the status of the said Conservation Commission under any applicable laws, including Section 170(h) of the Internal Revenue Code of 1986, as amended. Any amendments to these conservation provisions shall occur only in exceptional circumstances. Amendments should only be made to correct errors or oversights, to clarify ambiguities, to render a gain in conservation value, or where circumstances arise in the future that render the purpose of the restriction impossible to accomplish. Any amendment shall be consistent with the purposes of these conservation provisions, shall not affect their perpetual duration, advance notice shall be given to the Massachusetts Department of Environmental Protection (or any successor agency), and, if applicable, shall comply with the provisions of Art. 97 of the Amendments to the Massachusetts Constitution. Any amendment shall be recorded in the Hampden County Registry of Deeds.

g. **General Provisions.** (i) These conservation provisions shall run with the property designated as the Restricted Areas in perpetuity, and shall be enforceable against any person or entity holding any interest in said property. (ii) The interpretation and performance of these conservation provisions shall be governed by the laws of the Commonwealth of Massachusetts. (iii) Any general rule of construction to the contrary notwithstanding, these conservation provisions shall be liberally construed to give effect to the purpose of this restriction and the policy and purposes of Massachusetts General Laws Chapter 184, Sections 31-33, as amended. (iv) If any provision in these conservation provisions is found to be ambiguous, any interpretation consistent with the purpose of these conservation provisions that would render the provision valid shall be favored over any interpretation that would render it invalid. (v) If any provision of these conservation provisions or the application thereof to any person or entity or circumstance is found to be invalid, the remainder of the provisions of this restriction shall not be affected thereby. (vi) If at any time in the future a court of competent jurisdiction orders the **Property**, or any part thereof, to be sold, conveyed, or otherwise transferred, then in no event shall said sale, conveyance, or transfer result in a merger of these conservation provisions into the fee interest in the **Property**. By acceptance of the conveyance of the **Property** set forth in this deed, the Grantee hereunder agrees not to sell, convey, or otherwise transfer any interest in the **Property** pursuant to any said court order without having first assigned these conservation provisions to ensure that said merger does not occur.

Or take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 2.** The Town of Southwick voted to appropriate and transfer the sum of \$1,121,520.00 from the FY2013 Community Preservation General Unreserved Fund for the purpose of installing Capital Improvements, Rehabilitating and Preserving the property known as Whalley Park for the benefit of the Town of Southwick for recreational use and purposes in accordance with M.G.L. c. 44B et. seq.

**MOTION:** To see if the Town will vote to appropriate and transfer the sum of \$1,121,520.00 from FY 2013 Community Preservation General Unreserved Fund for the purpose of installing Capital Improvements, Rehabilitating and Preserving the property known as Whalley Park for the benefit of the Town of Southwick for recreational use and purposes in accordance with M.G.L. c. 44B et. seq.

**AMENDED MOTION:**

The Town of Southwick voted to appropriate and transfer the sum of \$1,121,520.00 from Community Preservation General Unreserved Fund for the purpose of installing Capital Improvements, Rehabilitating and Preserving the property known as Whalley Park for the benefit of the Town of Southwick for recreational use and purposes in accordance with M.G.L. c. 44B et. seq.

Or take any other action relative thereto

**AMENDED MOTION & ARTICLE PASSED  
MAJORITY**

**ARTICLE 3.** The Town of Southwick voted to accept the donation of a fully constructed, permitted and installed pavilion from John H. Whalley, 3<sup>rd</sup> and Kathy A. Whalley to be erected at Whalley Park which is intended to be a completed pavilion and shall not require the expenditure of any funds appropriated from the Town or the Community Preservation Fund in order for it to be a completed, fully functional pavilion for use by the inhabitants of the Town of Southwick at Whalley Park, or take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 4.** The Town of Southwick voted to accept a donation of the sum of \$100,000.00 from John H. Whalley, 3<sup>rd</sup> and Kathy A. Whalley to hold in trust for the purpose of repairing and maintaining Whalley Park.

Or take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 5.** The Town of Southwick voted to appropriate \$2,200,000.00 to pay costs of the sewer interceptor project, including the payment of all costs incidental and related thereto, to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, and to determine whether betterments shall be assessed to pay costs of this project.

Or take any other action relative thereto.

**MOTION:** That the sum of \$2,200,000.00 is appropriated to pay costs of the sewer interceptor project, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7(1) and 8(20) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. No funds shall be borrowed or expended hereunder unless the Selectmen shall have determined that this project has been awarded a grant from the United States Department of Agriculture, Rural Development Agency, or any similar entity, in the amount of at least \$621,000.00. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants awarded to the Town on account of this project. Betterments shall be assessed to recover all associated costs to the Town of this portion of the Town's sewer project that are not offset by grants.

**AMENDED MOTION:** To have the words “by taxation” be removed.

**MOTION NOT ACCEPTED**

**ARTICLE PASSED  
DECLARED 2/3 VOTE**

**187- Yes**

**14- No**

**ARTICLE 6.** The Town of Southwick voted to raise, borrow and/or appropriate the sum of Five Hundred Forty Thousand and 00/100 (\$540,000.00) Dollars for the acquisition of a parcel of land of consisting of approximately 135 +/- acres owned by the Seth Kellogg and Constance Kellogg as Trustees of the Constance Kellogg Trust, and Kellogg Brothers, Inc. as described on Assessors Map/Parcel 014/001, 015/006 and 031/004. Said parcel of land to be managed and controlled by the Conservation Commission of the Town of Southwick in accordance with M.G.L. c. 40, §8C for conservation and passive recreation purposes, and to meet said appropriation with funds transferred and/or borrowed in accordance with the Community Preservation Act (M.G.L. c. 44B, et. seq.) and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any notes that may be necessary for that purpose, as authorized by M.G.L. c. 44, et. seq., or any other enabling authority. Further to authorize the Board of Selectmen to file on behalf of the Town of Southwick any and all applications deemed necessary under the Local Access for Natural Diversity Act (M.G.L. c.132A, §11) or any other applications for funds in any way connected with the scope and intent of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized, as they deem appropriate subject to town counsel approval, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with M.G.L. c. 184 as required by Section 12(a) of Chapter 44B of the General Laws, as may be necessary on behalf of the Town of Southwick to effectuate said purchase. Said conservation restriction may be granted to the Winding River Conservancy, an organization qualified and willing to hold such a restriction, or take any other action relative thereto.

**MOTION:** To see if the Town will vote to appropriate and transfer the sum of \$185,000.00 from the FY 2013 Community Preservation Open Space Fund Account which represents the required contribution of the Town to supplement the Local Acquisition for Natural Diversity Land Grant provided by Article 97 of the Amendments to the Massachusetts Constitution to purchase 135 +/- acres of property for the purpose of passive recreation and for the Preservation of Open Space. The Southwick Conservation Commission will hold the property, and Winding River Land Conservancy will hold the Conservation Restriction. The property is located at North Loomis Street Assessors Map 014, 015, 031 Parcel 001, 006, 004 recorded at the Hampden County Registry of Deeds.

Or take any other action relative thereto.

A motion was made and seconded to allow the following non-voter on to the town meeting floor for article 6 only:

Dan Oleksak - 522 Main Rd, Granville, MA

**UNANIMOUS**

**AMENDED MOTION:**

The Town of Southwick voted to appropriate and transfer the sum of \$105,000.00 from the Community Preservation Open Space Reserve Fund Account and the sum of \$80,000.00 from the Community Preservation General Unreserve Fund for a total of \$185,000.00 which represents the required contribution of the Town to supplement the

Local Acquisition for Natural Diversity Grant provided by Article 97 of the Amendments to the Massachusetts Constitution to purchase 135 +/- acres of property for the purpose of passive recreation and for the Preservation of Open Space. The Southwick Conservation Commission will hold the property, and Winding River Land Conservancy will hold the Conservation Restriction. The property is located at North Loomis Street Assessors Map 014, 015, 031 Parcel 001, 006, 004 recorded at the Hampden County Registry of Deeds.

**AMENDED MOTION & ARTICLE PASSED  
DECLARED 2/3 VOTE**

**ARTICLE 7.** The Town of Southwick voted to appropriate \$1,200,000.00 to pay costs of constructing a new water tank, including the payment of all costs incidental and related thereto, to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

**MOTION:** That the sum of \$1,200,000.00 is appropriated to pay costs of constructing a new water tank, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 8(4) and 8(20) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants awarded to the Town on account of this project.

**PASSED  
DECLARED 2/3 VOTE**

**ARTICLE 8.** The Town of Southwick voted to vote to transfer from water retained earnings the sum of \$20,000.00 for the purpose of designing a replacement water line between Foster Road and Powder Mill Road in conjunction with the total redesign effort on that section of Feeding Hills Road, or take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 9.** The Town of Southwick voted to transfer from water retained earnings the sum of \$64,500.00 for the purpose of designing and implementing a Supervisory Control and Data Acquisition System (SCADA) for the water system components, or take any other action relative thereto.

**PASSED  
MAJORITY**

**ARTICLE 10.** The Town of Southwick voted to re-appropriate from available funds the sum of \$71,000.00 for the purpose of designing and permitting improvements to the sewer pump stations at Prifti Park, Berkshire Avenue, and Island Pond Road, or take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 11.** The Town of Southwick voted to appropriate and transfer from Sewer Retained Earnings the sum of \$10,000.00 to the Finance Committee Reserve Fund for repayment of Emergency Funds for Overtime Services, or take any other action relative thereto.

**PASSED  
UNANIMOUS**

**ARTICLE 12.** The Town of Southwick voted to amend Chapter 185, §185-29 of the Code of the Town of Southwick by deleting the current provisions contained therein and replacing them in their entirety with the following provisions, and further that nonsubstantive changes to the letter and numbering of this bylaw be permitted in order that it be in compliance with the Code of the Town of Southwick, or take any other action relative thereto

Chapter §185-29. Signs.

**A. PURPOSE.**

The purpose of this Section is:

- a. To encourage signs which, by location and design, are harmonious to the buildings and sites on which they are placed;
- b. To promote effective visual identification of businesses and residences;
- c. To preserve the physical character and visual quality of the Town of Southwick;
- d. To prevent hazards to vehicular and pedestrian traffic;
- e. To maintain and enhance the aesthetic environment and the Town's ability to attract sources of economic development; and
- f. To enable fair and consistent enforcement of these sign regulations.

**B. APPLICABILITY.**

The provisions of this Section shall apply to the construction, alteration, use, illumination, location, workings and maintenance of all signs located out-of-doors, and including signs affixed on any part of a building, free standing signs, and signs visible through windows from outside a building.

**C. DEFINITIONS.**

Words and phrases used in this Section shall have the meanings set forth herein. Words and phrases not defined herein, but defined in the Town of Southwick Zoning Bylaw, shall be given the meanings set forth in such Bylaw. All other words and phrases shall be given their common, ordinary meaning, unless the context clearly requires otherwise. Headings or captions are for reference purposes only and shall not be used in the interpretation of this Section.

Address Sign – Number(s) and/or letter(s) to identify the street address that are a minimum of four (4) inches high in clear block style and of contrasting color with the background and mounted on the side of the building facing the street in accordance with Chapter 83-6 of the Code of the Town of Southwick.

Agricultural Sign – A Free Standing Sign advertising roadside stands, farm business and agricultural products (See Table 2.).

Audible Sign – Any sign which emits a sound which is audible or emits a signal which can be converted into audible sounds, whether by radio or other means.

Awning Sign – A permanent sign affixed to or consisting of a permanent or retractable awning or marquee permanently mounted to the exterior surface of a building (See Section L. and Table 4.).

Barber Pole – A striped, oftentimes rotating, cylindrical sign used to identify a hair cutting establishment.

Banner – A sign usually made of lightweight fabric, plastic or other flexible materials and mounted on a building or hung from a pole or suspended over a street.

Building Sign - Any sign attached to any part of a building, as contrasted to a free standing sign.

Canopy Sign – A sign painted on or incorporated into the cover of a fixed or retractable protective cover attached to a building or structure, and typically located over a door, entrance, or outdoor service area (See Section L. and Table 4.).

Contractor Sign – A non-illuminated sign not in excess of twelve (12) sq. ft. in area displayed at a construction site. Such sign shall be removed after the construction is completed.

Directional Sign – Any sign limited solely to directing either vehicular or pedestrian traffic (See Table 4.).

Directory Sign – A sign located on a building that identifies individual tenant(s) or occupant(s) of a building or group of buildings and that indicates their respective profession(s), business activities or location of such tenant (See Table 4.).

Display Area – The total surface area of a sign, including all letters, wording, designs, symbols, background and frame, but not including any support structure or bracing incidental to the sign.

Drive-thru Menu Board Sign – A non-movable sign that is located on the premises of a food service establishment at the rear of the lot and that displays menu items and prices (See Table 6.).

Electronic Variable Message Sign – A sign capable of displaying text that can be changed or altered by remote or automatic means (See Section L. and Table 6.).

Erect – To install, construct, reconstruct, replace, alter, relocate or extend any sign and shall not include sign repair or maintenance.

Free Standing Sign – A self-supporting sign not attached to any building, wall or fence, but in a fixed location. This does not include portable or movable signs (See Section L. and Table 2.).

Ground Sign – A sign which does not extend or project into or over a public way and is



supported by one or more uprights or braces that are in or upon the ground.

Illuminated Sign – Any sign artificially illuminated, either internally or externally, by means of electricity, gas, oil or fluorescent paint.

Institutional Uses - Uses that include governmental, religious, social, civic and educational facilities.

Menu Board Sign – A non-movable sign that is located on the premises of a food service establishment and that displays menu items and prices (See Table 6.).

Movable Sign – A sign not permanently attached to the ground or other permanent structure and designed to be transported, including but not limited to: signs mounted on a chassis and wheels; unregistered motor vehicles and trailers with signage; and balloons and other inflatable devices used as signs.

Neon Sign - A sign made of shaped glass tubing, illuminated by electrically charged neon or similar inert gasses.

Off-Premises Sign – Any sign that directs attention to an occupant, business, commodity, service, or entertainment conducted, sold, or offered at a location other than the lot on which the sign is located.

On-Premises Sign – Any sign that directs attention to an occupant, business, commodity, service, or entertainment conducted, sold, or offered at a location where the sign is erected or maintained.

Out-of-Store Marketing Device - An out-of-store marketing device is any facility or equipment which is located outside of a primary building on a site zoned for non-residential uses, which is used for the primary purpose of providing a product or service without the owner's or agent's immediate presence, and which is manufactured to include a color, form, graphic, illumination, symbol, and/or writing thereon to communicate information regarding the product or service provided thereby to the public. Examples of out-of-store marketing devices include: fuel pumps, bank ATM units, vending machines, newspaper racks, drink machines, ice boxes, and phone booths (See Table 6).

Pennant/Flag – A sign made of flexible material hung on a pole or on the face of a building, decorated with graphics, designs, artwork, symbols and/or lettering. Pennants that contain advertising messages, logos, or symbols are not considered signs under this bylaw. Bunting and patriotic flags, such as United States, Massachusetts or Town flags, are not considered signs and are exempt from this bylaw.

Political Sign - A sign relating to a candidate for public office, an issue to be voted on at a Town Meeting or an election, or some other issue which may be of general concern, interest or controversy.

Portable Sign - A two-sided sign not permanently affixed to the ground or a structure including signs supported by legs, including A-frames, T-frames; menu and sandwich board signs (See Table 5.).

Real Estate Sign – A non-illuminated sign not in excess of four (4) sq. ft. in area

advertising the sale, rental or lease of only the premises on which it is located.

Real Estate Development Sign – A non-illuminated sign not in excess of thirty-two (32) sq. ft. used to identify a subdivision or other development.

Roof Sign - A sign located above, or projected above, the lowest point of the eaves or the top of the building wall of any building, or fastened to a roof (See Table 2.).

Seasonal Sign – An On-Premises Sign advertising only agricultural products or services in season to be sold on the premises (See Table 4.).

Special Event Sign – A noncommercial promotional sign displayed for special events which shall meet the specifications of a Portable Sign (See Table 5.).

Temporary Sign – Any sign, including its support structure, not permanently mounted and displayed for a limited amount of time. These signs are regulated by the Building Inspector (See Section L. and Table 5.).

Traffic Control Sign – A sign for the control of vehicular traffic, such as Stop, Yield, and similar signs.

Wall Sign – Any sign that is incorporated into, or affixed to the wall of a building or structure (See Section L. and Table 3.).

Way-finding Sign – A permanent Off-Premises Sign that provides direction and information on public facilities; shared commercial developments; individual businesses, agencies and farms; and temporary public events. These signs are regulated by the Department of Public Works or Mass DOT.

Window Sign - A sign affixed to the surface of a window (inside or outside) or displayed behind a window so as to attract attention from the outside (See Table 5.).

#### D. POWERS AND DUTIES.

The Building Inspector is hereby authorized and directed to interpret, administer and enforce this Bylaw.

The Planning Board is hereby authorized to review sign permit applications and provide advice to the Building Inspector under Section G.

#### E. APPLICABILITY.

The standards and regulations of this Bylaw shall apply to all signs erected, altered, maintained, or replaced in any zone or district within the Town of Southwick.

#### F. SIGN PERMITS.

1. Sign Permit Required. Unless a Sign Permit is specifically not required by the standards of this Bylaw, it shall be unlawful for any person to erect or replace a sign without first having obtained a Sign Permit. Refer to Tables 1 to 6 to determine if a Sign Permit is required for a specific sign type.
2. Application Submittal and Content. When required by this Bylaw, Sign Permit applications shall be filed in the office of the Building Department upon forms

furnished by that office. The submittal of the following information, material and fees shall constitute a complete application:

- a. The application shall describe and set forth the following:
  - i. The type and purpose of the sign(s) as defined in this Section (i.e. Free Standing Sign, Roof Sign, Wall Sign, etc.);
  - ii. Dimensions and area of the sign(s), including aggregate sign area if more than one (1) sign and/or sign face;
  - iii. Materials and colors of the sign(s) and supporting structure;
  - iv. Type of illumination;
  - v. Number, type and area of existing signs;
  - vi. Height of sign;
  - vii. The zone or district in which the subject property is located;
- vii. The Business Certificate ID number, if a non-residential use;
- ix. The name, address, telephone number and signature of the business owner;
- x. The name, address, telephone number and signature of the owner of the property upon which the sign is to be located. The owner's agent may sign if an authorization letter from the property owner and/or entity that governs the property where the proposed sign is to be erected, altered or replaced is submitted; and
- xi. The name, address, and telephone number of the contractor who will erect the sign.
- b. The following attachments, and necessary copies as required by the Building Inspector, shall be submitted:
  - i. For Free Standing Signs, a location plan or survey showing the property upon which the subject sign is to be located, the proposed location of the subject sign on the property, the distance of the proposed sign from the subject property's boundaries, and all existing structures or buildings on the subject property. Such plan shall be to a legible engineer's scale;
  - ii. For all signs, dimensioned drawings of the sign including lettering, borders, proposed color scheme, height, width and other design elements. Such drawings shall be to a legible architect's scale;
  - iii. For Wall, Awning or Canopy Signs, a dimensioned drawing or photograph of the façade indicating the placement of the signs, area of the façade of the business establishment, and height and width of the sign. Such drawings shall be to a legible architect's scale; and

- iv. Color photographs of the property including all buildings and the proposed sign location.
- c. Appropriate fees, as set from time to time by the Board of Selectmen, shall be paid.
- 3. Processing Time; Permit Issuance. The Town shall process all complete and accurate Sign Permit applications within forty-five (45) days of the Building Inspector's actual receipt of a complete (per F.2. of this Section) and accurate application and upon remittance of the appropriate fee. No Sign Permit shall be issued by the Building Inspector sooner than forty-five (45) days unless the positive advisory recommendation of the Planning Board has been received. If the advisory recommendation of the Planning Board is not received within forty-five (45) days, the Building Inspector may issue the Sign Permit.
- 4. Application Rejection. The Building Inspector shall reject any application that is incomplete (per F.2. of this Section), that contains false material statements or omissions, or that is for a sign which would violate any standard within this Bylaw within forty-five (45) business days of receipt of said application.
- 5. Resubmission. A rejected application later resubmitted in conformity with this Bylaw shall be deemed to have been submitted on the date of resubmission, instead of the original submission date. An application which is resubmitted shall meet all the standards for an original application.
- 6. Permit Revocation. Should it be determined that a Sign Permit was issued in error and/or pursuant to an application containing a false material statement or omission, or for a sign not meeting the standards of this Bylaw, the Building Inspector shall revoke said permit and the subject sign shall be immediately removed.
- 7. Expiration Date. A Sign Permit shall become null and void if the sign for which the permit was issued has not been installed and completed within six (6) months after the date of issuance; provided, however, that where an applicant can demonstrate that a commercial entity was timely engaged to construct the permitted sign, but the fabrication has not yet been completed, one (1) ninety (90) day extension may be granted by the Building Inspector. If later an individual desires to erect a sign at the same location, a new application for the sign must be processed and another fee paid in accordance with the fee schedule applicable at such time. No refunds shall be made for a permit after the permit is issued.
- 8. Permit Transfer. A Sign Permit may be transferred by the Building Inspector to a new occupant if the dimensions of the existing sign are not changed and only a new sign face is installed.
- 9. Enforcement. The Building Inspector will have enforcement authority under this bylaw including the following:
  - a. Inspecting and ordering the painting, repair, alteration or removal of a sign which shall constitute a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation, or obsolescence.
  - b. Determining if a sign has been abandoned and ordering removal by the owner of

the sign or the owner of the premises.

- c. Removing or ordering the removal of signs that are not in compliance with this bylaw. Persons wanting to retrieve a sign must pay any fine and/or cost to the Town of Southwick.
  - d. Imposing a fine of \$200 per day, per violation on any person violating the provisions of this bylaw or any conditions under which a permit is issued. Each day that such violation continues shall constitute a separate offense.
10. Appeals. Any person aggrieved by the inability to obtain a permit may appeal a decision of the Building Inspector by filing a written notice with the Town Clerk within thirty (30) days from the date of the decision as provided in M.G.L. Chapter 40A, Section 15.

G. DESIGN REVIEW.

1. Design Review Required. All signs requiring a Sign Permit under the provisions of this Bylaw shall require the review of the Planning Board.
2. Process. Within seven (7) working days of the Building Inspector's receipt of a complete and compliant Sign Permit application (per F.2. of this Section), the application, attachments, and the appropriate number of copies shall be sent to the Planning Board. The submitted application and attachments shall include the information and documents as required under subsection F., Sign Permits. 2., Application Submittal and Content, a. and b., of this Section. The application shall be scheduled for review by the Planning Board at the next meeting of the Board. The Planning Board shall render an advisory recommendation regarding the design of the sign to the Building Inspector. Failure of the Planning Board to make a recommendation within forty-five (45) days from the date of the submission of application materials to the Board shall be deemed to constitute a recommendation for approval. The Planning Board shall forward such recommendation and the application to the Building Inspector along with reasons for the recommendation.
3. Criteria for Review. The Planning Board's review and advisory recommendation of proposed signs shall be based on the following:
  - a. Design Guidelines Handbook – Town of Southwick, July 1999;
  - b. Consideration of how the proposed sign(s) relates to:
    - i. The context of the building façade;
    - ii. Buildings in the immediate vicinity of the sign;
    - iii. The basic pattern of the street front to which the sign is oriented; and
    - iv. The size, brightness, style, height and colors of other permanent structures and elements in the immediate vicinity; and
  - c. Consideration of whether the proposed sign(s) is:
    - i. In compliance with Section M. Signage Allowances Based on Zone, District or Use;

- ii. Sized and located so as to avoid obscuring existing architectural features such as columns, sill lines, roof eaves, and cornices;
  - iii. Comprised of materials and colors that reflect the character of the building to which it is attached or associated with; and
  - iv. Displaying graphics, symbols, logos, and/or letters of a size that are proportional to the sign and the building to which it is attached or associated with, does not create a sign with a cluttered appearance, and are legible and visible to both vehicle operators and pedestrians.
- d. Recommendation. The Planning Board's advisory recommendation shall take one of the following forms:
- i. Positive: The Planning Board shall recommend the approval of proposed signs that meet the Criteria for Review and comply with all requirements of this Section.
  - ii. Positive with Conditions: The Planning Board shall recommend the approval with conditions of proposed signs that comply with the requirements of this Section, but do not meet the Criteria for Review. The Board may recommend conditions that require changes to the sign; conditions shall relate to the Criteria for Review with the intent being that the conditions serve to conform the sign to such Criteria.
  - iii. Negative: The Planning Board shall recommend denial of all proposed signs that do not comply with the requirements of this Section; the Planning Board may recommend denial of Sign Permits that do not meet the Criteria for Review if, in the opinion of the Board, there are no possible conditions which will allow the sign to more closely meet the Criteria for Review.

#### H. EXEMPT AND PROHIBITED SIGNS AND DEVICES.

1. Exempt. The following signs shall not count toward the total amount of signage allowed and do not require a permit; however, Exempt signs shall conform with all setback, height and dimensional requirements:
  - a. Any public notice or warning required by a valid and applicable federal, state, or local law, regulation, or statute;
  - b. Any sign inside a building, not attached to a window or door;
  - c. Awning and Canopy Signs (See Table 4.);
  - d. Address Sign;
  - e. Barber Pole;
  - f. Contractor Sign (One sign allowed per construction site);
  - g. Directional Sign (See Table 4.);
  - h. Directory Sign (See Table 4.);

- i. Drive-thru Menu Board Sign (See Table 6.);
  - j. Menu Board Sign (See Table 6.);
  - k. Pennant/Flag for non-commercial use;
  - l. Political Sign (Displayed only on private property with consent of the property owner);
  - m. Portable Sign (See Table 5.);
  - n. Real Estate Sign (One sign allowed per premises);
  - o. Real Estate Development Sign (One sign allowed per subdivision);
  - p. Seasonal Sign (See Table 4.);
  - q. Signs located on property owned by the Town and approved by the Board of Selectmen;
  - r. Temporary Sign (See Table 5.);
  - s. Traffic Control Sign;
  - t. Way-finding Sign; and
  - u. Works of art that do not include a commercial message.
2. Prohibited Signs. The following types of signs are prohibited in the Town:
- a. Abandoned sign, identifying abandoned or discontinued business. Such signs shall be removed within sixty (60) days following the abandonment or discontinuance as ordered by the Building Inspector;
  - b. Any non-exempt sign not specifically identified in Tables 1 to 6, Signage Allowances Based on Zone, District or Use;
  - c. Animated, moving or flashing sign;
  - d. Audible Sign;
  - e. Banner;
  - f. Imitation traffic sign which contains or is an imitation of an official traffic sign or signal or contain the words "stop," "go," "slow," "caution," "warning," or similar words in such a manner as to resemble official traffic control signs;
  - g. Movable Sign;
  - h. Promotional beacon, laser light or image;
  - i. Sign in the public right-of-way, except as permitted by the Department of Public Works or Mass DOT;
  - j. Sign mounted or located on a tree, utility pole, or other similar structure;
  - k. Sign which depicts obscene matter or are considered obscene matter, as

defined in M.G.L. Chapter 272, § 31;

- l. Sign which advertises an activity which is illegal under federal, state or local laws;
- m. Sign not in good repair, in violation of codes, or containing or exhibiting broken panels, visible rust, visible rot, damaged support structures, or missing letters; and
- n. No permanent sign shall be permitted in any district which does not relate to the identity or business of the legal occupant of the premises upon which it is located unless it is a Way-finding Sign.

## I. MEASUREMENT OF SIGN AREA AND HEIGHT.

### 1. Measurement of Sign Area.

- a. General. Sign display area shall be computed as the area within the smallest single rectangle or square area enclosing the extreme limits of the sign face including any cabinet or frame or material, texture, or color forming an integral part of the sign face used to differentiate the sign face from the structure upon which it is placed. For purposes of determining the maximum size limitations, any intermediary removable surface to which a sign is attached shall be deemed part of the sign, and any sign composed of separate letters, numbers, or symbols cut into or attached to a wall or painted on or otherwise attached to an awning, canopy, or window shall be deemed to occupy the entire area within a single rectangle or square enclosing the extreme limits of the sign, including any structural elements.
- b. Structure. The computation of the area of a sign face shall not include the structure, supports, or uprights on which the sign face is placed or any portions of a sign structure that are not intended to contain any message or idea and are purely structural or decorative in nature, other than those parts contained within the rectangle or square that delimits the sign face.

### 2. Measurement of Sign Height.

- a. Ground Signs. The height of a standing sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest component of the sign. Where the normal grade is below the normal grade of a public street, the sign base can be raised to the elevation of the normal grade of the street before the height limitations are applied (surveyor's certificate required).
- b. Building Signs. The height of a wall sign or roof sign shall be determined to be the vertical distance measured from grade to the top of the highest attached component of the sign.

## J. LOCATION, CONSTRUCTION AND DESIGN STANDARDS.

- 1. Setback. Unless a more restrictive setback is specified otherwise in this Section, all ground signs, whether permanent or temporary, shall be set back at least ten (10) feet from the nearest property line.



2. Corner Clearance. No sign shall be located in an area formed by the lines of intersecting streets and a line joining such lines twenty-five (25) feet distance from their point of intersection or in the case of a rounded corner of the point of intersection of their tangents.
3. Right-of-Way. No sign or any part thereof, except as permitted by the Department of Public Works or Mass DOT, shall be located in any public right-of-way. Any pre-existing sign which projects into, on or over a public sidewalk, street or way shall be subject to the provisions of the State Building Code regulating such signs and shall be subject to bonding and/or insurance requirements as determined by the Board of Selectmen.
4. Compliance with Building Code. All signs permitted under this Section shall be constructed and installed in accordance with the applicable provisions of the State Building Code and with the reasonable requirements of the Building Inspector.
5. Maintenance. All signs, together with the structural elements, shall be kept in good repair and in a proper state of preservation to the reasonable satisfaction of the Building Inspector. The Building Inspector may order the removal of any sign that is not maintained in accordance with the provisions of this Section, the State Building Code and/or the Zoning Bylaw.
6. Installation. No sign shall be painted or posted directly on the exterior surface of any wall, roof or parapet. All signs must be painted, posted or otherwise securely attached to a substantial intermediary removable surface which shall be securely attached to the building; however, the foregoing shall not prevent the installation of a sign consisting of individual letters or devices securely attached to the exterior wall of the building. Installed signs shall display the name of the installer and the permit number issued by the Building Inspector in a conspicuous location.
7. Illumination.
  - a. Permitted: The following types of illumination shall be allowed:
    - i. Externally Illuminated Signs: Signs may be externally illuminated by white, steady, stationary light shielded and directed solely at the sign;
    - ii. Internally Illuminated Signs: Signs may be internally illuminated by white, steady, stationary diffuse light;
    - iii. Back-Lit Signs: Signs that are internally illuminated with only the letters, characters and/or graphics illuminated and no illumination of the background; and
    - iv. Reverse Lit Signs: Signs using an opaque face and sides illuminated by white light only and that shines out of the back of the sign and off the wall behind the sign.
  - b. Prohibited: The following types of illumination shall be prohibited:
    - i. Open Face Channel Letters; and
    - ii. Exposed neon tubing or exposed LEDs except for interior window signs.

- c. Time: Unless a business establishment is open to the public, no sign shall be illuminated between the hours of 12:00 a.m. and 6:00 a.m.

K. REGULATIONS BASED ON SIGN TYPE.

1. Free Standing Signs.

- a. Location: Free Standing Signs shall be located on the same lot with the principal building except Way-finding Signs permitted by the Department of Public Works or Mass DOT.

2. Wall Signs.

- a. Orientation: A Wall Sign shall be mounted parallel or perpendicular to the wall of the building.
- b. Projection: A Wall Sign shall not project more than one (1) foot from the face of the wall nor beyond the face of the wall to which it is attached, in the case of a sign mounted parallel to a wall. A sign mounted perpendicular to a wall shall not project more than four (4) feet, from the face of the wall to which it is attached. No wall sign shall project into, on or over a public sidewalk, street or way.
- c. Location: Wall Signs shall be mounted on the façade of the business establishment owned or leased by the Sign Permit applicant.

3. Awning or Canopy Signs.

- a. Location: Awning or Canopy Signs shall be mounted on the façade of the business establishment owned or leased by the Sign Permit applicant.
- b. Display: Awning or Canopy Signs shall be painted on or attached flat against the surface of the awning or canopy and shall not be attached to or displayed on the underside.

4. Electronic Variable Message Signs.

- a. Display Time: Each message displayed on an Electronic Variable Message Sign must be static or depicted for a minimum of sixty (60) minutes, except for signs used to display the time and temperature.
- b. Brightness: All Electronic Variable Message Signs shall be constructed with a light detector/photocell by which the sign's brightness can be dimmed when ambient light conditions change. The brightness, measured in foot candles, can be no higher than 0.3 foot candles above the ambient light level as measured by a light meter held at a height of five feet above ground level and at a distance similar to the sign-to-viewer distance.
- c. Sign Area: When an Electronic Variable Message Sign is a portion of a Free Standing or Wall Sign, the total square footage of the combined signage shall not exceed the maximum area permitted for a Free Standing or Wall Sign.

5. Temporary Signs

- a. Use: Temporary Signs announce or provide information on a new business.
- b. Display Time: Temporary Signs may be installed and maintained for a continuous period not to exceed sixty (60) days for the opening of a new business.

L. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE.

If not otherwise stated, any sign not specifically allowed in a zone or district or for a specific use as provided herein shall be prohibited, except as otherwise provided for under this Section. The following Tables (Table 1 to 6, Signage Allowances Based on Zone, District or Use), provide standards governing signs within a specific zone or district or for specific uses. Specific uses shall be allowed signage as indicated for such use rather than based on the zone or district of such use, unless the signage allowances of the zone or district are less restrictive than those indicated for the specific use. Signs for which a permit is not required shall meet all other provisions of this Section of the Sign Bylaw applicable to the subject sign.

M. NON-CONFORMING SIGNS.

Any legally permitted non-conforming sign may continue to be maintained but shall not be enlarged, redesigned or altered in any way unless it is brought into conformity with the requirements of this Section and the Zoning Bylaw. This shall not include the substitution or interchange of poster panels, painted boards, or dismountable material on non-conforming signs, which shall be permitted. Any such sign which has been destroyed or damaged to such an extent that the cost of restoration would exceed thirty-five percent (35%) of the replacement value of the sign at the time of the destruction or damage, shall not be repaired or rebuilt or altered unless in conformity with this Section.

The exemption herein granted shall terminate with respect to any sign which:

- a. Ceases to have a relevant function as evidenced by a state of disrepair and/or discontinuance of the advertised activity;
- b. Advertises or calls attention to any products, businesses or activities which are no longer carried on or sold, whether generally or at the particular premises; or
- c. Shall not have been repaired or properly maintained within sixty (60) days after notice to that effect has been given by the Building Inspector.

A motion was made to table the question and seconded.

**MOTION FAILED**

**40- No**

**46- Yes**


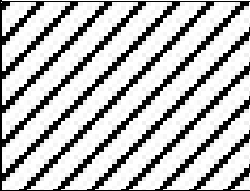
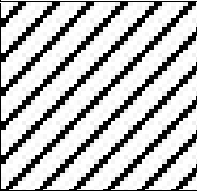
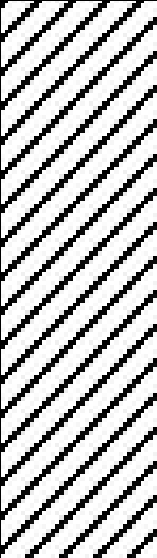
**ARTICLE PASSED**

**DECLARED 2/3 VOTE**



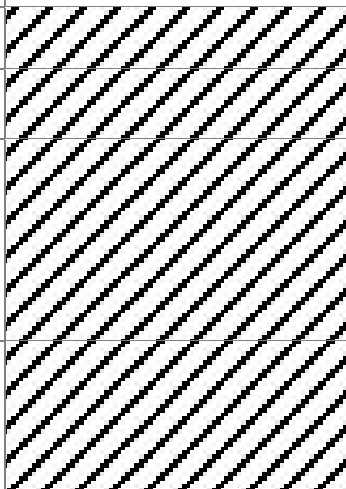
**68- Yes**

**15- No**

**Table 1. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE**

		Zone, District or Use				
		Residential Zones  AC District	Business and Industrial Zones Fronting on Streets Other Than College Highway	Business and Industrial Zones Fronting on College Highway	Gasoline Filling Stations	Institutional Uses
TOTAL PERMANENT SIGNAGE	Number of Signs	1 Free Standing Sign per lot.				
			2 additional permanent signs, consisting of no more than 1 Wall Sign, 1 Awning or Canopy sign, or 1 Roof Sign per business establishment		2 additional permanent signs, consisting of no more than 1 Wall Sign, or 1 Awning or Canopy sign per business establishment	1 sign per street facing wall surface
	Maximum Total Area	Home Occupation Use 3 sq. ft.  Agricultural Use 50 sq. ft.				
			For the sum of all Wall, Roof, Awning and Canopy signs, 100 sq. ft. or 10% of the area of the façade of the business establishment, whichever is less, per business establishment;  For Free Standing Signs, 25 sq. ft.	For the sum of all Wall, Roof, Awning and Canopy signs, 125 sq. ft. or 10% of the area of the façade of the business establishment, whichever is less, per business establishment;  For Free Standing Signs, 50 sq. ft.	100 sq. ft. for lots fronting on streets other than College Highway; 150 sq. ft. for lots fronting on College Highway  Plus Awning and Canopy sq. ft.	100 sq. ft. for lots fronting on streets other than College Highway; 125 sq. ft. for lots fronting on College Highway

**Table 2. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE**

Sign Type	Standard	Zone, District or Use				
		Residential Zones  AC District	Business and Industrial Zones Fronting on Streets Other Than College Highway	Business and Industrial Zones Fronting on College Highway	Gasoline Filling Stations	Institutional Uses
FREE STANDING SIGN	Permit Required	Yes				
	Number of Signs	1 per lot				
	Maximum Area and Maximum Height	Home Occupation Use 3 sq. ft. and 6 feet from grade			50 sq. ft. for lots fronting on streets other than College Highway; 75 sq. ft. for lots fronting on College Highway	25 sq. ft. for lots fronting on streets other than College Highway; 50 sq. ft. for lots fronting on College Highway
		Agricultural Use 25 sq. ft. and 10 feet from grade				
			25 sq. ft.	50 sq. ft.		
			8 feet from grade	18 feet from grade	8 feet from grade for lots fronting on streets other than College Highway; 18 feet from grade for lots fronting on College Highway	
ROOF SIGN	Permit Required		Yes			
	Number of Signs		1 per business establishment			
	Maximum Area		2 sq. ft. for each linear foot of roof associated with the business, not to exceed 50 sq. ft.			
	Maximum Height		5 feet above the eave or top of the building wall but may not extend above the peak of the roof			

**Table 3. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE**

Sign Type	Standard	Zone, District or Use				
		Residential Zones  AC District	Business and Industrial Zones Fronting on Streets Other Than College Highway	Business and Industrial Zones Fronting on College Highway	Gasoline Filling Stations	Institutional Uses
WALL SIGN	Permit Required		Yes			
	Number of Signs		<ul style="list-style-type: none"> <li>• 1 per business establishment</li> <li>• 1 additional sign shall be allowed for each additional street level public entrance, beyond the principal entrance, utilized by the business establishment.</li> <li>• For business establishments occupying more than 1 building, 1 additional sign shall be allowed per building, to be affixed to such additional building.</li> <li>• For buildings occupied by more than 1 business establishment which share a common public entrance, 1 additional wall sign may be displayed on the building and such sign may be located on one or more business establishment's facade.</li> </ul>			1 per street facing wall surface
	Maximum Area		50 sq. ft. or 10% of the area of the façade on which the sign is located.	75 sq. ft. or 10% of the area of the façade on which the sign is located.	50 sq. ft. for lots fronting on streets other than College Highway; 75 sq. ft. for lots fronting on College Highway	75 sq. ft.
			Additional signs allowed per additional public entrances and additional signs allowed for building occupied by more than 1 business establishment, shall not exceed 25 sq. ft. or 10% of the area of the wall to which attached.			
	Maximum Height		20 feet from grade			35 feet from grade

**Table 4. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE**

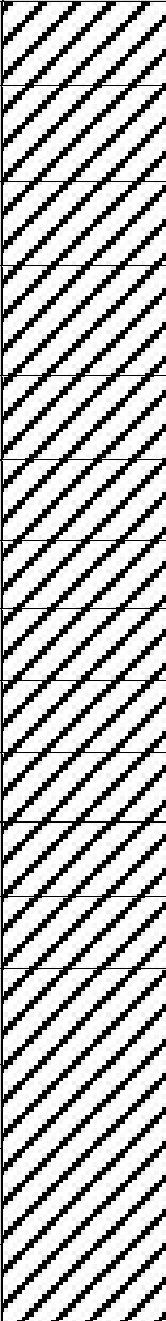
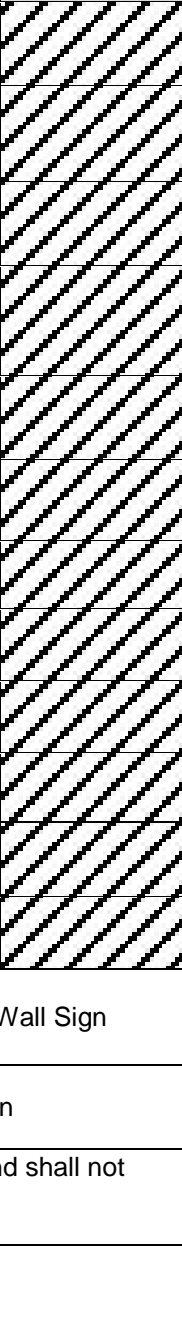
Sign Type	Standard	Zone, District or Use				
		Residential Zones  AC District	Business and Industrial Zones Fronting on Streets Other Than College Highway	Business and Industrial Zones Fronting on College Highway	Gasoline Filling Stations	Institutional Uses
AWNING OR CANOPY SIGN	Permit Required		No			
	Number of Signs		1 per business establishment			
	Maximum Area		25% of the area of the portion of the awning or canopy to which such sign is affixed or 10% of the façade on which canopy or awning is located, whichever is less.			
SEASONAL SIGN	Permit Required	No				
	Number of Signs	1 per business establishment				
	Maximum Area	20 sq. ft.				
	Maximum Height	10 feet from grade				
DIRECTORY SIGN	Permit Required		No			
	Number of Signs		1 per public entrance to a building			
	Maximum Area		2 sq. ft. per business establishment occupying the building or 6 sq. ft., whichever is less			
DIRECTIONAL SIGN	Permit Required		No			
	Maximum Area		4 sq. ft. per sign			

**Table 5. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE**

Sign Type	Standard	Zone, District or Use				
		Residential Zones  AC District	Business and Industrial Zones Fronting on Streets Other Than College Highway	Business and Industrial Zones Fronting on College Highway	Gasoline Filling Stations	Institutional Uses
PORTABLE SIGN	Permit Required	No				
	Number of Signs	Special Event Sign; 1 per lot	1 per business to be displayed during posted business hours and 1 Special Event Sign per business			Special Event Sign; 2 per lot
		1 per Agricultural Use				
	Maximum Area	Each single sign face shall not exceed 6 sq. ft.				
	Maximum Height	4 feet from grade				
TEMPORARY SIGN	Permit Required		No, but regulated by the Building Inspector			
	Number of Signs		1 per lot or business			
	Maximum Area		20 sq. ft.			
	Maximum Height		15 feet from grade			
WINDOW SIGN	Permit Required		No			
	Maximum Area		40% of the area of each window on which sign is attached			



**Table 6. SIGNAGE ALLOWANCES BASED ON ZONE, DISTRICT OR USE**

Sign Type	Standard	Zone, District or Use					
		Residential Zones  AC District	Business and Industrial Zones Fronting on Streets Other Than College Highway	Business and Industrial Zones Fronting on College Highway	Gasoline Filling Stations	Institutional Uses	
OUT OF STORE MARKETING DEVICE SIGN	Permit Required		No				
	Number of Signs		1 sign shall be allowed on each out-of-store marketing device				
	Maximum Area		14 sq. ft.				
	Maximum Height		No more than 2 feet above the device				
DRIVE-THRU MENU BOARD SIGN	Permit Required		No				
	Number of Signs		1 sign per business				
	Maximum Area		50 sq. ft.				
	Maximum Height		8 feet from grade				
MENU BOARD SIGN	Permit Required		No				
	Number of Signs		1 sign per business				
	Maximum Area		10 sq. ft.				
	Maximum Height		6 feet from grade				
ELECTRONIC VARIABLE MESSAGE SIGN	Permit Required		Yes, unless permitted as a portion of a Free Standing or Wall Sign				
	Number of Signs		1 per lot or portion of a Free Standing or Wall Sign				
	Maximum Area		20 sq. ft. that is included in the maximum total sign area and shall not exceed 40% of a Free Standing or Wall Sign				
	Maximum Height		10 feet from grade				

A Motion was made and seconded to dissolve the Special Town Meeting at 9:05 PM.

**UNANIMOUS**

A TRUE COPY ATTEST:

---

Michelle L. Hill, Town Clerk  
Doings STM 10.10.12

<b>TOWN OF SOUTHWICK</b>								
<b>OFFICIAL RESULTS OF THE PRESIDENTIAL ELECTION</b>								
TUESDAY NOVEMBER 6, 2012								
<b>OFFICIAL RESULTS</b>								
	Party	Inc.	PCT 1	PCT 2	PCT 3		TOTALS	
<u>PRESIDENT/VICE PRESIDENT</u>								
BLANKS			8	3	6		17	
JOHNSON and GRAY	L		28	12	13		53	
OBAMA and BIDEN	D		685	643	722		2050	
ROMNEY and RYAN	R	X	1113	763	896		2772	
STEIN and HONKALA	G		11	11	6		28	
WRITE IN			7	7	4		18	
TOTALS			1852	1439	1647		4938	
<u>SENATOR IN CONGRESS</u>								
BLANKS			10	11	13		34	
SCOTT P. BROWN	R	X	1244	889	1036		3169	
ELIZABETH A. WARREN	D		596	539	597		1732	
WRITE IN			2	0	1		3	
TOTALS			1852	1439	1647		4938	
<u>REP IN CONGRESS</u>								
BLANKS			584	350	446		1380	
RICHARD E. NEAL	D	X	1224	1063	1169		3456	
WRITE IN			44	26	32		102	
TOTALS			1852	1439	1647		4938	

<b>TOWN OF SOUTHWICK</b>									
<b>OFFICIAL RESULTS OF THE PRESIDENTIAL ELECTION</b>									
TUESDAY NOVEMBER 6, 2012									
<b>OFFICIAL RESULTS</b>									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
<b>COUNCILLOR</b>									
BLANKS			184	117	154	455			
MICHAEL J. ALBANO	D	X	765	712	770	2247			
MICHAEL FRANCO	R		900	609	715	2224			
WRITE IN			3	1	8	12			
TOTALS			1852	1439	1647	4938			
<b>SENATOR IN GENERAL COURT</b>									
BLANKS			358	266	302	926			
MICHAEL R. KNAPIK	R	X	1484	1164	1330	3978			
WRITE IN			10	9	15	34			
TOTALS			1852	1439	1647	4938			
<b>REP IN GENERAL COURT</b>									
BLANKS			107	60	94	261			
NICHOLAS A. BOLDYGA	R	X	1247	942	1122	3311			
SAMUEL SALVATORE DISANTI, JR	D		495	436	425	1356			
WRITE IN			3	1	6	10			
TOTALS			1852	1439	1647	4938			
<b>CLERK OF COURTS</b>									
BLANKS			680	407	516	1603			
LAURA GENTILE	D	X	1151	1019	1102	3272			
WRITE IN			21	13	29	63			
TOTALS			1852	1439	1647	4938			
<b>REGISTER OF DEEDS</b>									
BLANKS			649	403	511	1563			
DONALD E. ASHE	D	X	1180	1025	1109	3314			
WRITE IN			23	11	27	61			
TOTALS			1852	1439	1647	4938			

<b>TOWN OF SOUTHWICK</b>						
<b>OFFICIAL RESULTS OF THE PRESIDENTIAL ELECTION</b>						
TUESDAY NOVEMBER 6, 2012						
<b>OFFICIAL RESULTS</b>						
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?						
<b>QUESTION #1</b>						
This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.						
The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.						
The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.						
For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.						
For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.						
For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.						
The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.						
Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.						
A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.						
A NO VOTE would make no change in existing laws.						
BLANKS			194	123	192	509
YES		x	1442	1141	1252	3835
NO			216	175	203	594
TOTALS			1852	1439	1647	4938

TOWN OF SOUTHWICK									
OFFICIAL RESULTS OF THE PRESIDENTIAL ELECTION									
TUESDAY NOVEMBER 6, 2012									
OFFICIAL RESULTS									
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS			
QUESTION #2									
This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, casue death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.									
The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.									
The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgement; (5) recommend that the patient notify next of kin of the patient's intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.									
The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.									
Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.									
The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.									
A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2012, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.									
The proposed law states that if any of its parts held invalid, the other parts would stay in effect.									
A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.									
A NO VOTE would make no change in existing laws.									
BLANKS			95	41	80	216			
YES			838	710	714	2262			
NO		X	919	688	853	2460			
TOTALS			1852	1439	1647	4938			

<b>TOWN OF SOUTHWICK</b>						
<b>OFFICIAL RESULTS OF THE PRESIDENTIAL ELECTION</b>						
TUESDAY NOVEMBER 6, 2012						
<b>OFFICIAL RESULTS</b>						
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<b>QUESTION #3</b>						
This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.						
The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.						
The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.						
A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.						
The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.						
DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.						
The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.						
The proposed law would take effect January 1, 2013, and states that if any of its parts were declared invalid, the other parts would stay in effect						
<b>A YES VOTE</b> would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.						
<b>A NO VOTE</b> would make no change in existing laws.						
<b>BLANKS</b>			<b>98</b>	<b>40</b>	<b>103</b>	<b>241</b>
<b>YES</b>		X	<b>1056</b>	<b>896</b>	<b>864</b>	<b>2816</b>
<b>NO</b>			<b>698</b>	<b>503</b>	<b>680</b>	<b>1881</b>
<b>TOTALS</b>			<b>1852</b>	<b>1439</b>	<b>1647</b>	<b>4938</b>
<b>VOTER REGISTRATION 10/17/2012</b>						
			<b>2326</b>	<b>1989</b>	<b>2091</b>	<b>6408</b>
<b>TOTAL VOTED NOVEMBER 06, 2012</b>			<b>1852</b>	<b>1439</b>	<b>1647</b>	<b>4938</b>
<b>% VOTED NOVEMBER 06, 2012</b>			<b>79.62%</b>	<b>72.35%</b>	<b>78.77%</b>	<b>77.06%</b>
<b>A TRUE COPY ATTEST:</b>						
<b>Michelle L. Hill</b>						