

FINANCE COMMITTEE

Minutes

April 13, 2020

MEMBERS PRESENT: Robert Horacek, Chairman
Linda Bathel, Vice-Chairman
Sheila Chamberlin
Art Pinell - Absent
Terry Mish - Absent
Karen Demaio
Kerry Doherty

ASSOCIATE MEMBER: John Viel - Absent

OTHER: Laura Fletcher, Town Accountant
Melinda Wingate, Assistant Town Accountant
Doug Moglin – Vice-Chairman, Select Board
Marcus Phelps

Remote Participation

Meeting Notices: Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Select Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the office of the AG Web page at <https://www.mass.gov/guides/resources-during-covid-19#-open-meeting-law>.
No in-person attendance of members of the public will be permitted. The Town will persevere to install conference call capabilities for other parties to listen in and participate accordingly. If not possible we will post on the town's website an audio recording as soon as possible after the meeting.

The meeting was being recorded.

The Finance Committee was called to order at 5:30 p.m.

Public Comments: There was none.

The next Finance Committee meeting will be held April 27, 2020.

R. Horacek, Chairman requested L. Bathel, Vice- Chairman to chair the Finance Committee meeting.

A MOTION was made by R. Horacek, seconded by S. Chamberlin (Vote: Unanimous) to approve a Reserve Fund Transfer in the amount of \$ 7,000.00 for the Library Furnace.

ROLL CALL VOTE: R. Horacek: Yes, L. Bathel: Yes, S. Chamberlin: Yes, Kerry Doherty: Yes and K. Demaio: Yes

A MOTION was made by R. Horacek, seconded by S. Chamberlin (Vote: Unanimous) to approve a Reserve Fund Transfer in the amount of \$ 5,000.00 for TCC Voting Machines.

ROLL CALL VOTE: R. Horacek: Yes, L. Bathel: Yes, S. Chamberlin: Yes, Kerry Doherty: Yes and K. Demaio: Yes

A **MOTION** was made by S. Chamberlin, seconded by K. Doherty (Vote: Unanimous) to approve a Reserve Fund Transfer in the amount of \$ 3,000.00 for Legal Ads.

ROLL CALL VOTE: R. Horacek: Yes, L. Bathel: Yes, S. Chamberlin: Yes, Kerry Doherty: Yes and K. Demaio: Yes

A **MOTION** was made by R. Horacek, seconded by S. Chamberlin (Vote: Unanimous) to approve a Reserve Fund Transfer in the amount of \$ 1,000.00 for the Town Nurse.

ROLL CALL VOTE: R. Horacek: Yes, L. Bathel: Yes, S. Chamberlin: Yes, Kerry Doherty: Yes and K. Demaio: Yes

A **MOTION** was made by S. Chamberlin, seconded by K. Demaio (Vote: Unanimous) to approve the minutes of February 4, 2020.

ROLL CALL VOTE: R. Horacek: Yes, L. Bathel: Yes, S. Chamberlin: Yes, Kerry Doherty: Yes and K. Demaio: Yes

New Business:

A **MOTION** was made by S. Chamberlin, seconded by K. Demaio (Vote: Unanimous) to authorize the Chairman of the Finance Committee to sign Reserve Fund Transfers under \$10,000.00.

ROLL CALL VOTE: R. Horacek: Yes, L. Bathel: Yes, S. Chamberlin: Yes, Kerry Doherty: Yes and K. Demaio: Yes

A **MOTION** was made by L. Bathel, seconded by K. Doherty (Vote: Unanimous) to *Table the Select Board to make emergency procurement waivers per Southwick Town Code Ch. 8-2 for COVID-19 response actions.*

ROLL CALL VOTE: R. Horacek: Yes, L. Bathel: Yes, S. Chamberlin: Yes, Kerry Doherty: Yes and K. Demaio: Yes

The Finance Committee would like a more detailed explanation and will re-visit at the April 27, 2020 meeting.

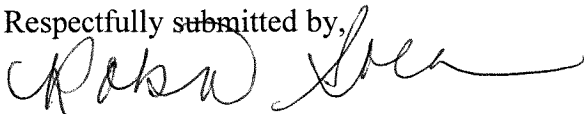
Old Business: The Finance Committee will be requesting a more updated FY 21 STGRSD Budget. K. Doherty, Liaison will email Steve Presnal, Business Manager.

Dates to remember:

- Town Elections June 9, 2020
- STM/ATM June 16, 2020

A **MOTION** was made by R. Horacek, seconded by S. Chamberlin (Vote: Unanimous) to adjourn at 6:18 p.m.

Respectfully submitted by,



Robin Selek



Robert Horacek, Chairman