

**TOWN OF SOUTHWICK
FINANCE COMMITTEE
Minutes
October 3, 2023
Hybrid**

MEMBERS:

Joseph Deedy, Chairman
Aleda DeMaria, Vice Chair
Paul Connolly
Karen Demaio
Robert Horacek
David Methe
Dr. Richard Zalowski

ASSOCIATE MEMBER:

Sheri Knowlton

OTHER:

Laura Fletcher, Town Accountant
Melissa Bridges, Assistant Town Accountant
Elizabeth Smolen, Secretary

The meeting was being recorded.

The Finance Committee was called to order at 5:37 p.m.

Attendance Roll Call: **J. Deedy: Yes, A. DeMaria: Absent, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton: Yes.**

Public Comments: There were no public comments.

A MOTION was made R. Zalowski, seconded by K. Demaio (Vote: 6/0/0) to approve the minutes of August 29, 2023. **J. Deedy: Yes, A. DeMaria: Absent, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non-voter.**

Reserve Fund Transfer: There were no Reserve Fund Transfer Requests.

Agenda:

-Vote to appoint Finance Committee Members J. Deedy and A. DeMaria to the Capital Expenditures Committee as discussed at the August 29, 2023 meeting.

A MOTION was made R. Zalowski, seconded by K. Demaio (Vote: 6/0/0) to approve the appointment of J. Deedy and A. DeMaria to the Capital Expenditures Committee. **J. Deedy: Yes, A. DeMaria: Absent, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non-voter.**

New Business:

-The Committee reviewed an email received from Vice-Chairman A. DeMaria regarding the Master Plan Advisory Committee. The Committee will be changing from a Planning Committee to an Implementation Committee. Vice-Chairman DeMaria is stepping down and is requesting another member of the Finance Committee be appointed to the Implementation Committee. Chairman Deedy requested the members consider this appointment. It will be voted on at the next Finance Committee meeting.

-Report from P. Connolly. He spoke with Chief Stefanowicz at the Fire Department who said an architect is working on plans to remodel the bunkroom. Also, he spoke with Randal Brown, DPW Director who said things are going well.

-Report from R. Zalowski. He spoke with Chief Landis at the Police Department. The delivery of the new boat is expected next week. The department is fully staffed. Chief Landis is concerned about his overtime budget. The new firearms will be received next month.

Old Business: There was no old business.

Point of Information – the next Finance Committee Meeting is scheduled for November 14, 2023.

A MOTION was made by R. Zalowski, seconded by K. Demaio (Vote: 6/0/0) to close the meeting. **J. Deedy: Yes, A. DeMaria: Absent, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non-voter.**

The meeting was adjourned at 5:46 p.m.

Respectfully submitted by,
Elizabeth Smolen
Finance Committee Secretary

J. Deedy, Chairman