

**TOWN OF SOUTHWICK
FINANCE COMMITTEE
Minutes
August 29, 2023
Hybrid**

MEMBERS: Joseph Deedy, Chairman
Aleda DeMaria, Vice Chair
Paul Connolly
Karen Demaio
Robert Horacek
David Methe
Dr. Richard Zalowski

ASSOCIATE MEMBER: Sheri Knowlton

OTHER: Laura Fletcher, Town Accountant
Melissa Bridges, Assistant Town Accountant
Elizabeth Smolen, Secretary

The meeting was being recorded.

The Finance Committee was called to order at 5:34 p.m.

Attendance Roll Call: **J. Deedy: Yes, A. DeMaria: Yes, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton: Yes.**

Public Comments: There were no public comments.

A MOTION was made R. Zalowski, seconded by P. Connolly (Vote: 7/0/0) to approve the minutes of May 2, 2023. **J. Deedy: Yes, A. DeMaria: Yes, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non-voter.**

A MOTION was made R. Zalowski, seconded by P. Connolly (Vote: 7/0/0) to approve the minutes of June 27, 2023. **J. Deedy: Yes, A. DeMaria: Yes, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non-voter.**

Reserve Fund Transfer: The committee discussed the Reserve Fund Transfer listed in the below Reserve Fund Transfer request.

A request was made by the DPW in the amount of \$20,000.00 to cover the increase in cost for line striping of Town roads.

A MOTION was made by R. Zalowski, seconded by P. Connolly (Vote: 7/0/0) to approve the Reserve Fund Transfer for the DPW of \$20,000.00 to cover the increase in cost for line striping of Town roads. **J. Deedy: Yes, A. DeMaria: Yes, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non Voter.**

Agenda:

-Reconstitute the Finance Committee Board: Vote for Chairman and Vice-Chairman.

Chairman Nomination: A. DeMaria nominated J. Deedy. The nomination was seconded by R. Zalowski.

For J. Deedy there were 6 votes: A. DeMaria, P. Connolly, K. Demaio, R. Horacek, D. Methe, R. Zalowski. J. Deedy abstained. J. Deedy accepted.

Vice-Chairman Nomination: R. Zalowski nominated A. DeMaria. The nomination was seconded by P. Connolly. For A. DeMaria there were 6 votes: J. Deedy, P. Connolly, K. Demaio, R. Horacek, D. Methe, R. Zalowski. A. DeMaria abstained. A. DeMaria accepted.

-Review the Liaison List. The Committee reviewed the list and made the following change:
The Police Department will be assigned to J. Deedy and R. Zalowski.

Point of information – The Finance Committee members to be appointed to the Capital Expenditures Committee was discussed.

-Vote to authorize the Finance Committee Chairman and Vice-Chairman to approve Reserve Fund Transfer Requests.

A MOTION was made by R. Zalowski, seconded by P. Connolly (Vote: 7/0/0) to authorize the Finance Committee Chairman and Vice-Chairman to approve Reserve Fund Transfer Requests up to the amount of \$20,000. **J. Deedy: Yes, A. DeMaria: Yes, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non Voter.**

New Business:

-Report from R. Zalowski. He spoke with Chief Landis at the Police Department. The delivery of the new boat has been delayed by a month. Funding is in place for new staff hired and new firearms.

-Point of information- J. Deedy and the Select Board Chairman are planning to meet with Jennifer Willard, Superintendent of Schools.

Old Business: There was no old business.

A MOTION was made by R. Zalowski, seconded by P. Connolly (Vote: 7/0/0) to close the meeting. **J. Deedy: Yes, A. DeMaria: Yes, K. Demaio: Yes, P. Connolly: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton (Alt.): Non-voter.**

The meeting was adjourned at 5:58 p.m.

Respectfully submitted by,
Elizabeth Smolen
Finance Committee Secretary

J. Deedy, Chairman