

# FINANCE COMMITTEE

## Minutes

September 28, 2020

**MEMBERS PRESENT:** Linda Bathel, Chairman - Absent  
Art Pinell, Vice-Chairman  
Robert Horacek  
Sheila Chamberlin  
Art Pinell  
Terry Mish  
Karen Demaio  
Kerry Doherty

**ASSOCIATE MEMBER:** John Viel - Absent

**OTHER:** Laura Fletcher, Town Accountant  
Kyle Scott, Building Inspector  
Randy Brown, DPW Director

### Remote Participation

Meeting Notices: Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Finance Committee will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the office of the AG Web page at <https://www.mass.gov/guides/resources-during-covid-19#open-meeting-law>.

No in-person attendance of members of the public will be permitted. The Town will persevere to install conference call capabilities for other parties to listen in and participate accordingly. If not possible we will post on the town's website an audio recording as soon as possible after the meeting.

**The meeting was being recorded.**

The Finance Committee was called to order at 5:30 p.m.

**Public Comments:** There was none.

The next Finance Committee meeting will be held October 26, 2020 at 5:30 p.m.  
This was changed until November 2, 2020.

**A MOTION** was made by A. Pinell, seconded by S. Chamberlin (Vote: Unanimous) to accept the minutes of August 31, 2020 as amended.

**ROLL CALL VOTE:** A. Pinell R. Horacek: Yes, S. Chamberlin: Yes, K. Demaio: Yes Terry Mish: Yes. K. Doherty: Abstain.

**A MOTION** was made by T. Mish, seconded by R. Horacek (Vote: Unanimous) to approve a Reserve Fund Transfer in the amount of \$15,000.00 to replace the DPW wood chipper engine.

**ROLL CALL VOTE:** A. Pinell R. Horacek: Yes, S. Chamberlin: Yes, K. Demaio: Yes Terry Mish: Yes. K. Doherty: Yes.

**5:40 p.m. Building Inspector, Kyle Scott:**

The Building Inspector is requesting to reprogram Capital funds from an I plan table to a complaint software tracking program. The I plan cost is \$7,500.00 vs. the complaint tracking program is \$3600.00. Other Departments and Boards could also utilize the software. The company is willing to do a zoom presentation.

**A MOTION** was made by R. Horacek, seconded by S. Chamberlin (Vote: Unanimous) to TABLE the request. **ROLL CALL VOTE: A. Pinell R. Horacek: Yes, S. Chamberlin: Yes, K. Demaio: Yes Terry Mish: Yes. K. Doherty: Yes.**

**Old Business:** There was none.

**New Business: DPW Director, Randy Brown:**

The DPW Director gave the Finance Committee an update. The MSH compliance has been submitted. The Vice-Chairman requested copies. It is also on the town website. Annual report will be on the town website. R. Brown will also send to me to distribute.

Presently, there is moratorium on water connections. Because of the spike in usage and the drought could impact new growth and revenue.

- Commercial and Industrial

This does apply to a single family connection.

Fire Station roof project: Good progress has been made. A. Pinell, Vice-Chair informed the FinCom that every Tuesday there is a work session.

**A MOTION** was made by R. Horacek, seconded by S. Chamberlin (Vote: Unanimous) to adjourn at 6:00 p.m.

**ROLL CALL VOTE: R. Horacek: Yes, S. Chamberlin: Yes, K. Demaio: Yes Terry Mish: Yes, K. Doherty: Yes, Art Pinell: Yes.**

Respectfully submitted by,



Robin Solek



L. Bathel, Chairman

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