

# FINANCE COMMITTEE

## Minutes

January 14, 2020

**MEMBERS PRESENT:** Robert Horacek, Chairman  
Linda Bathel, Vice-Chairman  
Art Pinell  
Terry Mish  
Karen Demaio

**MEMBERS NOT PRESENT:** Sheila Chamberlin  
Kerry Doherty

**OTHERS PRESENT:** Laura Fletcher, Town Accountant  
Melinda Wingate, Assistant Town Accountant

The Finance Committee was called to order at 5:00 p.m.

The next Finance Committee Meeting will be February 3, 2020 at 6:00p.m.

This meeting was changed to February 4, 2020 with the Select Board Appointment at 6:20 p.m.

The Finance Committee began the meeting in the Auditorium to be present for the presentation of the Engineer/Architect presentation for Exterior Improvements Project at the Southwick Fire Station. After the presentation the FinCom convened in Conference Room to continue their meeting.

**The meeting was being recorded.**

T. Mish did not stay for the second part of the Finance Committee Meeting.

**Appointment 6:00 p.m. Library Director, Lynn Blair:**

Ms. Blair met with the Finance Committee to review a vacant Library position. She would like to change a present 22.5 hour position to a full time 37.5 hour position. This increase in hours with the Library Budget would fill the requirement with the State 2.5% over 3 years.

(Please see attachment from the Library Director.)

**A MOTION** was made by L. Bathel, seconded by K.Demaio (Vote: Unanimous) to recommend the part-time position to a full time position as Coordinator of Children's Services.

**Appointment 6:17 p.m. Michelle Hill, T/C/C and Jessica Menzone Assistant:**

M. Hill, TCC met with the Finance Committee to revisit her request for a part-time employee. The need is now with the 6 elections in 2020. The part-time clerical will also help with the implementation of quarterly billing. The Town Auditor supports the idea of quarterly real estate tax billing. Quarterly billing will go to a Town Vote and if it passes it will be a one year time frame before it goes into effect. The position would be non-benefitted.

**A MOTION** was made by A. Pinell, seconded by L. Bathel (Vote: Unanimous) to recommend the part-time clerical position for the TCC Office as requested. (Please see attachment from the TCC.)

**New Business:**

A brief discussion of Alum Treatment for the Congamond Lakes.

**Public Comments:** There was none.

**Old Business:** There was none.

**A MOTION** was made by A. Pinell, seconded by L. Bathel (Vote: Unanimous) to adjourn at 7:10 p.m.

Respectfully submitted by,



Robin Solek



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Robert Horacek, Chairman