



COMMONWEALTH OF MASSACHUSETTS  
Town of Southwick  
Council on Aging  
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COUNCILONAGING BOARD MEETING  
Tuesday January 9, 2018 at 10:30am

Meeting held at Senior Center Community Room, called to order by  
Paula LeBlanc at 10:31 AM.

Present: Joan Plancon, Carol Laughlin, Paula LeBlanc, Donna Charron, Herb Pace  
Associate member: Patti Phillips and Theresa Rogers

Also Present: Cindy Sullivan- Director of COA

Absent: Mary Jane Connolly, Roy Benson, Harriet Fischer

No Public Comment

Minutes reviewed—motion made to accept by Herb, seconded by Joan, no discussion,  
motion carried unanimously

Bills needed to be signed.

**New Business:**

Update from COA director:

- Raffle at Christmas party made \$461. Decision to hold the money aside until a decision is made on what to purchase with it for the center.
- Reorganizing of the committee. Chairperson, Mary Jane Connolly has been absent for 16 months due to illness. Cindy is sending a letter to advise her, that she will be removed as Chairperson and placed as an associate member until she returns or resigns. Herb did not agree in the wording in the letter. At the next meeting an election would have to be held for offices. Donna made a motion to accept the letter, Carol Seconded, Herb abstained. The vote was 4-0-1.

Updates on:

Classes: Zumba held Friday at 11:30.

All classes doing well. If Southwick schools are closed, the senior center classes will be cancelled. If there is a delay, it will be up to the teacher of the class to decide if it will be cancelled and a call will be made.

Transportation: Okay. Cindy put in the budget a request for a new van since a 5year project plan is needed.

Dining Center: New chairs are working well.

Brown Bag: working well, packages getting picked up and Chester delivers excess food to Food pantry on Wednesday.

Finances: Formula grant cut by .30 a senior, so 9.70 per senior.

Medical Equipment: wheelchairs, walkers etc have been moved from under the stairs to the garage.

Old Business:

House Numbers: Some Numbers have been put in, more will be done in the spring.

Tax program work is winding down. Trying to adjust the time frame to help get the hours in.

My Sr Center Tech support bill will be due in July of 2018 it is \$1600 per year. Cindy will try to see if the town will pay for half of the bill and pay the rest from the formula grant.

Motion to adjourn at 11:04am by Herb, Seconded by Joan

Next Meeting Monday, February 12, at 10:00 AM

Respectfully submitted  
Carol Laughlin