



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Community Preservation Committee

Telephone (413) 569-6056 - Fax (413) 569-5284

Town Website: www.southwickma.org

Minutes

December 15, 2021

7:00 PM Zoom Meeting (recorded)

ATTENDANCE: Jeanne Reed Vice Chair/Acting Chair
David Spina
John Whalley
Beth Thomas (remote)
Deborah Herath (remote)
Bryan Walker
Joanne Horacek (absent)
David MacWilliam
Cassandra Bach (remote)

Susan Corey CPC Secretary

Seven additional members of the public were present and 2 additional people were present on Zoom

Written Minutes

(*Not verbatim-comments can be heard on the studio tape www.southwick.org*)

- J. Reed opened the meeting at 7:00 PM. using the Owl to host a hybrid meeting.

Public Comment:

- Sabrina Pooler of 12 3rd Street, Southwick expressed an interest in a possible CPC coordinators position.
- Selectman Joseph Deedy stated the Select Board had several projects they wished to submit and spoke about their consideration of a Conservation Coordinator with added CPC coordinator positions and wanted the committee to look into what they thought the job description should be. He said he would pass their ideas along to the CFO.
- D. MacWilliams stated he thought the 2 committees would be a good fit.

Old Business :

- Minutes for the prior 2 meetings were reviewed and accepted without changes.
- Notation was made: the November 17th meeting was ended due to an open meeting website posting deadline not having met.

A Motion to accept the minutes was made by J. Whalley and second by D. MacWilliams- vote unanimous

D. Herath yes
B. Thomas yes
C. Bach yes
J. Whalley yes
D. Spina yes
D. MacWilliams yes
J. Reed yes

- **Brass Rail Project** was revisited and it was determined that the applicant would work with the Historical Committee and bring the proposal back again with information or comments from that committee.
- D. Herath asked if the building was on the town's historical register.
- J. Nolasco replied yes.
- J. Whalley concurred and asked for the amount requested and answered, \$28,000.00 was the requested amount.
- L. Hamburg 48 South Longyard Rd. Southwick, of the Historical Committee, expressed that he would like more information about the project and that the committee had not yet been made aware of the proposal. It was agreed the applicant would meet with them to review the project.
- D. MacWilliams asked if the Historical Committee could stop the project and it was answered that the CPC Committee member would be able to vote representing the committee.

A Motion was made by J. Whalley that the petitioner get together with the Historical Committee, and D. MacWilliams second the motion proposing they come back at a future date. vote unanimous

D. Herath yes
B. Thomas yes
C. Bach yes
J. Whalley yes
D. Spina yes
D. MacWilliams yes
J. Reed yes

- It was asked when the Historical Committee would meet next and the date is January 3, 2022.

- J. Reed suggested they move on to new appointments and D. MacWilliams nominated J. Waldron as the new Chairperson.

A Motion was made by J Whalley to nominate Jeanne Reed as the new Chairperson.

B. Walker second the motion and the vote-unanimous

D. Herath yes
 B. Thomas yes
 C. Bach yes
 J. Whalley yes
 D. Spina yes
 D. MacWilliams yes
 J. Reed yes

- J. Reed stated they would also need to elect a new Vice Chairperson and B. Walker asked what it would entail.

A motion was made by J. Whalley to nominate Bryan Walker as the new Vice Chairperson and D. Mac Williams second the nomination. The vote was unanimous to appoint B. Walker as Vice Chairperson.

D. Herath yes
 B. Thomas yes
 C. Bach yes
 J. Whalley yes
 D. Spina yes
 D. MacWilliams yes
 J. Reed yes

- Discussion resumed about the CPC Coordinator position and J. Reed and D. MacWilliams offered comments about the scope and role of the position to have something ready for the select board in their upcoming January meeting.
- D. Mac Williams suggested the person receive continuing education and asked if it was available.
- J. Waldron said the state web site does have some information and that funds were available. She suggested they look at what other towns are doing and it would depend on towns size and projected growth.
- D. MacWilliams stated the Conservation Committee was looking for a coordinator for possibly 25 hours per week.
- J. Waldron was hoping to have the hours and job description for January.

Old Business:

- J. Reed brought up revising the information about the application process and making deadlines and the process more clear or streamlined.
- B. Thomas apologized to the applicant, J. Nolasco for not being more clear on the process.

- J. Reed explained we do have a representative from each committee and they could have input on the projects.
- Having no new projects the next meeting was scheduled for January 19th, 2022.
- D. MacWilliams stated that there was new open meeting training available.
- Social Media training was also mentioned.

A Motion was made by B. Walker to adjourn and second by J. Whalley the vote to end the meeting was unanimous.

D. Herath yes

B. Thomas yes

C. Bach yes

J. Whalley yes

D. Spina yes

D. MacWilliams yes

J. Reed yes

Respectfully submitted,

Susan Corey
Secretary – CPC

Cassandra Bach -zoom

Beth Thomas

John Whalley III

Deborah Herath-Zoom

David Spina

David MacWilliams

Joanne Horacek (absent)

Jeanne Reed - Chairperson

Bryan Walker - Vice Chairperson