

COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Cemetery Commission

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Town Website: www.southwickma.org

MINUTES

September 25, 2018

Members in attendance:	Sharon Horacek, Chairperson	Present
	Veronica Connolly	Present
	Jim Fahey	Present
	Bud Phillips, Sexton	Present
	Erica Baker, Secretary	Present

The scheduled meeting of the Cemetery Commission was opened at 5:30 p.m. by Chairperson Sharon Horacek.

Routine Business:

- Commission members received and reviewed mail.
- Commission members reviewed monthly budget report.
- Commission members recorded new burials in their books.

New Business:

- Commission members signed minutes from August 28, 2018 meeting.
- Commission discussed a buyback inquiry for Patricia LaBombard (plot #349). The sexton checked the plot and determined there is no one buried there. Further information regarding Mrs. LaBombard's Will along with a notarized letter giving permission to sell from all heirs will be required in order to proceed with a buyback in the amount of \$25.00.
- Commission discussed the Arnold plots Section 3, Row I, Plots 4 & 5 to determine if the plots were ever sold back to the Town. According to cemetery records, Charles and Beatrice Arnold are still the owners. The sexton checked the plots and determined there is no one buried there. If the heir wishes to proceed with the buyback, they will need to submit further information regarding the parents' will and a notarized letter from all heirs stating they wish to sell the plots back.
- Commission discussed stolen property from the Allen plot. There was a two foot angel statue that was missing from the plot and was reported to the police by Mr. Allen. Mr. Phillips spoke

with both Mr. Allen and the police regarding the missing statue. Security at the cemetery will need to be increased including installation of cameras and an automatic gate. Ms. Horacek will follow up with Mr. Granells from DPW regarding the cameras he uses at the transfer station and additional equipment or computers that would be required for cameras.

Old Business:


- Mr. Phillips had no update on the survey.
- Mr. Phillips informed the commission that the tree removal is complete in the old and new cemeteries. The wood chips were left behind. Any other trees that need to be looked at are safe to last through the winter.
- The water container that is being used in the Old Cemetery for headstone cleaning has been working well. Further supplies may be necessary for Gene Theroux to finish fixing and cleaning remaining stones. Possibly get some local clubs to come in next spring to do community service.

Motion was made by J. Fahey and seconded by R. Connolly to adjourn the meeting at 6:03 p.m. All were in favor.

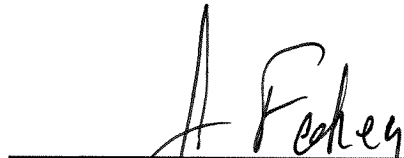
Next meeting is scheduled for October 23, 2018.

Respectfully submitted,

Erica Baker
Cemetery Commission Secretary


SHARON HORACEK, CHAIRPERSON


VERONICA CONNOLLY


JAMES FAHEY