

COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Cemetery Commission

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Town Website: www.southwickma.org

MINUTES

February 27, 2018

Members in attendance:	Sharon Horacek, Chairman	Present
	Veronica Connolly	Present
	Jim Fahey	Present
	Bud Phillips, Sexton	Present
	Erica Baker, Secretary	Present

The scheduled meeting of the Cemetery Commission was opened at 5:30 p.m. by Chairman Sharon Horacek.

Public Comments:

- Gene Theroux addressed the commission in regards to the condition of the Old Cemetery and making corrections to maps and Find A Grave. Mr. Theroux spoke of headstones on the ground, dead trees, and the cleaning of stones. He suggested a walk through, taking an inventory, and getting an assessment of the Old Cemetery and has contact information of individuals who have done research and work in other cemeteries. S. Horacek suggested inviting one of the individuals to a future meeting. Commission members discussed locating the records that were done at the bicentennial, recruiting possible volunteers to help, and funding.

Routine Business:

- Commission members received and reviewed all mail.
- Commission members reviewed and signed invoices and purchase order requests.
- Commission members reviewed monthly budget report.

New Business:

- Commission members reviewed and signed minutes from January 23, 2018 meeting.
- Commission members discussed buying back two plots from John and Janice Wright. A motion to buyback the two plots, Section 4, Row E, 19 & 20, at \$160 each was made by R. Connolly and seconded by J. Fahey. All were in favor.
- Haas and Bates plots were discussed by Mr. Phillips and R. Connolly.
- Commission discussed and offered suggestions for sharing Cemetery office space with Board of Health secretary.

Old Business:

- S. Horacek and Mr. Phillips updated the commission regarding funding for the remaining trees to be removed and the work that was already finished including the trees that were taken down and removed, the fence repair/replacement and fixing the head stone that was down.
- Mr. Phillips informed the commission that there is no update on the survey project as he has not heard anything further from the one surveyor that called him back previously. There was discussion as to locating the old plans, records, and maps.

Motion was made by Jim Fahey and seconded by Veronica Connolly to adjourn the meeting at 6:11 p.m. All were in favor.

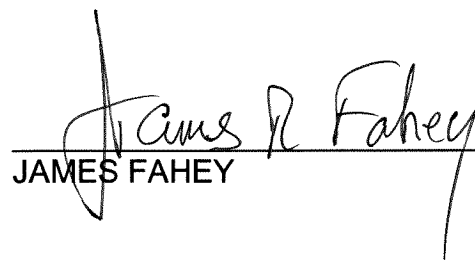
Next meeting is scheduled for March 20, 2018.

Respectfully submitted,

Erica Baker
Cemetery Commission Secretary


SHARON HORACEK, CHAIRMAN


VERONICA CONNOLLY


JAMES FAHEY