

COMMONWEALTH OF MASSACHUSETTS

# **Town of Southwick**

## **Cemetery Commission**

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Town Website: [www.southwickma.org](http://www.southwickma.org)

### MINUTES

January 23, 2018

Members in attendance:	Sharon Horacek, Chairman	Present
	Veronica Connolly	Present
	Jim Fahey	Present
	Bud Phillips, Sexton	Present
	Erica Baker, Secretary	Present

The scheduled meeting of the Cemetery Commission was opened at 5:30 p.m. by Chairman Sharon Horacek.

#### **Routine Business:**

- Commission members received and reviewed all mail.
- Commission members reviewed monthly budget report.
- Commission members updated their books with new plots sold and new burials.

#### **New Business:**


- Commission members reviewed and signed minutes from December 19, 2017 meeting.
- Commission members discussed information to be submitted for the Annual Town Report.
- Mr. Phillips updated the commission on the trees that still need to come down. Ms. Horacek informed the other members that she signed for \$2,500.00 for the state to come remove the stump and tree that already came down. Discussion followed regarding repair of the fence, the stone that was moved, and damage to anything else by that one tree should be from the \$2,500.00. Mr. Phillips was able to get the tree on the ground that fell on the stone and will do some more cleanup work. Commissioners discussed the scouts possibly helping out.

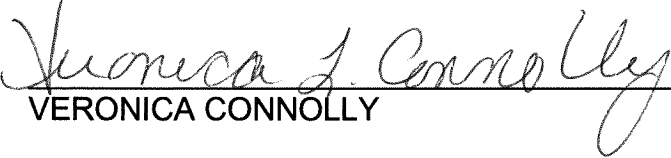
- Mr. Phillips introduced Norman Boucher to the members in attendance.
- Motion was made by J. Fahey and seconded by R. Connolly to abstain from regular business in order to hear the presentation from Gene Theroux at 5:44p.m. All were in favor.
- Motion was made by R. Connolly to reconvene the meeting at 6:10 p.m. All were in favor.
- Mr. Phillips updated the commission regarding the survey project. He indicated the man from the survey company would need to do research in Springfield regarding the number of sections and purchases of the cemetery. There was discussion as to locating the old plans, records, and maps. Chairman Horacek will talk to Mr. Stinehart for further information on their location.
- Commission members discussed an invoice and missing file for Jeanne Beill. Ms. Baker will contact Lent's Enterprises regarding this invoice for further clarification and information. Motion was made by J. Fahey and seconded by R. Connolly to table until the next meeting. All were in favor.
- Commission members further discussed additional topics for the Annual Town Report.
- Next meeting is scheduled for February 27, 2018.


**Motion was made by Jim Fahey and seconded by Veronica Connolly to adjourn the meeting at 6:25 p.m. All were in favor.**

Respectfully submitted,

Erica Baker  
Cemetery Commission Secretary

  
SHARON HORACEK, CHAIRMAN

  
VERONICA CONNOLLY

  
JAMES FAHEY