



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Cemetery Commission

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Town Website: www.southwickma.org

MINUTES November 19, 2019

Commission Members in attendance: Veronica Connolly, Chairperson Present
Jim Fahey, Commissioner Present
Norman Boucher, Commissioner Present

Also, in attendance were Bud Phillips, Cemetery Sexton and Sue St. Sauveur, Cemetery Commission Secretary.

The scheduled meeting of the Cemetery Commission was called to order at approximately 5:30 p.m. by Chairperson Connolly and agreed on unanimously by the Commission members.

The copy of the Minutes of the October 29, 2019 meeting which had previously been emailed to the Commission members for their review was approved and signed.

The Commission members and the Commission Chairperson signed all bills and other paperwork that needed signatures.

Bud Phillips was asked if there was any further surveying or tree work completed lately. The cemetery is now closed for the season and the surveying and tree work will now wait until spring.

There was a discussion about the Cemetery Commission members' personal emails and personal phone numbers not being put on documents seen by the public. The public should contact the Cemetery Commission office and the Cemetery Secretary who will direct them to the appropriate person. The phone message on the Cemetery Commission phone was also to be changed to state that this is a part-time staffed department and someone would get back to them as soon as possible. The vote was unanimously agreed to.

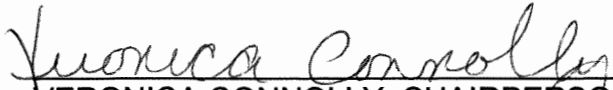
There was also a brief discussion about charging people for researching deeds, etc. when a family doesn't know who owns a plot, or how many plots they own, or who a plot was left to in a will after a person's death and the information isn't readily available in our files here at the Town Hall. The Commission members will give it some thought and the discussion will be revisited at a future meeting.

A Motion was made by Commissioner Fahey and seconded by Commissioner Boucher to adjourn the meeting at approximately 5:55 p.m. All were in favor.

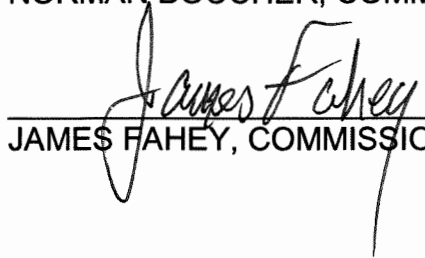
Next meeting is scheduled for February 25, 2019 at 5:30p.m.

Respectfully submitted,

Susanne St. Sauveur, Secretary


VERONICA CONNOLLY, CHAIRPERSON


NORMAN BOUCHER, COMMISSIONER


JAMES FAHEY, COMMISSIONER

c.c. Town Clerk
Jim Middleton