

COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Cemetery Commission

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Town Website: www.southwickma.org

MINUTES

December 19, 2017

Members in attendance:

Sharon Horacek	–	Chairman - Present
Veronica Connolly	--	Present
Jim Fahey	--	Present
Bud Phillips	–	Sexton - Present
Monica Fox	–	Secretary – Present
Erica Baker	–	Secretary – Present

The scheduled meeting of the Cemetery Commission was opened at 5:30 P.M. by Chairman Sharon Horacek.

Routine Business –

- Board members received and reviewed all mail received.
- Board members signed reissued Deed for Leon Roberts.
- Board Members reviewed Monthly budget report.
- Board Members updated their books with new plots sold and new burials.

New Business –

- Board Members reviewed and signed minutes from November 14, 2017 meeting.
- Sexton Bud Phillips spoke about his concerns of the liability regarding the walking paths in the cemetery during winter due to the ice and snow. There was discussion as to posting a sign stating the cemetery is closed and to proceed at your own risk. The commission decided to consult with Mr. Karl Stinehart for guidance on this matter.
- Chairman Sharon Horacek introduced the new secretary, Erica Baker.
- Commission members discussed buying back two plots from William Tynan. A motion to buyback the two plots at \$400.00 each was made by Commissioner Veronica Connolly and seconded by Commissioner Jim Fahey. The vote was unanimous.

Old Business –

- Monica Fox informed the commission that there is no update on land surveying project as the surveyors have not returned her calls.

- Sexton Bud Phillips spoke to the commission regarding the snowblower repairs. He stated that it's up and running after the welder repaired it. The commission spoke regarding replacement of the snowblower at the end of the season.
- Monica Fox will contact Gene Theroux to speak at the January meeting regarding having work done on the headstones in the old cemetery.
- Sexton Bud Phillips addressed the commission in reference to trees that need to be taken down in the new cemetery. The trees have been dying and dropping branches for some time now and need to be cleaned up on a weekly basis. The commission discussed replacing the trees with smaller trees after removal. Mr. Phillips has already contacted DPW and received names of some tree cutters but is not sure if this is Town or State responsibility as some of the trees are located on the tree belt. Commissioner Veronica Connolly suggested they find out the State's involvement as to the trees on the tree belt, and will look at taking the remaining trees down in the spring.

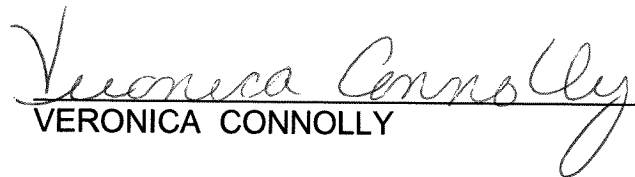
Motion was made by Veronica Connolly and seconded by Jim Fahey to adjourn the meeting at 6:05 P.M. All were in favor

Next Meeting Scheduled for January 23, 2018

Respectfully submitted,

Erica Baker
Cemetery Commission Secretary


SHARON HORACEK (CHAIRMAN)


VERONICA CONNOLLY


JAMES FAHEY