

SELECT BOARD MEETING MINUTES

January 15, 2019

Tuesday, 5:30 p.m.

Select Board Conference Room, Town Hall

All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy
Vice-Chairman, Russell S. Fox - Absent
Clerk, Doug Moglin
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Sondra S. Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" – 1 Page(s)

5:30 p.m. Convene in Open Session

Public Comments:

None.

5:40 p.m. Fire Chief Anderson
RE: Review of FY20 Budget

The Fire Chief came to the meeting to give the Board a preview of some of his larger budget requests. He will now meet with the Finance Committee and Select Board jointly in early March. Some of the requests include communications and Paramedic EMT's, additionally need to re-examine and ambulance billing was discussed.

A MOTION was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the Chief Administrative Officer and Fire Chief to do the 3rd Party Ambulance RFP.

5:55 p.m. Chief Bishop
RE: Staffing Levels/Retirements

The Police Chief came to the meeting to discuss the Board signing a Memorandum of Agreement for an Officer, who is presently out on medical leave, to come back to work on a light-duty status until he can return to full-duty. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize the Chair to sign a Memorandum of Agreement with the International Brotherhood of Police Officers, Local No. 384.

The Police Chief then discussed placement of a Southwick Police Reserve Officer in the full time police academy in June of 2019. In March of 2020 an officer will be retiring and the Chief wants fully trained and to backfill ahead of time so that the Department isn't faced with an extended period of time being short an officer.

Payables and Minutes:

- The Board acknowledged Payables Warrant #1917B, dated 1/14/19, in the amount of \$3,185,948.54.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept the Regular Session Minutes of 1/8/19.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. Possible Motions/Votes:

- The Board received notification of retirement of Library Director, Diane Caruso, effective at the end of FY 19. Posting to be done in April.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize a Public Library Circulation Staff Posting to fill a vacancy which exists due to the resignation of Aundria Theocles.
- Notice for Annual Town Elections Ballot Questions submission deadline to Town Clerk's Office is 4/9/19.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve Poll Worker hourly wage adjustments per Minimum Wage Law to the following for FY19: \$11.00 to \$12.00 for Clerks, \$14.00 to \$15.00 for the Warden and \$13.50 to \$14.50 for the Assistant Warden.
- The Board reviewed an Alum Treatment Funding letter written by LMC, Conservation Commission and Select Board to E.O.E.E.A. Secretary Beaton regarding seeking funding of \$850,000.00 for Alum Treatment for the Congamond Lakes.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to table a PVPC Technical Assistance request for a Drinking Water Study.

Old Business & Dates to Remember:

- The next 250th Anniversary Meeting is 1/23/19 at 6:30 in the Town Hall Auditorium.
- Westfield G & E Fiber Optics – create an Adhoc Board in Spring 2019.
- Mr. Stinehart is working on CPC Funds/Mass DOR for the Alum Treatment/dredging the canal of Congamond.

Old Business & Dates to Remember continued:

- MMA Conference Boston 1/18/19 – 1/20/19.

New Business:

- The Administrative Assistant provided the Board with an update of renewed Liquor Licenses, renewed Class I, II, and III Car Dealership Licenses and any upcoming changes that may be transpiring in regards to both.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Moglin (Vote-Unanimous) to authorize Mr. Moglin to represent the Select Board and have him enter into a potential commercial development in the Town of Southwick. Further information could be detrimental to all the parties.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

- Payables Warrant #1917B, dated 1/14/19, in the amount of \$3,185,948.54
- Regular Session Minutes of 1/8/19
- Notification of retirement of Library Director
- Public Library Circulation Staff Posting to fill a vacancy
- Notice for Annual Town Elections Ballot Questions deadline
- Poll Worker hourly wage adjustments per Minimum Wage Law
- Alum Treatment Funding to E.O.E.E.A. Secretary Beaton
- PVPC Technical Assistance for Drinking Water Study
- MOU with SPD Local Union
- CPC Funds/Mass DOR for the Alum Treatment/dredging the canal of Congamond

There was no Executive Session held.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Deedy, seconded by Mr. Moglin (Vote-Unanimous) to adjourn at 6:39 p.m.

Respectfully submitted,

Sondra (Cindy) Pendleton

Cc: Town Clerk