

Select Board Minutes
August 21, 2018
Tuesday, 6:00 p.m.
Select Board Conference Room, Town Hall
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy
Vice-Chairman, Russell S. Fox
Clerk, Doug Moglin
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Sondra S. Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" – 2 Page(s)

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joseph J. Deedy at 6:00 p.m.

Public Comments:

None.

Payables/Payroll:

- The Board acknowledged Payables Warrant 1904B, dated 8/13/18, in the amount of \$345,840.74.
- The Board acknowledged Payroll Warrant 1904, dated 8/20/18, in the amount of \$226,783.11.

Minutes:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to accept the Regular Session Minutes of 8/7/18.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to accept the Executive Session Minutes of 8/7/18.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes:

- The Board was invited to the STGRSD Staff Opening Day on 8/27/18.
- The Board received a copy of correspondence from the MMA urging CCC (Cannabis Control Commission) to refrain from placing restrictions on Host Agreements between municipalities and private recreational marijuana establishments. The Town will be soon negotiating with one or more businesses pursuing this industry.
- The Board was notified the retired K-9 Jax passed away.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes continued:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to approve the revised Southwick Fire Department Deputy Chief Job Description by Labor Counsel in the ADA Format.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to table until the next meeting for more information, a Council on Aging Kitchen Staffing increase in hours request.

**6:10 p.m. Manoli Pizzeria and Restaurant LLP d/b/a Village Pizza
RE: Transfer of All Alcohol License from EEG, Corp d/b/a Candlewood Inn & Alteration of Premises**

A MOTION was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to open the hearing at 6:10.p.m.

Mr. Deedy read the Legal Ad (no need to advertise) in its' entirety.

There was no paperwork to be "entered into the record".

No one spoke *in favor* of the Transfer of All Alcohol License from EEG, Corp d/b/a Candlewood Inn, Change in Officers and Directors, Change of Manager & Alteration of Premises.

No one spoke *against* the Transfer of All Alcohol License from EEG, Corp d/b/a Candlewood Inn, Change in Officers and Directors, Change of Manager & Alteration of Premises.

The Board had a *General Discussion* regarding the Transfer of All Alcohol License from EEG, Corp d/b/a Candlewood Inn, Change in Officers and Directors, Change of Manager & Alteration of Premises, and the location of a cooler behind the building.

A MOTION was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to close the Hearing at 6:25 p.m.

A MOTION was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to grant the Transfer of All Alcohol License from EEG, Corp d/b/a Candlewood Inn, Change in Officers and Directors, Change of Manager & Alteration of Premises.

Fire Chief

RE: Ladder Truck Bid Award, Prepayment Options, Note Duration and Asset Life

A MOTION was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to vote Option 2 for the prepayment for the purchase of the ladder truck (the prepayment of \$451,398.20 against the borrowing authorization for the ladder truck voted at Town Meeting - pumper will be dealt with in the next month or 2). The maximum useful life of the departmental equipment listed below to be financed with the proceeds of the \$1,200,000.00 Departmental Equipment borrowing (Fire Trucks) and the \$240,000.00 Departmental Equipment (DPW Dump Truck) borrowing authorized by the votes of the town passed May 15, 2018 (articles 7 and 8 respectively) is hereby determined pursuant to G.L.c.44 Sec. 7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
Fire Trucks	\$1,200,000	20 years
Dump Truck	\$ 240,000	15 years

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to vote to award Ladder Truck bid to the vendor Sutphen Corporation.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to authorize the Chair to sign the contract approved to form by Town Counsel.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to have a note duration of 15 years for the Fire Truck and 10 for the DPW Truck under Mass D.O.R. asset life of 20 years.

See Attachment "B" – 1 Page(s).

Richard Listro

RE: Nicholson Hill Road Discussion

Mr. Richard Listro came to the meeting along with other residents who are against the design of a home that is being built on Nicholson Hill Road, claiming it will decrease the value of his home. Mr. Mike Golvy – 12 Nicholson Hill Road stated the building looks more like a commercial building than a home. It's a group home and they feel employee parking etc. makes the house stand out versus the other homes on the road. Mr. Deedy responded he would meet with the Group Home Operator to address the citizens concerns.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes continued:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the 2018 Sodom Mountain Campground Automatic Amusement License and Sunday Entertainment License.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to reaffirm a Reserve Fund Transfer in the amount of \$9,800.00 for Old Cemetery removal of trees.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to reaffirm approval of the PVPC CDBG Invoice #20 in the amount of \$4,355.53.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Southwick Fire Department Obsolete Equipment Disposition.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to appoint the following to the Southwick 250th Anniversary Committee:

Maria MacWilliams
Lisa Whitehead
Cathy Molta
Diana King
Jill Keenan
Ellen Miles
Diane Mason-Arnold
Lee David Hamburg

- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to appoint the following:

Randal Brown – LEPC
Alan Slessler – Town Planner

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-2 Yes, Mr. Deedy abstained) to approve a Parade Permit for an Animal Parade on 10/14/18.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to use current funds for the Town Hall HVAC repair (approximately \$13,000.00) and pursue a Reserve Fund Transfer in the fall/winter.
- The Board received a Rotary Steak Roast invite for 9/19/18 at 6:00 p.m.

Old Business & Dates to Remember:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to award the Library Carpet Bid to Wagner in the amount of \$24,937.00.
- The Board will invite Whip City Fiber (WG&E) in for a meeting to discuss fiber optics.
- Update on 250th Anniversary Meeting which was held 8/20/18 at 6:30.
- The Board updated their Goals and Objectives list.
- Mr. Moglin will be looking into Public Spaces Booking
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Moglin (Vote-Unanimous) for Mr. Fox to look into line striping/speeding on College Highway.
- Mr. Stinehart will be talking to the Water Department regarding the waterline to the old cemetery being fixed.
- The Board is looking into the use of Flaggers for infrastructure Projects (i.e. Aux. Police).
- The Board will request a timetable for the sidewalks on Depot Street. They set fall for the deadline by DPW to complete.

New Business:

There was none.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

Alcohol License from EEG, Corp d/b/a Candlewood Inn & Alteration of Premises paperwork
Ladder Truck Bid Award, Prepayment Options, Note Duration and Asset Life paperwork
Regular Session Minutes of 8/7/18
Executive Session Minutes of 8/7/18
STGRSD Staff Opening Day Invite
MMA Memo on Host Agreements
Revised SFD Deputy Chief Job Description
COA Kitchen Staffing Increased Hours memo
Sodom Mountain Campground Automatic Amusement License
Reserve Fund Transfer in the amount of \$9,800.00 for Old Cemetery removal of trees
PVPC CDBG Invoice #20
SFD Obsolete Equipment Disposition List
FY19 Appts.
Animal Parade Permit
Town Hall HVAC Repair/FinCom Reserve
Rotary Steak Roast – 9/19/18 @ 6 paperwork
Library Carpet Bid Results and Award paperwork
Whip City Fiber WG&E Correspondence
SB Goals and Objectives

There was no Executive Session held.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to adjourn at 7:50 p.m.

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant
Cc: Town Clerk