

***SELECT BOARD MINUTES FOR:  
February 6, 2018  
Tuesday, 6:00 p.m.***

***Select Board Conference Room, Town Hall  
All meetings of the Select Board are recorded***

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Joseph J. Deedy  
Clerk, Russell S. Fox  
Chief Administrative Officer, Karl J. Stinehart  
Administrative Assistant, Sondra Pendleton

**OTHERS IN ATTENDANCE:** See Attachment "A" - 2 Page(s)

**Public Comments**

None.

The Select Board presented Nick Hope from the Southwick Fire Department his helmet. Nick received his Firefighter 2 Certification.

**Dennis Clark ConCom/Bridget Likely-New England National Scenic Trail Coordinator Appalachian Mountain Club  
RE: NET 2018 RTP Grant Application**

The above were invited to the meeting to clarify a few questions prior to the Board signing the Grant Application. It will improve access from parking area to floating bridge.

It was clarified that the Town will have no liability issues, AMC (Appalachian Mountain Club) would maintain the property and the frost issue with the floating bridge will be fixed by putting the poles deeper into the ground.

**Payroll/Payables Warrants:**

- The Board acknowledged Payroll Warrant 1819, dated 2/5/18, in the amount of \$210,799.24.

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Regular Session Minutes of 1/30/18.

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Executive Session Minutes of 1/30/18.

**Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:**

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Mirick O'Connell as Special Counsel for Litigation. Mr. Fox stated that the Town has been served by counsel on behalf of Mr. Jeff Neece, prior DPW Director, in Federal Court.

**Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:**

- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to offer employment to Emily Dunn for the open Union Position of Bookkeeping/Secretary/Clerk in the Treasurer/Collector/Clerk's Office per meeting background, CORI and pre-employment physical requirements.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve of use of the DPW Facility for the Annual Tractor Rally on 4/27/18 with a rain date of 4/28/18.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a Reserve Fund Transfer in the amount of \$5,500.00 for removal of declining and dead trees at the front of the New Cemetery (6 trees and all stumps).
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a Reserve Fund Transfer in the amount of \$3,000.00 for the transition costs and repairs to an old Southwick Police Department cruiser for the re-use for the Building Inspector.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the resignation of Adam Seaman from the Historical Commission.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve payment of a PVPC CDBG Invoice #15 in the amount of \$6,392.66.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Ray Davignon III as the Highway Heavy Equipment Operator for DPW.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve posting for the Internal Foreman Solid Waste Division opening.

**Old Business:**

- Covered Bridge – A letter will be written to the abutters regarding fire apparatus which can safely be driven over the bridge.
- North Pond PWC Bylaw – Attorneys working on edits to Bylaw and then a Public Hearing will be held.
- Sewer Abatement – Mr. Deedy is working on.
- Social Media Policy – Board will review and hold a work session.
- 250<sup>th</sup> Anniversary – Preliminary plans were discussed for funding.
- School Facilities walkthrough – Mr. Fox will attend on 2/20/18 at 9 am.

**New Business:**

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) for the Chair to sign the Co-Holder Agreement for Longyard Laro West LLC A.P.R. for the State/Federal Government once Town Counsel approves to form.

**New Business continued:**

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) for Mr. Stinehart and Chief Ricardi will work on a Sick Leave Time Donation with the Local IBPO (MOU) and the Chairman was authorized to execute by vote of the full Board.
- Mr. Stinehart discussed Town owned property for solar use.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

**Appointment Material**

NET 2018 RTP Grant Application

**Payroll/Payables Warrants:**

- Acknowledge Payroll Warrant 1819, dated 2/5/18, in the amount of \$210,799.24
- Minutes (Regular & Executive Session) of 1/30/18
- Appointment of Mirick O'Connell as Special Counsel for Litigation
- Appointment of Clerk in T/C/C Office
- Approval of use of DPW Facility for Annual Tractor Rally
- RFT for Cemetery Trees
- RFT for Re-use of Surplus Issues
- Resignation of Adam Seaman from Historical Commission
- Permission to post Historical Commission Vacancy
- PVPC Invoice #15
- Internal Highway Heavy Equipment Operator appointment
- Approve Internal Foreman Solid Waste Division posting

**Old Business Discussed:**

- Covered Bridge
- North Pond PWC Bylaw
- Sewer Abatement
- Social Media Policy
- 250<sup>th</sup> Anniversary
- School Facilities walkthrough
- 

**New Business:**

- Co-Holder Agreement for Longyard Laro West LLC A.P.R. for State/Federal Government

*There was no Executive Session held.*

*Respectfully submitted,*

Sondra S. Pendleton  
Administrative Assistant

Cc: Town Clerk