

.07.24.23

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, July 24, 2023 @ 6:00 p.m.

All meetings of the Select Board are recorded

Select Board Conference Room

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Date of this meeting: July 24, 2023

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Acting Chairman at 6:00 p.m.

ATTENDANCE: Chairman, Doug Moglin – Present
Vice-Chairman, Jason Perron - Zoom
Clerk, Diane Gale - Present
Chief Administrative Officer, Karl J. Stinehart – Absent
Assistant C.A.O., Nadine Cignoni - Present
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

6:00 p.m. Public Comments:

Maryssa Cook-Obregon, South Loomis St. stated she has implemented a draft protocol for Ch. 61. She is looking to refine the process and at a future date to meet with the Select Board as an appointment on the agenda.
Joann Leblanc Reservoir Drive, audio suggestion.

6:05 p.m. Emergency Management Director Interview: Russ Anderson:

Mr. Anderson gave a detailed account of his background and experience. He also spoke of changes and areas to focus on, developing including Fire and Police.

6:15 p.m. Emergency Management Director Interview: Iain White:

Mr. White gave a detailed account of his background and experience. He has all 4 of his qualifications. He is involved in giving back to the community.

6:30 p.m. Liquor License Hearing to Approve as Corporate Secretary Rajeshkumar K. Patel and transferring 40% stock to Rajeshkumar K. Patel 208 Southwick Inc. d/b/a Millie's Country Store:

- **A MOTION** was made by Ms. Gale, seconded by Mr. Perron (Vote: Unanimous) to open the hearing

Roll Call Vote: D. Moglin: Yes, D. Gale: Yes

Mr. Moglin read the legal ad in its entirety.

There was no additional paperwork to be entered in

No one spoke in favor for the approval of Corporate Secretary and Transfer of Stock.

No one spoke against the approval of Corporate Secretary and Transfer of Stock.

General Discussion: Atty. Porter explained it was an internal move that there were no operating changes.

- **A MOTION** was made by Ms. Gale, seconded by Mr. Perron (Vote: Unanimous) to close the hearing.

Roll Call Vote: D. Moglin: Yes, D. Gale: Yes

- **A MOTION** was made by Ms. Gale, seconded by Mr. Perron (Vote: Unanimous) to approve as Corporate Secretary Rajeshkumar K. Patel and transferring 40% stock to Rajeshkumar K Patel at 208 Southwick Inc. d/b/a Millie's Country Store.

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant #2401BB, dated 7/12/23, in the amount of \$1,358,942.45
- Acknowledge Payroll Warrant #2402, dated 7/18/23, in the amount of \$311,100.49
- **A MOTION** was made by Ms. Gale seconded by Mr. Perron (Vote: Unanimous) to approve the Open Session Minutes as amended of 7/11/23. The Executive Session Minutes dated 7/11/23 were tabled.

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Ms. Gale seconded by Mr. Perron (Vote – Unanimous) to approve a One Day Liquor License to the Southwick Inn on 8/5/2023 from 12:00 p.m. – 2:00 a.m. and outside entertainment until 10:00 p.m. upon all inspections and approvals from Police, Fire, BOH and Building.

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

- R. Brown, DPW Director reviewed with the Select Board the FY 24 Road and Infrastructure Projects and set a tour date on 8/11/23 at 8:00 a.m. The Select Board under Old Business will vote on the \$1.3 million Fred Jackson Road Project.

- **A MOTION** was made by Ms. Gale seconded by Mr. Perron (Vote – Unanimous) to award the Old Cemetery Tree Removal Project for Regal Tree & Shrub Experts in the amount of \$56,800.00
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Mr. Moglin (Vote – Unanimous) to Table the PVPC Invoices #10 in the amount of \$6,448.80, #24, in the amount of \$603.48, #24 in the amount of \$441.84 and #10, in the amount of \$7,198.80 for clarification and to authorize D. Gale, Clerk to sign the revised invoices.
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale seconded by Mr. Perron (Vote – Unanimous) to approve Ethics Commission Special Municipal Employee Designation List.
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale seconded by Mr. Perron (Vote – Unanimous) to approve SFD 2010 Ford Explorer surplus and authorize sale.
- A notification from COA Director, C. Sullivan Senior Center Annual Fall Welcome Breakfast Meet & Greet on 8/31/23 from 8:30 – 10:00 a.m.
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to approve the following CPC Grant Agreements:

\$105,000.00 Cemetery Commission for Tree Removal @ Old Cemetery

\$16,500.00 Buildings & Grounds for bronze plaques

\$70,000.00 Buildings & Grounds for SPD Station Slate Roof & Cupola

\$294,000.00 Park & Recreation Commission for Whalley Park Spray Park

\$45,000.00 Community Preservation Housing Fund for Flooring Project

\$29,075.00 Community Preservation Historical Fund for Moore House Repair

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

New Business:

- MA DOER Green Communities Grant Award. Authorize Chair to sign agreement. Designate member to work with staff to identify projects and determine PVPC Administrative Support Role. The Select Board took no action at this time. It will be carried under Old Business.
- The Select Board discussed abandoned vehicles on private property and a recent influx of business signs throughout the town. They will address the issues with K. Scott, Building Inspector.

Old Business:

- North Pond violations site waiting for Fish & Game Agreement – finalized.
- Sewer IMA met with the Mayor of Westfield set up final meeting – waiting for City of Westfield's Attorney.
- Marijuana dispensary – Planning Board. Requires a second vote.
- Flag and Banner: 2nd and Final Reading. Assistant CAO will finalize
- Working on the form. Time not to exceed 30 days. \$25.00 fee.
- SB Goals & Objectives – updated and revised
- SFD Dumpster fees – Set up Internal Meeting