

.06.12.23

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, June 12, 2023 @ 6:00 p.m.

All meetings of the Select Board are recorded

Select Board Conference Room

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: June 12, 2023

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b)

(1). The scheduled meeting of the Select Board was called to order by Acting Chairman at 6:00 p.m.

ATTENDANCE: Chairman, Doug Moglin – Present
Vice-Chairman, Jason Perron - Present
Clerk, Diane Gale - Present
Chief Administrative Officer, Karl J. Stinehart – Zoom
Assistant C.A.O., Nadine Cignoni - Present
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

6:00 p.m. Public Comments:

Mark Krynicki, Sheep Pasture Road, asked the Select Board to consider favorably for the additional COLA for retirees.

Zoom: There were none

6:05 p.m. Karl Schmaelzle, Chair of the Hampden County Regional Retirement Board met with the Select Board to discuss the additional FY 23 COLA for retirees:

Karl Schmaelzle, Chair of the Hampden County Regional Retirement Board met with the Select Board to discuss the additional FY 23 COLA for retirees. He gave an overview of the additional 2% as a result of the new State law. It will be based on \$18,000.00 and is separate from a 3% COLA already approved by the County Retirement Board. The deadline for the vote is 6/27/23. The Select Board will make a decision at their 6/26/23 meeting.

6:15 p.m. Change of Manager for PRIM3 RESTAURANT at 101 Point Grove Road from Sonya Daviau to Deborah Ann Daviau per M.G.L. 138:

Mr. Moglin waived reading of the legal ad, as there was no need to advertise.

- **A MOTION** was made by Mr. Perron, seconded by Ms. Gale (Vote: Unanimous) to open the hearing.

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

Attorney Hogan, by zoom gave an explanation of the Change of Manager from Sonya to Deborah Daviau. Deborah will be at the restaurant 40 hours.

Mr. Moglin asked if she was tip certified. She will be soon.

The Select Board members had no reservations or concerns about the change.

No one spoke in favor.

No one spoke against.

- **A MOTION** was made by Mr. Perron, seconded by Ms. Gale (Vote: Unanimous) to approve the Change of Manager from Sonya Daviau to Deborah Ann Daviau.

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

- **A MOTION** was made by Mr. Perron, seconded by Ms. Gale (Vote: Unanimous) close the hearing.

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

6:20 p.m. FY 24 Appointments & Re-appointments: Police, Fire, SEMA, RACES, CERT, Code Inspectors and Department Heads:

Mr. Moglin read the list of appointments and re-appointments provided by M. Hill, T/C/C. Please see attached list.

- **A MOTION** was made by Mr. Perron, seconded by Ms. Gale (Vote: Unanimous) to approve the FY appointments and re-appointments provided with the exception of Michelle Hill, Treasurer/Collector, Clerk that will require an appointment with the Chairman of the Board of Assessors and the Chairman of the Finance Committee.

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

Payables, Payroll and Minutes:

- Acknowledge Payroll Warrant #2327, dated 6/6/23, in the amount of \$301,098.48

- **A MOTION** was made by Mr. Perron, seconded by Ms. Gale (Vote: Unanimous) to approve the Open Session Minutes as amended of 6/12/23

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

- **A MOTION** was made by Mr. Perron, seconded by Ms. Gale (Vote: Unanimous) to approve the Executive Session Minutes of 6/12/23

Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- Invites for COA Functions for Benson BBQ 6/14/23 Whalley Park & Senior Sizzler 8/8/23
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to approve the 2% COLA for the ConCom/CPC Coordinator for FY 24 subject to Town Meeting
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to approve updated FY 24 Letter of Understanding for Ch15 Director K. Stomski
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to authorize the Chair to sign MOA with Southwick Police Officer Coalition for a light duty assignment
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to authorize Offer of Employment to Kelli Jachym from SPD Reserve Officer to full-time position 7/1/23 pending all employment requirements set forth by the Chief of Police
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to accept and approve funds for SPD Underwater R.O.V. Grant (\$7,319.95)
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Mr. Moglin (Vote – Unanimous) to vote that the Clerk to sign the determination of the maximum useful life that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the Departmental Equipment borrowing authorized by the vote of the Town passed at the 2023 Annual Town Meeting held on May 16, 2023 (Article 8) is hereby determined pursuant to G.L. c 44 §7(1) to be as follows:
Dump Truck and Plow, borrowing Amount \$318,000 Maximum Useful Life 7 years
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to accept COA Donation in the amount of \$1,200.00 in memory of Roy & Marlene Benson for Benson's BBQ @ Whalley Park
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to approve Tynic Landscaping LLC option for a 3rd year
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to approve a Reserve Fund Transfer in the amount of \$12,000.00 for Legal Fees
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to authorize the Chairman to sign CDBG Grant Program Extension to 3/31/24
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

New Business:

- Select Board Corporate Members with Rotary Club
- NRCS Preliminary Report for LMC for Congamond Lake – a future appointment with Lake Management and Dr. Mueller to further discuss. Carry under Old Business

Old Business:

- 141 Congamond Road – progress being made. A mutual compromise with the Town and the owner due to an appeal to MA DEP was reached on the amount and placement of the docks. Settlement Agreement executed and distributed
- North Pond violations site waiting for Fish & Game Agreement –waiting for delivery and installation of porta-potty and cameras for North Pond
- Sewer IMA met with the Mayor of Westfield set up final meeting – Mr. Moglin
- Speed limits in Deer Run area signs are posted, radar will be set-up
- Flag and Banner: 2nd and Final Reading set for 6/26/23 SB Meeting
- Ironman Triathlon June 11, 2023
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to assign Mr. Moglin to lead the MLP process.
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes
- SB Goals & Objectives – 6/26/23 Meeting
- Conservation Commission Vacancy will address at the FY 24 appointments and to confirm the end of term.
- **A MOTION** was made by Mr. Perron seconded by Ms. Gale (Vote – Unanimous) to adjourn at 7:25 p.m.
Roll Call Vote: D. Moglin: Yes, J. Perron: Yes, D. Gale: Yes

No Executive Session Held.

Respectfully submitted,

*Robin A. Solek
Administrative Assistant*

JP 6/12/23
D6 RCV

Board Name	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Position
Board of Assessors						
Town Accountant	Select Board	Sue	Gore	7/1/2023	6/30/2026	Director of Assessment
Town Clerk, Treasurer & Collector	Select Board	Laura	Fletcher	7/1/2023	6/30/2026	Member
	Multi Appointee	Michelle	Hill	7/1/2023	6/30/2026	Treasurer/Collector/Clerk HOLD
DPW Director						
DPW Supervisor	Select Board	Randal	Brown	7/1/2023	6/30/2024	
Special Assistant to Director	Select Board	Richard	Bosak	7/1/2023	6/30/2024	
Tree Warden & Moth Inspector	Select Board	Richard	Grannells	7/1/2023	6/30/2024	
	Select Board	Randal	Brown	7/1/2023	6/30/2024	
Ch. 148A Municipal Hearing Officer						
Parking Ticket Hearing Officer	Select Board	Karl	Stinehart	7/1/2023	6/30/2024	
Sealer Weights & Measures	Select Board	Michelle	Hill	7/1/2023	6/30/2024	
Supervisor of Buildings/Grounds	Select Board	Dennis	Clark	7/1/2023	6/30/2024	
	Select Board	David	Sutton	7/1/2023	6/30/2024	Grounds Supervisor
Animal Control						
	Select Board	Lizanne	Bennett	7/1/2023	6/30/2024	Member
	Select Board	Brown	Jeff	7/1/2023	6/30/2024	Assistant Animal Control Officer
	Select Board			7/1/2023	6/30/2024	
Building Department						
	Select Board	Robert	Sullivan	7/1/2023	6/30/2024	Alternate Building Inspector
	Select Board	Arthur	Lawler	7/1/2023	6/30/2024	Alternate Building Inspector/Mutual Aid
	Select Board	Stanton	Brzoska	7/1/2023	6/30/2024	Alternate Gas & Plumbing Inspector
	Select Board	Glenn	Rida	7/1/2023	6/30/2024	Alternate Gas & Plumbing Inspector
	Select Board	Kyle	Scott	7/1/2023	6/30/2024	Inspector
	Select Board	Stanley	Brzoska	7/1/2023	6/30/2024	Gas & Plumbing Inspector
	Select Board	Louis	Berrelli	7/1/2023	6/30/2024	Wiring Inspector
	Select Board	Ronald	Deedy	7/1/2023	6/30/2024	Wiring Inspector
	Select Board	Robert	Johnson	7/1/2023	6/30/2024	Wiring Inspector
Depart Head requesting to add new position	Select Board	vacant		7/1/2023	6/30/2024	Alternate Building Inspector
Depart Head requesting to add new position	Select Board	Joshua	Berrelli	7/1/2023	6/30/2024	alternate Wiring Inspector
Southwick Emergency Management Agency						
	Select Board	Eric	Carroll	7/1/2023	6/30/2024	Member
	Select Board	Charles	Darling	7/1/2023	6/30/2024	Assistant Director
Director position open	Select Board	Charles	Dunlap	7/1/2023	6/30/2024	CHANGE TO MEMBER
	Select Board	Pauline	Dunlap	7/1/2023	6/30/2024	Member
	Select Board	Keith	Stromgren	7/1/2023	6/30/2024	Assistant Director
	Select Board	Iain	White	7/1/2023	6/30/2024	Member
Community Emergency Response Team						
	Select Board	Eric	Carroll	7/1/2023	6/30/2024	Member
	Select Board	Charles	Darling	7/1/2023	6/30/2024	Member
	Select Board	Charles	Dunlap	7/1/2023	6/30/2024	Member
	Select Board	Pauline	Dunlap	7/1/2023	6/30/2024	Member
	Select Board	Keith	Stromgren	7/1/2023	6/30/2024	Member
	Select Board	Iain	White	7/1/2023	6/30/2024	Member
Radio Amateur Civil Emergency Service						
	Select Board	Eric	Carroll	7/1/2023	6/30/2024	Member
	Select Board	Charles	Darling	7/1/2023	6/30/2024	Member
	Select Board	Charles	Dunlap	7/1/2023	6/30/2024	Member
	Select Board	Pauline	Dunlap	7/1/2023	6/30/2024	Member
	Select Board	Keith	Stromgren	7/1/2023	6/30/2024	Member
	Select Board	Iain	White	7/1/2023	6/30/2024	Member

Board Name	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Position
Chief Police Department	Select Board	Robert	Landis	7/1/2023	6/30/2024	Chief
Police Officers	Select Board	Rhett	Bannish	7/1/2023	6/30/2024	Member
	Select Board	Bradford	Fisk	7/1/2023	6/30/2024	Member
	Select Board	Thomas	Krutka	7/1/2023	6/30/2024	Member
	Select Board	Paul	Miles	7/1/2023	6/30/2024	Member
	Select Board	Matthew	Olson	7/1/2023	6/30/2024	Member
	Select Board	Roger	Arduini	7/1/2023	6/30/2024	Member
	Select Board	Michael	Bridges	7/1/2023	6/30/2024	Member
	Select Board	Gregory	Burt	7/1/2023	6/30/2024	Member
	Select Board	Ernest	Malone	7/1/2023	6/30/2024	Member
	Select Board	Garett	Parker	7/1/2023	6/30/2024	Member
	Select Board	Kelly	Miller	7/1/2023	6/30/2024	Member
	Select Board	Kelli	Jachym	7/1/2023	6/30/2024	Member
	Select Board	Kyle	Sanders	7/1/2023	6/30/2024	Member
	Select Board	Marc	Siegel	7/1/2023	6/30/2024	Member
	Select Board	Andrew	Smith	7/1/2023	6/30/2024	Member
	Select Board	Michael	Taggart	7/1/2023	6/30/2024	Member
	Select Board	Michael	Westcott	7/1/2023	6/30/2024	Member
	Select Board	Daniel	McClellan	7/1/2023	6/30/2024	Member
Reserve Police Officers	Select Board	Jeremiah	Cain	7/1/2023	6/30/2024	Member
	Select Board	Michael	Girard	7/1/2023	6/30/2024	Member
	Select Board	Gregory	Priest	7/1/2023	6/30/2024	Member
	Select Board	Kyle	Allen	7/1/2023	6/30/2024	Member
	Select Board	Donald	Day	7/1/2023	6/30/2024	Member
	Select Board	Alejandro	Sanchez	7/1/2023	6/30/2024	Member
	Select Board	Thomas	Shea	7/1/2023	6/30/2024	Member
	Select Board	Kevin	Hanna	7/1/2023	6/30/2024	Member
School Crossing Guard	Select Board	Shawn	Angell	7/1/2023	6/30/2024	Member
Traffic Control Officer	Select Board	Kevin	Bishop	7/1/2023	6/30/2024	Member
	Select Board	Robert	DeLuca	7/1/2023	6/30/2024	Member
	Select Board	Rose	Hanna	7/1/2023	6/30/2024	Member
	Select Board	Anthony	Malone	7/1/2023	6/30/2024	Member
	Select Board	James	Frenette	7/1/2023	6/30/2024	Member

Board Name	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Position
Fire Department	Select Board	Ricahrd	Stefanowicz	7/2/2023	6/30/2024	Chief
Career Members	Select Board	Jessica	Bishop	7/1/2023	6/30/2024	Deputy Chief
	Select Board	Carolyn	Bradbury	7/1/2023	6/30/2024	Career Members
	Select Board	Joshua	Girard	7/1/2023	6/30/2024	Career Members
	Select Board	Brian	Schneider	7/1/2023	6/30/2024	Career Members
	Select Board	Elizabeth	Karolides	7/1/2023	6/30/2024	Career Members
	Select Board	Brandon	Patoine	7/1/2023	6/30/2024	Career Members
	Select Board	Stephan	Backman	7/1/2023	6/30/2024	Career Members
	Select Board	Michael	Marafuga	7/1/2023	6/30/2024	Career Members
Forest Fire Warden	Select Board	Ricahrd	Stefanowicz	7/2/2023	6/30/2024	Chief
Fire Fighters/EMT	Select Board	Matthew	Drenen	7/1/2023	6/30/2024	FF/EMT
	Select Board	Mathew	Barden	7/1/2023	6/30/2024	FF/EMT
	Select Board	Tyler	Buscemi	7/1/2023	6/30/2024	FF/EMT
	Select Board	Gregg	Condon	7/1/2023	6/30/2024	FF/EMT
	Select Board	Dennis	Day	7/1/2023	6/30/2024	FF/EMT
	Select Board	Timothy	Mannion	7/1/2023	6/30/2024	FF/EMT
	Select Board	David	Matsuk	7/1/2023	6/30/2024	FF/EMT
	Select Board	Anthony	Cigal	7/1/2023	6/30/2024	FF/EMT
	Select Board	Steven	Shaw	7/1/2023	6/30/2024	FF/EMT
	Select Board	Cooper	Smith	7/1/2023	6/30/2024	FF/EMT
	Select Board	Aaron	Sherlin	7/1/2023	6/30/2024	FF/EMT
	Select Board	Ryan	Todesco	7/1/2023	6/30/2024	FF/EMT
	Select Board	Michael	Moccio	7/1/2023	6/30/2024	FF/EMT
	Select Board	Jessica	Merluzzi	7/1/2023	6/30/2024	FF/EMT
	Select Board	Nicholas	Chambers	7/1/2023	6/30/2024	FF/EMT
	Select Board	Lisa	Anderson	7/1/2023	6/30/2024	FF/On Call
	Select Board	Antony	Angotta	7/1/2023	6/30/2024	FF/EMT
	Select Board	Eric	Brogan	7/1/2023	6/30/2024	FF/EMT
	Select Board	David	Dubchak	7/1/2023	6/30/2024	FF/EMT
	Select Board	Nicholls	Hope	7/1/2023	6/30/2024	FF/EMT
	Select Board	Devon	Drewniany	7/1/2023	6/30/2024	FF/EMT
	Select Board	Scott	St. Martin	7/1/2023	6/30/2024	FF/EMT
	Select Board	Julia	Skoczylas	7/1/2023	6/30/2024	FF/EMT
	Select Board	Juan	Rivera	7/1/2023	6/30/2024	FF/EMT
	Select Board	Clarke	Robinson	7/1/2023	6/30/2024	FF/EMT
Call Force Officers Pastor Support Member	Select Board	Christopher	Garvey	7/1/2023	6/30/2024	Call Force Officers
	Select Board	Patrick	Hope	7/1/2023	6/30/2024	Call Force Officers
	Select Board	Brandon	Johnson	7/1/2023	6/30/2024	Call Force Officers
	Select Board	Christopher	Moccio	7/1/2023	6/30/2024	Call Force Officers
	Select Board	Ian	Hurley	7/1/2023	6/30/2024	Call Force Officers
	Select Board	Dan	Valeri	7/1/2023	6/30/2024	Pastor
	Select Board	David	Humphrey	7/1/2023	6/30/2024	Support Member
	Select Board	Paul	Johnson	7/1/2023	6/30/2024	Support Member