

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, February 27, 2023 @ 6:00 p.m.

All meetings of the Select Board are recorded

Location: Select Board Conference Room

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: February 27, 2023

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russ Fox at 6:00 p.m.

ATTENDANCE: Chairman, Russell S. Fox – Present
Vice-Chairman, Doug Moglin - Present
Clerk, Jason Perron - Present
Chief Administrative Officer, Karl J. Stinehart – Zoom
Assistant C.A.O., Nadine Cignoni - Present
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

Mr. Fox addressed Public Comments and future written protocol to come on attendees etiquette during the Select Board Meetings. Mr. Fox emphasized there will be no personal attacks, civil, and no back and forth dialogue. He is researching other towns and with the assistance of Town Counsel to bring forward new language on the Agendas.

6:00 p.m. Public Comments:

Paul Dellatorre, 27 Hudson Drive. Inquiring about status of the Host Agreement
Inga Hotaling, Kline Road, requesting to become appointed as a member of the Economic Development Committee. Submitted document.
Zoom: There were none.

6:05 p.m. Interview Candidates for Southwick Housing Authority (until 5/23 Annual Election) Jason Grunwald; Jeff Turcotte:

Mr. Turcotte: 60 Miller Road. Presently a member on the Capital Expenditures Committee. Spoke with Dan Kelly about the position and would like to be involved and willing to run in the May 23 election.

Mr. Grunwald was not present. The Select Board Office will reach out to re-schedule an interview for him the next meeting date.

6:10 p.m.: Interview SPD Full-Time Career Officer with Daniel McClellan:

The Select Board met with Daniel McClellan. He has high recommendations from the Chief of Police and fellow Command Staff and Officers. He gave a brief introduction of himself and would like to continue his career in Southwick.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to offer employment to Daniel McClellan pending all employment guidelines and requirements.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

6:15 p.m. Southwick Civic Fund: War Memorial:

Darcie Rock, Commander of the American Legion and Mr. Joe Deedy, Southwick Civic Fund presented a \$4,450.00 to finish the low voltage lighting at the War Memorial. The Select Board thanked the American Legion along with the Civic Fund for this very generous contribution.

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant #2321B, dated 2/21/23, in the amount of \$3,358,365.02
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Perron (Vote: Unanimous) to approve the Open Session Minutes of 2/15/23 as amended.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Perron (Vote: Unanimous) to approve the Executive Session Minutes of 2/15/23.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve 2nd reading of the Professional Conduct Policy as submitted. This will be posted to the Town website after Labor Counsel review.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve the proposed pay increases for the 2023 Election Workers.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to authorize the Chairman to sign the Opioid Settlements (Telva, Allergan, CVS, Walgreens and Walmart)
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve Select Board Town Report 2022 as amended.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept the resignation letter from Charles Brett Colson II from the Agricultural Commission.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve the sale of the DPW's Old Hot Box to the Town of Warren in the amount \$1,000.00
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- Review and Discuss Full-Time Officer Vacancy. The Select Board voted to offer employment to Daniel McClellan. It was voted to approve a Reserve Fund Transfer Request in the amount of \$15,000.00 to cover Over-Time shortages.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to authorize Chairman/C.A.O. to secure FY 24 Natural Gas Bid through L.P.V.E.C. for Direct Energy
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve Special Permit to the Southwick American Legion Post 338 for 2024, 2025 & 2026 at \$1,500 per year.
- **Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve Requisition #1 for Town Hall Roof Replacement with Young Developers, LLC in the amount of \$162,236.25
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- Notification of 72 Mort Vining Road Ch. 61A withdrawal notification was received.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve a Reserve Fund transfer in the amount of \$15,000.00 for Police Over-Time
- **Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes**
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept a donation in the amount of \$100.00 to the Library Gift Account from Janet and Sean Kelly in memory of Irene Wolfe
- **Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes**

New Business:

Designate SB Member for Ironman Event Planning meeting for course planning w/SPD. Lt. Bannish updated the SB with details. Mr. Fox will be the Select Board designee for meetings and events.

Mr. Stinehart discussed the CPC approved application and the need for an amended vote to increase project budget for Spray Park at Whalley Park estimated completion for June 2024.

Mr. Fox suggested the town recognize National Women's Day on March 8, 2023 with a proclamation.

Old Business:

- North Pond violations site waiting for Fish & Game Agreement – meeting in February
- Sewer System IMA with City of Westfield update.
- Marijuana dispensary – Carry forward
- Calyx Pistils at 74 College Highway for an update on the marijuana grow facility.
- Cannibas Survey results presented.
- Opening on Housing Authority – 3/6/23 Agenda
- Speed limits in Deer Run area
- Research Veteran's Tax Break
- Municipal Aggregation for Electricity
- Greens West Road Acceptance – March 6, 2023 Public Hearing
- Flag Policy – Mr. Perron is developing a formal policy
- SB Goals & Objectives
- Mr. Moglin informed the Board that Westfield City Fiber will be installing a circuit at Town Hall for people to try out. This will be done soon. A second Warrant Article will be drafted in order to form a Municipal Light Plan. Mr. Moglin would like permission for Mr. Stinehart at himself authorization to file applications with Eversource and Verizon to get headway on the project.
- **A MOTION** was made by Mr. Moglin, Seconded by Mr. Perron (Vote – Unanimous) to authorize the C.A.O and the Select Board Vice-Chairman begin the application process with Eversource and Verizon.
- **Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes**

No Executive Session held.

A MOTION was made by Mr. Moglin, Seconded by Mr. Perron (Vote – Unanimous) to adjourn at 7:06 p.m.

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

Respectfully submitted,

Robin A. Solek
Administrative Assistant