

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, October 24, 2022 @ 6:00 p.m.

All meetings of the Select Board are recorded

Location: Select Board Conference Room

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: October 24, 2022

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russ Fox at 6:00 p.m.

ATTENDANCE: Chairman, Russell S. Fox – Present
Vice-Chairman, Doug Moglin - Present
Clerk, Jason Perron - Absent
Chief Administrative Officer, Karl J. Stinehart – Zoom
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

6:00 p.m. Public Comments:

There were no public comments.

Zoom: There were no public comments.

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant # 2312B, dated 10/18/22, in the amount of \$438,475.55
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Perron (Vote-Unanimous) to approve the Open Session Minutes 10/17/22.

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to authorize a Special Payroll Warrant for separation pay. This is in place of SFD Chief Contract to adjust end date of 11/5/22
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- **A MOTION** was made by Mr. Moglin seconded by Fox (Vote - Unanimous) to authorize the Chairman to sign MOA w/UPSEU Clerical Unit for Acting Assistant T/C/C backfill
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- **A MOTION** was made by Mr. Moglin seconded by Fox (Vote - Unanimous) to appoint Kathy Rovati as temporary T/C/C Assistant
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to approve a Reserve Fund Transfer in the amount of \$3,600.00 for ConCom P/T Secretary Funds
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to approve a donation in the amount of \$500.00 from the Southwick Civic Fund to the Council on Aging.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to appoint Anthony Cigal to SFD Call for force as Firefighter pending all employment requirements. Anthony Cigal is son to the late Joseph Cigal.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to appoint Matthew Drenen to SFD as FF/Paramedic pending all employment requirements.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to authorize the Chairman to sign MOA with Local Police Union to backfill for an officer on light duty.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes

New Business:

- Tax Classification Hearing FY 23 scheduled for November 7, 2022 at 6:05 p.m.
- ARPA Funds: The HVAC Bid is in the amount of \$1,624,000.00. Approximately \$305k is needed in additional funds to accept the HVAC bid and set aside for contingencies for both roof & HVAC Contracts. There is \$179, 565.65 remaining from FY 22 and FY 23 \$126, 327.35 could be used to offset the funds needed. Mr. Moglin had expressed he would like to see \$1m of ARPA be used towards Fiber Optic for a head start on the project and the possibility of using Stabilization fund to offset costs. Mr. Stinehart explained use of Stabilization requires a Town Meeting vote and it is not time effective for Bid Award and Contract timelines. The Town could miss the opportunity for the HVAC project going forward and in principle be more costly.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to authorize the use of FY 22 ARPA Funds in the amount of \$179,565.65 and FY 23 ARPA Funds in the amount of \$126,327.35 for the remainder balance of \$305, 893.00 for the HVAC bid and other costs for the project.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to award the HVAC Bid to Adam's Plumbing and Heating as recommended by Designer Ken Beck.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes
- Regional Dispatch

Old Business:

- North Pond violations site waiting for Fish & Game Agreement – working on security.
- HVAC – recommendation from Russo Barr
- Sewer System IMA with City of Westfield update. Meeting this week.
- Review Southwick PB Comprehensive Impact Statement Hand Book – assigned to Mr. Moglin

- Marijuana dispensary – Carry forward
- Spirit Walk on 10/29/22 @ Old Cemetery
- Assistant C.A.O. position recruitment, candidate withdrew there will be a need to re-advertise and increase salary base.
- Ken Stomski to televise on Channel 15 STM Warrant Article Explanations with the Chairman and Vice-Chairman of the Select Board.
- Hudson Drive – Counsel to draft
- Update to invite calyxpistils at 74 College Highway for an update on the marijuana grow facility.
- Trunk or Treat at Whalley Park 10/29/22 from 4:30 – 7:30 p.m.
- Veteran's Day Parade on 11/11/22 at 11:00 a.m.
- SFD Bingo to be held on 11/9/22 from 6:00 – 9:00 p.m. at the Southwick Rec Center
- Economic Development Job Fair cancelled because of scheduling conflict with Early Voting. Select Board Office will assist in re-scheduling the event.

NO EXECUTIVE SESSION WAS HELD.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to adjourn at 6:52 p.m.

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes

Respectfully submitted,

Robin A. Solek
Administrative Assistant