

# **Select Board Meeting Minutes**

*Town Hall - Select Board's Conference Room*

**Monday, July 11, 2022 @ 6:00 p.m.**

*All meetings of the Select Board are recorded*

**Location: Town Hall Auditorium**

***All meetings of the Select Board are recorded except Executive Session***

Date of this meeting: July 11, 2022

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Notice: Hybrid meeting with limited technology until new equipment comes in the future. In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed upon the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russ Fox at 6:00 p.m.

**ATTENDANCE:** Chairman, Russell S. Fox – Present  
Vice-Chairman, Doug Moglin - Present  
Clerk, Jason Perron - Present  
Chief Administrative Officer, Karl J. Stinehart – Zoom  
Administrative Assistant, Robin A. Solek – Present

**Chairman roll call attendance of Board Members present for meeting.**

**Public Comments:** There were none.

**Zoom:** There were none.

**6:05 p.m. Review and make re-appointments or appointments to Boards & Committees as shown on attached list to the Agenda:**

The Select Board held a brief interview with Andy Reardon for Conservation Commission. Mr. Reardon was present by zoom he gave a brief description of his experience and what he felt he could offer to the Conservation Commission.

**6:20 p.m. Discuss War Memorial Improvements with Southwick Civic Fund, Tynic Landscaping, VFW, American Legion, Jim Putnam and others**

Mr. Deedy represented the group. A drawing was displayed of the War Memorial Improvements. A water line needs to be installed. The Select Board will make a donation to the Southwick Civic Fund for the installation.

- **A MOTION** was made by Mr. Perron, seconded by Mr. Moglin (Vote-Unanimous) to approve \$800.00 donation to the Southwick Civic Fund for installation of a waterline.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

Mr. Deedy also took the opportunity to announce the Southwick Civic Fund was able to purchase the Methodist Church. There will be plans to improve and expand the Food Pantry as part of the use of the space. The Select Board thanked him for all his efforts.

**6:30 p.m. S.F.D. Yellow Helmet Cooper Smith and Steven Shaw:**

The Select Board and Deputy Fire Chief presented yellow Helmets to FF Cooper Smith and Steven Shaw. The Select Board thanked them for their accomplishments and their service along with the Deputy Fire Chief.

**Payables, Payroll and Minutes:**

- Acknowledge Payroll Warrant #2301, dated 7/6/22, in the amount of \$339,213.47
- Acknowledge Payables Special Warrant #2301B, dated 7/1/22, in the amount of \$1,945,908.80
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Open Session Minutes 6/27/22.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

**Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept a donation in the amount of \$2436.00 for Library from Shurtleff Children Services, Inc.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

**A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve a Discharge of Lien for 197 North Lane, Granville Ma for Kenneth Africano.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

**A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept a Donation in the amount of \$580.00 for C.O.A. Companion Program from Sarah Gillett Services Elderly Inc.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

**A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to ratify the Chairman to sign-off Russo Barr Contract Amendment #2 in the amount of \$93,000.00 Roof/HVAC project.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve DPW contract with MRF for Bulky Rigid Plastics.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote – Yes: 2; Abstain: 1 J.P.) to approve Agreement with Southwick Police Officers Coalition FY 21 – FY 23.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Abstain.**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept a donation in the amount of \$824.50 for the Southwick Animal Medical Gift Account.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept a donation in the amount of \$500.00 in memory of Roy and Marlene Benson from Robin Wilson and \$300.00 in memory of Roy and Marlene Benson from Sue Ghiloni.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve an invoice in the amount of \$4,819.58 for PVPC FY 20 Community Assistance Program.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

#### **New Business:**

- SFD Pulse Point Notification Program. Deputy Chief Stefanowicz gave a brief overview of the Pulse Point Notification Program it is a software application that can be downloaded to a person's cell phone. It would be alert to notify the individual needs CPR. It would potentially be a partnership with Westfield Dispatch and Westfield State University. D. Moglin, Vice-Chairman volunteered to liaison with the Deputy Chief.
- Draft Library MOA
- CAO Assistant Position has been advertised and posted in the Westfield News, MMA, and Beacon along with 20 other area Municipalities.
- The Board Secretary Position has been advertised and posted.
- An ARPA installment of \$509,000.00 as part of \$1,455,000.00 FY 23 total coming was received. Two million dollars has been allocated for DPW roads and road improvements which includes FY 23 ARPA 400k.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve \$400,000.00 for paving.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve a Memorandum of Agreement with the United Public Service Employees Union, Local 424 Southwick Library Employees for medical backfills.

**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

- Mr. Fox stated the National Motocross celebrated its 50<sup>th</sup> anniversary. Kudos to the Southwick Police, Fire and EMA volunteers. It was a successful event.
- Free Concerts at Whalley Park sponsored by the Southwick Rotary Club and Cultural Council at 6:00 p.m. July 7 – August 24<sup>th</sup>.
- The Governor's Orders expires July 15, 2022 Open Meeting Law will require in person meetings for Board Members. Remote participation for non-voting members.

#### **Old Business:**

- North Pond violations site waiting for Fish & Game Agreement. – Becoming a serious problem
- Town Hall HVAC Design almost complete.
- Sewer System IMA with City of Westfield update
- Board and Committee procedure to notify and appoint members in process
- Deputy Fire Chief Recruitment Process - Assessment
- Citizen awareness of Board and Committee openings. Mr. Moglin announced that if any citizens have an interest on serving a Board or Committee, please visit the town webpage, Ch.15 for more information or contact the Select Board's Office @569-5995.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to adjourn at 7:13 p.m.  
**Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.**

**There was no Executive Session.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Robin A. Solek", with a long horizontal flourish extending to the right.

Robin A. Solek  
Administrative Assistant

Sign In Sheet  
July 11, 2022  
Select Board Meeting

Please Print \*\*\***Legibly**\*\*\*  
Sign in Below

NAME	COMPANY/ADDRESS/PHONE/INFO (whichever)
Joe DEEDY	258 Feeding Hills Rd
GEORGE FIDORA	Feeding Hills Rd
Inga Hotaling	45 Rline Rd
Cindy Lamoureux	130 Granville Rd
Deane & Andrew Gale	5 Point Grove Rd
Kevin Bishop	31 Ganga Ln
Adam Goodale	188 Feeding Hills Rd
James Putnam	5 Rising Corner Road
Scott Lemon	475 College Highway
MARYSSA COOK-OBREGON	126 S. LOOKINS ST.
RAQUEL OBREGON	128 S. LOOKINS