

Select Board Meeting Minutes
Town Hall - Select Board's Conference Room
Monday January 24, 2022 @ 6:00 p.m.
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy – Present
Vice-Chairman, Russell S. Fox -Present
Clerk, Doug Moglin - Present
Chief Administrative Officer, Karl J. Stinehart – Remote
Administrative Assistant, Robin A. Solek – Present

Location: Town Hall Auditorium
All meetings of the Select Board are recorded except Executive Session

Date of this meeting: January 24, 2022

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Notice: Hybrid meeting with limited technology until new equipment comes
in the future. In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed
upon the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joe Deedy at 6:00 p.m.

Chairman roll call attendance of Board Members present for meeting.

Public Comments: There was no Public Comments.

Zoom: There were no Public Comments.

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant #2216B, dated 01/11/22, in the amount of \$460,303.22.
- Acknowledge Payroll Warrant #2218, dated 01/18/22, in the amount of \$228,906.88.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve Open Session Minutes dated 01/10/22.
- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**

6:05 p.m. Proposed relocation of portion of White Street with Town Counsel, DPW and Planner:

Proposed relocation of White Street, a Private Way, pursuant to M.F.G.L. Ch. 82, s.21 Town Counsel presented the proposed relocation that will leave the Town with full ability to use the turnaround, which will remain within the private way, with Congamond Height Associations access. If the Select Board approves the relocation, the Town will follow the process and place relocation on the Warrant for Town Meeting approval. **Please see Attachment #1.**

6:15 p.m. Fire Chief Anderson re: Safer Grant for 4 FF/Medics:

Fire Chief Anderson explained the benefits of pursuing the Safer Grant for 4 FF/Medics. The key points are to add 1 FF/Medic to each shift. Three years a 100% funding on year 4 the Select Board would have to vote to approve.

- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to support pursuing the Safer Grant applied for by Chief Anderson.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

6:25 p.m. Fire Chief Anderson FY 23 Budget Highlights:

Chief Anderson reviewed his FY 23 Budget Global Review which included staffing, grants, conference and travel along with Capital Items.

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- Fire Chief Anderson formally notified the Select Board of his retirement in November 2022.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to ratify Select Board Chairman approval for DPW Supervisor Keven Soper Letter of Understanding.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to authorize Chairperson to sign DPW Supervisor transition process M.O.A. with Local DPW UPSEU Unit.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve the wiring portion of AED Gift at Whalley Park. The CAO will determine the fund source.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to increase the Pt SPD Officers and PT Dispatchers pay rate to minimum wage at \$14.25 per hour.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve a PVPC CDBG Grant Admin services Invoice #6 in the amount of \$5,472.43
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve SPD FY 22 State 911 Grant in the amount of \$1,458.12 for E.M.D.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve MA DFS Grant of \$15,480.00 to Southwick for turnout gear and helmets.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

New Business:

- The Select Board received notification of FY 23 Budget Packets to be reviewed.
- Clarify grant vs gift accepting donation from Save Southwick. The Board set dollar adjustments for Hired Services for FD personnel process changes related to Chief backfill and CAO budget for Assistant position to annualize pay range.
A MOTION was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to accept \$6,500.00 **gift** from Save Southwick for Planning Board Master Plan update project.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
A MOTION was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve to amend the January 10, 2021 Select Board Minutes to reflect the wording of gift.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- The Select Board received notification of Annual Town Report for 2021. Mr. Fox will draft the report.
- K. Scott, Building Inspector submitted a proposed Gas/Plumbing Permit Fee Schedule.
A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to table the proposal for further review.
- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**
- Discussion of SME status for Planning Board per MGL Ch. 268A Guidelines. The entire Planning Board Members will be designated SME and M. Hill, TCC has been elected the Treasurer of HCRB Advisory Board.
A MOTION was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve to the status of SME for the Planning Board and M. Hill as Treasurer for the Full Board and Advisory Board.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
See Attachment #2

Old Business:

- North Pond violations site waiting for Fish & Game Agreement. Starting to get some input. Working on a plan. Police Department possible MOU. Meet with Conservation.
- Town Hall Roof / HVAC Design & Project Status – Carry Forward
- Sewer System IMA with City of Westfield update – Carry forward
- LLP Renewal w/Suffield – Mr. Moglin met with First Selectman Colin Moll
- Appointments for Town Boards/Committees Ad-Hoc Cable TV and High Speed Internet, and Agricultural Commission, still lacking farmers – Carry Forward. Conservation Coordinator position options. CAO met with Dave McWilliams, Chairman Conservation Commissioner and Jeanne Reed Waldron, Chairman of CPC. **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to adopt combined role job description for Conservation / CPC Coordinator.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- Board and Committee procedure – Waiting to hear from Attorney General Office.
- Use of ARPA Funds for Municipal Building HVAC Air Filtration system related to CV-19. – Carry Forward

There was no Executive Session held.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote – Unanimous) to adjourn at 7:40 p.m.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes

Respectfully submitted,

Robin Solek
Administrative Assistant