

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday December 13, 2021 @ 5:30 p.m.

All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy – Present
Vice-Chairman, Russell S. Fox - Present
Clerk, Doug Moglin - Present
Chief Administrative Officer, Karl J. Stinehart – Present
Administrative Assistant, Robin A. Solek – Present

Location: Town Hall Auditorium

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: December 13, 2021

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Notice: Hybrid meeting with limited technology until new equipment comes in the future. In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed upon the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joe Deedy at 6:00 p.m.

Chairman roll call attendance of Board Members present for meeting.

Public Comments: There were no Public Comments.

Zoom: There were no Public Comments.

5:30 p.m. Appointments Russo & Barr, Clerk of the Works Art Lawler, and FinCom re: Review of Town Hall Roof options as part of Roof Replacement & HVAC work:

Mr. Russo and Mr. Barr discussed the Town Hall Roof materials, cost, lifespan and HVAC work. Depending on the roof material the cost estimate will range from \$810,000.00 - \$816,000.00. This excludes other project expense like a bid out Architect oversight, Clerk of the Works, lightning protection contingency and soft cost. The actual received bids need to take place. The options are a shingle roof with a life expectancy of 20 years or a membrane material with a life expectancy of 25 – 30 years. The HVAC should not have any disruption during the installation if done in late Fall.

A MOTION was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve pvc as an option to fully design and bid out.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

6:00 p.m. Career Firefighter/Medic Interviews for SFD:

- 6:00 p.m. Jeffery Hamburg
- 6:05 p.m. Thomas Nardelli
- 6:10 p.m. Tiana Roy
- 6:15 p.m. Elizabeth Wojciechowska

The above 4 candidates were interviewed and asked the same questions and given the opportunity to ask the Select Board any questions they may have.

The Select Board commended the candidates for their credentials and interest to work for the Southwick Fire Department. They will make a decision and the candidates will be notified by Chief Anderson.

6:30 p.m. SPD, Town Planner and J. Vaillancourt re: Request to consider prohibition on air brakes, parking commercial vehicles on private/public ways and residential zones:

There was discussion on the topic of prohibition on air brakes, parking commercial vehicles on private/public ways and residential zones. It was determined that the request is more about quality of life. Town Counsel drafted a response to the topic. The Select Board will take under advisement and will reach out with a response.

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant #2213B, dated 11/30/21, in the amount of \$521,814.45.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve Work Session Minutes dated 12/2/21 (FY 23 School Budget Roundtable).
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve Open Session Minutes dated 12/6/21.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve Executive Session Minutes dated 12/6/21.
- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve Calendar Year 2022 Liquor License Renewals per MA ABCC Guidelines.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- An invitation to Southwick Fire Department Annual Christmas Party to be held on 12/20/21 at the American Legion.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve a CDBG FY 20 Grant Invoice #5 for PVPC Admin Services in the amount of \$7,759.51.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- Review revised Peddling & Soliciting Bylaw update: Carry Forward.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to award College Highway Water Transmission Main Improvement Project Bid to Morais Concrete Service in the amount of \$722,500.00
- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**

New Business:

- Southwick Fire Department Career Paramedic/FF position follow up actions after interviews.
The Select Board Members commended all 4 candidates for their enthusiasm and qualifications. They would like to see all of them be members of the SFD at some point in the future.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to

Appoint Jeffery Hamburg upon successful passage of employment requirements set forth by the Fire Chief.

- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes**

- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to Appoint Elizabeth Wojciechowska upon successful passage of employment requirements set forth by the Fire Chief.
- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes**

Old Business:

- Decision on any information for inserts Town Wide mailing for census. Mr. Fox has drafted will submit to the Town Clerk's Office.
- North Pond violations site waiting for Fish & Game Agreement. Starting to get some input. Working on a plan. Police Department possible MOU. Meet with Conservation.
- Town Hall Roof / HVAC Design & Project Status – 12/13/21 Select Board Meeting
- Appointments for Town Boards/Committees Ad-Hoc Cable TV and High Speed Internet, and Agricultural Commission, still lacking farmers – Carry Forward.
- Board and Committee Appointment Procedure – On Hold.
- Sewer Rates & IMA update future meeting with the City of Westfield. 10% increase. Agreement ending in 2023, Attorney Coyle waiting approval of Amendment #4.
- Renewal LLP w/Suffield, CT. A new First Selectman has taken office. D. Moglin will meet with First Selectman. Carry Forward.
- Conservation Coordinator position options will met with Conservation Chairman. Select Board will meet with Dave McWilliams, Chairman Conservation Commission to discuss possibilities and combine roles with CPC for more hours.
- CPC meeting on Wednesday 12/15/21. A Board Member will attend and speak under public comments to notify that the Town will be submitting projects to CPC so the cost does not impact the tax payers.
- Southwick Civic Fund Event was well attended. Thank you to all for volunteered and helped for a successful event. Compliments to Ken Stomski for filming and airing on Ch. 15.
- Town Attorney has given verbiage for Hybrid to Zoom only for inclement weather and Town Hall Meetings.

A MOTION to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and; CMR 20.03 (1) B. at 7:55 p.m.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes

RE: Litigation and Threatened Litigation. Strategy for Dispatch Unit and Non-Union Collective Bargaining

Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and; CMR 29.03 (1)(b).

Exception #2:

Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:

not to reconvene in Open Session

(Chair Must Declare).

Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:

not to reconvene in Open Session

(Chair Must Declare).

declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to

not to reconvene in Open Session

(Chair Must Declare).

Exception #3: Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to

Not to reconvene Open Session

(Chair Must Declare).

Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:

not to reconvene in Open Session

(Chair Must Declare).

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

Respectfully submitted,

Robin A. Solek
Administrative Assistant