

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday September 13, 2021 @ 6:00 p.m.

All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy - Auditorium
Vice-Chairman, Russell S. Fox - Auditorium
Clerk, Doug Moglin - Auditorium
Chief Administrative Officer, Karl J. Stinehart – Auditorium
Acting Administrative Assistant, Robin A. Solek – Auditorium

Location: Town Hall Auditorium

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: September 13, 2021

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Notice: Hybrid meeting with limited technology until new equipment comes in the future. In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed upon the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joe Deedy at 6:00 p.m.

Chairman roll call attendance of Board Members present for meeting. All present

Public Comments: There was none.

- **Acknowledge Payables Warrant #2206B, dated 09/07/21 in the amount of \$221,283.95.**
- **Acknowledge Payroll Warrant #2206, dated 08/31/21, in the amount of \$242,437.45.**
- **Special Payables Warrant #2207B, dated 9/8/2021, in the amount of \$167.55.**

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Open Session Minutes dated 08/24/21.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

**6:05 p.m. Public Hearing Road re-name for Southwick Hill Section to Iron Horse Hill
SPD & SFD and Town Counsel:**

Mr. Deedy read the legal ad in its entirety.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to open the hearing. **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**

Mr. Deedy asked for the Police and Fire Department input. Lt. Bannish reported they hand delivered the notices to the property owners. Mr. Deedy read the joint signed letter recommending the road re-name change written by the Police and Fire Chiefs.

Mr. Deedy asked for any input not in favor of the road name change. Ms. Chantelle Sole, 32 Southwick Hill Road explained that it has taken years for Amazon, UPS and other delivery services that have been unsuccessful earlier on with GPS and Google maps. Chief Anderson re-assured that it will work its course and Google maps will update within a reasonable amount of time. The Police and Fire have been working to resolve this for quite some time and recommend the re-name for emergency services.

The Select Board supports the re-name change it has been reviewed for 2 years.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to close the hearing. **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**

MOTION:

I, Russ Fox, seconded by Mr. Moglin (Vote – Unanimous) do after the public hearing held on Monday, September 13, 2021 in accordance with the Town of Southwick Code, Chapter 52-10 and M.G.L. c. 85, §3B and any other enabling authority hereby move that the Select Board approve the renaming and renumbering of Southwick Hill to Iron Horse Hill as follows:

Existing Number and Name	Proposed Number and Name
17 Southwick Hill	9 Iron Horse Hill
19 Southwick Hill	7 Iron Horse Hill
21 Southwick Hill	5 Iron Horse Hill
22 Southwick Hill	12 Iron Horse Hill
23 Southwick Hill	3 Iron Horse Hill
24 Southwick Hill	10 Iron Horse Hill
26 Southwick Hill	8 Iron Horse Hill
28 Southwick Hill	6 Iron Horse Hill
30 Southwick Hill	4 Iron Horse Hill
32 Southwick Hill	2 Iron Horse Hill
33 Southwick Hill	1 Iron Horse Hill

And I further move that the Select Board issue an Order of the aforementioned renaming and renumbering to be filed with the Town Clerk, sent to all Town Boards and/or Commissions; be recorded in the Hampden County Registry of Deeds and sent USPS and emergency services, forthwith.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

Please see the attached NOTICE of Re-Naming and Re-Numbering.

6:20 p.m. Planning Board Re: Master Plan discussion and action on subcommittee appointments:

Planning Board members met with the Select Board to discuss subcommittee appointments. Planning Board Chairman Doherty proposed their idea of who should represent the subcommittee of a maximum of 15 people to the Planning Board for 2 year terms.

Mr. Fox emphasized that is of importance to have a representative of Agriculture. Southwick is a farming community. The Planning Board recognizes the significance but at this time it is unclear if any of the applicants are farmers, or knowledgeable with agriculture.

Mr. Moglin stressed the importance of an acceptable document of the Master Plan. Mr. Deedy and Mr. Fox agreed for Mr. Moglin as the Select Board representative.

Mr. Doherty expressed that subcommittee members should have some experience and knowledge of what area they are representing.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to authorize the Planning Board to form the subcommittee for the Master Plan.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

6:40 p.m. DPW Director & Stormwater Coordinator MS4 Report discussion and approval:

R. Brown, DPW Director and J. Goddard, Stormwater Coordinator updated the Select Board on the MS4 Report that is due on September 28, 2021. This shows accountability to the State. Additionally, the Town's Stormwater Management Plan was updated and required annually.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to authorize the Select Board to sign the MS4 Report and Town's Stormwater Management Plan.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to appoint Jon Goddard as the PVPC Alternate.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

6:50 p.m. Library Trustee: Interview for new candidate (Cynthia Warner) to fill a vacancy:

Members of the Library Trustees met with the Select Board to support Cynthia Warner as a candidate to fill the vacancy of the Library Trustee due to the resignation of Carol Geryk until the next election in May of 2022.

A MOTION was made by Mr. McMahon, seconded by Mr. Moglin (Vote – Unanimous) to appoint Cynthia Warner as Library Trustee until the election of May 2022.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes, M. McMahon: Yes, T. Meczywor: Yes

7:00 p.m. C.O.A. and Park & Rec Discussion of Park & Rec vacancy and duties re-alignment options:

The Select Board, Park & Rec, COA Members, and Finance Committee Liaison Members (A. Pinell & S. Chamberlin)

There was dialogue of realignment of maintenance and operational duty assignments at Whalley Park, Rail/Trail and Park & Rec activities. This would also include reorganization of duties and operations. It would require revisions of COA Director L.O.U. and new job descriptions for Assistant and Department Head positions. It would require approval of C.O.A. & Park & Rec Boards. There was positive feedback from both boards. There was no formal vote until their perspective next board meetings. A. Pinell, Finance Committee Vice-Chairman and Liaison to Park & Rec. thoughts were 1. Consideration of benefits and contracts, 2. Proposed hourly changes, 3. New requirements, 4. Concerns for multiple titles. Finance Committee will discuss at their 9/28/21 meeting.

Park & Rec will be meeting on September 15, 2021 to discuss the proposed options.

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the sale/transfer of old surplus 1999 Pierce Fire Department engine to Spencer Fire Department.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to appoint Iain White to SEMA, R.A.C.E.S. and C.E.R.T.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the FY 22 DPW road paving and treatment bids.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to authorize the Chairman to sign \$728,300.00 MVP climate change resiliency project grant for Klaus Anderson Road and sign project Designer Contract amendment w/ Fuss & O'Neill.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve a 1 day Liquor License and Entertainment License for One Call Away at Whalley Park on 9/18/21.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve (2) 1 day Liquor License for Rugged Mania at American Legion #338 on 9/25/21 & 9/26/21 as amended on 9/26/21 12:00 p.m. – 9:00 p.m. (Sunday serving hours).
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept a grant award in the amount of \$70,384.76 for FY 2020 Assistance to Firefighters Grant.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to authorize Chairperson to execute CDBG program Discharge of Lien or real estate for 403 College Highway.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- Community Compact Grant report on 5 year forecast model.
- Notification of State letter on Cable TV renewal process and required Ascertainment Hearing. Current contract expires next September 2022.

New Business:

- SFD Juniors Program review with Chief Anderson. Chief Anderson gave an overview of the program and presented a hand out. Mr. Fox took the opportunity to commend Chief Anderson on his achievements and successes from applying for grants to offset costs through grants, trainings, overseeing new ideas and serving the needs of the Town of Southwick.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the SFD Juniors Program.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- Update on Suffield Sewer Connection discussion from DPW. Conversations are taking place.
- DPW Director submitted a report on projects completed for roadway and infrastructure improvements for FY20 and FY21 budgets. There is \$153,392.41 in available funds. DPW requests to allocate \$70,000.00 for Cedar Street and Tannery Road projects. Balance would be crack sealing.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve \$70,000.00 for Cedar Street and Tannery Road projects.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

Old Business:

- Green Energy draft vehicle policy was voted to adopt at first reading. Second reading on 9/27/21.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to adopt the first reading of the Green Energy draft vehicle policy.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- Town Boards waiting for update with TCC on Onboarding software package was received.
- Appointments for Town Boards/Committees.
- School District Vacancy 9/27/21 5:30 p.m. interviews.
- End of Summer Staff picnic – October.
- ARPA Funds Discussion for DPW Projects and BOH items.
- Select Board Policy for Hybrid Meeting Format added to Old Business.

A MOTION to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and; CMR 20.03 (1) B. at 8:00 p.m.

RE: Non-Union, Dispatch, and Clerical Unit for Strategy Collective Bargaining, Collective Bargaining and Litigation

Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and; CMR 29.03 (1)(b).

RE: Non-Union Strategy Collective Bargaining and Litigation

Exception #2: Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to:

X not to reconvene in Open Session

Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:

X not to reconvene in Open Session

Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:

X not to reconvene in Open Session

Exception #3:

Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to

X not to reconvene in Open Session

(Chair Must Declare).

Move to go into Executive Session to discuss strategy with respect to potential / threatened litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:

X not to reconvene in Open Session

(Chair Must Declare).

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

Respectfully submitted,

Robin A. Solek
Administrative Assistant