

**Select Board
Meeting Minutes II
REMOTE PARTICIPATION
for all or some Select Board Members
Tuesday, September 29, 2020
6:15 p.m.**

All meetings of the Select Board are recorded

Date of this Meeting: September 29, 2020

Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. C.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Southwick Select Board is being conducted both at Town Hall and via remote participation by some members. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for the Order. Despite our best efforts, we are not able to provide for real-time access, and will post a record of the meeting on the Town's website as soon as we are able.

ATTENDANCE:

Chairman, Doug Moglin-Remote
Vice-Chairman, Joseph J. Deedy-Remote
Clerk, Russell S. Fox-Remote
Chief Administrative Officer-Town Hall
Administrative Assistant, Cindy Pendleton-Town Hall

OTHERS REMOTELY IN ATTENDANCE:

Lt. Landis – SPD
Chief Bishop - SPD
Hope Trembley
Mike McMahon

Dennis Hackett
DPW Director, Mr. Brown
Sgt. Rhett Bannish-SPD
Joe Scuderi

Pledge of Allegiance

Public Comments: None.

6:15 p.m.

Board of Assessors

RE: Tax Classification Hearing FY21

Chairman Moglin read the Tax Classification Hearing Legal Notice for FY21 in its' entirety.

Per Town Counsel, **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to continue the Tax Classification Hearing for FY21 until a date certain as there was one outstanding item with Mass DOR 504 Forms not yet received. **ROLL CALL VOTE: D. Moglin – Yes, J. Deedy – Yes, R. Fox – Yes.**

The continued hearing will be held on 10/6/2020 at 6:00 p.m.

6:30 p.m.

Lt. Landis

RE: Civil Fingerprinting

Lt. Landis submitted a draft Policy for Licensing applicants. The draft policy states that CORI checks shall be conducted for the sole purpose of making suitability determinations and only by persons authorized to do so under the policy and applicable law. They will be done in a manner that conforms with all applicable federal, state, local laws, regulations and by-laws. This will need to go to Town Meeting for approval once the draft is updated and approved by authorization to put on warrant.

Payables, Payroll and Minutes:

- The Board acknowledged Payables Warrant #2108B, dated 9/21/2020 in the amount of \$444,941.15.
- The Board acknowledged Payroll Warrant #2107, dated 9/28/2020, in the amount of \$219,119.10.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Open Session Minutes for 9/15/2020. **ROLL CALL VOTE: D. Moglin – Yes, J. Deedy – Yes, R. Fox – Yes.**

6:40 p.m. Scuderi, Inc. d/b/a Crabby Joe's
RE: Change of Manager on Liquor License

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to open the Hearing at 6:49 p.m. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- Mr. Moglin read the Legal Ad in its' entirety
- There was no paperwork to be "entered into the record"
- There was no one to speak *in favor* of the change of manager
- There was no one to speak *against* the change in manager
- The **General Discussion** regarding change of manager addressed hours of operation, this change of manager is a housekeeping request. The establishment will be for sale and not opened.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to close the Hearing at 7:06 p.m. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- There was no **General Discussion** regarding this change of manager
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Change in Manager to **Justin Scott Waterman, for Scuderi Inc. d/b/a Crabby Joe's Bar & Grill** at 141 Congamond Road, Southwick MA, previously owned by **141 Associates LLC, Manager of Record Mark O'Neill.** **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- Discuss Chief recommendations on process for SPD hiring(s):
The Board agreed to the process of adopting a standard of passing the fitness test before before being interviewed going to the Police Academy.
- Southwick Police Department Reserve and Auxiliary Officer Policy Revisions:
A MOTION was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Reserve and Auxiliary Officer Policy. To utilize the Reserve and Auxiliary Officers this must be activated by the Chief of Police. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**

Southwick Police Department Lt. Letter of understanding review and renewal:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to authorize to execute the FY21 SPD L.O.U. for the position of Lieutenant. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- Southwick Police Department FY21 Appointments:
A MOTION was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint the attached list as submitted by the Chief of Police. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the new Emergency Management Director part Time Position Description. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to ratify the signature of the Chairman on the amended Town Owner Agreement for 15 Matthews Road in the amount of \$26,000.00. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to ratify the approval of the FY21 IAFF Local 4919 Contract. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign off on the 61A 1st Right of Refusal Document for 275 Granville Road. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to authorize Jon Goddard to be a P/T backfill hours for DPW Engineer who is out on leave. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign the FY19 PVPC Invoice #6 CDBG Grant Services for \$10, 271.46 for Administrative Services. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign the 2020 State Election Warrant. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- The Board reviewed their schedule through 1/5/2021.

Old Business & Dates to Remember:

- SPD Lt. Recruitment Process
- Approve Conservation Restriction for Greens East Subdivision on College Highway-on hold
- Road Name Change Southwick Hill Road to Iron Horse Lane – waiting on hearing
- Water Commissioner Vacancy: joint appointment scheduled for 10/13/2020
- Adhoc Cable Advisory: Possible interest from a Finance Committee member
- Green Energy Program
- High Speed Internet Committee – Municipal Light Plan Option and Ownership of Poles/Light Fixtures
- ADA Report from Jim Mazik – changing sign/changing water fountains, the grant is in process
- The hearing for the American Inn bankruptcy will be held 10/1/2020. Mr. Stinehart will attend.

New Business:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote: 2 Yes, Mr. Deedy abstained) to approve a \$200.00 donation out of the gift account to help finish work being done at the Town Green. The VFW/Legion came up short on fundraising. **VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote: unanimous) to give a 90 Day notification for use of their Electrical Inspector. The Building Inspector will submit some candidates for P/T use. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**

- Mr. Stinehart stated that the Town Hall water leaking issues are being addressed.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote: unanimous) to adjourn at 7:32 p.m.

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant

Cc: T/C/C