

Select Board
Meeting Minutes
REMOTE PARTICIPATION
for Board Members
Monday, November 9, 2020
5:30 p.m.

All meetings of the Select Board are recorded except Executive Session

Date of this Meeting: November 16, 2020

Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. C.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Southwick Select Board is being conducted both at Town Hall and via remote participation by some members. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for the Order. Despite our best efforts, we are not able to provide for real-time access, and will post a record of the meeting on the Town's website as soon as we are able.

ATTENDANCE: Chairman, Doug Moglin-Remote
Vice-Chairman, Joseph J. Deedy-Remote
Clerk, Russell S. Fox-Remote
Chief Administrative Officer, Karl J. Stinehart - Remote
Administrative Assistant, Cindy Pendleton-Town Hall

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| <u>OTHERS REMOTELY IN ATTENDANCE:</u> | Atty. Kim Roche Dennis Hackett Randy Brown Owner | Sgt. Bannish Hope Trembley Bob Eak Atty. Dupere |
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Pledge of Allegiance

Public Comments: None

5:35 p.m. **DPW Director, Randy Brown**
RE: LED Street Lights discussion

DPW Director, Mr. Brown, met with the Board with information regarding LED street lights. Poles with lights on them are owned jointly between Verizon and Eversource and poles with no lights are owned by Verizon. The Board discussed only poles with lights, however it would not be financially wise right now to consider the Town take any actions to maintain an upgrade of street lights to LED in any way. See Attachment "A" – 11 Page(s).

Mr. Brown informed the Board the new chipper came in today. Vice-Chairman Deedy and the DPW have been discussing using it for cleanup of the Rail/Trail if it happens to have trees down, etc after a storm. A decision will be made on who gets called after a storm and if the Vendors will be paid through Forestry or Chipper Line Item.

Payables, Payroll and Minutes:

- The Board acknowledged Payables Warrant #2112B, dated 10/28/2020, in the amount of \$6,282.40.
- The Board acknowledged Payables Warrant #2111B, dated 11/2/2020, in the amount of \$229,088.61.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Open Session Minutes for 10/27/2020 #1. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Open Session Minutes for 10/27/2020 #2. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes** and **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Executive Session Minutes for 10/27/2020. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the change in appointment status for David Dubchak from EMT to EMT/firefighter. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept a Southwick Police Department donation from Linda Molta-Tetrault in her appreciation of the Back to Blue Rally. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve Southwick Fire Department Provisional status renewals for Girard and Hope until 2/17/2021. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to reaffirm Chairman Moglin's signing of the Recycling Dividends Program Grant in the amount of \$5,400.00. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve Amendment #1 to the Westfield IMA for the Sealer of Weights & Measures. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign a PVPC CDBG Administrative Invoice #7 for FY19 for \$12,947.33. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve Chairman Moglin to sign off on the Memorandum of Agreement with the Dispatch Unit for a Part/Time Lead Dispatcher. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes**

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- The Board discussed attendance of the MMA 2021 Annual Meeting which is being held 1/22 and 1/23/2021 at a cost of \$85.00 per person. Mr. Moglin, Mr. Fox and Mr. Stinehart will attend. Mr. Fox wants the CAO to check and see what type of MIIA credits they will receive for attending the meeting via computer. They discussed inviting the Planning Board to possibly sign up for topics that might be of interest to them.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the contract extension with Town Accountant Laura Fletcher. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Contract Amendment #1 with Chief Administrative Officer. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to table the Vacation Leave Balance Carryovers approval due to CV-19 response per Labor Counsel until the next meeting **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes**
- Wick 338 cancelled their request for an additional J-Day Event for 11/15/2020. Instead they would like permission to hold open practices on 11/15/2020 and 11/22/2020. **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to have the Chairman, Mr. Moglin, look into how practices are run and that everything is in order prior to approval. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes**

Old Business & Dates to Remember:

- Approve Conservation Restriction for Greens East Subdivision on College Highway-on hold
- Road Name Change Southwick Hill Road to Iron Horse Lane–waiting on hearing date
- Green Energy Program
- High Speed Internet Committee–Municipal Light Plan Option and Ownership of Poles/Light Fixtures
- SPD Lt. Recruitment Process-pending Chief Contract
- School Roundtable for FY22 Budget 11/19/2020 at 5:30 p.m.
- Sewer Abatement for 72 Berkshire Avenue - \$407.00
- Review of Regional Public Safety Dispatch opportunities
- Mr. Moglin congratulated the 250th Anniversary Committee on an outstanding job with the car parade held 11/7/2020 along with the other functions they planned that day.
- Mr. Stinehart stated the Fire Station Roof Project is starting to wind down.

New Business:

- Mr. Stinehart stated the duct and vents in the Library and Town Hall completed, DPW is underway have been cleaned and the Fire Station and Police Department will be done before the end of November
- Mr. Fox informed the Board he presented a proclamation to Ursula Mac who turned 100 years old. He also mentioned he knew of another resident named Mable LaMiere who also turned 100.
- The Board discussed having a drive through meal for volunteers/employees in lieu of the normal holiday get together.
- Tax rate was approved by MASS DOR and set at \$17.59.

A MOTION to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and; CMR 20.03 (1) B at 6:20 p.m.

ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes.

RE: Labor Counsel appt. RE: DPW, Clerical, Police and Dispatch units. Non-Union 1B and; CMR 20.03 (1) B.

RE: Labor Counsel appt. RE: DPW, Clerical, Police and Dispatch units. Non-Union

Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and; CMR 29.03 (1)(b).

RE: Police, DPW, Clerks, Dispatch Unions, Dept. Heads and Non-Union Staff

Exception #2:

Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to:

☐ not to reconvene in Open Session

Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:

☐ not to reconvene in Open Session

Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:

☐ not to reconvene in Open Session

Exception #3:

Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to

☐ not to reconvene in Open Session

(Chair Must Declare).

Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:

☐ not to reconvene in Open Session

(Chair Must Declare).

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with his privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

Respectfully submitted,



Sondra S. Pendleton
Administrative Assistant