

**Select Board Meeting**  
**REMOTE PARTICIPATION**  
for all or some Select Board Members  
Tuesday, April 21, 2020  
5:00 p.m.

Date of this Meeting: April 21, 2020

Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. C.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Southwick Select Board is being conducted both at Town Hall and via remote participation by some members.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for the Order.

Despite our best efforts, we are not able to provide for real-time access, and will post a record of the meeting on the Town's website as soon as we are able.

**ATTENDANCE:** Chairman, Russell S. Fox-Remote  
Vice-Chairman, Doug Moglin-Remote  
Clerk, Joseph J. Deedy-Remote  
Chief Administrative Officer, Karl J. Stinehart-Town Hall  
Administrative Assistant, Sondra S. Pendleton-Remote

The Board did the Pledge of Allegiance.

Others Remotely in Attendance: Hope Trembley  
Art Pinell  
Melissa Bridges  
Kurt Ward  
Marcus Phelps  
Celeste St. Jacques - sent a text message during the meeting stating how good it was to see the flags going up in the Town's corridor.

*~Moment of Silence~*

*Shirley A. Hanks*

*Member of the Council on Aging*

**Meeting Discussion Items**

Covid-19 Discussion and Action(s):

- Both Police and Fire Departments received new shipments of masks from MEMA.
- Mr. Stinehart stated he spoke with both the Police and Fire Chiefs and they are continuing to provide services to our residents while keeping their staff members protected.
- The Fire Chief is pursuing the second ambulance outfit for paramedic level and the original lease will be reduced for finishing off the phase-in and pay off short term lease. The Chief will be using a \$15,000.00 donation from the Brown family to offset some of the costs.
- Governor Baker announced schools are to stay closed until the end of June and remote learning will be pursued.
- There has been no word regarding any change to the original Governor's 5/4/2020 Non-essential employees returning to work.

**Public Comments:**               None.

The Board interviewed remotely the following final 3 candidates for the open position of Building Inspector/Zoning Enforcement Officer.

Ms. Leslie Burnell  
Mr. Kyle Scott  
Mr. Robert Sullivan

All candidates were asked the same questions. See Attachment "A" – 1 Page(s).

**Payables, Payroll and Minutes:**

- The Board acknowledged Payroll Warrant #2026B, dated 4/21/2020, in the amount of \$1,669,011.38.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to approve the Open Session Minutes dated 4/14/2020.  
**ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**

**Election/Town Meeting Dates:**

- Special Election for State Senator: 5/19/2020 - Board of Health Director and Treasurer/Collector/Clerk will examine safety procedures for polls.
- Local Election: 6/9/2020
- Special Town Meeting and Annual Town Meeting: 6/16/2020.

**Old Business:**

- Mr. Fox stated the Board will continue to work on a policy regarding remote participation.
- Mr. Stinehart gave the Board an update on the wireless connection. Anticipated finish date should be within the next couple of weeks.
- Mr. Stinehart was asked to inquire to the school as to if they will be having a graduation.
- Transfer Station brush and white goods were discussed and Mr. Deedy stated that T.J. Bark Mulch will begin to take the brush on Monday. The white goods will be dealt with after T/C/C has the capability to issue permits on-line which should be shortly.
- Mr. Stinehart, Mr. Fox, Mr. Brown and Town Counsel conducted a meeting with Mass DOT in regards to the Congamond Road Project and cost overages that the Town is objecting to. Approximately \$300,000.00. The meeting wasn't as favorable as expected, but they will meet again in a couple weeks to continue to review the Towns objections to the costs overages. Mr. Fox stated he felt the low bidder was not a responsible low bidder for the project. An update will be forthcoming.
- Bid results for the Fire Department Masonary Roof Project were received for the General Contractor and the design firm will evaluate and get back to the Board with a recommendation. An article will then be brought to Town Meeting.

**New Business:**

- The Board will be making a decision at their next meeting on the individual that they will make an offer of employment to for the position of Building Inspector/Zoning Enforcement Officer.

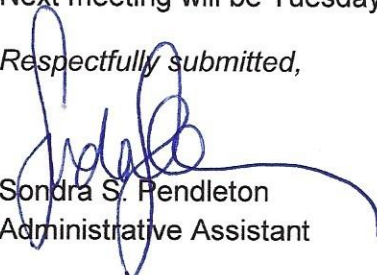
**New Business cont.:**

- Mr. Fox requested a FY21 work session with the Chief Administrative Officer and the Accounting Department. It will be held during the day to allow the Accountant and Assistant Town Accountant to attend. It will tentatively be held at 2:30 p.m. on 4/29/2020 (with a 4/30/2020 back up date).
- A work session was held with Police, Fire, Conservation and Open Space regarding an application to be submitted to the Community Preservation Committee for signage, etc. These funds would be to secure signage for Town owned property with rules and regulations posted on them. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to have the Chairman sign the application.  
**ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**
- Mr. Moglin would like to acknowledge the staff and Department Heads on Administrative Professional Day for all their hard work during this Covid-19 situation.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to adjourn at 6:15 p.m.

Next meeting will be Tuesday, 4/28/2020, at 6:00 p.m.

*Respectfully submitted,*



Sondra S. Pendleton  
Administrative Assistant