



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

454 College Highway, SOUTHWICK, MA 01077

Select Board/Finance Committee Joint Hearing

Telephone (413) 569-5995 Fax (413) 569-5001

FY 2021 Budget Hearings

Location: 2nd Floor Land Use Hearing Room at Town Hall

Select Board & Finance Committee will continue after Budget Hearings to act on any decisions or votes that may be needed

March 7, 2020 Attachment "A" – 1 Page(s)

AMENDMENT # 3

RFT \$22,500.00 Police Department Over-time

RFT \$16,500.00 Dispatch Part-time

Agricultural Commission Appointment FY 21 Budget

STM Warrant Article Recommendations 3/23/2020

February 22, 2020 – Saturday

8:00 a.m. Town Clerk -10 mins.
8:10 a.m. Historical - 10 mins.
8:20 a.m. Economic Development – 10 mins.
8:30 a.m. Library Trustees –10 mins.
8:40 a.m. Planning Board -15 mins.
8:55 a.m. Break
9:05 a.m. Town Accountant-15 mins.
9:20 a.m. Computer System Administrator-10 mins.
9:30 a.m. Lake Management – 15 mins.
9:45 a.m. DPW/Sewer/SolidWaste – 30 mins.
10:15 a.m. Water Commissioners – 15 mins.
10:30 a.m. Break
10:40 a.m. Park & Rec – 25 mins.
11:05 a.m. Fire Department – 40 mins

March 7, 2020 – Saturday

8:00 a.m. Board of Assessors -15 mins.
8:15 a.m. SEMA – 10 mins.
8:25 a.m. Community Preservation Committee - 5 mins.
8:30 a.m. Conservation Commission – 5 mins.
8:35 a.m. Council on Aging – 10 mins.
8:45 a.m. Cultural Council – 10 mins.
8:55 a.m. Cemetery – 5 mins
9:00 a.m. Building Inspector-5 mins.
9:05 a.m. Break
9:15 a.m. Board of Health - 15 mins.
9:30 a.m. Buildings & Grounds – 25 mins.
9:55 a.m. Police Department - 45 mins
10:40 a.m. Animal Control – 10 mins
10:50 a.m. Break
11:00 a.m. STGRSD – 45 mins.

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all matters may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*****Please bring a copy of your submitted budget to this appointment. Thank you.

FY2021 Budget Appts.

4/19/2020

*Select Board
MEETING MINUTES
Land Use Room - Town Hall
Saturday, March 7, 2020*

		Present
Attendance:	Chairman, Russell S. Fox	X
	Vice-Chairman, Doug Moglin	X
	Clerk, Joseph J. Deedy	X
	Chief Administrative Officer, Karl J. Stinehart	X

The meeting was recorded.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1) at 8:00 a.m.

The Select Board and the Finance Committee met with all the Departments/Boards/Committees and Commissions listed for the FY20 Budget Hearings scheduled for 3/7/20 (see Attachment A – 1 Page(s) (Amendment #3 Budget Agenda).

A MOTION was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous), (Mr. Deedy was not present for the vote) to approve two (2) Reserve Fund Transfers:

1. \$22,500.00 for the Police Overtime Account to backfill for law enforcement purposes.
2. \$16,500.00 for backfill medical leaves, 2 additional federal holidays and full timers not taking overtime shift.

The Finance Committee also took concurrent votes on Reserve Fund requests.

Mr. Fox closed the Select Board FY20 Budget Hearing at 12:30 p.m.

Transcribed by,



Cindy Pendleton
Administrative Assistant

CC: Town Clerk



Commonwealth of Massachusetts

Town of Southwick

454 College Highway, Southwick MA 01077

REQUEST FOR TRANSFER FROM THE RESERVE FUND

#01130 - 573000 - CR



Date of Request: 3/4/2020

Department: Dispatch

To the Finance Committee:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the General Laws of the Commonwealth of Massachusetts:

Account Name: + 510300 ^{alt} Part-time Original Budget \$ 27,030.00

Account Number: + 510300 Amount Expended \$ 100% 27,030

Amount Requested: \$ 16,500 Amt Encumbered \$ &

Balance in Account \$ - 836.27

The amount requested will be used for the following purposes:

Backfill medical leaves, 2 additional Federal Holiday, and Full-timers not taking OAT shifts

This request is EXTRAORDINARY and/or UNFORSEEN for the following reasons:

To properly run, staff and operate dispatch. Medical leave will be at least 3-4 months.

AUTHORIZATION BY REQUESTING BOARD

Russell J. Fry
requesting signature

requesting signature

requesting signature

[Signature]
requesting signature

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requesting signature

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ACTION OF FINANCE COMMITTEE

Date of Meeting: MARCH 7, 2020

Number present & voting 5

Transfer Voted \$ 16,500.00

Transfer disapproved

Comments:

Robert W. Harrel CHAIRMAN
Chairman, Finance Committee



Commonwealth of Massachusetts

Town of Southwick

454 College Highway, Southwick MA 01077

REQUEST FOR TRANSFER FROM THE RESERVE FUND

#01130 - 573000 - CR



Date of Request: 3/4/2020

Department: SPD

To the Finance Committee:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the General Laws of the Commonwealth of Massachusetts:

Account Name: Police OIT Original Budget \$ \$ 120,000

Account Number: # 510105 Amount Expended \$ \$ 107,793

Amount Requested: \$ 22,500 Amt Encumbered \$ 0

Balance in Account \$ \$ 12,207

The amount requested will be used for the following purposes:

Backfill IOD, In-Service Training, 2 additional declared Federal Holidays, Computer IT Cyber project with State Training, backfill Military leave etc.

This request is EXTRAORDINARY and/or UNFORSEEN for the following reasons:

To properly fill shifts for Law Enforcement purposes.

AUTHORIZATION BY REQUESTING BOARD

Murphy J. Fry

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ACTION OF FINANCE COMMITTEE

Date of Meeting: MARCH 7, 2020

Number present & voting 5

Transfer Voted \$ 22,500

Transfer disapproved

Comments:

Roger J. Horvath CHAIRMAN
Chairman, Finance Committee