

Select Board Meeting

Tuesday, February 4, 2020 @ 6:00 p.m.

Select Board Conference Room
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Russell S. Fox
Vice-Chairman, Doug Moglin
Clerk, Joseph J. Deedy
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Cindy Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" - 2 Page(s)

6:00 p.m. Convene in Open Session

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russell S. Fox at 6:00 p.m.

Public Comments: None.

6:05 p.m. Fire Chief

RE: FY 21 Budget Overview

Fire Chief Anderson submitted and discussed his bigger ticket items to the Board prior to when he meets with both the Select Board and Finance Committee at the Budget Hearings. See Attachment "B" - 2 Page(s).

The Fire Chief informed the Board that Deputy Chief Stefanowicz completed Fire Chief Certification. The Board congratulated Deputy Stefanowicz on this accomplishment.

Mr. Horacek, Chair of the Finance Committee, introduced Mr. Viel as a new Associate Member to the Finance Committee.

6:20 pm Fire Chief and Finance Committee

Re: Fire Station Project

The Fire Chief and Finance Committee met with the Board to discuss the roof replacement on the Fire Department Building. Chairman Fox took a poll from the Finance Committee which type of roof they would prefer was the type installed as a replacement (PVC membrane/Asphalt Shingles). Results as follows: Mr. Horacek-Membrane, Mrs. Bathel-Membrane w/snow breakers, Mr. Pinell-either as long as Town is protected, Ms. Chamberlin-Membrane, Mr. Mish-Either, Ms. Doherty-talk with someone who has each type, Ms. Demaio-talk with someone who has each type.

A MOTION was made **by ROLL CALL VOTE** – Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Horacek-Yes, Ms. Bathel-Yes, Mr. Pinell-Yes, Ms. Chamberlin-Yes, Mr. Mish-Yes, Ms. Doherty-Yes, Ms. Demaio-Yes to approve a PVC Membrane style roof be installed on the Fire Department Building.

6:40 p.m. Public Hearing
Erica Johnson, PVPC
RE: FY20 CDBG Application for Grant

Ms. Johnson outlined all the proposed activities and costs. Chairman Fox explained the benefits of approving the FY20 CDBG Application for a grant to help better our infrastructure on North Lake Avenue Engineering and Design, housing rehabilitation and septic repair and community services. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve the Chair to sign the application. See Attachment "C" - 1 Page(s). Full budget not to exceed \$468,000.00.

7:00 p.m. Police Chief and Lt. SPD Reserve Officer candidates meeting with Police Commission

- Kyle Allen
- Stephen D. Daneault
- Matthew Olson
- Alejandro Sanchez Jr.
- Thomas Shea

The Board had each candidate give a brief synopsis of their background. Chief Bishop recommended all candidates be appointed as Reserve Officers. Mr. Fox disclosed he served on the Rec. Center Board with Full Disclosure with Mr. Alejandro Sanchez Jr. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to appoint all candidates as Reserve Officers to the Southwick Police Department. The Board also thanked the search committee, including Sergeant Bannish and Lieutenant Landis for their hard work in recruiting such great candidates.

Payables, Payroll and Minutes:

- The Board acknowledged Payroll Warrant #2016, dated 2/3/20, in the amount of \$221,052.71.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve the Regular Session Minutes of 1/28/20.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve the Executive Session Minutes of 1/28/20.

Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.- Possible Motions/Votes:

- The Board received information from Mrs. Hill, Town Clerk, regarding early voting and the Elections.
- The Board received information that Sunny's Convenience Store has applied for KENO and has no problem with his application to the State.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve a Southwick Police Department K9 Donation in the amount of \$1,000.00 from Felix Construction and Landscaping.

Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.- Possible Motions/Votes cont.:

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve a Southwick Fire Department donation from Kerri Kane in the amount of \$135.00.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve a Southwick Fire Department donation from Henry and Shirley Wilcox Trust in the amount of \$15,000.00.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve a Southwick Fire Department Ambulance Gift Account (new line item) donation from Henry and Shirley Wilcox Trust in the amount of \$15,000.00.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to accept the resignation of Lauren Kendzierski and Brett Mitchell from the Agricultural Commission. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to appoint Tammy Ciak-Bissaillon and Ron Cecchini Full Members and Zach Barnett, Brett Colson Jr. and Daniel G. Cook as Associate Members to the Agricultural Commission.
- Southwick Police Department Revised "Use of Force" Policy was tabled until next meeting.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to appoint Mr. Turcotte, which is Mr. Brown's DPW recommendation of Heavy Equipment Operator, for the DPW Solid Waste Department, pending passage of all requirements as set forth.
- The Board authorized sale or disposal of Surplus Equipment as recommended by the Chief Administrative Officer:
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to authorize awards to highest bidder for each item accepted in descending order;
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to surplus items for which no bids received including scrap metal value;
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to authorize the CAO to execute any/all titles and bills of sale to carry out these award votes. Attachment "D" - 2 Page(s).
- The Mass DEP Debris Management Plan has been referred to DPW and the Board of Health for response.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to authorize the Fire Department to apply for a 2019 Fire Act Grant.

Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.- Possible Motions/Votes cont.:

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote 2 Yes – Mr. Fox abstained) to approve a One Day Liquor License for the Swk. Rec. Ctr. – Lions Club - Sadie Hawkins Dance on 2/29/20.
- The Board received an Invitation for a Public Hearing with the STGRSD regarding the proposed FY2021 budget on 2/25/20. The Board will start their meeting at 5:30 that night in order to attend.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to accept Reserve Officer Rechenberger's resignation as a Reserve Officer.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to table the Southwick Police Department's request to submit a U.S. D.O.J. Grant Application. A request will be made for the school to help fund it if the Town receives the grant.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to Execute Election Warrants for the Presidential Primary and State Senate Primary. The warrants were signed by all 3 Select Board Members.

Old Business & Dates to Remember:

- Dog Complaint 130 Berkshire Avenue – A new hearing will be held as new information has been obtained.
- Alum Treatments for Congamond Lakes has been put out to bid.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote 2 Yes – Mr. Deedy abstained) to approve the Wick 338 proposed 2020 Schedule.
- The Board discussed appointment of the Southwick Fire Department Career Staff applicants with the Deputy Chief. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to appoint Mr. Backman and Mr. Lombardi to the Career Staff and to keep Mr. Sanborn and Mr. Girard in the pool of candidates.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to send the Revere Road petition back to the Planning Board for a hearing.

New Business:

- Special Town Meeting Date – will be set next meeting.

New Business continued:

- Fire Station Roof: **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to use black and grey for the Membrane roof for the Fire Station roof and to install a guard system to slow any snow. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to send roof paperwork to Town Counsel for review to ensure contract will address Town's concerns and need for the project.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to approve a Reserve Fund Transfer for Maintenance for repair to the Library roof in the amount of \$3,500.00.
- Mr. Fox wants Mr. Henke invited to the next meeting to discuss more funding for the Memorial Monument on the Town Green along with his report on fundraising.
- The Board's Administrative Assistant has been appointed the contact for the Agawam Paranormal studies at the Moore House and Old Library during the 250th Celebration plans.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote Unanimous) to adjourn at 8:45 p.m.

No Executive Session was held.

Respectively submitted,

Sondra S. Pendleton
Administrative Assistant