

**Select Board Meeting**  
**Tuesday, January 7, 2020**  
**6:30 p.m.**

*Select Board Conference Room*  
*All meetings of the Select Board are recorded*

**ATTENDANCE:** Chairman, Russell S. Fox  
Vice-Chairman, Doug Moglin  
Clerk, Joseph J. Deedy  
Chief Administrative Officer, Karl J. Stinehart  
Administrative Assistant, Cindy Pendleton

**OTHERS IN ATTENDANCE:** See Attachment (A) – 1 Page(s)

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russell S. Fox at 6:30 p.m.

**Public Comments:**

None.

**Payables, Payroll and Minutes:**

- The Board acknowledged Payroll Warrant 2014, dated 1/6/20, in the amount of \$221,341.81.
- The Board acknowledged Payables Warrant #2017B, dated 12/30/19, in the amount of \$1,339,715.47.
- The Board acknowledged Payroll, Warrant 2013, dated 12/23/19, in the amount of \$221,636.46.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the Regular Session Minutes of 12/10/19.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the Regular Session Minutes of 12/17/19.

**6:40 p.m. Public Meeting**

**RE: Federal FY2019 CDBG Application Hearing with PVPC**

Erica Johnson, PVPC Representative, came to the meeting to discuss Community Development Block Grant monies (approximately \$400,000.00) that could be used through a state application process for projects that typically impact low to moderate income families. Most projects center around housing needs, social services and infrastructure. A public Hearing will be held on 2/4/2020 once feedback is received on possible uses from local stakeholder groups.

### **Federal FY2019 CDBG Application Hearing with PVPC Continued:**

- Mr. Phelps, resident and former Town Planner, submitted potential grant projects, some of which were geared toward Southwick's older citizens, who may need to retrofit their homes in order to continue living in them. See Attachment (B) – 1 Page(s).
- Ms. Phelon, Chamber of Commerce, stated she was available to help chamber members/businesses if need be.
- Mike McMahon, Economic Development, inquired as to whether the CDBG Grant monies can be used for other things. He stated 20% of Southwick's population is over 60.
- Mr. Fox stated full disclosure because he is on the Board of Directors for the Southwick Recreation Center. He inquired about a smaller vehicle for senior transportation and a possible roof for the non-profit Southwick Recreation Center.

Ms. Johnson stated she will be going door to door in the North Lake area doing an income survey due to surveys that weren't returned from a mailing. She stressed everything she receives in the survey will be confidential.

#### **7:00 p.m. Eversource:**

##### **RE: Town Agreements w/GES for energy saving capital projects – Town Hall/SPD/SFD**

Mr. Bullock discussed energy saving capital projects for the Town Hall, Police Department and Fire Department. Mr. Deedy brought up the 58 lights in the center of Town stating the Town owns them. He asked if switching to LED would be more energy efficient. **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to have the Chair sign contracts for energy efficiency projects for Fire, Police and Town Hall.

#### **7:15 p.m. Lynn Blair**

##### **RE: Children's Librarian position vacancy**

The Board met with Ms. Blair, Library Director, she presented a proposal to change the part time Children's Librarian position into a full time position. Although the Board agrees with Ms. Blair they will need to discuss it with the Finance Committee. Ms. Storzuk is retiring and she believes there is a big demand for the position to be full time. The Board expressed any new dollars for Library position would be applied against FY21 state library spending requirements.

### **Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:**

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to appoint Tammy Spencer, Health Director, to LEPC.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize the Chairman to sign and execute a State MOD Agency Grant ADA Project with the Consultant Jim Mazik.

**Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:**

- The Board reviewed PVPC Local Technical Assistance invitation for FY20.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve and execute Conservation Restriction for Greens subdivision (west) for Mass Ex. Office of E.E.A.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the updated Southwick Police Department Employment Application for Police Officer classification.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the following Southwick Police Department Donation(s) in memory of Joan Solek:  

Attorney Linda Molta-Tetrault  
Richard and Cynthia Grannells  
Kathleen and Joseph Molta
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to appoint Jake Kearin to DPW Foreman for the Solid Waste Division. Mr. Brown and Mr. Faria are to spend time with Mr. Kearin regarding holding a Management Position and the responsibilities.
- The Board was informed of a Supplemental Chap. 90 Award for FY20 in the amount of \$37,298.00.

**Old Business & Dates to Remember:**

- MMA Trade Show 1/24/20
- SPD Policy Updates - **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to implement the revised policies as submitted.
- The Select Board updated their Goals and Objectives.
- T/C/C Part-Time funds for Elections and Collection Upgrades – Ms. Hill will meet with the Finance Committee.

**New Business:**

- The Board will meet with the Fire Department, Police Department and Conservation Commission to discuss policies on Open Space areas in preservation such as the Gorge, North Pond, Lapinski, etc.
- FY21 Budget Hearing Dates will be Saturday 2/22/20 and 3/7/20 at 8 am per Mr. Fox consultation with Finance Committee Chair.

**New Business continued:**

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept 2 hand painted pictures of sites in town as a donation from the Anderson Family. And to see if T/C/C has funds available to restore/touch up, etc.

Being no future business to be brought before the Board **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to adjourn at 8:15 p.m.

*Respectfully submitted,*

Sondra S. Pendleton  
Administrative Assistant

Cc: Town Clerk