

Select Board Meeting Minutes

Tuesday, December 10, 2019

6:30 p.m.

Select Board Conference Room
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Russell S. Fox
Vice-Chairman, Doug Moglin
Clerk, Joseph J. Deedy
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Cindy Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" - 1 Page(s)

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman, Mr. Fox, at 6:30 p.m.

Public Comments:

Jen Willard – STGRSD – Commented on how beautiful the Southwick 250th flags are that are decorating the town's main corridor (College Highway/10-202).

6:40 p.m. Joint Interviews with Select Board and Southwick Regional School Committee Members for School Committee vacancy:

The following were interviewed with the exception of Ryan Korobkov who withdrew to fill the vacancy due to the resignation of Kyle

Maria Seddon
Kim Perron

The applicants were asked the same questions. See Attachment "B" - 12 Page(s).

Mr. Fox stated he wanted full disclosure that he is on the Board of Directors for the Southwick Recreation Center and at one time when Ms. Seddon was also on the Board of Directors.

Mr. Fox stated there were 2 good candidates. However, Mr. Fox made **A MOTION** to nominate Ms. Seddon for the position and Mr. Schantz seconded the **MOTION**.

Ms. Berry then made **A MOTION** to nominate Ms. Perron for the position, the **MOTION** failed due to no second to the **MOTION**.

With 1 **MOTION** on the table the **Roll Call Vote** was as follows: Mr. Fox-Yes, Mr. Mogin-Yes, Ms. Boldyga-Yes, Ms. Berry-Yes, Mr. Houle, Mr. Schantz-Yes, Mr. Deedy-Yes to appoint Maria Seddon to the STGRSD School Committee for the remainder of the vacant term.

Payables, Payroll and Minutes:

The Board acknowledged Payroll Warrant #2012, Dated 12/9/19, in the amount of \$264,302.67.

A MOTION was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept the 12/3/19 minutes, as amended.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- See Attachment "C"- 2 Page(s). **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to award 2019 \$9,670,000 G.O. Bonds to Raymond James and Associates; related votes for the Notice of Sale and Preliminary Official Statement; Votes Bonds subject to redemption; authorize S.E.C. continuing disclosures; Vote to authorize Town Treasurer to establish post issuance federal tax compliance procedures and disclosure procedures with Bond Counsel Assistance and vote that each Select Board Member and Treasurer/Town Clerk is authorized to take any related action to implement these votes.

REQUEST VOTES ON 12/10/19

FOR G.O. BONDS

A MOTION was made by _____, seconded by _____ (Vote: _____) to Vote: that the sale of the \$9,670,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated December 17, 2019 (the "Bonds"), to Raymond James & Associates, Inc. at the price of \$10,750,064.55 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on December 15, of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2020	\$715,000	5.000%	2030	\$375,000	2.000%
2021	705,000	5.000	2031	375,000	2.000
2022	695,000	5.000	2032	290,000	2.125
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2026	690,000	5.000	2036	290,000	2.500
2027	595,000	5.000	2037	290,000	2.625
2028	590,000	5.000	2038	285,000	2.625
2029	545,000	4.000	2039	285,000	2.750

A MOTION was made by _____, seconded by _____ (Vote: _____) to Further Vote: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 27, 2019, and a final Official Statement dated December 3, 2019 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

A MOTION was made by _____, seconded by _____ (Vote: _____) to Further Vote: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

A MOTION was made by _____, seconded by _____ (Vote: _____) to Further Vote: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertakings in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds, as applicable, for the benefit of the holders of the Bonds from time to time.

A MOTION was made by _____, seconded by _____ (Vote: _____) to Further Vote: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

A MOTION was made by _____, seconded by _____ (Vote: _____) to Further Vote: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the request for appointment of Stanton Brzoska as an Alternate Gas/Plumbing Inspector.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the proposed Gas and Plumbing Fee Schedule. See Attachment "D- 1 Page(s)".
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the transfer of Mike Bryant, Heavy Equipment Operator, from DPW Solid Waste to DPW Highway Division (temporary).
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to post an internal vacancy at Transfer Station for foreman (temporary).
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve a submitted DPW list of Surplus Property for Sale. See Attachment "E" - 1 Page(s).
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize the Chair to sign a Finance Committee Reserve request for the Town Hall hot water heater replacement not to exceed \$12,000.00
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize the Chair and CAO to handle temporary and seasonal appointments to various departments.

Old Business & Dates to Remember:

- Fire Association Holiday Gathering – 12/16/19 at 6 pm @ Legion.
- Holiday Gathering for Town Hall Staff and Volunteers – 12/20/19 – 5 to 7.
- COA Holiday Gathering 12/18/19, 11 am to 1 pm.
- Director of Heath recruitment update: Mr. Stinehart informed the Board the Board of Health will be making a Offer of Employment to Tammy Spencer.
- Southwick Police Department Policy updates are still under review.
- It was stated that the Southwick Civic Fund did a great job on their tree lighting/craft fair.
- The Board will continue to review updates to Select Board Goals/Objectives and present soon.

New Business:

- Mr. Fox would like the Board of Health Director to be driving a town vehicle with a Town Seal on it. It may possibly be put in the FY2021 Budget.
- Mr. Stinehart stated the Old Town Library was sold he will be:
 - Notifying MIIA to stop insurance
 - No more snow and ice removal
 - Cancel the alarm vendor
 - Notify the Police and Fire
 - Notify the Town Clerk
 - Notify the Assessors regarding the deed and place property on tax rolls

New Business continued:

- Mr. Stinehart stated the Preliminary Screening Committee for the Building Inspector will meet tomorrow.
- Mr. Stinehart stated he sat on the panel for Career SFD FF/EMT and the Board will be receiving 4 to 5 candidates in the near future.
- Mr. Stinehart stated there will be an Interview Panel for SPD Reserve Officer in the near future. There should be 4 to 5 candidates sometime in January for the Board to interview.
- Ms. Myette, DPW Manager, stated the cost for the latest snowstorm was approximately \$86,000.00.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to adjourn at 7:45 p.m.

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant

cc: Town Clerk

INTERVIEW QUESTIONS

SOUTHWICK-TOLLAND-GRANVILLE REGIONAL SCHOOL COMMITTEE CANDIDATES

Interviewer: _____ Interviewee: _____

1. Why are you interested in becoming a member of the Southwick-Tolland-Granville Regional School District Regional School Committee?

2. What issues in education are of particular interest to you in the Southwick-Tolland-Granville Regional School District?

3. What experience/skills do you bring that qualify you for this position?

4. What previous committee experience do you have and how will it benefit the Southwick-Tolland-Granville Regional School District?

5. How do you keep abreast of issues that are currently facing the Southwick-Tolland-Granville Regional School District?

6. What is your understanding of the role that the School Committee plays in the governance of the District?

7. What type of commitment will you make?

**12/10/19
Select Board Minutes
Attachment "B"
12 Page(s)**

School Committee Vacancy

Cindy Pendleton

From: Amy McLaughlin [amclaughlin@stgrsd.org]
Sent: Thursday, December 05, 2019 1:46 PM
To: Cindy Pendleton; Karl Stinehart
Cc: Jeffrey Houle; Jennifer Willard
Subject: FW: SC Vacancy
Attachments: 2019_12_02 SeddonMaria.pdf; 2019_12_05 KorobkovRyan.pdf; 2019_12_05 Perron Kim.pdf

Hi Cindy,

Per our conversation, two additional letters of interest were received for the School Committee Vacancy: Ryan Korobkov and Kim Perron.

For an unknown reason, when school is cancelled, the post office does not deliver mail even if the offices are open. School was cancelled on December 2 and December 3. Yesterday, the post office delivered the two letters to one of the schools, instead of to our office, so I didn't receive them until today. We feel it is reasonable to believe that if we had school on December 2, they would have arrived by the deadline.

If the Select Board is in agreement, the Committee feels it is most appropriate to consider all candidates. I have attached the letters from Ryan Korobkov and Kim Perron as well as again attaching Maria Seddon's.

I will wait to hear back from you before reaching out to them.

Thanks and Kindest Regards,
Amy

Maria P. Seddon

Maria P. Seddon

20 Babb Rd Apt 2
Southwick, MA 01077
413-330-7957
msvieques@gmail.com

EDUCATION

1993 Westfield High School, Westfield, MA
2018 - present Business Bachelor's Degree, American International College, Springfield, MA

EMPLOYMENT

May 2018-Present American International College Springfield, MA
Human Resources Coordinator

Assist and Administer employee medical, dental, vision, retirement, FMLA, worker's compensation. Assist with recruitment, new hire paperwork and orientations. Liaison between employees and HR Manager for employee related matters.

April 2016- May 2018 Big Y World Class Market Springfield, MA
Employee Services Representative, Southampton #11

Daily/Weekly Payroll processing (Logile); prospect employees pre-screening interviews and hiring feedback; new hire orientations; Performance Management program (employee reviews); employee liaison and representative; training, learning and development; employee engagement.

October 2010- April 2016 Big Y World Class Market Springfield, MA
Cashier, Southwick #08

December 1995 - May 2001 Mass Mutual Life Insurance Co.
Springfield, MA

Life Insurance Product Consultant

Provide Client and Customer Service to MM Insurance Agents with pre-sale, existing and future insurance product information

New Business Case Consultant

Provide Client and Customer Service to Mass Mutual Insurance Agents and Agencies with Policy Change/Conversions processes, workflows, rules and regulations.

New Business Conversion Case Analyst

Provide Client and Customer Service to MM Insurance Agents and Agencies and served as control point and coordinator for all medical and non-medical policy information.

Customer Service Representative

Offered customer service via toll free line.

Volunteer Work:

2017 - 2018 Southwick Recreational Center Executive Board member
2013 - 2018 Southwick Recreational Center- Basketball Program Coordinator
May 2015- May 2018 School Committee, Southwick-Tolland-Granville Regional School District
2001-2015 Secretary/Treasurer for Congamond South Pond Association

Maria Seddon

20 Babb Rd, Apt 2, Southwick MA 01077 |413-330-7957| msvieques@gmail.com

December 2, 2019

To: Jennifer Willard, Superintendent of STGRSD

I would like to express my interest for the opportunity to serve in the School Committee and fulfill the existing open seat.

My prior involvement with the School District involves 3-year term as a School Committee member (May 2015-May 2018), Woodland PTO President (2017-2018) and Woodland PTO Treasurer (2016).

My experience has taught me the importance of being a volunteer to my community and I think it would be an honor to serve as a School Committee member again.

Thank you for your consideration and I look forward to speaking with you soon.

Regards,

Maria Seddon

Cindy Pendleton

From: Maria Seddon [msvieques@gmail.com]
Sent: Monday, December 02, 2019 4:00 PM
To: Cindy Pendleton; Ross Fox
Subject: School Committee Open Seat letter of interest
Attachments: Maria Seddon Resume 2019.docx

> Hello Cindy and Russ:

>

> I would like to submit my letter of interest to fulfill the current open seat. Please let me know what is the next step.

>

> Thank you,

>

> Maria Seddon

Thanks

Maria Seddon

Cindy Pendleton

From: Amy McLaughlin [amclaughlin@stgrsd.org]
Sent: Monday, December 02, 2019 3:43 PM
To: msvieques@gmail.com
Cc: Cindy Pendleton
Subject: RE: School Committee Open Seat letter of interest

Hi Maria,

Thank you for your submission of letter of interest for the open seat for Southwick representative to the Southwick-Tolland-Granville Regional School District.

On December 10, 2019, candidates for the position will be interviewed and the vacancy will be filled by a joint committee consisting of the remaining Southwick members of the Committee and the Southwick Select Board. That meeting will be held:

December 10, 2019

6:30 p.m. (This item will be first on the agenda following public comment)

Select Board Conference Room

Southwick Town Hall

454 College Highway

Southwick, MA 01077

Please let Cindy Pendleton, copied on this email, or I know if you have any questions.

We look forward to seeing you on December 10.

Kindest Regards,
Amy

Amy McLaughlin
Administrative Assistant to the Superintendent
Southwick-Tolland-Granville Regional School District
86 Powder Mill Road
Southwick, MA 01077
Ph: (413)569-5391
amclaughlin@stgrsd.org

From: Maria Seddon <msvieques@gmail.com>
Sent: Monday, December 2, 2019 2:20 PM
To: Amy McLaughlin <amclaughlin@stgrsd.org>
Cc: Maria Seddon <msvieques@gmail.com>
Subject: School Committee Open Seat letter of interest

Hello Amy:

I would like to submit my letter of interest to fulfill the current open seat. Please let me know what is the next step.

Thank you,

Maria Seddon

Kim Perron

Kim Perron
President
SchoolWorks, LLC
208 College Highway, Box 7
Southwick, MA 01077

Received via
interoffice mail
from Woodland
School 12/5/19

November 27, 2019

Ms. Jennifer C. Willard
Superintendent
Southwick-Tolland-Granville Regional School District
86 Powder Mill Road
Southwick, MA 01077

Dear Ms. Willard,

Please accept this letter and the accompanying resume as an expression of my sincere interest in the vacancy on the Southwick-Tolland-Granville Regional School Committee.

I am the President and Owner of SchoolWorks, LLC (www.schoolworks.org), a national educational consulting company with a background in school and district accountability, quality, and design, as well as a focus on instructional and leadership supports that build the capacity of educators to advance all aspects of student achievement and well-being. Our organization is based here in Southwick, however we work with states, districts, schools, foundations, and other education reform-minded organizations around the country. Specifically, under my leadership, SchoolWorks has become a priority partner for schools and districts in several states, including Massachusetts, Colorado, Illinois, and Georgia, among others. Our national team of Managing Directors and Consultants work in collaboration with school and district leaders to improve academic and social outcomes for students in urban, suburban, and rural settings.

Having been born and raised in Westfield, my commitment to serving the needs of all children was fostered by my mother, who served Westfield Public Schools as the Director of Services for English Language Learners until her passing in 1999. Shortly thereafter, I resigned from my teaching position at Westfield High School, and returned to Boston to teach 9th-12th grade Spanish at one of the Commonwealth's first charter schools, City on a Hill Public Charter School – where I was attracted to the school's commitment to public accountability for results, opportunities for teacher leadership, focus on teaching citizenship, and creating post-secondary opportunities for the city's youth. My experience at City on a Hill strengthened my resolve that all students are capable of learning at high levels and maximizing tremendous potential, and I earned my M.Ed. in School Leadership and principal certification for grades 5-12 at Harvard's Graduate School of Education. Since then, my professional journey has led to opportunities to increase the number and quality of excellent educational opportunities through positions at the Massachusetts Department of Elementary and Secondary Education, the State University of New York's Charter Schools Institute, and ultimately SchoolWorks—where we embrace Accountability for Results, Evidence Based Decision-making, Collaboration and Learning, Diversity, and Effective Practices to advance opportunities for students across the country.

I am well-versed in the Massachusetts Statewide System of Supports, accountability system, and requirements of the federal Every Student Succeeds Act. I offer a national perspective on effective practices (as supported by research), coupled with local knowledge of our town, community, and students. I have experience as a classroom teacher, school leader, policy leader, member of a public board, and small business owner, and understand the mutual goals, individual challenges, and collective opportunities embedded within each of those roles. As a current resident of and registered voter in Southwick, I would be honored to leverage these experiences to support the Southwick-Tolland-Granville Regional School District in achieving its goals, particularly as they pertain to improving the student experience. I look forward to discussing the opportunity with you. You can reach me directly at kperron@schoolworks.org, or by phone at 617.308.3974.

Best,



Kim Perron

SchoolWorks

KIM PERRON

President & Owner

978-921-1674 ☎

info@schoolworks.org ✉

@schoolworksllc 📱

www.schoolworks.org 🌐



NOTABLE AREAS OF EXPERTISE

School Quality Reviews, Charter School Authorization, Charter School Design, Secondary Education, School Accountability, School Governance



FEATURED SCHOOLWORKS EXPERIENCE

President | SchoolWorks

Set and oversee strategic mission and vision with a focus on developing relationships, partnerships, and opportunities with key partners.

Director of Design and Quality | SchoolWorks

Oversaw the quality of all services and written products developed by SchoolWorks staff and consultants.

Project Manager | Select Engagements

Led and facilitated particularly sensitive project engagements.



FEATURED PROFESSIONAL EXPERIENCE

Associate Vice President | State University of New York, Charter Schools Institute

2005-2008

Senior staff member with primary responsibility for the renewal of charter schools.

Coordinator of New Schools Development | Massachusetts DESE, Charter School Office

2004-2005

Facilitated all processes related to new charter school development, from application to opening procedures.

Principal Intern | Academy of the Pacific Rim Charter Public School

2004

Earned Initial Certification as a Principal/Assistant Principal, grades 5-12, through this practicum experience.

Lead Teacher of Spanish | City on a Hill Public Charter School

1999-2003

Served as department head, faculty representative to the Board of Trustees, and teacher mentor/supervisor.

Spanish Teacher | Westfield High School

1998-1999

Primary instructor for all Spanish I courses, served on New England Association of Schools and Colleges (NEASC) Accreditation Committee and Attendance Committee.



EDUCATION

M.Ed., School Leadership | Harvard Graduate School of Education, 2004

M.A., Spanish | Simmons College, 1998

B.A., Secondary Education and Spanish | Simmons College, 1997

Cindy Pendleton

From: Amy McLaughlin [amclaughlin@stgrsd.org]
Sent: Thursday, December 05, 2019 2:49 PM
To: Kperron@schoolworks.org
Cc: Cindy Pendleton
Subject: School Committee Open Seat letter of interest

Dear Ms. Perron,

Thank you for your submission of letter of interest for the open seat for Southwick representative to the Southwick-Tolland-Granville Regional School District.

On December 10, 2019, candidates for the position will be interviewed and the vacancy will be filled by a joint committee consisting of the remaining Southwick members of the Committee and the Southwick Select Board. That meeting will be held:

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6:30 p.m. (This item will be first on the agenda following public comment)

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454 College Highway

Southwick, MA 01077

Please let Cindy Pendleton, copied on this email, or I know if you have any questions.

We look forward to seeing you on December 10.

Kindest Regards,
Amy McLaughlin

Amy McLaughlin
Administrative Assistant to the Superintendent
Southwick-Tolland-Granville Regional School District
86 Powder Mill Road
Southwick, MA 01077
Ph: (413)569-5391
amclaughlin@stgrsd.org

VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Southwick, Massachusetts (the "Town"), certify that at a meeting of the board held December 10, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$9,670,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated December 17, 2019 (the "Bonds"), to Raymond James & Associates, Inc. at the price of \$10,750,064.55 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on December 15, of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2020	\$715,000	5.000%	2030	\$375,000	2.000%
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2028	590,000	5.000	2038	285,000	2.625
2029	545,000	4.000	2039	285,000	2.750

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 27, 2019, and a final Official Statement dated December 3, 2019 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertakings in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds, as applicable, for the benefit of the holders of the Bonds from time to time.

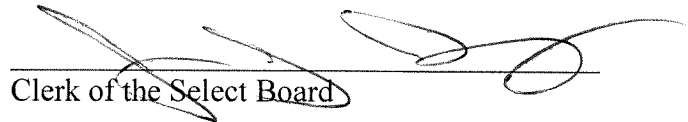
Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are

currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: December 10, 2019


Clerk of the Select Board

81734086v.1

GAS FITTER/PLUMBING PERMIT FEE SCHEDULE

Gas/Plumbing Fees are subject to change without notice.

Please contact the Building Department for the accuracy of this fee schedule.

There will be a \$100.00 fine assessed if work is started prior to obtaining necessary permits.

GAS AND PLUMBING PERMITS SHALL ONLY BE ISSUED TO A LICENSED MASTER PLUMBER/GAS FITTER OR JOURNEYMAN PLUMBING/GAS FITTER. A copy of Insurance Liability and a copy of the Plumber/Gas Fitter License is required upon applying for Plumbing/Gas Permit in the Town of Southwick.

Electronic Permits will be discounted \$5.00.

Gas Fees

	CURRENT	PROPOSED
Commercial - New Construction	\$75.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
Commercial - Alteration, Renovation	\$75.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
Residential - New Construction	\$75.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
Residential - Alteration, Renovation	\$75.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
ALL ABOVE FEES INCLUDE 2 INSPECTIONS. ADDITIONAL INSPECTIONS WILL BE \$50 EACH.		
Appliance Change-out	\$50.00	\$65
Furnace/Boiler	\$65.00	\$65
Gas Fireplace	\$50.00	\$65
Gas Vent Heater	\$65.00	\$65
Gas Water Heater	\$50.00	\$65
Propane Tank Gas Connector	\$50.00	\$65

**12/10/19
Select Board Minutes
Attachment "D"
1 Page(s)**

Plumbing Fees

Commercial - New Construction	\$90.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
Commercial - Alteration, Renovation	\$65.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
Residential - New Construction	\$75.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
Residential - Addition	\$45.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
Residential - Alteration, Renovation	\$40.00 plus \$5.00 per Fixture	\$125.00 plus \$5.00 per Fixture
ALL ABOVE FEES INCLUDE 2 INSPECTIONS. ADDITIONAL INSPECTIONS WILL BE \$50 EACH.		
Appliance Change out	\$50.00	\$65
Back Flow Inspection	\$80.00	BY DPW
Irrigation System	\$80.00	\$65
Solar Tank	\$65.00	\$65
Water Heater	\$65.00	\$65
Re-inspections for failed job	\$25.00	\$50

12/10/19
Select Board Minutes
Attachment "E"
1 Page(s)

From: Chris Faria
Sent: Friday, December 6, 2019 12:45 PM
To: Robin Solek
Cc: Karl Stinehart; Randy Brown
Subject: RE: surplus

Here you go Robin. LMK if I can do anything else for you.

Dynapak Asphalt Roller, year 1990, serial number 4852774. Comes with Centerville Trailer, year 1993, GVWR 5,400 lbs., VIN: 1c9bt152xp1193160.
Weber mt plate tamper, year 2005, broken plate. Honda Engine GX120, 4 hp. Serial # 504030.
Wacker Rammer/Tamper, year 1997, model BS52Y, Serial 750804835, 2.3 HP.

Chris Faria
Town of Southwick
DPW Supervisor
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