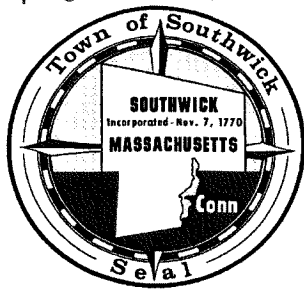


approved 6/25/19



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Select Board

454 COLLEGE HIGHWAY

SOUTHWICK, MA 01077

Telephone (413) 569-5995 Fax (413) 569-5001

Town Web Site: www.southwickma.org

E Mail Address: cpendleton@southwickma.net

SELECT BOARD WORK SESSION MINUTES

June 11, 2019

Tuesday, 6:00 p.m.

Select Board Conference Room, Town Hall

All meetings of the Select Board are recorded

ATTENDANCE: Russell S. Fox, Chairman – Chairman, Select Board
Doug Moglin – Vice-Chairman
Joseph J. Deedy – Clerk
Karl J. Stinehart – Chief Administrative Officer
Robin Solek – Select Board Secretary

OTHERS IN ATTENDANCE: Randy Brown –DPW Director

The scheduled Work Session of the Select Board was called to order by Chairman, Russell S. Fox, at 6:00 p.m.

ROADS:

The Select Board, CAO and the DPW Director reviewed and prioritized roadway and infrastructure improvements. R. Brown, DPW Director submitted a list of roads and culverts that he felt were the most in need. Please see the attached list. The Select Board made the following adjustments:

1. Hold off on Mort Vining (-\$740,000)
2. Include Tammy Lane, Jeffrey Circle and Cedar Street (\$600,000)
3. Cost out micro sealing for Revere Road, Salem, Concord and Falmouth capped at (\$180,000)
4. Earmark \$150,000 a separate year end transfer for Tannery Road for end of next Fiscal Year after new development is underway.

The Select Board would also like Mr. Brown to get pricing on paving Tannery Road, which will be on the FY 21 paving list.

Other projects from the list were okayed.

The Select Board also discussed with Mr. Brown resolving some roads that are unaccepted at a future STM.

FIBER OPTICS COMMITTEE:

The Board will be posting a vacancy to form a committee at a future Select Board Meeting. The Fiber Optics Committee (High Speed Internet) will be looking at everything including financing.

TRANSPORTATION RE: PVTA/FRANKLIN VALLEY TRANSIT AUTHORITY:

Council on Aging is the main board and main consumer of the transportation service. The Chief Administrative Officer and Mr. Fox will meet with the Council on Aging Director about evaluating which regional transit agency to be with.

POLICIES/PROCEDURES RE: SECURITY CAMERAS:

Discussion of policies and procedures for municipal buildings with security cameras. The Select Board will ask the Police and Fire to research what neighboring towns have in place. The Town of Southwick will have policies to follow through.

YEAR END TRANSFERS:

The Select Board reviewed the Municipal Modernization Act authorized year end transfers. The following is a potential list with approximate dollar amounts

- COA Garage: \$15,000 - \$20,000
- Ch. 90 previous years \$85,000
- Road paving \$150,000
- Stormwater \$40,000
- Fire Station HVAC fixes \$
- Tax Title Foreclosure \$20,000 - \$30,000

Approximately \$313,000 for transfers

CHANNEL 15 OPERATIONS:

The Select Board is interested in seeking volunteers to give coverage to video recording events, with developing a volunteer group (reaching out to students, retirees and the community). It would provide a small stipend. The 250th Celebration will be approaching soon and it would nice to have the different events and activities covered on Ch.15. This topic will be a future meeting action item.

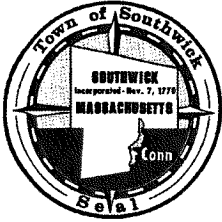
The Select Board is requesting the re-appointment list from Cindy & Jessica and to publish it along with a news story for recruiting new appointees to boards, committees and commissions.

No votes were taken.

A **MOTION** was made by D. Moglin and seconded by J. Deedy to adjourn at 7:40 P.M.
(Vote- Unanimous)

Respectfully submitted,


Robin Solek



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

454 COLLEGE HIGHWAY SOUTHWICK, MA 01077

Department of Public Works

Telephone (413) 569-6772 Fax (413) 569-5001

11A

May 22, 2019

To: Select Board

From: Randal Brown, P.E., DPW Director

Re: Road and Culvert Projects

Dear Select Board,

Thank you for your efforts to secure \$2m for roadway and infrastructure improvements at the 2019 Annual Town Meeting. In addition to this \$2m, the Town expects to receive approximately \$365,000 in Chapter 90 funds in the FY20 apportionment which can be used for this purpose. DPW proposes the following improvements utilizing these funds:

1. Granville Road (College Hwy. to Bugbee Rd.) Mill and Overlay	\$210,000
2. Mort Vining Road Cold in Place Recycling	\$740,000
3. North Longyard Road Cold in Place Recycling	\$520,000
4. Nicholson Hill Road, Phase II Reconstruction	\$180,000
5. Fred Jackson Road Culvert Replacement	\$425,000
6. Crack Sealing on Various Roads	\$80,000

Total \$2,155,000

All of these paving projects include drainage improvements in conjunction with the surface repairs. DPW is ready to send out bid notices for these projects upon Select Board approval. DPW is hopeful that bid pricing will come in low enough to accommodate all of these projects. If there are funds left over, DPW will recommend additional work to utilize the remainder of funds.

Please note that many contractors have work lined up several months out, if not through the rest of the year. DPW will push to advance these projects as quickly as possible, but it is unlikely that paving won't begin until late summer/early fall at the earliest.

I am happy to discuss this directly in more detail. If you have any questions, please let me know.

Sincerely,

Randal Brown, P.E.
DPW Director