



# Town of Southwick Planning Board MINUTES



**Tuesday, May 5, 2020**

**MEMBERS IN ATTENDANCE:** Michael Doherty, Chair  
Marcus Phelps, Vice Chair  
Richard Utzinger  
David Sutton  
David Spina  
Jessica Thornton, Associate  
Alan Slessler, Town Planner  
Meghan Lightcap, Secretary

A special meeting of the Planning Board was scheduled via Zoom and was called to order at 7:02 p.m. by Mr. Doherty. He stated that the meeting was being recorded and asked if anyone in the audience was recording the meeting. Doug Moglin, Joe Deedy, Bill Crawford and Hope Tremblay of Westfield Evening News were also in attendance.

**PLANNER'S REPORT:** 7:05 P.M.

**Pending Special Permits**

1. (7:15) Tree cutting Fred Jackson Road by Public Works.
2. (7:30) #797 College Highway used car sales (old Vape site).
3. (7:45) Hudson Drive gravel permit renewal.
4. #7 and #9 Lakeview Street and #90 Point Grove Road storm water permit.
5. Verizon cell tower special permit and site plan approval (Liberty Lane).
6. #108-#112 Sunnyside Road storm water permit, estate lot.
7. Solar bylaw revisions.
8. Sign bylaw revisions.

**PUBLIC COMMENTS:**

**APPOINTMENTS:**

7:15 p.m. 81 Point Grove Road Sign Permit

Mike showed pictures of Application with information on sign and a picture of it via Zoom app.

A **MOTION** was made by Mr. Phelps and **SECONDED** by Mr. Utzinger for positive recommendations on sign. Vote was unanimous.

7:30 p.m. 18 Klaus Anderson Road Sign Permit

Mike showed pictures of Application with information on sign and a picture of it via Zoom app.

**A MOTION** was made by Mr. Phelps and **SECONDED** by Mr. Utzinger for positive recommendations on sign, with conditions that sign remain on private property and not part of towns right of way. Vote was unanimous.

**ROUTINE BUSINESS:**

8:00p.m.

Discussion

There was discussion about holding meetings via Zoom and everyone agreed that some things could be handled in this manner, such as Fred Jackson Tree cutting by Public Works, Hudson Drive gravel permit and 797 College Highway car lot/Vape permit. Legal Ads will be run with Westfield Evening News for all three sites and Letters to Abutters will be sent out by next meeting, where discussion will continue on May 26, 2020 at 7:15.

Being no further business to be brought before the Board, **A MOTION** was made by Mr. Sutton and **SECONDED** by Mr. Phelps to adjourn at 8:35 p.m. Vote was unanimous.

Michael Doherty \_\_\_\_\_  
Chair

Marcus Phelps \_\_\_\_\_  
Vice Chair

Richard Utzinger \_\_\_\_\_

David Sutton \_\_\_\_\_

David Spina \_\_\_\_\_

Jessica Thornton \_\_\_\_\_  
Associate Member

Respectfully submitted,  
Meghan Lightcap

**The Next Meeting is May 26, 2020**