



Town of Southwick

Planning Board

MINUTES



Tuesday, July 18, 2023
7:00 PM (recorded)
Town Hall Land Use Hearing Room

Written Minutes

(Not verbatim - comments can be heard on recordings available at www.southwickma.org)

MEMBERS IN ATTENDANCE: David Spina, Vice Chair
David Sutton
Jessica Thornton

ABSENT: Michael Doherty, Chair
Richard Utzinger
Meghan Lightcap, Secretary

TOWN STAFF: Jon Goddard, Town Planner

Also attending the meeting were approximately 3 members of the public and several people via *Zoom*.

The “hybrid” meeting of the Planning Board was scheduled for participation in person and via *Zoom* at the Town Hall Land Use Hearing Room and was called to order at 7:00 p.m. by Mr. Spina, Vice Chair. He stated that the meeting was being recorded and asked if anyone else was recording the meeting.

TOWN PLANNER’S REPORT: 7:00 p.m.

1. Mr. Goddard said he met with a man that purchased property at 356 College Highway on site to discuss potential construction on the property.
2. Mr. Goddard has a letter from Attorney Michael Fenton regarding the Brass Rail property at 90 Point Grove Road and adjacent property at 7 Lakeview Street. The Planning Board processed an ANR depicting a transfer of property from 90 Point Grove Road to 7 Lakeview Street at our last meeting. There is a dispute between the party leasing the Brass Rail at 90 Point Grove Road and the property owner, and Mr. Fenton asked us to hold the ANR plan until the dispute was resolved. Mr. Goddard reviewed the letter with Town Counsel and was told we cannot hold the release of that document.

3. Mr. Goddard met with Beatrice Siwek regarding a permit on Hillside Road. She received the permit prior to the COVID-19 declared emergency and wanted to discuss the life span of the permit. She would like to start the project so that she doesn't let the permit lapse.
4. Mr. Goddard provided an update to the Board regarding documents provided to his office by the Kirk MacNaughton of Blue Sky Builders, the original developer of three lots at Mort Vining Road that are served by a common driveway. Mr. Goddard said that Town Counsel will be providing a response to Mr. MacNaughton.
5. Mr. Goddard noted that the developer of the Noble Steed subdivision had left a message and had been in contact with Conservation and DPW since the Town received correspondence from residents in the subdivision regarding concerns about incomplete work.
6. Mr. Goddard said that Town Counsel asked him to share documents in the Verizon case with the Board.

PUBLIC COMMENTS: 7:02 p.m.

No comments were submitted.

Discussions

- Open Meeting Law Complaint: Acknowledgement of Receipt; Review & Assignment of Response - Mr. Spina acknowledged that the Board members received the complaint on June 29 with a revised complaint submitted the following day. He said they need to manage a response which he is working on with Mr. Doherty and Town Counsel.

A **MOTION** was made by Mr. Sutton and **SECONDED** by Mrs. Thornton for Mr. Doherty and Mr. Spina to prepare a response with assistance from Town Counsel, as required.

The motion passed unanimously.

Routine Business

- Planning Board Member Comments: None

Being no further business to be brought before the board, a **MOTION** was made by Mr. Sutton and **SECONDED** by Mrs. Thornton to close the meeting at 7:11 p.m.

The motion passed unanimously.

The Next Scheduled Meeting is July 25, 2023.

Electronic signatures have been affixed in accordance with M.G.L. c.110G and pursuant to the Board's electronic signature authorization vote of January 4, 2022, as recorded at the Hampden County Registry of Deeds in Book 24401, Page 596.

Michael Doherty, Chair

David Spina, Vice Chair ~~/s/ David Spina~~

Richard Utzinger

David Sutton ~~/s/ David Sutton~~

Jessica Thornton ~~/s/ Jessica Thornton~~