



Commonwealth of Massachusetts
Town of Southwick
454 College Highway Southwick, MA 01077
Telephone (413) 569-6056
Fax (413) 569-5284

Planning Board Action

Permit Denied _____
(Date)
Permit Approved _____
(Date)
Permit #: _____
(For Official Use)

**STORMWATER MANAGEMENT
PERMIT REVIEW**

Per the Town of Southwick Erosion and Sediment Control for Stormwater Management Bylaw, Chapter 185-36.1, the Planning Board is designated as the Authority to administer and implement the Bylaw. Enforcement of the Bylaw is done by the Building Department. The Department of Public Works and the Conservation Commission review storm water permit applications and plans for compliance with the requirements of the Bylaw. The Planning Board will use this Permit Review form to document the review process.

1. Project/Site Information

Project/Site Name:

Project Street/Location:

Applicant Name:

Applicant Address:

Applicant Telephone:

Applicant E-Mail:

Date of Permit Application:

Date of Stormwater Management Plan:

2. Review Procedures

The procedures for review shall be consistent with the Special Permit process of the Planning Board with circulation of the application and the proposed stormwater management plan as described below.

Reviewing Office	Application (A) or Plan (P) Complete	Review Completed	Comments Attached
	(Yes or No)	(Signature and Date)	(Yes or No)
Planning (A)			
Conservation (P) Commission			
DPW (P)			
Bldg. Dept. (P)			

Guidance for Plan Review

The application for a Stormwater Management Permit will be reviewed using the criteria and design requirements specified in the Bylaw, Sections I. and J. respectively.

Stormwater Management Performance Standards: (Refer to Chapter 185-36.1, Section I.)

- ❖ Subsection (1) Project meets the Standards of the Massachusetts Stormwater Management Policy;
- ❖ Subsection (2) Proposed discharge impacts a sensitive receptor that requires additional protection;
- ❖ Subsection (3) Stormwater management measures satisfy minimum control requirements; and
- ❖ Subsection (4) Design criteria are met for the proposed systems.

Design Requirements for erosion and sediment control plan: (Refer to Chapter 185-36.1, Section J.)

- ❖ Minimize total area of disturbance;
- ❖ Sequence activities to minimize simultaneous areas of disturbance;
- ❖ Minimize peak rate of runoff in accordance with the MA DEP Stormwater Policy;
- ❖ Minimize soil erosion and control sedimentation during construction. Prevention of erosion is preferred over sedimentation control;
- ❖ Divert uncontaminated water around disturbed areas;
- ❖ Maximize groundwater recharge;
- ❖ Install and maintain all Erosion and Sediment Control measures in accordance with the manufacturer's specifications and good engineering practices;
- ❖ Prevent off-site transport of sediment;
- ❖ Protect and manage on and off-site material and equipment storage areas (overburden and stockpiles of dirt, borrow areas, or other areas used solely by the permitted project are considered a part of the project);
- ❖ Comply with all applicable Federal, State and local laws and regulations (401 Water Quality), including but not limited to, waste disposal, sanitary sewer or septic system regulations, and air quality requirements, including dust control;
- ❖ Prevent adverse impact from the proposed activities to habitats mapped by the Massachusetts Natural Heritage & Endangered Species Program as Endangered, Threatened or of Special concern, Estimated Habitats of Rare Wildlife and Certified Vernal Pools, and Priority Habitats of Rare Species;
- ❖ Institute interim and permanent stabilization measures. The measures shall be instituted on a disturbed area as soon as practicable but no more than 7 days after construction activity has temporarily or permanently ceased on that portion of the site;
- ❖ Properly manage on-site construction and waste materials; and
- ❖ Prevent off-site vehicle tracking of sediments.