



COMMONWEALTH OF MASSACHUSETTS

# **Town of Southwick**

## **Park and Recreation Commission**

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**Town Website: [www.southwickma.org](http://www.southwickma.org)**

### **Park and Recreation Meeting Minutes**

July 12, 2017

6:30 pm

Members in Attendance: Jeanne Reed-Waldron John Whalley, David DeiDolori, Mike Massarelli, Mike Sheil and Cara Cartello

Guests: Jon Goddard, R. Levesque Assoc.

The meeting was opened by Commissioner Jeanne Reed-Waldron at 6:30 pm. The next meeting of the Park and Recreation will July 26, 2017 at 6:30pm.

### **Public Comment**

There was no public comment.

### **Review Minutes and Bills**

Bills were reviewed and approved. Minutes were reviewed and approved.

### **Whalley Park**

Jon Goddard spoke with JL Construction after our last meeting. Jon provided explanation of pay request. Jason asked when he was going to have the resolution of funds. Review of the electrical surcharge. Utilities fees go back to owner but they did hold back the electrical charge and will pay it. JL contacted DownUnder Irrigation to do irrigation work. JL is going to submit the bill to the town. The hold back is \$14,000. How do we resolve the \$14,000? \$5,000 short of electrical contractor work. This would be the cost for JL to put the lights in. When will the money be ready to distribute to Graybar? We need to agree on the hold backs and the \$14,000. John Whalley asked how much money is left in project budget. \$38,298.02. \$34,500 contingency amount before the lights. Break down: \$14,000 late fees, \$5,000 lights, \$1,000 Eversource. Timing of funds is a big question. John asked when the project is going to be finished. Can JL drill a hole through cement blocks for the lights and leave them alone? This would get the lights prepared properly. John said the broken bolts need to be repaired and showed pictures of washed out areas by the maintenance and wants them repaired by JL. Jon Goddard asked if P&R is in agreement to the p/o installation for the \$5,000 installation of electrical. Jon Goddard will go to Whalley Park to take a look at the damages tonight. John would like JL to remove the silt traps that are still in the grass area. John will meet with Karl Stinehart to review JL payment forms before the committee signs them. Mike M. said he will ask Chris Faria to help fix the water meter & broken road sign. Whalley Park groundskeeper started July 10, 2017. Mike Massarelli will meet with him to go over list of duties including field lining and retaining ponds maintenance.

### **Rail Trail**

Brooks from FOSRT reported that Crestview expanded the parking area at Miller Street with compacted millings on the plane of the street, which does not follow a slight drop off of the parking area. This has resulted in a lip of an inch or so on the North end to a height of about 1 foot at the South end. He said that cars pull over this lip and it is already breaking down. He would like a load or two of dirt brought in to backfill and support the edge of the parking area. Board recommends asking DPW for some backfill.

### **New Business**

John Whalley ordered ten locks; all will be the same. The 90' field will be locked again due to the large amount of dog feces throughout the field. Temporary signs were put up at five entrance areas to the 90' field stating no dogs allowed on the ball field. Someone unauthorized removed them.

### **Meeting called to a close**

7:57 pm Dave DeiDolori motioned to adjourn the meeting; Mike Massarelli seconded the motion. The meeting was called to a close.

Submitted by: \_\_\_\_\_

Jeanne Reed-Waldron \_\_\_\_\_

John Whalley \_\_\_\_\_

David DeiDolori \_\_\_\_\_

Mike Massarelli \_\_\_\_\_

Mike Sheil \_\_\_\_\_