



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

LEPC

Emergency Operations Center

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Southwick LEPC Meeting Minutes of January 25, 2018

Mr. Karl Stinehart, LEPC Chairman opened the meeting at 0930 hours with an introduction of all present after noting a quorum represented.

I. Acceptance of October 26, 2017 Meeting Minutes:

Mr. Karl Stinehart entertained a motion for acceptance of the October 26, 2017 meeting minutes as presented with a motion made by Tom FitzGerald and seconded by Bruce Bussiere with all voting in favor.

II. New Business: New DPW Fuel Depot and Old Fuel Depot Dismantle as a Power Point Presentation

A power Point presentation was presented by Randy Brown DPW Director, Dick Grannells Town Engineer, and Charles Dunlap Emergency Management Director. The slide presentation as a view of the new gasoline and diesel fuel depot for all town vehicles located at 661 College Highway at the DPW facilities. Operation of the keyed diesel and gasoline pumps, emergency shutoff, fire extinguisher locations were presented. Emergency generator power connection along with transfer switch and breaker panel feeding the new fuel depot was included in both slide presentation and an explanation in discussions. Trailer emergency generator and power cord attachments were also thoroughly presented. The dismantling of the old underground tank facilities was also presented in a slide show with presentation of all the safety regulations required for tank removal known as cradle to grave of fuel tank storage procedure.

III. Old Business:

There was no report from the subcommittees for this meeting. Bruce Bussiere, Charles Dunlap, and Russ Anderson are preparing agenda for the next HazMat exercise.

IV. Adjournment:

Chairman Karl Stinehart entertained a motion for meeting adjournment. A motion to adjourn was made by Cindy Sullivan, seconded by Randy Brown with all voting in favor. Chairman Karl Stinehart stated the next LEPC meeting would be at 0930 hours March 22, 2018 in the EOC. Meeting adjourned at 1025 hours.

Respectfully submitted,

Charles H. Dunlap
LEPC Secretary / Emergency Management Director