



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

LEPC

Emergency Operations Center

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Southwick LEPC Meeting Minutes of September 24, 2020

Karl Stinehart, LEPC Chair opened the meeting at 09:30 am with an introduction of all present after noting a quorum represented.

- I. Acceptance of January 24, 2019 Meeting Minutes: Item tabled until next meeting to determine who was present and is eligible to vote**

II. New Business:

A. Election of Officers for Chairperson, Vice Chairperson, Treasurer, Secretary

Karl Stinehart opened a discussion of officer positions and candidates willing to serve.

Doug Moglin motioned, and Jennifer Willard seconded motioned to nominate Rhett Bannish to become Chairperson, Randy Brown to become Vice Chairperson, Cindy Sullivan to remain Secretary, and Denise Clark to remain Treasurer. All voted in favor by roll call vote for nominations.

Russell Anderson motioned and Tammy Spencer seconded motion to adopt the nominations of all four people, All voted in favor by roll call vote to accept new Officer in their positions.

- B. Discuss COVID-19 with update from BOH, Director Tammy Spencer:** Tammy Spencer gave an update on the status of The Town of Southwick as a whole. She also discussed the Senior Center Flu Clinic held on September 10, 2020 was a great drill for a potential COVID-19 vaccination dissemination. She learned processes that worked and identified areas for improvement.

III. Old Business:

DPW Director, Randy Brown, gave an update on the August 4, 2020 storm. Clean up finished up last week.

Emergency Management Director, Charles Dunlap, will participate in the NE Earthquake Drill to be held on October 15, 2020. He also discussed that his REDI Recertification is coming up.

IV. Other Business:

Next meeting will be a Tabletop Exercise. New Chairperson Rhett Bannish will work with Fire Chief, Russ Anderson, to prepare that exercise.

Karl Stinehart welcomed Kristen Jerome from MEMA. She will be helping Chief Anderson with table top exercise for our next meeting.

V. Adjournment:

A motion to adjourn was made by Doug Moglin seconded by Karen Wzorek with all voting in favor by roll call vote. Karl Stinehart stated the next LEPC meeting would be in the EOC at 09:30am October 22, 2020. The meeting adjourned at 10:15am.

Respectfully submitted,

Cindy Sullivan
LEPC Secretary