

# **SPECIAL MEETING OF THE SOUTHWICK HOUSING AUTHORITY**

**September 26, 2023**

Public Participation: Board met briefly with Karl Stinehart and Diane Gale about using Two States Road property for possible housing usage. This could be done with various funding initiatives. Chairperson Horacek will be notified, and discussion will continue.

- I      The meeting was called to order at 5:52 P.M. in the Authority office by Vice Chairperson Grunwald with the following members present: Commissioner DeVerry, Commissioner Grunwald and Commissioner Lafrance. Also present: Daniel J. Kelly, Managing Agent, and Diane Gale, Select Board.

At this time the Chairperson announced that no video or audio recording was being made of this meeting. Gary DePace, via phone, discussed Budgets for Fiscal Year 2024. No questions, to be voted under New Business.

- II      Upon the motion of Commissioner DeVerry and seconded by Commissioner Lafrance it was  
VOTED: That the minutes of the Special meeting of August 1, 2023, be approved as printed. Unanimous vote 3 to 0. Ayes: DeVerry, Grunwald, Lafrance.

## **III      PAYMENTS**

1. Payments were read and upon the motion of Commissioner Lafrance and seconded by Commissioner DeVerry it was  
VOTED: That all bills be paid. Unanimous vote 3 to 0. Ayes DeVerry, Grunwald, Lafrance.

## **IV      COMMITTEE REPORTS**

1. Upon the motion of Commissioner DeVerry and seconded by Commissioner Lafrance it was  
VOTED: To accept the Treasurer's Report. Unanimous vote 3 to 0. Ayes: DeVerry, Grunwald, Lafrance.
2. Upon the motion of Commissioner Lafrance and seconded by Commissioner DeVerry it was  
VOTED: to accept the Consolidated Expenditure Report. Unanimous vote 3 to 0. Ayes: DeVerry, Grunwald, Lafrance.
3. Upon the motion of Commissioner DeVerry and seconded by Commissioner Lafrance it was  
VOTED: to accept the trial balances for all programs: 400-1, 689 and Modernization. Unanimous vote 3 to 0. Ayes: DeVerry, Grunwald, Lafrance.

## **V      COMMUNICATIONS**


1. EOHLC – Mandatory Reporting

showing total revenue of \$50,000.00 and Total Expenses of \$62,532.00 thereby requesting a subsidy of \$0.00, and further that the Managing Agent's total annual salary of \$55,023.00 for fiscal year ending 6/30/2024) be submitted to the Executive Office of Housing and Livable Communities for its review and approval. Commissioner Lafrance seconded the motion which, upon roll call, was passed by a vote of 3 to 0.

2. Meeting Date – Upon the motion of Commissioner DeVerry and seconded by Commissioner Lafrance it was  
VOTED: to convene next Board Meeting on Tuesday November 7, 2023, at 5:30 pm. Unanimous vote 3 to 0. Ayes: DeVerry, Grunwald, Lafrance.
3. Two States Road – Board did discuss usage of the property at Two States Road, will continue options.

#### IX ADJOURNMENT

Upon the motion of Commissioner DeVerry and seconded by Commissioner Lafrance it was  
VOTED: to adjourn at 6:33 pm. Unanimous vote 3 to 0. Ayes: DeVerry, Grunwald, Lafrance

  
Daniel J. Kelly  
Secretary and Managing Agent