

**MINUTES
COMMUNITY PRESERVATION COMMITTEE
HYBRID PARTICIPATION
March 15th 2023**

OPENING: The regularly scheduled meeting of the Community Preservation Commission opened at 7:13 via Hybrid. Chairperson Chris Pratt announced the date of the meeting and that it was hybrid. He had the present members announce their names.

ATTENDANCE

Chris Pratt, Chairperson	(Elected)	Present-Zoom
Jeanne Reed, Vice Chairperson	(Park & Rec)	Present
Joanne Horacek	(Housing Authority)	Absent
Cassandra Bach	(Historical Commission)	Absent
David Spina	(Planning Board)	Present
Dave MacWilliams	(Conservation Commission)	Present
Bryan Walker	(Elected)	Present
John Whalley III	(Elected)	Present-Zoom
Beth Thomas	(Elected)	Present
Sabrina Pooler	Coordinator/Secretary	Present

PUBLIC COMMENTS

No public comments.

NEW BUSINESS

Whalley Spray Park: amendments to the project

John Whalley III- Park & Recreation/CPC

Committee member John Whalley stated that Rob Levesque was not going to charge for his services unless there is a need for a new septic system. If there is a new septic system needed then Rob Levesque will need to charge for the design. The applicant is asking for an additional \$25,000, with the remainder of funds not used to be returned back to the CPC. Mr. Whalley adds that this septic design is contingent on what the DEP requires for an infiltration system. The total requested funds would be \$294,000.

A motion was made to accept the additional \$25,000 from the CPC Open Space and Recreation fund, making the total requested funds \$294,000.

Motion: Bryan Walker Second: Jeanne Reed
The motion passed unanimously.

Project Application Withdrawn: Southwick Congregational Church

Chair Pratt made the announcement that the Southwick Congregational Church has withdrawn their application due to received funds from a generous donor, CPA funds are no longer needed to support this project.

Discuss Pro's & Con's for projects approved for town meeting

Chair Pratt thinks it is a good idea to identify pro's and con's of the project recommendations. He would like those who wish to write pro's and con's to submit them to the Coordinator, Sabrina Pooler. Committee member Beth Thomas asked who would be presenting the pro's and con's. Chair Pratt answered by saying it is a piece of paper that will be at the desk for voters to take and read at the Annual Town Meeting. A discussion occurred on whether or not pro's and con's should be given from the CPC, and maybe they should just state how the project meets CPA criteria.

OLD BUSINESS

Review project warrant articles for 2023 Annual Town Meeting; Projects, Budgets, Bonds

Coordinator Pooler stated that the warrant articles that were previously voted on and sent to the Town Administrator for review have had minor edits. Also noting the Southwick Congregational Church project withdrawal and updated Whalley Spray park cost. After these updates are completed the warrant articles for the project recommendations are ready to be sent off again for final review and submission. Pooler reviewed the 2024 estimated budget with the Committee members.

A motion was made to allocate 5% of the total 2024 CPA revenue to the Administration Fund.

Motion: Chris Pratt Second: Dave MacWilliams

The motion passed unanimously.

The Committee reviewed and made edits to the FY 2024 budget to be voted on at the Annual Town Meeting.

Review CPC Yearly calendar

This was tabled until the next meeting.

Review new CPC Application Forms- members to discuss, review and vote on new application forms

This was continued.

Community Preservation Plan Updates

There were no new updates as of this time.

ROUTINE BUSINESS

Review Mail

Coordinator Pooler read the only mail received, the Southwick Lions Club will be holding an antique appraisal in April.

Minutes Approval: February 15th 2023

A motion was made to accept the meeting minutes.

Motion: John Whalley III Second: Chris Pratt

The motion passed unanimously.

Adjourn meeting

A motion was made to adjourn the meeting.

Motion: John Whalley III Second: Chris Pratt

The motion passed unanimously.

The meeting was adjourned at 8:07 PM.

Respectfully submitted,

Sabrina Pooler, Community Preservation Committee Coordinator

cc:

Select Board

Town Clerk

Chris Pratt, Chairperson

Jeanne Reed, Vice Chairperson

Joanne Horacek, Member

Cassandra Bach, Member

David Spina, Member

Dave MacWilliams, Member

Bryan Walker, Member

John Whalley III, Member

Beth Thomas, Member

Date