



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Community Preservation Committee

Telephone (413) 569-6056 - Fax (413) 569-5284

Town Web Site: www.southwickma.org

Minutes

October 28, 2020

7:00 PM Zoom Meeting

Zoom online meeting-recorded

<https://southwickma.zoom.us/j/83866137655?pwd=TkZDd3hVcVNLaDc2Y0FsTXEyWml>

Meeting ID: 838 6613 7655 Passcode: 044326

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ATTENDANCE: Chris Pratt, Acting Chair
David Spina
John Whalley
Beth Thomas
Deborah Horath *
Bryn Walker *
Jeanne Reed-Waldron*
Joanne Horacek
Susan Corey, Secretary
* new members

Absent: Ruth Preston

OTHERS IN ATTENDANCE: 7:00 p.m. Community Preservation Committee Meeting
REMOTE PARTICIPATION

Written Minutes

(Not verbatim-comments can be heard on the studio tape www.southwick.org)

- C. Pratt opened the meeting at 7:00 P.M.
- C. Pratt requested a review of the minutes of the May 6, 2020 meeting.

- D. Spina suggested several edits to be made to the minutes and they were amended..

A MOTION to accept the *amended minutes* was made by B. Thomas and seconded by D. Spina the vote - unanimous.

Chris Pratt	yes
David Spina	yes
John Whalley	yes
Beth Thomas	yes
Deborah Horath	new member
Bryn Walker	new member
Jeanne Reed-Waldron	new member
Joanne Horacek	yes

Old Business :

- J. Theroux presented an overview of the progress to the old cemetery. He stated that there were many repairs already completed to the head stones and the vault. There was a delay in finishing the tree removal, which will also be continued and the sandstone repairs have been halted due to the cold weather. He also stated the sand stone monument restoration was very costly and would be ongoing in the Spring when the weather was warmer.
- D. Clark gave an update on the Agricultural Commissions- Farm Signage. He stated they were able to make more signs than they anticipated and they have been ordered.

New Business :

- C. Pratt stated the annual CP-3 report that is required by the State of Massachusetts had been submitted in September.
- C. Pratt then requested that the committee amend the motion made at the May, 6th meeting to correctly reflect the amount of \$44,500.00 of APR funds previously appropriated be amended from the incorrect amount of \$45,000.00. These funds would be returned to the open space fund.

A MOTION was made by C. Pratt to correct a previous motion made May 6, 2020 which stated to return the amount of \$45, 000.00 to reflect the correct amount being \$44,500.00 to be returned to the fund and seconded by J. Whalley, the vote - unanimous

Chris Pratt	yes
David Spina	yes
John Whalley	yes
Beth Thomas	yes
Deborah Horath	yes
Bryn Walker	yes
Jeanne Reed-Waldron	yes
Joanne Horacek	yes

- C. Pratt presented an informational (38) slide presentation covering the roles and responsibilities, funding and project criteria and past projects relating to the CPC. The PowerPoint covered: responsibilities, taxes and fees, surcharges and funding, project eligibility, local revenue, bonding and leveraging, and the goals of the CPC as a committee. Slides included a chart of the acceptable use categories of open space, historic preservation, community housing, land for recreation and the percentages of financial allocations as well as types of projects in each category. The application process was explained as well as the town's surcharges. Further explanation of the application process outlined with the suggestion that a plan should be looked at, and developed, to better inform the public and other surrounding town's examples were shown.
- C. Pratt reviewed current protocols for new applicants and suggested a more timely notification and review of new applications might be a good idea if they come in between meetings.
- D. Horath asked if we had any new or pending applications and C. Pratt responded not at this time.
- D. Clark explained the process of logging them in through the town clerk's office
- C. Pratt again said it would be good to give the members a heads up if any need applications were to come in prior to meetings.
- D. Clark asked if a call out to possible applicants would be recommended
- C. Pratt said as long as we got applications timely enough to be able to get on the town warrants.
- D. Moglin commented about the dates for submissions prior to town meetings.
- C. Pratt moved the discussion to elections of officers.
- J. Whalley quickly nominated C. Pratt as chairman.

A MOTION was made by J. Whalley to nominate C. Pratt to the Chairmanship, it was seconded by B. Thomas vote - unanimous.

Chris Pratt	yes
David Spina	yes
John Whalley	yes
Beth Thomas	yes
Deborah Horath	yes
Bryn Walker	yes
Jeanne Reed-Waldron	yes
Joanne Horacek	yes

A MOTION was then made by J. Whalley to nominate J. Reed-Waldron as the Vice Chairperson; C. Pratt seconded the motion vote - unanimous.

Chris Pratt	yes
David Spina	yes
John Whalley	yes
Beth Thomas	yes
Deborah Horath	yes

Bryn Walker	yes
Jeanne Reed-Waldron	yes
Joanne Horacek	yes

- C. Pratt asked if anyone considered the role as treasured, and there were no nominations or interest at this time.
- C. Pratt asked for discussion about future meetings. He suggested bi monthly meetings, to review the minutes and applications or project progress.

A MOTION was made by J. Whalley to hold bimonthly meetings unless new applications were to come in and a meeting would be called. C.Pratt seconded, the vote - unanimous.

Chris Pratt	yes
David Spina	yes
John Whalley	yes
Beth Thomas	yes
Deborah Horath	yes
Bryn Walker	yes
Jeanne Reed-Waldron	yes
Joanne Horacek	yes

A MOTION was made by J. Whalley to adjourn the meeting and seconded by C. Pratt, the vote-unanimous

Chris Pratt	yes
David Spina	yes
John Whalley	yes
Beth Thomas	yes
Deborah Horath	yes
Bryn Walker	yes
Jeanne Reed-Waldron	yes
Joanne Horacek	yes

Respectfully submitted,

Susan Corey
Secretary – CPC

Chris Pratt, Chairperson

Beth Thomas

John Whalley III

Deborah Horath

David Spina

Ruth Preston not present

Joanne Horacek

Jeanne Reed- Waldron Vice Chairperson

Bryan Walker