



Town of Southwick
454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077
Community Preservation Committee
Telephone (413) 569-6056 - Fax (413) 569-5284
Town Web Site: www.southwickma.org



MEETING MINUTES
November 29, 2017

ATTENDANCE: John Whalley III, Chair
Chris Pratt, Vice Chair
Karen Reed
David Gunn
Patrick Roche
Bob Horacek (arrived 6:50 p.m.)
Karen DeMaio (arrived 6:50 p.m.)
David Sutton
Dennis Clark, Consultant

INTRODUCTION OF MEMBERS

Mr. Whalley introduced and welcomed Mr. David Sutton as the new member representing the Planning Board.

ELECTION OF A NEW VICE PRESIDENT

Mr. Whalley said since the Planning Board replaced Mr. Phelps, the Vice Chair of the CPC, An election for a new Vice Chair was required.

A MOTION was made by Mr. Gunn and seconded by Mr. Sutton to appoint Mr. Pratt as the new Vice Chair to the CPC Committee. The motion passed unanimously

APPLICATION- Southwick Historical Society

Mr. Whalley suggested this appointment move ahead of the budget discussion.

Mr. Lee Hamberg presented an application from the Southwick Historical Society for a replacement of the entire roof on the Moore House built in 1717. Since it is an historic House the entire roof must be made of cedar shingles. Mr. Whalley asked if the amount requested include the stripping as well as any rot if discovered. Mr. Hamberg said yes. He said there is a line item labeled contingency. Mr. Gunn reminded him that any funds not spent must be returned to the CPC. Mr. Hamberg says he understood that. He said the roof will be the same as it was done in 1991 and was done in three steps. Mr. Sutton said he stopped at the Moore House and looked at the roof from the road. Mr. Gunn said that keeping the roof water tight is very important and recommended that those who have not been in the building should take time to visit it when it is open. Mr. Hamberg said the work will be completed by August 2021. He said the work will begin in the spring of 2018. He said the Society solicited 16 different businesses and only two submitted bids. He said, of those two, one has experience in constructing this type of roof. He said the bid estimates are included the application. He said because no contracts have been

signed there are no bids accepted. He showed the bids that he did have. Mrs. Preston reported that the Historical fund presently has \$104,609.99.

The CPC Committee watched an eight minute film made by the Historical Society to raise funds for the Moore House project (Can be viewed on www.southwickhistoricalsociety.org).

At the video ended Mr. Horecek and Ms. DeMaio arrived- noting that they were told the meeting was beginning at 7:00 PM. Ms. DeMaio requested that all meeting dates and times be confirmed with all members the afternoon of.

Details of application were reviewed for all members.

Mr. Hamberg said the Society is requesting \$25,000.00 for the replacement of the Moore House roof located at 86 College Highway. Mr. Sutton said for what they are proposing the estimate is reasonable. Mr. Hamberg said they would be writing the contract. Mr. Horecek asked if this was considered a repair. It was noted that it is a complete replacement. Mr. Horecek noted that CPC monies cannot be used for repair.

A MOTION was made by Mr. Gunn and seconded by Mr. Pratt to approve the request for \$25,000.00 to replace the roof on the Historical Society Moore house. The vote passed by 7 votes with one abstention.

It was discussed and noted that, Chris Pratt, Vice Chairman, will be the point person to work with the Historical Society on the roof project and will review the contract.

REVIEW BUDGET:

Mr. Whalley said the CPC will be receiving \$114,000.00 from the State. He said Southwick receives more funds from the State than some other communities because the Town voted to be a 3% community. It was requested that once the monies are received from the state that Ruth send out an updated budget.

The Committee reviewed the budget. Ms. DeMaio requested clarification about \$280,000.00 for North Pond monies. It was noted that it was CPC monies from Open Space and the rest came from Town General fund. Details of what occurred at town meeting and with the Mass Fish and Wildlife property was discussed.

ROUTINE BUSINESS:

Mail was reviewed.

Mr. Whalley suggested keeping the meeting time at 6:30 p.m. It was agreed for future.

MAIL

Mr. Clark said the mail was about an APR property that will need a purchase order for when the project is approved by the State..

Mr. Sutton excused himself from the meeting.

MINUTES

A MOTION was made by Mr. Horacek and seconded by Mr. Pratt to approve the minutes of the business meeting on May 3, 2017. The motion passed unanimously.

A MOTION was made by Mr. Pratt and seconded by Mr. Gunn to approve the minutes of the Public Information meeting on May 3, 2017. The motion passed unanimously.

Review of other applications. It was noted that none have been received. Karen DeMaio expressed some concerns about the School's possible request for CPC funds for a new playground. She said that they have not found a solution to water problem where the present play ground that exists now. Mr. Pratt said the water runs from the parking lot to the playscape. Mr. Whalley said the school should probably look into a filtration system. There was more discussion about the playscape project and what occurred at Town Meeting.

Being no further business to be brought before the Committee, **A MOTION** was made by Mr. Gunn, **SECONDED** by Mr. Horecek to adjourn at 7:35 p.m. Vote was unanimous.

Respectfully submitted,
Ruth Preston & Roz Terry
Administrative Assistant – CPC

John Whalley III, Chairman

Marcus Phelps, Vice Chairman

Patrick Roche

Karen Reed

David Gunn

Chris Pratt

David Sutton

Karen DeMaio

Bob Horacek