

**MINUTES  
BOARD OF HEALTH  
March 5, 2020**

OPENING: The regular scheduled meeting of the Board of Health opened at 7:00 p.m. The following members were in attendance:

Dr. Jerome Azia

Sue Brzoska

Jean Nilsson

Ms. Tammy Spencer, Health Director, was also in attendance.

**MINUTES**

Ms. Nilsson made a motion to accept the minutes of February 20, 2020. Ms. Brzoska seconded the motion. The vote of the Board was unanimous in favor.

**ATTENDANCE**

Public Health Nurse, Dr. Kate Johnson, Selectman, Russ Fox, Finance Committee member, Art Pinell, and owner of record, 353 North Loomis, Mr. Seth Girace

**MS. SPENCER'S REPORT**

**123 College Highway** The owner of record is continuing to clean up the debris.

**5 Klaus Anderson** The owner of record contacted Ms. Spencer stating that they have covered the roof and intend to repair the dwelling.

**6 Juniper Road** Ms. Tammy Spencer was contacted by the Southwick Police Department informing her of an incident at Inspired by Catalyst art studio involving multiple people smoking marijuana. A workplace smoking ticket will be issued to the owner/operator.

**TITLE 5**

**Soil Suitability Testing**

- 12 Tammy Lane

**353 North Loomis** The septic system was installed prior to the Board of Health's review of the plot plan. The owner of record, Mr. Seth Girace, was present to explain what he knew about the sequence of events which resulted in the installation. The Board of Health never received an application or issued a permit, has not received sign offs from the engineer or the installer, nor was the plan reviewed by the Board of Health prior to installation of the system. Ms. Spencer has since reviewed the plan and system. Ms. Spencer will be issuing a letter to the installer, Bob Cenamo, requesting a meeting to discuss the inconsistencies with the installation process.

## **FOOD SERVICE INSPECTIONS**

Dunkin Donuts #208

Ms. Tammy Spencer met with the owner of Congamond Pizza to walk through their new location on Point Grove Road.

## **MIIA**

Ms. Tammy Spencer met with our insurance Representative and was able to schedule a Risk Management Committee meeting that will take place on March 25, 2020 in the Land Use room. Cyber security training will also need to be scheduled.

## **Novel Coronavirus (COVID-19) Discussion**

Public Health Nurse, Dr. Kate Johnson, Selectman, Russ Fox, Finance Committee member, Art Pinell were present to discuss how the town will respond to COVID-19. It was agreed by all that a meeting needs to be held immediately to discuss the most current information from Federal, State, and Local officials, including guidelines given by the CDC and should include the following members of the community, Board of Health, Select Board, EMS, Police, Fire, and the Superintendent of Schools. The intent of the meeting will be to devise and implement an emergency response plan for our community and to ensure that the information is relayed to the public consistently through all avenues of distribution. The meeting is intended to take place on Saturday, March 6, 2020. Ms. Spencer will also be reaching out to Council on Aging, Director, Cindy Sullivan, to discuss the best way to inform the elderly of pertinent information regarding COVID-19.

## **MEETINGS/TRAININGS/SEMINARS**

- MDPH COVID-19 Conference Call
- WRHSC Pan Flu Subcommittee Meeting
- Western Mass Public Health Advisory Group
- Region 1 MRC Mag
- Isolation and Quarantine Training

The next scheduled meeting is March 19, 2020.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

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Jessica Pelley, Secretary

cc:  
Select Board  
Town Clerk

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Dr. Jerome Azia, Chairman

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Tammy Spencer, Health Director

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Sue Brzoska

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Jean Nilsson

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Date