

MINUTES
BOARD OF HEALTH
January 17, 2019

OPENING: The regular scheduled meeting of the Board of Health opened at 7:00 p.m. The following members were in attendance:

Dr. Jerome Azia
Jean Nilsson
Sue Brzoska

Mr. Thomas FitzGerald, Health Director, was also in attendance.

MINUTES

Ms. Nilsson made a motion to accept the minutes of January 3, 2018. Dr. Azia seconded the motion. The vote of the Board was unanimous in favor.

ATTENDANCE

Ms. Janice Hoffman, agent for George Adams, attended the meeting to request a variance of the State Sanitary Code which requires an electrical striker mechanism to be installed at the Cedar Street Apartments. Ms. Hoffman explained to The Board that the front doors are rarely used as there is no parking on Cedar Street where the front doors are accessed from. The residents typically access their apartments through their backdoors which lead directly into their apartment. Ms. Hoffman informed The Board that she has installed a self locking handle on the front door of the apartment building that houses apartment 13. Ms. Hoffman is willing to put the self locking handles on the front doors of the 3 remaining apartment buildings. Residents are only able to gain access through the front doors with the key issued to them.

MR. FITZGERALD'S REPORT

250 College Highway The owner of record has a signed contract for the removal of asbestos on the property and is continuing to make repairs to bring the dwelling up to code.

Apartment 13 Cedar Street Apartments Janice Hoffman, Agent for George Adams, was in attendance.

9 Lakeview Street Mr. FitzGerald is still investigating the complaint regarding someone living in a trailer on the property.

16B Apt. 27 Depot Court Mr. FitzGerald received a call from Southwick Police with information regarding unsanitary living conditions within apartment 27. Highland Valley will be doing a home check, evaluation, and clean up. Westfield/Southwick Housing Authority has also been made aware of the situation.

810 College Highway A new court date has not yet been set.

FINAL INSPECTIONS

10 Mathews Road (d-box only)

SIGN OFFS

23 Sawgrass Lane

21 Sawgrass Lane

14 Ranch Club Road

12 Sawgrass Lane

BUDGET The FY 2020 budget has been submitted.

SOLID WASTE HAULERS

As of the date of this meeting one company has renewed their Haulers Permit for 2019. Permit applications were mailed to the remaining five companies that worked in Southwick in 2018.

FOOD SERVICE INSPECTIONS

Black Rabbit Provisions (pre-operation)

Family Dollar

FOOD SERVICE PERMITS UPDATE

As of the date of this meeting all Food Permit Applications have been received along with payment except for one business. Four establishments have not been issued their permits due to nonpayment of taxes. Approximately nine establishments have not submitted their required Food Protection Management Certificate. Letters will be sent certified mail notifying the establishments that they may be subject to fines and or closure if their certificates are not received within 14 days of receipt of the letter.

POOL INSPECTIONS

Wilderness Experience

SEMINARS/TRAININGS/MEETINGS

WMPHA

New Food Code Training

The next scheduled meeting is February 7, 2019

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jessica Pelley, Secretary

cc:
Select Board
Town Clerk

Dr. Jerome Azia, Chairman

Tom FitzGerald, Health Director

Sue Brzoska

Jean Nilsson

Date