

**MINUTES  
BOARD OF HEALTH  
March 1, 2018**

OPENING: The regular scheduled meeting of the Board of Health opened at 7:00 p.m. The following members were in attendance:

Jean Nilsson  
Sue Brzoska

Mr. Thomas FitzGerald, Health Director, was also in attendance.

**MINUTES**

Mrs. Nilsson made a motion to accept the minutes of February 1, 2018. Ms. Brzoska seconded the motion. The vote of the Board was unanimous in favor.

**MR. FITZGERALD'S REPORT**

**114 Point Grove Road** Mr. FitzGerald received an anonymous complaint about rubbish and debris on the property and the possibility of a tenant living in a trailer in the rear of the property. Mr. FitzGerald is investigating the complaint.

**9 Foster Road** Mr. FitzGerald has completed his inspection of the septic system. The property is still awaiting an electrical inspection.

Mr. Randy Brown, DPW director, is in the process of evaluating the records of area restaurants connected to the public sewer system to ensure that they are in compliance with the Inter-Municipal Agreement (IMA). A letter is being drafted to inform area restaurants of the grease trap regulations in accordance with the IMA. Mr. Brown is working on the possibility of hiring an inspector similar to the Plumbing Inspector and Electrical Inspectors. The Inspector would be paid by the town on a per restaurant basis. The intention of the inspection is to alleviate the unnecessary pumping of grease traps 4 times a year per the current regulations.

**TITLE 5 FINAL INSPECTIONS**

- 9 Foster Road
- 10 Shaggbark Drive

**SIGN-OFFS**

- 15 Gable View Lane
- Hudson Drive (Tilcon Property)

**SOIL EVALUATIONS**

- Lot 15 Southwick Country Club
- 15 North Pond

## **FOOD SERVICE INSPECTIONS**

- Family Dollar
- American Inn
- Rite Aid
- Powder Mill School
- Lucky Stop
- Zanto
- Woodland School
- Southwick Regional School
- Westfield River Brewery
- The Notch Travel Centre
- Mrs. Murphy's
- New Main Moon
- Scibelli's Mobil

## **POOL INSPECTIONS**

- Wilderness Experience

**MEETING SECRETARY WORK SPACE** The Board of Health meeting secretary's work space has been relocated to share the Lake Management desk across the hall from the Board of Health Office.

## **BUDGET**

Ms. Brzoska made a motion to amend the FY 2019 Board of Health budget for the part time clerical position by increasing the amount in FY 2018 from \$2,250.00 to \$4,500.00. The recent increase in the Board of Health's Fees will cover the new budget amount. The Board of Health will also table, for fiscal year 2019, the request to increase the Health Directors hours in lieu of this request. The increase is to provide the part time clerical secretary with sufficient funding for added responsibilities in relation to the clerical needs of the Board of Health. Mrs. Nilsson seconded the motion. The vote of the Board was unanimous in favor.

## **SEMINARS/TRAININGS/MEETINGS**

- MHOA/DEP Devens
- MHOA/DPH Hadley
- Department Heads
- Hampden County Health Coalition
- Western Mass Public Health Association
- Grease Trap Inspection Meeting

The next scheduled meeting is March 29, 2018

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Jessica Pelley, Secretary

cc:  
Select Board  
Town Clerk

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Dr. Jerome Azia, Chairman

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Tom FitzGerald, Health Director

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Sue Brzoska

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Jean Nilsson

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Date